



RESOLUTION NO. 2021-68
RESOLUTION NO. PFA-02
ORDINANCE NO. 2021-01

AGENDA

OUR MISSION

Protect, enhance, and develop Calaveras County's water resources and watersheds to provide safe, reliable, and cost-effective services to our communities.

Regular Board Meeting
Wednesday, Sept 8, 2021
1:00 p.m.

Calaveras County Water District
120 Toma Court
San Andreas, California 95249

This meeting will not be physically open to the public. All members of the public may participate in the meeting via teleconference and will be given the opportunity to provide public comment.

Microsoft Teams meeting

Join on your computer or mobile app

[Click here to join the meeting](#)

Or call in (audio only)

[+1 689-206-0281,481318333#](#) United States

Phone Conference ID: 481 318 333#

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Administration Office at 209-754-3028. Notification in advance of the meeting will enable CCWD to make reasonable arrangements to ensure accessibility to this meeting. Any documents that are made available to the Board before or at the meeting, not privileged or otherwise protected from disclosure, and related to agenda items, will be made available at CCWD for review by the public.

ORDER OF BUSINESS

CALL TO ORDER / PLEDGE OF ALLEGIANCE

1. **ROLL CALL**

2. **PUBLIC COMMENT**

At this time, members of the public may address the Board on any non-agendized item. The public is encouraged to work through staff to place items on the agenda for Board consideration. No action can be taken on matters not listed on the agenda. Comments are limited to three minutes per person.

BOARD OF DIRECTORS

Jeff Davidson, President
Scott Ratterman, Director

Cindy Secada, Vice President
Bertha Underhill, Director

Russ Thomas, Director

3. CONSENT AGENDA

The following items are expected to be routine / non-controversial. Items will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed for later discussion.

- 3a Approval of Minutes for the Board Meeting of July 14, 2021
(Rebecca Hitchcock, Clerk to the Board)
- 3b Review Board of Directors Monthly Time Sheets for July and August 2021
(Rebecca Hitchcock, Clerk to the Board)
- 3c Ratify Claim Summary #594 Secretarial Fund in the Amount of \$2,081,261.58 for August 2021
(Rebecca Callen, Director of Administrative Services) **RES 2021-_____**
- 3d Report on the Monthly Investment Transactions for July 2021
(Rebecca Callen, Director of Administrative Services)

4. NEW BUSINESS

- 4a Discussion/Action regarding Maintenance and Warehouse Building Project CIP 11101
 - Awarding the Construction Contract for Maintenance and Warehouse Building Project CIP #11101
(Kevin Williams, Sr. Civil Engineer) **RES 2021-_____**
 - Amending the FY 2021-22 CIP Budget Funding for the Maintenance and Warehouse Building Project, CIP 11101
(Kevin Williams, Sr. Civil Engineer) **RES 2021-_____**
- 4b Discussion/Action regarding Amendment of Article III of the Rules and Regulations Governing the Furnishing of Water and/or Wastewater Services
(Rebecca Callen, Director of Administrative Services) **RES 2021-_____**
- 4c* Discussion regarding Potential Redistricting due to 2020 Census Data
(Director Ratterman)

5. OLD BUSINESS

Nothing to report

6. REPORTS

- 6a Report on the July and August 2021 Operations and Engineering Departments
(Damon Wyckoff, Director of Operations)
- 6b* General Manager's Report
(Michael Minkler)

7.* BOARD REPORTS / INFORMATION / FUTURE AGENDA ITEMS

8. NEXT BOARD MEETINGS

- Wednesday, September 22, 2021, 1:00 p.m., Regular Board Meeting
- Wednesday, October 13, 2021, 1:00 p.m., Regular Board Meeting

9. CLOSED SESSION

- 9a Conference with Legal Counsel-Anticipated Litigation
Significant Exposure to Potential Litigation-Government Code § 54956.9(d)(2)-2 case
- 9b Conference with Real Property Negotiators
Government Code § 54956.8
Property: APN 036-014-026 and 036-014-062
District negotiators: Michael Minkler and Damon Wyckoff
Under negotiations: price and other terms

10. REPORTABLE ACTION FROM CLOSED SESSION

11. ADJOURNMENT



CALAVERAS COUNTY WATER DISTRICT

Board of Directors

District 1 Scott Ratterman
District 2 Cindy Secada
District 3 Bertha Underhill
District 4 Russ Thomas
District 5 Jeff Davidson

Financial Services

Umpqua Bank
US Bank
Wells Fargo Bank

CCWD Committees

*Engineering Committee
*Finance Committee
*Legal Affairs Committee

Joint Power Authorities

ACWA / JPIA
CCWD Public Financing Authority
Calaveras-Amador Mokelumne River Authority (CAMRA)
Calaveras Public Power Agency (CPPA)
Eastern San Joaquin Groundwater Authority
Tuolumne-Stanislaus Integrated Regional Water
Management Joint Powers Authority (T-Stan JPA)
Upper Mokelumne River Watershed Authority (UMRWA)

Other Regional Organizations of Note

Calaveras LAFCO
Calaveras County Parks and Recreation
Committee
Highway 4 Corridor Working Group
Mountain Counties Water Resources
Association (MCWRA)
Mokelumne River Association (MRA)
Tuolumne-Stanislaus Integrated Regional Water
Mgt. JPA Watershed Advisory Committee (WAC)
Eastern San Joaquin Groundwater Authority-Technical
Advisory Committee

Legal Counsel

Matthew Weber, Esq.
Downey Brand, LLP

Auditor

Richardson & Company, LLP

Membership**

Davidson / Thomas (alt. Secada)
Underhill / Secada (alt. Thomas)
Ratterman / Davidson (alt. Thomas)

Ratterman (alt. Michael Minkler)
All Board Members
Ratterman / Underhill (alt. Secada)
Michael Minkler (Alt. Brad Arnold)
Thomas
Secada (alt. Thomas)
Davidson (alt. Ratterman)

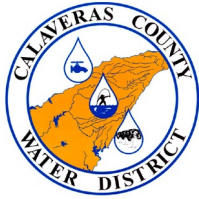
Ratterman / Thomas
Thomas (alt. Ratterman)

Thomas / Underhill
All Board Members

All Board Members
Brad Arnold

Brad Arnold

* Standing committees, meetings of which require agendas & public notice 72 hours in advance of meeting.
** The 1st name listed is the committee chairperson.



RESOLUTION NO. 2021-58
RESOLUTION NO. PFA-02
ORDINANCE NO. 2021-01

MINUTES

CALAVERAS COUNTY WATER DISTRICT REGULAR BOARD MEETING

AUGUST 11, 2021

Directors Present: Jeff Davidson, President
Cindy Secada, Vice-President
Scott Ratterman, Director
Bertha Underhill, Director
Russ Thomas, Director

Staff Present: Michael Minkler, General Manager
Rebecca Hitchcock, Clerk to the Board
Stacey Lollar, Human Resources Manager
Rebecca Callen, Director of Administrative Services
Damon Wyckoff, Director of Operations
Jessica Self, External Affairs Manager
Brad Arnold, Manager of Water Resources
Charles Palmer, District Engineer
Kevin Williams, Civil Engineer, Sr.
Sam Singh, Engineering Technician, Sr.
Kate Jesus, Engineering Coordinator
Tiffany Burke, Administrative Technician Sr.

Others Present: Brad Wolfman
Dave Fleming
Pete Fleming
Michelle Fleming
Jennifer Smith
Ralph Copeland

ORDER OF BUSINESS

CALL TO ORDER / PLEDGE OF ALLEGIANCE

1. ROLL CALL

President Davidson called the Regular Board Meeting to order at 1:02 p.m. and led the Pledge of Allegiance.

2. PUBLIC COMMENT

Brad Wolfman addressed the board regarding the need for the District to put the Slurry Line water line into service.

Dave Fleming addressed the Board regarding the need for the District to put the Slurry Line water line into service.

Pete Fleming addressed the Board regarding the need for the District to put the Slurry Line water line into service.

Jennifer Smith addressed the Board regarding the need for the District to put the Slurry Line water line into service.

3. **CONSENT AGENDA**

MOTION: Directors Ratterman/Thomas–Approved Consent Agenda Items: 3a, 3c, 3e and 3f as presented.

3a Approval of Minutes for the Board Meeting of July 14, 2021
(Rebecca Hitchcock, Clerk to the Board)

Director Ratterman pulled Item 3b from the Consent Agenda

3b Correction to Design Services Contract Resolution for the Arnold Secondary Clarifier and Wastewater Treatment Plant Improvement Project, CIP 15095
(Damon Wyckoff, Director of Operations) **RES 2021-_____**

3c Ratify Claim Summary #593 Secretarial Fund in the Amount of \$2,361,230.09 for July 2021
(Rebecca Callen, Director of Administrative Services) **RES 2021-58**

Director Thomas pulled Item 3d from the Consent Agenda

3d Report on the Write-Off of Uncollectible Accounts Receivable for the period of December 1, 2020, through June 30, 2021
(Rebecca Callen, Director of Administrative Services)

3e Adoption of Fiscal Year 2021/2022 District Pay Schedule for CalPERS Compliance
(Stacey Lollar, Human Resources Manager) **RES 2021-59**

3f Report on the Monthly Investment Transactions for June 2021
(Rebecca Callen, Director of Administrative Services)

PUBLIC COMMENT: There was no public comment.

AYES: Directors Ratterman, Thomas, Underhill, and Davidson

NOES: None

ABSTAIN: None

ABSENT: Director Secada

OFF CONSENT AGENDA

Director Ratterman pulled Item 3b from the Consent Agenda

3b Correction to Design Services Contract Resolution for the Arnold Secondary Clarifier and Wastewater Treatment Plant Improvement Project, CIP 15095
(Damon Wyckoff, Director of Operations) **RES 2021-60**

MOTION: Directors Ratterman/Thomas–Adopted Resolution No. 2021-60- Approving the Correction to the Design Services Contract Resolution for the Arnold Secondary Clarifier and Wastewater Treatment Plant Improvement Project, CIP 15095

DISCUSSION: Director Ratterman asked for clarification on the typo in the resolution previously adopted. Mr. Wyckoff stated that at the June 23, 2021, Regular Board of Directors meeting, Resolution 2021-47 was unanimously passed and adopted by the Board. After further review by staff, it was discovered that the contract amount noted in the resolution was incorrect. The correct contract amount is \$378,951 as stated in the agenda item report and communicated to the Board but there was a typo on the Resolution of \$346,928.

PUBLIC COMMENT: There was no public comment.

AYES: Directors Ratterman, Thomas, Underhill, and Davidson
NOES: None
ABSTAIN: None
ABSENT: Director Secada

Director Thomas pulled Item 3d from the Consent Agenda

3d Report on the Write-Off of Uncollectible Accounts Receivable for the period of December 1, 2020, through June 30, 2021
(Rebecca Callen, Director of Administrative Services)

DISCUSSION: Director Thomas asked why so many accounts listed have the exact same uncollectible amounts. Ms. Callen responded that many have the same amount because that is the base rate with no additional consumption. Director Ratterman asked if these items could be submitted to the tax rolls. Ms. Callen responded that they could not since they were all sold properties and would have different homeowners.

PUBLIC COMMENT: There was no public comment.

This item was for information only; no action was taken.

4. NEW BUSINESS

4a Discussion/Direction regarding the Fourth Quarter Investment Reports
(Rebecca Callen, Director of Administrative Services)

DISCUSSION: Ms. Callen presented the cash and investment balances at the end of Q3 and Q4, along with the change in each asset classification's respective balances. There was discussion between Ms. Callen and the Board regarding the investments.

PUBLIC COMMENT: There was no public comment.

This item was for information only; no action was taken.

Director Secada arrived at 1:23 p.m.

4b Discussion/Action regarding Annual Resolution to Submit Delinquencies to County Tax Rolls
(Rebecca Callen, Director of Administrative Services)

RES 2021-61

MOTION: Directors Ratterman/Secada Adopted Resolution No. 2021-61- Approving Submittal of Delinquencies to the County Tax Rolls

DISCUSSION: Ms. Callen explained that staff is requesting that the Board of Directors approve the attached list of delinquent utility service accounts between May 2020 and April 2021 for submission to the Calaveras County Tax Collector to be placed on the tax rolls. This is an annual resolution, which aids the District in the collection of these delinquent accounts when other collection efforts have been unsuccessful. The account delinquencies increased dramatically given COVID restrictions handed down from the state. Staff are also meeting with County staff to identify grant funding for current and future delinquency impacts. This may come in the form of utility bill relief for lower income customers and property owners who have included utilities in their rents to tenants that are delinquent this past fiscal year and going into 2022. Staff are working to ensure rate payers have access to any financial assistance that may be available to them. At the same time, the tax roll is the most efficient and effective way for the District to collect arrearages and minimize the amount of debt that must be discharged. Staff recommend adoption of the resolution to send delinquent debt to the tax roll in conjunction with ongoing efforts to ensure this action does not disqualify rate payers from other financial assistance programs. There was significant discussion about the programs and how to proceed.

PUBLIC COMMENT: There was no public comment.

AYES: Directors Ratterman, Secada, Underhill, Thomas, and Davidson
NOES: None
ABSTAIN: None
ABSENT: None

RECESS was called at 2:05 p.m. **SESSION RESUMED** at 2:12 p.m.

4c Discussion/Action regarding Rescinding CalPERS Retiree Health Vesting Schedule Section 22893 and Establishing a PEMCHA Minimum (Stacey Lollar, Human Resources Manager)

Rescinding Public Agency Vesting under Section 22893 of the Public Employees' Medical and Hospital Care Act with respect to a Recognized Employee Organization

- Group 001 Board of Directors **RES 2021-62**
- Group 003 Office and Field Employees **RES 2021-63**
- Group 004 Management and Confidential Employees **RES 2021-64**
- Group 005 General Manager **RES 2021-65**

Establish PEMCHA Minimum Equal Amount for Employees and Annuitants **RES 2021-66**

MOTION: Directors Thomas/Ratterman Adopted Resolutions 2021-62, 2021-63, 2021-64, 2021-65, and 2021-66 in one unified motion.

DISCUSSION: Ms. Lollar reviewed the history of the Retiree Health benefit for District employees. In the late 1990's the District began offering retiree health coverage to employees and their dependents. The employee was required to work for the District for a minimum of five years and retire from the District. In August 2001 the District adopted the health vesting schedule under government code section 22893 with CalPERS. Under the CalPERS 22893 vesting schedule an employee is required to work a minimum of 5 years with the District and retire from the District to

receive retiree health coverage. The coverage amount is dependent on the employee's completed years of CalPERS service beginning with 10 years of service covered at 50%. Each completed year of service the employee gains an additional 5% of employer coverage, ending with 20 or more years of service and 100% coverage of retiree health insurance for the employee and their dependents. With the recent bargaining unit contract negotiations, the District successfully negotiated Memorandum of Understandings (MOUs) with both bargaining units – SEIU Local 1021 and the Management and Confidential Unit, which restructured the current retiree health insurance coverage. The new retiree health benefit will be structured through a Retiree Health Savings (RHS). An RHS account is a portable retiree health savings account that is a triple tax-free account for both deposits and withdrawals that can be used for all retiree medical expenses including premiums. Under the current retiree health benefit insurance only premiums are paid and if an employee does not retire from the District, they receive no benefit. To eliminate the CalPERS 22893 vesting schedule, the District must adopt a CalPERS specific resolution for each employee group as prepared by CalPERS. All retirees who are currently covered under the vesting schedule will continue to receive a benefit equal to 22893 through the administration of the benefit by the District's Human Resources and Finance departments. Employees hired before the rescission of the vesting schedule are considered vested in the benefit and will receive retiree health insurance benefits upon retirement from the District under the CalPERS 22893 vesting schedule. However, active employees will have a one-time 30-day option to opt into the new retiree health benefit. Those employees will receive compensation from the District for each year of CCWD service as an initial deposit in the RHS. The District must also adopt a CalPERS specific resolution to establish the Public Employees' Medical and Hospital Care Act (PEMHCA) employer contribution minimum as established by CalPERS on an annual basis. The PEMHCA minimum for 2021 is \$143 per month per employee. There was brief discussion between Ms. Lollar and the Directors.

PUBLIC COMMENT: There was no public comment.

AYES: Directors Ratterman, Thomas, Secada, Underhill, and Davidson
NOES: None
ABSTAIN: None
ABSENT: None

4d Discussion/Action regarding Affirming Retiree Health Benefits RES 2021-67
(Stacey Lollar, Human Resources Manager)

MOTION: Directors Underhill/Thomas adopted Resolution 2021-67-Affirming Retiree Health Benefits

DISCUSSION: Ms. Lollar stated that due to the rescission of the CalPERS 228593 vesting schedule the District must also rescind all previous resolutions establishing the CalPERS 22893 vesting schedule. Additionally, the resolution will also reaffirm the retiree health benefits for current employees, retired annuitants, and future employees. Mr. Minkler thanked Ms. Lollar for her hard work on negotiations over the past few months.

PUBLIC COMMENT: There was no public comment.

AYES: Directors Underhill, Thomas, Ratterman, Secada, and Davidson
NOES: None
ABSTAIN: None
ABSENT: None

5. **OLD BUSINESS**

- 5a Discussion/Possible Action regarding Drought Conditions Update for Water Year 2021
(Brad Arnold, Manager of Water Resources)

DISCUSSION: Mr. Arnold reviewed a PowerPoint presentation on the current drought conditions. He stated drought conditions across much of California have continued to worsen during Water Year 2021 (October 2020 through September 2021). According to the latest information from the U.S. Drought Monitor, most of the state is now either in extreme or exceptional drought, their two worst classifications of drought conditions. The data indicates most reservoirs are well below their average storage volume for this time of the year. Mr. Minkler reviewed the current drought stage of 15% voluntary water reduction according to the state. There was significant discussion regarding the drought and the Board directed the District to wait for the state to mandate water reduction before making any changes to the drought stage at the District.

PUBLIC COMMENT: Ralph Copeland stated he was disappointed in the Boards decision to remain at the current drought stage. He also asked if there has been any discussion about lowering Lake Tulloch water levels.

6. **REPORTS**

- 6a Report on the July 2021 Operations and Engineering Departments
(Damon Wyckoff, Director of Operations)

Item 6a was tabled.

- 6b General Manager's Report
(Michael Minkler)

DISCUSSION: Mr. Minkler reported on the following activities: 1) an amendment to the CCWD Rules & Regulations Policy is in process and should be on an upcoming agenda for consideration; 2) the CCWD 75th Birthday party on August 26th; 3) the Ebbetts Pass town hall meeting is August 12th; 4) the District will participate in a softball tournament on August 28th and 29th; 5) the Districts new IT Administrator will begin work on August 16th; 6) contract negotiations are ongoing between Anthem Blue Cross and Dignity Health which affects access to health providers for the District; 7) upcoming CSDA events; 8) state Senators were able to get Copper Cove Waste Water Tertiary Filter project into the Senate Water Energy Utilities Committee Appropriations Bill; and 9) Damon Wyckoff was a panelist for an ACWA Region 3 Carbon Clean Fleet Rules meeting.

7. **BOARD REPORTS / INFORMATION / FUTURE AGENDA ITEMS**

Director Thomas asked about redistricting.

Director Underhill reported there will be a Blagen Road construction meeting on Saturday at Independence Hall and the Ebbetts Pass Town Hall meeting on the 12th.

Director Ratterman reported that MCWRA is doing interviews for an Executive Director; he is attending the Valley Springs Rotary to speak about water availability; and he will be attending the CSDA Annual Conference.

Director Secada will be attending the ACWA Regions meeting and the IRWM meeting next week.

Director Davidson wants an update on redistricting.

8. NEXT BOARD MEETINGS

- Wednesday, August 25, 2021, 1:00 p.m., Regular Board Meeting
- Wednesday, September 8, 2021, 1:00 p.m., Regular Board Meeting

The meeting adjourned into Closed Session at approximately 3:30 p.m. Those present were Board Members: Russ Thomas, Bertha Underhill, Cindy Secada, Jeff Davidson, and Scott Ratterman; staff members Michael Minkler, General Manager, Brad Arnold, Manager of Water Resources, and Matt Weber, General Counsel.

9. CLOSED SESSION

- 9a Conference with Legal Counsel-Anticipated Litigation
Significant Exposure to Potential Litigation-Government Code § 54956.9(d)(2)-3 cases

10. REPORTABLE ACTION FROM CLOSED SESSION

The Board reconvened into Open Session at approximately 4:26 p.m. There was no reportable action.

11. ADJOURNMENT

With no further business, the meeting adjourned at 4:27 p.m.

Respectfully Submitted:

ATTEST:

Michael Minkler
General Manager

Rebecca Hitchcock
Clerk to the Board

Agenda Item

DATE: September 8, 2021
TO: Michael Minkler, General Manager
FROM: Rebecca Hitchcock, Clerk to the Board
SUBJECT: Review Board of Directors Time Sheets for July and August 2021

RECOMMENDED ACTION:

For information only.

SUMMARY:

Pursuant to direction from the Board of Directors, copies of the Board's monthly time sheets from which the Board is compensated from, are included in the monthly agenda package for information. Attached are copies of the Board's time sheets for the months of July and August 2021.

Board Members can be reimbursed for mileage cost to travel to meetings/conferences and are paid at the current IRS rate.

FINANCIAL CONSIDERATIONS:

Monthly compensation and mileage reimbursement costs are included in the FY 21-22 budget.

Attachments: Board of Directors Time Sheets for July and August 2021

CALAVERAS COUNTY WATER DISTRICT 2021 DIRECTOR REIMBURSEMENT FORM

For Admin Use	Payroll Expense	<input checked="" type="checkbox"/>
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Month/Yr July 2021
Name S. Ratterman

Activity Date	Meeting or Other Expense Description	Designated Rep.		Association List		Prior Approval		Cost		Total Miles	
		Yes	No	Yes	No	Yes	No	Meeting	Expense		
6-25	Mt. County Reg. Mtg. - Placerville							\$120.-		102	
6-25	CCWO Special Mtg. - Closed Session							-		-	
7-1	Virtual Conference w/ Cong. Government							120.-		-	
7-14	CCWO Reg. Mtg.							\$120.-		7	
7-23	VM RWA Meeting - Paradise							120.-		7	
										116.0	
Total	For Totals line, multiply miles by the IRS rate: 1/1/2021 \$0.560							\$480.-	0	64.96	
<i>Pursuant to Board Policy 4030, receipts required; report /materials required.</i>							Totals (use IRS mileage rate)		\$0.00	\$0.00	\$0.00

The undersigned, under penalty of perjury states: This claim and the items set forth herein are true and correct; that expenses incurred, meetings attended and business conducted are necessary to District affairs; that this claim is proper and within the scope of California Water Code Section 20200 et seq, and District Ordinance 2015-02; that the service was actually rendered; and that the amount(s) herein are justly true.

Administrative Review: *[Signature]*

Date: 7/27/21

Orig to Finance Dept.

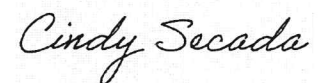
CALAVERAS COUNTY WATER DISTRICT
2020 DIRECTOR REIMBURSEMENT FORM

For Admin Use	Payroll Expense	<input checked="" type="radio"/>
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Month/Yr Jul-21
 Name Cindy Secada

Activity Date	Meeting or Other Expense Description	Designated Rep.		Association List		Prior Approval		Cost		Total Miles		
		Yes	No	Yes	No	Yes	No	Meeting	Expense			
25-Jun	Special Meeting							\$120.00		38.7		
14-Jul	CCWD Regular Meeting in person							\$120.00		38.7		
20-Jul	Finance Committee							\$120.00		38.7		
Total	<i>For Totals line, multiply miles by the IRS rate:</i>		1/1/2020	\$0.575					0	116.10		
<i>Pursuant to Board Policy 4030, receipts required; report /materials required.</i>								Totals	(use IRS mileage rate)	\$360.00	\$0.00	66.75

The undersigned, under penalty of perjury states: This claim and the items set forth herein are true and correct; that expenses incurred, meetings attended and business conducted are necessary to District affairs; that this claim is proper and within the scope of California Water Code Section 20200 et seq, and District Ordinance 2015-02; that the service was actually rendered; and that the amount(s) herein are justly true.

Signature of Claimant:


Administrative Review:  Date: 7/27/21 Orig to Finance Dept.

CALAVERAS COUNTY WATER DISTRICT
2021 DIRECTOR REIMBURSEMENT FORM

For Admin Use	Payroll Expense	<input checked="" type="radio"/>
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Month/Yr Jul-21
 Name Bertha Underhill

Activity Date	Meeting or Other Expense Description	Designated Rep.		Association List		Prior Approval		Cost		Total Miles
		Yes	No	Yes	No	Yes	No	Meeting	Expense	
25-Jun	CCWD Special Board Meeting							120		64
14-Jul	CCWD Regular Board Meeting							120		64
20-Jul	CCWD Finance Committee Meeting							120		64
19-Jul	White Pines Park Committee									
Total	<i>For Totals line, multiply miles by the IRS rate:</i> 1/1/2021 \$0.560								0	192
<i>Pursuant to Board Policy 4030, receipts required; report /materials required.</i>				Totals (use IRS mileage rate)				\$360.00	\$0.00	\$107.52
<p>The undersigned, under penalty of perjury states: This claim and the items set forth herein are true and correct; that expenses incurred, meetings attended and business conducted are necessary to District affairs; that this claim is proper and within the scope of California Water Code Section 20200 et seq, and District Ordinance 2015-02; that the service was actually rendered; and that the amount(s) herein are justly true.</p>						<p>Signature of Claimant: <i>Bertha Underhill</i></p>				
Administrative Review: <u><i>[Signature]</i></u>						Date: <u>7/27/21</u>		Orig to Finance Dept.		

**CALAVERAS COUNTY WATER DISTRICT
2020 DIRECTOR REIMBURSEMENT FORM**

For Admin Use	Payroll Expense	<input checked="" type="checkbox"/>
		<input type="checkbox"/>

Month/Yr July, 2021
Name Russ Thomas

Activity Date	Meeting or Other Expense Description	Designated Rep.		Association List		Prior Approval		Cost		Total Miles	
		Yes	No	Yes	No	Yes	No	Meeting	Expense		
6/28/2021	Calaveras County Parks & Rec Commission (S.Andreas)							120		48	
7/6/2021	Engineering Committee							120		44	
7/14/2021	CCWD Regular Board Meeting							120		44	
7/20/2021	Project review meeting with Copper Valley Partners							120		44	
7/26/2021	Calaveras County Parks & Rec Commission (In Copper)							120		10	
Total	For Totals line, multiply miles by the IRS rate:	1/1/21	\$0.560					480.00 \$ 67.20	0	146 146	
Pursuant to Board Policy 4030, receipts required; report /materials required.				Totals (use IRS mileage rate)						\$ 79.52 79.52	87 87

The undersigned, under penalty of perjury states: This claim and the items set forth herein are true and correct; that expenses incurred, meetings attended and business conducted are necessary to District affairs; that this claim is proper and within the scope of California Water Code Section 20200 et seq, and District Ordinance 2015-02; that the service was actually rendered; and that the amount(s) herein are justly true.

Signature of Claimant:
Russ Thomas

Administrative Review: [Signature]

Date: 7/28/21 **Orig to Finance Dept.**

**CALAVERAS COUNTY WATER DISTRICT
2021 DIRECTOR REIMBURSEMENT FORM**

For Admin Use	Payroll Expense	<input checked="" type="radio"/>
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Month/Yr Jul-21
Name Jeff Davidson

Activity Date	Meeting or Other Expense Description	Designated Rep.		Association List		Prior Approval		Cost		Total Miles	
		Yes	No	Yes	No	Yes	No	Meeting	Expense		
25-Jun	CCWD Special Board Meeting							120		28	
14-Jul	CCWD Regular Board Meeting							120		28	
6-Jul	Engineering Committee Mtg (teleconference)							120		0	
Total	<i>For Totals line, multiply miles by the IRS rate:</i> 1/1/2021 \$0.560								0	56	
<i>Pursuant to Board Policy 4030, receipts required; report /materials required.</i>				Totals (use IRS mileage rate)				\$360.00	\$0.00	\$31.36	
<p>The undersigned, under penalty of perjury states: This claim and the items set forth herein are true and correct; that expenses incurred, meetings attended and business conducted are necessary to District affairs; that this claim is proper and within the scope of California Water Code Section 20200 et seq, and District Ordinance 2015-02; that the service was actually rendered; and that the amount(s) herein are justly true.</p>						<p>Signature of Claimant: <i>Jeff Davidson</i></p>					
Administrative Review: <u><i>[Signature]</i></u>						Date: <u>7/27/21</u>			Orig to Finance Dept.		


**CALAVERAS COUNTY WATER DISTRICT
2021 DIRECTOR REIMBURSEMENT FORM**

For Admin Use **Payroll Expense**

Month/Yr August 2021
Name S. Ratterman

Activity Date	Meeting or Other Expense Description	Designated Rep.		Association List		Prior Approval		Cost		Total Miles
		Yes	No	Yes	No	Yes	No	Meeting	Expense	
7-29	Mt. Counties Mts. - Auburn Zoom							\$120.-		0
8-3	CCWD Legal Affairs Committee - Zoom							120.-		0
8-4	Mt. Counties Mts. - Auburn							120.-		150
8-11	CCWD Reg. Mts.							120.-		7
8-12	CCWD water conservation presentation for West County Rotary - LC							120.-		26
8-27	Mt. Counties Mts. - Auburn							120.-		150
Total		<i>For Totals line, multiply miles by the IRS rate: 1/1/2021 \$0.560</i>						\$720.-		186.48
<i>Pursuant to Board Policy 4030, receipts required; report /materials required.</i>						Totals (use IRS mileage rate)		\$0.00	\$0.00	\$0.00

The undersigned, under penalty of perjury states: This claim and the items set forth herein are true and correct; that expenses incurred, meetings attended and business conducted are necessary to District affairs; that this claim is proper and within the scope of California Water Code Section 20200 et seq, and District Ordinance 2015-02; that the service was actually rendered; and that the amount(s) herein are justly true.

Signature of Claimant:


Administrative Review: M. Mew



Date: 8/27/2021

Orig to Finance Dept.

CALAVERAS COUNTY WATER DISTRICT
2020 DIRECTOR REIMBURSEMENT FORM

For	Payroll	<input type="radio"/>
Admin	Expense	<input checked="" type="radio"/>
Use		

Month/Yr Jul-21
 Name Cindy Secada

Activity Date	Meeting or Other Expense Description	Designated Rep.		Association List		Prior Approval		Cost		Total Miles	
		Yes	No	Yes	No	Yes	No	Meeting	Expense		
11-Aug	CCWD Regular Meeting in person							\$120.00		38.7	
17-Aug	Finance Committee CANCELED										
18-Aug	TS-IRWM WAC - JPA Video	X						\$120.00			
19-Aug	ACWA Region 5 Developments in Regional Water Management							\$120.00			
Total	<i>For Totals line, multiply miles by the IRS rate:</i>			4/4/2020	\$0.575					0	38.7
	<i>Pursuant to Board Policy 4030, receipts required; report /materials required.</i>			1/1/2021	\$0.56	Totals	<i>(use IRS mileage rate)</i>	\$360.00	\$0.00		\$22.25
The undersigned, under penalty of perjury states: This claim and the items set forth herein are true and correct; that expenses incurred, meetings attended and business conducted are necessary to District affairs; that this claim is proper and within the scope of California Water Code Section 20200 et seq, and District Ordinance 2015-02; that the service was actually rendered; and that the amount(s) herein are justly true.							Signature of Claimant:  \$21.67				
Administrative Review: <u></u>							Date: <u>8/27/2021</u>		<i>Orig to Finance Dept.</i>		

**CALAVERAS COUNTY WATER DISTRICT
2021 DIRECTOR REIMBURSEMENT FORM**

For Payroll
Admin Use Expense

Month/Yr Aug-21
Name Bertha Underhill

Activity Date	Meeting or Other Expense Description	Designated Rep.		Association List		Prior Approval		Cost		Total Miles
		Yes	No	Yes	No	Yes	No	Meeting	Expense	
11-Aug	CCWD Regular Board Meeting							120		64
12-Aug	CCWD Ebbetts Pass Town Hall Meeting							120		4
Total	<i>For Totals line, multiply miles by the IRS rate:</i>	1/1/2021	\$0.560						0	68
<i>Pursuant to Board Policy 4030, receipts required; report /materials required.</i>				Totals (use IRS mileage rate)			\$240.00	\$0.00	\$38.08	
The undersigned, under penalty of perjury states: This claim and the items set forth herein are true and correct; that expenses incurred, meetings attended and business conducted are necessary to District affairs; that this claim is proper and within the scope of California Water Code Section 20200 et seq, and District Ordinance 2015-02; that the service was actually rendered; and that the amount(s) herein are justly true.						Signature of Claimant: <i>Bertha Underhill</i>				
Administrative Review: <u><i>M. M...</i></u>						Date: <u>8/27/2021</u>		Orig to Finance Dept.		

**CALAVERAS COUNTY WATER DISTRICT
2021 DIRECTOR REIMBURSEMENT FORM**

For Admin Use	Payroll <input checked="" type="radio"/>
	Expense <input type="radio"/>

Month/Yr Aug-21
Name Russ Thomas

Activity Date	Meeting or Other Expense Description	Designated Rep.		Association List		Prior Approval		Cost		Total Miles
		Yes	No	Yes	No	Yes	No	Meeting	Expense	
11-Aug	CCWD Regular Board Meeting							120		44
19-Aug	Calaveras County Parks & Rec Comm Special							120		0
23-Aug	Calaveras County Parks& Rec Comm							120		0
Total	<i>For Totals line, multiply miles by the IRS rate:</i>	1/1/2021	\$0.560						0	44
<i>Pursuant to Board Policy 4030, receipts required; report /materials required.</i>				Totals (use IRS mileage rate)				\$360.00	\$0.00	\$24.64

The undersigned, under penalty of perjury states: This claim and the items set forth herein are true and correct; that expenses incurred, meetings attended and business conducted are necessary to District affairs; that this claim is proper and within the scope of California Water Code Section 20200 et seq, and District Ordinance 2015-02; that the service was actually rendered; and that the amount(s) herein are justly true.

Signature of Claimant:

Russ Thomas

Administrative Review: *M. M...*

Date: 8/27/2021

Orig to Finance Dept.

**CALAVERAS COUNTY WATER DISTRICT
2021 DIRECTOR REIMBURSEMENT FORM**

For Admin Use	Payroll Expense	<input checked="" type="radio"/>
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Month/Yr Aug-21
Name Jeff Davidson

Activity Date	Meeting or Other Expense Description	Designated Rep.		Association List		Prior Approval		Cost		Total Miles
		Yes	No	Yes	No	Yes	No	Meeting	Expense	
11-Aug	CCWD Regular Board Meeting							120		28
3-Aug	Legal Affairs Committee							120		28
Total	<i>For Totals line, multiply miles by the IRS rate:</i>	1/1/2021	\$0.560						0	56

Pursuant to Board Policy 4030, receipts required; report /materials required. **Totals** (use IRS mileage rate) \$240.00 \$0.00 \$31.36

The undersigned, under penalty of perjury states: This claim and the items set forth herein are true and correct; that expenses incurred, meetings attended and business conducted are necessary to District affairs; that this claim is proper and within the scope of California Water Code Section 20200 et seq, and District Ordinance 2015-02; that the service was actually rendered; and that the amount(s) herein are justly true.

Signature of Claimant:

Jeff Davidson

Administrative Review: *MM*

Date: 8/27/2021

Orig to Finance Dept.

