

RESOLUTION NO. 2018-52  
RESOLUTION NO. PFA-03  
ORDINANCE NO. 2018-02

## MINUTES

### CALAVERAS COUNTY WATER DISTRICT REGULAR BOARD MEETING

October 10, 2018

Directors Present: Scott Ratterman, President  
Russ Thomas, Vice President  
Bertha Underhill, Director  
Terry Strange, Director

Staff Present: Dave Eggerton, General Manager  
Rebecca Hitchcock, Clerk to the Board  
Jeffrey Meyer, Director of Administrative Services  
Peter Martin, Manager of Water Resources  
Stacey Lollar, Director of Human Resources and Customer Service  
Joel Metzger, Manager of External Affairs, Conservation, and Grants  
John Gomes, Info Systems Administrator  
Bob Godwin, Sr. Civil Engineer  
Tiffany Burke, Admin Tech II

Others Present: Elaine St. John  
Bob Dean

## ORDER OF BUSINESS

### CALL TO ORDER / PLEDGE OF ALLEGIANCE

#### 1. ROLL CALL

President Ratterman called the Regular Board Meeting to order at 1:03 p.m. and led the pledge of allegiance. Director Davidson was absent.

**PUBLIC COMMENT:** There was no public comment.

The Open Session ended at 1:05 p.m.

The meeting adjourned into Closed Session at approximately 1:05 p.m. Those present were Board Members: Russ Thomas, Bertha Underhill, Scott Ratterman and Terry Strange; staff members Dave Eggerton, General Manager; Stacey Lollar, Director of Human Resources and Customer Service (for item 2a); and Dave Cameron, Special Counsel.

#### 2. CLOSED SESSION

- 2a Public Employee Appointment Government Code § 54957 (b)(1)  
Title: General Manager.
- 2b Conference with Legal Counsel – Potential Litigation Government Code § 54956.9.
- 2c Conference with legal counsel – anticipated litigation. Significant exposure to litigation pursuant to subdivision (d)(2) of Government Code § 54956.9.  
One potential case.

**4. REPORTABLE ACTION FROM CLOSED SESSION**

The meeting reconvened into Open Session at 2:37 p.m. The Board of Directors took the following action:

**MOTION: Directors Underhill / Thomas – by Minute Entry, Approve Jeffrey Meyer as Interim General Manager. Mr. Meyer’s employment contract to be finalized and approved at the Oct. 24, 2018, Regular Board meeting**

**AYES: Directors Underhill, Thomas, Strange, and Ratterman**  
**NOES: None**  
**ABSTAIN: None**  
**ABSENT: Director Davidson**

**5. CONSENT AGENDA**

- 5a Approval of Minutes for the Board Meeting of August 22, 2018
- 5b Review Board of Directors Monthly Time Sheets for September 2018
- 5c Approval of Board Meeting Schedule in November and December, 2018  
(Dave Eggerton, General Manager)
- 5d Ratify Claim Summary #559 Secretarial Fund in the Amount of \$1,435,506.50 for September 2018.  
(Jeffrey Meyer, Director of Administrative Services) **RES 2018-54**
- 5e Information / Quarterly Projects Report, (July-Sept 2018)  
(Charles Palmer, District Engineer)
- 5f Approve request for Water Leak Adjustment for APN 025-016-068 (Stacey Lollar, Director of Human Resources and Customer Service) **RES 2018-55**

**MOTION: Directors Underhill / Thomas – Approved Consent Agenda Items as presented**

**PUBLIC COMMENT: There was no public comment.**

**AYES: Directors Underhill, Thomas, Strange, and Ratterman**  
**NOES: None**

**ABSTAIN:** None  
**ABSENT:** Director Davidson

**6. NEW BUSINESS**

- 6a Accept and File the GASB 45 – Actuarial Valuation of Other Post-Employment Benefits and Actuarially Determined Contributions Report (Jeffrey Meyer, Director of Administrative Services)

**DISCUSSION:** Mr. Meyer presented the high-level details of the GASB 45 – Actuarial Valuation of Other Post-Employment Benefits and Actuarially Determined Contributions Report.

**PUBLIC COMMENT:** There was no public comment

This item was for information only, there was no action taken.

- 6b Discussion / Direction regarding PERS Annual Valuation Reports as of June 30, 2017 (Jeffrey Meyer, Director of Administrative Services)

**DISCUSSION:** Mr. Meyer presented the California Public Employees Retirement System (CalPERS) Annual Valuation Reports as of June 30, 2017. He explained the various alternatives to reduce the Districts cost. The Board directed Mr. Meyer to come back with specific options to reduce the Districts liability at a future meeting.

**PUBLIC COMMENT:** There was no public comment

This item was for information only, there was no action taken.

- 6c Discussion / Direction IT Service Review (Jeffrey Meyer, Director of Administrative Services)

**DISCUSSION:** Mr. Gomes presented an in depth review of the current IT systems and communication systems at the District.

This item was for information only, there was no action taken.

