



RESOLUTION NO. 2020-59
RESOLUTION NO. PFA-03
ORDINANCE NO. 2020-01

MINUTES

CALAVERAS COUNTY WATER DISTRICT REGULAR BOARD MEETING

August 12, 2020

- Directors Present: Bertha Underhill, President
Jeff Davidson, Vice President
Scott Ratterman, Director (via teleconference)
Cindy Secada, Director (via teleconference)
Russ Thomas, Director
- Staff Present: Michael Minkler, General Manager
Matt Weber, General Counsel
Rebecca Hitchcock, Clerk to the Board
Rebecca Callen, Director of Administrative Services
Damon Wyckoff, Director of Operations
Pat Burkhardt, Construction and Maintenance Manager
Brad Arnold, Manager of Water Resources
Tiffany Burke, Administrative Technician-Senior
Mike Samorano, Mechanic II
- Others Present: Dave Hicks, Blue Lake Springs Mutual Water Company

ORDER OF BUSINESS

CALL TO ORDER / PLEDGE OF ALLEGIANCE

1. ROLL CALL

President Underhill called the Regular Board Meeting to order at 1:00 p.m. and led the pledge of allegiance.

2. PUBLIC COMMENT

There was no public comment.

3. CONSENT AGENDA

MOTION: Directors Thomas/Ratterman-Approved Consent Agenda Items:
3a, 3b, 3c, 3d, 3e, 3f, and 3g, as presented

- 3a Approval of Minutes for the Board Meeting of July 22, 2020
- 3b Review Board of Directors Monthly Time Sheets for July, 2020
- 3c Ratify Claim Summary #581 Secretarial Fund in the Amount of \$2,440,069.90 for July, 2020
(Rebecca Callen, Director of Administrative Services) **RES 2020-59**
- 3d Adopt Position on State Legislation
(Brad Arnold, Manager of Water Resources)
- 3e Consideration of Amendment to Policy 5070, Conflict of Interest Code
(Rebecca Hitchcock, Clerk to the Board) **RES 2020-60**
- 3f Report on the Monthly Investment Transactions for July 2020
(Rebecca Callen, Director of Administrative Services)
- 3g Consideration of Agreement for Legal Services with Downey Brand
(Michael Minkler, General Manager) **RES 2020-61**

AYES: Directors Thomas, Ratterman, Secada, Davidson, and Underhill
NOES: None
ABSTAIN: None
ABSENT: None

4. NEW BUSINESS

- 4a Recognition of Kelly Gerkenmeyer and Mike Samorano for their receipt of ACWA/JPIA's H.R. LaBounty Safety Award
(Damon Wyckoff, Director of Operations)

DISCUSSION: Mr. Wyckoff presented Mr. Samorano with the ACWA JPIA H.R. LaBounty Safety Award and a \$50.00 check. He explained that Mr. Samorano and Mr. Gerkenmeyer won the award for a safety solution of installing a back up camera on the VacCon truck to prevent accidents. The award is designed to promote safe work practices and reward staff that demonstrate that Mr. Gerkenmeyer was not present to accept the award.

PUBLIC COMMENT: There was no public comment.

This item was for information only; no action was taken.

- 4b Development of Calaveras County Public Water Resources Data Packets
(Brad Arnold, Manager of Water Resources)

DISCUSSION: Mr. Arnold presented the new Calaveras County Public Water Resources Data Packet that he created. It includes county data for accumulated precipitation, reservoir and lake water levels, stream flows, and state-wide drought conditions. All information originates from publicly available web sources that are gathered daily using the automated tool. The Public Data Packet will be available for download from the CCWD website. There was significant discussion between Mr. Arnold and the Board about the Data Packet.

PUBLIC COMMENT: There was no public comment.

This item was for information only; no action was taken.