**Calaveras County Water District
Claim Summary #594
July 2021 -vs- August 2021**

	July 2021	August 2021
CCWD Operating Expenditures	\$ 1,341,044.20	\$ 1,048,374.07
Expenditures to be reimbursed/Fiduciary Payments	2,915.47	377,434.33
Capital R&R Projects	402,151.47	108,479.77
Capital Outlay	44,353.98	35,818.40
Sub-Total Vendor Payments	1,790,465.12	1,570,106.57
Payroll Disbursed	567,945.40	505,008.99
Other EFT Payments	2,908.86	6,146.02
Total Disbursements	\$ 2,361,319.38	\$ 2,081,261.58

CCWD
AP DISBURSEMENTS
AUGUST 1-31, 2021

Vendor	Description	GL Date	Check No	Amount
A T & T	Phone 07/21 - SA Shop	8/31/2021	EFT	106.65
A T & T	Phone 07/21 - SA Warehouse	8/31/2021	EFT	29.22
A T & T	Phone 07/21 - SA Shop	8/31/2021	EFT	59.99
A T & T	Phone 07/21 - SA Warehouse	8/31/2021	EFT	16.43
A T & T CALNET 3	Phone 07/21 - Camp Connell Radio Tower	8/31/2021	EFT	160.20
A T & T CALNET3	Phone 07/21 - OP HQ Long Distance	8/31/2021	EFT	316.80
A T & T CALNET3	Phone 07/21 - OP HQ Back Up	8/31/2021	EFT	230.15
A T & T CALNET3	Phone 07/21 - T Line	8/31/2021	EFT	121.30
A T & T CALNET3	Phone 07/21 - Dorrington P/S	8/31/2021	EFT	23.48
A T & T CALNET3	Phone 07/21 - District Wide	8/31/2021	EFT	894.60
A T & T CALNET3	Phone 07/21 - JLTC	8/31/2021	EFT	85.34
A T & T CALNET3	Phone 07/21 - Hunters	8/31/2021	EFT	23.50
A T & T CALNET3	Phone 07/21 - CCWHSE	8/31/2021	EFT	0.59
A T & T CALNET3	Phone 07/21 - JLTC Phone/Fax	8/31/2021	EFT	15.01
A T & T CALNET3	Phone 07/21 - OP HQ Long Distance	8/31/2021	EFT	117.17
A T & T CALNET3	Phone 07/21 - OP HQ Back Up	8/31/2021	EFT	85.13
A T & T CALNET3	Phone 07/21 - T Line	8/31/2021	EFT	44.86
A T & T CALNET3	Phone 07/21 - District Wide	8/31/2021	EFT	503.21
A T & T CALNET3	Phone 07/21 - JLTC	8/31/2021	EFT	31.56
A T & T CALNET3	Phone 07/21 - Azalea L/S	8/31/2021	EFT	21.80
A T & T CALNET3	Phone 07/21 - JLTC Phone/Fax	8/31/2021	EFT	8.45
A-1 SHARPENING & SMALL ENGINE REPAIR, LLC	Tire Repair - V 716	8/27/2021	138414	15.00
ACWA/JPIA	Dental 09/21	8/4/2021	138282	4,676.91
ACWA/JPIA	EAP 09/21	8/4/2021	138282	118.48
ACWA/JPIA	Vision 09/21	8/4/2021	138282	975.51
ACWA/JPIA	Retiree Dental 09/21	8/4/2021	138282	2,171.02
ACWA/JPIA	Retiree Vision 09/21	8/4/2021	138282	623.24
ACWA/JPIA	Dental 09/21	8/4/2021	138282	1,729.81
ACWA/JPIA	EAP 09/21	8/4/2021	138282	40.98
ACWA/JPIA	Vision 09/21	8/4/2021	138282	360.81
ACWA/JPIA	Retiree Dental 09/21	8/4/2021	138282	802.98
ACWA/JPIA	Retiree Vision 09/21	8/4/2021	138282	230.52
ADP INC	Payroll Processing	8/27/2021	138415	1,053.77
ADP INC	Payroll Processing	8/27/2021	138415	389.74
ALLIED ELECTRONICS, INC	Tools - Electrical Crew	8/27/2021	138416	46.36
ALLIED ELECTRONICS, INC	Electrical Supplies	8/27/2021	138416	368.54
ALLIED ELECTRONICS, INC	Motor Starter - FMWWTP	8/27/2021	138416	690.39
ALLIED ELECTRONICS, INC	Motor Starter - FMWWTP	8/27/2021	138416	690.39
AMAZON.COM SALES INC	Ice Machine - LC Whse	6/30/2021	138283	493.34
AMAZON.COM SALES INC	Ice Bags - District Use	6/30/2021	138283	79.76
AMAZON.COM SALES INC	Gatorade - District Use	6/30/2021	138283	149.00
AMAZON.COM SALES INC	Gatorade - District Use	6/30/2021	138283	137.88
AMAZON.COM SALES INC	Materials for Solar Panels for AMI/AMR Project	6/30/2021	138283	446.11
AMAZON.COM SALES INC	Materials for Solar Panels for AMI/AMR Project (CIP 11096)	6/30/2021	138283	29.78
AMAZON.COM SALES INC	Ink Cartridges - JLWTP	6/30/2021	138283	73.65
AMAZON.COM SALES INC	Life Vest - District Use	8/11/2021	138327	71.48
AMAZON.COM SALES INC	Materials for Solar Panels for AMI/AMR Project	8/11/2021	138327	57.15
AMAZON.COM SALES INC	File Organizers	8/11/2021	138327	52.40
AMAZON.COM SALES INC	Cables	8/11/2021	138327	39.85
AMAZON.COM SALES INC	Ink Cartridge	8/11/2021	138327	75.15
AMAZON.COM SALES INC	Portable Generator - EP Barn	8/11/2021	138327	428.99

CCWD
AP DISBURSEMENTS
AUGUST 1-31, 2021

Vendor	Description	GL Date	Check No	Amount
AMAZON.COM SALES INC	Pipe Plug - Hunters WTP	8/11/2021	138327	888.93
AMAZON.COM SALES INC	AC Unit - SRWTP	8/11/2021	138327	439.86
AMAZON.COM SALES INC	Trailer Wiring Harness, Dump Control Switch Wire	8/11/2021	138327	33.94
AMAZON.COM SALES INC	File Organizers	8/11/2021	138327	19.37
AMAZON.COM SALES INC	Cables	8/11/2021	138327	14.74
AMAZON.COM SALES INC	Ink Cartridge	8/11/2021	138327	27.79
AMAZON.COM SALES INC	Trailer Wiring Harness, Dump Control Switch Wire	8/11/2021	138327	19.09
ANGELS HEATING AND AIR CONDITIONING	HVAC Repair - CCWTP	8/27/2021	138417	301.49
AQUA TECH COMPANY	Water Tank Leak Repairs - EP 4 & 5	8/11/2021	138328	3,175.00
AQUA TECH COMPANY	2% Discount Water Tank Leak Repairs - EP 4 & 5	8/11/2021	138328	(63.50)
ARNOLD AUTO SUPPLY	Vehicle Supplies - EP	8/11/2021	138329	226.98
ARNOLD AUTO SUPPLY	DEF, Wiper Fluid - V 551	8/11/2021	138329	52.51
ARNOLD AUTO SUPPLY	Generator Supplies - EP	8/11/2021	138329	305.62
AUTOZONE STORES, INC	Battery - Warehouse Dump Trailer	8/27/2021	138418	100.84
BERTHA UNDERHILL	Travel 07/21	8/4/2021	138321	78.49
BERTHA UNDERHILL	Travel 07/21	8/4/2021	138321	29.03
BIG VALLEY FORD LINCOLN MERCURY	Hose Fitting - V 621	8/27/2021	138419	80.44
BNN, LLC	CPUD Water Warehouse 07/21	8/11/2021	138330	100.44
BNN, LLC	CPUD Water Mechanics Shop 07/21	8/11/2021	138330	124.22
BNN, LLC	SASD Sewer Warehouse 07/21	8/11/2021	138330	78.81
BNN, LLC	SASD Sewer Mechanics Shop 07/21	8/11/2021	138330	78.81
BNN, LLC	CPUD Water Warehouse 07/21	8/11/2021	138330	56.49
BNN, LLC	CPUD Water Mechanics Shop 07/21	8/11/2021	138330	69.86
BNN, LLC	SASD Sewer Warehouse 07/21	8/11/2021	138330	44.33
BNN, LLC	SASD Sewer Mechanics Shop 07/21	8/11/2021	138330	44.33
BNN, LLC	Mechanics Building A & B 780 Industrial Way 09/21	8/19/2021	138367	1,920.00
BNN, LLC	Mechanics Building A & B 780 Industrial Way 09/21	8/19/2021	138367	1,080.00
BRIAN HENRY	UB Refund 3299 Dunn Road	8/27/2021	138433	120.55
CALAVERAS AUTO SUPPLY	Fitting - SA Shop	8/11/2021	138331	13.87
CALAVERAS AUTO SUPPLY	Oil, Cleaners - V 525	8/11/2021	138331	371.62
CALAVERAS AUTO SUPPLY	Lift Pump, Battery - V 126	8/11/2021	138331	181.48
CALAVERAS AUTO SUPPLY	Filter, Oil, DEF - V 529	8/11/2021	138331	121.26
CALAVERAS AUTO SUPPLY	Oil, Cylinder - SA Shop	8/11/2021	138331	116.75
CALAVERAS AUTO SUPPLY	Connector, Wire, Diesel Purge - V 525	8/11/2021	138331	45.52
CALAVERAS AUTO SUPPLY	Filters, Adapters - V 525	8/11/2021	138331	48.42
CALAVERAS AUTO SUPPLY	Tire Repair Supply - V 525	8/11/2021	138331	53.59
CALAVERAS AUTO SUPPLY	Battery Chargers - G 41	8/11/2021	138331	278.85
CALAVERAS AUTO SUPPLY	Core Credit, Warranty	8/11/2021	138331	(210.21)
CALAVERAS AUTO SUPPLY	Belt - Indian Rock	8/11/2021	138331	18.87
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Haz Mat Response Plan/CUPA Wallace WTP AR00000768	8/4/2021	138285	262.00
CALAVERAS LUMBER CO INC	Water, Cooler - V 551	8/4/2021	138286	135.71
CALAVERAS LUMBER CO INC	Screws - V 551	8/4/2021	138286	15.53
CALAVERAS LUMBER CO INC	Straps, Flashlight, Lumber, Rebar, Stakes - Construction Crew	8/4/2021	138286	292.55
CALAVERAS LUMBER CO INC	Level - V 551	8/4/2021	138286	8.14
CALAVERAS LUMBER CO INC	Supplies - Cal Fire	8/4/2021	138286	2,135.40
CALAVERAS LUMBER CO INC	Fitting - Hydro Trailer	8/4/2021	138286	4.30
CALAVERAS LUMBER CO INC	Supplies for Forming Pad for Indian Rock	8/4/2021	138286	125.84
CALAVERAS LUMBER CO INC	Shop Supplies - Collections Crew	8/4/2021	138286	23.47
CALAVERAS MATERIALS, INC	3/4" Class II AG Base for Indian Rock East Sand Filter Project (8/4/2021	138287	402.15
CALAVERAS MATERIALS, INC	3/4" Class II AB for Indian Rock East Sand Filter Project	8/11/2021	138332	400.74
CALAVERAS MATERIALS, INC	3/4 Class II AB for Indian Rock East Sand Filter Project	8/19/2021	138372	204.77

CCWD
AP DISBURSEMENTS
AUGUST 1-31, 2021

Vendor	Description	GL Date	Check No	Amount
CALAVERAS MATERIALS, INC	3/4 Class II AB for Indian Rock East Sand Filter Project	8/19/2021	138372	399.63
CALAVERAS MATERIALS, INC	3/4 Class II AB for Indian Rock East Sand Filter Project (CIP 15	8/27/2021	138420	200.21
CALPERS - RETIREMENT	Retirement 08/15/21 Payroll	8/20/2021	EFT	35,535.93
CALPERS - RETIREMENT	Retirement 07/31/21 Payroll	8/20/2021	EFT	36,929.66
CALPERS - RETIREMENT	Retirement 08/15/21 Payroll	8/20/2021	EFT	13,143.42
CALPERS - RETIREMENT	Retirement 07/31/21 Payroll	8/20/2021	EFT	13,658.92
CALPERS (Def Comp)	Deferred Comp Loan Repay 07/31/21 Payroll	8/4/2021	EFT	820.92
CALPERS (Def Comp)	Deferred Comp 07/31/21 Payroll	8/4/2021	EFT	2,711.93
CALPERS (Def Comp)	Deferred Comp Loan Repay 07/31/21 Payroll	8/4/2021	EFT	402.54
CALPERS (Def Comp)	Deferred Comp 07/31/21 Payroll	8/4/2021	EFT	2,113.61
CALPERS (Def Comp)	Deferred Comp Loan Repay 08/15/21 Payroll	8/19/2021	EFT	820.35
CALPERS (Def Comp)	Deferred Comp 08/15/21 Payroll	8/19/2021	EFT	2,499.21
CALPERS (Def Comp)	Deferred Comp Loan Repay 08/15/21 Payroll	8/19/2021	EFT	402.03
CALPERS (Def Comp)	Deferred Comp 08/15/21 Payroll	8/19/2021	EFT	2,111.73
CALPERS (Health Ins)	Health Insurance, Employees 08/21	8/6/2021	EFT	91,317.25
CALPERS (Health Ins)	Health Insurance, Retirees 08/21	8/6/2021	EFT	30,930.08
CALPERS (Health Ins)	Health Insurance Admin Fee 08/21	8/6/2021	EFT	84.99
CALPERS (Health Ins)	Health Insurance Admin Fee 08/21	8/6/2021	EFT	135.18
CALPERS (Health Ins)	Health Insurance Admin Fee 08/21	8/6/2021	EFT	17.85
CALPERS (Health Ins)	Health Insurance Admin Fee 08/21	8/6/2021	EFT	24.36
CALPERS (Health Ins)	Health Insurance Admin Fee 08/21	8/6/2021	EFT	29.30
CALPERS (Health Ins)	Health Insurance Admin Fee 08/21	8/6/2021	EFT	5.41
CALPERS (Health Ins)	Health Insurance, Employees 08/21	8/6/2021	EFT	33,774.87
CALPERS (Health Ins)	Health Insurance, Retirees 08/21	8/6/2021	EFT	11,439.89
CALPERS (Health Ins)	Health Insurance Admin Fee 08/21	8/6/2021	EFT	31.43
CALPERS (Health Ins)	Health Insurance Admin Fee 08/21	8/6/2021	EFT	70.80
CALPERS (Health Ins)	Health Insurance Admin Fee 08/21	8/6/2021	EFT	6.60
CALPERS (Health Ins)	Health Insurance Admin Fee 08/21	8/6/2021	EFT	10.40
CALPERS (Health Ins)	Health Insurance Admin Fee 08/21	8/6/2021	EFT	10.83
CALPERS (Health Ins)	Health Insurance Admin Fee 08/21	8/6/2021	EFT	2.00
CAMPORA	Acct#75516 Wallace 08/21	8/19/2021	138373	7.64
CARBON COPY INC	Copies, Copier Maintenance 07/21	8/4/2021	138288	84.66
CARBON COPY INC	Copies, Copier Maintenance 07/21	8/4/2021	138288	20.62
CARBON COPY INC	Copies, Copier Maintenance 07/21	8/4/2021	138288	31.31
CARBON COPY INC	Copies, Copier Maintenance 07/21	8/4/2021	138288	7.62
CDK SUPPLY	Bulbs - Stock	8/4/2021	138289	141.58
CDK SUPPLY	Motor Control - V 525	8/11/2021	138333	19.93
CDK SUPPLY	LED Lamps - OP HQ	8/27/2021	138421	496.24
CDK SUPPLY	LED Lamps - OP HQ	8/27/2021	138421	183.53
CDK SUPPLY	LED Lamps - LCWWTP	8/27/2021	138421	201.10
CDK SUPPLY	Breakers - CC LS 4	8/27/2021	138421	36.69
CINDY SECADA	Travel 07/21	8/4/2021	138315	48.73
CINDY SECADA	Travel 07/21	8/4/2021	138315	18.02
CLARK PEST CONTROL	Pest Control JLWTP 807549	8/4/2021	138290	66.00
CLARK PEST CONTROL	Pest Control Wilseyville WWTP 1768120	8/4/2021	138290	135.00
CLARK PEST CONTROL	Pest Control #1505308 Hunter Dam	8/11/2021	138334	100.00
CLARK PEST CONTROL	Pest Control #1365831 Arnold WWTP	8/11/2021	138334	91.00
CLARK PEST CONTROL	Pest Control - Acct#9328727 OP HQ	8/27/2021	138422	94.90
CLARK PEST CONTROL	Pest Control - Acct#9328727 OP HQ	8/27/2021	138422	35.10
COLE-PARMER INSTRUMENT CO	Diaphragm Valve - AWWTP	8/19/2021	138375	245.00
COLUMBIA COMMUNICATIONS	Vehicle Cloud Service 08/21	8/11/2021	138335	499.20

CCWD
AP DISBURSEMENTS
AUGUST 1-31, 2021

Vendor	Description	GL Date	Check No	Amount
COLUMBIA COMMUNICATIONS	Vehicle Cloud Service 08/21	8/11/2021	138335	280.80
COLUMBIA COMMUNICATIONS	Radio - Wallace SCADA	8/27/2021	138423	478.86
CONDOR EARTH TECHNOLOGIES INC	Geotechnical Investigations for the Sheep Ranch Fire Protection	8/27/2021	138424	1,926.00
CONETH SOLUTIONS INC	FY2021-22: 2 months of Managed IT Services & Trusted IT Advisor	8/11/2021	138336	6,411.22
CONETH SOLUTIONS INC	FY2021-22: 2 months of Managed IT Services & Trusted IT Advisor	8/11/2021	138336	2,371.28
CONETH SOLUTIONS INC	Network Security/Firewall Appliance, Licensing, Switches ,Access	8/19/2021	138377	14,572.69
CONETH SOLUTIONS INC	Network Security/Firewall Appliance, Licensing, Switches ,Access	8/19/2021	138377	5,389.90
CONFIDENTIAL	Retiree Health Reimbursement 07/21	8/11/2021	138355	255.48
CONFIDENTIAL	Retiree Health Reimbursement 08/21	8/11/2021	138355	255.48
CONFIDENTIAL	Retiree Health Reimbursement 07/21	8/11/2021	138344	38.33
CONFIDENTIAL	Retiree Health Reimbursement 08/21	8/11/2021	138344	38.33
CONFIDENTIAL	Retiree Health Reimbursement 07/21	8/11/2021	138355	94.49
CONFIDENTIAL	Retiree Health Reimbursement 08/21	8/11/2021	138355	94.49
CONFIDENTIAL	Retiree Health Reimbursement 07/21	8/11/2021	138344	14.17
CONFIDENTIAL	Retiree Health Reimbursement 08/21	8/11/2021	138344	14.17
CONFIDENTIAL	3rd Qtr Retiree Health Reimbursement 2021	8/19/2021	138394	307.44
CONFIDENTIAL	3rd Qtr Retiree Health Reimbursement 2021	8/19/2021	138365	299.42
CONFIDENTIAL	3rd Qtr Retiree Health Reimbursement 2021	8/19/2021	138368	114.98
CONFIDENTIAL	3rd Qtr Retiree Health Reimbursement 2021	8/19/2021	138374	307.44
CONFIDENTIAL	3rd Qtr Retiree Health Reimbursement 2021	8/19/2021	138396	114.98
CONFIDENTIAL	3rd Qtr Retiree Health Reimbursement 2021	8/19/2021	138404	114.98
CONFIDENTIAL	3rd Qtr Retiree Health Reimbursement 2021	8/19/2021	138382	114.98
CONFIDENTIAL	3rd Qtr Retiree Health Reimbursement 2021	8/19/2021	138366	307.44
CONFIDENTIAL	3rd Qtr Retiree Health Reimbursement 2021	8/19/2021	138387	307.44
CONFIDENTIAL	3rd Qtr Retiree Health Reimbursement 2021	8/19/2021	138402	114.98
CONFIDENTIAL	3rd Qtr Retiree Health Reimbursement 2021	8/19/2021	138370	114.98
CONFIDENTIAL	3rd Qtr Retiree Health Reimbursement 2021	8/19/2021	138412	307.44
CONFIDENTIAL	3rd Qtr Retiree Health Reimbursement 2021	8/19/2021	138406	307.44
CONFIDENTIAL	3rd Qtr Retiree Health Reimbursement 2021	8/19/2021	138381	114.98
CONFIDENTIAL	3rd Qtr Retiree Health Reimbursement 2021	8/19/2021	138380	114.98
CONFIDENTIAL	3rd Qtr Retiree Health Reimbursement 2021	8/19/2021	138378	114.98
CONFIDENTIAL	3rd Qtr Retiree Health Reimbursement 2021	8/19/2021	138376	114.98
CONFIDENTIAL	3rd Qtr Retiree Health Reimbursement 2021	8/19/2021	138408	114.98
CONFIDENTIAL	3rd Qtr Retiree Health Reimbursement 2021	8/19/2021	138371	491.88
CONFIDENTIAL	3rd Qtr Retiree Health Reimbursement 2021	8/19/2021	138395	114.98
CONFIDENTIAL	3rd Qtr Retiree Health Reimbursement 2021	8/19/2021	138379	114.98
CONFIDENTIAL	3rd Qtr Retiree Health Reimbursement 2021	8/19/2021	138405	114.98
CONFIDENTIAL	3rd Qtr Retiree Health Reimbursement 2021	8/19/2021	138393	114.98
CONFIDENTIAL	3rd Qtr Retiree Health Reimbursement 2021	8/19/2021	138394	113.70
CONFIDENTIAL	3rd Qtr Retiree Health Reimbursement 2021	8/19/2021	138365	110.74
CONFIDENTIAL	3rd Qtr Retiree Health Reimbursement 2021	8/19/2021	138368	42.52
CONFIDENTIAL	3rd Qtr Retiree Health Reimbursement 2021	8/19/2021	138374	113.70
CONFIDENTIAL	3rd Qtr Retiree Health Reimbursement 2021	8/19/2021	138396	42.52
CONFIDENTIAL	3rd Qtr Retiree Health Reimbursement 2021	8/19/2021	138404	42.52
CONFIDENTIAL	3rd Qtr Retiree Health Reimbursement 2021	8/19/2021	138382	42.52
CONFIDENTIAL	3rd Qtr Retiree Health Reimbursement 2021	8/19/2021	138366	113.70
CONFIDENTIAL	3rd Qtr Retiree Health Reimbursement 2021	8/19/2021	138387	113.70
CONFIDENTIAL	3rd Qtr Retiree Health Reimbursement 2021	8/19/2021	138402	42.52
CONFIDENTIAL	3rd Qtr Retiree Health Reimbursement 2021	8/19/2021	138370	42.52
CONFIDENTIAL	3rd Qtr Retiree Health Reimbursement 2021	8/19/2021	138412	113.70
CONFIDENTIAL	3rd Qtr Retiree Health Reimbursement 2021	8/19/2021	138406	113.70

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CONFIDENTIAL	3rd Qtr Retiree Health Reimbursement 2021	8/19/2021	138381	42.52
CONFIDENTIAL	3rd Qtr Retiree Health Reimbursement 2021	8/19/2021	138380	42.52
CONFIDENTIAL	3rd Qtr Retiree Health Reimbursement 2021	8/19/2021	138378	42.52
CONFIDENTIAL	3rd Qtr Retiree Health Reimbursement 2021	8/19/2021	138376	42.52
CONFIDENTIAL	3rd Qtr Retiree Health Reimbursement 2021	8/19/2021	138408	42.52
CONFIDENTIAL	3rd Qtr Retiree Health Reimbursement 2021	8/19/2021	138371	181.92
CONFIDENTIAL	3rd Qtr Retiree Health Reimbursement 2021	8/19/2021	138395	42.52
CONFIDENTIAL	3rd Qtr Retiree Health Reimbursement 2021	8/19/2021	138379	42.52
CONFIDENTIAL	3rd Qtr Retiree Health Reimbursement 2021	8/19/2021	138405	42.52
CONFIDENTIAL	3rd Qtr Retiree Health Reimbursement 2021	8/19/2021	138393	42.52
CONFIDENTIAL	Final Pay	8/24/2021	138413	1,914.69
CONFIDENTIAL	Final Pay	8/24/2021	138413	1,077.01
CPPA	Power - OP HQ 07/21	8/11/2021	138337	602.11
CPPA	Power - District Wide 07/21	8/11/2021	138337	74,421.83
CPPA	Power - OP HQ 07/21	8/11/2021	138337	222.69
CPPA	Power - District Wide 07/21	8/11/2021	138337	27,525.87
CPUD	Water Service 07/21 - OP HQ	8/31/2021	EFT	248.94
CPUD	Water Service 07/21 - OP HQ	8/31/2021	EFT	92.08
CV DEVELOPMENT PARTNERS LLC	Area of Benefit Credit 73 Connections FY 20/21	6/30/2021	138291	16,293.60
CWEA Renewal	CSM 1 Renewal - Kirschman	8/4/2021	138292	91.00
DATAPROSE	UB Statement Processing 07/21	8/11/2021	138338	3,567.09
DATAPROSE	UB Statement Processing 07/21	8/11/2021	138338	1,319.33
DE LAGE LANDEN FINANCIAL SRVC INC	Copier Lease	8/31/2021	EFT	188.61
DE LAGE LANDEN FINANCIAL SRVC INC	Copier Lease	8/31/2021	EFT	106.10
DERRICK MCHENRY	UB Refund 2158 Quail Court	8/4/2021	138311	709.62
DERRICK MCHENRY	UB Refund 2158 Quail Court	8/4/2021	138311	1,035.11
DOWNEY BRAND ATTORNEYS LLP	06/21 Legal Services 31348.00000	6/30/2021	138294	7,861.93
DOWNEY BRAND ATTORNEYS LLP	06/21 Legal Services 31348.00000	6/30/2021	138294	2,907.83
DRAGON FLY PROPERTIES	UB Refund 3595 Arrowhead Street	8/27/2021	138425	26.22
DRAGON FLY PROPERTIES	UB Refund 3595 Arrowhead Street	8/27/2021	138425	193.10
DTSC	FEIN#941582070 (27)EPA ID Number Renewal	8/4/2021	138295	2,592.00
DTSC	FEIN#941582070 (27)EPA ID Number Renewal	8/4/2021	138295	1,458.00
EBBETTS PASS GAS SERVICE	Fuel 07/21	8/11/2021	138339	1,590.95
EBBETTS PASS GAS SERVICE	Fuel 07/21	8/11/2021	138339	894.91
EBBETTS PASS LUMBER	Fasteners, Fittings - Electrical Crew	8/11/2021	138340	19.46
EBBETTS PASS LUMBER	Water Gauge, Fittings - Hunters WTP	8/11/2021	138340	28.14
EBBETTS PASS LUMBER	Weed Eater String, Weed Eater Repair Parts - Cal Fire	8/11/2021	138340	240.20
EBBETTS PASS LUMBER	Pipe, Fittings - Hunters WTP	8/11/2021	138340	72.16
EBBETTS PASS LUMBER	Tube - FMWWTP	8/11/2021	138340	2.63
EBBETTS PASS LUMBER	Weed Eater String, Weed Eater Repair Parts - Cal Fire	8/11/2021	138340	135.10
EBBETTS PASS LUMBER	Electrical Parts - AWWTP	8/11/2021	138340	23.47
EBBETTS PASS LUMBER	Muriatic Acid - AWWTP	8/11/2021	138340	69.93
ENVIRONMENTAL OPERATING SOLUTIONS	MicroC - DF VCTO	8/4/2021	138296	4,177.43
ERS INDUSTRIAL SERVICES, INC.	Jenny Lind Water Treatment Plant Filters 3, 4, and 5 Rehab Proje	8/4/2021	138297	32,060.89
ESRI	ESRI Software Renewal for FY 2021/22	8/19/2021	138384	2,701.00
ESRI	ESRI Software Renewal for FY 2021/22	8/19/2021	138384	999.00
FASTENAL	Racking - District Warehouse	8/27/2021	138426	1,940.12
FASTENAL	Gloves, Earplugs, Mask -	8/27/2021	138426	997.33
FASTENAL	Gloves - District Use	8/27/2021	138426	727.38
FASTENAL	Impact, Sawzall - V741	8/27/2021	138426	526.07
FEDERAL ENERGY REGULATORY COMM	FERC Admin Fees FY 2021	6/30/2021	138298	5,962.76

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FEDERAL ENERGY REGULATORY COMM	FERC Admin Fees FY 2021	6/30/2021	138298	192,389.14
FEDERAL ENERGY REGULATORY COMM	FERC Admin Fees FY 2021	6/30/2021	138298	2,205.41
FEDERAL ENERGY REGULATORY COMM	FERC Admin Fees FY 2021	6/30/2021	138298	71,157.63
FEDERAL ENERGY REGULATORY COMM	FERC Admin Fees FY 2022	8/4/2021	138298	1,987.59
FEDERAL ENERGY REGULATORY COMM	FERC Admin Fees FY 2022	8/4/2021	138298	64,129.72
FEDERAL ENERGY REGULATORY COMM	FERC Admin Fees FY 2022	8/4/2021	138298	735.13
FEDERAL ENERGY REGULATORY COMM	FERC Admin Fees FY 2022	8/4/2021	138298	23,719.21
FEDERAL EXPRESS	Acct#119229243 Shipping Week End 07/09	8/4/2021	138299	34.75
FEDERAL EXPRESS	Acct#119229243 Shipping Week End 07/09	8/4/2021	138299	12.85
FGL ENVIRONMENTAL	Water Testing 07/01-07/27	8/4/2021	138300	5,363.00
FGL ENVIRONMENTAL	Waste Water Testing 07/01-07/27	8/4/2021	138300	3,016.00
FGL ENVIRONMENTAL	Water Testing 07/28 - 08/13	8/27/2021	138427	5,669.00
FGL ENVIRONMENTAL	Water Testing 07/28 - 08/13	8/27/2021	138427	3,190.00
FINANCIAL PACIFIC LEASING	VacCon Loan Payment	8/31/2021	EFT	1,834.79
FINANCIAL PACIFIC LEASING	VacCon Loan Payment	8/31/2021	EFT	18,177.41
FINANCIAL PACIFIC LEASING	VacCon Loan Payment	8/31/2021	EFT	1,032.08
FINANCIAL PACIFIC LEASING	VacCon Loan Payment	8/31/2021	EFT	10,224.80
FOOTHILL PORTABLE TOILETS	Rental Portable Toilet 07/21 SR	8/4/2021	138301	109.50
FOOTHILL PORTABLE TOILETS	Rental Portable Toilet 07/21 Wallace	8/4/2021	138301	109.50
FOOTHILL PORTABLE TOILETS	Rental Portable Toilet 07/21 Penn Gulch	8/4/2021	138301	130.00
FOOTHILL PORTABLE TOILETS	Rental Portable Toilets 08/21 SR	8/27/2021	138428	109.50
FOOTHILL PORTABLE TOILETS	Rental Portable Toilets 08/21 Penn Gulch	8/27/2021	138428	130.00
FOOTHILL PORTABLE TOILETS	Rental Portable Toilets 08/21 Wallace	8/27/2021	138428	109.50
FROGGY'S AUTO WASH & LUBE	Oil, Lube - V 142	8/19/2021	138385	47.12
FROGGY'S AUTO WASH & LUBE	Oil, Lube - V 716	8/27/2021	138429	53.86
GAMBI DISPOSAL INC.	Bio-Solids Removal	8/11/2021	138342	7,149.45
GENERAL SUPPLY COMPANY	PV Wire for Solar Panels for AMI/AMR Project	6/30/2021	138302	474.14
GENERAL SUPPLY COMPANY	Tools - V 551	8/19/2021	138386	305.81
GENERAL SUPPLY COMPANY	Materials and Supplies for Indian Rock East Sand Filter Project	8/27/2021	138430	48.03
GENERAL SUPPLY COMPANY	Materials and Supplies for Indian Rock East Sand Filter	8/27/2021	138430	825.60
GLOBAL LABS INC	TTHM & HAA5 - EP	8/4/2021	138304	885.00
GLOBAL PAY	Merchant Fees (Tyler)	8/31/2021	EFT	56.94
GLOBAL PAY	Merchant Fees (Tyler)	8/31/2021	EFT	21.06
GOLD ELECTRIC	Wallace Lake Estates WWTF Electrical & Instrumentation 06/21	6/30/2021	138305	26,353.95
GRAINGER	Pressure Gauges - DF VCTO	8/11/2021	138343	314.09
GRAINGER	Solenoid Valve - JLWTP	8/27/2021	138431	357.72
GRAINGER	Mixer Panel - FMWWTP	8/27/2021	138431	782.40
GS 03 SERVICES, LLC	Ozone Analyzer Repair - CCWTP	8/4/2021	138306	(102.02)
GS 03 SERVICES, LLC	Ozone Analyzer Repair - CCWTP	8/4/2021	138306	1,554.13
HABITAT FOR HUMANITY	Warehouse Rent 09/21	8/27/2021	138432	1,664.00
HABITAT FOR HUMANITY	Warehouse Rent 09/21	8/27/2021	138432	936.00
HERRING PAVING COMPANY	Paving - JL Coleen Court	8/27/2021	138434	4,500.00
HOBGOODS CLEANING	Janitorial Service - OP HQ	8/19/2021	138388	1,412.55
HOBGOODS CLEANING	Janitorial Service - JLTC	8/19/2021	138388	32.00
HOBGOODS CLEANING	Janitorial Service - OP HQ	8/19/2021	138388	522.45
HOBGOODS CLEANING	Janitorial Service - JLTC	8/19/2021	138388	18.00
HOLT OF CALIFORNIA	Coolant - Wilseyville PS	8/27/2021	138436	91.51
HUNT & SONS, INC	Fuel - JL	8/4/2021	138307	2,069.53
HUNT & SONS, INC	Fuel - WP	8/4/2021	138307	1,412.84
HUNT & SONS, INC	Fuel - DF VCTO	8/27/2021	138437	1,230.27
HUNT & SONS, INC	Fuel - WP	8/27/2021	138437	1,810.54

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HUNT & SONS, INC	Fuel - CC	8/27/2021	138437	3,020.93
HYDROSCIENCE ENGINEERS INC	Engineering and Design Services for the Arnold Wastewater Treatm	8/19/2021	138389	32,200.80
INDUSTRIAL ELECTRICAL CO	Aerator Motor - FMWWTP	8/19/2021	138390	2,802.95
INDUSTRIAL ELECTRICAL CO	Motor Repair - CCWTP	8/27/2021	138438	10,362.82
IRON MOUNTAIN	Document Destruction 07/21	8/11/2021	138345	71.14
IRON MOUNTAIN	Document Destruction 07/21	8/11/2021	138345	26.31
JEFF DAVIDSON	Travel 07/21	8/4/2021	138293	22.90
JEFF DAVIDSON	Travel 07/21	8/4/2021	138293	8.46
JS WEST PROPANE GAS	Propane Silver Rapids Acct#399982	8/4/2021	138308	421.88
JS WEST PROPANE GAS	Propane Tank and Accessories for the Indian Rock East Sand Filte	8/27/2021	138439	3,014.38
KEVIN INKS	Crane to Pull Pump - EP Meadowmont PS	8/19/2021	138391	510.00
KEVIN INKS	Crane to Set Pump - CC Raw Water PS	8/19/2021	138391	680.00
LIEBERT CASSIDY WHITMORE	Legal Services 04/21 CA045-00024	6/30/2021	138310	1,951.29
LIEBERT CASSIDY WHITMORE	Legal Services 04/21 CA045-00025	6/30/2021	138310	1,039.52
LIEBERT CASSIDY WHITMORE	Legal Services 06/21 CA045-00001	6/30/2021	138310	1,658.20
LIEBERT CASSIDY WHITMORE	Legal Services 06/21 CA045-00020	6/30/2021	138310	893.52
LIEBERT CASSIDY WHITMORE	Legal Services 06/21 CA045-00025	6/30/2021	138310	2,458.28
LIEBERT CASSIDY WHITMORE	Legal Services 06/21 CA045-00021	6/30/2021	138310	8,917.68
LIEBERT CASSIDY WHITMORE	Legal Services 04/21 CA045-00001	6/30/2021	138310	102.20
LIEBERT CASSIDY WHITMORE	Legal Services 04/21 CA045-00019	6/30/2021	138310	1,918.44
LIEBERT CASSIDY WHITMORE	Legal Services 04/21 CA045-00018	6/30/2021	138310	447.13
LIEBERT CASSIDY WHITMORE	Legal Services 04/21 CA045-00021	6/30/2021	138310	6,313.04
LIEBERT CASSIDY WHITMORE	Legal Services 04/21 CA045-00023	6/30/2021	138310	249.66
LIEBERT CASSIDY WHITMORE	Legal Services 04/21 CA045-00024	6/30/2021	138310	721.71
LIEBERT CASSIDY WHITMORE	Legal Services 04/21 CA045-00025	6/30/2021	138310	384.48
LIEBERT CASSIDY WHITMORE	Legal Services 06/21 CA045-00001	6/30/2021	138310	613.30
LIEBERT CASSIDY WHITMORE	Legal Services 06/21 CA045-00020	6/30/2021	138310	330.48
LIEBERT CASSIDY WHITMORE	Legal Services 06/21 CA045-00025	6/30/2021	138310	909.22
LIEBERT CASSIDY WHITMORE	Legal Services 06/21 CA045-00021	6/30/2021	138310	3,298.32
LIEBERT CASSIDY WHITMORE	Legal Services 04/21 CA045-00001	6/30/2021	138310	37.80
LIEBERT CASSIDY WHITMORE	Legal Services 04/21 CA045-00019	6/30/2021	138310	709.56
LIEBERT CASSIDY WHITMORE	Legal Services 04/21 CA045-00018	6/30/2021	138310	165.37
LIEBERT CASSIDY WHITMORE	Legal Services 04/21 CA045-00021	6/30/2021	138310	2,334.96
LIEBERT CASSIDY WHITMORE	Legal Services 04/21 CA045-00023	6/30/2021	138310	92.34
LOIS BRIXEY	UB Refund 7950 Westhill Road	8/19/2021	138369	126.70
LOWE'S	Hand Tools - Construction Crew	8/11/2021	138346	365.03
LOWE'S	Late Fees	8/11/2021	138346	1.18
LOWE'S	Water Cooler, Chain Hook - Collections Crew	8/11/2021	138346	160.96
LOWE'S	Hand Tools - Construction Crew	8/11/2021	138346	205.32
LOWE'S	HVAC - Collections Crew	8/11/2021	138346	385.10
LYNN PARK ACRES COMM SVC DIST	Annual Road Maintenance Fee 20/21	8/27/2021	138440	200.00
M & M BACKFLOW & METER MAINTENANCE	Meter Bench Test	8/19/2021	138392	39.57
MARK & MICHELLE WHITE	UB Refund 17 White Oak Court	8/4/2021	138326	238.29
MARK & MICHELLE WHITE	UB Refund 17 White Oak Court	8/4/2021	138326	142.84
MATHESON TRI-GAS, INC	Liquid Oxygen - JLTWP	8/27/2021	138441	6,037.00
MERCHANT SERVICES	Merchant Fees 07/21	8/31/2021	EFT	196.89
MERCHANT SERVICES	Merchant Fees 07/21	8/31/2021	EFT	72.82
MODESTO AIRCO GAS & GEAR	Cylinder Rental 07/21	8/11/2021	138347	58.24
MODESTO AIRCO GAS & GEAR	Cylinder Rental 07/21	8/11/2021	138347	32.76
MOTHER LODGE ANSWERING SERVICE	Answering Service 08/21	8/11/2021	138348	547.54
MOTHER LODGE ANSWERING SERVICE	Answering Service 08/21	8/11/2021	138348	202.51

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MOUNTAIN OASIS PURIFIED WATER	Water Cooler & Supplies 07/21	8/19/2021	138397	303.88
MOUNTAIN OASIS PURIFIED WATER	Water Cooler & Supplies 07/21	8/19/2021	138397	170.92
MUTUAL OF OMAHA	Life, AD&D Acct#GAWXB 08/21	8/11/2021	138349	4,929.77
MUTUAL OF OMAHA	Life, AD&D Acct#GAWXB 08/21	8/11/2021	138349	1,823.34
NATHANIEL KIRSCHMAN	Safety Boot Reimbursement FY 21/22	8/4/2021	138309	128.00
NATHANIEL KIRSCHMAN	Safety Boot Reimbursement FY 21/22	8/4/2021	138309	72.00
NOLTE ASSOCIATES INC. DBA NV5	Consultant Services for Groundwater Level 07/21	8/11/2021	138350	1,748.00
NORTHSTAR CHEMICAL	Sodium Hypochlorite - CCWTP	8/4/2021	138312	1,315.83
NORTHSTAR CHEMICAL	Sodium Hydroxide - CC LS 40	8/4/2021	138312	3,360.14
NORTHSTAR CHEMICAL	Sodium Hydroxide - CC LS 12	8/4/2021	138312	646.18
NORTHSTAR CHEMICAL	Sodium Hydroxide - JL Huckleberry LS	8/4/2021	138312	1,292.36
NORTHSTAR CHEMICAL	Sodium Hydroxide - LCWWTP	8/4/2021	138312	2,584.73
NORTHSTAR CHEMICAL	Sodium Hydroxide - AWWTP	8/4/2021	138312	2,584.73
NORTHSTAR CHEMICAL	Sodium Hypochlorite - JLWTP	8/27/2021	138442	3,415.10
NTU TECHNOLOGIES INC	Protek 301 - CCWTP	8/27/2021	138443	2,318.40
NTU TECHNOLOGIES INC	Protek 301 - JLWTP	8/27/2021	138443	2,898.00
O'CONNELL & DEMPSEY, LLC	Federal Legislative Advocacy Consulting Services 07/21	8/19/2021	138398	3,650.00
O'CONNELL & DEMPSEY, LLC	Federal Legislative Advocacy Consulting Services 07/21	8/19/2021	138398	1,350.00
O'REILLY AUTO PARTS	Transmission Fluid, Belts - V 525	8/27/2021	138444	45.90
O'REILLY AUTO PARTS	Lights - T 04	8/27/2021	138444	24.85
O'REILLY AUTO PARTS	DEF - V 723	8/27/2021	138444	13.93
O'REILLY AUTO PARTS	Battery, Fluids, Booster Cable - DF VCTO	8/27/2021	138444	272.25
O'REILLY AUTO PARTS	Batteries - CC LS 40	8/27/2021	138444	287.71
P G & E	Gas 07/21 - OP HQ	8/31/2021	EFT	11.42
P G & E	Power 07/21 - District Wide	8/31/2021	EFT	1,307.97
P G & E	Power 07/21 - CC Water Tank	8/31/2021	EFT	41.02
P G & E	Power 07/21 - Silver Rapids/JLTC	8/31/2021	EFT	120.54
P G & E	Power 07/21 - SA Shop	8/31/2021	EFT	220.63
P G & E	Power 07/21 - SA Warehouse	8/31/2021	EFT	109.28
P G & E	Power 07/21 - VS House	8/31/2021	EFT	10.64
P G & E	Gas 07/21 - OP HQ	8/31/2021	EFT	4.22
P G & E	Power 07/21 - Highway 26	8/31/2021	EFT	10.01
P G & E	Power 08/21 - Highway 26	8/31/2021	EFT	9.99
P G & E	Power 07/21 - District Wide	8/31/2021	EFT	735.74
P G & E	Power 07/21 - Silver Rapids/JLTC	8/31/2021	EFT	67.80
P G & E	Power 07/21 - Wallace Spray Fields	8/31/2021	EFT	38.66
P G & E	Power 07/21 - Warmwood L/S	8/31/2021	EFT	20.89
P G & E	Power 07/21 - Woodgate L/S	8/31/2021	EFT	27.69
P G & E	Power 07/21 - SA Shop	8/31/2021	EFT	124.10
P G & E	Power 07/21 - SA Warehouse	8/31/2021	EFT	40.42
P G & E	Power 07/21 - VS House	8/31/2021	EFT	5.98
PAC MACHINE CO INC.	Pump - Connors Main	8/19/2021	138399	20,095.52
PACE SUPPLY CORP	Stock Meter Parts, Curb Stops, Customer Service Valves for AMI/A	8/11/2021	138351	381.66
PACE SUPPLY CORP	12" C900 -District Use	8/11/2021	138351	858.00
PACE SUPPLY CORP	Floats , Distribution Box - Indian Rock	8/11/2021	138351	486.70
PACE SUPPLY CORP	Floats , Distribution Box - Indian Rock	8/11/2021	138351	(486.70)
PACE SUPPLY CORP	Meter Valves - AMI/AMR Meter Program	8/19/2021	138400	1,469.14
PACE SUPPLY CORP	10" Pipe - District Stock	8/19/2021	138400	519.09
PACE SUPPLY CORP	10" Pipe - District Stock	8/19/2021	138400	(519.09)
PACE SUPPLY CORP	Floats - Collections Crew	8/19/2021	138400	1,026.28
PACE SUPPLY CORP	2.5" Gate Valves - District Use	8/27/2021	138445	482.63

