



**RESOLUTION NO. 2022-49**  
**RESOLUTION NO. PFA-02**  
**ORDINANCE NO. 2022-02**

## **AGENDA**

### **OUR MISSION**

Protect, enhance, and develop Calaveras County's water resources and watersheds to provide safe, reliable, and cost-effective services to our communities.

Regular Board Meeting  
Wednesday, June 8, 2022  
1:00 p.m.

Calaveras County Water District  
120 Toma Court  
San Andreas, California 95249

**Board Chambers are open to the public and the following alternative is available to members of the public who wish to participate in the meeting virtually:**

### **Microsoft Teams meeting**

**Join on your computer or mobile app**

[Click here to join the meeting](#)

**Or call in (audio only)**

[+1 323-647-8603,,992667616#](#) United States, Los Angeles

Phone Conference ID: 992 667 616#

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Administration Office at 209-754-3028. Notification in advance of the meeting will enable CCWD to make reasonable arrangements to ensure accessibility to this meeting. Any documents that are made available to the Board before or at the meeting, not privileged or otherwise protected from disclosure, and related to agenda items, will be made available at CCWD for review by the public.

## **ORDER OF BUSINESS**

### **CALL TO ORDER / PLEDGE OF ALLEGIANCE**

1. **ROLL CALL**

2. **PUBLIC COMMENT**

**At this time, members of the public may address the Board on any non-agendized item. The public is encouraged to work through staff to place items on the agenda for Board consideration. No action can be taken on matters not listed on the agenda. Comments are limited to three minutes per person.**

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### **BOARD OF DIRECTORS**

Cindy Secada, President  
Bertha Underhill, Director

Scott Ratterman, Vice President  
Russ Thomas, Director

Jeff Davidson, Director

**3. CONSENT AGENDA**

**The following items are expected to be routine / non-controversial. Items will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed for later discussion.**

- 3a Approval of Minutes for the Board Meetings of May 11 and May 25, 2022  
(Rebecca Hitchcock, Clerk to the Board)
- 3b Review Board of Directors Monthly Time Sheets for May 2022  
(Rebecca Hitchcock, Clerk to the Board)
- 3c Ratify Claim Summary #603 Secretarial Fund in the Amount of \$2,227,061.77 for May 2022  
(Michael Minkler, General Manager)
- 3d Re-Authorizing Remote Teleconference Meetings of the Board of Directors of The Calaveras County Water District for the Period of June 8 through July 9, 2022, Pursuant to AB 361  
(Rebecca Hitchcock, Clerk to the Board) **RES 2022-\_\_\_\_**

**4. PUBLIC HEARING**

**ANNUAL STANDBY ASSESSMENT FEES**  
(Michael Minkler, General Manager)

- Indian Rock Vineyards Subdivision (Sewer) **RES 2022-\_\_\_\_**
- West Point Improvement District 3 (Water) **RES 2022-\_\_\_\_**
- Ebbetts Pass Improvement District 5 (Water) **RES 2022-\_\_\_\_**
- Jenny Lind Improvement District 6, Copper Cove Improvement District 7 (including Copperopolis Townsite) (Water) **RES 2022-\_\_\_\_**
- Saddle Creek Subdivision Improvement District 7 (Water) **RES 2022-\_\_\_\_**
- Copper Cove/La Contenta Improvement District 8S (Sewer) **RES 2022-\_\_\_\_**

**5. NEW BUSINESS**

- 5a Discussion/Action Regarding Credit Adjustment for
  - APN 023-056-006, Hoopa Circle, Camp Connell **RES 2022-\_\_\_\_**
  - APN 023-030-021 Sierra Parkway, Camp Connell **RES 2022-\_\_\_\_**(Jessica Self, External Affairs Manager)
- 5b Discussion/Action regarding the Slurry Line Water Service Customer Template Agreement  
(Brad Arnold, Water Resources Manager) **RES 2022-\_\_\_\_**
- 5c Discussion/Action regarding Stage 2 Water Supply Conditions per CCWD Water Shortage Contingency Plan  
(Brad Arnold, Water Resources Manager) **RES 2022-\_\_\_\_**

**6. BUDGET WORKSHOP**

- 6a Discussion Regarding FY 2022-23 Preliminary Operating and Capital Improvement Budgets  
(Michael Minkler, General Manager)

