

# CALAVERAS COUNTY WATER DISTRICT FINANCE COMMITTEE MEETING

## AGENDA

**Thursday, June 7, 2018**  
**11:00 a.m.**  
**CCWD Training Room**

Calaveras County Water District  
120 Toma Court (P O Box 846)  
San Andreas, California 95249

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Administration Office at 209-754-3028. Notification in advance of the meeting will enable CCWD to make reasonable arrangements to ensure accessibility to this meeting. Any documents related to agenda items that are made available to the Board before or at the meeting shall be available for review by the public at 120 Toma Court, San Andreas, CA 95249.

## ORDER OF BUSINESS

### CALL TO ORDER / PLEDGE OF ALLEGIANCE

1. **PUBLIC COMMENT:** Comments limited to three minutes per person.
2. **APPROVAL OF MINUTES:** April 17, 2018
3. **NEW BUSINESS**
  - 3a. Discussion / Direction Take Possession of Unclaimed Checks, Policy No. 5.04  
(Jeffrey Meyer, Director of Administrative Services)
  - 3b. Discussion / Direction of the Annual Standby Assessments for Indian Rock Vineyards, West Point, Ebbetts Pass, Jenny Lind, Copper Cove and Saddle Creek Service Areas  
(Jeffrey Meyer, Director of Administrative Services)
  - 3c.\* Update on the FY 2018-19 Operating and Capital Improvement Program Budgets  
(Jeffrey Meyer, Director of Administrative Services)
4. **DIRECTOR OF ADMINISTRATIVE SERVICES COMMENTS**
5. **GENERAL MANAGER COMMENTS**
6. **DIRECTOR COMMENTS**
7. **FUTURE AGENDA ITEMS**
8. **NEXT COMMITTEE MEETING**
9. **ADJOURNMENT**

MINUTES  
FINANCE COMMITTEE MEETING  
APRIL 17, 2018

The FINANCE COMMITTEE of the CALAVERAS COUNTY WATER DISTRICT (CCWD) met in the CCWD Board Room at 120 Toma Court, San Andreas, California at 2:45 p.m.

The following Committee Members were present:

|                  |          |
|------------------|----------|
| Bertha Underhill | Director |
| Scott Ratterman  | Director |

Staff Present:

|                   |                                     |
|-------------------|-------------------------------------|
| Dave Eggerton     | General Manager                     |
| Jeffrey Meyer     | Director of Administrative Services |
| Patti Christensen | Accountant III                      |
| Robbie Creamer    | Engineering Analyst                 |

Public Present:

Vickey Mills

1. Public Comment: None

2. Approval of Minutes: November 21, 2017

3. New Business:

3a. Report on the Monthly Financial Reports for March 2018:

Mr. Meyer gave a brief description of each report and started with a review of the Budget Status Report. Mr. Meyer talked about the various revenues, directing the committee members to the operating budget report stating that the budget is tracking as projected. There was further discussion regarding property tax, improvement districts and grant revenues. He then gave a brief overview of the expenditures to date. Mr. Meyer answered the Directors questions regarding specific departmental expenses and there was a discussion regarding the Utility Departments Material & Supplies encumbered expense of \$151K with the majority of the expense related to the purchase of the DF/VCTO WWTP membrane filters.

Mr. Meyer talked about the Capital R&R Report, reviewing the water revenue, the individual water projects and the debt service. He went on to report on the sewer side, stating because there is a smaller customer base there is less revenue to work with. There was further discussion regarding the Copper Cove Reclaim permit process and the potential cost of the Copper Cove Pond Expansion project.

Regarding the Claim Summary, Mr. Meyer answered questions from Director Underhill about the Paymentus expenditure and Director Ratterman about the cost of meters purchased for the Jenny Lind and Copper areas. Director Ratterman also asked about a generator controller replacement at the La Contenta Wastewater Treatment Plant.

Public Comment – Ms. Mills will review her questions with Mr. Meyer after the meeting.

MINUTES  
FINANCE COMMITTEE MEETING  
APRIL 17, 2018

3b. Discussion/Direction regarding District Financial Management Policy No. 5.04, Unclaimed Check Policy:

Mr. Meyer stated this agenda item is to bring the policy current with titles, and government compliance. Staff was directed to make the changes and bring the item to the full Board for approval.

Public Comment: None

3c. Update on FY 2018-19 Operating and CIP Budget Process:

Mr. Meyer advised the Committee that based on the last Board meeting the CIP budget will be based on the approved five (5) year report and the Operating budget faces challenges due to the level of rate adjustment that was proposed. Mr. Meyer stated that staff will work with certain revenue assumptions moving forward with the Fiscal Year 2018-19 budget to determine the District's target on the expenditure side.