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PACE SUPPLY CORP	PJ Couplings - LC Whse	8/27/2021	138445	76.35
PACE SUPPLY CORP	PRV Rebuild Kits and Repair Equipment - District	8/27/2021	138445	21,834.66
PACE SUPPLY CORP	Floats - Collections Crew	8/27/2021	138445	542.86
PACE SUPPLY CORP	Floats - Collections Crew	8/27/2021	138445	302.77
PACE SUPPLY CORP	Check Valve, Gaskets, Bolts - DF VCTO	8/27/2021	138445	836.38
PAYMENTUS GROUP INC	Credit Card Transaction Fee 07/21	8/19/2021	138401	5,809.50
PAYMENTUS GROUP INC	Credit Card Transaction Fee 07/21	8/19/2021	138401	2,733.88
PETERSON BRUSTAD INC	Engineering and Design Services for the West Point Water Supply	8/27/2021	138446	11,044.43
POTRERO HILLS LANDFILL	Bio-Solids Disposal - LCWWTP	8/11/2021	138352	418.56
POTRERO HILLS LANDFILL	Bio-Solids Disposal - LCWWTP	8/11/2021	138352	372.96
POTRERO HILLS LANDFILL	Bio-Solids Disposal - LCWWTP	8/11/2021	138352	423.36
POTRERO HILLS LANDFILL	Bio-Solids Disposal - LCWWTP	8/11/2021	138352	450.72
POTRERO HILLS LANDFILL	Bio-Solids Disposal - LCWWTP	8/11/2021	138352	408.96
POTRERO HILLS LANDFILL	Bio-Solids Disposal - AWWTP	8/27/2021	138447	331.20
POTRERO HILLS LANDFILL	Bio-Solids Disposal - LCWWTP	8/27/2021	138447	406.56
POTRERO HILLS LANDFILL	Bio-Solids Disposal - LCWWTP	8/27/2021	138447	399.36
POTRERO HILLS LANDFILL	Bio-Solids Disposal - LCWWTP	8/27/2021	138447	351.84
QUADIENT FINANCE INC	Postage	8/31/2021	EFT	640.00
QUADIENT FINANCE INC	Postage	8/31/2021	EFT	360.00
RAY L. RIGHETTI	Starter Relay - V 126	8/19/2021	138403	107.25
REBECCA HITCHCOCK	Mileage Reimbursement Town Hall Meeting	8/27/2021	138435	27.80
REBECCA HITCHCOCK	Mileage Reimbursement Town Hall Meeting	8/27/2021	138435	10.28
REXEL	Materials for Solar Panels for AMI/AMR	8/4/2021	138314	1,020.32
RICHARDSON & COMPANY	FY 20/21 Auditing Services	8/27/2021	138449	6,117.40
RICHARDSON & COMPANY	FY 20/21 Auditing Services	8/27/2021	138449	2,262.60
ROBERT ESPINO	UB Refund 2335 Mustang Road	8/19/2021	138383	93.00
ROGER FORRESTER	UB Refund 904 Laurel Lane	8/11/2021	138341	131.66
ROGER FORRESTER	UB Refund 904 Laurel Lane	8/11/2021	138341	158.12
ROGER TINDELL	Safety Boot Reimbursement FY 20/21	8/27/2021	138450	128.00
ROGER TINDELL	Safety Boot Reimbursement FY 20/21	8/27/2021	138450	72.00
RUSS THOMAS	Travel 07/21	8/4/2021	138319	59.69
RUSS THOMAS	Travel 07/21	8/4/2021	138319	22.07
SCOTT RATTERMAN	Travel 07/21	8/4/2021	138313	47.42
SCOTT RATTERMAN	Travel 07/21	8/4/2021	138313	17.54
SEIU LOCAL 1021	Union Dues 07/21	8/4/2021	138316	1,989.25
SEIU LOCAL 1021	COPE Donation 07/21	8/4/2021	138316	29.20
SEIU LOCAL 1021	Union Dues 07/21	8/4/2021	138316	735.75
SEIU LOCAL 1021	COPE Donation 07/21	8/4/2021	138316	10.80
SENDERS MARKET INC	Switch Pump, Gasket - SA Shop	8/11/2021	138353	33.77
SENDERS MARKET INC	Tape Measure - V 608	8/11/2021	138353	34.31
SENDERS MARKET INC	Fittings, Keys - District Use	8/11/2021	138353	24.20
SENDERS MARKET INC	Toilet Repair Parts - LC Whse	8/11/2021	138353	92.69
SENDERS MARKET INC	Shop Supplies - LC Whse	8/11/2021	138353	72.35
SENDERS MARKET INC	Tools - LC Whse	8/11/2021	138353	99.59
SENDERS MARKET INC	Leak Repair Supplies - LC Whse	8/11/2021	138353	13.52
SLAKEY BROS	Service Charge	8/11/2021	138354	13.68
STAN BJORK	UB Refund 697 Canyon View Drive	8/4/2021	138284	237.24
SWRCB	Water Treatment Distribution Grade 1 Exam Application - Hardin	8/4/2021	138318	50.00
SWRCB	Wastewater Treatment Plant Operator Grade 2 Cert Application	8/4/2021	138317	125.00
SWRCB	Water Treatment Distribution Grade 1 Renewal - Hutson	8/19/2021	138407	70.00
THE RED STORE	Leather Gloves - SA Shop	8/27/2021	138448	39.20

CCWD
AP DISBURSEMENTS
AUGUST 1-31, 2021

Vendor	Description	GL Date	Check No	Amount
THE RED STORE	Metal Pipe, Straps, Fittings - Hunters WTP	8/27/2021	138448	461.28
TIFCO INDUSTRIES	Shop Supplies - SA Shop	8/11/2021	138356	285.56
TIFCO INDUSTRIES	Shop Supplies - SA Shop	8/11/2021	138356	153.82
TIFCO INDUSTRIES	Air Impact Gun - SA Shop	8/11/2021	138356	313.16
TREATS GENERAL STORE INC	Gatorade, Water - Electricians	8/11/2021	138357	30.27
TREATS GENERAL STORE INC	BOD Meeting Supplies	8/11/2021	138357	10.12
TREATS GENERAL STORE INC	BOD Meeting Supplies	8/11/2021	138357	3.74
TYLER TECHNOLOGIES, INC.	Incode Utility Billing	8/4/2021	138320	569.40
TYLER TECHNOLOGIES, INC.	Incode Utility Billing	8/4/2021	138320	210.60
TYLER TECHNOLOGIES, INC.	Incode - Annual Licensing and Maintenance Fee	8/11/2021	138358	938.78
TYLER TECHNOLOGIES, INC.	Incode - Test and Configuration	8/11/2021	138358	854.10
TYLER TECHNOLOGIES, INC.	Incode - Annual Licensing and Maintenance Fee	8/11/2021	138358	347.22
TYLER TECHNOLOGIES, INC.	Incode - Test and Configuration	8/11/2021	138358	315.90
TYLER TECHNOLOGIES, INC.	Incode - Implementation Costs (One Time)	8/19/2021	138409	1,138.80
TYLER TECHNOLOGIES, INC.	Incode - Implementation Costs (One Time)	8/19/2021	138409	421.20
TYLER TECHNOLOGIES, INC.	Refine Configuration	8/27/2021	138451	189.80
TYLER TECHNOLOGIES, INC.	Refine Configuration	8/27/2021	138451	70.20
U.S. BANK	USDA Loan Postage - AMI Project	8/5/2021	EFT	8.55
U.S. BANK	Bad Elf GPS - EP Barn	8/5/2021	EFT	(373.89)
U.S. BANK	Floats, Hardware - CCWTP	8/5/2021	EFT	(49.17)
U.S. BANK	Leased Lines	8/5/2021	EFT	235.39
U.S. BANK	Telephone	8/5/2021	EFT	5,170.41
U.S. BANK	Waste Disposal	8/5/2021	EFT	1,036.27
U.S. BANK	Water Code Updates	8/5/2021	EFT	10.73
U.S. BANK	Water Cooler	8/5/2021	EFT	141.89
U.S. BANK	Floats, Hardware - CCWTP	8/5/2021	EFT	875.70
U.S. BANK	Uniforms	8/5/2021	EFT	1,259.12
U.S. BANK	Camera Batteries	8/5/2021	EFT	101.88
U.S. BANK	Car Wash	8/5/2021	EFT	8.96
U.S. BANK	CWEA Membership Renewal - Lang	8/5/2021	EFT	122.88
U.S. BANK	AAPEX SEMA - Mechanics	8/5/2021	EFT	40.00
U.S. BANK	Utility Management W/WW Training Materials - Operators	8/5/2021	EFT	76.48
U.S. BANK	Water Treatment Plant Operator Training Materials - Knick	8/5/2021	EFT	50.00
U.S. BANK	ACWA Registration - Burkhardt	8/5/2021	EFT	35.00
U.S. BANK	Supplies - Training Class	8/5/2021	EFT	41.97
U.S. BANK	Bad Elf GPS - EP Barn	8/5/2021	EFT	5,547.86
U.S. BANK	Supplies - Negotiations	8/5/2021	EFT	13.87
U.S. BANK	Employee Relations	8/5/2021	EFT	218.24
U.S. BANK	Supplies - Negotiations	8/5/2021	EFT	8.58
U.S. BANK	Recruitment Ad - Civil Engineer	8/5/2021	EFT	423.80
U.S. BANK	Director Email Account	8/5/2021	EFT	6.54
U.S. BANK	Outreach Supplies	8/5/2021	EFT	53.97
U.S. BANK	Annual Website Maintenance	8/5/2021	EFT	291.27
U.S. BANK	365 Licenses	8/5/2021	EFT	793.88
U.S. BANK	Monthly Adobe Teams	8/5/2021	EFT	80.23
U.S. BANK	Cradle Point Subscription	8/5/2021	EFT	101.70
U.S. BANK	Website Development	8/5/2021	EFT	1,642.50
U.S. BANK	Bad Elf GPS - Collections Crew	8/5/2021	EFT	(373.88)
U.S. BANK	Six Mile Village - City of Angels Camp	8/5/2021	EFT	3,664.14
U.S. BANK	Leased Lines	8/5/2021	EFT	132.40
U.S. BANK	Telephone	8/5/2021	EFT	2,908.35

CCWD
AP DISBURSEMENTS
AUGUST 1-31, 2021

Vendor	Description	GL Date	Check No	Amount
U.S. BANK	Waste Disposal	8/5/2021	EFT	582.89
U.S. BANK	Concrete - Indian Rock	8/5/2021	EFT	1,675.24
U.S. BANK	Water Cooler	8/5/2021	EFT	79.80
U.S. BANK	Uniforms	8/5/2021	EFT	708.25
U.S. BANK	Camera Batteries	8/5/2021	EFT	57.30
U.S. BANK	Car Wash	8/5/2021	EFT	5.04
U.S. BANK	CWEA Membership Renewal - Lang	8/5/2021	EFT	69.12
U.S. BANK	Apple Computer Security - Collections	8/5/2021	EFT	0.99
U.S. BANK	Water Treatment Plant Opertor Training Materials - Tindell	8/5/2021	EFT	50.00
U.S. BANK	Utility Management W/WW Training Materials - Operators	8/5/2021	EFT	43.02
U.S. BANK	Bad Elf GPS - Collections Crew	8/5/2021	EFT	5,547.86
U.S. BANK	Supplies - Negotiations	8/5/2021	EFT	5.13
U.S. BANK	Employee Relations	8/5/2021	EFT	80.72
U.S. BANK	Supplies - Negotiations	8/5/2021	EFT	3.17
U.S. BANK	Recruitment Ad - Civil Engineer	8/5/2021	EFT	156.74
U.S. BANK	Director Email Account	8/5/2021	EFT	2.41
U.S. BANK	Outreach Supplies	8/5/2021	EFT	19.95
U.S. BANK	Annual Website Maintenance	8/5/2021	EFT	107.73
U.S. BANK	365 Licenses	8/5/2021	EFT	293.62
U.S. BANK	Cradle Point Subscription	8/5/2021	EFT	37.61
U.S. BANK	Monthly Adobe Teams	8/5/2021	EFT	29.67
U.S. BANK	Website Development	8/5/2021	EFT	607.50
UMPQUA BANK	UAL Prepayment Loan Interest	8/27/2021	138455	56,377.42
UMPQUA BANK	UAL Prepayment Loan Principal	8/27/2021	138455	117,250.00
UMPQUA BANK	UAL Prepayment Loan Interest	8/27/2021	138455	27,767.98
UMPQUA BANK	UAL Prepayment Loan Principal	8/27/2021	138455	57,750.00
UNDERGROUND SERVICE ALERT NORTH 811	CA State Regulatory Fee	8/11/2021	138359	932.68
UNDERGROUND SERVICE ALERT NORTH 811	CA State Regulatory Fee	8/11/2021	138359	524.63
UNITED PARCEL SERVICE	Shipping Week End 07/03	8/4/2021	138322	22.63
UNITED PARCEL SERVICE	Shipping Week End 07/24	8/4/2021	138322	22.63
UNITED PARCEL SERVICE	Shipping Week End 07/03	8/4/2021	138322	8.37
UNITED PARCEL SERVICE	Shipping Week End 07/24	8/4/2021	138322	8.37
UNITED PARCEL SERVICE	Shipping Week End 07/31	8/11/2021	138360	22.63
UNITED PARCEL SERVICE	Shipping Week End 07/31	8/11/2021	138360	8.37
UNITED PARCEL SERVICE	Shipping Week End 08/07	8/27/2021	138452	22.63
UNITED PARCEL SERVICE	Shipping Week End 08/07	8/27/2021	138452	8.37
UNITED RENTALS NORTHWEST, INC	Asphalt Cutter Blade - CC Whse	8/27/2021	138453	64.35
USA BLUE BOOK	pH Probe - Hunters	8/4/2021	138323	481.71
USA BLUE BOOK	Maintenance Kit - JLWTP	8/11/2021	138361	275.54
USA BLUE BOOK	Lab Supplies - JLWTP	8/19/2021	138410	462.10
VALIC	Deferred Comp 07/31/21 Payroll	8/4/2021	EFT	1,476.07
VALIC	Deferred Comp 07/31/21 Payroll	8/4/2021	EFT	545.95
VALIC	Deferred Comp 08/15/21 Payroll	8/19/2021	EFT	1,473.31
VALIC	Deferred Comp 08/15/21 Payroll	8/19/2021	EFT	544.92
VERIFIED FIRST, LLC	New Hire Background Investigation	8/4/2021	138324	75.19
VERIFIED FIRST, LLC	New Hire Background Investigation	8/4/2021	138324	27.81
VOYA FINANCIAL	Deferred Comp 07/31/21 Payroll	8/4/2021	EFT	1,466.35
VOYA FINANCIAL	Deferred Comp 07/31/21 Payroll	8/4/2021	EFT	542.35
VOYA FINANCIAL	Deferred Comp 08/15/21 Payroll	8/19/2021	EFT	1,451.72
VOYA FINANCIAL	Deferred Comp 08/15/21 Payroll	8/19/2021	EFT	536.94
WAGeworks	FSA Admin 07/21 Acct#2052567	8/19/2021	138411	160.60

CCWD
 AP DISBURSEMENTS
 AUGUST 1-31, 2021

Vendor	Description	GL Date	Check No	Amount
WAGEWORKS	FSA Admin 07/21 Acct#2052567	8/19/2021	138411	59.40
WECO INDUSTRIES	TV Camera Locator Repair - V 133	8/11/2021	138362	439.10
WEST POINT LUMBER INC	Plumbers Putty - WP	6/30/2021	138325	8.98
WEST POINT LUMBER INC	Plumbers Putty, Water - WP	6/30/2021	138325	22.23
WEX BANK	Fuel 07/21 - District Wide	8/31/2021	EFT	11,149.03
WEX BANK	Fuel 07/21 - District Wide	8/31/2021	EFT	6,271.33
WHOLESALE SEPTIC SUPPLIES LLC	Septic Pumps - Collections Crew	8/27/2021	138454	(320.82)
WHOLESALE SEPTIC SUPPLIES LLC	Septic Pumps - Collections Crew	8/27/2021	138454	4,745.82
WILLDAN	Arbitrage Rebate Service Water/Wastewater 04/19-03/21	8/11/2021	138363	1,277.50
WILLDAN	Arbitrage Rebate Service Water/Wastewater 04/19-03/21	8/11/2021	138363	472.50
YOUNG'S COPPER ACE HARDWARE	Materials & Supplies - CC 07/21	8/11/2021	138364	83.56
TOTAL VENDOR PAYMENTS				1,570,106.57

Agenda Item

DATE: September 8, 2021
TO: Michael Minkler, General Manager
FROM: Rebecca Callen, Director of Administrative Services
SUBJECT: Report on the Monthly Investment Transactions for July 2021

RECOMMENDED ACTION:

For information only.

SUMMARY:

Per the District's Investment Policy, Staff will report the monthly investment activity for the preceding month. During July 2021, the following investment transactions occurred:

Description	Date	Type	Amount
First American Govt Obligation Fund Class Y	7/1/2021	Dividend	6.30
FNMA Note	7/10/2021	Interest	500.00
International Finance Corp Note	7/12/2021	Purchase	205,380.00
John Deere Owner Trust 2021-B A3	7/13/2021	Purchase	39,996.43
LAIF Interest Deposit	7/15/2021	Interest	18,501.36
John Deere Capital Corp Note	7/17/2021	Interest	224.44
Transfer from LAIF to Chandler	7/19/2021	Contribution	10,000,000.00
MUFG Bank Yankee CD	7/23/2021	Purchase	399,999.94
US Treasury Note	7/28/2021	Purchase	401,031.25
US Treasury Note	7/29/2021	Purchase	400,656.25
Transfer from LAIF to Operating	7/30/2021	Contribution	2,000,000.00
US Bancorp Callable Note Cont 6/28/2024	7/30/2021	Interest	2,400.00
US Treasury Note	7/31/2021	Interest	750.00
US Treasury Note	7/31/2021	Interest	2,750.00

LAIF (Local Agency Investment Fund) rates are 0.22% as of 7/28/2021, down from as high as 2%. The LAIF rate has remained relatively low and an additional \$2M was sent to Chandler Asset Management in July.

Attachment: Investment Activity Report for June 2021

CALAVERAS COUNTY WATER DISTRICT
INVESTMENT ACTIVITY
FOR THE MONTH ENDING JULY 31, 2021

INVESTMENT TRUSTEE/TYPE	MARKET VALUE	INVESTMENT COST				CM INTEREST AND DIVIDEND RECVD
		COST	PAR (PRINC)	CPN RATE	DATE INVST	
Umpqua Bank Money Market*	-	-	-	0.050%		-
Local Agency Investment Fund	12,891,342.32	12,891,342.32	12,891,342.32	0.220%	ongoing	18,501.36
Chandler Asset Management	19,985,511.85	19,987,083.88	19,863,599.61	0.520%	2/17/2021	6,630.74
Totals	32,876,854.17	32,878,426.20	32,754,941.93			25,132.10

Description	Date	Type	Amount
First American Govt Obligation Fund Class Y	7/1/2021	Dividend	6.30
FNMA Note	7/10/2021	Interest	500.00
International Finance Corp Note	7/12/2021	Purchase	205,380.00
John Deere Owner Trust 2021-B A3	7/13/2021	Purchase	39,996.43
LAIF Interest Deposit	7/15/2021	Interest	18,501.36
John Deere Capital Corp Note	7/17/2021	Interest	224.44
Transfer from LAIF to Chandler	7/19/2021	Contribution	10,000,000.00
MUFG Bank Yankee CD	7/23/2021	Purchase	399,999.94
US Treasury Note	7/28/2021	Purchase	401,031.25
US Treasury Note	7/29/2021	Purchase	400,656.25
Transfer from LAIF to Operating	7/30/2021	Contribution	2,000,000.00
US Bancorp Callable Note Cont 6/28/2024	7/30/2021	Interest	2,400.00
US Treasury Note	7/31/2021	Interest	750.00
US Treasury Note	7/31/2021	Interest	2,750.00

*Account closed July 2021

**CALAVERAS COUNTY WATER DISTRICT
CHANDLER ASSET MANAGEMENT
FOR THE MONTH ENDED JULY 31, 2021**

INVESTMENT TRUSTEE/TYPE	MARKET VALUE	INVESTMENT COST			Dividends Earned	Interest Earned	Accrued Interest on Sales	Accrued Interest on Purchases	Net Income
		BOOK	PAR Vale/Units	CPN RATE					
Agency Securities	2,015,265.60	2,017,166.10	2,000,000.00	0.40%	-	500.00	-	-	500.00
Asset Backed Security	314,910.61	314,967.53	315,000.00	0.35%	-	-	-	-	-
Corporate Securities	2,403,501.51	2,402,540.94	2,335,000.00	0.59%	-	2,624.44	66.10	25.56	2,716.10
Money Market Fund (Cash)	9,358,599.61	9,358,599.61	9,358,599.61	0.01%	6.30	-	-	-	6.30
Negotiable CD	650,032.70	649,999.92	650,000.00	0.22%	-	-	-	-	-
Supernational Securities	809,716.62	807,190.24	805,000.00	0.69%	-	-	-	672.22	672.22
US Treasury	4,433,485.20	4,436,619.54	4,400,000.00	0.52%	-	3,500.00	-	1,475.41	4,975.41
Totals	19,985,511.85	19,987,083.88	19,863,599.61	0.52%	6.30	6,624.44	66.10	2,173.19	8,870.03

Agenda Item

DATE: September 8, 2021

TO: Michael Minkler, General Manager

FROM: Kevin Williams, Senior Civil Engineer

SUBJECT: Discussion/Action regarding Maintenance and Warehouse Building Project (Building Pad, Foundation, Building Erection, and Site Improvements)
CIP 11101

RECOMMENDED ACTION:

Motion: _____ / _____ to adopt Resolution No. 2021-____ Awarding a Contract to Plummerbuilt, Inc., the lowest responsive and responsible bidder for the Maintenance and Warehouse Building Project CIP #11101 for General Manager to execute a said contract accordingly.

Motion: _____ / _____ to adopt Resolution No. 2021-____ Amending the FY 2021-22 CIP Budget Funding for the Maintenance and Warehouse Building Project, CIP 11101

SUMMARY:

A notice inviting bids for the Maintenance and Warehouse Building Project was advertised in the newspaper and on Public Purchase during the Month of August 2021. A public bid opening for the project was held on August 25, 2021, and the District received five (5) bids.

The work covered under this contract includes general site cleanup/demolition, placing fill material for building slab, installing drainage, constructing building slab, metal building erection, paving driveways/walkways and installing wet utilities to the building. Tenant improvements inside building, site improvements behind the building and electrical work is not included in this Project. Remaining work will be completed after this Project is completed.

A summary of bids is provided in the table below:

Bidders Name	Total Bid Amount
Plummerbuilt, Inc.	\$595,730.00
American River Construction	\$759,000.00
Carter Kelly Inc	\$981,770.00

Pro Builders	\$988,000.00
Simile Construction	\$1,018,965.00

Engineers Estimate was \$600,000.

Staff has found the bid by Plummerbuilt, Inc. from Herald, CA to be responsive and recommends award of the Maintenance and Warehouse Building contract to Plummerbuilt, Inc. of Heald, CA.

Upon execution of this contract, immediate start of construction is planned. Staff has been working with the County to Secure the Grading Permits and Building Permits. The Contractor will have 100 calendar days to be substantially complete with the Project. The Districts Metal Building Package from Ceco Building Systems is schedule to be delivered October 1st.

Staff acknowledge that this course of action is a deviation from the original plan to phase the different construction components of the project over the next two fiscal years. It was recognized in July that CCWD could work to complete all site improvements and erect the building on a quicker timeline which in turn is more cost effective.

FINANCIAL CONSIDERATIONS:

As stated previously, the Engineer’s Estimate for this work was \$600,000. Plummerbuilt’s bid is \$595,730.00, \$4,270 below the Engineer’s Estimate. \$400,000 was budgeted in the 2021/22 CIP and \$721,391 in FY 22/23. While there is sufficient money budgeted for the project in total, a budget adjustment is necessary now to cover the cost of the work effort. Staff have also provided a resolution to adjust the CIP budget for the District Corp yard bringing the \$721,391 allocated in the 2022/23 fiscal year into this year’s CIP budget. This will bring the total 2021/22 Fiscal Year budget allocation for the project to \$1,121,391. This amount is sufficient to complete the project this fiscal year.

Attachments: Resolution 2021-___ Awarding Construction Contract for the Building Pad, Foundation, Building Erection, and Site Improvements for the Maintenance and Warehouse Building Project, CIP 11101

Resolution 2021-___ Amending the FY 2021-22 CIP Budget Funding for the Maintenance and Warehouse Building Project, CIP 11101

RESOLUTION NO. 2021-

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CALAVERAS COUNTY WATER DISTRICT**

**AWARDING CONSTRUCTION CONTRACT FOR THE BUILDING PAD,
FOUNDATION, BUILDING ERECTION, AND SITE IMPROVEMENTS FOR THE
MAINTENANCE AND WAREHOUSE BUILDING PROJECT, CIP 11101**

WHEREAS, upon issuing a notice inviting bids on August 4, 2021 that was advertised in the local newspaper and on Public Purchase for general site cleanup and demolition, placing fill material for building slab, installing drainage, constructing building slab, metal building erection, paving driveways and walkways and installing wet utilities to the building, the District received five (5) sealed bids as of the due date of August 25, 2021, and

WHEREAS, the lowest responsive and responsible bid conforming to the requirements of the bid package was submitted by Plummerbuilt, Inc. in the amount of \$595,730.00 to complete the site improvements and erect the metal building, and

WHEREAS, the 2021-22 Fiscal Year's Budget was amended and allocation of funds from the CIP Cashflow Reserve per Resolution 2021-XX will occur to fund as expenditures occur, and

BE IT RESOLVED, the Calaveras County Water District Board of Directors hereby approves the proposal submitted by Plummerbuilt, Inc. attached hereto and made a part hereof, and authorizes the General Manager to enter into a Construction Contract with Plummerbuilt, Inc. in the amount of \$595,730.00 for the site improvements and erection of the metal building for said project.

PASSED AND ADOPTED this 8th day of September, 2021 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

CALAVERAS COUNTY WATER DISTRICT

Jeff Davidson, President
Board of Directors

ATTEST:

Rebecca Hitchcock
Clerk to the Board

COPY
*Original Bid Bond

Plummerbuilt Inc
SECTION 00410

**BID FORM FOR CONSTRUCTION CONTRACT
MAINTENANCE AND WAREHOUSE BUILDING
PROJECT**

ARTICLE 1 – OWNER AND BIDDER

1.1 This Bid is submitted to:

Calaveras County Water District
120 Toma Court
San Andreas CA

1.2 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

ARTICLE 2 – ATTACHMENTS TO THIS BID

2.1 The following documents are submitted with and made a condition of this Bid:

- A. Bid Bond
- B. List of Proposed Subcontractors;
- C. Workers Compensation Certification;
- D. Evidence of authority to do business in California; or a written covenant to obtain such license within the time for acceptance of Bids;
- E. Evidence of Contractor's License Number or evidence of Bidder's ability to obtain a State Contractor's License and a covenant by Bidder to obtain said license within the time for acceptance of bids;

ARTICLE 3 - BASIS OF BID- LUMP SUMS/UNIT PRICES

3.01 Bidder will complete the Work in accordance with the Contract Documents for the following price(s):

Item No.	Description	Unit	Estimated Quantity	Bid Unit Price	Bid Price
1	Mobilization/Demobilization	LS	1	\$7,000	\$7,000
2	Stormwater Pollution Prevention	LS	1	\$12,000	\$12,000
3	Site Demolition, Clearing, and Grubbing.	LS	1	\$10,000	\$10,000

4	Import Borrow	CY	2,500	\$33/Yd.	\$82,500
5	Metal Building Slab and Foundation	LS	1	\$163,100	\$163,100
6	Asphalt Concrete Pavement	TONS	230	\$170/TON	\$39,100
7	Metal Building	LS	1	\$160,000	\$160,000
8	Utilities (Water/Sewer)	LS	1	\$36,000	\$36,000
9	24" Culvert	LF	240	\$147/ft.	\$35,280
10	Class 2 AB (Base Rock)	TONS	750	\$53/TON	\$39,750
11	Bio-Swale Ditch	LS	1	\$11,000	\$11,000
Total of All Bid Items					\$ 595,730.⁰⁰

Five hundred ninety five thousand seven hundred thirty DOLLARS
TOTAL BID AMOUNT (WRITTEN)

Bidder acknowledges that:

1. Each Bid Unit Price includes an amount considered by Bidder to be adequate to cover Contractor's overhead and profit for each separately identified item, and
 2. Estimated quantities are not guaranteed, and are solely for the purposes of comparison of Bids, and final payment for all Unit Price Work will be based on actual quantities as determined as provided in the Contract Documents.
- 3.02 Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for 60 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.

DESCRIPTIONS OF BID ITEMS

BID ITEM NO.1 – MOBILIZATION/DEMobilIZATION

This item consist of preparatory work and operations, including, but not limited to those necessary for the movement of personnel, equipment, supplies, and incidentals to the site; securing performance and

payment bonds and required insurance, establishing a field office (if applicable); preparing schedules and sequencing plans, submitting shop drawings; furnishing and installing a project sign, permits, scheduling inspections with Calaveras County Building Department/Public Works, temporary erosion control and for all other work and operations to be performed, or costs incurred, prior to beginning the Work. Contractor shall provide and maintain portable toilet(s) on-site for use by Contractor and subcontractor employees. Demobilization shall include, but not limited to, removal of all waste materials, debris, final cleanup of construction and staging areas, permanent erosion control. Contractor shall submit no greater than ten percent (10%) of the total Contract Sum for this Bid Item.

BID ITEM NO.2 – STORM WATER POLLUTION PREVENTION (SWPPP/BMP'S)

This item includes all labor, materials, equipment for preparing, furnishing, installing and maintaining a project specific Storm Water Pollution Prevention Plan (SWPPP) and Best Management Practices (BMP's) to comply with the Construction General Permit 2009-0009-DWQ (amended by 2010-0014-DWQ and 2012-0006-DWQ). All work shall be according to the latest version of the CASQA Construction BMP Online Handbook, which is available on their website www.casqa.org. BMP's shall be provided for run-on control, soil stabilization, erosion control, sediment control, tracking control, wind erosion, material pollution prevention and waste management, and stockpile management. Each day if trenching, excavating and/or tracking dirt onto roads, all spoils and excess waste excavated materials shall be removed and area mechanically swept and/or vacuumed to thoroughly clean all pavement surfaces. Contractor's operations shall preserve existing vegetation not in the immediate construction zone and shall not be conducted in a method/manner that allows spoil or backfill materials to directly enter into any creeks, stream, drainage or roadside ditches. All existing drainages shall be protected during construction and cleaned of all trench spoil, debris and returned to free flowing, functional condition upon project closeout. All disturbed soil areas shall be stabilized by appropriate BMP's as soon as possible so each completed area. Stabilized construction entrance shall be installed and maintained during the duration of construction and removed at completion of work. Construction traffic shall not enter through the Districts existing parking lot.

BID ITEM NO.3 – SITE DEMOLITION, CLEARING AND GRUBBING

Demolition includes removal and disposal of existing facilities. clearing site including existing vegetation, stumps, mulch piles and debris. Existing concrete walk, AC curb and concrete curbs shall be removed within the limits of new driveways and employee parking areas. Clean straight sawcut shall be made on all existing asphalt and concrete prior to demolition. All materials shall be disposed of by the Contractor off the project site.

BID ITEM NO.4 – IMPORT BARROW

This item includes all labor, materials, equipment for import barrow and grading including: subgrade preparation/scarification, striping existing soil to depth of 2"- 4" to remove organics, furnishing and placing earthen fill materials, constructing earthen v-ditch at toe of slope to drainage areas, compacting fills, contour grading, and finishing slopes. Subgrade preparation and contour grading shall extend at least 10-ft outside of fill areas. Import Barrow Materials shall conform to Caltrans Standard Specifications Section 19-7 "Borrow Material" and the Project Specifications. Soil sample for import materials shall be provided to the engineer minimum of seven (7) days in advance of planned import for soil analysis, if barrow location changes a new sample will need to be submitted to Engineer seven (7) days in advance of import operations from the new site. **This is final pay item, quantity shown on the Bid Item list is the quantity paid for this item.** There will be no adjustment if quantity regardless of the actual quantity used unless the dimensions or elevations are changed by the Engineer.

BID ITEM NO.5 – METAL BUILDING SLAB AND FOUNDATION

Contractor shall provide all labor, equipment, and materials to furnish and install complete concrete building concrete slab and foundation including footing excavation, reinforcement, anchor bolts and baseplates, 6-mil vapor barrier, forming, pouring, finishing, curing and applying hardener to reinforced

concrete within the building. The contractor is responsible for placing sawcut control joints and reinforcements in the concrete to prevent uncontrolled cracking. Cracks in building slab not at control joints shall be repaired to the satisfaction of the Engineer in accordance with ACI Standards and Project Specifications. All concrete shall be minimum of 6 sack concrete mix and slab concrete shall contain fiber reinforcement with minimum of 8 pounds of fiber reinforcement per cubic yard.

BID ITEM NO.6 – ASPHALT CONCRETE PAVEMENT

Paving materials, equipment, spreading and compacting procedures shall conform to Section 39, Caltrans Standard Specifications. The Contractor shall provide all labor, equipment and materials for saw-cutting, disposal of existing pavement and replacement with new hot mix asphaltic concrete paving. A clean, straight saw cut shall be made along all edges between new and existing pavement and grind out transitions and overlays. All water and slurry generated during saw cutting work shall be immediately vacuumed and removed to prevent migration off the pavement and stop it from entering storm drains, drainages, etc. Final pavement shall be placed with a paver machine and compacted to the compaction level intended by the mix design. Final paving thickness shall be determined in the field by CCWD; minimum thickness of placed and compacted AC paving shall be 2-inches and thickness shall match existing within the public roads unless otherwise directed by CCWD. Payment shall be for weight of hot mix AC paving delivered (submit daily truck tags) and placed and meeting quality standards; finished surface shall be thoroughly compacted, smooth and free from ruts, humps, depressions, or irregularities.

BID ITEM NO.7 – METAL BUILDING

This item includes all labor, and equipment for complete erection and installation of 60'x160'x16' metal building including eight (8) service bays, x-bracing, 2:12 Pitch Roof, PBR roof and wall panels, nine (9) walk doors, nine (9) 12'x14 framed opening with chain hoist roll up door, sixteen (16) 3'x10'8" skylight roof panels, eight (8) 9"x 10' ridge vents, one (1) full height 60' partition wall sheeted one side, 2' eave extensions on sidewalls with soffit panels, 4" WMP blanket insulation in roof and walls, Gutters and Downspouts and gable trim on endwalls. Building Structure is to be unloaded by the Contractor upon delivery from metal building manufacture, building may arrive in two separate shipments, smaller items shall be transported and stored at District existing warehouse building in San Andreas or other secure onsite storage provided by Contractor. Contractor shall unload materials onsite in way that will allow the District to accurately verify materials were delivered. Metal Building Material package was purchased by the District under separate materials procurement contract.

BID ITEM NO.8 – UTILITIES (WATER/SEWER)

This item includes all labor, materials, equipment to install new water service lines from the existing meter location to the building, 1" hose bib at building, 2 HP Pre-assembled sewer grinder pump system with 24" x 60" tank; 2" buried schedule 80 sewer line to septic, 70-ft of 4" ABS piping buried underneath building slab complete with cleanout and risers for future sewer fixtures, and leak testing of all newly installed utilities. Electrical and gas utilities are not included as part of this Project.

BID ITEM NO.9 – 24" CULVERT

This item includes all labor, materials, equipment to install of 12-gage Corrugated Metal Pipe (CMP) and staked Rip-Rap Headwall. Work shall conform to Caltrans Standard Specifications Section 72-Rock Slope Protection and Section 66- Corrugated Metal Pipe. The CMP pipe shall have a minimum slope of 1% and have minimum cover of 30" underneath paved driveway. Existing ground shall be contoured around pipe entrance and outlet to allow water to collect from surrounding areas into culvert without bypassing culvert or creating ponding.

BID ITEM NO.10 – CLASS 2 AB

Class 2 AB materials, equipment, spreading and compacting procedures shall conform to Section 26, Caltrans Standard Specifications and these specifications. Thickness of placed and compacted AB shall be 4-inches under building slab, 6-inches under Asphalt Pavement, and 3-inch around the outside perimeter of the Building. At the direction of CCWD Class 2 AB maybe placed on other unimproved areas of the project for future vehicle parking and materials storage areas. Payment shall be for weight of Class 2 AB delivered (submit daily truck tags) and placed and meeting quality standards; compacted, smooth and free from ruts, humps, depressions, or irregularities.

BID ITEM NO.11 – BIO SWALE DITCH

This item includes all labor, materials, and equipment to install Bio-Swale Ditch as shown on the Drawings in the Southwest Corner of the Project, ditch length is 50-FT. The bio-swale ditch includes excavation, seeding existing soil with native seed mix, lining ditch with erosion control jut net blankets, planting three rows of sedge on both side of the ditch, placing rock lining at the base and maintaining the plantings until building Project is completed.

ARTICLE 4 – TIME OF COMPLETION

- 4.1 Bidder agrees that the Work will be substantially complete and will be completed and ready for payment in accordance with Paragraph 15.06 of the General Conditions on or before the dates or within the number of calendar or working days indicated in the Agreement.
- 4.2 Bidder agrees that the Work will be substantially complete within **90 calendar** days after the date when the Contract Times commence to run as provided in Paragraph 4.01 of the General Conditions, and will be completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions within **120 calendar** days after the date when the Contract Times commence to run.

ARTICLE 5 - BIDDER'S ACKNOWLEDGEMENTS; ACCEPTANCE PERIOD, INSTRUCTIONS, AND RECEIPT OF ADDENDA

- 5.1 Bid Acceptance Period
 - A. This Bid will remain subject to acceptance for **60 days** after the Bid Opening, or for such longer period of time that Bidder may agree to in writing upon request of the Owner.
- 5.2 Instructions to Bidders
 - A. Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security.
- 5.3 Receipt of Addenda
 - A. Bidder hereby acknowledges receipt of the following Addenda:

Plummerbuilt Inc

<u>Addendum No.</u>
1. CP
2. CP
3. CP

<u>Addendum Date</u>
1. 8/17/21 11:30am
2. 8/17/21 2:20pm
3. 8/18/21 2:00pm

ARTICLE 6 – BIDDERS REPRESENTATIONS AND CERTIFICATIONS

6.1 Bidder's Representations

A. In submitting this Bid, Bidder represents the following:

- 1. Bidder has examined and carefully studied the Bidding Documents, including Addenda.**
- 2. Bidder has visited the Site, conducted a thorough visual examination of the Site and adjacent areas, and become familiar with the general, local, and Site conditions that may affect cost, progress, and performance of the Work.**
- 3. Bidder is familiar with all Laws and regulations that may affect cost, progress, and performance of the Work.**
- 4. Bidder has carefully studied the reports of explorations and tests of subsurface conditions or adjacent to the Site and the drawings of physical conditions relating to existing surface or subsurface structures at the Site that have been identified in the Supplementary Conditions, with respect to the Technical in such reports and drawings.**
- 5. Bidder has carefully studied the reports and drawings relating to Hazardous Environmental Conditions, if any, at or adjacent to the Site that have been identified in the Supplementary Conditions, with respect to Technical Data in such reports and drawings.**
- 6. Bidder has considered the information known to Bidder itself; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and the Technical Data identified in the Supplementary Conditions or by definition, with respect to the effect of such information, observations, and Technical Data on (a) the cost, progress, and performance of the Work; (b) the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder, if selected as contractor; and (c) Bidder's (Contractor's) safety precautions and programs.**
- 7. Based on the information and observations referred to in the preceding paragraph, Bidder agrees that no further examinations, investigations, explorations, tests, studies, or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract.**
- 8. Bidder is aware of the general nature of the work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding**

Documents.

9. Bidder has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and of discrepancies between Site conditions and the Contract Documents, and the written resolution thereof by Engineer is acceptable to Contractor.
10. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.
11. The submission of this Bid constitutes an incontrovertible representation by Bidder that without exception the Bid and all prices in the Bid are premised upon performing and furnishing the Work required by the Bidding Documents.

6.02 Bidder's Certifications

A. The Bidder certifies the following:

1. This Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any collusive agreement or rules of any group, association, organization or corporation.
2. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid.
3. Bidder has not solicited or induced any individual or entity to refrain from bidding.
4. Bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract. For the purposes of Paragraph 6.02.A:
 - a. Corrupt practice means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the bidding process.
 - b. Fraudulent practice means an intentional misrepresentation of facts made (a) to influence the bidding process to the detriment of the Owner, (b) to establish bid prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition.
 - c. Collusive practice means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish bid prices at artificial, non-competitive levels.
 - d. Coercive practice means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

BIDDER hereby submits this Bid as set forth above:

Bidder:

Plummerbuilt Inc

(typed or printed name organization)

By:

Gena Plummer

(individual's signature)

Name:

Gena Plummer

(typed or printed)

Title:

President

(typed or printed)

Date:

Aug. 24, 2021

(typed or printed)

If Bidder is a corporation, a partnership, or a joint venture, attach evidence of authority to sign.