- 4c Discussion/Action regarding Implementation of CCWD's Wholesale Water Agreement with Blue Lake Springs Mutual Water Company
(Michael Minkler, General Manager)

MOTION: Directors Thomas/Secada—by Minute Entry Approved Waiving the 100,000 gpd through September 30, 2020 and revisit prior to May 1, 2021.

DISCUSSION: Mr. Arnold reviewed the 2015 agreement between CCWD and the Blue Lake Springs Mutual Water Company (BLSMWC). The agreement has a 100,000 gallons per day (gpd) cap through September 30 each year. He explained the increased demands on the system are due to a large influx of residents for summer tourism and COVID-19 restrictions. He advised that BLSMWC reached out to CCWD regarding the increased demand. If the level of demand continues, BLSMWC could require a permanent capacity increase. Staff proposes waiving the 100,000 gpd cap through September 30 and revisit the consumption prior to May 1, 2021. If the increased demand is sustained, then CCWD could require additional capacity fee payments pursuant to the Agreement.

PUBLIC COMMENT: Dave Hicks from the Blue Lake Springs Mutual Water Company responded to a few questions from the Board.

5. OLD BUSINESS

None

6. REPORTS

- 6a Report on the July 2020 Operations Department
(Damon Wyckoff, Director of Operations)

DISCUSSION: Mr. Wyckoff started off by introducing Pat Burkhardt, the new Construction and Maintenance Manager. Then he presented the July 2020 monthly Operations report. He reviewed items of interest and answered questions from the Board.

PUBLIC COMMENT: There was no public comment.

This item was for information only; no action was taken.

- 6b General Manager Report

DISCUSSION: Mr. Minkler reported on the following activities: 1) the Ebbetts Pass line break last week. It was a monumental effort for all staff involved; 2) the Techite project is moving along well; 3) staff is trying to find ways to schedule town hall meetings in the different Districts to continue communication with rate payers and still comply with the COVID-19 restrictions; 4) the office is open by appointment only due to COVID-19 and it seems to be working well; 5) the County has had multiple blood drives recently and is reaching out to the larger employers in the area about having a blood drive at their location and CCWD could possibly host one soon; 6) the draft Joint Powers Agreement went out to the Groundwater Sustainability members and should receive feedback soon; 7) CCWD worked with Upper Mokelumne River Water Authority (UMRWA) on a press release

announcing the 20th anniversary of the group; and 8) the person who received the offer for the External Affairs Manager position has declined the position.

7. BOARD REPORTS / INFORMATION / FUTURE AGENDA ITEMS

Director Ratterman is happy to announce he is unopposed for his re-election bid in November.

Director Davidson reported that he filed for re-election in November.

Director Secada reported she is attending the Tuolumne-Stanislaus Integrated Regional Water Management Joint Powers Authority meeting on Wednesday.

Director Thomas discussed the ACWA Groundwater Committee meeting regarding the impacts of the implementation of Sustainable Groundwater Management Act (SGMA) Legislation.

Director Underhill asked about the CCWD Scholarship awards.

8. NEXT BOARD MEETINGS

- Wednesday, August 26, 2020, 1:00 p.m., Regular Board Meeting
- Wednesday, September 9, 2020, 1:00 p.m., Regular Board Meeting

The meeting adjourned into Closed Session at approximately 2:30 p.m. Those present were Board Members: Russ Thomas, Bertha Underhill, Cindy Secada, Jeff Davidson, and Scott Ratterman; staff members Michael Minkler, General Manager, Damon Wyckoff, Director of Operations; and Matt Weber, General Counsel.

9. CLOSED SESSION

- 9a Conference with Legal Counsel – Potential Litigation Government Code §54956.9(b)(1) – 3 cases

10. REPORTABLE ACTION FROM CLOSED SESSION

The Board reconvened into Open Session at approximately 3:20 p.m. There was no reportable action.

11. ADJOURNMENT

With no further business, the meeting adjourned at 3:20 p.m.

Respectfully Submitted:



Michael Minkler
General Manager

ATTEST:



Rebecca Hitchcock
Clerk to the Board