Public Comment - None

4. Director of Administrative Services Comments:

Mr. Meyer stated staff is considering a program similar to the past Wastewater Rate Assistance Program (WRAP) and hopes to have framework in place by the end of the calendar year. Mr. Eggerton would like to have a continuous source of revenue using specific discretionary funds not needed to support operations. There was further discussion on public involvement and using a third party to administer the program.

5. General Manager Comments:

Nothing to report.

6. Director Comments:

Director Ratterman – Nothing to report

Director Underhill stated Dignity Health has occupational health services that could be utilized by the District and asked that this information be passed on to Ms. Lollar in Human Resources. She also mentioned she attended the Ebbetts Pass SIRS meeting prior to this meeting and complimented Mr. Metzger on his rate increase presentation to the group. Director Underhill also mentioned that she heard the USDA is requiring another agency to find financing for the timing lag between the expenditure and USDA reimbursement and was concerned this could affect the District. Mr. Meyer allayed her concerns.

Mr. Eggerton mentioned that the final report on AB-142 Wild and scenic rivers: Mokelumne River should be coming out today and will be brought to the full Board to identify the Districts position on this bill.

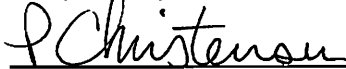
7. Future Agenda Items:

- Operating Budget
- Rates
- Low Income Assistance Program


MINUTES  
FINANCE COMMITTEE MEETING  
APRIL 17, 2018

8. Next Committee Meeting:  
Tuesday, May 15, 2018, at 2 p.m.  
Director Ratterman may have another commitment on the 15<sup>th</sup>. Director Ratterman will let Mr. Meyer know his schedule.
9. Adjournment:  
Meeting adjourned at 4:05 p.m.

Respectfully Submitted,

  
\_\_\_\_\_  
Patti Christensen, Accountant III

Approved:

  
\_\_\_\_\_  
Jeffrey Meyer, Director of Administrative Services

# Agenda Item

DATE: June 7, 2018

TO: Finance Committee

FROM: Jeffrey Meyer, <sup>DM</sup> Director of Administrative Services

SUBJECT: Review and Direction of the Transfer of Funds on Unclaimed Checks to the General District Fund

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## RECOMMENDED ACTION:

Discussion/direction regarding the Transfer of Funds on Unclaimed Checks to the General District Fund.

## SUMMARY:

Financial Management Policy No. 5.04, "Unclaimed Check Policy" provides authorization and guidelines for the procedure to take possession of long standing unclaimed checks in accordance with government statutes and to ensure the property of the related accounting transactions.

Per policy, money that is not the property of Calaveras County Water District (District) that remains unclaimed for a period of more than three (3) years is the property of the District forty-five (45) days after the initial public notice if not claimed or if no verified complaint is filed and served (attached). Pursuant to law, notice concerning the checks listed on Exhibit A (attached) was published on April 19, 2018 and April 26, 2018.

Any individual items of less than fifteen dollars (\$15.00) which remain unclaimed for the period of one (1) year may be transferred to the General District Fund by the Board without the necessity of public notification in a newspaper (Exhibit B).

## FINANCIAL CONSIDERATIONS:

The transfer of the Unclaimed Check funds to the General District Fund will result in an increase in current assets of \$3,320.70. The cost of the public noticing process is \$501.50.

*Attachments: Resolution No. 2018- Approving the Transfer of Funds on Unclaimed Checks to the District General Fund*  
*- Financial Management Policy No. 5.04, Unclaimed Checks*  
*- Exhibit A – Adopting Unclaimed Checks, over \$15*  
*- Exhibit B – Adopting Unclaimed Checks, under \$15*

**RESOLUTION NO. 2018 -**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE CALAVERAS COUNTY WATER DISTRICT**

**APPROVING THE TRANSFER OF FUNDS ON  
UNCLAIMED CHECKS TO THE GENERAL DISTRICT FUND**

**WHEREAS**, it is the desire of the Board of Directors of CALAVERAS COUNTY WATER DISTRICT (District) to invoke "Unclaimed Check Policy" in accordance with generally accepted accounting standards and California State Law, Sections 50050 and 50051; and

**WHEREAS**, for the purpose of fairly representing District liabilities and ensuring the propriety of related accounting transactions.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of Calaveras County Water District hereby invokes Financial Management Policy No. 5.04 and take possession of \$3,279.23 as referenced in Exhibit A, attached hereto and made a part hereof, in unclaimed accounts payable checks which have passed the three (3) year expiration period, and to transfer those funds to the General District Fund.