Attest:

Gena Plummer

(individual's signature)

Name:

Gena Plummer

(typed or printed)

Title:

President

(typed or printed)

Date:

Aug. 24, 2021

(typed or printed)

Address for giving notices:

11925 McKinley Rd.
Herald, CA - 95638

Mailing:
P.O. Box 474

Bidder's Contact:

CIP 11101
Maintenance and Warehouse
Building Project

00410-8

Bid Form

Name: Gena Plummer
(typed or printed)

Title: President

Phone: 209-748-5778 (typed or printed)

Email: plummerbuilt@outlook.com

Address:
P.O. Box 474
Herald, CA. 95638

Bidder's Contractor License No.: 907166 Gen. Eng. A

Employer's Tax ID Number: 26-0593300

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**NON COLLUSION AFFIDAVIT TO BE EXECUTED BY BIDDER
AND SUBMITTED WITH BID**
(Public Contract Code Section 7106)

State of California

County of Sacramento

Gena Plummer, being first duly sworn, deposes
and says that he or she is President of
Plummerbuilt Inc, the party making the foregoing

bid, that the bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and further that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

By _____

Subscribed and sworn to before me on _____
(date)

(Notary Public)

See attached
(SEAL)
Jurat

CALIFORNIA JURAT WITH AFFIANT STATEMENT

GOVERNMENT CODE § 8202

- See Attached Document (Notary to cross out lines 1-6 below)
- See Statement Below (Lines 1-6 to be completed only by document signer[s], *not* Notary)

1 _____
 2 _____
 3 _____
 4 _____
 5 _____
 6 _____

Signature of Document Signer No. 1 *Signature of Document Signer No. 2 (if any)*

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
 County of Sacramento

Subscribed and sworn to (or affirmed) before me
 on this 24 day of August, 2021,
 by Gena Plummer
 (1) _____
 (and (2) _____),



Name(s) of Signer(s)

proved to me on the basis of satisfactory evidence
 to be the person(s) who appeared before me.

Signature Katherine L. Kimbro
Signature of Notary Public

Seal
 Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

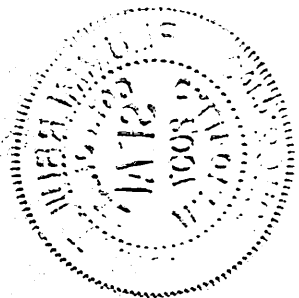
Description of Attached Document

Title or Type of Document: _____ Document Date: _____

Number of Pages: _____ Signer(s) Other Than Named Above: _____

BID BOND (PENAL SUM FORM)

<p>Bidder Name: Plummerbuilt, Inc. Address (<i>principal place of business</i>): P.O. Box 474 Herald, CA 95368</p>	<p>Surety Name: Philadelphia Indemnity Insurance Company Address (<i>principal place of business</i>): One Bala Plaza, Suite 100 Bala Cynwyd, PA 19004</p>
<p>Owner Name: Calaveras County Water District Address (<i>principal place of business</i>): 120 Toma Court San Andreas, CA 95249</p>	<p>Bid Project (<i>name and location</i>): Maintenance and Warehouse Building Project, Calaveras County, California Bid Due Date: August 25, 2021</p>
<p>Bond Penal Sum: Five Percent (5%) of the Total Bid Amount Date of Bond: August 17, 2021</p>	
<p>Surety and Bidder, intending to be legally bound hereby, subject to the terms set forth in this Bid Bond, do each cause this Bid Bond to be duly executed by an authorized officer, agent, or representative.</p>	
<p>Bidder _____ Plummerbuilt, Inc. (<i>Full formal name of Bidder</i>) By: <u>Gena Plummer</u> (<i>Signature</i>) Name: <u>Gena Plummer</u> (<i>Printed or typed</i>) Title: <u>President</u> Attest: <u>[Signature]</u> (<i>Signature</i>) Name: <u>JUSTON PLUMMER</u> (<i>Printed or typed</i>) Title: <u>VICE-PRESIDENT</u></p>	<p>Surety _____ Philadelphia Indemnity Insurance Company (<i>Full formal name of Surety</i>) (<i>corporate seal</i>) By: <u>Stanley J. Matranga</u> (<i>Signature</i>) (<i>Attach Power of Attorney</i>) Name: <u>Stanley J. Matranga</u> (<i>Printed or typed</i>) Title: <u>Attorney-In-Fact</u> Attest: _____ (<i>Signature</i>) Name: <u>See Attachment</u> (<i>Printed or typed</i>) Title: _____</p>
<p>Notes: (1) Note: Addresses are to be used for giving any required notice. (2) Provide execution by any additional parties, such as joint venturers, if necessary.</p>	



PHILADELPHIA INDEMNITY INSURANCE COMPANY

One Bala Plaza, Suite 100
Bala Cynwyd, PA 19004-0950

Power of Attorney

KNOW ALL PERSONS BY THESE PRESENTS: That PHILADELPHIA INDEMNITY INSURANCE COMPANY (the Company), a corporation organized and existing under the laws of the Commonwealth of Pennsylvania, does hereby constitute and appoint Stanley J. Matranga and Eric V. Matranga of Matranga Bonds & Insurance Services, its true and lawful Attorney-in-fact with full authority to execute on its behalf bonds, undertakings, recognizances and other contracts of indemnity and writings obligatory in the nature thereof, issued in the course of its business and to bind the Company thereby, in an amount not to exceed \$50,000,000.00.

This Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of PHILADELPHIA INDEMNITY INSURANCE COMPANY on the 14th of November, 2016.

RESOLVED: That the Board of Directors hereby authorizes the President or any Vice President of the Company: (1) Appoint Attorney(s) in Fact and authorize the Attorney(s) in Fact to execute on behalf of the Company bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof and to attach the seal of the Company thereto; and (2) to remove, at any time, any such Attorney-in-Fact and revoke the authority given. And, be it

FURTHER RESOLVED: That the signatures of such officers and the seal of the Company may be affixed to any such Power of Attorney or certificate relating thereto by facsimile, and any such Power of Attorney so executed and certified by facsimile signatures and facsimile seal shall be valid and binding upon the Company in the future with respect to any bond or undertaking to which it is attached.

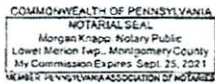
IN TESTIMONY WHEREOF, PHILADELPHIA INDEMNITY INSURANCE COMPANY HAS CAUSED THIS INSTRUMENT TO BE SIGNED AND ITS CORPORATE SEAL TO BE AFFIXED BY ITS AUTHORIZED OFFICE THIS 27TH DAY OF OCTOBER, 2017.



(Seal)

Robert D. O'Leary Jr., President & CEO
Philadelphia Indemnity Insurance Company

On this 27th day of October, 2017, before me came the individual who executed the preceding instrument, to me personally known, and being by me duly sworn said that he is the therein described and authorized officer of the PHILADELPHIA INDEMNITY INSURANCE COMPANY; that the seal affixed to said instrument is the Corporate seal of said Company; that the said Corporate Seal and his signature were duly affixed.



(Notary Seal)

Notary Public:

Morgan Knapp

residing at:

Bala Cynwyd, PA

My commission expires:

September 25, 2021

I, Edward Sayago, Corporate Secretary of PHILADELPHIA INDEMNITY INSURANCE COMPANY, do hereby certify that the foregoing resolution of the Board of Directors and the Power of Attorney issued pursuant thereto on the 27th day of October, 2017 are true and correct and are still in full force and effect. I do further certify that Robert D. O'Leary Jr., who executed the Power of Attorney as President, was on the date of execution of the attached Power of Attorney the duly elected President of PHILADELPHIA INDEMNITY INSURANCE COMPANY.

In Testimony Whereof I have subscribed my name and affixed the facsimile seal of each Company this 17 day of August, 20 21.



Edward Sayago, Corporate Secretary
PHILADELPHIA INDEMNITY INSURANCE COMPANY

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

CIVIL CODE § 1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

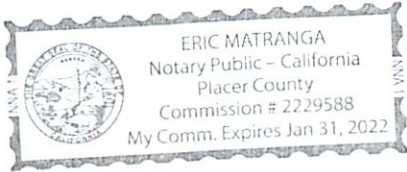
State of California)
County of Placer)

On August 17, 2021 before me, Eric Matranga, Notary Public,
Date Here Insert Name and Title of the Officer
personally appeared Stanley J. Matranga
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/~~she~~/they executed the same in his/~~her~~/their authorized capacity(ies), and that by his/~~her~~/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature [Handwritten Signature]
Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: _____ Document Date: _____
Number of Pages: _____ Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____
 Corporate Officer — Title(s): _____
 Partner — Limited General
 Individual Attorney in Fact
 Trustee Guardian or Conservator
 Other: _____
Signer Is Representing: _____

Signer's Name: _____
 Corporate Officer — Title(s): _____
 Partner — Limited General
 Individual Attorney in Fact
 Trustee Guardian or Conservator
 Other: _____
Signer Is Representing: _____

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BID BOND (PENAL SUM FORM)

Bidder Name: Address (principal place of business):	Surety Name: Address (principal place of business):
Owner Name: Calaveras County Water District Address (principal place of business): 120 Toma Court San Andreas, CA 95249	Bid Project (name and location): Maintenance and Warehouse Building Project, Calaveras County, California Bid Due Date:
Bond Penal Sum: Date of Bond:	
Surety and Bidder, intending to be legally bound hereby, subject to the terms set forth in this Bid Bond, do each cause this Bid Bond to be duly executed by an authorized officer, agent, or representative.	
Bidder	Surety
_____ (Full formal name of Bidder)	_____ (Full formal name of Surety) (corporate seal)
By: _____ (Signature)	By: _____ (Signature) (Attach Power of Attorney)
Name: _____ (Printed or typed)	Name: _____ (Printed or typed)
Title: _____	Title: _____
Attest: _____ (Signature)	Attest: _____ (Signature)
Name: _____ (Printed or typed)	Name: _____ (Printed or typed)
Title: _____	Title: _____
Notes: (1) Note: Addresses are to be used for giving any required notice. (2) Provide execution by any additional parties, such as joint venturers, if necessary.	

1. Bidder and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors, and assigns to pay to Owner upon default of Bidder the penal sum set forth on the face of this Bond. Payment of the penal sum is the extent of Bidder's and Surety's liability. Recovery of such penal sum under the terms of this Bond will be Owner's sole and exclusive remedy upon default of Bidder.
2. Default of Bidder occurs upon the failure of Bidder to deliver within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents.
3. This obligation will be null and void if:
 - 3.1. Owner accepts Bidder's Bid and Bidder delivers within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents, or
 - 3.2. All Bids are rejected by Owner, or
 - 3.3. Owner fails to issue a Notice of Award to Bidder within the time specified in the Bidding Documents (or any extension thereof agreed to in writing by Bidder and, if applicable, consented to by Surety when required by Paragraph 5 hereof).
4. Payment under this Bond will be due and payable upon default of Bidder and within 30 calendar days after receipt by Bidder and Surety of written notice of default from Owner, which notice will be given with reasonable promptness, identifying this Bond and the Project and including a statement of the amount due.
5. Surety waives notice of any and all defenses based on or arising out of any time extension to issue Notice of Award agreed to in writing by Owner and Bidder, provided that the total time for issuing Notice of Award including extensions does not in the aggregate exceed 120 days from the Bid due date without Surety's written consent.
6. No suit or action will be commenced under this Bond prior to 30 calendar days after the notice of default required in Paragraph 4 above is received by Bidder and Surety, and in no case later than one year after the Bid due date.
7. Any suit or action under this Bond will be commenced only in a court of competent jurisdiction located in the state in which the Project is located.
8. Notices required hereunder must be in writing and sent to Bidder and Surety at their respective addresses shown on the face of this Bond. Such notices may be sent by personal delivery, commercial courier, or by United States Postal Service registered or certified mail, return receipt requested, postage pre-paid, and will be deemed to be effective upon receipt by the party concerned.
9. Surety shall cause to be attached to this Bond a current and effective Power of Attorney evidencing the authority of the officer, agent, or representative who executed this Bond on behalf of Surety to execute, seal, and deliver such Bond and bind the Surety thereby.
10. This Bond is intended to conform to all applicable statutory requirements. Any applicable requirement of any applicable statute that has been omitted from this Bond will be deemed to be included herein as if set forth at length. If any provision of this Bond conflicts with any applicable statute, then the provision of said statute governs and the remainder of this Bond that is not in conflict therewith continues in full force and effect.
11. The term "Bid" as used herein includes a Bid, offer, or proposal as applicable.

**CONTRACTOR'S CERTIFICATION REGARDING WORKERS'
COMPENSATION INSURANCE**

State of California

County of Sacramento

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this Contract.

Plummerbuilt Inc
(Name of Contractor)

by: Gena Plummer

Gena Plummer
(Signature of Contractor)

Date: 08/24/2021

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Plummerbuilt Inc

LIST OF SUBCONTRACTORS

NOTE: In accordance with Supplementary Condition SC-7.07.A- the Contractor shall not award work valued at more than fifty percent (50%) of the Contract Price to Subcontractors without prior written approval of the Owner.

Work to be Performed	Percent of Total Contract	Subcontractor's Name and Location of Business
PAVING	4.75%	Central Valley Engineering & Asphalt Inc. 916-791-216 216 Kenroy Ln. Roseville 1609

(Add additional sheets if necessary)

BIDDER: Plummerbuilt Inc

Date: 08/24/2021

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Build It Strong!

PLUMMERBUILT EXPERIENCE/HISTORY

Plumberbuilt Inc is a project-oriented company with an emphasis on quality control and integrity. We are capable of bonding single jobs up to \$2M and have an aggregate total of \$4M. Our bank works with us on a per contract basis to help us reach completion goals.

With respect to each Statement of Work issued per task order, our team of engineers and job superintendent evaluate each task in its entirety and come up with a plan to compete fairly and with pricing that keeps the district/government's "best value" interests at heart.

Our estimators are authorized dealer/builders, with two competing steel building manufacturers: Nucor and Heritage. This gives a more competitive edge when pricing any type of pre-engineered metal structure. On your project, the brand with the best performance was Heritage. Our team is capable of design/build on any type of metal or wood structures from bridges to buildings. We have certified welders employed for all types of weld-required projects. We own most of the heavy equipment needed to do site preparation, underground utility work and building erection.

We strive to complete our jobs on time and to the satisfaction of our customers. We have 22 years of repeat customers due to their satisfaction, as well as invites from repeat customers for bidding on future public works contracts.

Plumberbuilt Inc is run by a husband/wife team and we have employed most of our employees since the company's inception. We strive to take care of our employees since we recognize the value they bring to our company and you, the end user.

Please view our website Plumberbuilt.com to see other work we have performed. Thank you for the opportunity.

Gena Plummer

President

P. O. Box 474
Herald, CA 95638

916-296-7484
Plumberbuilt.com
Plumberbuilt@outlook.com

STATE OF CALIFORNIA
CSLB
DEPARTMENT OF CONSUMER AFFAIRS

CONTRACTORS
STATE LICENSE BOARD
ACTIVE LICENSE



License Number **907166**

Business Name **PLUMMERBUILT INC**

Entity **CORP**

Classification **B C13 A**

Expiration Date **11/30/2021**

www.cslb.ca.gov



Contractor Information

Legal Entity Name
PLUMMERBUILT INC
Legal Entity Type
Corporation
Status
Active
Registration Number
1000007060
Registration effective date
7/1/2019
Registration expiration date
6/30/2022
Mailing Address
PO BOX 474 HERALD 95638 CA United States of ...
Physical Address
11925 MCKINLEY ROAD HERALD 95638 CA Unit...
Email Address
Trade Name/DBA
PLUMMERBUILT CONSTRUCTION
PLUMMERBUILT
PLUMMERBUILT INC
License Number(s)
CSLB:1010453
CSLB:907166
CSLB:772459

Registration History

Effective Date	Expiration Date
6/13/2018	6/30/2019
5/21/2017	6/30/2018
6/27/2016	6/30/2017
6/30/2015	6/30/2016
1/27/2015	6/30/2015
7/1/2019	6/30/2022

Legal Entity Information

Corporation Number:
3011614
Federal Employment Identification Number:
President Name:
GENA PLUMMER
Vice President Name:
JUSTON PLUMMER
Treasurer Name:
JUSTON PLUMMER
Secretary Name:
GENA PLUMMER
CEO Name:
JUSTON PLUMMER

Agent of Service Name:
JUSTON PLUMMER
Agent of Service Mailing Address:
11925 MCKINLEY ROAD HERALD 95638 CA United States of America

Workers Compensation

Do you lease employees No
through Professional
Employer Organization
(PEO)?:

Please provide your
current workers
compensation insurance
information below:

	PEO	PEO	PEO
PEO InformationName	Phone		Email

Insured by Carrier

Policy Holder Name: PLUMMERBUILT INC **Insurance Carrier:**

BENCHMARK INSURANCE COMPANY **Policy Number:** CST5011405 **Inception date:**
10/31/2018 **Expiration Date:** 10/31/2019

To verify most current certification status go to: <https://www.caleprocure.ca.gov>



Office of Small Business & DVBE Services

Certification ID: 53464

Legal Business Name:
PLUMMERBUILT INC

Doing Business As (DBA) Name 1:
PLUMMERBUILT INC

Doing Business As (DBA) Name 2:

Address:
P O BOX 474
HERALD
CA 95638-0474

Email Address:
plummerbuilt@outlook.com

Business Web Page:
<http://www.plummerbuilt.com>

Business Phone Number:
916/296-7484

Business Fax Number:
209/748-5778

Business Types:
Construction

Certification Type	Status	From	To
SB(Micro)	Approved	01/07/2020	01/31/2022

Stay informed! KEEP YOUR CERTIFICATION PROFILE UPDATED!
-LOG IN at [CaleProcure.CA.GOV](https://www.caleprocure.ca.gov)

Questions?
Email: OSDSHELP@DGS.CA.GOV
Call OSDS Main Number: 916-375-4940
707 3rd Street, 1-400, West Sacramento, CA 95605

State of California
Secretary of State

CERTIFICATE OF STATUS

ENTITY NAME:

PLUMMERBUILT, INC.

FILE NUMBER: C3011614
FORMATION DATE: 08/01/2007
TYPE: DOMESTIC CORPORATION
JURISDICTION: CALIFORNIA
STATUS: ACTIVE (GOOD STANDING)

* Note:

An updated Certificate
will be provided upon
request from Calaveras
County Water District.

Sincerely,
Lena Plummer

I, ALEX PADILLA, Secretary of State of the State of California,
hereby certify:

The records of this office indicate the entity is authorized to
exercise all of its powers, rights and privileges in the State of
California.

No information is available from this office regarding the financial
condition, business activities or practices of the entity.



IN WITNESS WHEREOF, I execute this certificate
and affix the Great Seal of the State of
California this day of March 10, 2017.

A handwritten signature in black ink that reads "Alex Padilla".

ALEX PADILLA
Secretary of State

Calaveras County Treasurer-Tax Collector's Office
CALAVERAS COUNTY BUSINESS LICENSE
891 Mountain Ranch Road, San Andreas CA 95249

Mailing Address:

DBA: Plummerbuilt Inc
Plummerbuilt Inc
PO Box 474
Herald, CA 95638

VALID Physical Location:

Address: 11925 McKinley Ave
City: Herald
APN: 000000000000

License #: BL-12740

PLACE THIS LICENSE IN A CONSPICUOUS PLACE

Valid From: 1/1/2021

Valid To: 12/31/2021

Date Paid: 2/3/2021

Amount Paid: \$29.00

Business Type: GENERAL CONTRACTORS-BUILDERS

Conditions:

DISCLAIMER

Subject to Revocation by Board of Supervisors – A business license is hereby issued in conformity with provisions of an ordinance adopted by the Board of Supervisors of Calaveras County.

Calaveras County Treasurer Tax Collector
Barbara Sullivan
891 Mountain Ranch Rd.
San Andreas, CA 95249

PLUMMERBUILT INC PAST PERFORMANCE

Reference #1:

Truckee Sanitary District (Owner) Project title: Vehicle Storage Facility Expansion Project
12304 Joerger Dr. Truckee, CA 96161
Raymond Brown – District Engineer RBrown@truckeesan.org (530) 550-3135

Plummerbuilt acted as Prime Contractor on this project. The project consisted of removing the end-wall of existing building. Then added on a 70' x 70' prefabricated steel building including footings and concrete slab. Additionally, Electrical/Gas relocation for new addition and paving of approx. 10,000 Sq'. We performed other site improvements such as large boulder removal and tree mitigation via a subcontractor.

The original contract amount was \$1,315,303 Current contract amount is \$1,460,336
This project began May 20, 2019 and was halted September 13, 2019 due to the harsh winter conditions at project site location. Project resumed April 30, 2020 and is expected to finish on schedule by September 30, 2020.

Key personnel: Project Superintendent – Juston Plummer. Project Leads – Jose Melendez & Ramiro Calzada.



Reference #2:

California Department of Transportation (Owner) Project title: Remove & Replace Salt/Sandhouse Storage Facility **Contract# 02-4H1404**
District 2, Plumas County Route CA-36, P/M 6.6 Chester, CA *Maintenance Station
Jeff Rothgery – Project Engineer jeff.rothgery@dot.ca.gov (530) 927-7344

Plummerbuilt acted as Prime Contractor on this project. The project consisted of tearing down old sand/salt building and replacing it with an 80' x 120' prefabricated steel building. Job included engineering of new footings and concrete pour. Additional work included asphalt repair, concrete wall repair and concrete slab repairs. Contract duration was May 28, 2019 – 11/22/2019. Project was completed on schedule.

Key personnel: Project Superintendent – Juston Plummer. Project Leads – Jose Melendez & Ramiro Calzada.

The original contract amount was \$927,670 and the final contract amount was \$954,257. Owner requested additional changes to be made to concrete and paving.



Reference #3:

U.S. Dept. of Interior – Bureau of Land Management (Owner) Project title: Wild Horse & Burro Facility Hay Barn **Contract# 140L0618C0028**
474-000 Highway 395 East Litchfield, CA 96117
Doug Satica – Contract Officer dsatica@blm.gov (530) 254-6673

Plummerbuilt acted as Prime Contractor on this project. The project was procuring and installing a 50' x 140' clearspan prefabricated steel structure. Project included engineering, site preparation, procure and install steel building.

The contract amount was \$176,750 with no changes in dollar amount at all. Contract duration was 120 days and project was completed on schedule.

Key personnel: Project Superintendent – Juston Plummer. Project Leads – Jose Melendez & Ramiro Calzada.



Reference #4:

Elk Grove Unified School District (Owner) Project title: Elk Grove High School Barn Addition
9800 Elk Grove-Florin Rd. Elk Grove, CA 95625

Josh Pilorin – Contract Officer jpilorin@egusd.net (916) 513-5449

Dave Symmank – District DSA inspector - cloudwalker@directcon.net (916) 212-0614

Plummerbuilt acted as Prime Contractor on this project. The project included design-build construction of a 45' x 50' pre-engineered steel building addition. Job included site improvements, building foundation, utilities and electrical improvements. Additional work done was paving up to new addition and concrete drainage away from new barn, including erosion control measures.

The contract amount was \$288,320. The final contract amount was \$295,944. The additional work performed was due to unforeseen jobsite conditions that effected the outcome of our project. Such as additional paving and drainage repairs to landscape. Contract duration was 174 calendar days beginning July 30, 2018. The contract was completed within the contract time allowed.

Key personnel: Project Superintendent – Juston Plummer. Project Leads – Jose Melendez & Ramiro Calzada.



RESOLUTION NO. 2021-

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CALAVERAS COUNTY WATER DISTRICT**

**AMENDING THE FY 2021-22 CIP BUDGET FUNDING FOR THE MAINTENANCE
AND WAREHOUSE BUILDING PROJECT, CIP 11101**

WHEREAS, the Board of Directors of the Calaveras County Water District (CCWD) adopted Resolution 2021-43 on June 23, 2021, approving the Fiscal Year 2021-22 Capital Improvement Program Budget; and

WHEREAS, the Maintenance and Warehouse Building Project (CIP 11101) was included in the CIP Budget in the amount of \$400,000; and

WHEREAS, on August 25, 2021 CCWD received all bids for the Maintenance and Warehouse Building Project (CIP 11101) with the concluding bid by Plummerbuilt, Inc. in the amount of \$595,730; and

WHEREAS, CCWD Policy requires that CCWD Board of Directors must approve CIP budget adjustments; and

WHEREAS, funding is available in the CIP Cashflow Reserves for the project budget increase and to more properly fund the currently budgeted \$400,000 CIP costs; and

WHEREAS, the CCWD Board of Directors does hereby find that it is in the best interest of the Calaveras County Water District to amend the adopted FY 2021-22 CIP Budget to allocate \$900,000 for the Maintenance and Warehouse Building Project (CIP 11101) from the \$1,700,000 of the CIP Cashflow Reserve.

NOW, THEREFORE BE IT RESOLVED, that the Board of Directors of the Calaveras County Water District adopts an amendment to the Fiscal Year 2021-22 Capital Improvement Project (CIP) Budget as set forth in Budget Adjustment 22-01, attached hereto and made a part hereof, and authorizes the Director of Administrative Services to record the appropriate accounting entries.

PASSED AND ADOPTED this 8th day of September, 2021 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

CALAVERAS COUNTY WATER DISTRICT

Jeff Davidson, President
Board of Directors

ATTEST:

Rebecca Hitchcock
Clerk to the Board



CALAVERAS COUNTY WATER DISTRICT
Budget Transfer Form

Fiscal Year: 2021-22

Requesting Department: Operations

GL Account: 108 CIP Cashflow Reserve

Project Account: 11101 - Ditriect Corp Yard

Indicate Type:

Appropriations/Est Rev Increase
(Requires Board of Director Approval)

Appropriation of Reserves
(Requires Board of Director Approval)

Interclass Transfer (Between Funds)
(Requires Board of Director Approval)

Intraclass Transfer (Within Fund)
(Requires GM Approval)

Sources (Enter as Negative):

Object No.	Description of Sources	Amount
	Reduce CIP CashFlow Reserve	-900,000
Total Sources:		(900,000.00)

Uses (Enter as Positive):

Object No.	Description of Uses	Amount
	11101 - District Corp Yard CIP Increase with Reserv	500,000
	11101 - Dist Corp Yard fund current budget w/Res	400,000
Total Uses:		900,000.00
Balance:		-

Addl Information:

Amendment of source of funds for the Corp Yard and increase CIP cashflow
for Fiscal Year 2021-22

Verification of
Sufficient Funds

Department Head Signature	Date
<u>Rebecca Callen</u>	<u>9/2/21</u>
Director of Administration Signature	Date

Approval by
GM:

General Manager Signature	Date
---------------------------	------

Approval by Board of Directors

Attested:

Clerk of the Board: _____ Vote: _____ Yes _____ No

Agenda Item

DATE: September 8, 2021

TO: Michael Minkler

FROM: Rebecca Callen, Director of Administrative Services

SUBJECT: Discussion/Action on Rewrite of Article III of the Rules and Regulations Governing the Furnishing of Water and/or Wastewater Services

RECOMMENDED ACTION:

Motion: _____/_____ adopting Resolution No. 2021 - ____-Amending the Rules and Regulations Governing the Furnishing of Water and/or Wastewater Services to Consumers, Article III, Section 21, 22, 23, 25, 26, and 27

SUMMARY:

Article III of the Rules and Regulations covers most of what Customer Service and Finance address daily. This policy section includes Sections 21-30 and was created under several resolutions and ordinances from 1954 through 2020.

A working group made up of staff from Engineering, Customer Service, Finance, and Operations have spent months going over the document and working through various questions and comments to ensure that conflicting language, missing language, fee adjustments were all contemplated to allow for the most comprehensive amendments of Article III since its start.

Action will rescind and combine eleven Resolutions to allow more efficient management of this policy. Three of the eleven resolutions cause no change to the policy. These were resolutions that were never rescinded as changes to various sections occurred in later years.

Section 21 Discussion

A1 – Application for the Responsibility for Payment of Service

2014 was the last time this section was amended. At that time, the District was mainly concerned with ensuring that billed services were being appropriately charged to the Owner of record. However, owners had requested the service of supplying secondary bills to tenants and the District obliged if an application was sent and a fee was paid annually. Since that time, SB998 and mandated notification requirements when services will be disrupted has changed “who” the District is responsible to notify and does not limit that notification only to the recipient of the bill. The requirement of the additional \$15

annual administrative fee was a hindrance on some owners from wanting to allow the additional billing to go to tenants and having two accounts on record for a single service address was proving to be difficult to ensure who was receiving the past due bills.

To ensure that the District has BOTH the occupant and the owner, the elimination of the additional \$15 annual administrative fee is being asked. However, the application will still be needed to ensure that the owner is aware that they are still educated that they will receive delinquent bills and are still liable for past due accounts regardless of what agreement they may have with a tenant. Tyler allows contacts to be set up that will allow staff to readily identify who is a tenant and who is a landlord/owner to ensure occupant notification versus delinquent notifications occur correctly.

Added language requiring all customers be in good standing across all accounts to allow them to request new service was added.

A2 – Temporary Water Service

This policy was adopted in 1999. There is confusing language that was preventing an applicant from applying for temporary water for construction. The intent was to allow for the temporary water for 90 days on an unimproved lot while initial grading, construction, agricultural or irrigation was occurring. However, the language said that if the applicant had a building permit that they would have to apply for permanent service.

The addition of “Certificate of Occupancy on a valid building permit has not been issued” clarifies the intent for why temporary water is permitted and also clarifies that upon getting “a Certificate of Occupancy” is what prompts the requirement to apply for permanent service and pay all connection and equivalent assessment fees.

Additionally, the fee to install the temporary meter and remove it was set at \$30 per visit and has increased to \$50 per visit due to higher costs for staff in the last 22 years.

The wording of “Temporary” for Agricultural/Irrigation was removed. Instead, clarification as to what prompts permanent service was added.

A2 – Hydrant Meters

This policy was adopted in 1998. The policy did not specify what “temporary” meant. To clarify this, the addition of “90 days” was added to conform to the intent of temporary water. It is also critical that water pulled from a hydrant meter be used ONLY for construction on the parcel of the applicant and the meter being pulled from is in the same service area as the parcel requiring the water. The requirement to have both the contractor and the third-party water hauler (if used) to show proof of an approved application prior to drawing water was added. To deter theft and diversion, it is also recommended to increase the water loss fee and to add the Business and Professions Code to allow the District Attorney to prosecute these violations that can be as much as \$2,500 per day for violations. Specifically, sale of hydrant or fill station water.

The fee schedule is being updated to a deposit of \$500 per hydrant meter, and install charge to match a temporary meter install, not giving a five-day grace period before charges are incurred and increasing the removal to match the temporary meter removal.

Due to the number of customers that have had hydrant meters for extensively longer than 90 days, are using the water for more than its intended use and beyond the location for construction, or are using their own hydrant meters, this policy will apply to ALL customers that are using the Hydrant Meter/ Fill Station service currently or that are pending approval.

B – Deposits

This section was added in 2019 in response to SB998. It addressed a non-owner customer but did not address a current account that has been disconnected. Deposits can be an effective way to ensure that a customer does not habitually go to disconnection. Prior to COVID-19 we had accounts that would be disconnected regularly which creates a burden on staff. The deposit supports a credit balance to apply to past due accounts to prevent disconnection.

D – Suspension of Services

This policy was adopted in 2019. When it was adopted, it did not require the customer to disconnect the water. This caused issues where the District identified water consumption while a suspension was in place which may be construction use or was an undetected leak. This addition eliminates these issues and prevents water loss.

D – Termination of Services

This policy was adopted in 2019 along with Suspension of Services. It neglected to clarify “when” the termination would occur. When work is needed to physically terminate a service, the customer must pay the final billing and at that point the District can process the termination of billed services.

G – Domestic Well Assistance Program

This program was adopted in 2017. Since that time, we have identified that many customers are using Water Haulers who we do not have an agreement with. In addition, we needed to add language that if a parcel can receive water through permanent service, they will have to come off DWAP (Domestic Well Assistance Program), clarifying that the water pulled from a fill station can ONLY be used on the parcel for the customer we have on file, and adding deterrent language to mitigate theft and diversion of water, and require a chain of custody form for third party water haulers. In addition, it is recommended to change billing from monthly to quarterly and show that these policy changes go into effect for all current customers of DWAP and pending applications. Additionally, should a customer no longer qualify for the program, they will be terminated from the program.

Section 22 Discussion

This policy was last updated in 2020 with SB998 changes. Since that time, several lessons have been learned and COVID-19 occurred.

22.00.02 – Late Fees

The first past due process creates anywhere from 600 to 1600 past due notices, depending on cycle. Pre-COVID, the vast majority would pay upon receiving that late notice, many would call complaining about receiving the \$10 late fee, several would qualify for the removal of the late fee. It is recommended to send out a reminder two (2) days prior to due date via IVR. This would cut those that group that always pay on time and end up calling staff to complain about the late fee and requesting removal of it.

It is also recommended to remove the secondary late fee within this section, moving it to section 22.01.02 with Service Disconnection Notification.

Lastly, to eliminate small balances from prompting the \$10 late fee, it is recommended to allow a small balance of \$20 or less to carry over, to be added to the next billing period.

22.00.03 Alternative Payment Plans

This was added in 2020 and given the change with COVID-19 and the nature of those balances, it does not address the current climate. It is recommended to extend the six (6) month payment period to twelve (12) from the date of the payment plan agreement.

22.01.01 Service Discontinuation Fee

The fee represents the fee from many years ago, specifically 2006. In those 15 years, costs have increased, and the \$36 fee does not cover Field staff and equipment to disconnect a service. The recommendation is to increase to \$50.

22.01.02 Service Disconnection Notifications

It was recommended to move the secondary late fee to this section from 22.00.02 (Late Fees). This is due to the intent to use this as notification of disconnection per SB998. Additionally, it is recommended to increase the cost from \$18 to \$20 to account for the likelihood that some will need door hanger notifications.

Staff also needed to add the language that a tenant has the right to become a customer (per SB998).

22.02 Service Reconnection

The fees to disconnect do not sufficiently cover field operations staff costs. As such, the proposal is to increase the fee from \$36 to \$50.

22.03 Returned Checks.

Customers have questioned the District's fee when the customer merely made an error that caused the bank overdraft charges. Adding that customers' errors will cause the fee is important to clarify. Additionally, the policy did not allow credit cards to be used as a payment method. Lastly, some customers are paying more than a year of charges in advance. This creates a liability to the District. The policy will include limiting credit balances to no more than one year of billed charges.

22.06 Tampering

The existing tampering policy does not deter some from cutting locks, selling water, or stealing water. Adding the Business & Professions Code adds a layer of protection and penalties that the District Attorney can use to better deter these practices.

Section 25 B

Currently, unread meters will be billed for base rate only and no winter average. While the AMI (Advanced Metering Infrastructure) project will mitigate this issue going forward, there is always a possibility that a non-read issue could occur in the future. Rather than bill zero, a best practice, that is common at other agencies, is to bill an average and then bill the undercharges or credit the overcharges on the next bill once read.

Section 27 Meter Testing

Rarely will a customer request a meter to be tested for overreading. To send a meter out, the charge is \$85, not including staff time. Currently we bill \$15. To meet the hard costs of the testing, the recommendation is to change the charge to \$85.

Continued work on the other Rules & Regulations will continue to update according to updated laws, customer, and District needs and brought forward accordingly.

FINANCIAL CONSIDERATIONS:

None at this time.

*Attachments: Redline and Clean Copy of ART III Rules and Regs
Resolution 2021-__ - Amending the Rules and Regulations Governing the Furnishing of Water and/or Wastewater Services to Consumers, Article III, Section 21, 22, 23, 25, 26, and 27*

CALAVERAS COUNTY WATER DISTRICT
RULES AND REGULATIONS GOVERNING THE FURNISHING OF WATER
AND/OR WASTEWATER SERVICES
ARTICLE III

APPLICATION FOR SERVICE RATES AND BILLING

~~CALAVERAS COUNTY WATER DISTRICT~~
~~RULES AND REGULATIONS GOVERNING THE FURNISHING OF WATER~~
~~AND/OR WASTEWATER SERVICES~~
~~ARTICLE III~~

~~APPLICATION FOR SERVICE RATES AND BILLING~~

Section 21 Distribution of Service Revenues. The District will from time to time establish, impose upon and collect from an Applicant for water and/or sewer service such charges as will provide and pay the operating expenses of the water and/or sewer system serving the Improvement District, provide for its repair and replacement and so far as possible pay the interest on the bonded indebtedness incurred for it, provide a sinking fund for the payment of the principal of said bonded indebtedness as it may become due.

Resolution 1883, July 30, 1975

A1. Application for the Responsibility for Payment of Service. Water and/or sewer service shall be furnished only upon written application therefore signed by the owner of the property, along with a copy of an approved building ~~permit,~~ and permit, and full payment of all required fees, for new connections. The application for water and/or sewer service shall show the date of application, location of service, name, address, date service is to start, payment of any required deposit (refer to Deposit Fee Schedule), new connection fee, and such other information as may be requested in the application. The bill for such water and/or sewer service shall be sent to the owner of the property ~~ONLY~~ at the address designated by the owner on the application. ~~If the legal deeded owner requests in writing that paper bills are sent to a secondary party, the District will provide this service for a \$15 annual administrative fee that will be charged to the account of the legal deeded owner of the property. If approved by the legal deeded owner, a secondary party can receive the bill instead of the owner. Should the owner want the secondary party to receive the regular bills, the District will provide this service. The owner will still receive delinquent bills and the owner will still be the one responsible for all charges and fees owed to the District.~~ The owner shall be responsible for any delinquent and unpaid charges and related costs pursuant to Water Code Section 31701.5. The applicant for service used herein shall mean the owner, as holder to title to the property (land) to which service is requested.

In order for a customer to be able to obtain service on a new parcel or open any account, the Customer must be current on all amounts owed to CCWD, including

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CALAVERAS COUNTY WATER DISTRICT
RULES AND REGULATIONS GOVERNING THE FURNISHING OF WATER
AND/OR WASTEWATER SERVICES
ARTICLE III

APPLICATION FOR SERVICE RATES AND BILLING

any assessments or outstanding amounts owed for service on any parcel or account with CCWD, even if the past account has been closed. All past due amounts must be brought current before additional accounts can be opened or additional services provided by CCWD.

Amended by Resolution 2021-XX, July/August 25~~8~~, 2021

~~Amended by~~ Resolution 2014-58, Sept. 17, 2014

Resolution 92-57, May 14, 1992

Resolution 84-5, January 12, 1984

A2. Temporary Water Service.

General Provisions: This temporary service provision is intended to allow the sale of water, not sewer services, to unimproved properties (i.e., properties for which a ~~final inspection~~Certificate of Occupancy on a valid building permit has not been ~~issued~~obtained). Owners/contractors may apply for these services ~~without a valid building permit~~ to provide construction, agricultural or irrigation water.

In the event that

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restrictions are placed on water usage, priority for service will be given to those who have permanent service connections. Permanent service must be obtained prior to the issuance of a Certificate of Occupancy or valid building permit, depending on service below~~is defined as a final inspection on a building permit subsequently issued for the property service established with evidence of a valid building permit~~ and payment of all applicable connection and equivalent assessment fees due within the service area.

Use of a temporary water service to establish a sewer service connection is strictly prohibited. Violations will result in the owner being charged the following:

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- Incremental water connection fees and equivalent assessment fees between the date the temporary water service was established and the date the District provided the owner with notification of the violation.
- Sewer connection fees and equivalent assessment fees as of the date the District provided the owner with notification of the violation.
- Monthly sewer service and consumption charges from the date the temporary water service was established.

The General Manager or designated representative can provide written authorization for exceptions to this policy.

Temporary Agricultural/Irrigation Service: Temporary water service will be allowed for agricultural or irrigation purposes on property that does not already have a permanent service if a valid building permit does not exist. All fees applicable in the service area are required to be paid prior to installation, including connection fees, equivalent assessment fees, line extension charges, account establishment fees, meter fees and costs associated with the extension of and connection to District water lines. Any such service will not be allowed a suspension of service and will be required to pay all monthly base and consumption charges from inception of water service.

Connections shall be charged a connection fee for one 5/8" meter. Where applicable, a two-year review of consumption will occur. Services that exceed one Single Family Equivalent Units (SFEU), the District will make a determination of appropriate meter size, and additional fees will be charged.

In the event that a valid building permit is subsequently issued for property serviced by a temporary agricultural/irrigation meter, the owner must contact the District and apply for permanent service. Absence of notification by the owner in these events will result in the immediate disconnection of the temporary service.

