

RESOLUTION NO. 2021-77  
RESOLUTION NO. PFA-02  
ORDINANCE NO. 2021-02

## MINUTES

### CALAVERAS COUNTY WATER DISTRICT REGULAR BOARD MEETING

OCTOBER 26, 2021

Directors Present: Jeff Davidson, President  
Cindy Secada, Vice-President  
Scott Ratterman, Director  
Bertha Underhill, Director  
Russ Thomas, Director

Staff Present: Michael Minkler, General Manager  
Matt Weber Esq, General Counsel  
Rebecca Hitchcock, Clerk to the Board  
Stacey Lollar, Human Resources Manager  
Damon Wyckoff, Director of Operations  
Brad Arnold, Manager of Water Resources  
Pat Burkhardt, Construction and Maintenance Manager  
Jessica Self, External Affairs Manager  
Charles Palmer, District Engineer  
Patti Christensen, Accountant II  
Kate Jesus, Engineering Coordinator  
Tiffany Burke, Administrative Technician Sr.

Others Present: None

### ORDER OF BUSINESS

#### CALL TO ORDER / PLEDGE OF ALLEGIANCE

##### 1. ROLL CALL

President Davidson called the Regular Board Meeting to order at 1:02 p.m. and led the Pledge of Allegiance. All Board members were present.

##### 2. PUBLIC COMMENT

There was no public comment.

##### 3. CONSENT AGENDA

**MOTION: Directors Thomas/Underhill–Approved Consent Agenda Items:  
3a and 3b as presented.**

3a Approval of Minutes for the Board Meetings of September 22 and October 13, 2021  
(Rebecca Hitchcock, Clerk to the Board)

3b Report on the Monthly Investment Transactions for September 2021  
(Rebecca Callen, Director of Administrative Services)

**PUBLIC COMMENT:** There was no public comment.

**AYES:** Directors Thomas, Underhill, Ratterman, Secada, and Davidson

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

**4. NEW BUSINESS**

4a Discussion/Action regarding Approval of Side Letter Agreement with Employee Organization SEIU Local 1021 and Management and Confidential Unit MOU's  
(Stacey Lollar, Human Resources Manager)

Approval of Side Letter Agreement with Management and Confidential Unit

**RES 2021-77**

Approval of Side Letter Agreement with Employee Organization SEIU Local 1021

**RES 2021-78**

**MOTION: Directors Underhill/Thomas - Adopted Resolutions 2021-77 and 2021-78  
Approving Side Letter Agreements with the Management Confidential  
Unit and Employee Organization SEIU Local 2021 in one unified motion**

**DISCUSSION:** Ms. Lollar stated as management worked through the implementation of the new SEIU Local 1021 MOU and the Management and Confidential MOU, several situations had occurred to require a change in language under the Health Benefits sections for the MOUs. She listed the required changes:

- 1) CalPERS health plans – beginning with the 2022 health plan year CalPERS is eliminating the PERS Choice plan which the MOUs reference in defining the District's and employee's cost of premium share. The proposed change simply updated the plan name to PERS Platinum, to be consistent with CalPERS, beginning January 1, 2022.
- 2) Life Insurance – a typo was discovered regarding the benefit. The District provides a life insurance policy of two times an employee's annual salary not two and a half times. There is no change in the benefit.
- 3) Retiree Medical – language has been added to clarify the intent of the benefit.
- 4) ICMA VantageCare – previous MOU's for both the SEIU and MCU bargaining units included a medical/dental reimbursement benefit which was based on a calendar year. With the adoption of the new MOU's that benefit was removed and instead employees will be provided an employer contribution per pay period into their ICMA Vantage Care account in lieu of the previous benefit. Because the previous benefit was based on a calendar year it created confusion on whether the benefit was still available for employees for services rendered prior to the new MOUs. The District and bargaining units met and agreed to delay the \$15

employer contribution to the employee ICMA VantageCare accounts until the first pay period in January.

