



Approved July 14, 2021

RESOLUTION NO. 2021-42
RESOLUTION NO. PFA-02
ORDINANCE NO. 2021-01

MINUTES

CALAVERAS COUNTY WATER DISTRICT REGULAR BOARD MEETING

JUNE 23, 2021

Directors Present: Jeff Davidson, President
Cindy Secada, Vice-President
Scott Ratterman, Director
Bertha Underhill, Director
Russ Thomas, Director

Staff Present: Michael Minkler, General Manager
Matt Weber, General Counsel
Rebecca Hitchcock, Clerk to the Board
Rebecca Callen, Director of Administrative Services
Damon Wyckoff, Director of Operations
Pat Burkhardt, Construction and Maintenance Manager
Brad Arnold, Manager of Water Resources
Jessica Self, External Affairs Manager
Stacey Lollar, Human Resources Manager
Jared Gravette, Sr. Supervisor Construction Inspection
Kate Jesus, Engineering Coordinator
Sam Singh, Engineering Technician Sr.
Kevin Williams, Civil Engineer Sr.
Tiffany Burke, Administrative Technician Sr.

Others Present: Michael Jarvis, LCW
Katie Cole, Woodard & Curran
Bill Slenter

ORDER OF BUSINESS

CALL TO ORDER / PLEDGE OF ALLEGIANCE

1. ROLL CALL

President Davidson called the Regular Board Meeting to order at 1:01 p.m. and led the Pledge of Allegiance.

2. PUBLIC COMMENT

There was no public comment.

3. CONSENT AGENDA

**MOTION: Directors Thomas/Underhill–Approved Consent Agenda Items:
3a, 3b, and 3c as presented.**

3a Approval of Minutes for the Board Meeting of June 9, 2021
(Rebecca Hitchcock, Clerk to the Board)

3b Review Board of Directors Monthly Time Sheets for May 2021
(Rebecca Hitchcock, Clerk to the Board)

3c Report on the Monthly Investment Transactions for May 2021
(Rebecca Callen, Director of Administrative Services)

Director Thomas pulled Item 3d from the Consent Agenda

3d Consideration of Renewal of Contract for Federal Advocacy Services with Mia O'Connell of O'Connell & Dempsey, LLC for Fiscal Year 2021-22
(Michael Minkler, General Manager) **RES 2021-_____**

PUBLIC COMMENT: There was no public comment.

AYES: Directors Ratterman, Underhill, Secada, Thomas, and Davidson

NOES: None

ABSTAIN: None

ABSENT: None

OFF CONSENT AGENDA

Director Thomas pulled Item 3d from the Consent Agenda

3d Consideration of Renewal of Contract for Federal Advocacy Services with Mia O'Connell of O'Connell & Dempsey, LLC for Fiscal Year 2021-22
(Michael Minkler, General Manager) **RES 2021-42**

**MOTION: Directors Thomas/Secada–Approved Consent Agenda Item:
3d as presented.**

DISCUSSION: Director Thomas asked if Director Davidson or Director Ratterman wanted to say anything about Mia O'Connell since they are the Legal Affairs Committee members. Director Underhill said she has always been very impressed by Ms. O'Connell and her efforts. Director Thomas spoke of the value of her services, and Director Ratterman stated Mia's work is very impressive.

PUBLIC COMMENT: There was no public comment.

AYES: Directors Thomas, Secada, Ratterman, Underhill, and Davidson

NOES: None

ABSTAIN: None

ABSENT: None

President Davidson opened the Public Hearing at 1:06 p.m.

4. **PUBLIC HEARING**

4a Discussion/Action Regarding the Adoption of the Fiscal Year 2021-22
Operating and Capital Improvement Plan Budget
(Rebecca Callen, Director of Administrative Services) **RES 2021-43**

MOTION: Directors Ratterman/Thomas-Adopted Resolution No. 2021-43-
Approving the Adoption of the Fiscal Year 2021-22 Operating and Capital
Improvement Plan Budget

DISCUSSION: Ms. Callen reviewed the changes in the proposed budget since the Budget
Workshop on June 15, 2021.

PUBLIC COMMENT: There was no public comment.

AYES: Directors Ratterman, Thomas, Secada, Underhill, and Davidson
NOES: None
ABSTAIN: None
ABSENT: None

Discussion/Action Regarding the Adoption of the Fiscal Year 2021-22
Personnel Allocation Budget
(Rebecca Callen, Director of Administrative Services) **RES 2021-44**

MOTION: Directors Ratterman/Underhill-Adopted Resolution No. 2021-44-
Approving the Adoption of the Fiscal Year 2021-22 Personnel Allocation
Budget

DISCUSSION: Ms. Callen reviewed the proposed personnel allocation for 2021-22. Director
Underhill asked for clarification on the Engineering Department changes.

PUBLIC COMMENT: There was no public comment.

AYES: Directors Ratterman, Underhill, Secada, Thomas, and Davidson
NOES: None
ABSTAIN: None
ABSENT: None

President Davidson closed the Public Hearing at 1:14 p.m.