At the time a permanent service application is received by the District, the District will recalculate any connection and equivalent assessment fees as of the

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date of the new application; and the owner will be charged any incremental portion over similar fees previously paid. Additional charges may also be charged to the owner, including those related to additional construction costs, change of meter ~~size~~size, or change in ownership (i.e., account establishment fee) pursuant to other District provisions. All fees and charges will be due and payable to the District subject to the standard billing policies. Non-payment of these fees and charges by the owner may result in disconnection of the service and other collection/delinquency procedures established by the District.

Temporary Construction Water Service: Temporary construction water services will be allowed for owners and/or contractors who have a one-time short-term need for construction-related water on unimproved lots ~~where the owner intends to acquire but has not yet obtained a valid building permit~~. The period of the temporary service under this provision shall run until ~~final inspection~~a Certificate of Occupancy, on a building permit is subsequently issued for a property serviced by a temporary agricultural/irrigation meter, and a valid building permit is issued for the property, not to exceed ninety (90) days.

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Owners or contractors must submit a signed application at least forty-eight (48) hours prior to the requested service installation date. The District will charge the owner or contractor a ~~\$5039~~ installation fee. Additionally, if the service is to be in the contractor's name, the contractor must remit a deposit for three (3) times the base monthly charge in the service area prior to the service being installed. The owner or contractor must remit all fees and deposits to the District prior to installation of the service.

The owner or contractor must notify the District at least forty-eight (48) hours (excluding weekends and Holidays) in advance for a request for termination of service. The owner or contractor is responsible for all charges related to the service through the date of termination in addition to a ~~\$5039~~ removal fee. Deposit monies will be applied to the final balance, if applicable, and a refund of deposit monies due or a request for additional payment will be made to the responsible party.

If the owner or contractor fails to pay District charges in accordance with District policy, the temporary meter will be removed, if applicable. No further services will be granted to an owner or contractor until payment is received by the District for all past due amounts, including applicable penalties.

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Amended by Resolution 2021-XX, July/August 258, 2021
~~Amended by~~ Resolution 99-55, October 13, 1999

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Hydrant Meter Service: The fill station and hydrant meters are available only to provide temporary construction water for construction use, for a period not to exceed 90 days, unless an approved extension is approved by the General Manager. The customer is required to fill out and sign an application for service which includes a description of intended water use, address/location of where the construction is to occur, and an estimate of anticipated usage. The application includes a service agreement establishing liability for any accrued costs for water consumption/base daily charges, District staff and administration, damage to District infrastructure, and unscheduled maintenance to the District water system, including flushing, due to improper use of hydrant meter equipment/facilities. Use of this water for irrigation, landscaping, or resale is strictly prohibited. Only District provided hydrant meters are permitted and all water pulled from a hydrant can only be used on the parcel/location specified on the application.

The applicant, or their contractor, must be able to show proof of an approved hydrant meter service to draw water from a hydrant.

~~Should an applicant require the services of a Water Hauler, the Water Hauler must complete a Chain of Custody form each time water is pulled from a hydrant station verifying that the approved applicant received the water, and the form must be returned to the District within 48 Hours of fill. Failure to return the form with the recipient's signature will result in disqualification of the Water Hauler from pulling any additional water from the hydrant, removal of the hydrant meter, and may result in fines. If at any time the District declares mandatory conservation measures are in effect, the District may limit the use by which hydrant meter pulls may be used for.~~

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Installation fees and deposits are required in accordance with the Hydrant Meter/Fill Station Service Fees chart below. Once an application has been authorized by the District, service will be provided ~~within one business day~~, subject to availability of ~~staff, equipment~~equipment, and facilities. Any unauthorized use of the water or District equipment will be subject to immediate termination of the service ~~and could face being billed a water loss fee of two hundred (\$200) dollars, and dollars and can be held liable for up to \$2,500 per day for violating the Business & Professional Code Section 17200, in addition to any additional fees due to damage caused to the District's property due to unlawful diversion..diversion.~~

Hydrant meter or fill station services will be billed monthly at the irrigations/Landscape/Other consumptive rate and are subject to the same collection policies and procedures as other water and sewer services in their applicable service areas. Rates established for their usage are included in the Hydrant/Fill Station Service Fees chart below.

The customer will also be charged for any other costs as defined in the service agreement above. After payment is received in full for all charges related to this service, the unused portion of the security deposit will be returned to the customer. The General Manager or his designated representatives can provide written authorization for exceptions to this policy not to exceed \$1,000.

Charge Type	Payment Terms	Fill Station	Hydrant Meter
Security Deposit	Before Installation	None	\$200 <u>\$500</u>
Installation Charge	Before Installation	\$30	\$30 <u>\$50</u>
Consumptive Rates	Bi-Monthly and/or Disconnection of Service	Consumptive Rate for Area Irrigation/Landscape/ Other	Consumptive Rate for Area Irrigation/Landscape/ Other
Daily Base Charge after Five (5) Days	Bi-Monthly and/or Disconnection of Service	\$7	\$7

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Removal Fee	Disconnection of Service Disconnection of Service	\$30	\$50 \$30
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~~_____~~ This policy will become effective for all ~~new and pending~~ hydrant meters as of its effective date. ~~No retroactive application to finalized hydrant accounts will apply.~~

~~Amended by Resolution 2021-XX, July August 25th, 2021~~
~~Amended by Resolution 98-73~~
~~December 23, 1998~~

~~**Effect on Existing Temporary Service Connections:** Temporary service connections that exist as of the effective date of this Resolution will not be subject to the provisions set forth in this Resolution until the end of the temporary service period then in effect. Owners should re-apply at a later date for temporary irrigation services that had been in existence for consecutive years immediately prior to the re-application date will be charged connection and assessment fees based on the first consecutive year of service. All other provisions of this Resolution will apply in full force and effect at the time [of] renewal for temporary services.~~

~~Amended by Resolution 99-55~~
~~October 13, 1999~~

B. Deposits. This District, in connection with deposits, as a condition for water and/or sewer service, makes a distinction between the direct billing of the owner of real property within the District as the service address and the bill of the non-owner. Deposits are originally required only when the direct billing is to the non-owner. Deposits are required of all applicants whose service has been disconnected for non-payment of charges.

Commented [RC1]: @Carina Skrbina Do we still have any temporary service connections that would be impacted by removing this section?
Commented [CS2R1]: Nope!

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Each non-owner customer receiving service who is to be billed directly will be required to pay an account establishment fee and a deposit equal to the current bimonthly base rate for service(s) provided to the parcel.

Accounts that have been disconnected will be required to submit a deposit equal to the current bimonthly base rate for service(s) provided to the parcel.

Upon establishment of one year's credit during which a customer has paid all bills promptly without disconnection for nonpayment, the deposit will be applied to the customer's account or refunded upon final notice of discontinuation of service by the customer.

Amended by Resolution 2021-XX on July/August 258, 2021

~~Amended by Resolution 2019-81~~

Dec 11, 2019

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C. Notice to Owner of Delinquent and Unpaid Charges re Lien on Property. The District will notify the holder of title to land whenever delinquent and unpaid charges for water and/or sewer service, which could become a lien on such property pursuant to Section 31701.6 of the Water Code, remain delinquent and unpaid for 60 days.

Resolution 2492, January 25, 1970

Amended by Resolution 1883, July 30, 1975

Amended by Resolution 98-38, June 10, 1998

D. Suspension of Services. The District will not allow suspension of monthly water and/or wastewater charges under normal circumstances unless one of the following has occurred to a residential property owner:

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- Damage to 75% or more of the structure that renders the structure uninhabitable.
- Issuance by a government agency of a “non-occupancy” order for a structure.
- Other circumstances beyond personal control of an owner that prevents habitation of a structure or use of the District water and/or wastewater systems for at least six (6) months.

Disconnection of water and wastewater services as a result of non-payment of fees by owner does not cause suspension of monthly service fees covered by this policy. ~~Suspension of services requires disconnection of water on the impacted property and all outstanding fees paid, including a disconnection fee. The owner would be required to bring the account current through the date suspension begins and pay the current lock off fee. some sort of blend of these statements.~~ The suspension period shall be a minimum of six (6) months but may not exceed two (2) years. Such suspension shall require the approval of the District’s General Manager. The Suspension shall cover all services provided by the District, both water and wastewater, for the same duration.

Commented [RC3]: per corinne The owner would be required to bring the account current through the date suspension begins and pay the current lock off fee. - some sort of blend of these statements

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The owner must notify the District at least forty-eight (48) hours (excluding weekends and Holidays) ~~and pay the current restoration fee~~ prior to ~~District staff the reconnection of the~~ restoring services. If an owner does not ~~establish a reconnection-restore~~ restore services within two (2) years, automatic termination of the suspension will ~~occur occur, and the restoration fee will be added. District staff will restore service and the restoration fee will be added to the account and account~~ and monthly service and consumption charges will be reinstated.

Commented [RC4]: @Corinne Skrbina I think the addition of this sentence is duplicating what is already said. We should add the restoration fee piece though.

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If any District facilities are found to be in use during such time as service has been suspended, owner will immediately become liable for the monthly water and wastewater service and consumption charges that would have been billed during the suspension period.

E. Termination of Services

Summary:

This District policy allows a residential or commercial customer to permanently terminate water and/or wastewater service(s), limited to only certain specific circumstances contained herein, severing the District's obligation to provide service(s) to the parcel. Once a termination occurs, a reinstatement of service(s) depends on the availability of capacity and requires payment of prevailing capacity fee(s).

Termination:

The legal-deeded owner of a vacant residential or commercial parcel may apply to terminate their water and/or wastewater service(s) by filing a Termination of Service(s) Request form with the District. This form includes acknowledgment by the customer that after termination, the District is no longer obligated to provide any water and/or wastewater service(s) to the customer's property. Termination of water service is conditioned on the parcel being vacant without any habitable structures, and no recorded use of water for the previous 2 (two) years. If the property has water and wastewater service, both must be terminated concurrently.

Legal-deeded property owners are permitted to apply to terminate irrigation/landscape meters that have not been used for the previous 2 (two) years. Owners of commercial properties must acknowledge that terminating an irrigation meter could lead to an increase in wastewater fees.

Upon receipt of the Termination of Service Request form, the District General Manager will determine if the parcel qualifies for termination under this Policy within 60 days. Within the first 6 (six) months of this policy's adoption, the General Manager has the discretion to allow a customer to terminate ~~service,~~ service if the customer provides a reasonable explanation for water usage on the account within the previous 2 (two) years.

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In order for the termination of service(s) to be approved, the customer must pay a \$300 administrative fee and an Operations fee (this fee varies by connection) to have the water meter removed and/or the wastewater connection capped. Upon termination of service(s), the District will not refund any capacity fee(s), as they are attached to the property previously served. However, a credit for the original capacity fee(s) paid when the property first connected to CCWD's water and/or wastewater system will remain attached to the ~~property, and~~ property and will be credited toward full capacity fee(s) owed at the time the property owner decides to apply to reinstate service. Transfer of capacity fees per Article III, Section 21E.1 of CCWD's Rules and Regulations Governing the Furnishing of Water and/or Wastewater Service is not allowed once service has been terminated.

If the termination of service is approved by CCWD, the applicant is responsible for fees associated with the District recording a Notice of Termination of Water and/or Wastewater Services with the County Clerk Recorder's Office stating the water and/or wastewater service(s) have been terminated to this property.

Termination of service(s) will only occur once the applicant has paid the District all required fees. Once the termination of service work is performed by District staff a final billing for service through the physical termination date will be sent out to the legal deeded owner and all District billing and collection policies will be applied.

Reinstatement:

Once a parcel's residential or commercial water and/or wastewater service has been terminated, the parcel is eligible to be reconnected to the District's water and/or wastewater service no sooner than a period of three (3) years after termination, unless the property is sold, in which case the new legal-deeded property owner can apply for service reinstatement once they meet the District's requirements for a new water and/or wastewater connection. Service reinstatement is not ~~guaranteed, and~~ guaranteed and depends on the availability of capacity within the water and/or wastewater system(s). To request reinstatement of water and/or wastewater service(s) for property that previously received treated water or wastewater from the District, the legal-deeded property owner must file a Reinstatement of Service(s) Request form, and this request will be approved or denied by CCWD's General Manager within 60 days of receipt. The applicant must pay a \$300 administrative fee, an Operations fee to reinstate service (this varies by connection) and capacity fee(s). The capacity fee(s) owed

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will be the amount that would be required for new service(s) to the applicant's property on the date of reinstatement, less any previously paid capacity fee(s) attached to the property.

If the service reinstatement is approved by CCWD, the applicant is responsible for fees associated with the District recording a Notice of Reinstatement of Water and or Wastewater Services with the County Clerk Recorder's Office stating the water and/or wastewater service(s) is being reinstated.

Reinstatement of service(s) will only occur once the applicant has paid the District all required fees.

Appeals:

The General Manager's determination on termination and reinstatement requests is ~~final, unless~~ final unless a customer appeals the determination to the Board of Directors within 30 days of the District's written denial.

Amended by Resolution 2021-xx July August 25~~8~~, 2021

~~Amended by~~ Resolution 2019-61

August 14, 2019

E.1 Granting and Accepting Capacity Transfers.

Owners of two parcels within the same CCWD service area as defined below may request the ability to transfer capacity from one lot to another provided:

- a. Both lots involved must be:
 - i. Owned in fee title per County of Calaveras Recorder's Office by the same owner at the time capacity transference.
 - ii. Located in the same CCWD service area hereby defined as an area served by the same CCWD distribution and/or collection plants.
 - iii. Designated for single family residential construction only. Capacity transfer is not available to multi-unit or commercial properties.

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- iv. Adjacent to existing distribution and/or collection system infrastructure. Capacity transfer is not available where distribution or collection system extensions are required.
- v. Current on all fees or assessments owed to any other jurisdiction, association or individual, including CCWD.
- vi. Without recorded water usage.
- b. Lot transferring capacity:
 - i. All original fees are documented as paid.
 - ii. Current CCWD account in good standing.
 - iii. No structures on the property.
 - iv. With transfer forfeits all rights to water and/or sewer capacity to receiving lot.
 - v. May not subsequently receive capacity via this process.
- c. Lot receiving capacity:
 - i. No account established with CCWD.

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- ii. No structures on the property.
- iii. With transfer receives all rights to water and sewer capacity from transferring lot.
- iv. May not subsequently transfer capacity via this process.

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E.2 A Capacity Transfer Agreement (**Agreement**) shall be executed by a qualifying Owner and the CCWD General Manager.

a. All costs associated with the **Agreement** including but not limited to recordation of transfer against both lots, meter relocation/connection and administrative fees shall be the complete responsibility of the requesting property owner and paid prior to execution of the Agreement.

b. The **Agreement** shall be recorded at the Calaveras County Recorder Office against both lots involved after execution.

c. The transfer will go into effect after said recordation.

E.3 Implementation of this policy shall be subject to the discretion of the General Manager.

Resolution 2014-17, March 12, 2014

F. Foreclosure Abatement. The District will allow a legally deeded residential property owner, as evidenced through the Calaveras County Recorder's Office, to have their meter locked off at customer request as a result of pending foreclosure.

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This request must be submitted in writing to the District and would be a one-time courtesy per legally deeded residential property owner. The owner would be required to bring the account current and pay the current lock off fee. Owner will also be responsible for signing a District agreement that would detail the parameters of the Foreclosure Abatement process and consequences of breaching said agreement. The District will require documentation from the owner's lending institution of a default notice or legal notice of foreclosure on customer's property. After the above criteria have been met, all charges (including base rate, ~~fees~~fees, and all penalties) would immediately stop as of the date the water service is locked off.

The meter will be locked off for a minimum of two (2) months and a maximum of six (6) months. If, during that period, the property is transferred to a new legally deeded owner that is recorded through the County Recorder's Office, automatic termination of the Foreclosure Abatement agreement will occur and monthly service and consumption charges will be reinstated, making the legally deeded

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owner immediately responsible for all normal fees and charges associated with District service, except for those past fees and charges waived by virtue of the Abatement Program. If an owner participates in the Foreclosure Abatement program and still owns the property after six (6) months, service and consumption charges will be reinstated, making the legally deeded owner immediately responsible for all current fees associated with receipt of service from the District, including but not limited to a restoration fee.

If any District facilities are found to be in use by any means (including a cut lock) during such time as service has been in Foreclosure Abatement, owner will immediately become liable for the monthly water and wastewater services and consumption charges that would have been billed during the Foreclosure Abatement agreement period and the agreement with the District for Foreclosure Abatement will be null and void.

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If an owner wishes to opt out of the Foreclosure Abatement agreement before the two (2) month minimum period, the owner will immediately become liable for the monthly water and wastewater services and consumption charges that would have been billed during the Foreclosure Abatement period and the agreement with the District for Foreclosure Abatement will be null and void.

The General Manager may provide written authorization for exceptions to this policy where equitable under all of the circumstances, provided that any foregone revenue to the District is at or below \$300.00

Adopted May 21, 2008, Resolution No. 2008-36

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G. Domestic Well Assistance Program: On a limited basis, potable water fill stations will be made available for eligible Calaveras County homeowners who do not have access to public water and are experiencing water quality and/or failing well issues. The water at the District fill stations is potable; however, the District is not responsible or liable in any way for the quality of the water or its use once it is taken from the fill station. The Domestic Well Assistance Program is only available to owners of property located in Calaveras County and has a residence or structural improvement on the parcel. Should a recipient require the services of a Third-Party Water Hauler, the Third Party Water Hauler must complete a Chain of Custody form each time water is pulled from a fill station verifying that the approved

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DWAP recipient received the water, and the form must be returned to the District within 48 hours from pulling water. Failure to return the form with the recipient's signature will result in disqualification of the water hauler from pulling any additional water from the station and may result in fines.

The customer, or their Third-Party Water Hauler, must be able to show proof of an approved Domestic Well Assistance Program service to draw water from a fill station.

Should service become available to the served address, Section A1 will go into effect requiring connection to the applicable water and/or wastewater system. Should the access, water quality, or failing well issues resolve, access to the program will be terminated.

Water supplied by the Domestic Well Assistance fill stations is for “personal use” only. Use of this water for irrigation, landscaping or resale is strictly prohibited, and may only be used to supply potable water on the parcel included on the application for service. Unauthorized use of Domestic Well Assistance water can result in termination of the customer's access to the program. Additionally, any entity or person connecting to or obtaining water from a fill station without authorization falls under the Tampering and Unlawful Acts regulation. Said person will be billed (a) a water loss fee of one hundred (~~\$200~~400) dollars, and can be held liable for up to \$2,500 per day for violating Business & Professions Code Section 17200 since verification of water consumption is unobtainable, and (b) any additional fees due to damage caused to the District's property due to the unlawful diversion.

Additionally, any person who, with intent to obtain for himself or herself water without paying the full lawful charge therefore, or with intent to enable another person/business to do so, or with intent to deprive any utility of any part of the full lawful charge for utility services it provides, commits, authorizes, solicits, ~~aids~~aids, or abets any of the following shall be guilty of a crime (misdemeanor):

- (1) Diverts or causes to be diverted water services, by any means.
- (2) Prevents any utility meter, or other device used in determining the charge for services, from accurately performing its measuring function by tampering or any other means.
- (3) Tampers with any property owned by or used by the District to provide water services.

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(4) Makes or causes to be made any connection with or reconnection with property owned or used by the District to provide water without the authorization or consent of the District.

(5) Uses or receives the direct benefit of all or a portion of utility services with knowledge or reason to believe that the diversion, tampering, or

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unauthorized connection existed at the time of that use, or that the use or receipt was otherwise without the authorization or consent of the utility.

(6) Provides access to District water to any unauthorized user by means of water delivery, sharing of access key, or duplication of access key.

All of the above are prosecutable offenses and the District reserves the right to exercise any and every remedy permitted by law in the event of tampering with the District's lines and/or equipment. The District will cause the prosecution of all violations of Sections 498, 624 or 625 of the State of California Penal Code, Section 17200 under Business & Professions Code, and all Ordinances or Regulations which make the interference with the orderly supply of water to the District's users a crime.

The District will not be responsible for any loss or damage caused by any negligence or wrongful act of a customer or his/her authorized/unauthorized tenant in operating or using any or all facilities, appliances or equipment for which water is supplied and is not responsible for water quality once drawn from the fill station.

Domestic Well Assistance Program fill station services will be billed monthly quarterly, in advance, and are subject to the same collection policies and procedures as other water services. Rates and fees for the Domestic Well Assistance Program are included in the General Fee Schedule, attached to, and made a part hereof.

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~~This policy will become effective for all new and pending Domestic Well Assistance Program customers as of its effective date. No retroactive application to finalized Domestic Well Assistance Program accounts will apply.~~

<u>Charge Type</u>	<u>Payment Terms</u>	<u>Fee</u>
<u>Application Fee</u>	<u>Before Access</u>	<u>\$35</u>
<u>Deposit</u>	<u>With Application</u>	<u>\$50</u>
<u>Water Service Rate</u>	<u>Quarterly</u>	<u>\$30</u>
<u>Lost Key Charge</u>	<u>As Required</u>	<u>\$50</u>
<u>Removal Fee</u>	<u>Disconnection of Service</u>	<u>None</u>

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This policy will become effective for all Domestic Well Assistance Program customers as of its effective date.

Amended by Resolution 2021-XX July/August 258, 2021

~~Amended by Resolution 2017-63~~

October 11, 2017

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Calaveras County Water District
General Fee Schedule
October 11, 2017

Domestic Water Assistance Program:

Charge Type	Payment Terms	Fee
Application Fee	Before Access	\$35
Deposit	With Application	\$50
Water Service Rate	Monthly <u>Quarterly</u>	\$10 <u>\$30</u>
Lost Key Charge	As Required	\$50
Removal Fee	Disconnection of Service	None

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Attachment to:
CCWD's Rules and Regulations

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~~Governing the Furnishing of Water and/or Wastewater Services~~
~~Article III, Section 21, Domestic Well Assistance Program~~
~~Adopted by Resolution No. 2017-63~~

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Section 22. Delinquent Water and/or Wastewater Service Bills and Notification of Discontinuation of Water and/or Wastewater Service.

22.00.01 Delinquent Account Definition

A delinquent account is any account that remains unpaid by the close of business 25 calendar days after the date of issuance of the water or wastewater ~~bill,~~ ~~unless~~bill unless the customer has made alternative payment arrangements.

22.00.02 Late Fees

~~Reminder:--The District will make a reasonable effort to notify the customer of an impending late fee 2 days before prior to the due date identified on the bill. The means of notification will be based on the information the District has on file on the customer account (text, phone, email). The District assumes no responsibility for phone or email contact information that has not been kept up to date by the customer.~~

If a bill is not paid by the due date, the District will apply a ~~ten dollar~~ten-dollar (\$10), first late fee to the delinquent account and mail a reminder notice to the customer explaining the delinquent amount and providing a due date that is ten (10) days from the date printed on the notice.

~~If the delinquent account is not paid within the ten (10) calendar day reminder notice period, a second past due penalty of eighteen dollars (\$18) will be applied to the customer's account and a physical tag, providing the date when service will be disconnected if payment has not been received, will be placed in a prominent~~

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Commented [RC5]: @Kelly Soulier-Doyle @Corinne Skrbina because disconnection is dealt with later, and the lockoff fee is already addressed there, this section is being removed, as we can't enforce it due to SB998. it should have been removed in 2019.

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~~location at the property. This tag will include the delinquent amount due, information about payment plan and appeal options and the date the service will be discontinued if payment is not received.~~

~~Any balance of \$20 or less may be carried over, and added to, the next billing period without being assessed a late fee or incurring further collection action.~~

22.00.03 Alternative Payment Plans

Residential customers who are unable to pay for water or wastewater service(s) within the standard payment period may request an alternative payment plan to avoid discontinuation of service(s). CCWD will consider the request and make a determination as to whether the alternative payment plan is warranted. Alternative payment plans will only be granted under the following circumstances:

22.00.03.1 Threat to Health or Safety

An alternative payment plan may be approved if the discontinuation of water or wastewater service will be life threatening or pose a serious threat to the health and safety of any resident. The request for an alternative payment plan must include certification from a primary care provider (per WIC § 14088(b)(1)(A)) that the discontinuation of service will be life-threatening or pose a serious threat to the health and safety of any resident.

22.00.03.2 Financial Inability to Pay

The customer or occupant must demonstrate that they are financially unable to pay for residential service(s) within the normal billing cycle. Acceptable forms of income verification are:

- Documentation from The Resource Connection, showing any member of the customer's household is a current recipient of CalWORKs, CalFresh, general assistance, Medi-Cal, Supplemental Security Income/State Supplementary Payment Program, or California Special Supplemental Nutrition Program for Women, Infants and Children.

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- The customer or occupant declares the household's annual income is less than 200 percent of the federal poverty level.

Payment plans that extend into the next billing period are considered an amortization plan, which must be in writing and signed by the customer. Such a plan will amortize the unpaid balance over a period agreed upon by the District and the customer not to exceed ~~126~~ ~~(twelvesix)~~ months from the date of the ~~account becoming delinquent~~ payment plan agreement. The amortized payments will be combined with and subject to the due date of the customer's regular bills. The customer must comply with the terms of the amortization plan and remain current as charges accrue in each subsequent billing period. The customer may not request further amortization of any subsequent unpaid charges while paying delinquent charges pursuant to an existing amortization plan. Failure to comply with the terms of an amortization ~~plan, or plan or~~ becoming delinquent on the current charges for more than sixty (60) days, will result in the issuance of a written disconnection notice, which will be physically delivered to the premises no fewer than 5 (five) business days in advance of discontinuation of service.

22.00.04 Appeals

A customer may dispute a ~~bill, or bill or~~ request an adjustment of charges through the District's Customer Service Department ~~Manager~~, within 25 days following the billing date. If the ~~Customer Service~~ External Affairs Manager ~~Manager~~ denies the request or fails to respond within fifteen (15) days of the District's receipt of the appeal, the customer may submit a written appeal to the Director of Administrative Services within 30 days of the date the account becomes delinquent, or ten (10) days after the receipt of the denial from the ~~Customer Service~~ External Affairs Manager, whichever is later.

The Director of Administrative Services will issue a written determination within 15 days. If the Director of Administrative Services denies the appeal, the customer may appeal to the General Manager in writing within 15 days of the date the Director of Administrative Service's determination. The General Manager will provide the customer with a final decision on the appeal within 30 days from the date the written request was received. Late appeals will not be considered.

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The District will not discontinue water and/or wastewater service to a customer if there is a pending appeal. If the final appeal is denied by the General Manager, a notice will be issued to the occupant at least five days prior to the discontinuation of service.

22.00.05 **Fee Waivers**

“In good standing” is defined as an account that does not have more than one past-due fee during the period of time being reviewed.

Once every two (2) years, District Customer Service Department staff may waive the reminder notice past-due penalty on customers’ accounts, if the account is in good standing, no previous late fees have been waived within the past two (2) years and the account balance has been brought current.

Once every five (5) years, District Customer Service staff may waive the second past-due penalty on customers’ accounts if the account is in good standing, no previous second past-due fees have been waived within the past five (5) years and the account balance has been brought current.

Additional adjustments that are requested by the customer will fall under Ordinance 2000-03 Credit Adjustment Policy.

22.01 **Service Discontinuation**

22.01.01 **Service Discontinuation Fee**

A customer will be charged a ~~thirty-six~~thirty-dollar (\$~~3650~~) fee for each occasion that an employee of the District is dispatched to disconnect or shut off a service line pursuant to the provisions of Section 22.

22.01.02 **Service Disconnection Notifications**

A. Residential Accounts

The District will not discontinue water service unless payment by the residential customer has been delinquent for at least 60 days. The District will make a reasonable, good faith effort to contact the customer ~~in writing~~by phone or by email at least 10 (ten) days before discontinuation of service(s) for nonpayment and a second late fee will be assessed in the amount of \$20 on the account. If the call or

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~~email is unsuccessful, a~~The written warning of discontinuation of service(s) will be sent to the mailing address designated on the account. If the mailing address and the address of the property to which water service is provided are different, a ~~second notice will be mailed to the service address and addressed to "Occupant"~~ door tag will be placed in a conspicuous area. The written disconnection notice will include:

- Customer's name and address
- Amount of the delinquency
- Date by which payment arrangements are required to avoid discontinuation of service
- Description of the process to apply for payment arrangements
- Description of the process to dispute or appeal a bill
- District contact information
- Tenants right to become customer

B. Non-Residential Accounts

~~The District will not discontinue water service unless payment by the non-residential customer have been delinquent for at least Thirty-five (35) days.~~ The District will make a reasonable, good faith effort to notify the customer 48 hours in advance of disconnection of water service for non-payment. The notification will be based upon the preference (text, phone, or email) selected by the customer. Customers who have not selected a means of notification will be notified by phone. ~~If contact is unsuccessful, a door tag will be placed in a conspicuous area.~~

22.01.03 Notice to Residential Occupants in Individually Metered Residence

~~The District will make a reasonable, good faith effort to inform the occupants, by means of written notice, when the water service account is in arrears and subject to disconnection at least 7 days before water service is shut off. The written notice will advise the A tenant/tenant/occupant that they have/has~~ the right to become customers of the District without being required to pay the amount due on the delinquent account, as long as they are willing to assume financial responsibility for subsequent charges for water service at that address. In order for the amount due on the delinquent account to be waived, the tenant/occupant must provide verification of tenancy in the form of a signed owner authorization form or a rental agreement. The District will not consider requests from occupants/tenants to become customers, unless the account associated with their place of residence is in arrears and subject to water disconnection.

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Occupants who become CCWD customers under the provisions of this policy will be required to pay a new account establishment fee and deposit (per Article III, Section 21 B. of the Rules and Regulations Governing the Furnishing of Water and/or Wastewater Service).

The act of a residential dwelling occupant becoming a CCWD customer, does not alleviate the legal-deeded owner from being ultimately responsible for all fees and charges related to the property. Legal-deeded property owners who enter into landlord-tenant agreements are responsible for all delinquent charges pertaining to the property and will be subject to lien and/or collection through property tax rolls, per California Water Code, Division 12, Part 7, Chapter 2, §31701.5, and California Health and Safety Code, Division 5, Part 3, Chapter 6, §5473.

22.01.04 Notice to Tenants/Occupants in a Multi-Unit Complex Served through a Master Meter

The District will make a reasonable, good faith effort to inform the occupants, by means of written notice hung on the door of each residence, when the water service account is in arrears and subject to disconnection at least 10 (ten) days before water service is shut off. The written notice will advise the tenant/occupant that they have the right to become customers of the District without being required to pay the amount due on the delinquent account, as long as they are willing to assume financial responsibility for subsequent charges for water service at the address(es) served by the master meter. If one or more of the occupants are willing and able to assume responsibility for the subsequent charges for water service to the satisfaction of the District, or if there is a physical means, legally available to the District, of selectively terminating service to those occupants who have not met the requirements for service, the District will make service available to the occupants who have met those requirements and paid associated capacity, ~~reconnection~~connection, and new account establishment fees.

If the written disconnection notice is returned through the mail as undeliverable, the District will make a reasonable, good faith effort to visit the residence and leave a notice of discontinuation of service for non-payment.

22.02 Service Reconnection

A disconnected service line will only be reconnected when payment of all charges and indebtedness for water and/or wastewater service(s) has been made. A ~~thirty-~~

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~~six~~⁵⁰~~fifty~~³⁶-dollar (\$~~50~~³⁶.00) fee will be charged for each such reconnection during normal business hours, ~~not to exceed fifty dollars (\$50.00)~~. A higher fee will be charged if reconnection is requested outside of normal business hours, not to exceed \$150.00 (one hundred and fifty) through 2020. After hours ~~reconnection~~reconnection fees shall be subject to an annual adjustment for changes in the Consumer Price Index beginning ~~January~~July 1, 2021.

22.03 **Returned Payments, Unpaid Credit Card Charges, Unhonored ACH Bank Payments, Stopped Payments, Disputed Payments, Over and Underpayments.**

For each payment of water and/or wastewater service(s) that is returned unpaid to the District by its financial institution for any reason including customer error, a twenty-five-dollar ~~(\$25)~~ charge will be added to that account:

Once a payment has been returned by a financial institution, the District will require payment by certified funds (no checks accepted) or credit card for that account for the following 12-month period. If payment is denied twice within a 12-month period, regardless of payment method, the District will require payment by certified funds or credit card for the following 24 months.

Payments made to on account in excess of one year of billed charges will be refunded to the customer.

22.04 **Annual Review of Charges.**

All fees and charges outlined in this section may be reviewed annually for possible adjustments relative to actual costs involved with each notification or action.

22.05 **Responsibilities and Authorities.**

The customer bears full responsibility for contacting the District regarding the status of any account for water and/or wastewater services immediately upon the receipt of any statement, bill, ~~reminder~~reminder, or any other notice from the District.

22.06 **Tampering**

Any person who, with intent to obtain water without paying the full lawful charge, or with intent to enable another person/business to do so, or with intent to deprive

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the Calaveras County Water District of any part of the full lawful charge for utility services it provides, commits, authorizes, solicits, ~~aids~~aids, or abets any of the following will be guilty of a misdemeanor crime. All of the actions below are prosecutable offenses, and the District reserves the right to exercise any and every remedy permitted by law in the event of tampering with the District's lines, meters and/or equipment.

- (1) Diverts or causes to be diverted water services, by any means.
- (2) Prevents any utility meter, or other device used in determining the charge for services, from accurately performing its measuring function by tampering or any other means.
- (3) Tampers with any property owned by or used by the District to provide water services.
- (4) Makes or causes to be made any connection with or reconnection with property owned or used by the District to provide water without the authorization or consent of the District.
- (5) Uses or receives the direct benefit of all or a portion of utility services with knowledge or reason to believe that the diversion, tampering, or unauthorized connection existed at the time of that use, or that the use or receipt was otherwise without the authorization or consent of the utility.
- (6) Provides access to District water to any unauthorized user.

The District will cause the prosecution of all violations of Sections 498, 624 or 625 of the State of California Penal Code, Section 17200 under Business & Professions Code, and all Ordinances or Regulations which make the interference with the orderly supply of water to the District's users a crime.

The District will not be responsible for any loss or damage caused by any negligence or wrongful act of a customer or his/her authorized/unauthorized tenant in operating or using any or all facilities, appliances or equipment for which water is supplied.

Amended by Resolution 2021-xx July/August 258, 2021
Revised by Resolution 2017-14, March 22, 2017
Revised by Resolution 2019-82, December 11, 2019
Revised by Resolution 2020-12, February 12, 2020
Revised by Resolution 2019-82, December 11, 2019
Revised by Resolution 2017-14, March 22, 2017

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Section 23. Responsibility of Service Account Transfers.

No sale or lease of the premises shall be construed as relieving any applicant for service from the payment of such charges until said payment has been made and the account transferred by application duly made as hereafter provided upon the books of the District to the name of the new owner.

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Combined in Resolution 2021-xx August 25, 2021

Resolution 84-5, January 12, 1984

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Section 24. Service Billing Procedure.

Bills for water and/or sewer service will be rendered bi-monthly or as otherwise provided in Section 25A or 25B of Article III of these Rules and Regulations.

Resolution 1460, September 20, 1972

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Section 25.

A. Meter Reading Procedure for Billings. Where service is metered, the meters will be read at specified intervals for the preparation of regular bills as required for the preparation of opening bills, closing bills and special bills.

Combination of Meters: Each meter on a customer's premises will be considered separately and the readings of two or more meters will not be combined except where combination of meter readings is specifically provided for in the rate schedule, or where the District's operating convenience or necessity may require the use of more than one meter, or a battery of meters. In this case, the monthly minimum charge will be computed upon the resultant diameter of the total combined discharge areas of such meters, unless otherwise provided in the rate schedules.

B. Meter Reading Schedule. It may not always be possible to read meters on the same day of each month, so a variance of about three (3) days will be allowed from one month to another.

Variance in Meter Reading Schedule Due to Unusual Circumstances: If, because of adverse weather conditions or any condition beyond the control of the District, a meter cannot be read on a bi-monthly schedule, the customer shall be billed for ~~the minimum charge every other month~~the average use of the prior 3 billing periods. When conditions again allow the reading of the meter, the amount of average water allowable under the minimum rate~~charged~~ for each month ~~required~~ shall be subtracted from the total amount of water used. All water used in excess of that ~~allowable under the minimum~~average water use charge will be billed in accordance with applicable schedules.

Section 26.

A. Special Billing Computation. Opening and closing bills rendered for a period of less than a full month will be computed in accordance with the applicable schedule prorated on the basis of the ratio of the number of days in the period to the average

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billing period of 60 days, or on the amount of water and/or sewer service used, whichever is greater. No proration or refund of service charges will be made.

B. Prorating for Special Billings. Should the total period of service be less than one month, the bill shall be computed in accordance with the applicable schedule prorated on the basis of the ratio of the number of days in the period to the average billing period of 60 days, or on the amount of water and/or sewer service used, whichever is greater. No proration or refund of service charges will be made.

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Section 27. Meter Testing.

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Upon making written application and paying the sum of ~~\$8545~~, any customer may have the accuracy tested of the meter through which water is being furnished to his/her premises by the District. If the meter is found to register more than 2% in excess of the actual quantity of water passing through, correction shall be made, and the sum of ~~\$8545~~ refunded to the customer.

Amended Resolution 2021-XX August 25, 2021

Resolution 1867

June 18, 1975

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~~APPLICATION FOR SERVICE RATES AND BILLING~~

Section 28. Account Establishment Fee Applicability.

An Account Establishment Fee will be applicable to the following service conditions:

1. Establishment of a new account for water only, sewer only, or an account for both water and sewer service.
2. Transference of an existing account to new ownership.
3. Re-establishment (turn-on) of an existing water service account which was suspended due to customer request. This does not apply to accounts that are re-established after being turned off for non-payment.

Resolution 93-07
February 11, 1993

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Section 29. Sewer Service Charge Rebate Policy.

Rebates will be granted to new sewer customers for the monthly sewer charges billed during periods of non-use of the sewer system while constructing a new dwelling/structure. The rebate shall not exceed the equivalent of six months' sewer charges and is contingent upon customer meeting eligibility requirements listed below.

Conditions of Eligibility:

1. All capacity and connection fees for the new service must be paid after the effective date of this resolution.
2. New connections must be for new dwelling/structure where there is no use of the sewer system during the construction period.
3. Customer must notify Customer service at the time of physical connection to the sewer system so that the District may perform an inspection and approve the connection.
4. Customers desiring rebate must present a copy of the final Certificate of Occupancy issued by the Calaveras County Building Department within 180 days of issuance of the Certificate of Occupancy with an application for the rebate.
5. Customer account must not be in delinquent status.

Rebates will be prorated based on the date indicated on the Certificate of Occupancy and applied as credits to the customer's account subject to approval by the Customer Service Manager or a designated account representative.

The General Manager or designated representative can provide written authorizations for exceptions to this policy. All provisions of prior ordinances and

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resolutions of CCWD not inconsistent with this resolution shall remain in force and effect.

Resolution 2002-63, July 31, 2002

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Section 30.

1. Application for service, Fee Quotes

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Requests for general information on fee schedules within an area serviced by a District facility are free of charge. Quotes for new service capacity and connection fees will be given to all interested parties requesting them for specific properties wishing to connect to the established facilities. The applicant shall fill out an application that will establish the type of residence/commercial business that is to use the new service(s) prior to a quote being provided.

Additionally, a \$15.00 (fifteen dollar) and a \$45.00 (forty-five dollar) application fee is required to be paid for residential and commercial quotes, respectively, prior to the issuance of a quote for capacity charges and connection fees for new services.

Application fee will be refunded to original applicants who pay all connection charges and capacity fees and submit a County building permit within 90 days of the new service quote.

Material differences between the information on an application and the subsequent actual use of the CCWD services may render the quote invalid, as determined by the General Manager or any of his authorized designees.

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2. Rates, Tolls, Fares and Charges

The establishment, modification, structuring, restructuring, or approval of rates, tolls, fares, and other changes by this Ordinance are for the purposes of meeting operating expenses, including, without limitation, employee wage rates and fringe benefits, purchasing or leasing supplies, equipment, or materials, meeting financial reserve requirements, or obtaining funds for capital projects necessary to maintain or expand service to District customers.

Replaced by Ordinance 2003-01
Rescinded Resolution No. 2002-80, December 10, 2002
Incorporating Ordinance No. 2002-01, November 13, 2002

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Section 21 Distribution of Service Revenues. The District will from time to time establish, impose upon and collect from an Applicant for water and/or sewer service such charges as will provide and pay the operating expenses of the water and/or sewer system serving the Improvement District, provide for its repair and replacement and so far as possible pay the interest on the bonded indebtedness incurred for it, provide a sinking fund for the payment of the principal of said bonded indebtedness as it may become due.