**7. REPORTS**

- 7a Report on the May 2022 Operations and Engineering Departments  
(Damon Wyckoff, Director of Operations)
- 7b\* General Manager's Report  
(Michael Minkler)

**8.\* BOARD REPORTS / INFORMATION / FUTURE AGENDA ITEMS**

**9. NEXT BOARD MEETINGS**

- Wednesday, June 22, 2022, 1:00 p.m., Regular Board Meeting
- Wednesday, July 13, 2022, 1:00 p.m., Regular Board Meeting

**10. CLOSED SESSION**

- 10a Public Employee Performance Evaluation-Government Code §54957  
General Manager

**11. REPORTABLE ACTION FROM CLOSED SESSION**

**12. NEW BUSINESS**

- 12a\* Discussion/Action on amendment to General Manager's Employment Contract

**13. ADJOURNMENT**



# CALAVERAS COUNTY WATER DISTRICT

## Board of Directors

District 1      Scott Ratterman  
District 2      Cindy Secada  
District 3      Bertha Underhill  
District 4      Russ Thomas  
District 5      Jeff Davidson

## Financial Services

Umpqua Bank  
US Bank  
Wells Fargo Bank

## CCWD Committees

\*Engineering Committee  
\*Finance Committee  
\*Legal Affairs Committee

## Joint Power Authorities

ACWA / JPIA  
CCWD Public Financing Authority  
Calaveras-Amador Mokelumne River Authority (CAMRA)  
Calaveras Public Power Agency (CPPA)  
Eastern San Joaquin Groundwater Authority  
Tuolumne-Stanislaus Integrated Regional Water  
Management Joint Powers Authority (T-Stan JPA)  
Upper Mokelumne River Watershed Authority (UMRWA)

## Other Regional Organizations of Note

Calaveras County Parks and Recreation  
Committee  
Highway 4 Corridor Working Group  
Mountain Counties Water Resources  
Association (MCWRA)  
Mokelumne River Association (MRA)  
Tuolumne-Stanislaus Integrated Regional Water  
Mgt. JPA Watershed Advisory Committee (WAC)  
Eastern San Joaquin Groundwater Authority-Technical  
Advisory Committee

## Legal Counsel

Matthew Weber, Esq.  
Downey Brand, LLP

## Auditor

Richardson & Company, LLP

## Membership\*\*

Thomas / Davidson (alt. Secada)  
Underhill / Secada (alt. Thomas)  
Davidson / Ratterman (alt. Thomas)

Ratterman (alt. Michael Minkler)  
All Board Members  
Ratterman / Underhill (alt. Secada)  
Michael Minkler (Alt. Brad Arnold)  
Thomas  
Secada (alt. Thomas)  
Davidson (alt. Ratterman)

Thomas (alt. Ratterman)

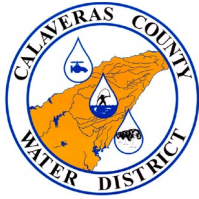
Thomas / Underhill  
All Board Members

All Board Members  
Brad Arnold

Brad Arnold

\* Standing committees, meetings of which require agendas & public notice 72 hours in advance of meeting.

\*\* The 1<sup>st</sup> name listed is the committee chairperson.



## MINUTES

### CALAVERAS COUNTY WATER DISTRICT REGULAR BOARD MEETING

**MAY 11, 2022**

Directors Present: Cindy Secada, President  
Bertha Underhill, Director  
Russ Thomas, Director  
Jeff Davidson, Director

Directors Absent: Scott Ratterman, Vice-President

Staff Present: Michael Minkler, General Manager  
Matt Weber Esq, General Counsel  
Rebecca Hitchcock, Clerk to the Board  
Damon Wyckoff, Director of Operations  
Jesse Hampton, Plant Operations Manager  
Brad Arnold, Water Resources Manager  
Jessica Self, External Affairs Manager  
Stacey Lollar, Human Resources Manager  
Deja Howarth, Human Resources Technician  
Charles Palmer, District Engineer  
Kevin Williams, Senior Civil Engineer  
John Griffin, Senior Civil Engineer  
Kate Jesus, Engineering Coordinator  
Sam Singh, Engineering Technician  
Tiffany Burke, Administrative Technician, Sr.  
Catherine Eastburn, Accountant II  
Kelly Richards, Customer Service Supervisor  
Corrine Skrbina, Customer Service Senior  
Carol Bowen, Customer Service Representative  
Jared Gravette, Construction Inspector Senior Supervisor  
Ron Rose, Treatment Plant Operator Senior Supervisor  
Jeremy Wood, Distribution