**PASSED AND ADOPTED** this 13th day of June, 2018 by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

CALAVERAS COUNTY WATER DISTRICT

\_\_\_\_\_  
Scott Ratterman, Board President

**ATTEST:**

\_\_\_\_\_  
Rebecca Hitchcock, Clerk to the Board

**5.04.1 Purpose**

The unclaimed check procedure is established to provide the proper mechanism to take possession of long standing unclaimed checks in accordance with government statutes and to ensure the property of the related accounting transactions.

**5.04.2 Summary of State Law**

- 5.04.21 Money that is not the property of the Calaveras County Water District that remains unclaimed for a period of more than three (3) years is the property of the Calaveras County Water District forty-five (45) days after the initial public notice if not claimed or if no verified complaint is filed and served. (Sec 50050 and Sec 50051)
- 5.04.22 Any time after the expiration of the three (3) year period, the Finance Director of the District may cause a notice to be published once a week for two (2) successive weeks in a newspaper of general circulation on the Calaveras County. (Sec 50051)
- 5.04.23 The Finance Director may release to the depositor of the unclaimed money, their heir, beneficiary, or duly appointed representative, unclaimed money if claimed prior to the date the money becomes the property of Calaveras County Water District, upon submitting proof satisfactory to the Finance Director. (Sec 50052.5)
- 5.04.24 When the unclaimed funds become the property of the District, and are in a Special Fund, the Board of Directors may transfer them, by resolution, to the General District Fund. (Sec 50053)
- 5.04.25 Any individual items of less than fifteen (15) dollars, or any amount if the depositor's name is unknown, which remain unclaimed for the period of one (1) year may be transferred to the General District Fund by Board of Directors without the necessity of public notification in a newspaper. (Sec 50056)
- 5.04.26 The responsibilities of the Finance Director may be delegated by the Finance Director to the department that maintains the supporting records of the uncleared checks on the initial receipt or deposit of the money or both. (Sec 50056)

**5.04.3 Public Notification**

- 5.04.31 As of December 31 and June 30, all outstanding checks of at least fifteen (15) dollars will be reviewed to determine those that have been issued more than three (3) years prior.

5.04.32 The checks with an issue date older than three (3) years will become part of a notice to be published once a week for two (2) consecutive weeks in a local newspaper.

A. This notice shall include the following information:

- 1) the individual, or business name as shown on the issued check
- 2) the amount of money on the issued check
- 3) a statement announcing that the money shall become the property of the Calaveras County Water District on a date that is not less than forty-five (45) days after the first publication of the notice.

B. A copy of the approved notice format is found at the end of this policy.  
(Exhibit I)

5.04.33 A proof of publication from the newspaper is to be retained as verification that the notice was placed in the publication and ran for two (2) consecutive weeks.

#### 5.04.4 Disbursement and Funds Transfer

5.04.41 The Finance Director may release to the Depositor of the unclaimed money, their heir, beneficiary, or duly appointed representative, the unclaimed money, except as otherwise noted in this policy, if

A. Claim is filed prior to the date the money becomes the property of the Calaveras County Water District.

B. Proof substantiating the claim is conveyed in writing, including the following:

- 1) claimant's name, address and telephone number
- 2) social security number or FEIN
- 3) proof of identity such as a copy of drivers license, social security card, or birth certificate
- 4) the amount of the claim
- 5) the grounds on which the claim is founded

C. signed request for stop payment of original check is on file.

5.04.42 Upon rejection of said depositor's claim by the Finance Director, the depositor may file a complaint seeking to recover all, or a designated part, of the money in a court within Calaveras County. The Finance Director shall be served with a copy of the complaint and summons which must be issued within thirty (30) days of the depositor's receiving the notice that the claim had been rejected.  
(Exhibit II)

5.04.43. Upon close of business on the forty-fifth (45) day after publication of the first notice, the unclaimed check amounts revert to Calaveras County Water District.



Policy Title: Unclaimed Check Policy  
Policy Number: Financial Management Policy 5.04

Adopted 11/09/05  
(Res. 2005-82)

- 5.04.44 When the unclaimed checks become the property of Calaveras County Water District, the Board of Directors may transfer them to the General District Fund.
- 5.04.45 Unclaimed checks of less than fifteen (15) dollars that are more than twelve (12) months old will be transferred to the General District Fund by the Board of Directors.

*Attachments: Exhibit I – Sample Public Notification  
Exhibit II – Money Claim Rejection Form*

Calaveras County Water District  
423 East St. Charles Street, P.O. 846  
San Andreas, CA 95249

Notice is hereby given that Calaveras County Water District is holding funds for the following persons. If said funds are not claimed by \_\_\_\_\_, forty-five (45) days hence, these funds will become the property of Calaveras County Water District in accordance with Government Code Section 50052.