Resolution 1883, July 30, 1975

A1. Application for the Responsibility for Payment of Service. Water and/or sewer service shall be furnished only upon written application therefore signed by the owner of the property, along with a copy of an approved building permit, and full payment of all required fees, for new connections. The application for water and/or sewer service shall show the date of application, location of service, name, address, date service is to start, payment of any required deposit (refer to Deposit Fee Schedule), new connection fee, and such other information as may be requested in the application. The bill for such water and/or sewer service shall be sent to the owner of the property at the address designated by the owner on the application. If approved by the legal deeded owner, a secondary party can receive the bill instead of the owner. Should the owner want the secondary party to receive the regular bills, the District will provide this service. The owner will still receive delinquent bills and the owner will still be the one responsible for all charges and fees owed to the District. The owner shall be responsible for any delinquent and unpaid charges and related costs pursuant to Water Code Section 31701.5. The applicant for service used herein shall mean the owner, as holder to title to the property (land) to which service is requested.

In order for a customer to be able to obtain service on a new parcel or open any account, the Customer must be current on all amounts owed to CCWD, including any assessments or outstanding amounts owed for service on any parcel or account with CCWD, even if the past account has been closed. All past due amounts must be brought current before additional accounts can be opened or additional services provided by CCWD.

Amended by Resolution 2021-XX, August 25, 2021
Resolution 2014-58, Sept. 17, 2014
Resolution 92-57, May 14, 1992
Resolution 84-5, January 12, 1984

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A2. Temporary Water Service.

General Provisions: This temporary service provision is intended to allow the sale of water, not sewer services, to unimproved properties (i.e., properties for which a Certificate of Occupancy on a valid building permit has not been issued). Owners/contractors may apply for these services to provide construction, agricultural or irrigation water.

In the event that restrictions are placed on water usage, priority for service will be given to those who have permanent service connections. Permanent service must be obtained prior to the issuance of a Certificate of Occupancy or valid building permit, depending on service below and payment of all applicable connection and equivalent assessment fees due within the service area.

use of a temporary water service to establish a sewer service connection is strictly prohibited. Violations will result in the owner being charged the following:

- Incremental water connection fees and equivalent assessment fees between the date the temporary water service was established and the date the District provided the owner with notification of the violation.

Sewer connection fees and equivalent assessment fees as of the date the District provided the owner with notification of the violation.

- Monthly sewer service and consumption charges from the date the temporary water service was established.

The General Manager or designated representative can provide written authorization for exceptions to this policy.

Agricultural/Irrigation Service: Temporary water service will be allowed for agricultural or irrigation purposes on property that does not already have a permanent service if a valid building permit does not exist. All fees applicable in the service area are required to be paid prior to installation, including connection fees, equivalent assessment fees, line extension charges, account establishment fees, meter fees and costs associated with the extension of and connection to District water lines. Any such service will not be allowed a suspension of service and will be required to pay all monthly base and consumption charges from inception of water service.

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Connections shall be charged a connection fee for one 5/8" meter. Where applicable, a two-year review of consumption will occur. Services that exceed one Single Family Equivalent Units (SFEU), the District will make a determination of appropriate meter size, and additional fees will be charged.

In the event that a valid building permit is subsequently issued for property serviced by a temporary agricultural/irrigation meter, the owner must contact the District and apply for permanent service. Absence of notification by the owner in these events will result in the immediate disconnection of the temporary service.

At the time a permanent service application is received by the District, the District will recalculate any connection and equivalent assessment fees as of the date of the new application; and the owner will be charged any incremental portion over similar fees previously paid. Additional charges may also be charged to the owner, including those related to additional construction costs, change of meter size, or change in ownership (i.e., account establishment fee) pursuant to other District provisions. All fees and charges will be due and payable to the District subject to the standard billing policies. Non-payment of these fees and charges by the owner may result in disconnection of the service and other collection/delinquency procedures established by the District.

Temporary Construction Water Service: Temporary construction water services will be allowed for owners and/or contractors who have a one-time short-term need for construction-related water on unimproved lots. The period of the temporary service under this provision shall run until a Certificate of Occupancy on a building permit is subsequently issued for a property serviced by a temporary agricultural/irrigation meter, and a not to exceed ninety (90) days.

Owners or contractors must submit a signed application at least forty-eight (48) hours prior to the requested service installation date. The District will charge the owner or contractor a \$50 installation fee. Additionally, if the service is to be in the contractor's name, the contractor must remit a deposit for three (3) times the base monthly charge in the service area prior to the service being installed. The owner or contractor must remit all fees and deposits to the District prior to installation of the service.

The owner or contractor must notify the District at least forty-eight (48) hours (excluding weekends and Holidays) in advance for a request for termination of service. The owner or contractor is responsible for all charges related to the service through the date of termination in addition to a \$50 removal fee. Deposit monies will be applied to the final balance, if applicable, and a refund of deposit

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monies due or a request for additional payment will be made to the responsible party.

If the owner or contractor fails to pay District charges in accordance with District policy, the temporary meter will be removed, if applicable. No further services will be granted to an owner or contractor until payment is received by the District for all past due amounts, including applicable penalties.

Amended by Resolution 2021-XX, August 25, 2021
Resolution 99-55, October 13, 1999

Hydrant Meter Service: The fill station and hydrant meters are available only to provide temporary construction water for construction use, for a period not to exceed 90 days, unless an approved extension is approved by the General Manager. The customer is required to fill out and sign an application for service which includes a description of intended water use, location of where the construction is to occur, and an estimate of anticipated usage. The application includes a service agreement establishing liability for any accrued costs for water consumption/base daily charges, District staff and administration, damage to District infrastructure, and unscheduled maintenance to the District water system, including flushing, due to improper use of hydrant meter equipment/facilities. Use of this water for irrigation, landscaping, or resale is strictly prohibited. Only District provided hydrant meters are permitted and all water pulled from a hydrant can only be used on the location specified on the application.

The applicant, or their contractor, must be able to show proof of an approved hydrant meter service to draw water from a hydrant.

If at any time the District declares mandatory conservation measures are in effect, the District may limit the use by which hydrant meter pulls may be used for.

Installation fees and deposits are required in accordance with the Hydrant Meter/Fill Station Service Fees chart below. Once an application has been authorized by the District, service will be provided, subject to availability of staff, equipment, and facilities. Any unauthorized use of the water or District equipment will be subject to immediate termination of the service and could face being billed a water loss fee of two hundred (\$200) dollars and can be held liable for up to \$2,500 per day for violating the Business & Professional Code Section 17200, in addition to any additional fees due to damage caused to the District's property due to unlawful diversion.

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Hydrant meter or fill station services will be billed monthly at the irrigations/Landscape/Other consumptive rate and are subject to the same collection policies and procedures as other water and sewer services in their applicable service areas. Rates established for their usage are included in the Hydrant/Fill Station Service Fees chart below.

The customer will also be charged for any other costs as defined in the service agreement above. After payment is received in full for all charges related to this service, the unused portion of the security deposit will be returned to the customer. The General Manager or his designated representatives can provide written authorization for exceptions to this policy not to exceed \$1,000.

Charge Type	Payment Terms	Fill Station	Hydrant Meter
Security Deposit	Before Installation	None	\$500
Installation Charge	Before Installation	\$30	\$50
Consumptive Rates	Monthly and/or Disconnection of Service	Irrigation/Landscape/ Other	Irrigation/ Landscape/ Other
Daily Base Charge	Monthly and/or Disconnection of Service	\$7	\$7
Removal Fee	Disconnection of Service	\$30	\$50

This policy will become effective for all hydrant meters as of its effective date.

Amended by Resolution 2021-XX, August 25, 2021
 Resolution 98-73 December 23, 1998

B. Deposits. This District, in connection with deposits, as a condition for water and/or sewer service, makes a distinction between the direct billing of the owner of real property within the District as the service address and the bill of the non-owner. Deposits are originally required only when the direct billing is to the non-owner. Deposits are required of all applicants whose service has been disconnected for non-payment of charges.

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Each non-owner customer receiving service who is to be billed directly will be required to pay an account establishment fee and a deposit equal to the current bimonthly base rate for service(s) provided to the parcel.

Accounts that have been disconnected will be required to submit a deposit equal to the current bimonthly base rate for service(s) provided to the parcel.

Upon establishment of one year's credit during which a customer has paid all bills promptly without disconnection for nonpayment, the deposit will be applied to the customer's account or refunded upon final notice of discontinuation of service by the customer.

Amended by Resolution 2021-XX on August 25, 2021
Resolution 2019-81
Dec 11, 2019

C. Notice to Owner of Delinquent and Unpaid Charges re Lien on Property.
The District will notify the holder of title to land whenever delinquent and unpaid charges for water and/or sewer service, which could become a lien on such property pursuant to Section 31701.6 of the Water Code, remain delinquent and unpaid for 60 days.

Resolution 2492, January 25, 1970
Amended by Resolution 1883, July 30, 1975
Amended by Resolution 98-38, June 10, 1998

D. Suspension of Services. The District will not allow suspension of monthly water and/or wastewater charges under normal circumstances unless one of the following has occurred to a residential property owner:

- Damage to 75% or more of the structure that renders the structure uninhabitable.
- Issuance by a government agency of a "non-occupancy" order for a structure.
- Other circumstances beyond personal control of an owner that prevents habitation of a structure or use of the District water and/or wastewater systems for at least six (6) months.

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Disconnection of water and wastewater services as a result of non-payment of fees by owner does not cause suspension of monthly service fees covered by this policy. Suspension of services requires disconnection of water on the impacted property and all outstanding fees paid, including a disconnection fee. . The suspension period shall be a minimum of six (6) months but may not exceed two (2) years. Such suspension shall require the approval of the District's General Manager. The Suspension shall cover all services provided by the District, both water and wastewater, for the same duration.

The owner must notify the District at least forty-eight (48) hours (excluding weekends and Holidays) and pay the current restoration fee prior to District staff restoring services. If an owner does not restore services within two (2) years, automatic termination of the suspension will occur, and the restoration fee will be added to the account and monthly service and consumption charges will be reinstated.

If any District facilities are found to be in use during such time as service has been suspended, owner will immediately become liable for the monthly water and wastewater service and consumption charges that would have been billed during the suspension period.

E. Termination of Services

Summary:

This District policy allows a residential or commercial customer to permanently terminate water and/or wastewater service(s), limited to only certain specific circumstances contained herein, severing the District's obligation to provide service(s) to the parcel. Once a termination occurs, a reinstatement of service(s) depends on the availability of capacity and requires payment of prevailing capacity fee(s).

Termination:

The legal-deeded owner of a vacant residential or commercial parcel may apply to terminate their water and/or wastewater service(s) by filing a Termination of Service(s) Request form with the District. This form includes acknowledgment by the customer that after termination, the District is no longer obligated to provide any water and/or wastewater service(s) to the customer's property. Termination of water service is conditioned on the parcel being vacant without any habitable

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structures, and no recorded use of water for the previous 2 (two) years. If the property has water and wastewater service, both must be terminated concurrently.

Legal-deeded property owners are permitted to apply to terminate irrigation/landscape meters that have not been used for the previous 2 (two) years. Owners of commercial properties must acknowledge that terminating an irrigation meter could lead to an increase in wastewater fees.

Upon receipt of the Termination of Service Request form, the District General Manager will determine if the parcel qualifies for termination under this Policy within 60 days. Within the first 6 (six) months of this policy's adoption, the General Manager has the discretion to allow a customer to terminate service if the customer provides a reasonable explanation for water usage on the account within the previous 2 (two) years.

In order for the termination of service(s) to be approved, the customer must pay a \$300 administrative fee and an Operations fee (this fee varies by connection) to have the water meter removed and/or the wastewater connection capped. Upon termination of service(s), the District will not refund any capacity fee(s), as they are attached to the property previously served. However, a credit for the original capacity fee(s) paid when the property first connected to CCWD's water and/or wastewater system will remain attached to the property and will be credited toward full capacity fee(s) owed at the time the property owner decides to apply to reinstate service. Transfer of capacity fees per Article III, Section 21E.1 of CCWD's Rules and Regulations Governing the Furnishing of Water and/or Wastewater Service is not allowed once service has been terminated.

If the termination of service is approved by CCWD, the applicant is responsible for fees associated with the District recording a Notice of Termination of Water and/or Wastewater Services with the County Clerk Recorder's Office stating the water and/or wastewater service(s) have been terminated to this property.

Termination of service(s) will only occur once the applicant has paid the District all required fees. Once the termination of service work is performed by District staff a final billing for service through the physical termination date will be sent out to the legal deeded owner and all District billing and collection policies will be applied.

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Reinstatement:

Once a parcel's residential or commercial water and/or wastewater service has been terminated, the parcel is eligible to be reconnected to the District's water and/or wastewater service no sooner than a period of three (3) years after termination, unless the property is sold, in which case the new legal-deeded property owner can apply for service reinstatement once they meet the District's requirements for a new water and/or wastewater connection. Service reinstatement is not guaranteed and depends on the availability of capacity within the water and/or wastewater system(s). To request reinstatement of water and/or wastewater service(s) for property that previously received treated water or wastewater from the District, the legal-deeded property owner must file a Reinstatement of Service(s) Request form, and this request will be approved or denied by CCWD's General Manager within 60 days of receipt. The applicant must pay a \$300 administrative fee, an Operations fee to reinstate service (this varies by connection) and capacity fee(s). The capacity fee(s) owed will be the amount that would be required for new service(s) to the applicant's property on the date of reinstatement, less any previously paid capacity fee(s) attached to the property.

If the service reinstatement is approved by CCWD, the applicant is responsible for fees associated with the District recording a Notice of Reinstatement of Water and or Wastewater Services with the County Clerk Recorder's Office stating the water and/or wastewater service(s) is being reinstated. Reinstatement of service(s) will only occur once the applicant has paid the District all required fees.

Appeals:

The General Manager's determination on termination and reinstatement requests is final unless a customer appeals the determination to the Board of Directors within 30 days of the District's written denial.

Amended by Resolution 2021-xx August 25, 2021
Resolution 2019-61
August 14, 2019

E.1 Granting and Accepting Capacity Transfers.

Owners of two parcels within the same CCWD service area as defined below may request the ability to transfer capacity from one lot to another provided:

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- a. Both lots involved must be:
 - i. Owned in fee title per County of Calaveras Recorder's Office by the same owner at the time capacity transference.
 - ii. Located in the same CCWD service area hereby defined as an area served by the same CCWD distribution and/or collection plants.
 - iii. Designated for single family residential construction only. Capacity transfer is not available to multi-unit or commercial properties.
 - iv. Adjacent to existing distribution and/or collection system infrastructure. Capacity transfer is not available where distribution or collection system extensions are required.
 - v. Current on all fees or assessments owed to any other jurisdiction, association or individual, including CCWD.
 - vi. Without recorded water usage.
- b. Lot transferring capacity:
 - i. All original fees are documented as paid.
 - ii. Current CCWD account in good standing.
 - iii. No structures on the property.
 - iv. With transfer forfeits all rights to water and/or sewer capacity to receiving lot.
 - v. May not subsequently receive capacity via this process.
- c. Lot receiving capacity:
 - i. No account established with CCWD.

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- ii. No structures on the property.
- iii. With transfer receives all rights to water and sewer capacity from transferring lot.
- iv. May not subsequently transfer capacity via this process.

E.2 A Capacity Transfer Agreement (**Agreement**) shall be executed by a qualifying Owner and the CCWD General Manager.

a. All costs associated with the **Agreement** including but not limited to recordation of transfer against both lots, meter relocation/connection and administrative fees shall be the complete responsibility of the requesting property owner and paid prior to execution of the Agreement.

b. The **Agreement** shall be recorded at the Calaveras County Recorder Office against both lots involved after execution.

c. The transfer will go into effect after said recordation.

E.3 Implementation of this policy shall be subject to the discretion of the General Manager.

Resolution 2014-17, March 12, 2014

F. Foreclosure Abatement. The District will allow a legally deeded residential property owner, as evidenced through the Calaveras County Recorder's Office, to have their meter locked off at customer request as a result of pending foreclosure. This request must be submitted in writing to the District and would be a one-time courtesy per legally deeded residential property owner. The owner would be required to bring the account current and pay the current lock off fee. Owner will also be responsible for signing a District agreement that would detail the parameters of the Foreclosure Abatement process and consequences of breaching said agreement. The District will require documentation from the owner's lending institution of a default notice or legal notice of foreclosure on customer's property. After the above criteria have been met, all charges (including base rate, fees, and all penalties) would immediately stop as of the date the water service is locked off.

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The meter will be locked off for a minimum of two (2) months and a maximum of six (6) months. If, during that period, the property is transferred to a new legally deeded owner that is recorded through the County Recorder's Office, automatic termination of the Foreclosure Abatement agreement will occur and monthly service and consumption charges will be reinstated, making the legally deeded

owner immediately responsible for all normal fees and charges associated with District service, except for those past fees and charges waived by virtue of the Abatement Program. If an owner participates in the Foreclosure Abatement program and still owns the property after six (6) months, service and consumption charges will be reinstated, making the legally deeded owner immediately responsible for all current fees associated with receipt of service from the District, including but not limited to a restoration fee.

If any District facilities are found to be in use by any means (including a cut lock) during such time as service has been in Foreclosure Abatement, owner will immediately become liable for the monthly water and wastewater services and consumption charges that would have been billed during the Foreclosure Abatement agreement period and the agreement with the District for Foreclosure Abatement will be null and void.

If an owner wishes to opt out of the Foreclosure Abatement agreement before the two (2) month minimum period, the owner will immediately become liable for the monthly water and wastewater services and consumption charges that would have been billed during the Foreclosure Abatement period and the agreement with the District for Foreclosure Abatement will be null and void.

The General Manager may provide written authorization for exceptions to this policy where equitable under all of the circumstances, provided that any foregone revenue to the District is at or below \$300.00

Adopted May 21, 2008, Resolution No. 2008-36

G. Domestic Well Assistance Program: On a limited basis, potable water fill stations will be made available for eligible Calaveras County homeowners who do not have access to public water and are experiencing water quality and/or failing well issues. The water at the District fill stations is potable; however, the District is not responsible or liable in any way for the quality of the water or its use once it is taken from the fill station. The Domestic Well Assistance Program is only available

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to owners of property located in Calaveras County and has a residence or structural improvement on the parcel. Should a recipient require the services of a Third-Party Water Hauler, the Third Party Water Hauler must complete a Chain of Custody form each time water is pulled from a fill station verifying that the approved DWAP recipient received the water, and the form must be returned to the District within 48 hours from pulling water. Failure to return the form with the recipient's signature will result in disqualification of the water hauler from pulling any additional water from the station and may result in fines.

The customer, or their Third-Party Water Hauler, must be able to show proof of an approved Domestic Well Assistance Program service to draw water from a fill station.

Should service become available to the served address, Section A1 will go into effect requiring connection to the applicable water and/or wastewater system. Should the access, water quality, or failing well issues resolve, access to the program will be terminated.

Water supplied by the Domestic Well Assistance fill stations is for "personal use" only. Use of this water for irrigation, landscaping or resale is strictly prohibited, and may only be used to supply water on the parcel included on the application for service. Unauthorized use of Domestic Well Assistance water can result in termination of the customer's access to the program. Additionally, any entity or person connecting to or obtaining water from a fill station without authorization falls under the Tampering and Unlawful Acts regulation. Said person will be billed (a) a water loss fee of one hundred (\$200) dollars, and can be held liable for up to \$2,500 per day for violating Business & Professions Code Section 17200, and (b) any additional fees due to damage caused to the District's property due to the unlawful diversion.

Additionally, any person who, with intent to obtain for himself or herself water without paying the full lawful charge therefore, or with intent to enable another person/business to do so, or with intent to deprive any utility of any part of the full lawful charge for utility services it provides, commits, authorizes, solicits, aids, or abets any of the following shall be guilty of a crime (misdemeanor).

- (1) Diverts or causes to be diverted water services, by any means.
- (2) Prevents any utility meter, or other device used in determining the charge for services, from accurately performing its measuring function by tampering or any other means.

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(3) Tamper with any property owned by or used by the District to provide water services.

(4) Makes or causes to be made any connection with or reconnection with property owned or used by the District to provide water without the authorization or consent of the District.

(5) Uses or receives the direct benefit of all or a portion of utility services with knowledge or reason to believe that the diversion, tampering, or unauthorized connection existed at the time of that use, or that the use or receipt was otherwise without the authorization or consent of the utility.

(6) Provides access to District water to any unauthorized user by means of water delivery, sharing of access key, or duplication of access key.

All of the above are prosecutable offenses and the District reserves the right to exercise any and every remedy permitted by law in the event of tampering with the District's lines and/or equipment. The District will cause the prosecution of all violations of Sections 498, 624 or 625 of the State of California Penal Code, Section 17200 under Business & Professions Code, and all Ordinances or Regulations which make the interference with the orderly supply of water to the District's users a crime.

The District will not be responsible for any loss or damage caused by any negligence or wrongful act of a customer or his/her authorized/unauthorized tenant in operating or using any or all facilities, appliances or equipment for which water is supplied and is not responsible for water quality once drawn from the fill station.

Domestic Well Assistance Program fill station services will be billed quarterly, in advance, and are subject to the same collection policies and procedures as other water services. Rates and fees for the Domestic Well Assistance Program are included in the General Fee Schedule, attached to, and made a part hereof.

Charge Type	Payment Terms	Fee
Application Fee	Before Access	\$35
Deposit	With Application	\$50
Water Service Rate	Quarterly	\$30
Lost Key Charge	As Required	\$50

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Removal Fee	Disconnection of Service	None
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This policy will become effective for all Domestic Well Assistance Program customers as of its effective date.

Amended by Resolution 2021-XX August 25, 2021
Resolution 2017-63
October 11, 2017

Proposed

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Section 22. Delinquent Water and/or Wastewater Service Bills and Notification of Discontinuation of Water and/or Wastewater Service.

22.00.01 Delinquent Account Definition

A delinquent account is any account that remains unpaid by the close of business 25 calendar days after the date of issuance of the water or wastewater bill unless the customer has made alternative payment arrangements.

22.00.02 Late Fees

The District will make a reasonable effort to notify the customer of an impending late fee prior to the due date identified on the bill. The means of notification will be based on the information the District has on file on the customer account (text, phone, email). The District assumes no responsibility for phone or email contact information that has not been kept up to date by the customer.

If a bill is not paid by the due date, the District will apply a ten-dollar (\$10), first late fee to the delinquent account and mail a reminder notice to the customer explaining the delinquent amount and providing a due date that is ten (10) days from the date printed on the notice.

Any balance of \$20 or less may be carried over, and added to, the next billing period without being assessed a late fee or incurring further collection action.

22.00.03 Alternative Payment Plans

Residential customers who are unable to pay for water or wastewater service(s) within the standard payment period may request an alternative payment plan to avoid discontinuation of service(s). CCWD will consider the request and make a determination as to whether the alternative payment plan is warranted. Alternative payment plans will only be granted under the following circumstances:

22.00.03.1 Threat to Health or Safety

An alternative payment plan may be approved if the discontinuation of water or wastewater service will be life threatening or pose a serious threat to the health and safety of any resident. The request for an alternative payment plan must include certification from a

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primary care provider (per WIC § 14088(b)(1)(A)) that the discontinuation of service will be life-threatening or pose a serious threat to the health and safety of any resident.

22.00.03.2 Financial Inability to Pay

The customer or occupant must demonstrate that they are financially unable to pay for residential service(s) within the normal billing cycle. Acceptable forms of income verification are:

- Documentation from The Resource Connection, showing any member of the customer's household is a current recipient of CalWORKs, CalFresh, general assistance, Medi-Cal, Supplemental Security Income/State Supplementary Payment Program, or California Special Supplemental Nutrition Program for Women, Infants and Children.
- The customer or occupant declares the household's annual income is less than 200 percent of the federal poverty level.

Payment plans that extend into the next billing period are considered an amortization plan, which must be in writing and signed by the customer. Such a plan will amortize the unpaid balance over a period agreed upon by the District and the customer not to exceed 12 (twelve) months from the date of the payment plan agreement. The amortized payments will be combined with and subject to the due date of the customer's regular bills. The customer must comply with the terms of the amortization plan and remain current as charges accrue in each subsequent billing period. The customer may not request further amortization of any subsequent unpaid charges while paying delinquent charges pursuant to an existing amortization plan. Failure to comply with the terms of an amortization plan or becoming delinquent on the current charges for more than sixty (60) days, will result in the issuance of a written disconnection notice, which will be physically delivered to the premises no fewer than 5 (five) business days in advance of discontinuation of service.

22.00.04 Appeals

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A customer may dispute a bill or request an adjustment of charges through the District's Customer Service Department, within 25 days following the billing date. If the External Affairs Manager denies the request or fails to respond within fifteen (15) days of the District's receipt of the appeal, the customer may submit a written appeal to the Director of Administrative Services within 30 days of the date the account becomes delinquent, or ten (10) days after the receipt of the denial from the External Affairs Manager, whichever is later.

The Director of Administrative Services will issue a written determination within 15 days. If the Director of Administrative Services denies the appeal, the customer may appeal to the General Manager in writing within 15 days of the date the Director of Administrative Service's determination. The General Manager will provide the customer with a final decision on the appeal within 30 days from the date the written request was received. Late appeals will not be considered.

The District will not discontinue water and/or wastewater service to a customer if there is a pending appeal. If the final appeal is denied by the General Manager, a notice will be issued to the occupant at least five days prior to the discontinuation of service.

22.00.05 Fee Waivers

"In good standing" is defined as an account that does not have more than one past-due fee during the period of time being reviewed.

Once every two (2) years, District Customer Service Department staff may waive the reminder notice past-due penalty on customers' accounts, if the account is in good standing, no previous late fees have been waived within the past two (2) years and the account balance has been brought current.

Once every five (5) years, District Customer Service staff may waive the second past-due penalty on customers' accounts if the account is in good standing, no previous second past-due fees have been waived within the past five (5) years and the account balance has been brought current.

Additional adjustments that are requested by the customer will fall under Ordinance 2000-03 Credit Adjustment Policy.

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22.01 Service Discontinuation

22.01.01 Service Discontinuation Fee

A customer will be charged a fifty-dollar (\$50) fee for each occasion that an employee of the District is dispatched to disconnect or shut off a service line pursuant to the provisions of Section 22.

22.01.02 Service Disconnection Notifications

A. Residential Accounts

The District will not discontinue water service unless payment by the residential customer has been delinquent for at least 60 days. The District will make a reasonable, good faith effort to contact the customer by phone or by email at least 10 (ten) days before discontinuation of service(s) for nonpayment and a second late fee will be assessed in the amount of \$20 on the account. If the call or email is unsuccessful, a written warning of discontinuation of service(s) will be sent to the mailing address designated on the account. If the mailing address and the address of the property to which water service is provided are different, a door tag will be placed in a conspicuous area. The written disconnection notice will include:

- Customer's name and address
- Amount of the delinquency
- Date by which payment arrangements are required to avoid discontinuation of service
- Description of the process to apply for payment arrangements
- Description of the process to dispute or appeal a bill
- District contact information
- Tenants right to become customer

B. Non-Residential Accounts

The District will not discontinue water service unless payment by the non-residential customer have been delinquent for at least Thirty-five (35) days. The District will make a reasonable, good faith effort to notify the customer 48 hours in advance of disconnection of water service for non-payment. The notification will be based upon the preference (text, phone, or email) selected by the customer. Customers who have not selected a means of notification will be notified by phone. If contact is unsuccessful, a door tag will be placed in a conspicuous area.

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22.01.03 Notice to Residential Occupants in Individually Metered Residence

A tenant/occupant has the right to become customers of the District without being required to pay the amount due on the delinquent account, as long as they are willing to assume financial responsibility for subsequent charges for water service at that address. In order for the amount due on the delinquent account to be waived, the tenant/occupant must provide verification of tenancy in the form of a signed owner authorization form or a rental agreement. The District will not consider requests from occupants/tenants to become customers, unless the account associated with their place of residence is in arrears and subject to water disconnection.

Occupants who become CCWD customers under the provisions of this policy will be required to pay a new account establishment fee and deposit per Article III, Section 21 B. of the Rules and Regulations Governing the Furnishing of Water and/or Wastewater Service.

The act of a residential dwelling occupant becoming a CCWD customer, does not alleviate the legal-deeded owner from being ultimately responsible for all fees and charges related to the property. Legal-deeded property owners who enter into landlord-tenant agreements are responsible for all delinquent charges pertaining to the property and will be subject to lien and/or collection through property tax rolls, per California Water Code, Division 12, Part 7, Chapter 2, §31701.5, and California Health and Safety Code, Division 5, Part 3, Chapter 6, §5473.

22.01.04 Notice to Tenants/Occupants in a Multi-Unit Complex Served through a Master Meter

The District will make a reasonable, good faith effort to inform the occupants, by means of written notice hung on the door of each residence, when the water service account is in arrears and subject to disconnection at least 10 (ten) days before water service is shut off. The written notice will advise the tenant/occupant that they have the right to become customers of the District without being required to pay the amount due on the delinquent account, as long as they are willing to assume financial responsibility for subsequent charges for water service at the address(es) served by the master meter. If one or more of the occupants are willing and able to assume responsibility for the subsequent charges for water service to the satisfaction of the District, or if there is a physical means, legally available to the District, of selectively terminating service to those occupants who have not met

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the requirements for service, the District will make service available to the occupants who have met those requirements and paid associated capacity, connection, and new account establishment fees.

If the written disconnection notice is returned through the mail as undeliverable, the District will make a reasonable, good faith effort to visit the residence and leave a notice of discontinuation of service for non-payment.

22.02 Service Reconnection

A disconnected service line will only be reconnected when payment of all charges and indebtedness for water and/or wastewater service(s) has been made. A fifty-dollar (\$50.00) fee will be charged for each such reconnection during normal business hours. A higher fee will be charged if reconnection is requested outside of normal business hours, not to exceed \$150.00 (one hundred and fifty) through 2020. After hours reconnection fees shall be subject to an annual adjustment for changes in the Consumer Price Index beginning July 1, 2021.

22.03 Returned Payments, Unpaid Credit Card Charges, Unhonored ACH Bank Payments, Stopped Payments, Disputed Payments, Over and Underpayments.

For each payment of water and/or wastewater service(s) that is returned unpaid to the District by its financial institution for any reason including customer error, a twenty-five-dollar (\$25) charge will be added to that account:

Once a payment has been returned by a financial institution, the District will require payment by certified funds (no checks accepted) or credit card for that account for the following 12-month period. If payment is denied twice within a 12-month period, regardless of payment method, the District will require payment by certified funds or credit card for the following 24 months.

Payments made to on account in excess of one year of billed charges will be refunded to the customer.

22.04 Annual Review of Charges.

All fees and charges outlined in this section may be reviewed annually for possible adjustments relative to actual costs involved with each notification or action.

22.05 Responsibilities and Authorities.

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The customer bears full responsibility for contacting the District regarding the status of any account for water and/or wastewater services immediately upon the receipt of any statement, bill, reminder, or any other notice from the District.

22.06 **Tampering**

Any person who, with intent to obtain water without paying the full lawful charge, or with intent to enable another person/business to do so, or with intent to deprive the Calaveras County Water District of any part of the full lawful charge for utility services it provides, commits, authorizes, solicits, aids, or abets any of the following will be guilty of a misdemeanor crime. All of the actions below are prosecutable offenses, and the District reserves the right to exercise any and every remedy permitted by law in the event of tampering with the District's lines, meters and/or equipment.

- (1) Diverts or causes to be diverted water services, by any means.
- (2) Prevents any utility meter, or other device used in determining the charge for services, from accurately performing its measuring function by tampering or any other means.
- (3) Tampers with any property owned by or used by the District to provide water services.
- (4) Makes or causes to be made any connection with or reconnection with property owned or used by the District to provide water without the authorization or consent of the District.
- (5) Uses or receives the direct benefit of all or a portion of utility services with knowledge or reason to believe that the diversion, tampering, or unauthorized connection existed at the time of that use, or that the use or receipt was otherwise without the authorization or consent of the utility.
- (6) Provides access to District water to any unauthorized user.

The District will cause the prosecution of all violations of Sections 498, 624 or 625 of the State of California Penal Code, Section 17200 under Business & Professions Code, and all Ordinances or Regulations which make the interference with the orderly supply of water to the District's users a crime.

The District will not be responsible for any loss or damage caused by any negligence or wrongful act of a customer or his/her authorized/unauthorized tenant

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in operating or using any or all facilities, appliances or equipment for which water is supplied.

Amended by Resolution 2021-xx August 25, 2021
Revised by Resolution 2020-12, February 12, 2020
Revised by Resolution 2019-82, December 11, 2019
Revised by Resolution 2017-14, March 22, 2017

Section 23. Responsibility of Service Account Transfers.

No sale or lease of the premises shall be construed as relieving any applicant for service from the payment of such charges until said payment has been made and the account transferred by application duly made as hereafter provided upon the books of the District to the name of the new owner.

Combined in Resolution 2021-xx August 25, 2021
Resolution 84-5, January 12, 1984

Section 24. Service Billing Procedure.

Bills for water and/or sewer service will be rendered bi-monthly or as otherwise provided in Section 25A or 25B of Article III of these Rules and Regulations.

Resolution 1460, September 20, 1972

Section 25.

A. Meter Reading Procedure for Billings. Where service is metered, the meters will be read at specified intervals for the preparation of regular bills as required for the preparation of opening bills, closing bills and special bills.

Combination of Meters: Each meter on a customer's premises will be considered separately and the readings of two or more meters will not be combined except where combination of meter readings is specifically provided for in the rate schedule, or where the District's operating convenience or necessity may require the use of more than one meter, or a battery of meters. In this case, the monthly minimum charge will be computed upon the resultant diameter of the total

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combined discharge areas of such meters, unless otherwise provided in the rate schedules.

B. Meter Reading Schedule. It may not always be possible to read meters on the same day of each month, so a variance of about three (3) days will be allowed from one month to another.

Variance in Meter Reading Schedule Due to Unusual Circumstances: If, because of adverse weather conditions or any condition beyond the control of the District, a meter cannot be read on a bi-monthly schedule, the customer shall be billed for the average use of the prior 3 billing periods. When conditions again allow the reading of the meter, the amount of average water charged for each month shall be subtracted from the total amount of water used. All water used in excess of that average water use charge will be billed in accordance with applicable schedules.

Section 26.

A. Special Billing Computation. Opening and closing bills rendered for a period of less than a full month will be computed in accordance with the applicable schedule prorated on the basis of the ratio of the number of days in the period to the average billing period of 60 days, or on the amount of water and/or sewer service used, whichever is greater. No proration or refund of service charges will be made.

B. Prorating for Special Billings. Should the total period of service be less than one month, the bill shall be computed in accordance with the applicable schedule prorated on the basis of the ratio of the number of days in the period to the average billing period of 60 days, or on the amount of water and/or sewer service used, whichever is greater. No proration or refund of service charges will be made.

Section 27. Meter Testing.

Upon making written application and paying the sum of \$85, any customer may have the accuracy tested of the meter through which water is being furnished to his/her premises by the District. If the meter is found to register more than 2% in excess of the actual quantity of water passing through, correction shall be made, and the sum of \$85 refunded to the customer.

Amended Resolution 2021-XX August 25, 2021
Resolution 1867

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June 18, 1975

Section 28. Account Establishment Fee Applicability.

An Account Establishment Fee will be applicable to the following service conditions:

1. Establishment of a new account for water only, sewer only, or an account for both water and sewer service.
2. Transference of an existing account to new ownership.
3. Re-establishment (turn-on) of an existing water service account which was suspended due to customer request. This does not apply to accounts that are re-established after being turned off for non-payment.

Resolution 93-07

February 11, 1993

Section 29. Sewer Service Charge Rebate Policy.

Rebates will be granted to new sewer customers for the monthly sewer charges billed during periods of non-use of the sewer system while constructing a new dwelling/structure. The rebate shall not exceed the equivalent of six months' sewer charges and is contingent upon customer meeting eligibility requirements listed below.

Conditions of Eligibility:

1. All capacity and connection fees for the new service must be paid after the effective date of this resolution.
2. New connections must be for new dwelling/structure where there is no use of the sewer system during the construction period.
3. Customer must notify Customer service at the time of physical connection to the sewer system so that the District may perform an inspection and approve the connection.
4. Customers desiring rebate must present a copy of the final Certificate of Occupancy issued by the Calaveras County Building Department within 180 days of issuance of the Certificate of Occupancy with an application for the rebate.

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5. Customer account must not be in delinquent status.

Rebates will be prorated based on the date indicated on the Certificate of Occupancy and applied as credits to the customer's account subject to approval by the Customer Service Manager or a designated account representative.

The General Manager or designated representative can provide written authorizations for exceptions to this policy. All provisions of prior ordinances and resolutions of CCWD not inconsistent with this resolution shall remain in force and effect.

Resolution 2002-63, July 31, 2002

Section 30.

1. Application for service, Fee Quotes

Requests for general information on fee schedules within an area serviced by a District facility are free of charge. Quotes for new service capacity and connection fees will be given to all interested parties requesting them for specific properties wishing to connect to the established facilities. The applicant shall fill out an application that will establish the type of residence/commercial business that is to use the new service(s) prior to a quote being provided.

Additionally, a \$15.00 (fifteen dollar) and a \$45.00 (forty-five dollar) application fee is required to be paid for residential and commercial quotes, respectively, prior to the issuance of a quote for capacity charges and connection fees for new services.

Application fee will be refunded to original applicants who pay all connection charges and capacity fees and submit a County building permit within 90 days of the new service quote.

Material differences between the information on an application and the subsequent actual use of the CCWD services may render the quote invalid, as determined by the General Manager or any of his authorized designees.

2. Rates, Tolls, Fares and Charges

The establishment, modification, structuring, restructuring, or approval of rates, tolls, fares, and other changes by this Ordinance are for the purposes of meeting

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operating expenses, including, without limitation, employee wage rates and fringe benefits, purchasing or leasing supplies, equipment, or materials, meeting financial reserve requirements, or obtaining funds for capital projects necessary to maintain or expand service to District customers.

Replaced by Ordinance 2003-01

Rescinded Resolution No. 2002-80, December 10, 2002

Incorporating Ordinance No. 2002-01, November 13, 2002

Proposed

RESOLUTION NO. 2021-

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
CALAVERAS COUNTY WATER DISTRICT**

**AMENDING THE RULES AND REGULATIONS GOVERNING THE FURNISHING OF
WATER AND/OR WASTEWATER SERVICES TO CONSUMERS, ARTICLE III,
SECTION 21, 22, 23, 25, 26, and 27**

WHEREAS, the Board of Directors of the CALAVERAS COUNTY WATER DISTRICT adopted the Rules and Regulations Governing the Furnishing of Water and/or Wastewater Service o Consumers on December 7, 1954, with Resolution 1857; and

WHEREAS, Resolutions 1857, 84-5, 92-57, 2006-70, 2014-58, 2017-63, 2019-61, 2019-81, 2020-12, 98-73, 99-55 established the procedures, fees, and computations for the sections; and

WHEREAS, the Board of Directors of the Calaveras County Water District does hereby find that there are amendments needed to better meet the needs of the District and its Customers; and

WHEREAS, Resolutions 1857, 84-5, 92-57, 2006-70, 2014-58, 2017-63, 2019-61, 2019-81, 2020-12, 98-73, 99-55 are hereby rescinded and replaced with a consolidated resolution per this action; and

NOW, THEREFORE BE IT RESOLVED, the Board of Directors of the CALAVERAS COUNTY WATER DISTRICT hereby approves an amendment to Article III, Sections 21, 22, 23, 25, 26 and Section 27, Governing the Furnishing of Water and/or Wastewater Services, Effective Immediately:

Section 21

A1. Application for the Responsibility for Payment of Service. Water and/or sewer service shall be furnished only upon written application therefore signed by the owner of the property, along with a copy of an approved building permit, and full payment of all required fees, for new connections. The application for water and/or sewer service shall show the date of application, location of service, name, address, date service is to start, payment of any required deposit (refer to Deposit Fee Schedule), new connection fee, and such other information as may be requested in the application. The bill for such water and/or sewer service shall be sent to the owner of the property at the address designated by the owner on the application. If approved by the legal deeded owner, a secondary party can receive the bill instead of the owner. Should the owner want the secondary party to receive the regular bills, the District will provide this service. The owner will still receive delinquent bills and the owner will still be the one responsible for all charges and fees owed to the District. The owner shall be responsible for any delinquent and unpaid charges and related costs pursuant to Water Code Section 31701.5. The applicant for

service used herein shall mean the owner, as holder to title to the property (land) to which service is requested.

In order for a customer to be able to obtain service on a new parcel or open any account, the Customer must be current on all amounts owed to CCWD, including any assessments or outstanding amounts owed for service on any parcel or account with CCWD, even if the past account has been closed. All past due amounts must be brought current before additional accounts can be opened or additional services provided by CCWD.

A2. Temporary Water Service.