Others Present: Jeffrey Meyer, Hilltop Securities  
Karl Brustad, PBI  
Ralph Copeland  
Amanda Kelly  
Cory Walton, Sr.  
Others Present

## ORDER OF BUSINESS

### CALL TO ORDER / PLEDGE OF ALLEGIANCE

#### 1. ROLL CALL

President Secada called the Regular Board Meeting to order at 1:01 p.m. and led the Pledge of Allegiance.

#### 2. PUBLIC COMMENT

Ralph Copeland from Copperopolis addressed the Board regarding the Infrastructure Improvement Funding.

Cory Walton Sr. addressed the Board regarding a district owned property his company is interested in purchasing.

#### 3. CONSENT AGENDA

**MOTION: Directors Davidson/Thomas-Approved Consent Agenda Items: 3a, 3b, 3c, and 3d as presented**

- 3a Approval of Minutes for the Board Meeting of April 13, 2022  
(Rebecca Hitchcock, Clerk to the Board)
- 3b Review Board of Directors Monthly Time Sheets for April 2022  
(Rebecca Hitchcock, Clerk to the Board)
- 3c Ratify Claim Summary #602 Secretarial Fund in the Amount of \$1,780,919.60 for April 2022  
(Jeffrey Meyer, Senior Vice President Hilltop Securities Inc) **RES 2022-47**
- 3d Re-Authorizing Remote Teleconference Meetings of the Board of Directors of The Calaveras County Water District for the Period of May 11 through June 10, 2022, Pursuant to AB 361  
(Rebecca Hitchcock, Clerk to the Board) **RES 2022-44**

**AYES:** Directors Davidson, Thomas, Ratterman, and Secada

**NOES:** None

**ABSTAIN:** None

**ABSENT:** Director Underhill

#### 4. NEW BUSINESS

- 4a Discussion/Direction Regarding Commercial Water and Sewer Policies  
(Damon Wyckoff, Director of Operations)

**DISCUSSION:** Mr. Wyckoff gave a presentation on how other agencies compare to CCWD's handling of commercial accounts. He stated the comparators used were San Andreas Sanitary, Amador Water Agency, Tuolumne Utility District, El Dorado Irrigation District, City of Vallejo, and East Bay Municipal Utility District.

The policies compared and reviewed were:

- Allowance of Incremental payment of capacity fees
- Allowance of Incremental payment of monthly service charges for water and wastewater
- Allowance of account service pause for commercial vacancies
- General overview of the commercial account process

In addition, Mr. Wyckoff reviewed the capacity fees of CCWD compared to the other agencies. There was discussion on the policies of the other agencies compared to the CCWD.

**PUBLIC COMMENT:** Michelle Wilson addressed the Board regarding her commercial account having four sewer bills.

Amanda Kelly addressed the Board regarding the commercial building her family owns in Copperopolis with four sewer bills.

Dean Copens addressed the Board regarding his commercial building in Arnold.

There was discussion regarding creation of an Ad hoc Committee for this topic or discuss it at the Engineering Committee. Direction was given to staff to agendize this item at the next Engineering Committee to allow for the public to participate in the discussion on various solutions for the Commercial Meter Policy.

**RECESS** was called at 2:45 p.m. **SESSION RESUMED** at 2:51 p.m.

- 4b Discussion/Action regarding the Award of Construction Contract for the West Point Water Supply Reliability Project, CIP 11106 **RES 2022-45**  
(Charles Palmer, District Engineer)

**MOTION:** **Directors Davidson/Thomas- Awarded a Construction Contract to K.W. Emerson, Inc. for the West Point Water Supply Reliability Project CIP 11106.**

**DISCUSSION:** Mr. Wyckoff reviewed the bids received for the West Point Water Supply Reliability Project. He discussed the budgeted amount, the amount of the grant received, and the amount of the recommended bid. He explained that staff recommends awarding the contract to K.W. Emerson.