5. **NEW BUSINESS**

5a Resolution of Appreciation for John Gomes
(Rebecca Callen, Director of Administrative Services) **RES 2021-45**

MOTION: Directors Secada/Underhill-Approved Resolution of Appreciation for
John Gomes

DISCUSSION: The Board and staff thanked Mr. Gomes for his 22 years of service at the District.

PUBLIC COMMENT: Mr. Gomes addressed the Board and spoke highly about his time at the District.

AYES: Directors Secada, Underhill, Ratterman, Thomas, and Davidson
NOES: None
ABSTAIN: None
ABSENT: None

5b Resolution of Appreciation for Bob Godwin
(Damon Wyckoff, Director of Operations) **RES 2021-46**

MOTION: Directors Secada/Underhill-Approved Resolution of Appreciation for Bob Godwin

DISCUSSION: The Board and staff recognized Mr. Godwin for his service to the District.

PUBLIC COMMENT: Mr. Godwin addressed the Board stating that he has enjoyed his time with the District.

AYES: Directors Secada, Underhill, Ratterman, Thomas, and Davidson
NOES: None
ABSTAIN: None
ABSENT: None

RECESS was called at 1:35 p.m. **SESSION RESUMED** at 1:46 p.m.

5c Discussion/Action to Award Design Services Contract for the Arnold Wastewater Treatment Facility Improvement Project, CIP 15095
(Bob Godwin, Senior Civil Engineer) **RES 2021-47**

MOTION: Directors Underhill/Ratterman-Adopted Resolution No. 2021-47-Awarding Design Services Contract for the Arnold Wastewater Treatment Facility Improvement Project, CIP 15095

DISCUSSION: Mr. Godwin presented the specifics of the project and detailed the bids received. He explained that staff recommend awarding the contract to Hydroscience Engineers, Inc. There was discussion regarding the project scope and bids received.

PUBLIC COMMENT: There was no public comment.

AYES: Directors Underhill, Ratterman, Secada, Thomas, and Davidson
NOES: None
ABSTAIN: None
ABSENT: None

5d Discussion/Action regarding Adoption of the District's 2020 Urban Water Management Package
(Brad Arnold, Manager of Water Resources)

- Adoption of the Calaveras County Water District 2020 Urban Water Management Plan Update **RES 2021-48**

- Adoption of the Calaveras County Water District 2020 Water Shortage Contingency Plan **RES 2021-49**
- Adoption of the Addendum to the 2015 Calaveras County Water District 2015 Urban Water Management Plan Update for Compliance with the 2013 Delta Plan **RES 2021-50**

MOTION: Directors Secada/Underhill-Adopted Resolutions 2021-48, 2021-49, and 2021-50 in one unified motion.

DISCUSSION: Mr. Arnold presented the Final 2020 Urban Water Management Plan (UWMP) update, the 2020 Water Shortage Contingency Plan, and the 2015 Urban Water Management Plan Update for Compliance with the 2013 Delta Plan. He detailed the comments received about the UWMP during the public comment period of April 26 to May 21, 2021. There was discussion regarding the public comments and the District's response to them.

PUBLIC COMMENT: There was no public comment.

AYES: Directors Secada, Underhill, Ratterman, Thomas, and Davidson
NOES: None
ABSTAIN: None
ABSENT: None

- 5e Discussion/Action regarding an Amendment to Contract to Purchase Middle Fork Mokelumne River Water Supplies from Calaveras Public Utilities District (Michael Minkler, General Manager) **RES 2021-51**

MOTION: Directors Secada/Underhill-Adopted Resolution 2021-51-Approving Amendment to the Contract to Purchase Middle Fork Mokelumne River Water Supplies from Calaveras Public Utilities District

DISCUSSION: Mr. Minkler reviewed the history of the agreement between CCWD and Calaveras Public Utilities District (CPUD) facilitating the purchase of up to 200 acre-feet per year of water from CPUD's Middle Fork Mokelumne River, made available via Schaads Reservoir. The original agreement was adopted July 2006 and needs to be renewed. The proposed agreement substantially mirrors the terms of the existing agreement with new or revised provisions intended to clarify the arrangement. As proposed, the cost per acre-foot will go up from \$40 to \$55 to ensure CPUD covers its costs and CCWD would pay for a minimum of 20-acre feet per year. CCWD would also make an upfront payment of \$3,000. CPUD plans to take the contract to its Board for approval later this month. The new agreement will take effect when fully executed and replaces the existing agreement at that time.

President Davidson created an ad hoc Committee for CCWD and CPUD to work together on local issues and he appointed Director Ratterman and Director Secada to serve as CCWD representatives.

PUBLIC COMMENT: There was no public comment.

AYES: Directors Secada, Underhill, Ratterman, Thomas, and Davidson
NOES: None
ABSTAIN: None
ABSENT: None

5f New Hogan Reservoir OM&R Charges Update
(Brad Arnold, Manager of Water Resources)

MOTION: Directors Ratterman/Underhill by Minute Entry Authorized total payments of \$496,753.17 for New Hogan Reservoir Operations, Maintenance, and Repair Charges.

