



RESOLUTION NO. 2019-21
RESOLUTION NO. PFA-03
ORDINANCE NO. 2019-01

MINUTES

CALAVERAS COUNTY WATER DISTRICT REGULAR BOARD MEETING

MARCH 27, 2019

Directors Present: Russ Thomas, President
Bertha Underhill, Vice-President
Scott Ratterman, Director
Cindy Secada, Director
Jeff Davidson, Director

Staff Present: Michael Minkler, General Manager
Rebecca Hitchcock, Clerk to the Board
Dave Cameron, Special Counsel
Jeffrey Meyer, Director of Administrative Services
Peter Martin, Manager of Water Resources
Damon Wyckoff, Director of Operations
Jesse Hampton, Plant Operations Manager
Joel Metzger, Manager of External Affairs, Conservation, and Grants

Others Present: Michelle Workman, EBMUD
Vickey Mills
Marti Crane
Dennis Mills

ORDER OF BUSINESS

CALL TO ORDER / PLEDGE OF ALLEGIANCE

1. ROLL CALL

President Thomas called the Regular Board Meeting to order at 1:00 p.m. and led the pledge of allegiance. Director Davidson was absent.

2. PUBLIC COMMENT

There was no public comment.

3. CONSENT AGENDA

**MOTION: Directors Ratterman/Underhill - Approved Consent Agenda Item:
3a as presented**

3a Approval of Minutes for the Board Meeting of January 23, 2019.

AYES: Directors Ratterman, Underhill, Secada, and Thomas
NOES: None
ABSTAIN: None
ABSENT: Director Davidson

4. NEW BUSINESS

4a Presentation on the Non-Flow Measures in the Proposed Mokelumne River Voluntary Settlement Agreement for Phase II Implementation of the Bay-Delta Plan (Peter Martin, Manager of Water Resources)

DISCUSSION: Michelle Workman, Supervising Fisheries/Wildlife Biologist for East Bay Municipal Utilities District (EBMUD) provided a presentation on the non-flow measures included in the Mokelumne River Voluntary Settlement Agreement for the implementation of requirements included in the State Water Resources Control Board's Phase II of the Bay-Delta Plan Update. The State Water Board is in the process of updating its Bay-Delta Plan, which establishes water quality measures that provide reasonable protection of beneficial uses in the greater Bay-Delta watershed. The Bay-Delta Plan is currently being updated in two separate phases:

1. Phase 1 addresses flow requirements in the San Joaquin River watershed (tributary inflows from Stanislaus, Tuolumne and Merced Rivers), and
2. Phase II addresses (other Bay-Delta) flow requirements in the Sacramento River and tributaries, and other eastside tributaries (Mokelumne, Calaveras and Cosumnes).

Ms. Workman's presentation covered the various non-flow measures proposed in the lower Mokelumne River as part of the proposed voluntary settlement agreement and answered questions from the Board.

PUBLIC COMMENT: There was no public comment.

This item was for information only; no action was taken.

4b Discussion / Action on Calaveras Healthy Impact Product Solutions Grant: South Fork Mokelumne River Watershed Restoration Phase 4 Planning Project – CEQA Analysis (Peter Martin, Manager of Water Resources)

MOTION: Directors Secada/Underhill – by Minute Entry authorized the General Manager to grant access to Calaveras Healthy Impact Product Solutions (CHIPS) and their contractors, with indemnification assurances, to access the CCWD West Point and Wilseyville Wastewater Treatment Plant properties for the purpose of initial studies in support of California Environmental Quality Act (CEQA) analysis to eventually implement a fuel thinning project.

DISCUSSION: Peter Martin discussed the proposal to allow Calaveras Healthy Impact Product Solutions (CHIPS) and their contractors access to the Districts West Point and Wilseyville Wastewater Treatment Plant properties. This is the initial study in support of California Environmental Quality Act (CEQA) analysis to eventually implement a fuel thinning project. CHIPS was recently awarded a planning grant from the Prop 1 and Prop 68 Grant Program implemented by the Sierra Nevada Conservancy for an additional phase of a fuel management project in the South Fork Mokelumne River Watershed, near Sandy Gulch, that was originally initiated in 2016. There was brief discussion between the Board and Mr. Martin.

PUBLIC COMMENT: There was no public comment.