**PUBLIC COMMENT:** There was no public comment.

**AYES:** **Directors Davidson, Thomas, Ratterman, and Secada**

**NOES:** **None**

**ABSTAIN:** **None**

**ABSENT:** **Director Underhill**

- 4c Discussion/Action Regarding Award of a Design Services Contract for Copper Cove Water System Improvements **RES 2022-46**  
(John Griffin, Senior Civil Engineer)

**MOTION:** **Directors Thomas/Davidson- awarded a contract for engineering services and authorizing General Manager to execute a professional services agreement with Peterson Brustad, Inc. in the amount of \$1,042,659 for the design of the Copper Cove Water System Improvements including Tank B/Clearwell Replacement (CIP #11083C), Tank B Pump Station Replacement (CIP #11111), Zone B-C Transmission**

**Pipeline & Pump Station (CIP #11122), and Lake Tulloch Submerged Water Line Crossing (CIP #11104).**

**DISCUSSION:** Mr. Griffin reviewed the project and the bids received. He stated the review committee recommends awarding the contract to Peterson Brustad.

**PUBLIC COMMENT:** Ralph Copeland addressed the Board with recommendations on the project and the contract award.

**AYES:** Directors Thomas, Davidson, Ratterman, and Secada  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** Director Underhill

4d Discussion/Presentation of AMI Water Meter Videos  
(Jessica Self, External Affairs Manager)

**DISCUSSION:** Ms. Self presented a video to the Board showing how to read the new meters and another video showing to test the meter by doing a bucket flow test.

**PUBLIC COMMENT:** There was no public comment.

4e Discussion/Presentation of District Accomplishments  
(Jessica Self, External Affairs Manager)

**DISCUSSION:** Ms. Self, Mr. Wyckoff, and Ms. Lollar gave appreciation for the hard work of staff and presented a video of the District accomplishments over the past several years.

**PUBLIC COMMENT:** There was no public comment.

**5. REPORTS**

5a Report on the April 2022 Operations and Engineering Departments  
(Damon Wyckoff, Director of Operations)

**DISCUSSION:** Mr. Wyckoff presented the April 2022 Monthly Operations and Engineering reports. He reviewed items of interest and answered questions from the Board.

**PUBLIC COMMENT:** There was no public comment.

5b General Manager's Report  
(Michael Minkler)

**DISCUSSION:** Mr. Minkler reported on the following activities: 1) the ACWA Spring Conference; 2) the passing of Bob McGuinness from Blue Lake Springs; 3) budget preparations; and 4) the Sheep Ranch Ribbon Cutting on Friday and the West Point Town Hall on the 17<sup>th</sup>.

**6. BOARD REPORTS / INFORMATION / FUTURE AGENDA ITEMS**

Director Davidson reported on the ACWA Conference, and it was great to see many CCWD staff members on Committees at the conference.



Director Thomas stated the accomplishments video should be shown at a booth at the Frog Jump.

Director Ratterman had nothing to report.

Director Secada reported that the T-Stan IRWM meeting will be in person next week.

**7. NEXT BOARD MEETINGS**

- Wednesday, May 25, 2022, 1:00 p.m., Regular Board Meeting
- Wednesday, June 8, 2022, 1:00 p.m., Regular Board Meeting

**8. CLOSED SESSION**

The meeting adjourned into Closed Session at approximately 3:35 p.m. Those present were Board Members: Cindy Secada, Russ Thomas, Jeff Davidson, and Scott Ratterman; staff members Michael Minkler, General Manager; and General Counsel, Matt Weber.

- 8a Conference with Legal Counsel-Anticipated Litigation  
Significant Exposure to Potential Litigation-Government Code Section 54956.9(d)(2)-2 cases.
- 8b Conference with Real Property Negotiators Gov. Code § 54956.8  
Property: APN 012-011-011, West Point  
Agency negotiators: M. Minkler  
Negotiating parties: Calaveras Healthy Impact Prod Solutions (CHIPS)  
Under negotiation: Price and/or terms of payment
- 8c Public Employee Performance Evaluation-Government Code §54957  
General Manager

**9. REPORTABLE ACTION FROM CLOSED SESSION**

The Board reconvened into Open Session at approximately 4:29 p.m. There was no reportable action.

