

RESOLUTION NO. 2018-52
RESOLUTION NO. PFA-03
ORDINANCE NO. 2018-02

MINUTES

CALAVERAS COUNTY WATER DISTRICT REGULAR BOARD MEETING

October 24, 2018

Directors Present: Scott Ratterman, President
Russ Thomas, Vice President
Bertha Underhill, Director
Terry Strange, Director

Staff Present: Dave Eggerton, General Manager
Matt Weber, General Counsel
Stacey Lollar, Director of Human Resources and Customer Service
Jeffrey Meyer, Director of Administrative Services
Peter Martin, Manager of Water Resources
Joel Metzger, Manager of External Affairs, Conservation, and Grants

Others Present: Elaine St. John
Bob Dean
Vickey Mills
Erin Strange
David Beadles
Additional public attended

ORDER OF BUSINESS

CALL TO ORDER / PLEDGE OF ALLEGIANCE

1. ROLL CALL

President Ratterman called the Regular Board Meeting to order at 1:00 p.m. and led the pledge of allegiance. Director Davidson was absent.

2. PUBLIC COMMENT

David Beadles addressed the Board regarding an issue with his property in Valley Springs. He feels a leak near his property has not been given a proper response. He read a letter documenting the history of his issue and provided a printed copy of the letter along with photos to the Board.

3. CONSENT AGENDA

- 3a Approval of Employment Contract with Interim General Manager
(Stacey Lollar, Director of Human Resources and Customer Service)

RES 2018-59

MOTION: Directors Underhill / Thomas – Approved Consent Agenda Item as presented

PUBLIC COMMENT: There was no public comment.

AYES: Directors Underhill, Thomas, Strange, and Ratterman

NOES: None

ABSTAIN: None

ABSENT: Director Davidson

The order of presentation did not adhere to the agenda.

5. WORKSHOP: 1:15 p.m.

- 5a Discussion / Direction on Rate Assistance Program (Joel Metzger, Manager of External Affairs, Conservation, and Grants)

DISCUSSION: Mr. Metzger presented the draft Rate Assistance Program. He gave an overview of the feedback given by the community during the various town hall meetings during the rate increase outreach. He reviewed the proposed policy with the Board and he explained the current need for both water and wastewater assistance in the county. He reviewed the potential program design as follows:

- Bi-Monthly credit of \$20.00 for Water and \$30.00 for Wastewater
- The Resource Connection will qualify customers using PG&E Care Program requirements
- Requires owner consent for renters
- Limit to a maximum:
 - Number of Customers
 - Cost
 - 100 Water Customers = \$12,000 per year at \$20 bi-monthly credit
 - 100 Wastewater Customers = \$18,000 per year at \$30 bi-monthly credit
- Available on a first-come, first-served basis
- Re-qualification every 1 to 2 years to save on administrative costs

Mr. Metzger explained that he would bring the policy back to the Board for adoption by the end of the year. There was significant discussion between the Board the Mr. Metzger.

Tina Mather, the Good Bank Manager for The Resource Connection, addressed the Board regarding the need in the community for this type of customer assistance. They currently assist about eleven percent of the community and explained the various demographics of the community members they support. She expressed excitement that the Board is considering the program and offered to help in any way possible. There was significant discussion between Tina and the Board regarding various options for the program.

Approved Jan 9,2019

Director Ratterman supports the program, even though there are still some unanswered questions on how the policy would read. He feels that helping the most disadvantaged customers makes more sense than giving a small credit to all customers. He would like to have the policy ready by the end of the year.

Director Strange recommends that CCWD should start with 100 customers with water and wastewater and see how the program progresses, He feels additional funding could arise later to allow for more flexibility to add more customers. He appreciates the support of the Board on this.

Russ Thomas responded to the comment by Gloria, mentioning that Directors do not take a salary and only get \$120.00 per meeting up to six meetings per month. He feels that CCWD should limit the number of customers on the program until a sustainable revenue source is found. He said cell towers could be a possible source of funding.

Bertha Underhill is very much in favor of this program and always has been. She had worked hard for the Wastewater Assistance Program. She knows it is necessary to help the people of the county. She would be willing to approve 200 total customers initially in hopes that number can grow.

Mr. Meyer proposed bringing the new policy to the Finance Committee meeting on November 19, 2018 for review and comments by the committee members. The final policy could come to the Board for approval in December. He suggested leaving the funding source as non-rate revenue instead of a specific source to avoid the need to change the policy later if the source changes.