**PUBLIC COMMENT:** There was no public comment.

**AYES:** Directors Underhill, Thomas, Ratterman, Secada, and Davidson  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

4b Discussion/Action regarding Authorization of Remote Teleconference Meetings for the Board of Directors during the Period of October 26, 2021, thru November 25, 2021, Pursuant to AB 361  
(Michael Minkler, General Manager) **RES 2021-79**

**MOTION:** Directors Ratterman/Secada-Adopted Resolution 2021-79 Authorizing Remote Teleconference Meetings for the Board of Directors during the Period of October 26, 2021, thru November 25, 2021, Pursuant to AB 361

**DISCUSSION:** Mr. Minkler explained the District is required to adopt a resolution allowing teleconferencing for meetings under the modified Brown Act Provisions. This will have to be adopted every thirty days while a State Disaster Declaration is in place. There was brief discussion about the item and the Board recommended the next resolution be added as a consent item.

**PUBLIC COMMENT:** There was no public comment.

**AYES:** Directors Underhill, Thomas, Ratterman, Secada, and Davidson  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

## 5. **REPORTS**

5a General Manager's Report  
(Michael Minkler)

**DISCUSSION:** Mr. Minkler reported on the following activities: 1) the Groundwater Sustainability Agency meeting; 2) the Calaveras Public Power Agency meeting; 3) he attended the Poker Flat Homeowners Association meeting on Saturday with Director Thomas and Damon Wyckoff; 4) the Board meeting of November 24<sup>th</sup> will be cancelled due to the Thanksgiving holiday and asked if the Board preferred to keep the November 10<sup>th</sup> meeting or select a different date; and 5) a status update on the meter replacement project and the Tyler software implementation.

## 6. **BOARD REPORTS / INFORMATION / FUTURE AGENDA ITEMS**

Director Underhill asked about the status of the County redistricting process and the Copper Cove funding.

Director Thomas reported on the Poker Flat Homeowners Association meeting and also inquired on the redistricting process.

Director Ratterman had nothing to report.

Director Secada had nothing to report.

Director Davidson had nothing to report.

**7. NEXT BOARD MEETINGS**

- Wednesday, November 10, 2021, 1:00 p.m., Regular Board Meeting
- Wednesday, November 24, 2021, 1:00 p.m., Regular Board Meeting (Pending cancellation)

**8. CLOSED SESSION**

The meeting adjourned into Closed Session at approximately 1:30 p.m. Those present were Board Members: Jeff Davidson, Russ Thomas, Bertha Underhill, Cindy Secada, and Scott Ratterman; staff members Michael Minkler, General Manager, Stacey Lollar, Human Resources Manager (for item 8a), Brad Arnold, Manager of Water Resources (for item 8b), Jeff Meyer, Western Hydrologics (for item 8b), Dave Cameron, Special Counsel (for item 8b), and Matt Weber, General Counsel.

- 8a Negotiations with Employee Organization SEIU Local 1021 Government Code § 54957.6  
Agency Negotiators: General Manager, Michael Minkler and HR Manager, Stacey Lollar
- 8b Conference with Legal Counsel-Anticipated Litigation  
Significant Exposure to Potential Litigation - Government Code § 54956.9(d)(2)-3 cases

**9. REPORTABLE ACTION FROM CLOSED SESSION**

The Board reconvened into Open Session at approximately 3:56 p.m. There was no reportable action.

**10. ADJOURNMENT**

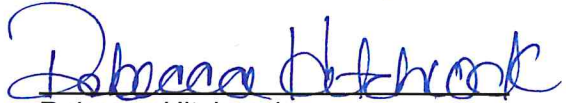
With no further business, the meeting adjourned at 3:56 p.m.

Respectfully Submitted:



Michael Minkler  
General Manager

ATTEST:



Rebecca Hitchcock  
Clerk to the Board