**10. ADJOURNMENT**

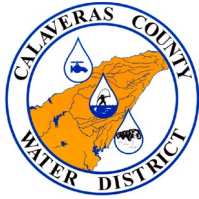
With no further business, the meeting adjourned at 4:29 p.m.

Respectfully Submitted:

ATTEST:

\_\_\_\_\_  
Michael Minkler  
General Manager

\_\_\_\_\_  
Rebecca Hitchcock  
Clerk to the Board



## MINUTES

### CALAVERAS COUNTY WATER DISTRICT REGULAR BOARD MEETING

**MAY 25, 2022**

Directors Present: Cindy Secada, President  
Scott Ratterman, Vice-President  
Bertha Underhill, Director  
Russ Thomas, Director  
Jeff Davidson, Director

Staff Present: Michael Minkler, General Manager  
Jesse Hampton, Plant Operations Manager  
Jessica Self, External Affairs Manager  
John Griffin, Senior Civil Engineer  
Kate Jesus, Engineering Coordinator  
Catherine Eastburn, Accountant II  
Pat Burkhardt, Construction and Maintenance Manager  
Charles Palmer, District Engineer  
Joe Darby, Distribution Worker  
Kevin Williams, Senior Civil Engineer  
Sam Singh, Senior Engineer Technician

Others Present: Ralph Copeland  
Jeffrey Meyer, Hilltop Securities  
Jeff Land, Oppenheimer  
Julio Morales, Urban Futures Inc.  
Albert Reyes

### **ORDER OF BUSINESS**

#### **CALL TO ORDER / PLEDGE OF ALLEGIANCE**

##### **1. ROLL CALL**

Director Underhill asked for moment of silence in recognition of the tragedy at the Texas elementary school. President Secada called the Regular Board Meeting to order at 1:03 p.m. and led the Pledge of Allegiance.

##### **2. PUBLIC COMMENT**

There was no public comment.

**3. CONSENT AGENDA**

**MOTION: Directors Ratterman/Underhill-Approved Consent Agenda Items:  
3a and 3b as presented**

- 3a Approval of Minutes for the Board Meeting of April 27, 2022  
(Rebecca Hitchcock, Clerk to the Board)
- 3b Report on the Monthly Investment Transactions for March 2022  
(Michael Minkler, General Manager)

**AYES: Directors Ratterman, Thomas, Underhill, Davidson and Secada**  
**NOES: None**  
**ABSTAIN: None**  
**ABSENT: None**

President Secada moved to item 7.

**7. NEW BUSINESS**

- 7a Update on the Drought Executive Order and Eastside Groundwater Sustainability Agency  
(Brad Arnold, Water Resources Manager)

**DISCUSSION:** Brad Arnold gave an update on the Executive Order N-7-22 passed by California Governor Gavin Newsom in response to ongoing drought conditions across the State. The objective is to assist the State in achieving its conservation goals and to ensure sufficient water for essential indoor and outdoor uses. Mr. Arnold and Mr. Minkler went over key provisions of the Order which have the potential to impact CCWD water supplies and operations. Further information on Stage 2 developments will be provided at the next Board meeting.

This item was for information only; no action was taken.

**4. NEW BUSINESS**

- 4a Discussion/Action regarding Approval of Issuance of Tax-Exempt Bonds to Finance Various Water & Sewer Capital Projects  
(Michael Minkler, General Manager) **RES 2022-48**

**MOTION: Directors Ratterman/Thomas-Adopted Resolution No. 2022-48  
Approving the Issuance of Tax-Exempt Bonds to Finance Various Water  
& Sewer Capital Projects**

**DISCUSSION:** Jeff Land gave a brief explanation of the financing process including the Resolution, Purchase Contracts, and the private placement loan interest rates. The 20-year loan for the Water Fund will have an interest rate of 2.94% which is expected to generate approximately \$17,832,000 in loan proceeds, with \$1.2 million annual debt service. The 20-year loan for the Sewer Fund will have an interest rate of 3.20% which is expected to generate approximately \$11,155,000 in loan proceeds, with an annual debt service of approximately \$772,000. Mr. Minkler and the Finance team will determine the best use of the funds which could be reimbursement of soft costs incurred by the CCWD related to capital projects. The Board continued discussion.