The said funds may be released to the depositor, their heir, beneficiary, or duly appointed representative provided a claim form has been completed with the necessary information. The information needed is as follows:

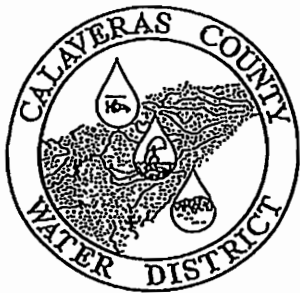
- Name, address, telephone number, and social security number (or FEIN)
- Amount of claim
- Proof of identity such as a copy of drivers license, social security card, or birth certificate
- Grounds on which the claim is founded

The Unclaimed Money Claim Form is available at the Calaveras County Water District Finance Department, located at 423 East St. Charles Street, San Andreas, CA 95249.

Persons with funds on deposit for over three (3) years are:

| <u>Name</u> | <u>Amount</u> | <u>Fund</u> |
|-------------|---------------|-------------|
|-------------|---------------|-------------|

Calaveras County Water District  
Finance Director



**CALAVERAS  
COUNTY  
WATER  
DISTRICT**

**Business Office**  
423 East St Charles Street  
Post Office Box 846  
San Andreas, California 95249  
(209) 754-3543  
Fax (209) 754-0270

Date

Name  
Address  
City, State, Zip Code

Dear Sir/Madame;

Thank you for submitting an unclaimed money claim to Calaveras County Water District on behalf of:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/ State/Zip Code: \_\_\_\_\_

Taxpayer I.D. or Social Security Number: \_\_\_\_\_

Amount: \_\_\_\_\_ Date: \_\_\_\_\_

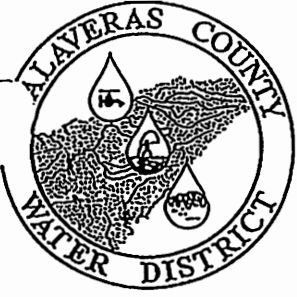
After careful review of your claim, Calaveras County Water District has rejected this claim based on the following grounds:

Under California Government Code Section 50052, you have the right to file a verified complaint seeking to recover all, or a designated part, of the money ion a court of competent jurisdiction within Calaveras County. A copy of the compliant and the summons issued thereon must be served within thirty (30) days of receiving this notice of rejection. Upon being served, the Finance Director will withhold the disputed amount from being released until a decision is rendered by the Court.

Please contact me if you have any questions or if you need further assistance.

Sincerely,  
Calaveras County Water District

Jeffrey L. Meyer  
Finance Director



**CALAVERAS  
COUNTY  
WATER  
DISTRICT**

**Business Office**  
423 East St Charles Street  
Post Office Box 846  
San Andreas, California 95249  
(209) 754-3543  
Fax (209) 754-0270

Date

Name  
Address  
City, State, Zip Code

Dear Sir/Madame;

Thank you for submitting an unclaimed money claim to Calaveras County Water District on behalf of:

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/ State/Zip Code: \_\_\_\_\_  
Taxpayer I.D. or Social Security Number: \_\_\_\_\_  
Amount: \_\_\_\_\_ Date: \_\_\_\_\_

After careful review of your claim, Calaveras County Water District has approved your claim. Enclosed is a check in the amount of \$

Please contact me if you have any questions or if you need further assistance.

Sincerely,  
Calaveras County Water District

Jeffrey L. Meyer  
Finance Director

**CALAVERAS COUNTY WATER DISTRICT  
ADOPTING UNCLAIMED CHECKS, OVER \$15  
EXHIBIT A**

| <b>Name</b>                  | <b>Amount</b> | <b>Fund</b> |
|------------------------------|---------------|-------------|
| ADVANCED AUTOMOTIVE & TIRE   | 44.68         | 101         |
| JASON ANDERSON               | 75.00         | 101         |
| FIRST AMERICAN TITLE         | 66.21         | 101         |
| PONCIE RODRIQUEZ             | 43.63         | 101         |
| CALIFORNIA RURAL WATER ASSOC | 125.00        | 101         |
| SIMMONS LANDSCAPE CO.        | 167.50        | 101         |
| WACHOVIA MORTGAGE            | 15.07         | 101         |
| SWRCB                        | 346.00        | 120         |
| YOUNG'S COPPER ACE HARDWARI  | 315.28        | 101         |
| THE REED LEASING GROUP       | 800.00        | 101         |
| COPPER AUTO & MARINE         | 773.14        | 101         |
| PACIFIC SERVICE CREDIT UNION | 79.00         | 101         |
| RS AUTOMOTIVE                | 67.96         | 101         |
| GVCVSC                       | 25.00         | 101         |
| HERYFORD INVESTMENTS, LLC    | 50.00         | 101         |
| PNC MORTGAGE                 | 32.38         | 101         |
| ADVANCED AUTOMOTIVE & TIRE   | 253.38        | 300         |