AYES: Directors Secada, Underhill, Ratterman, and Thomas
NOES: None
ABSTAIN: None
ABSENT: Director Davidson

4c Information Regarding the March 19, 2019 Copperopolis Town Hall Meeting (Joel Metzger, Manager of External Affairs, Conservation, and Grants)

DISCUSSION: Mr. Metzger reported on the March 19 Copperopolis Town Hall Meeting regarding the upcoming construction projects around Lake Tulloch. There was discussion between the Board and staff regarding the meeting and the projects.

PUBLIC COMMENT:

Supervisor Dennis Mills addressed the Board about the vehicle flow rate on the O’Byrne’s Ferry Bridge.

Ralph Copeland addressed the Board about the Town Hall meeting. He suggested CCWD use local contractors when possible and purchase direct from manufacturers to save money.

This item was for information only; no action was taken.

Director Davidson arrived at 1:57 p.m.

4d Discussion / Action Adopting District’s Financial Management Policy – No. 5.02, Purchasing Policy (Jeffrey Meyer, Director of Administrative Services) **RES 2019-21**

MOTION: Directors Ratterman/Davidson – Adopting the District’s Financial Management Policy – No. 5.02, Purchasing Policy

DISCUSSION: Mr. Meyer reported that the audit identified a deficiency in regards to the District’s Purchasing Policy. Specifically, the findings stated that the District’s Purchasing Policy does not include a reference to the procurement requirements in the Title 2 U.S. Code of Federal regulations (CFR) Section 200.318 (Uniform Code). Mr. Meyer reported that the draft policy with the necessary updates was presented to the Finance Committee on March 19.

PUBLIC COMMENT: There was no public comment.

AYES: Directors Ratterman, Davidson, Secada, Underhill, and Thomas
NOES: None
ABSTAIN: None

ABSENT: None

5. OLD BUSINESS

- 5a Update on Sustainable Groundwater Management Act (SGMA)
(Peter Martin, Water Resources Manager)

DISCUSSION: Mr. Martin gave a PowerPoint presentation with an update on the actions of the Eastside Groundwater Sustainability Agency and Joint Powers Agency.

This item was for information only; no action was taken.

6. REPORTS

- 6a General Manager Report

Mr. Minkler reported on the following activities: 1) the Liebert Cassidy seminar he attended and his continued effort to visit the District facilities; 2) there will be a presentation at the next Board meeting from Enterprise Fleet for a potential vehicle lease program; and 3) staff is very active in budget preparation, grants, and Section 219 planning.

7. BOARD REPORTS / INFORMATION / FUTURE AGENDA ITEMS

Director Secada had nothing to report.

Director Davidson had nothing to report.

Director Thomas had nothing to report.

Director Ratterman had nothing to report.

Director Underhill reported that Mazingo Construction is working at Blue Lake Springs. She also mentioned she would like to see more outreach to schools about water industry careers.

8. NEXT BOARD MEETINGS

- Wednesday, April 10, 2019, 1:00 p.m., Regular Board Meeting
- Wednesday, April 24, 2019, 1:00 p.m., Regular Board Meeting

The Open Session ended at 2:56 p.m.

The meeting adjourned into Closed Session at approximately 3:00 p.m. Those present were Board Members: Russ Thomas, Scott Ratterman, Cindy Secada, Bertha Underhill, and Jeff Davidson; staff members Michael Minkler, General Manager, and Stacey Lollar, Director of Human Resources and Customer Service; and Dave Cameron, Special Counsel.

9. CLOSED SESSION

- 9a Conference with legal counsel – anticipated litigation. Significant exposure to litigation pursuant to subdivision (d)(2) of Government Code section 54956.9, two cases.

10. REPORTABLE ACTION FROM CLOSED SESSION

Approved May 15, 2019

The Board reconvened into Open Session at approximately 4:20 p.m. There was no reportable action.

11. ADJOURNMENT

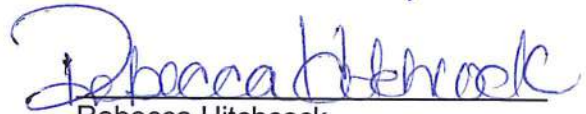
With no further business, the meeting adjourned at approximately 4:20 p.m.

By:



Michael Minkler
General Manager

ATTEST:



Rebecca Hitchcock
Clerk to the Board