**PUBLIC COMMENT:** There was no public comment.

**AYES:** Directors Ratterman, Thomas, Underhill, Davidson and Secada  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

The Regular Board meeting was recessed at 1:35pm.

**5. CONVENE PUBLIC FINANCING AUTHORITY**

The Public Financing Authority was convened at approximately 1:35pm.

5a Roll Call: Calaveras County Water District Public Financing Authority Board Members

All Members were present.

5b Discussion/Action regarding Authorizing the Execution and Delivery of Installment Purchase Contracts and Assignment Agreement Related to the Issuance of Tax-Exempt Bonds to Finance Water and Sewer Capital Projects  
(Michael Minkler, General Manager) **RES 2022-PFA-01**

**MOTION:** Directors Underhill/Ratterman-Adopted Resolution No. 2022-PFA-01 Authorizing the Execution and Delivery of Installment Purchase Contracts and Assignment Agreement Related to the Issuance of Tax-Exempt Bonds to Finance Water and Sewer Capital Projects

**DISCUSSION:** There was no discussion.

**PUBLIC COMMENT:** There was no Public Comment.

**YES:** Directors Ratterman, Underhill, Davidson, Thomas, and Secada  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

5c Adjournment: The Public Financing Authority adjourned at approximately 1:37pm.

**6. RECONVENE REGULAR BOARD MEETING**

President Secada reconvened the Regular Board Meeting to order at 1:37pm

**8. REPORTS**

8a General Manager's Report  
(Michael Minkler)

**DISCUSSION:** Mr. Minkler reported on the following activities: 1) Budget development; 2) water supply agreements for the Slurry Line; 3) Sheep Ranch Water Tank Project ribbon cutting ceremony; 4) West Point Town Hall meeting; 5) informational booth at the Calaveras County Fair; 6) the CAMRA meeting; 7) rescheduling the Engineering Committee meeting to June 16<sup>th</sup>; and 8) upcoming Mountain Counties tour.

**9. BOARD REPORTS / INFORMATION / FUTURE AGENDA ITEMS**

Director Underhill asked for an update on Calaveras Conserves to be placed on a future agenda.

Director Ratterman stated he will be attending the ACWA/JPIA Property Meeting on June 20<sup>th</sup>. He has also recently participated in a working group with ACWA regarding fixed costs of water and sewer bills being put on property tax bills and asked this matter to be placed on a future agenda.

Director Thomas stated that he will be attending the next few Board meetings virtually.

Director Davidson had nothing to report.

Director Secada reported on the recent IWRM JPA meeting. She asked that an update on Mutual Aid Assistance Policy be presented to the Board at a future meeting.

**10. NEXT BOARD MEETINGS**

- Wednesday, June 8, 2022, 1:00 p.m., Regular Board Meeting
- Wednesday, June 22, 2022, 1:00 p.m., Regular Board Meeting

**11. CLOSED SESSION**

The meeting adjourned into Closed Session at approximately 1:59 p.m. Those present were Board Members: Cindy Secada, Russ Thomas, Bertha Underhill, Jeff Davidson, and Scott Ratterman; staff members Michael Minkler, General Manager.

- 11a Conference with Legal Counsel-Anticipated Litigation  
Significant Exposure to Potential Litigation-Government Code Section  
54956.9(d)(2)-2 cases.

**12. REPORTABLE ACTION FROM CLOSED SESSION**

The Board reconvened into Open Session at approximately 2:25 p.m. There was no reportable action.

**13. ADJOURNMENT**

With no further business, the meeting adjourned at 2:25 p.m.

Respectfully Submitted:

ATTEST:

\_\_\_\_\_  
Michael Minkler  
General Manager

\_\_\_\_\_  
Kate Jesus  
Engineering Coordinator

# Agenda Item

DATE: June 8, 2022

TO: Michael Minkler, General Manager

FROM: Rebecca Hitchcock, Clerk to the Board

SUBJECT: Review Board of Directors Time Sheets for May 2022

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## **RECOMMENDED ACTION:**

For information only.

## **SUMMARY:**

Pursuant to direction from the Board of Directors, copies of the Board's monthly time sheets from which the Board is compensated from, are included in the monthly agenda package for information. Attached are copies of the Board's time sheets for the month of May 2022.