**CALAVERAS COUNTY WATER DISTRICT  
ADOPTING UNCLAIMED CHECKS, UNDER \$15  
EXHIBIT B**

| <b>Name</b>           | <b>Amount</b> | <b>Fund</b> |
|-----------------------|---------------|-------------|
| NATE MARTINEZ         | 6.73          | 101         |
| P G & E               | 9.86          | 500         |
| DAVID & ERICA SEAWELL | 10.88         | 101         |
| JACK MITCHELL         | 14.00         | 101         |

# Agenda Item

DATE: June 7, 2018

TO: Finance Committee

FROM: Jeffrey Meyer, Director of Administrative Services

RE: Review and Direction of the Annual Standby Assessments – Indian Rock Vineyards, West Point, Ebbetts Pass, Jenny Lind, Copper Cove and Saddle Creek Service Areas

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## RECOMMENDED ACTION:

Discussion/direction regarding the Annual Standby Assessments – Indian Rock Vineyards, West Point, Ebbetts Pass, Jenny Lind, Copper Cove and Saddle Creek Service Areas.

## SUMMARY:

Under the Uniform Standby Charge Procedures Act (Government Code § 54984 et seq.), a local government agency that provides water or wastewater services such as Calaveras County Water District may adopt standby charges in connection with the provision of those services. A standby charge is often assessed to an unimproved property to help ensure adequate water or wastewater service will be available to that parcel when needed or to a developed property to help finance water or wastewater system improvements or other costs and expenses to provide water or wastewater service.

The Board will be asked to approve the following standby fees as provided in the attached resolutions: (All of the proposed fees are exactly the same as last year and each year before.)

|                                   |   |
|-----------------------------------|---|
| Indian Rock Vineyards Subdivision | \$10 per month for lots to which sewer is available but not receiving sewer service |
| West Point Improvement Dist. 3    | \$10 per year for lots to which water is available but not receiving water service  |
| Ebbetts Pass Improvement Dist. 5  | \$10 per year for all lots within I.D. 5  |

Jenny Lind Improvement Dist. 6;  
Copper Cove Improvement Dist. 7;  
(incl. Copperopolis townsite);  
Saddle Creek Subdivision; and  
Copper Cove/La Contenta I.D. 8S

\$10 per year for lots that have improved values  
of less than \$5,000, and to which water and/or  
sewer service are available

Pursuant to law, notice concerning these annual fees was published on June 7, and  
June 14, 2018.

**FINANCIAL CONSIDERATIONS:**

Revenue from standby fees for Fiscal Year 2018-19 is estimated at \$132,500.

Attachments: Public Notice  
Standby Assessments Resolutions (6)



**PUBLIC NOTICE  
CALAVERAS COUNTY WATER DISTRICT  
RE-ESTABLISHMENT OF STANDBY ASSESSMENTS**

Notice is hereby given that on June 27, 2018 at 1:00 p.m., or as soon thereafter as the matter may be heard, at the Calaveras County Water District Board Room, 120 Toma Court, San Andreas, California, the Board of Directors of the District will consider adoption of the re-establishment of Standby Assessments for the following areas:

Sewer Standby Assessment Fee of \$10 per month per parcel for those parcels within the Indian Rock Vineyards Subdivision that are not receiving sewer service and to which sewer service is made available.

Water Standby Assessment Fee of \$10 per year per parcel within the West Point Improvement District No. 3 service area for those parcels to which water service is made available that are not receiving water service.

Water Standby Assessment Fee of \$10 per year per parcel within the Ebbetts Pass Improvement District No. 5.

Water Standby Assessment Fee of \$10 per year per parcel which has an improved value of less than \$5,000 within the service areas of Copper Cove Improvement District No. 7 (including the Copperopolis Townsite) and Saddle Creek Subdivision, and Jenny Lind Improvement District No. 6 and to which water service is made available.

Sewer Standby Assessment Fee of \$10 per year per parcel which has an improved value of less than \$5,000 within the service areas of Copper Cove and LaContenta, Improvement District No. 8S and to which sewer service is made available.