General Provisions: This temporary service provision is intended to allow the sale of water, not sewer services, to unimproved properties (i.e., properties for which a Certificate of Occupancy on a valid building permit has not been issued). Owners/contractors may apply for these services to provide construction, agricultural or irrigation water.

In the event that restrictions are placed on water usage, priority for service will be given to those who have permanent service connections. Permanent service must be obtained prior to the issuance of a Certificate of Occupancy or valid building permit, depending on service below and payment of all applicable connection and equivalent assessment fees due within the service area.

use of a temporary water service to establish a sewer service connection is strictly prohibited. Violations will result in the owner being charged the following:

- Incremental water connection fees and equivalent assessment fees between the date the temporary water service was established and the date the District provided the owner with notification of the violation.

Sewer connection fees and equivalent assessment fees as of the date the District provided the owner with notification of the violation.

- Monthly sewer service and consumption charges from the date the temporary water service was established.

The General Manager or designated representative can provide written authorization for exceptions to this policy.

Agricultural/Irrigation Service: Temporary water service will be allowed for agricultural or irrigation purposes on property that does not already have a permanent service if a valid building permit does not exist. All fees applicable in the service area are required to be paid prior to installation, including connection fees, equivalent assessment fees, line extension charges, account establishment fees, meter fees and costs associated with the extension of and connection to District water lines. Any such service will not be allowed a suspension of service and will be required to pay all monthly base and consumption charges from inception of water service.

Connections shall be charged a connection fee for one 5/8" meter. Where applicable, a two-year review of consumption will occur. Services that exceed one Single Family Equivalent Units (SFEU), the District will make a determination of appropriate meter size, and additional fees will be charged.

In the event that a valid building permit is subsequently issued for property serviced by a temporary agricultural/irrigation meter, the owner must contact the District and apply for permanent service. Absence of notification by the owner in these events will result in the immediate disconnection of the temporary service.

At the time a permanent service application is received by the District, the District will recalculate any connection and equivalent assessment fees as of the date of the new application; and the owner will be charged any incremental portion over similar fees previously paid. Additional charges may also be charged to the owner, including those related to additional construction costs, change of meter size, or change in ownership (i.e., account establishment fee) pursuant to other District provisions. All fees and charges will be due and payable to the District subject to the standard billing policies. Non-payment of these fees and charges by the owner may result in disconnection of the service and other collection/delinquency procedures established by the District.

Temporary Construction Water Service: Temporary construction water services will be allowed for owners and/or contractors who have a one-time short-term need for construction-related water on unimproved lots. The period of the temporary service under this provision shall run until a Certificate of Occupancy on a building permit is subsequently issued for a property serviced by a temporary agricultural/irrigation meter, not to exceed ninety (90) days.

Owners or contractors must submit a signed application at least forty-eight (48) hours prior to the requested service installation date. The District will charge the owner or contractor a \$50 installation fee. Additionally, if the service is to be in the contractor's name, the contractor must remit a deposit for three (3) times the base monthly charge in the service area prior to the service being installed. The owner or contractor must remit all fees and deposits to the District prior to installation of the service.

The owner or contractor must notify the District at least forty-eight (48) hours (excluding weekends and Holidays) in advance for a request for termination of service. The owner or contractor is responsible for all charges related to the service through the date of termination in addition to a \$50 removal fee. Deposit monies will be applied to the final balance, if applicable, and a refund of deposit monies due or a request for additional payment will be made to the responsible party.

If the owner or contractor fails to pay District charges in accordance with District policy, the temporary meter will be removed, if applicable. No further services will be granted to an owner or contractor until payment is received by the District for all past due amounts, including applicable penalties.

Hydrant Meter Service: The fill station and hydrant meters are available only to provide temporary construction water for construction use, for a period not to exceed 90 days, unless an approved extension is approved by the General Manager. The customer is required to fill out and sign an application for service which includes a description of intended water use, location of where the construction is to occur, and an estimate of anticipated usage. The application includes a service agreement establishing liability for any accrued costs for water consumption/base daily charges, District staff and administration, damage to District infrastructure, and unscheduled maintenance to the District water system, including flushing, due to improper use of hydrant meter equipment/facilities. Use of this water for irrigation, landscaping, or resale is strictly prohibited. Only District provided hydrant meters are permitted and all water pulled from a hydrant can only be used on the location specified on the application.

The applicant, or their contractor, must be able to show proof of an approved hydrant meter service to draw water from a hydrant.

If at any time the District declares mandatory conservation measures are in effect, the District may limit the use by which hydrant meter pulls may be used for.

Installation fees and deposits are required in accordance with the Hydrant Meter/Fill Station Service Fees chart below. Once an application has been authorized by the District, service will be provided, subject to availability of staff, equipment, and facilities. Any unauthorized use of the water or District equipment will be subject to immediate termination of the service and could face being billed a water loss fee of two hundred (\$200) dollars and can be held liable for up to \$2,500 per day for violating the Business & Professional Code Section 17200, in addition to any additional fees due to damage caused to the District's property due to unlawful diversion.

Hydrant meter or fill station services will be billed monthly at the irrigations/Landscape/Other consumptive rate and are subject to the same collection policies and procedures as other water and sewer services in their applicable service areas. Rates established for their usage are included in the Hydrant/Fill Station Service Fees chart below.

The customer will also be charged for any other costs as defined in the service agreement above. After payment is received in full for all charges related to this service, the unused portion of the security deposit will be returned to the customer. The General Manager or his designated representatives can provide written authorization for exceptions to this policy not to exceed \$1,000.

Charge Type	Payment Terms	Fill Station	Hydrant Meter
Security Deposit	Before Installation	None	\$500
Installation Charge	Before Installation	\$30	\$50

Consumptive Rates	Monthly and/or Disconnection of Service	Irrigation/Landscape/ Other	Irrigation/ Landscape/ Other
Daily Base Charge	Monthly and/or Disconnection of Service	\$7	\$7
Removal Fee	Disconnection of Service	\$30	\$50

This policy will become effective for all hydrant meters as of its effective date.

B. Deposits. This District, in connection with deposits, as a condition for water and/or sewer service, makes a distinction between the direct billing of the owner of real property within the District as the service address and the bill of the non-owner. Deposits are originally required only when the direct billing is to the non-owner. Deposits are required of all applicants whose service has been disconnected for non-payment of charges.

Each non-owner customer receiving service who is to be billed directly will be required to pay an account establishment fee and a deposit equal to the current bimonthly base rate for service(s) provided to the parcel.

Accounts that have been disconnected will be required to submit a deposit equal to the current bimonthly base rate for service(s) provided to the parcel.

Upon establishment of one year's credit during which a customer has paid all bills promptly without disconnection for nonpayment, the deposit will be applied to the customer's account or refunded upon final notice of discontinuation of service by the customer.

D. Suspension of Services. The District will not allow suspension of monthly water and/or wastewater charges under normal circumstances unless one of the following has occurred to a residential property owner:

- Damage to 75% or more of the structure that renders the structure uninhabitable.
- Issuance by a government agency of a "non-occupancy" order for a structure.
- Other circumstances beyond personal control of an owner that prevents habitation of a structure or use of the District water and/or wastewater systems for at least six (6) months.

Disconnection of water and wastewater services as a result of non-payment of fees by owner does not cause suspension of monthly service fees covered by this policy. Suspension of services requires disconnection of water on the impacted property and all outstanding fees paid, including a disconnection fee. The suspension period shall be a minimum of six (6) months but may not exceed two (2) years. Such suspension shall

require the approval of the District's General Manager. The Suspension shall cover all services provided by the District, both water and wastewater, for the same duration.

The owner must notify the District at least forty-eight (48) hours (excluding weekends and Holidays) and pay the current restoration fee prior to District staff restoring services. If an owner does not restore services within two (2) years, automatic termination of the suspension will occur, and the restoration fee will be added to the account and monthly service and consumption charges will be reinstated.

If any District facilities are found to be in use during such time as service has been suspended, owner will immediately become liable for the monthly water and wastewater service and consumption charges that would have been billed during the suspension period.

E. Termination of Services

Summary:

This District policy allows a residential or commercial customer to permanently terminate water and/or wastewater service(s), limited to only certain specific circumstances contained herein, severing the District's obligation to provide service(s) to the parcel. Once a termination occurs, a reinstatement of service(s) depends on the availability of capacity and requires payment of prevailing capacity fee(s).

Termination:

The legal-deeded owner of a vacant residential or commercial parcel may apply to terminate their water and/or wastewater service(s) by filing a Termination of Service(s) Request form with the District. This form includes acknowledgment by the customer that after termination, the District is no longer obligated to provide any water and/or wastewater service(s) to the customer's property. Termination of water service is conditioned on the parcel being vacant without any habitable structures, and no recorded use of water for the previous 2 (two) years. If the property has water and wastewater service, both must be terminated concurrently.

Legal-deeded property owners are permitted to apply to terminate irrigation/landscape meters that have not been used for the previous 2 (two) years. Owners of commercial properties must acknowledge that terminating an irrigation meter could lead to an increase in wastewater fees.

Upon receipt of the Termination of Service Request form, the District General Manager will determine if the parcel qualifies for termination under this Policy within 60 days. Within the first 6 (six) months of this policy's adoption, the General Manager has the discretion to allow a customer to terminate service if the customer provides a reasonable explanation for water usage on the account within the previous 2 (two) years.

In order for the termination of service(s) to be approved, the customer must pay a \$300 administrative fee and an Operations fee (this fee varies by connection) to have the water

meter removed and/or the wastewater connection capped. Upon termination of service(s), the District will not refund any capacity fee(s), as they are attached to the property previously served. However, a credit for the original capacity fee(s) paid when the property first connected to CCWD's water and/or wastewater system will remain attached to the property and will be credited toward full capacity fee(s) owed at the time the property owner decides to apply to reinstate service. Transfer of capacity fees per Article III, Section 21E.1 of CCWD's Rules and Regulations Governing the Furnishing of Water and/or Wastewater Service is not allowed once service has been terminated.

If the termination of service is approved by CCWD, the applicant is responsible for fees associated with the District recording a Notice of Termination of Water and/or Wastewater Services with the County Clerk Recorder's Office stating the water and/or wastewater service(s) have been terminated to this property.

Termination of service(s) will only occur once the applicant has paid the District all required fees. Once the termination of service work is performed by District staff a final billing for service through the physical termination date will be sent out to the legal deeded owner and all District billing and collection policies will be applied.

Reinstatement:

Once a parcel's residential or commercial water and/or wastewater service has been terminated, the parcel is eligible to be reconnected to the District's water and/or wastewater service no sooner than a period of three (3) years after termination, unless the property is sold, in which case the new legal-deeded property owner can apply for service reinstatement once they meet the District's requirements for a new water and/or wastewater connection. Service reinstatement is not guaranteed and depends on the availability of capacity within the water and/or wastewater system(s). To request reinstatement of water and/or wastewater service(s) for property that previously received treated water or wastewater from the District, the legal-deeded property owner must file a Reinstatement of Service(s) Request form, and this request will be approved or denied by CCWD's General Manager within 60 days of receipt. The applicant must pay a \$300 administrative fee, an Operations fee to reinstate service (this varies by connection) and capacity fee(s). The capacity fee(s) owed will be the amount that would be required for new service(s) to the applicant's property on the date of reinstatement, less any previously paid capacity fee(s) attached to the property.

If the service reinstatement is approved by CCWD, the applicant is responsible for fees associated with the District recording a Notice of Reinstatement of Water and or Wastewater Services with the County Clerk Recorder's Office stating the water and/or wastewater service(s) is being reinstated.

Reinstatement of service(s) will only occur once the applicant has paid the District all required fees.

Appeals:

The General Manager's determination on termination and reinstatement requests is final unless a customer appeals the determination to the Board of Directors within 30 days of the District's written denial.

G. Domestic Well Assistance Program: On a limited basis, potable water fill stations will be made available for eligible Calaveras County homeowners who do not have access to public water and are experiencing water quality and/or failing well issues. The water at the District fill stations is potable; however, the District is not responsible or liable in any way for the quality of the water or its use once it is taken from the fill station. The Domestic Well Assistance Program is only available to owners of property located in Calaveras County and has a residence or structural improvement on the parcel. Should a recipient require the services of a Third-Party Water Hauler, the Third-Party Water Hauler must complete a Chain of Custody form each time water is pulled from a fill station verifying that the approved DWAP recipient received the water, and the form must be returned to the District within 48 hours from pulling water. Failure to return the form with the recipient's signature will result in disqualification of the water hauler from pulling any additional water from the station and may result in fines.

The customer, or their Third-Party Water Hauler, must be able to show proof of an approved Domestic Well Assistance Program service to draw water from a fill station.

Should service become available to the served address, Section A1 will go into effect requiring connection to the applicable water and/or wastewater system. Should the access, water quality, or failing well issues resolve, access to the program will be terminated.

Water supplied by the Domestic Well Assistance fill stations is for "personal use" only. Use of this water for irrigation, landscaping or resale is strictly prohibited, and may only be used to supply water on the parcel included on the application for service. Unauthorized use of Domestic Well Assistance water can result in termination of the customer's access to the program. Additionally, any entity or person connecting to or obtaining water from a fill station without authorization falls under the Tampering and Unlawful Acts regulation. Said person will be billed (a) a water loss fee of one hundred (\$200) dollars and can be held liable for up to \$2,500 per day for violating Business & Professions Code Section 17200, and (b) any additional fees due to damage caused to the District's property due to the unlawful diversion.

Additionally, any person who, with intent to obtain for himself or herself water without paying the full lawful charge therefore, or with intent to enable another person/business to do so, or with intent to deprive any utility of any part of the full lawful charge for utility services it provides, commits, authorizes, solicits, aids, or abets any of the following shall be guilty of a crime (misdemeanor).

- (1) Diverts or causes to be diverted water services, by any means.

(2) Prevents any utility meter, or other device used in determining the charge for services, from accurately performing its measuring function by tampering or any other means.

(3) Tamper with any property owned by or used by the District to provide water services.

(4) Makes or causes to be made any connection with or reconnection with property owned or used by the District to provide water without the authorization or consent of the District.

(5) Uses or receives the direct benefit of all or a portion of utility services with knowledge or reason to believe that the diversion, tampering, or unauthorized connection existed at the time of that use, or that the use or receipt was otherwise without the authorization or consent of the utility.

(6) Provides access to District water to any unauthorized user by means of water delivery, sharing of access key, or duplication of access key.

All of the above are prosecutable offenses and the District reserves the right to exercise any and every remedy permitted by law in the event of tampering with the District's lines and/or equipment. The District will cause the prosecution of all violations of Sections 498, 624 or 625 of the State of California Penal Code, Section 17200 under Business & Professions Code, and all Ordinances or Regulations which make the interference with the orderly supply of water to the District's users a crime.

The District will not be responsible for any loss or damage caused by any negligence or wrongful act of a customer or his/her authorized/unauthorized tenant in operating or using any or all facilities, appliances or equipment for which water is supplied and is not responsible for water quality once drawn from the fill station.

Domestic Well Assistance Program fill station services will be billed quarterly, in advance, and are subject to the same collection policies and procedures as other water services. Rates and fees for the Domestic Well Assistance Program are included in the General Fee Schedule, attached to, and made a part hereof.

Charge Type	Payment Terms	Fee
Application Fee	Before Access	\$35
Deposit	With Application	\$50
Water Service Rate	Quarterly	\$30
Lost Key Charge	As Required	\$50
Removal Fee	Disconnection of Service	None

This policy will become effective for all Domestic Well Assistance Program customers as of its effective date.

Section 22. Delinquent Water and/or Wastewater Service Bills and Notification of Discontinuation of Water and/or Wastewater Service.

22.00.01 Delinquent Account Definition

A delinquent account is any account that remains unpaid by the close of business 25 calendar days after the date of issuance of the water or wastewater bill unless the customer has made alternative payment arrangements.

22.00.02 Late Fees

The District will make a reasonable effort to notify the customer of an impending late fee prior to the due date identified on the bill. The means of notification will be based on the information the District has on file on the customer account (text, phone, email). The District assumes no responsibility for phone or email contact information that has not been kept up to date by the customer.

If a bill is not paid by the due date, the District will apply a ten-dollar (\$10), first late fee to the delinquent account and mail a reminder notice to the customer explaining the delinquent amount and providing a due date that is ten (10) days from the date printed on the notice.

Any balance of \$20 or less may be carried over, and added to, the next billing period without being assessed a late fee or incurring further collection action.

22.00.03 Alternative Payment Plans

Residential customers who are unable to pay for water or wastewater service(s) within the standard payment period may request an alternative payment plan to avoid discontinuation of service(s). CCWD will consider the request and make a determination as to whether the alternative payment plan is warranted. Alternative payment plans will only be granted under the following circumstances:

22.00.03.1 Threat to Health or Safety

An alternative payment plan may be approved if the discontinuation of water or wastewater service will be life threatening or pose a serious threat to the health and safety of any resident. The request for an alternative payment plan must include certification from a primary care provider (per WIC § 14088(b)(1)(A)) that the discontinuation of service will be life-threatening or pose a serious threat to the health and safety of any resident.

22.00.03.2 Financial Inability to Pay

The customer or occupant must demonstrate that they are financially unable to pay for residential service(s) within the normal billing cycle. Acceptable forms of income verification are:

- Documentation from The Resource Connection, showing any member of the customer's household is a current recipient of CalWORKs, CalFresh, general assistance, Medi-Cal, Supplemental Security Income/State Supplementary Payment Program, or California Special Supplemental Nutrition Program for Women, Infants and Children.
- The customer or occupant declares the household's annual income is less than 200 percent of the federal poverty level.

Payment plans that extend into the next billing period are considered an amortization plan, which must be in writing and signed by the customer. Such a plan will amortize the unpaid balance over a period agreed upon by the District and the customer not to exceed 12 (twelve) months from the date of the payment plan agreement. The amortized payments will be combined with and subject to the due date of the customer's regular bills. The customer must comply with the terms of the amortization plan and remain current as charges accrue in each subsequent billing period. The customer may not request further amortization of any subsequent unpaid charges while paying delinquent charges pursuant to an existing amortization plan. Failure to comply with the terms of an amortization plan or becoming delinquent on the current charges for more than sixty (60) days, will result in the issuance of a written disconnection notice, which will be physically delivered to the premises no fewer than 5 (five) business days in advance of discontinuation of service.

22.00.04 Appeals

A customer may dispute a bill or request an adjustment of charges through the District's Customer Service Department, within 25 days following the billing date. If the External Affairs Manager denies the request or fails to respond within fifteen (15) days of the District's receipt of the appeal, the customer may submit a written appeal to the Director of Administrative Services within 30 days of the date the account becomes delinquent, or ten (10) days after the receipt of the denial from the External Affairs Manager, whichever is later.

The Director of Administrative Services will issue a written determination within 15 days. If the Director of Administrative Services denies the appeal, the customer may appeal to the General Manager in writing within 15 days of the date the Director of Administrative Service's determination. The General Manager will provide the customer with a final decision on the appeal within 30 days from the date the written request was received. Late appeals will not be considered.

The District will not discontinue water and/or wastewater service to a customer if there is a pending appeal. If the final appeal is denied by the General Manager, a notice will be issued to the occupant at least five days prior to the discontinuation of service.

22.00.05 Fee Waivers

“In good standing” is defined as an account that does not have more than one past-due fee during the period of time being reviewed.

Once every two (2) years, District Customer Service Department staff may waive the reminder notice past-due penalty on customers’ accounts, if the account is in good standing, no previous late fees have been waived within the past two (2) years and the account balance has been brought current.

Once every five (5) years, District Customer Service staff may waive the second past-due penalty on customers’ accounts if the account is in good standing, no previous second past-due fees have been waived within the past five (5) years and the account balance has been brought current.

Additional adjustments that are requested by the customer will fall under Ordinance 2000-03 Credit Adjustment Policy.

22.01 Service Discontinuation

22.01.01 Service Discontinuation Fee

A customer will be charged a fifty-dollar (\$50) fee for each occasion that an employee of the District is dispatched to disconnect or shut off a service line pursuant to the provisions of Section 22.

22.01.02 Service Disconnection Notifications

A. Residential Accounts

The District will not discontinue water service unless payment by the residential customer has been delinquent for at least 60 days. The District will make a reasonable, good faith effort to contact the customer by phone or by email at least 10 (ten) days before discontinuation of service(s) for nonpayment and a second late fee will be assessed in the amount of \$20 on the account. If the call or email is unsuccessful, a written warning of discontinuation of service(s) will be sent to the mailing address designated on the account. If the mailing address and the address of the property to which water service is provided are different, a door tag will be placed in a conspicuous area. The written disconnection notice will include:

- Customer’s name and address
- Amount of the delinquency

- Date by which payment arrangements are required to avoid discontinuation of service
- Description of the process to apply for payment arrangements
- Description of the process to dispute or appeal a bill
- District contact information
- Tenants right to become customer

B. Non-Residential Accounts

The District will not discontinue water service unless payment by the non-residential customer have been delinquent for at least Thirty-five (35) days. The District will make a reasonable, good faith effort to notify the customer 48 hours in advance of disconnection of water service for non-payment. The notification will be based upon the preference (text, phone, or email) selected by the customer. Customers who have not selected a means of notification will be notified by phone. If contact is unsuccessful, a door tag will be placed in a conspicuous area.

22.01.03 Notice to Residential Occupants in Individually Metered Residence

A tenant/occupant has the right to become customers of the District without being required to pay the amount due on the delinquent account, as long as they are willing to assume financial responsibility for subsequent charges for water service at that address. In order for the amount due on the delinquent account to be waived, the tenant/occupant must provide verification of tenancy in the form of a signed owner authorization form or a rental agreement. The District will not consider requests from occupants/tenants to become customers, unless the account associated with their place of residence is in arrears and subject to water disconnection.

Occupants who become CCWD customers under the provisions of this policy will be required to pay a new account establishment fee and deposit per Article III, Section 21 B. of the Rules and Regulations Governing the Furnishing of Water and/or Wastewater Service.

The act of a residential dwelling occupant becoming a CCWD customer, does not alleviate the legal-deeded owner from being ultimately responsible for all fees and charges related to the property. Legal-deeded property owners who enter into landlord-tenant agreements are responsible for all delinquent charges pertaining to the property and will be subject to lien and/or collection through property tax rolls, per California Water Code, Division 12, Part 7, Chapter 2, §31701.5, and California Health and Safety Code, Division 5, Part 3, Chapter 6, §5473.

22.01.04 Notice to Tenants/Occupants in a Multi-Unit Complex Served through a Master Meter

The District will make a reasonable, good faith effort to inform the occupants, by means of written notice hung on the door of each residence, when the water service account is

in arrears and subject to disconnection at least 10 (ten) days before water service is shut off. The written notice will advise the tenant/occupant that they have the right to become customers of the District without being required to pay the amount due on the delinquent account, as long as they are willing to assume financial responsibility for subsequent charges for water service at the address(es) served by the master meter. If one or more of the occupants are willing and able to assume responsibility for the subsequent charges for water service to the satisfaction of the District, or if there is a physical means, legally available to the District, of selectively terminating service to those occupants who have not met the requirements for service, the District will make service available to the occupants who have met those requirements and paid associated capacity, connection, and new account establishment fees.

If the written disconnection notice is returned through the mail as undeliverable, the District will make a reasonable, good faith effort to visit the residence and leave a notice of discontinuation of service for non-payment.

22.02 Service Reconnection

A disconnected service line will only be reconnected when payment of all charges and indebtedness for water and/or wastewater service(s) has been made. A fifty-dollar (\$50.00) fee will be charged for each such reconnection during normal business hours. A higher fee will be charged if reconnection is requested outside of normal business hours, not to exceed \$150.00 (one hundred and fifty) through 2020. After hours reconnection fees shall be subject to an annual adjustment for changes in the Consumer Price Index beginning July 1, 2021.

22.03 Returned Payments, Unpaid Credit Card Charges, Unhonored ACH Bank Payments, Stopped Payments, Disputed Payments, Over and Underpayments.

For each payment of water and/or wastewater service(s) that is returned unpaid to the District by its financial institution for any reason including customer error, a twenty-five-dollar (\$25) charge will be added to that account:

Once a payment has been returned by a financial institution, the District will require payment by certified funds (no checks accepted) or credit card for that account for the following 12-month period. If payment is denied twice within a 12-month period, regardless of payment method, the District will require payment by certified funds or credit card for the following 24 months.

Payments made to on account in excess of one year of billed charges will be refunded to the customer.

22.04 Annual Review of Charges.

All fees and charges outlined in this section may be reviewed annually for possible adjustments relative to actual costs involved with each notification or action.

22.05 Responsibilities and Authorities.

The customer bears full responsibility for contacting the District regarding the status of any account for water and/or wastewater services immediately upon the receipt of any statement, bill, reminder, or any other notice from the District.

22.06 Tampering

Any person who, with intent to obtain water without paying the full lawful charge, or with intent to enable another person/business to do so, or with intent to deprive the Calaveras County Water District of any part of the full lawful charge for utility services it provides, commits, authorizes, solicits, aids, or abets any of the following will be guilty of a misdemeanor crime. All of the actions below are prosecutable offenses, and the District reserves the right to exercise any and every remedy permitted by law in the event of tampering with the District's lines, meters and/or equipment.

- (1) Diverts or causes to be diverted water services, by any means.
- (2) Prevents any utility meter, or other device used in determining the charge for services, from accurately performing its measuring function by tampering or any other means.
- (3) Tampers with any property owned by or used by the District to provide water services.
- (4) Makes or causes to be made any connection with or reconnection with property owned or used by the District to provide water without the authorization or consent of the District.
- (5) Uses or receives the direct benefit of all or a portion of utility services with knowledge or reason to believe that the diversion, tampering, or unauthorized connection existed at the time of that use, or that the use or receipt was otherwise without the authorization or consent of the utility.
- (6) Provides access to District water to any unauthorized user.

The District will cause the prosecution of all violations of Sections 498, 624 or 625 of the State of California Penal Code, Section 17200 under Business & Professions Code, and all Ordinances or Regulations which make the interference with the orderly supply of water to the District's users a crime.

The District will not be responsible for any loss or damage caused by any negligence or wrongful act of a customer or his/her authorized/unauthorized tenant in operating or using any or all facilities, appliances or equipment for which water is supplied.

Section 23. Responsibility of Service Account Transfers.

No sale or lease of the premises shall be construed as relieving any applicant for service from the payment of such charges until said payment has been made and the account transferred by application duly made as hereafter provided upon the books of the District to the name of the new owner.

Section 25.

A. Meter Reading Procedure for Billings. Where service is metered, the meters will be read at specified intervals for the preparation of regular bills as required for the preparation of opening bills, closing bills and special bills.

Combination of Meters: Each meter on a customer's premises will be considered separately and the readings of two or more meters will not be combined except where combination of meter readings is specifically provided for in the rate schedule, or where the District's operating convenience or necessity may require the use of more than one meter, or a battery of meters. In this case, the monthly minimum charge will be computed upon the resultant diameter of the total combined discharge areas of such meters, unless otherwise provided in the rate schedules.

B. Meter Reading Schedule. It may not always be possible to read meters on the same day of each month, so a variance of about three (3) days will be allowed from one month to another.

Variance in Meter Reading Schedule Due to Unusual Circumstances: If, because of adverse weather conditions or any condition beyond the control of the District, a meter cannot be read on a bi-monthly schedule, the customer shall be billed for the average use of the prior 3 billing periods. When conditions again allow the reading of the meter, the amount of average water charged for each month shall be subtracted from the total amount of water used. All water used in excess of that average water use charge will be billed in accordance with applicable schedules.

Section 26.

A. Special Billing Computation. Opening and closing bills rendered for a period of less than a full month will be computed in accordance with the applicable schedule prorated on the basis of the ratio of the number of days in the period to the average billing period of 60 days, or on the amount of water and/or sewer service used, whichever is greater. No proration or refund of service charges will be made.

B. Prorating for Special Billings. Should the total period of service be less than one month, the bill shall be computed in accordance with the applicable schedule prorated on the basis of the ratio of the number of days in the period to the average billing period of 60 days, or on the amount of water and/or sewer service used, whichever is greater. No proration or refund of service charges will be made.

Section 27. Meter Testing.

Upon making written application and paying the sum of \$85, any customer may have the accuracy tested of the meter through which water is being furnished to his/her premises by the District. If the meter is found to register more than 2% in excess of the actual

quantity of water passing through, correction shall be made, and the sum of \$85 refunded to the customer.

BE IT FURTHER RESOLVED that the remainder of the Rules and Regulations Governing the Furnishing of Water and/or Wastewater Service to Consumers shall remain in full force and effect.

PASSED AND ADOPTED this 8th of September 2021 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

CALAVERAS COUNTY WATER DISTRICT

Jeff Davidson, President
Board of Directors

ATTEST:

Rebecca Hitchcock
Clerk to the Board

Agenda Item

DATE: September 8, 2021

TO: Michael Minkler, General Manager

FROM: Damon Wyckoff, Director of Operations

RE: Report on the July and August 2021 Operations and Engineering Departments

RECOMMENDED ACTION:

Receive Report on the Operations and Engineering Departments Report for Divisions 1 through 5.

SUMMARY:

Attached is the monthly Operations and Engineering Departments Report for July and August 2021. This report will review the operational status and work completed by departmental administration and each of the five Divisions. The report will cover the following:

- Administration
- Engineering
- Water treatment plants
- Wastewater treatment plants
- Distribution
- Collections
- Construction
- Electrical
- Mechanical

Staff will be present the report to the Board of Directors and will be available for questions.

FINANCIAL CONSIDERATIONS:

None.

Attachment: July and August 2021 Operations and Engineering Department Reports for Division 1 through 5

Operations and Engineering Departments Report

August 1st, 2021, through August 31st, 2021

Director of Operations:

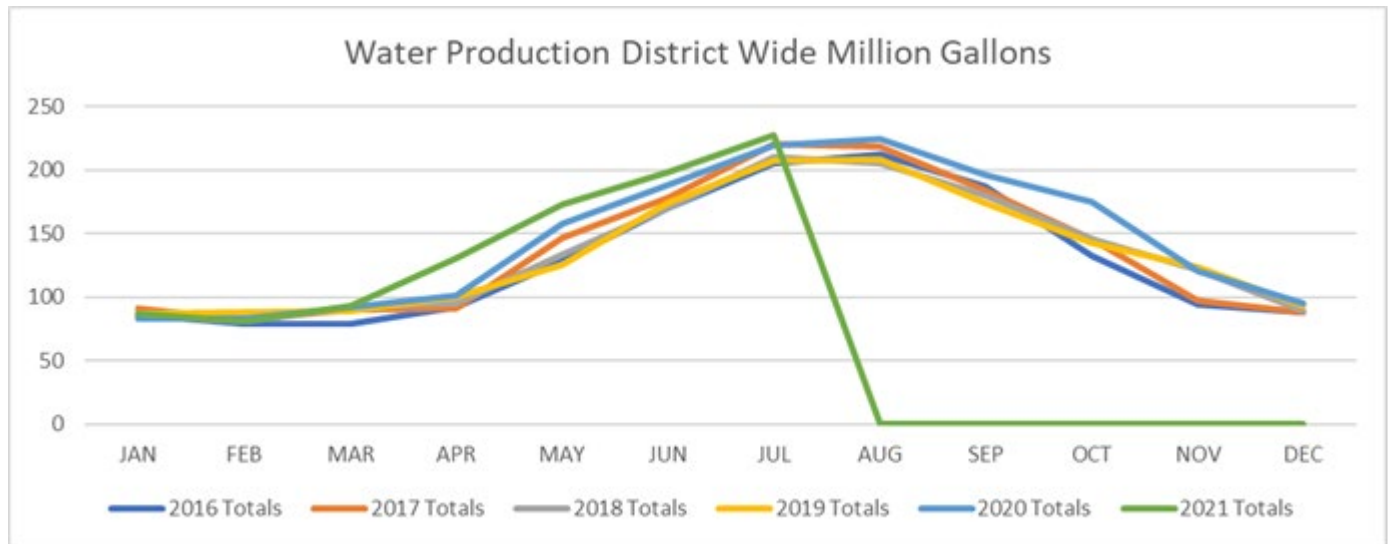
1. On-going work with Engineering Staff to develop an AD-604 Timeline and plan
2. Conducted a site visit of the Sheep Ranch Water System with Various CCWD Staff and Consultants to assess the system overall
3. Participated in the preliminary design planning meeting for the design of the Arnold WWTP Improvements by HydroScience
4. On-going work with Operations and Engineering Staff on multiple in-house construction projects, developer projects, and design efforts.
5. Participated in the District's Ebbetts Pass Town Hall Meeting
6. On-going work with The District's consultant, General Manager, and District Engineer related to Capacity Fee development for the Copperopolis and La Contenta/Jenny Lind Service Areas
7. On-going work with operations and engineering staff to begin to develop a detailed worksheet of production vs consumption and available capacity to facilitate effective infrastructure replacement, upgrades, and planning.
8. Attended and presented at the Connor's Estates HOA meeting
9. Developed a detailed breakdown and timeline of AD-604
10. Participated in Emergency Operations Center Briefings and worked closely with field staff to prep for potential work related to the Airola Fire. Developed course of actions to address potential issues related to the Caldor Fire as well.
11. On-going participation in the Project Update Meetings for the District in-process projects including the AMI project

Administrative Technician:

1. July Spray Reporting
2. Maintained Field Calendar
3. Received/Tracked All USA North Line 811 Locates – Handled Associated Calls
3,177 District Line Locates – 08/01 – 08/31
4. Facilitated with Employee Reimbursements & Certificate Renewals
5. Field Training Course Ordering/Registrations
6. Process Operations Purchase Order Batches
7. On Call Reminders, Transfers, Logs
8. Electronic Lab Report Filing
9. Organizing and Archiving Operations Department Documents
10. Safety Tailgate Meetings: Create, Track, & Archive
11. Attended Various Meetings
12. Continued Work Efforts for the 2021 Backflow Testing Program

Plant Operations Manager:

1. Completed the review and acceptance of the Monthly State Water Reports for all the Districts Water Systems and submitted them to the State
2. Completed the monthly Wastewater Reports for all the Districts WW Systems and submitted them to the State
3. Working very closely with the new operator in West Point to ensure that all system needs are met.
4. Ongoing meetings with Nexgen engineering for the West Point WWTP for the discussion of the consolidation project of Wilseyville and West Point WWTP's
5. On-going work associated with PO's and ordering supplies for different District facilities and projects
6. Continued work efforts on annual backflow testing
7. Ongoing work efforts associated with the Ebbetts Pass HAA5 violation for purposes of public notification and data collection
8. Coordination efforts with the Jenny Lind filter rehabilitation
9. Coordinating the filter rehab for La Contenta.
10. Ongoing conversations with PBI for the design of the second filter at West Point Water Treatment Plant
11. Working with Hydro Science about upgrades at Arnold WWTP
12. Met with County Environmental Health staff for site inspections of hazardous materials
13. On-going work efforts with the Districts CERS (California Environmental Reporting System) annual reporting
14. Completed the install of new MCC and HMI at Wallace WWTP
15. Started Lead & Copper sampling for 4 of our water systems
16. Attended 2 meetings at the County's EOC for the Airola Fire
17. Worked with the External Affairs Manager on filling out a 1602 permit application from Fish and Wildlife for White pines tule removal
18. Coordinated Big Trees 4 & 5 tanks leak repair



Construction and Maintenance Manager:

1. Participated in the AMI project update meetings
2. Created door-tags and delivered to the Ebbetts Pass Distribution Crew for the water main shut-down to facilitate the new gas station's construction
3. Worked with the Collections and Construction Crews to provide a Team to the Copper Cove Distribution Crew for an after-hours fire hydrant replacement
4. Site visit to Lift Station 13 with the Gm, Electrical, Construction, Collections, and Operations to develop an effective odor control plan for this Lift Station
5. Replaced a meter on Barney Way in West Point to facilitate their requested meter test
6. Attended the Pre-Con for the Redwood Tank Project's Tank 8 Replacement work effort

7. Participated in the Pre-Con meeting for the County's Blagen Road Bridge Replacement Project
8. Multiple site visits to the Gold Creek 3 development.
9. Multiple site visits to the Copper Valley Unit 7 development to review water and sewer infrastructure installation.
10. Site visit to the Indian Rock WWTP Filter Replacement Project to aid the Construction Crew
11. Coordinated staff to assist Cal Fire with brush/tree removal at Sheep Ranch tank site.
12. Participated in the pre-bid meeting for the Warehouse/Shop construction project
13. Site visit to Copper Meadows to inspect the manholes in the neighborhood
14. Worked with Staff to reinstate the Field COVID operations plan
15. Multiple Field/site visits with crews.
16. Worked to resolve multiple Customer concerns/issues calls.

District Engineer:

1. Created a Request for Proposals (RFP) to select a consultant to develop a Sheep Ranch Water System Master Plan – Proposals due Sept 2nd
2. Coordinated the completion of Electrical Inspection, electrical design review, and planned construction for the District's Wallace Wastewater Treatment Plant Electrical Improvements Project.
3. Developed an RFP for the phasing and design of improvements to the Copper Cove Wastewater Treatment Plant – worked to amend document based on District review to issue the RFP
4. On-going work associated with the effective design completion of the Copper Cove Lift Station Rehabilitation and Force Main Relocation Project – provided detailed insight to the design engineer to improve the project design
5. Worked with Operations Staff to review the specifications for the proposed replacement UV System at the Forest Meadows WWTP and help ensure accurate replacement equipment – compared quotes from multiple vendors to ensure regulatory compliance and efficiency of operation
6. Worked with HydroScience, the District's Design Consultant, to facilitate the design effort for a new Clarifier and associated improvements at the Arnold WWTP-participated in the preliminary design meeting to facilitate the kick-off of full-blown design
7. Participated in multiple detailed work sessions with NexGen and CCWD Staff related to the design of the West Point/Wilseyville WWTPs Consolidation project
8. Various Developer-based work efforts associated with necessary project site improvements and options for effective W and WW infrastructure implementation

Purchasing Agent:

1. On-going work associated with material inventory
2. Processed multiple invoices
3. Met with multiple Electric vehicle charging station manufacturers and PG&E in order to understand the future charging station needs and available grants/incentives for the District
4. On-Going work associated with obtaining quotes for Capital Outlay items. Secured the budgeted trailer-mounted air compressor for the La Contenta/ Jenny Lind Service Area
5. Participated in a meeting with Geotab RE vehicle GPS locating in preparation for purchase and implementation
6. Organized and cleaned the purchasing warehouse
7. Coordinated Orenco to come onsite to Indian Rock to conduct the Plant's startup post construction
8. Facilitated the removal of trash and debris at Sheep Ranch to facilitate the implementation of a fire protection tank
9. Secured the trailer-mounted digital road-sign for the AMI Project
10. Routine Material orders for multiple departments

Engineering Department

1. Conducted Weekly internal engineering department meetings
2. Participated in Bi-weekly Coordination meetings (Engineering, Ops & Customer Service)
3. Coordinated and participated in meetings with CV Developers
4. Participated in a CPPA Meeting

5. On-going work associated with the AMI/AMR Meter Project – meter installations began in the Ebbetts Pass Service Area
6. On-going work associated with the West Point Redundant Filter Project (PBI) – PBI working on 50% design
7. On-going work associated with the West Point/Wilseyville WWTP Consolidation Project (NexGen) working toward 60% design
8. On-going work associated with the Redwood Tanks replacement Project (K.W. Emerson) – Site work currently occurring at the Tank 8 site
9. On-going work associated with the Hunters Dam Raw Water Pump Station Replacement Project (HMGP) – working to obtain a bathymetric survey of the Reservoir
10. Conducted a bid-opening for the Warehouse and Maintenance Building - Plummerbilt is the lowest responsive and responsible bidder
11. On Going work associated with the Jenny Lind Elementary Force Main Project
12. On-going work associated with the Arnold WWTP Project (HydroScience) – multiple productive meetings to facilitate the preliminary design
13. On-going work associated with the CC Lift Stations & Force Main Project (Lee & Ro) – District Engineer continues to provide detailed insight to the design engineer to facilitate effective project implementation
14. Continued work associated with the Revision of Design and Construction Standards-refined the standard details documents with the objective of acceptance at September's Engineering Committee Meeting
15. Continued work associated with developing an effective Water & Wastewater Capacity and Demand Matrix (spreadsheet, draft report, whiteboard)
16. Fire Hydrant Meter Reading/Billing
17. Customer Issues = 1 (duplex issue)
18. Request for Comments = 5 (PUE vacation)
19. Termination of Service = 3 (WP, EPx2)
20. Capacity Transfer Request = 1 (CC)
21. Completed WW service Connection Inspections (10)
22. Inspected developer project Gold Creek unit 3, coordinated work schedule with developer.
23. Attended project meetings.
24. Reviewed plans for multiple projects.
25. Worked with contractor on Unit 7B of Saddle Creek unit 7.
26. Attended the County's Kickoff meeting for the Blagen Road Bridge Replacement Project
27. Worked on sequencing of project timeline for Sheep Ranch tank project.
28. On-going work associated with AD-604 timeline and narrative
29. On-going work associated with Capacity Fee Update Development in Copperopolis, La Contenta, and Jenny Lind Service Areas.
- 30.

