

# Employment Opportunity

*Open Until Filled*



## Information Systems Administrator



The **Calaveras County Water District** is seeking an experienced Information Technology (IT) professional with the ability to plan, configure, install, manage and maintain the District's information systems for nearly 70 users located through out Calaveras County.

*Celebrating 75 Years of Service to Calaveras County*

## POSITION INFORMATION

**THE POSITION...**The Information Systems Administrator plays a critical role to the District. The successful candidate will be tasked with reviewing and updating the current and future needs of the District's IT network infrastructure, recommend and manage the implementation of District goals and objectives related to information technology to achieve improvements and effectively support IT users. The primary location for this position will be at District headquarters in San Andreas, with trips on an often basis to various District locations throughout Calaveras County.

**THE IDEAL CANDIDATE...**will have a minimum of eight (8) years of progressively responsible experience in the evaluation, development, implementation, and utilization of IT methods, systems, software, and equipment; managing information systems, business analysis, and database administration. Other minimum requirements include:

- ◇ Bachelor's degree from an accredited college with major course work in computer information systems, computer science, or a related field.
- ◇ Valid California driver's license

Experience in a government and/or utility environment and a Microsoft network certification is desirable.

## The District offers a competitive SALARY and an excellent BENEFITS package

**\$7,673 to \$9,327 per month**  
**\$92,0276 to \$111,924 per year**



### HOW TO APPLY:

**Submit your resume and District application to [hr@ccwd.org](mailto:hr@ccwd.org)**

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Resumes and applications reviewed on a weekly basis

- ◇ CalPERS retirement: 2% @ 60 for classic members, 2% @ 62 for new members
- ◇ Employer-paid medical and dental premiums at 100% for employee and 85% for dependents
- ◇ 100% employer-paid vision for employee and dependents
- ◇ 100% employer-paid disability (short and long term) and life insurance up to \$250k
- ◇ Retire health insurance
- ◇ 13 Paid holidays and Paid Time Off (PTO)
- ◇ Longevity pay after 15 years
- ◇ *Part of SEIU Local 1021 Union*

**More information can be found at [ccwd.org](http://ccwd.org)**