The proposed assessments will be used for maintenance and operation, debt service, or to provide the necessary funds for reserves for capital improvements, depreciation, or replacement of sewer or water service facilities.

Information regarding these proposed charges may be obtained from the District's office at (209) 754-3543. If you have any questions, please ask for Patti Christensen, Accountant III at (209) 754-3138.

For publication on: June 7, and June 14, 2018

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**RESOLUTION NO. 2018 –**

**STANDBY ASSESSMENT FOR  
INDIAN ROCK VINEYARDS SUBDIVISION SERVICE AREA**

The CALAVERAS COUNTY WATER DISTRICT (“District”) Board of Directors has been made aware of the present and future needs of the following District and that during the fiscal year ending June 30, 2019, it is necessary to provide funds to meet those needs:

**Indian Rock Vineyards Subdivision Service Area**

**NOW, BE IT RESOLVED** by the Board of Directors of the Calaveras County Water District as follows:

**Section 1. Findings.**

This Board hereby levies a standby assessment charge, pursuant to Government Code Sections 54984 et seq., of Ten Dollars (\$10) per parcel per month to which sewer service is made available and that is not receiving sewer service by the District as determined by a collection main in a contiguous right of way or easement.

This Board expressly finds and declares that the standby fees herein adopted were in effect prior to November 1, 1996, and have been continued by resolution without increase since that time.

**Section 2. Rates, Tolls, Fares, and Charges.**

This Resolution collects an existing standby charge imposed exclusively to finance capital costs or maintenance expenses for sewer and involves no increase in the existing charges.

**Section 3. Effect on Prior Action.**

This standby assessment was initially adopted by Ordinance 93-04 in 1993. Pursuant to Article XIID, Section 5(a) of the California Constitution, said fees are exempt from the requirements of Article XIID, Section 4.

**Section 4. Severability.**

This Resolution and the various sections thereof are hereby declared to be severable. To the extent the terms and provisions of this Resolution are in conflict or otherwise are inconsistent with the terms and provisions of any prior District ordinances, resolutions, rules and other actions, the terms and provisions of this Resolution shall prevail with respect thereto.

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Section 5. Effective Date.

This Resolution shall take effect immediately after its adoption.

**PASSED AND ADOPTED** this 27th day of June, 2018 by the following vote:

**AYES:**  
**NOES:**  
**ABSTAIN:**  
**ABSENT:**

CALAVERAS COUNTY WATER DISTRICT

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Scott Ratterman, President  
Board of Directors

**ATTEST:**

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Rebecca Hitchcock, Clerk to the Board

**RESOLUTION NO. 2018 –**

**STANDBY ASSESSMENT FOR  
WEST POINT IMPROVEMENT DISTRICT NO. 3**

The CALAVERAS COUNTY WATER DISTRICT ("District") Board of Directors has been made aware of the present and future needs of the following Districts, and that during the fiscal year ending June 30, 2019, it is necessary to provide funds to meet those needs:

**West Point Improvement District No. 3**

**NOW, BE IT RESOLVED** by the Board of Directors of the Calaveras County Water District as follows:

**Section 1. Findings.**

This Board hereby levies a standby assessment charge, pursuant to Water Code Section 31032.1 et seq. of Ten Dollars (\$10) per parcel per year to which water service is made available and that is not receiving water service by the District as determined by a distribution main in a contiguous right of way or easement.

This Board expressly finds and declares that the standby fees herein adopted were in effect prior to November 1, 1996, and have been continued by resolution without increase since that time.

**Section 2. Rates, Tolls, Fares, and Charges.**

This Resolution collects an existing standby charge imposed exclusively to finance capital costs or maintenance expenses for water and involves no increase in the existing charges.

**Section 3. Effect on Prior Action.**

The standby assessment was initially adopted by Ordinance 91-05 in 1991. Pursuant to Article XIID, Section 5(a) of the California Constitution, said fees are exempt from the requirements of Article XIID, Section 4.

**Section 4. Severability.**

This Resolution and the various sections thereof are hereby declared to be severable. To the extent the terms and provisions of this Resolution are in conflict or otherwise are inconsistent with the terms and provisions of any prior District ordinances, resolutions, rules, and other actions, the terms and provisions of this Resolution shall prevail with respect thereto.

---

Section 5. Effective Date.

This Resolution shall take effect immediately after its adoption.

