



RESOLUTION NO. 2019-78  
RESOLUTION NO. PFA-03  
ORDINANCE NO. 2019-01

**MINUTES**

**CALAVERAS COUNTY WATER DISTRICT  
SPECIAL BOARD MEETING**

**NOVEMBER 25, 2019**

- Directors Present: Russ Thomas, President  
Bertha Underhill, Vice President  
Scott Ratterman, Director  
Cindy Secada, Director
- Directors Absent: Jeff Davidson, Director
- Staff Present: Michael Minkler, General Manager  
Rebecca Hitchcock, Clerk to the Board  
Charles Palmer, District Engineer  
Stacey Lollar, Human Resources Manager  
Damon Wyckoff, Director of Operations  
Joel Metzger, External Affairs Manager

**ORDER OF BUSINESS**

**CALL TO ORDER / PLEDGE OF ALLEGIANCE**

**1. ROLL CALL**

President Thomas called the Special Board Meeting to order at 11:00 a.m. and led the pledge of allegiance. Director Davidson was absent.

**2. PUBLIC COMMENT**

There was no public comment.

**3. NEW BUSINESS**

- 3a Discussion/Action Regarding CALFIRE California Climate Investments  
Fire Prevention Program Grant Application for the CCWD West Point Fuel  
Reduction Project  
(Charles Palmer, District Engineer) RES 2019-78

**MOTION:** Directors Ratterman/Secada-Authorized Submittal of an Application  
to the California Climate Investment Fire Prevention Grant Program.

**DISCUSSION:** Mr. Palmer presented the West Point Fuel Reduction Project to the Board. He explained the District has identified at least 31 acres of land for potential fuel reduction. This acres includes 16 acres around the Regulating Reservoir, 5 acres near the West Point Water Treatment Plant, and 10 additional acres at the abandoned leach field. The purpose of the project is to minimize risk of fire ignition and fire spread by thinning and clearing access vegetation. Mr. Palmer also mentioned that this is an annual grant option and the District can apply yearly for other areas in need. There was brief discussion regarding the project.

**PUBLIC COMMENT:** There was no public comment.

**YES:** Directors Ratterman, Secada, Underhill, and Thomas  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** Director Davidson

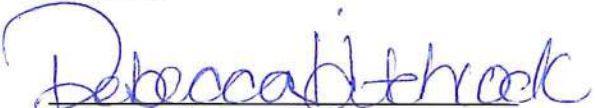
4. **ADJOURNMENT**

With no further business, the meeting adjourned at approximately 11:15 a.m.

By:

  
\_\_\_\_\_  
Michael Minkler  
General Manager

ATTEST:

  
\_\_\_\_\_  
Rebecca Hitchcock  
Clerk to the Board