DISCUSSION: Mr. Arnold updated the Board on the 2021 Operations, Maintenance, and Repair (OM&R) charges for New Hogan. He explained the increase of \$175,396 which incorporates OM&R charges from the previous 5 years. For the prior period of 2016 through 2020, USACE incurred roughly \$14.6 million in total non-recreational OM&R costs, of which \$5.55 million will be repaid by CCWD and SEWD in the years 2021 through 2025 (38 percent per OM&R Agreement). As currently structured, CCWD will be responsible for around \$2.4 million over the next 5-years (43.5 percent allocation), not including water supply and SEWD construction repayment costs. These figures equate to approximately \$483,000 per year for CCWD. With the estimated additional supply and SEWD repayment costs, New Hogan water supplies may ultimately cost CCWD around \$540,000 per year through 2025 (\$40,000 as OM&R Prepayment). These costs will not change until the following 5-year repayment period starting in 2026. Compared to the prior period, New Hogan OM&R costs by USACE increased by roughly \$5.5 million. The main reason is the Tainter Gate Project, a 10-year refurbishment project on the main New Hogan Dam outlet, completed in February 2021. The Project involved the full mechanical replacement of several outlet gate components, upgraded seals and hoist systems, and other improvements for environmental flow requirements on the Calaveras River, necessary to ensure the continued operation of New Hogan Dam facilities. Project expenses are incorporated into the New Hogan OM&R costs. Going forward, USACE has agreed to provide annual updates to SEWD and CCWD to better plan and prepare for the next 5-year repayment period. Staff will continue to monitor and update the Board regarding water supply conditions at New Hogan with SEWD, and as more information is provided by USACE. There was significant discussion regarding the contract.

PUBLIC COMMENT: There was no public comment.

AYES: Directors Ratterman, Underhill, Secada, Thomas, and Davidson
NOES: None
ABSTAIN: None
ABSENT: None

5g America's Water Infrastructure Act Risk and Resiliency Assessment Update
(Brad Arnold, Manager of Water Resources)

DISCUSSION: Mr. Arnold updated the Board on the development of Calaveras County Water District's Risk and Resiliency Assessment (RRA) for compliance with America's Water Infrastructure Act of 2018. After certification of this initial RRA, AWIA mandates that the RRA be updated and re-certified to address changes in federal legislation and/or updates to CCWD system infrastructure every 5-years. The District must prepare a follow-up Emergency Response Plan (ERP) due no later than six months after each RRA certification, which incorporates the findings of an RRA into strategies and resources to improve water systems resiliency. Per AWIA, the first ERP will be due December 31, 2021.

6. **REPORTS**

6a General Manager's Report
(Michael Minkler)

DISCUSSION: Mr. Minkler reported on the following activities: 1) the District received Notices of Unavailability for Post 1914 Water Rights from DWR; 2) the State has lifted the moratorium on lock-offs beginning in September; 3) the McClintock meeting this week was very positive; 4) the COVID program update; 5) the meeting with Blue Lake Springs Mutual Water Company; and 6) CCWD will participate in the Arnold 4th of July Parade.

7. BOARD REPORTS / INFORMATION / FUTURE AGENDA ITEMS

Director Underhill urged the other Directors to become members of the White Pines Park Committee.

Director Ratterman will be attending a Mountain Counties meeting on Friday.

Director Thomas reported he will be singing at the Mokelumne Hill 4th of July Parade.

Director Secada reported on road work in Murphys, that she joined the Schaads Reservoir volunteer group, and she will attend a NCPA tour with Joel Metzger next week.

Director Davidson commented that the forest near his cabin was a total mess with hundreds of giant trees having fallen over the winter.

8. NEXT BOARD MEETINGS

- Wednesday, July 14, 2021, 1:00 p.m., Regular Board Meeting
- Wednesday, July 28, 2021, 1:00 p.m., Regular Board Meeting

The meeting adjourned into Closed Session at approximately 3:00 p.m. Those present were Board Members: Russ Thomas, Bertha Underhill, Cindy Secada, Jeff Davidson, and Scott Ratterman; staff members Michael Minkler, General Manager, Stacey Lollar, Human Resources Manager; and Michael Jarvis, LCW Negotiator.

9. CLOSED SESSION

- 9a Government Code § 54957.6 Agency Negotiators: General Manager Michael Minkler, HR Manager Stacey Lollar and Michael Jarvis Regarding Negotiations with Employee Organization SEIU Local 1021 and Management and Confidential Unit.

10. REPORTABLE ACTION FROM CLOSED SESSION

The Board reconvened into Open Session at approximately 5:04 p.m. There was no reportable action.

11. ADJOURNMENT

With no further business, the meeting adjourned at 5:04 p.m.

Respectfully Submitted:


Michael Minkler
General Manager

ATTEST:


Rebecca Hitchcock
Clerk to the Board