**PASSED AND ADOPTED** this 27th day of June, 2018 by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

CALAVERAS COUNTY WATER DISTRICT

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Scott Ratterman, President  
Board of Directors

**ATTEST:**

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Rebecca Hitchcock, Clerk to the Board

**RESOLUTION 2018 –**

**STANDBY ASSESSMENT FOR  
EBBETTS PASS IMPROVEMENT DISTRICT NO. 5**

The CALAVERAS COUNTY WATER DISTRICT ("District") Board of Directors has been made aware of the present and future needs of the following Districts and that during the fiscal year ending June 30, 2019, it is necessary to provide funds to meet those needs:

**Ebbetts Pass Improvement District No. 5**

**NOW, BE IT RESOLVED** by the Board of Directors of the Calaveras County Water District as follows:

**Section 1. Findings.**

This Board hereby levies a standby assessment charge, pursuant to Water Code Section 31032.1 et seq. of Ten Dollars (\$10) per parcel per year for each parcel within the Ebbetts Pass Improvement District No. 5.

This Board expressly finds and declares that the standby fees herein adopted were in effect prior to November 1, 1996, and have been continued by resolution without increase since that time.

**Section 2. Rates, Tolls, Fares, and Charges.**

This Resolution collects an existing standby charge imposed exclusively to finance capital costs or maintenance expenses for water and involves no increase in the existing charges.

**Section 3. Effect on Prior Action.**

This standby assessment was initially adopted by Ordinance 91-02 in 1991. Pursuant to Article XIID, Section 5(a) of the California Constitution, said fees are exempt from the requirements of Article XIID, Section 4.

**Section 4. Severability.**

This Resolution and the various sections thereof are hereby declared to be severable. To the extent the terms and provisions of this Resolution are in conflict or otherwise are inconsistent with the terms and provisions of any prior District ordinances, resolutions, rules, and other actions, the terms and provisions of this Resolution shall prevail with respect thereto.

---

Section 5. Effective Date.

This Resolution shall take effect immediately after its adoption.

**PASSED AND ADOPTED** this 27th day of June, 2018 by the following vote:

**AYES:**  
**NOES:**  
**ABSTAIN:**  
**ABSENT:**

CALAVERAS COUNTY WATER DISTRICT

---

Scott Ratterman, President  
Board of Directors

**ATTEST:**

---

Rebecca Hitchcock, Clerk to the Board

**RESOLUTION NO. 2018 –**

**STANDBY ASSESSMENTS FOR  
JENNY LIND IMPROVEMENT DISTRICT NO. 6  
COPPER COVE IMPROVEMENT DISTRICT NO. 7  
(INCLUDING COPPEROPOLIS TOWNSITE)**

The CALAVERAS COUNTY WATER DISTRICT ("District") Board of Directors has been made aware of the present and future needs of the following Districts and that during the fiscal year ending June 30, 2019, it is necessary to provide funds to meet those needs:

**Jenny Lind Improvement District No. 6  
Copper Cove Improvement District No. 7  
(Including Copperopolis Townsite)**

**NOW, BE IT RESOLVED** by the Board of Directors of the Calaveras County Water District as follows:

Section 1. Findings.

This Board hereby levies a standby assessment charge, pursuant to Water Code Section 31032.1 et seq. of Ten Dollars (\$10) per parcel per year which has an improved value of less than \$5,000 within the above-listed Districts and to which water service is made available as determined by a distribution main in a contiguous right of way or easement.

This Board expressly finds and declares that the standby fees herein adopted were in effect prior to November 1, 1996, and have been continued by resolution without increase since that time.

Section 2. Rates, Tolls, Fares, and Charges.

This Resolution collects an existing standby charge imposed exclusively to finance capital costs or maintenance expenses for water and involves no increase in the existing charges.

Section 3. Effect on Prior Action.

This standby assessment was initially adopted by Resolutions 2063 and 2064 in 1976. Pursuant to Article XIID, Section 5(a) of the California Constitution, said fees are exempt from the requirements of Article XIID, Section 4.

Section 4. Severability.

This Resolution and the various sections thereof are hereby declared to be severable. To the extent the terms and provisions of this Resolution are in conflict or otherwise are inconsistent with the terms and provisions of any prior District ordinances, resolutions,



rules, and other actions, the terms and provisions of this Resolution shall prevail with respect thereto.

**Section 5. Effective Date.**

This Resolution shall take effect immediately after its adoption.