- 6d Update on the Draft Calaveras River Habitat Conservation Plan (HCP) (Peter Martin, Manager of Water Resources)

**DISCUSSION:** Mr. Martin reviewed the Draft Calaveras River Habitat Conservation Plan. There was discussion about the plan between the Board and staff. This item will be presented at the October 24, 2018 Board meeting requesting approval of the final submission of the application to the National Oceanic and Atmospheric Administration, National Marine Fisheries Service (NMFS).

This item was for information only, there was no action taken.

**RECESS** was called at 3:35 p.m. **SESSION RESUMED** at 3:40 p.m.

- 6e Adoption of the Final Copper Cove Water System Master Plan, CIP 11064C-120  
(Bob Godwin, Sr. Civil Engineer) **RES 2018-57**

**MOTION: Directors Thomas / Strange – Adopted the Final Copper Cove Water System Master Plan**

**DISCUSSION:** Mr. Godwin presented the final Copper Cove Water System Master Plan to the Board. He reviewed the various projects included in the master plan and answered questions from the Board.

**PUBLIC COMMENT:** There was no public comment.

**AYES:** Directors Thomas, Strange, Underhill, and Ratterman  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** Director Davidson

- 6f Discussion/Action regarding an Approval of an Exception to District Policy Regarding Termination of Services for One (1) of the Two (2) wastewater services at 1141 Sequoia Street in Arnold  
(Stacey Lollar, Director of Human Resources and Customer Service)  
**RES 2018-58**

**MOTION: Directors Thomas / Underhill – Approved an Exception to District Policy Regarding Termination of Services for One (1) of the Two (2) wastewater services at 1141 Sequoia Street in Arnold**

**DISCUSSION:** Ms. Lollar presented the request from Mr. and Mrs. Cocco for an exception to the Districts termination of service policy. She explained that the county considers the lot one parcel. There are no refunds requested just termination of one wastewater service. There was brief discussion between Ms. Lollar and the Board.

Director Strange left the meeting at 4:02 p.m.

**PUBLIC COMMENT:** There was no public comment.

**AYES:** Directors Thomas, Underhill, and Ratterman  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** Director Davidson and Strange

- 6g Discussion / Action Authorizing Contract Amendment for Archaeological Services Jenny Lind Water Plant Pretreatment Project, CIP #11092  
(Charles Palmer, District Engineer) **RES 2018-56**

**MOTION: Directors Underhill / Thomas – Approved an Amendment for Archaeological Services Jenny Lind Water Pretreatment Project**

**DISCUSSION:** Mr. Eggerton presented the reasons behind the project amendment request. He explained the challenges presented with the site being a cultural resource and the delays and cost increases it has caused to the project. He also mentioned that the District is aggressively pursuing

Approved December 12, 2018

additional grant funding to pay for the additional work. There was discussion between the Board and Mr. Eggerton.

**PUBLIC COMMENT:** There was no public comment.

**AYES:** Directors Underhill, Thomas, and Ratterman  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** Director Davidson and Strange

7. **OLD BUSINESS**  
Nothing to Report.

8. **GENERAL MANAGER REPORT**

Mr. Eggerton reported that this week is water professional's week information about that has been posted on the website as well as Facebook. In addition, there are plans for next year for further outreach on water professionals and various careers in the industry.

9. **BOARD REPORTS / INFORMATION / FUTURE AGENDA ITEMS**

Director Underhill reported that tomorrow is National Girls Day, and the Association of California Water Agencies is having a Women in Water session during their Fall Conference. She also attended the annual East Bay Municipal Utility District BBQ on Friday and it was terrific.

Director Thomas toured the Weymouth Water Treatment Facility in La Verne, CA. He was amazed by the scope of the facility and mentioned that it is a tremendous value to tour facilities outside of the region.

Director Ratterman reported that next week the CAMRA tour will begin at 8:30 at the CCWD office before beginning the tour of the various locations. On Friday Oct 26<sup>th</sup> the Mountain Counties Water Resource Association is having a symposium in Auburn, CA.

10. **NEXT BOARD MEETINGS**

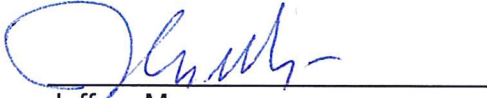
- Wednesday, October 24, 2018, 1:00 p.m., Workshop
- Wednesday, November 14, 2018, 1:00 p.m., Regular Board Meeting

11. **ADJOURNMENT**

With no further business, the meeting adjourned at approximately 4:38 p.m.

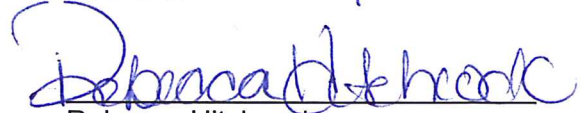
Approved December 12, 2018

By:



Jeffrey Meyer  
Interim General Manager

ATTEST:



Rebecca Hitchcock  
Clerk to the Board