Board Members can be reimbursed for mileage cost to travel to meetings/conferences and are paid at the current IRS rate.

## **FINANCIAL CONSIDERATIONS:**


Monthly compensation and mileage reimbursement costs are included in the FY 21-22 budget.

*Attachments: Board of Directors Time Sheets for May 2022*

**CALAVERAS COUNTY WATER DISTRICT  
2022 DIRECTOR REIMBURSEMENT FORM**

|               |                 |                                     |
|---------------|-----------------|-------------------------------------|
| For Admin Use | Payroll Expense | <input checked="" type="checkbox"/> |
|---------------|-----------------|-------------------------------------|

Month/Yr May 2022  
Name S. Ratterman

| Activity Date   | Meeting or Other Expense Description                    | Designated Rep. |         | Association List |    | Prior Approval   |    | Cost                                 |          | Total Miles  |  |
|---|---|-----------------|---------|------------------|----|--|----|--------------------------------------|----------|--------------|--|
|   |   | Yes             | No      | Yes              | No | Yes  | No | Meeting                              | Expense  |              |  |
| 5-2   | ACWA / SPIA Conf. - Sacto                               |                 |         |                  |    |  |    | \$120.-                              |          |              |  |
| 5-3   | ACWA Conf. - Sacto                                      |                 |         |                  |    |  |    | 120.-                                |          |              |  |
| 5-4   | ACWA Conf. - Sacto                                      |                 |         |                  |    |  |    | 120.-                                |          |              |  |
| 5-5   | ACWA Conf. - Sacto                                      |                 |         |                  |    |  |    | 120.-                                |          |              |  |
| 5-11  | CCWO Reg. Mtg. - Virtual                                |                 |         |                  |    |  |    | 120.-                                |          |              |  |
| <del>5-18</del>   | <del>CAMRA Mtg.</del>                                   |                 |         |                  |    |  |    | <del>120.-</del>                     |          | <del>7</del> |  |
| <b>Total</b>  | <i>For Totals line, multiply miles by the IRS rate:</i> | 1/1/2022        | \$0.585 |                  |    |  |    | 6005                                 |          | 0.7          |  |
| Pursuant to Board Policy 4030, receipts required; report /materials required.   |   |                 |         |                  |    |  |    | <b>Totals</b> (use IRS mileage rate) | \$ 720.- | 4.10         |  |
| <p>The undersigned, under penalty of perjury states: This claim and the items set forth herein are true and correct; that expenses incurred, meetings attended and business conducted are necessary to District affairs; that this claim is proper and within the scope of California Water Code Section 20200 et seq, and District Ordinance 2015-02; that the service was actually rendered; and that the amount(s) herein are justly true.</p> |   |                 |         |                  |    | <p>Signature of Claimant:</p>  |    |                                      |          |              |  |
| Administrative Review: <u>M. Miller</u>   |   |                 |         |                  |    | Date: <u>5/10/22</u>   |    | Orig to Finance Dept.                |          |              |  |



**CALAVERAS COUNTY WATER DISTRICT**  
**2022 DIRECTOR REIMBURSEMENT FORM**

|               |   |
|---------------|---|
| For Admin Use | Payroll <input checked="" type="checkbox"/> |
|               | Expense <input type="checkbox"/>            |

Month/Yr May-22  
 Name Cindy Secada

| Activity Date  | Meeting or Other Expense Description                    | Designated Rep. |         | Association List                     |    | Prior Approval |    | Cost     |         | Total Miles |
|--|---|-----------------|---------|--------------------------------------|----|----------------|----|----------|---------|-------------|
|  |   | Yes             | No      | Yes                                  | No | Yes            | No | Meeting  | Expense |             |
| 11-May   | CCWD Regular Meeting in person                          |                 |         |                                      |    |                |    | 120      |         | 38.7        |
| 24-May   | CCWD Finance Committee Remote                           |                 |         |                                      |    |                |    | 120      |         | 38.7        |
| 25-May   | CCWD Regular Meeting in Person                          |                 |         |                                      |    |                |    | 120      |         | 38.7        |
|  |   |                 |         |                                      |    |                |    |          |         |             |
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|  |   |                 |         |                                      |    |                |    |          |         |             |
|  |   |                 |         |                                      |    |                |    |          |         |             |
|  |   |                 |         |                                      |    |                |    |          |         |             |
| <b>Total</b>   | <i>For Totals line, multiply miles by the IRS rate:</i> | 1/1/2022        | \$0.585 |                                      |    |                |    |          | 0       | 116.1       |
| <i>Pursuant to Board Policy 4030, receipts required; report /materials required.</i> |   |                 |         | <b>Totals</b> (use IRS mileage rate) |    |                |    | \$360.00 | \$0.00  | \$67.92     |