**PASSED AND ADOPTED** this 27th day of June, 2018 by the following vote:

**AYES:  
NOES:  
ABSTAIN:  
ABSENT:**

CALAVERAS COUNTY WATER DISTRICT

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Scott Ratterman, President  
Board of Directors

**ATTEST:**

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Rebecca Hitchcock, Clerk to the Board

**RESOLUTION NO. 2018 –**

**STANDBY ASSESSMENT FOR  
COPPER COVE/LA CONTENTA IMPROVEMENT DISTRICT 8S**

The CALAVERAS COUNTY WATER DISTRICT (“District”) Board of Directors has been made aware of the present and future needs of the following Districts and that during the fiscal year ending June 30, 2019, it is necessary to provide funds to meet those needs:

**Copper Cove/LaContenta Improvement District No. 8S**

**NOW, BE IT RESOLVED** by the Board of Directors of the Calaveras County Water District as follows:

**Section 1. Findings.**

The Board hereby levies a standby assessment charge, pursuant to Water Code Section 31032.1 et seq. of Ten Dollars (\$10) per parcel per year which has an improved value of less than \$5,000 within the above-listed Districts and to which sewer service is made available by the District as determined by a collection main in a contiguous right of way or easement.

This Board expressly finds and declares that the standby fees herein adopted were in effect prior to November 1, 1996, and have been continued by resolution without increase since that time.

**Section 2. Rates, Tolls, Fares, and Charges.**

This Resolution collects an existing standby charge imposed exclusively to finance capital costs or maintenance expenses for sewer and involves no increase in the existing charges.

**Section 3. Effect on Prior Action.**

This standby assessment was initially adopted by Resolution 2065 in 1976. Pursuant to Article XIID, Section 5(a) of the California Constitution, said fees are exempt from the requirements of Article XIID, Section 4.

**Section 4. Severability.**

This Resolution and the various sections thereof are hereby declared to be severable. To the extent the terms and provisions of this Resolution are in conflict or otherwise are inconsistent with the terms and provisions of any prior District ordinances, resolutions, rules, and other actions, the terms and provisions of this Resolution shall prevail with respect thereto.

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Section 5. Effective Date.

This Resolution shall take effect immediately after its adoption.

**PASSED AND ADOPTED** this 27th day of June, 2018 by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

CALAVERAS COUNTY WATER DISTRICT

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Scott Ratterman, President  
Board of Directors

**ATTEST:**

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Rebecca Hitchcock, Clerk to the Board

**RESOLUTION NO. 2018 –**

**STANDBY ASSESSMENTS FOR  
SADDLE CREEK SUBDIVISION,  
WITHIN THE COPPER COVE IMPROVEMENT DISTRICT NO. 7**

The CALAVERAS COUNTY WATER DISTRICT ("District") Board of Directors has been made aware of the present and future needs of the following Districts and that during the fiscal year ending June 30, 2019, it is necessary to provide funds to meet those needs:

**Saddle Creek Subdivision  
Within the Copper Cove Improvement District No. 7**

**NOW, BE IT RESOLVED** by the Board of Directors of the Calaveras County Water District as follows:

**Section 1. Findings.**

This Board hereby levies a standby assessment charge, pursuant to Water Code Section 31032.1 et seq. and Government Code Sections 54984 et seq., of Ten Dollars (\$10) per parcel per year which has an improved value of less than \$5,000 within the Saddle Creek Subdivision and to which water service is made available by the District.

**Section 2. Rates, Tolls, Fares, and Charges.**

The assessment will be for the purpose of meeting water system operating expenses, including employee wage rates and fringe benefits; purchasing or leasing supplies; equipment, or materials; meeting financial reserve needs and requirements; or obtaining funds for capital projects necessary to maintain service within existing service areas.

**Section 3. Effect on Prior Action.**

This standby assessment was initially adopted by Board Resolutions 2001-36 and 2001-56 in 2001 in accordance with the requirements of California Constitution Article XIII D, Sections 4 and 5(a). All provisions of prior ordinances and resolutions of this District not inconsistent with this Resolution shall remain in full force and effect.

**Section 4. Large Parcels and Standby Assessments.**

Saddle Creek Subdivision contains large parcels awaiting subdivision and development. With the filing of a parcel map, each parcel created within the large parcel shall become subject to the payment of a like standby assessment fee as long as the improvement value is less than \$5,000.

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**Section 5. Severability.**

This Resolution and the various sections thereof are hereby declared to be severable. To the extent the terms and provisions of this Resolution are in conflict or otherwise are inconsistent with the terms and provisions of any prior District ordinances, resolutions, rules, and other actions, the terms and provisions of this Resolution shall prevail with respect thereto.

**Section 6. Effective Date.**

This Resolution shall take effect immediately after its adoption.

**PASSED AND ADOPTED** this 27th day of June, 2018 by the following vote:

**AYES:**  
**NOES:**  
**ABSTAIN:**  
**ABSENT:**

CALAVERAS COUNTY WATER DISTRICT

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Scott Ratterman, President  
Board of Directors

**ATTEST:**

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Rebecca Hitchcock, Clerk to the Board