There was discussion between the Board and staff regarding the timeline and when the policy would be brought to the Board for adoption. They would like to add a Special Board meeting on December 5, 2018 to allow Director Strange to vote on the policy adoption.

PUBLIC COMMENT:

William Hackney addressed the Board about the difficulty of being on a limited income and wants to see the program progress.

Gloria stated that she has lived in the area for over 40 years and appreciates that CCWD is setting this program up. She feels there should be some incentive for water conservation. She also thinks the Board could take a pay cut to help fund the program.

RECESS was called at 2:40 p.m. **SESSION RESUMED** at 2:45 p.m.

4. NEW BUSINESS

- 4a Discussion / Direction of the FY 2018-19 First Quarter Investment Report (Jeffrey Meyer, Director of Administrative Services)

MOTION: **Directors Underhill / Thomas – by Minute Entry, Approved and Accepted the District’s Fiscal Year 2018-19 First Quarter Investment Report**

DISCUSSION: Mr. Meyer reported on the District’s current cash and investment balances. He responded to questions from Board members.

PUBLIC COMMENT: There was no public comment.

AYES: Directors Underhill, Thomas, Ratterman, and Strange
NOES: None
ABSTAIN: None
ABSENT: Director Davidson

4b Authorization for Joint Application for Incidental Take Permit
(Peter Martin, Manager of Water Resources)

MOTION: Directors Strange / Underhill – by Minute Entry, to authorize the Interim General Manager to apply for the Joint Application for Incidental Take Permit

DISCUSSION: Ms. Strange from the National Marine Fisheries Service gave a presentation on the Calaveras Habitat Conservation Program updates. She explained the benefits to the District as well as the benefits to the fish. She reviewed the next steps CCWD would need to take in the process. There was discussion between the Board and staff regarding various aspects of the plan.

PUBLIC COMMENT: Bob Dean from the Calaveras Conservation Resource questioned the water quality that would come from New Hogan if there were a wildfire.

AYES: Directors Strange, Underhill, Thomas, and Ratterman
NOES: None
ABSTAIN: None
ABSENT: Director Davidson

4c Presentation/Discussion regarding District Vehicle Replacement Program
(Jesse Hampton, Interim Director of Operations)

DISCUSSION: Mr. Hampton, Interim Director of Operations, and Bob Carter, CCWD Senior Mechanic presented the Vehicle Replacement Program to the Board. They mentioned that currently, lighter trucks should be replaced at 120,000 miles and heavy-duty vehicle replacement ranges from 7-12 years depending on the type. There was discussion that 120,000 miles is now considered fairly low and newer vehicles should be able to go 150,000 miles before considering replacement. Mr. Hampton mentioned that the California Air Resources Control Board came out with new requirements that the District will have to comply with, such as any diesel engine manufactured before 2009 must be replaced. There was significant discussion between the Board and staff regarding what these regulations mean for the District in the future.

PUBLIC COMMENT: There was no public comment.

6. **OLD BUSINESS**
Nothing to Report

7. **GENERAL MANAGER REPORT**

Mr. Meyer reported on the following activities: 1) The District is still in active negotiations with Snowshoe Springs to install a larger service meter for wholesale treated water service; 2) The District is negotiating with Calaveras Unified School District to allow Jenny Lind Elementary School to attach to the CCWD sewer system in Valley Springs. The school is applying for a grant, which would allow them to get off of their onsite septic system.

8. **BOARD REPORTS / INFORMATION / FUTURE AGENDA ITEMS**

Director Underhill would like to make sure that Joel Metzger is involved in an outreach program that ACWA has.

Director Thomas had nothing to report

Director Strange had nothing to report

Director Ratterman spoke about the CAMRA tour of the West Point Water Treatment plant facility and Schaads Reservoir, and he thought the tour went well. There will also be the Mountain Counties Symposium this week.


9. **NEXT BOARD MEETINGS**

- Friday, November 9, 2018, 1:00 p.m., Special Board Meeting
- Wednesday, November 14, 2018, 1:00 p.m., Regular Board Meeting
- Wednesday, December 12, 2018, 1:00 p.m., Regular Board Meeting

10. **ADJOURNMENT**


With no further business, the meeting adjourned at approximately 3:47 p.m.

By:



Jeffrey Meyer
Interim General Manager

ATTEST:



Rebecca Hitchcock
Clerk to the Board