Water Treatment Plants:

Copper Cove Water Treatment Plant:

1. Operations as usual

Hunter's (Ebbett's Pass) Water Treatment Plant:

1. Operations as usual
2. Training of new operator

Jenny Lind Water Treatment Plant:

1. Operations as usual
2. Training of new operator
3. Filter rehabilitation project continues

Sheep Ranch Water Treatment Plant:

1. Operations as usual
2. Training of new operator
3. Defensible Space Grubbing and Brushing Completed

Wallace Lake Estates Well System:

1. Operations as usual

West Point Water Treatment Plant:

1. Operations as Usual

2. Training of new operator

Wastewater Treatment Plants:

Arnold Wastewater Treatment Plant:

1. Operations as usual
2. On-going training of new Operator

Copper Cove Wastewater Treatment Plant:

1. Routine operations as required by permit.
2. The 14" gate valve used to send water to Pond 6 or the RCP, was excavated and new bonnet and gate were installed at Pond 6 by CC Operations group. The old valve was seized and caused major operational issues.

Copper Cove Wastewater Reclamation Plant:

1. RCP started and running.
2. Pond 6 dropping steadily.
3. Anticipate Pond 6 virtually empty.
4. Scheduled a coordination meeting with different field departments for the slide gate install on Pond 6

Country House Wastewater Facility:

1. Operations as usual

Forest Meadows Wastewater Treatment Plant:

1. Operations as usual
2. On-going work associated with the submission of an equipment submittal to Ops Management for a new UV System.
3. Training of New Operator

Indian Rock Vineyards Wastewater Facility:

1. Operations as Usual - Weekly inspection of facility. Switched leach fields, tested pumps, changed chart, weekly reads for state compliance.
2. Construction and Electrical completed the installation of the New Orenco filter system and Operators completed its startup

La Contenta Wastewater Treatment Plant:

1. Operations as usual

Mountain Retreat / Sequoia Woods Wastewater Facility:

1. Operations as usual

Six Mile Wastewater Collection System:

1. Monthly reads taken and report submitted to the City of Angels Camp

Southworth Wastewater Treatment Plant:

1. Operations as usual

Vallecito / Douglas Flat Wastewater Treatment Plant:

1. Operations as usual
2. Training of new Operator

West Point Wastewater Treatment Plant:

1. Operations as usual
2. On-going work with the District's consultant to facilitate plan development for the West Point/Wilseyville WWTP consolidation project.
3. Training new operator

Wilseyville Wastewater Facility:

1. Operations as usual

Distribution:

Copperopolis Distribution System:

SERVICE LINE WORK

1. Fox Ct 1" 5 Gpm
2. Council Trail 1" 7 Gpm
3. Athena Corp 4 Gpm

4. Athena Corp 5 Gpm
5. Copper Cove ct 10 gpm
6. Oakhurst 1" 7 Gpm
7. Copper Cove 1" 5 Gpm
8. Duchess 1" 4 Gpm
9. Pamo ct 1" 6 Gpm
10. Winchester 1" 6 Gpm
11. Uncle Billy 3/4" 3 Gpm
12. Mother Shipton 1" Gpm
13. Mother Shipton 1" 5 Gpm
14. Leaf Crest 1" 3 Gpm

MAIN LINE WORK

1. None during this time

Additional Work

1. USA's
2. Flushed 296,589 gallons.
3. Rebuilt a fire hydrant on Little John
4. Replaced a failed hydrant on Copper Cove Drive and O'Byrnes Ferry
5. PRV work on the Copper Cove PRV
6. 30 valves exercised.

Ebbett's Pass Distribution System:

SERVICE LINE WORK

1. Pine Dr.
2. Navajo
3. Cheyenne
4. Lakewood
5. Canyon Ridge Ct.
6. Buckthorn
7. Grand Teton

MAIN LINE WORK

1. 2" Galvanized Line – Canyon View

Additional Work

1. Customer Service Work Orders - 87
2. USA Line Locates –3,036. Extensive work associated with USAs continues.
3. Emergency hydrant repair
4. Worked with Engineering and Mozingo Construction to facilitate the installation of a water main across Highway 4 to a new gas station in Arnold

Jenny Lind Distribution System:

SERVICE LINE WORK

1. Baldwin
2. Rice Court
3. Anderson
4. Barney
5. Rippon
6. Dunn
7. Antonovich
8. Dunn
9. Bartelink
10. Pardini
11. Rippon
12. Northbranch
13. Rice Court
14. Farris
15. Milton Road
16. Dunn
17. Jenny Lind Road x 2

18. Jenny Lind Road
19. Stinson View
20. Antonovich
21. Dunn
22. Minton x2
23. Baldwin
24. Treosti
25. Hartvickson
26. Westhill
27. Jenny Lind Vista
28. Rippon
29. Handly
30. Peach tree
31. Emereff
32. Baldwin

MAIN LINE WORK

1. 6" main on Cox

ADDITIONAL WORK

1. Service Requests for the JL area including issues such as pressure problems, leak checks, meter installs, illegal tie ins, re-reads etc.
2. USA line locates for JL area.
3. Weekly tank and pump station checks
4. Monthly Tank Checks
5. Monthly Flushing including flushing on the lower end to resolve water quality issues
6. Vehicle inspections
7. Work orders
8. Repaired two PRVs
9. Three new meter connections
10. One new tap for service off Colleen Court
11. Brought the new B tank pressure system online
12. Month end hydrant meter reads, fill station reads and Lancha Plana reads in La Contenta

West Point Distribution System:

SERVICE LINE WORK

1. Barney Way
2. Barney Way

MAIN LINE WORK

1. None during this period

ADDITIONAL WORK

1. USA Line locates
2. Service Requests ranging from Read/Leave Ons, Restores, Pressure issues, Re-reads.
3. Month-end fire hydrant, fill station, and Lancha Plana Program reads

Construction

1. Provided leak repair assistance to the Copper Cove, Jenny Lind, and Ebbetts Pass Distribution Crews
2. Completed the replacement of the re-circulating gravel filters at Indian Rock.
3. On-going work to facilitate the installation of a grit removal chamber at Vallecito WWTP.
4. Began preparation to clean debris from the Bear Creek Diversion
5. Worked to prepare for equipment evacuation from the Vallecito WWTP in response to the Airola Fire.
6. Began planning for the tule removal project at White Pines
7. Onsite meeting with Collections, Mechanical, Electrical, and Operations at Lift Station 13 in Poker Flat to plan to complete some odor control work.

Collections:

1. Called out to septic tank issue off Ospital - Southworth
2. Marked lateral location damaged by construction of new cruisers in Arnold

3. Called out to lift station 16 pump failure - transducer was faulty -Copperopolis
4. Pumped and cleaned lift station 7 Quarterly cleaning -Copperopolis
5. Monthly lift station and dry can inspections performed
6. Yearly pump maintenance performed in dry cans. Copperopolis
7. Called out to address off Main Street Vallecito backed up septic tank
8. Called to septic tank issue at address off Juniper (Six-Mile). Cleaned basket and flushed effluent line
9. Pumped and cleaned West Point lift station
10. Flushed West Point main line
11. Pumped and cleaned lift station 3 and de-ragged the pumps
12. Continued TV-ing and hydro-ing of the sewer system in Arnold.
13. Called to septic tank issue at address on Main Street West Point basket was plugged
14. Meeting at LS 13 to plan out odor control 8-10-21
15. Pulled pump 2 at Lift Station 4 in Copper and de-ragged it and helped with starter replacement
16. Helped Operations clean baskets at Wallace Lake WWTP
17. Installed rebuilt pump 2 at Connors main 8-12-21
18. Helped Copper Distribution Crew with an after-hours hydrant replacement at Payless market
19. Called out to Lift Station 18 - high level
20. Helped with water leak in Poker Flat
21. Called out to high level at LS 3 in Arnold evening of 8-14-21 pulled both pumps and cleaned
22. Called out to septic tank high level at address on Water Wheel (Millwood's) - customer installed new backup generator and did not turn septic tank breaker on
23. Pumped and cleaned Lift Station 18 in Copper due to solids interfering with floats
24. Pumped and cleaned Connor's Main Lift Station
25. Pumped and cleaned Iroquois apartments
26. Pumped and cleaned Country Houses
27. Pulled pumps at Lift Station 3 in Arnold
28. Hydro'd the head works at Vallecito WWTP
29. Pumped and cleaned Arnold's Lift Station 3 and pulled pumps for the weekend
30. Fixed water leak at Forest Meadows WWTP
31. Helped the Ebbetts Pass Distribution Crew with water leaks
32. Pumped and cleaned Hwy 4 lift station (Forest Meadows)
33. Replaced breaker at Septic Tank off Skunk Ranch Road with the Electrical Dept (Indian Rock)
34. Vallecito LS generator fail to start – over crank issue.
35. Pumped and cleaned Sequoia Woods septic tanks. Yearly maintenance
36. Worked thru Multiple issues from Airola fire and Jamestown fire that affected Vallecito and Copper (power fails)
37. Helped with LS 3 pump replacement and wiring
38. Pumped and cleaned lift station 18 again due to solids
39. Called out to residence off Ospital Rd. Septic tank issue. Replaced high level float
40. Hydro'd easements in Forest Meadows for yearly cleaning hot spots

Electrical:

1. Troubleshoot backwash return pump system at West Point WTP, verified proper supply voltage and amp draw
2. Replaced 500-volt amp UPS battery at Wallace WTP chlorine analyzer after failure
3. Replaced failed 500-volt amp UPS battery at Mountain Retreat lift station after failure
4. Repaired all 4' lighting fixtures in the blower room at LCWWTP after multiple failures
5. Replaced 500-volt amp UPS battery at Copper Cove LS #17 after failure
6. Installed/programmed/tested new ultrasonic level transducer at Arnold WWTP headworks
7. Troubleshoot and replaced failed influent flow meter at Jenny Lind WTP after failure of old unit, programmed and tested new head unit
8. Replaced failed level transducer at Vallecito WWTP MBR treatment system after failure
9. Troubleshoot and repaired PLC to HMI connection at Copper Cove lift station #7, replaced damaged Ethernet cable
10. After hours emergency repair of backup control system at Copper Cove lift station #16, floats were out of adjustment
11. Installed new A/C system in polymer room at Vallecito WWTP

12. Removed old district voice radios from vehicles for reuse
13. Troubleshoot and repaired backwash return pump at Hunters WTP
14. Multiple electrical system USA locates performed in the Copper Cove service area
15. Replaced/programmed/tested SC100 turbidimeter at La Contenta WWTP after old unit failed
16. Unwired and rewired air bladder compressor for new pressure tank installation at B-Tank pressure system in Valley Springs
17. Installed/wired new transformer at Indian Rock WWTP for new treatment system
18. Tested pump at Copper Cove lift station #4 after clog was removed from pump
19. Troubleshoot booster pump #2 at Wallace WTP after abnormal starting sequence
20. Ran aerator backwards repeatedly at Southworth WWTP effluent pond as an attempt to clear debris without having to remove the unit from the water
21. Wired in/tested newly rebuilt pump at Conners Main lift station in Copper
22. Replaced seized float J-Box and failed high level float in the effluent wet well at Wallace WWTP during new plant control system startup
23. Produced more solar control panels for the AMI wireless meter project
24. Researched power failure at Wallace WTP, PG&E was performing repairs to their system nearby
25. Replaced failed hour meter for influent pump #1 at Jenny Lind WTP
26. Reprogrammed all sewer system autodials with new employee phone numbers districtwide
27. Troubleshoot and repaired AP1 radio system at Copper Cove C-tank master polling site after power outage and standby generator failure
28. Troubleshoot failed autodialer at Copper Cove lift station #13, problem was a bad backup UPS battery, replaced with new
29. Added new employee to alarm test group per CPO via remote SCADA access at Arnold WWTP, Vallecito WWTP, and Forest Meadows WWTP
30. Contacted Volcano telephone and had caller ID block removed at the West Point lift station
31. Replaced two failed GFI receptacles at Lakeside lift station in Forest Meadows
32. Troubleshoot and repaired recycle system M.O.V control circuit at Wallace WTP after valve failed to close with PLC command
33. Adjusted flow of well #3 in local VFD to proper GPM, per operator request at Wallace WTP to match chemical dosing rate
34. Replaced failed plant start counter in control panel at Wallace WTP
35. Walked operator through phone line fix for SCADA alarming modem at Vallecito WWTP
36. Hooked up/tested all new controls and treatment system at Indian Rock Vineyards WWTP
37. Replaced failed level transducer in the Copper Cove clearwell after failure of old unit
38. Troubleshoot and repaired plant shutdown alarm after it failed to annunciate and call out at Hunters WTP, performed the repair remotely via remote SCADA access
39. Made material list at Millwoods lift station for installation of an AMI radio repeater 120-volt receptacle

Mechanical:

1. System-wide Generator Checks and Re-fuel regimen
2. On-site meeting at Lift Station 13 in Poker Flat with other field crews to develop a plan for odor control at the Lift Station
3. Worked with Electrical to inspect the low-flow condition on the Backwash pumps at the West Point WTP
4. Replaced the charcoal in the odor control filter at the Vallecito WWTP
5. Worked to assess and develop a game plan for the up-coming replacement of both pump and plumbing at the Mountain Retreat Lift Station
6. Troubleshoot Copperopolis Backhoe failure – found bad FNR lever not making contact – ordered replacement and completed
7. Replaced wheel bearings, ball joints, and brakes in truck 534 ('08 Ford Ranger)
8. Troubleshoot loss of 4x4 function in Truck 613 – replaced failed 4x4 control module
9. Troubleshoot and replaced boost hose on truck #621 ('11 F350)
10. Fabricated parts and plumbed air-compressor on the B-Tank pressure system
11. Re-Routed outlet plumbing of the Arnold Wastewater Belt Press. Fabricated associated mounting and hardware.
12. Replaced guide-roller on the Arnold WWTP Clarifier Skimmer Arm

13. Fabricated necessary components to install a new chopper pump at Arnold's Lift Station 3 – worked with Collections, Electrical, and Operations to complete this job. The new pump has had a dramatic operational improvement for the lift station.
14. Repaired the remote for dump truck #527 ('07 F350)
15. Replaced the alternator on the meter reader Jeep #719
16. Replaced the water pump on truck #129 ('06 Jeep)
17. Began to construct an enclosure for the generator at Indian Rock WWTP
18. Repaired broken muffler on the generator at Copper's Lift Station 3
19. Replaced exhaust fan in the building at the Hunt Road Repeater site
20. Cleaned and organized the Shop

Prepared By: Damon Wyckoff, Director of Operations

Operations and Engineering Departments Report

July 1st, 2021, through July 31st, 2021

Director of Operations:

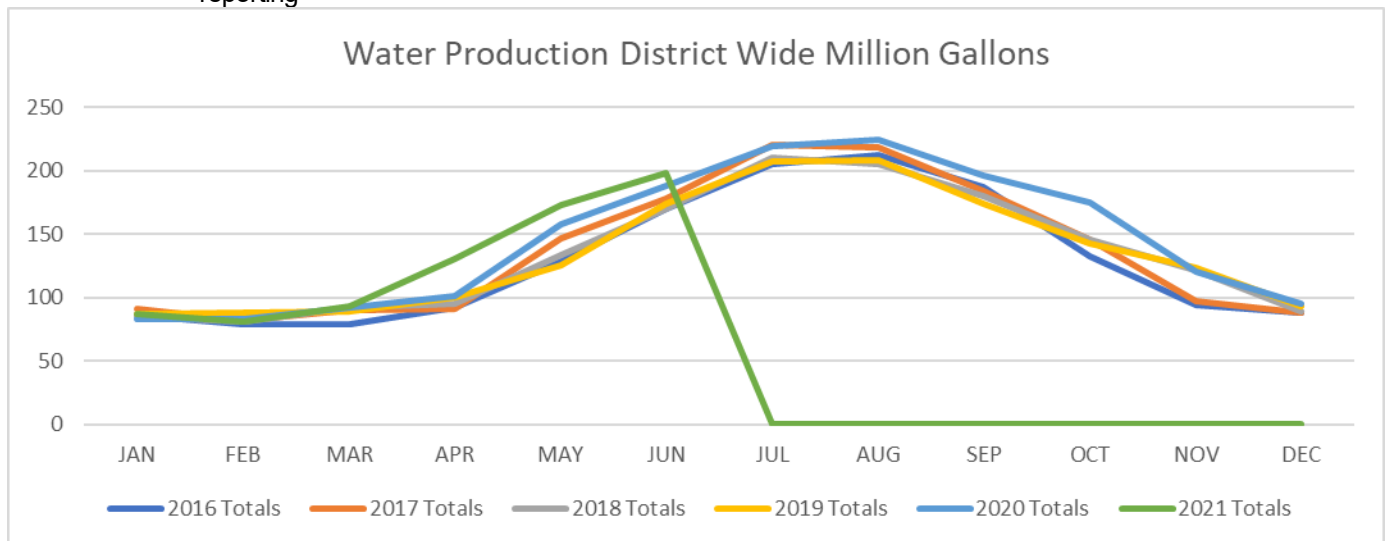
1. On-going work with Engineering Staff to develop an AD-604 Timeline and plan
2. On-Going work with Staff from multiple departments to develop an updated five-year Capital Improvement Plan (CIP)
3. Participated in the Project Kick-off meeting with Hydrosience for the design of Arnold WWTP Improvements
4. On-going work with Operations and Engineering Staff on multiple in-house construction projects, developer projects, and design efforts.
5. Worked with Contractors to secure their services to aid Calaveras County in its fire protection improvement effort in Sheep Ranch.
6. On-going work with The District's consultant, General Manager, and District Engineer related to Capacity Fee development for the Copperopolis and La Contenta/Jenny Lind Service Areas
7. On-going work with operations and engineering staff to begin to develop a detailed worksheet of production vs consumption and available capacity to facilitate effective infrastructure replacement, upgrades, and planning.
8. Held Quarterly Field Supervisor meeting
9. Presented an overview of CARB's Clean Fleet Rule in ACWA's Region 3 Virtual Event
10. Conducted multiple site-visits with prospective engineering firms in the Copper Cove Service Area related to the development of design proposals
11. Held meeting with Field Supervisors to discuss the District's anticipated receipt of HMGP FEMA funding to install generators at critical facilities.

Administrative Technician:

1. June Spray Reporting
2. Maintained Field Calendar
3. Received/Tracked All USA North Line 811 Locates – Handled Associated Calls
4,041 District Line Locates – 07/01 – 07/31
4. Facilitated with Employee Reimbursements & Certificate Renewals
5. Field Training Course Ordering/Registrations
6. Process Operations Purchase Order Batches
7. On Call Reminders, Transfers, Logs
8. Electronic Lab Report Filing
9. Organizing and Archiving Operations Department Documents
10. Safety Tailgate Meetings: Create, Track, & Archive
11. Attended Various Meetings:
Coordination Meeting, Board Meeting
12. Continued Work Efforts for the 2021 Backflow Testing Program
13. Updated Customer Contact List for 2021 Lead & Copper Testing
14. Miscellaneous Administrative Functions

Plant Operations Manager:

1. Completed the review and acceptance of the Monthly and Quarterly State Water Reports for all the Districts Water Systems and submitted them to the State
2. Completed the monthly, quarterly, and semiannual Wastewater Reports for all the Districts WW Systems and submitted them to the State
3. Working very closely with the new Operator in West Point to ensure that all system needs are met.
4. Amended the annual water reports for all systems
5. Ongoing meetings with NexGen Engineering to facilitate the design of the consolidation project of Wilseyville and West Point WWTP's
6. Received quotes for the District's annual water system tank inspections
7. On-going work associated with PO's and ordering supplies for different District facilities and projects
8. Work associated with a power issue that we were having at Copper Cove B Tank site with PG&E
9. On-going work efforts associated with the Ebbetts Pass DBP violation for purposes of public notification and data collection
10. Coordination efforts with the Jenny Lind filter rehabilitation project
11. Coordinating the sand filter rehab for La Contenta WWTP.
12. Ongoing conversations with PBI to facilitate the design of the second filter at West Point Water Treatment Plant
13. Met with Hydro Science about upgrades at Arnold WWTP and accompanied them on a site visit
14. Met with CalNet and conducted site visits of our facilities
15. Participated in the USA North board meeting
16. Attended a conference call with the Dig Safe Board
17. Met with County Environmental Health staff for site inspections of hazardous materials
18. On-going work efforts with the Districts CERS (California Environmental Reporting System) annual reporting



Construction and Maintenance Manager:

1. Participated in the AMI project update meetings
2. Cleaned GapVax and service truck for parade in Arnold and participated in the parade
3. Coordinate scheduling of an Operator and backhoe for Condor's Geotech test pits for the Arnold WWTP Facility Improvements Project and at the Sheep Ranch water storage tank RE the Fire protection tank project.
4. Multiple discussions with staff and customers associated with sewer odor complaints on the Bench in Copper.
5. Coordinated with Ebbetts Pass Distribution Crew to inspect White Pines Dam after earthquake.
6. Inspected the La Contenta Dam after earthquake.
7. Reviewed quotes for a trailer-mounted air compressor the Jenny Lind Distribution Crew

8. Multiple site visits to the Gold Creek 3 development.
9. Multiple site visits to the Copper Valley Unit 7 development to review water and sewer infrastructure installation.
10. Participated in a Field meet with Mueller, their Sub-Contractor, and CCWD crews related to USAs and repeater installation efforts for the AMI project.
11. Coordinated staff to assist Cal Fire with brush/tree removal at Sheep Ranch tank site.
12. Attended a meeting regarding JLE sewer force main project.
13. Investigative site visit to the 602T tank site to check the status of the site after the mop up of a small wildfire.
14. Attended ACWA's Region 3 Virtual event – Understanding the California Air Resources Board's planned Clean Fleet Rule
15. -Field meet at pressure system for B tank in Jenny Lind to discuss implementation of the new Hydropneumatic Tank
16. Participated in a Conference call with the Plant Operations Manager and the Dig Safe Board regarding USAs.
17. Multiple Field/site visits with crews.
18. Worked to resolve multiple Customer concerns/issues calls.

District Engineer:

1. Created a Request for Proposals (RFP) to select a consultant to develop a Sheep Ranch Water System Master Plan
2. Coordinated the completion of Electrical Inspection, electrical design review, and planned construction for the District's Wallace Wastewater Treatment Plant Electrical Improvements Project.
3. Developed an RFP for the phasing and design of improvements to the Copper Cove Wastewater Treatment Plant
4. On-going work associated with the effective design completion of the Copper Cove Lift Station Rehabilitation and Force Main Relocation Project
5. Worked with Operations Staff to review the specifications for the proposed replacement UV System at the Forest Meadows WWTP and help ensure accurate replacement equipment
6. Worked with HydroScience, the District's Design Consultant, to facilitate the design effort for a new Clarifier and associated improvements at the Arnold WWTP
7. Various Developer-based work efforts associated with necessary project site improvements and options for effective W and WW infrastructure implementation

Purchasing Agent:

1. On-going work associated with material inventory
2. Processed multiple invoices
3. Met with the Director of Operations and the Director of Administrative Services to discuss the Purchasing Policy and on-going efforts to ensure effective implementation.
4. On-Going work associated with obtaining quotes for Capital Outlay items.
5. Developed a list of necessary inventory items to keep on-hand related to the AMI project and worked with vendors to secure them
6. Organized and cleaned the purchasing warehouse
7. Completed Cla-Val parts order
8. Met with multiple vendors RE parts and material needs
9. Coordinated quotes for fencing for multiple District facilities
10. Routine Material orders for multiple departments

Engineering Department

1. Conducted Weekly internal engineering department meetings
2. Participated in Bi-weekly Coordination meetings (Engineering, Ops & Customer Service)
3. Coordinated a meeting with CV Developers
4. Conducted an Engineering Committee Meeting
5. Participated in a CPPA Meeting

6. On-going work associated with the AMI/AMR Meter Project
7. On-going work associated with the West Point Redundant Filter Project (PBI)
8. On-going work associated with the West Point/Wilseyville WWTP Consolidation Project (NexGen)
9. On-going work associated with the Redwood Tanks replacement Project (K.W. Emerson)
10. On-going work associated with the Hunters Dam Raw Water Pump Station Replacement Project (HMGP)
11. On Going work associated with the Jenny Lind Elementary Force Main Project
12. On-going work associated with the Arnold WWTP Project (HydroScience)
13. On-going work associated with the CC Lift Stations & Force Main Project (Lee & Ro)
14. On-going work
15. Continued work associated with the Revision of Design and Construction Standards
16. Continued work associated with developing an effective Water & Wastewater Capacity and Demand Matrix (spreadsheet, draft report, whiteboard)
17. Fire Hydrant Meter Reading/Billing
18. Coordinated Website Updates with the External Affairs Manager
19. Conducted a West Point Service Area Tour for UMRWA Consultants
20. Customer Issues = 1 (duplex issue)
21. Request for Comments = 5 (PUE vacation)
22. Commercial Change of Use = 1 (Jenny Lind)
23. Cost to Serve = 5 (EP, JL x 3, CC)
24. Capacity Transfer Request = 1 (CC)
25. Completed WW service Connection Inspections (10)
26. Inspected developer project Gold Creek unit 3, coordinated work schedule with developer.
27. Reviewed county paving schedule.
28. Attended project meetings.
29. Reviewed plans for multiple projects.
30. Completion of LaContenta fence project.
31. Worked with contractor on Unit 7B of Saddle Creek unit 7.
32. Tv' d Saddle Creek unit 7A and submitted 2-year inspection.
33. Inspected installation of bored crossing for gas station project in Arnold.
34. Worked on sequencing of project timeline for Sheep Ranch tank project.
35. On-going work associated with AD-604 timeline and narrative
36. On-going work associated with Capacity Fee Update Development in Copperopolis, La Contenta, and Jenny Lind Service Areas.

Water Treatment Plants:

Copper Cove Water Treatment Plant:

1. Operations as usual
2. Backup Lake Tulloch Raw Booster Pump Installed and Tested. Ready for Operations.
3. High flows from C-Tank causing supply issues at C-Tank.

Hunter's (Ebbett's Pass) Water Treatment Plant:

1. Operations as usual
2. New #1 Blower wired up and put into service
3. On-going work associated with assessing DBP compliance – additional sampling completed throughout the Service Area
4. Electrical repaired lighting and venting issues at the Effluent Pump Station
5. Full rebuild and re-plumb of the CL-17 for Sawmill Pump Station
6. Training of new operator

Jenny Lind Water Treatment Plant:

1. Operations as usual
2. Training of new operator

Sheep Ranch Water Treatment Plant:

1. Operations as usual
2. Training of new operator
3. Defensible Space Grubbing and Brushing Completed

Wallace Lake Estates Well System:

1. Operations as usual

West Point Water Treatment Plant:

1. Operations as Usual
2. Training of new operator

Wastewater Treatment Plants:

Arnold Wastewater Treatment Plant:

1. Operations as usual
2. On-going training of new Operator
3. Geotech and Survey work associated with the Arnold WWTP Facility Improvements Project
4. Headworks Screen Installation Complete

Copper Cove Wastewater Treatment Plant:

1. Routine operations as required by permit.

Copper Cove Wastewater Reclamation Plant:

1. RCP started and running.
2. Pond 6 dropping steadily.
3. Anticipate Pond 6 will be empty by the end of the month.
4. Beginning Prep for the install of a new outlet slide-gate.

Country House Wastewater Facility:

1. Operations as usual

Forest Meadows Wastewater Treatment Plant:

1. Operations as usual
2. On-going work associated with the submission of an equipment submittal to Ops Management for a new UV System.
3. Training of New Operator

Indian Rock Vineyards Wastewater Facility:

1. Operations as Usual - Weekly inspection of facility. Switched leach fields, tested pumps, changed chart, weekly reads for state compliance.
2. On-going work to provide as-need assistance and accommodation to the Construction and Electrical Crews as they work to install the new Orenco treatment filters.

La Contenta Wastewater Treatment Plant:

1. Operations as usual

Mountain Retreat / Sequoia Woods Wastewater Facility:

1. Operations as usual

Six Mile Wastewater Collection System:

1. Monthly reads taken and report submitted to the City of Angels Camp

Southworth Wastewater Treatment Plant:

1. Operations as usual

Vallecito / Douglas Flat Wastewater Treatment Plant:

1. Operations as usual
2. Training of new Operator

West Point Wastewater Treatment Plant:

1. Operations as usual
2. On-going work with the District's consultant to facilitate plan development for the West Point/Wilseyville WWTP consolidation project.
3. Training new operator

Wilseyville Wastewater Facility:

1. Operations as usual

Distribution:

Copperopolis Distribution System:

SERVICE LINE WORK

1. Tewa Ct 1" 20 Gpm
2. Deer Field 1" 3gpm
3. Deer Field 1 2 Gpm
4. Sandy Bar 1" 2 Gpm
5. Sandy Bar 1" 2 Gpm
6. Council Trail 1" 3 Gpm
7. Arrowhead 1" 2 Gpm
8. Knolls 1" 3 Gpm
9. Main St. 1" 2 Gpm
10. Quail Hill 1" 2 Gpm
11. Foothill 1" 3 Gpm
12. Salmon 1" 3 Gpm
13. Council Trail 1" 6 Gpm
14. Foothill 1" Gpm
15. Copper Cove 1" 3 Gpm
16. Morado CT 1" 4 Gpm
17. Canoe 1" 3 Gpm
18. Lakeshore 2" 10 Gpm
19. Innocent 1" 3 Gpm
20. Sunrise 1" 3 Gpm
21. Thompson 1" 10 Gpm
22. Thompson 1 "10 Gpm
23. Duchess 1" 3 Gpm
24. Canoe 1" 4 Gpm

MAIN LINE WORK

1. None during this time

Additional Work

1. USA's – 10 hours on the Copper Cove Drive Line Locate alone
2. Flushed 96,285 gallons.
3. Three 1-inch Service Line installations
4. 15 valves exercised.

Ebbett's Pass Distribution System:

SERVICE LINE WORK

1. Gold Hill Circle
2. Pawnee
3. Vista / Lilac
4. Circle
5. Larkspur
6. Yuma
7. Black Oak
8. Grand Teton
9. Deerwood
10. Sultana
11. Manzanita

MAIN LINE WORK

None during this period

Additional Work

1. Customer Service Work Orders - 67
2. USA Line Locates – Extensive work associated with USAs continues.
3. Hydrant flushing in the Topanga Zone and the Sorrel Zone
4. Set Rocks at White Pines Lake to discourage vehicles from driving on the shoreline
5. Up-Sized three services from 5/8's-inch to 1-inch and installed 1-inch meters

Jenny Lind Distribution System:

SERVICE LINE WORK

1. O'Reilly
2. O'Reilly
3. Harding
4. Connor
5. Baldwin
6. Baldwin
7. Pollock
8. Dunn
9. Sparrowk
10. Greer
11. Greer
12. Main St Jenny Lind
13. Grisham
14. Montero
15. Thornicroft
16. Blue Heron
17. Heinemann
18. Hartvickson
19. Baldwin
20. Pardini
21. Silver Rapids
22. McAtee
23. Hautley
24. Crosel
25. Baldwin
26. Hartvickson
27. Silver Rapids

MAIN LINE WORK

1. 2" main on Wong Ct
2. 2" main at address on Hautly
3. 2" valve leaking out of male thread adapter at address on McAtee
4. 2" valve leaking out of male thread adapter directly across the street from the other broken 2" valve at address on McAtee

ADDITIONAL WORK

1. Service Requests for the JL area including issues such as pressure problems, leak checks, meter installs, illegal tie ins, re-reads etc.
2. USA line locates for JL area.
3. Weekly tank and pump station checks
4. Monthly Tank Checks
5. Monthly Flushing including flushing on the lower end to resolve water quality issues
6. Vehicle inspections
7. Work orders
8. Took GapVax to Copper to help Copper crew with water leaks
9. Hydrant replacement on Greer
10. Another rupture repair on B tank pressure tank -worked to repair
11. Received and set new pressure tank up at B tank and started the disinfection process
12. Completed 3 cost to serves for new water line installations
13. Month end hydrant meter reads, fill station reads and Lancha Plana reads in La Contenta

West Point Distribution System:

SERVICE LINE WORK

1. Barney Way

MAIN LINE WORK

1. None during this period

ADDITIONAL WORK

1. USA Line locates
2. Service Requests ranging from Read/Leave Ons, Restores, Pressure issues, Re-reads.
3. Month-end fire hydrant, fill station, and Lancha Plana Program reads

Construction

1. Provided leak repair assistance to the Copper Cove, Jenny Lind, and Ebbetts Pass Distribution Crews
2. On-going work to replace the re-circulating gravel filters at Indian Rock.
3. On-going work to facilitate the installation of a grit removal chamber at Vallecito WWTP.
4. Began preparation to clean debris from the Bear Creek Diversion
5. Provided potholing assistance to the District's Consulting Engineer for Geotechnical Services – Arnold WWTP

Collections:

1. Assisted the Ebbetts Pass Distribution Crew with water leak repairs in Big Trees Village
2. Pumped and cleaned lift station 3 in Arnold 2x's in the month
3. Monthly SSO reporting completed
4. Monthly and weekly lift stations and can maintenance performed
5. Pumped and cleaned septic tank of a residence off Juniper Circle in Arnold and completed yearly maintenance
6. Pumped and cleaned the White Pines Barn's Septic Tank
7. Continued marking USAs in Arnold and Vallecito areas for PG&E
8. Repaired effluent line on septic tank at residence off Chardonnay Ct. in Indian Rock Village
9. Pulled pump 2 at the Connor's Main Lift Station in Connor Estates and took it to Industrial Electric to have wiring rehabbed.
10. Pulled pump 1 at Lift Station 3 in Arnold and de-ragged
11. Repaired lateral damaged by Caltel on Tewa Ct. in Copperopolis
12. Called out to tripped pumps at LS 45 the morning of 7-8-21 reset pump ops
13. Pumped and cleaned septic tank at address off Chardonnay – Indian Rock
14. Drained overflow tank at Lakeside lift station
15. Checked grease traps in Copper
16. Hydro' d the 1st two runs of the Bench in copper due to odor complaints
17. Called out to an address in Southworth off Ospital rd. Replaced on off float and low-level float
18. Pumped and cleaned Mill Woods wet well lift station
19. Pumped and cleaned lifts stations 1&2 in Arnold
20. On-going work related to the odor issues on the bench in Copper – manhole and lift station inspection
21. Checked grease traps in Arnold and La Contenta
22. Pumped and cleaned septic tank at address in Southworth off Ospital
23. Helped the Jenny Lind Distribution Crew with water leaks
24. Checked on septic tank function at West Point lumber yard. Issue was on their side.
25. TV inspected units 6&7 in Copper Valley for 2-year warranty
26. Hauled sludge from Vallecito WWTP to Arnold WWTP
27. QUES TV Camera Van System training for the whole Crew
28. Called to septic tank issue at address off Country Lane in West Point-resolved the issue
29. Worked with CAL-Fire on easement clearing in Arnold on Rancho Paradiso easement
30. Called out to lift stations 19,8&6 in Copperopolis due to power outages – reset pump operations

Electrical:

1. Hooked up new freshwater booster pump at La Contenta Warehouse/Shop/WWTP. Troubleshoot and replaced failed pressure switch and contactor for freshwater booster pump control system at LCWWTP
2. Replaced failed level transducer at the Copper Valley Golf Course wet well after failure of old unit
3. Worked with A-TEEM engineering on new SCADA alarming call out system at CCWTP
4. Unwired pump at Conners Main lift station, collections crew then pulled it and sent it for rebuild

5. Replaced failed float in the Wallace WTP backwash sump
6. Emergency after hours troubleshooting of high-level situation at Lakeside lift station, power outage and standby generator battery failure
7. After-hours emergency troubleshoot and repair of Mountain Retreat lift station, automatic transfer switch mechanically hung up
8. Emergency repair of Wilseyville Pond solar flow meter, internal and external batteries both wouldn't hold a charge, replaced each of them
9. New standby generator installed at Indian Rock WWTP
10. Updated SCADA call out databases at West Point WTP, and Jenny Lind WTP to reflect current employee list
11. Updated SCADA call out databases remotely at Arnold Wallace WTP, Hunters WTP, Copper Cove WTP, La Contenta WWTP, Forest Meadows WWTP and Vallecito WWTP to reflect current employee list
12. Unwired pump #2 at Meadowmont pump station for rebuild
13. Replaced all floats in a septic system at address off Ospital Road in Burson after failure – Southworth System
14. Emergency replacement of failed pump in the Wallace WTP backwash sump
15. After-hours emergency troubleshoot of multiple radio communication failures in the Ebbetts pass area – Resolved the issue
16. Troubleshot and repaired failed micro relay controlling the Combined Filter Effluent pump receptacle at the Jenny Lind WTP
17. Replaced multiple failed floats in wet well at Forest MWWTP
18. Replaced failed 500 UPS at the Azealia Court lift station
19. New employee tour of district facilities
20. Repaired damaged light fixture in the Forest Meadows WWTP DAF room after earthquake
21. Replaced level transducer in sludge tank at FMWWTP after failure
22. Installed new Ufer ground system at Indian Rock WWTP standby generator
23. Installed new oversized starter at Arnold lift station #3 to facilitate use of a grinder pump at that location
24. Replaced and rewired new automatic transfer switch at Lift Station #43 after failure of old unit
25. After-hours troubleshoot and replacement of failed level transducer at Lift Station #17
26. Replaced failed 3-way light switch at the Hunters WTP Effluent pump station
27. Repaired exhaust system louvers at the Hunters WTP Effluent pump station
28. Multiple USA electrical system locates in the Copper Cove service area
29. Replaced failed Asco solenoid valves for the sand filter control system at Forest Meadows WWTP
30. Hooked all electrical back up to filter #4 at Jenny Lind WTP after filter rehab project
31. Wired in and tested booster pump #2 at Copper Cove raw water pump station after rebuilt unit was installed
32. Wired in new blower #1 at Hunters WTP blower room
33. Unwired all electrical from filter #5 at JLWTP for filter rehab project
34. Finished Arnold WWTP new headworks install, tested, and put new system online
35. Replaced failed panel indicator lamps with new LEDs at West Point WWTP Orenco panel CP3
36. Repaired failed control system at address off Ospital Road for their septic tank, loose wires were fixed. - Southworth
37. Troubleshot and repaired failed influent flow meter at Jenny Lind WTP
38. Programmed new ultrasonic high-level switch for Arnold WWTP headworks

Mechanical:

1. System-wide Generator Checks and Re-fuel regimen
2. Replaced failed permeate pump pressure gauges at the Vallecito WWTP
3. Adjusted the pumps at the Mokelumne River Pump Station to increase flow
4. Installed exhaust and block heater on the new Hunters WTP Generator
5. Adjusted the packing gland at the West Point WWTP on the effluent pump
6. Met Crane Company at the Meadowmont Pump Station in Arnold and Pulled Pump 2 to receive a High-Pressure Pump Head
7. Replaced bad butterfly check for blowers 1 and 3 at the Arnold WWTP
8. Installed a new water booster pump on the potable supply feeding the La Contenta Warehouse/WWTP

9. VacCon 123 had a bad High-pressure water pump and VacCon 126 had a bad auxiliary engine. Removed good auxiliary engine from 123 and installed in 126 to make one good old VacCon.
10. Serviced the Generator at the Mokelumne River Pump Station.
11. Replaced radiator on Truck #130 (meter reader Jeep)
12. Took old, worn-out equipment tires to the landfill
13. Installed Copper Raw Pump #2 and set fuel tank for the generator at the Connor's Main Lift Station with Crane Company
14. Replaced bad 4-inch digester valve at the Arnold WWTP
15. Ordered parts to repair backwash return pump station Cla-Val at the West Point WTP
16. Replaced cracked brass fitting on the Cla-Val at the Big Trees 1 Pump Station
17. Replaced Brakes on Truck #519 (Mechanics Truck)
18. Fabricated and welded two patches on the B-Tank Hydropneumatic Pressure Station
19. Began fabrication of the Indian Rock WWTF generator enclosure
20. Removed Transmission, replaced throw-out bearing and reinstalled transmission on truck #533 (Ford Ranger)
21. Retrofitted blue dump trailer to standard light connector for AMI project (old meter collection)
22. Cleaned and organized the Shop

Prepared By: Damon Wyckoff, Director of Operations