The undersigned, under penalty of perjury states: This claim and the items set forth herein are true and correct; that expenses incurred, meetings attended and business conducted are necessary to District affairs; that this claim is proper and within the scope of California Water Code Section 20200 et seq, and District Ordinance 2015-02; that the service was actually rendered; and that the amount(s) herein are justly true.

**Signature of Claimant:**  
*Cindy Secada*

Administrative Review: *M...*

Date: *6/1/22*

Orig to Finance Dept.



**CALAVERAS COUNTY WATER DISTRICT**  
**2022 DIRECTOR REIMBURSEMENT FORM**

For  Payroll   
 Admin Use  Expense

Month/Yr May-22  
 Name Bertha Underhill

| Activity Date | Meeting or Other Expense Description                    | Designated Rep. |         | Association List |    | Prior Approval |    | Cost    |         | Total Miles |
|---------------|---|-----------------|---------|------------------|----|----------------|----|---------|---------|-------------|
|               |   | Yes             | No      | Yes              | No | Yes            | No | Meeting | Expense |             |
| 11-May        | CCWD Regular Board Meeting                              |                 |         |                  |    |                |    | 120     |         | 64          |
| 18-May        | CAMRA   | X               |         |                  |    |                |    | 120     |         |             |
| 24-May        | CCWD Finance Committee Meeting                          | X               |         |                  |    |                |    | 120     |         | 64          |
| 25-May        | CCWD Regular Board Meeting                              |                 |         |                  |    |                |    | 120     |         | 64          |
|               |   |                 |         |                  |    |                |    |         |         |             |
|               |   |                 |         |                  |    |                |    |         |         |             |
|               |   |                 |         |                  |    |                |    |         |         |             |
|               |   |                 |         |                  |    |                |    |         |         |             |
|               |   |                 |         |                  |    |                |    |         |         |             |
|               |   |                 |         |                  |    |                |    |         |         |             |
|               |   |                 |         |                  |    |                |    |         |         |             |
|               |   |                 |         |                  |    |                |    |         |         |             |
|               |   |                 |         |                  |    |                |    |         |         |             |
|               |   |                 |         |                  |    |                |    |         |         |             |
|               |   |                 |         |                  |    |                |    |         |         |             |
|               |   |                 |         |                  |    |                |    |         |         |             |
|               |   |                 |         |                  |    |                |    |         |         |             |
|               |   |                 |         |                  |    |                |    |         |         |             |
|               |   |                 |         |                  |    |                |    |         |         |             |
|               |   |                 |         |                  |    |                |    |         |         |             |
|               |   |                 |         |                  |    |                |    |         |         |             |
| <b>Total</b>  | <i>For Totals line, multiply miles by the IRS rate:</i> | 1/1/2022        | \$0.585 |                  |    |                |    |         | 0       | 192         |

*Pursuant to Board Policy 4030, receipts required; report /materials required.*

|                                      |          |        |          |
|--------------------------------------|----------|--------|----------|
| <b>Totals</b> (use IRS mileage rate) | \$480.00 | \$0.00 | \$112.32 |
|--------------------------------------|----------|--------|----------|

The undersigned, under penalty of perjury states: This claim and the items set forth herein are true and correct; that expenses incurred, meetings attended and business conducted are necessary to District affairs; that this claim is proper and within the scope of California Water Code Section 20200 et seq, and District Ordinance 2015-02; that the service was actually rendered; and that the amount(s) herein are justly true.

**Signature of Claimant:**  
*Bertha Underhill*

Administrative Review: *M. Miller* Date: 5/19/22 Orig to Finance Dept.

**CALAVERAS COUNTY WATER DISTRICT**  
**2022 DIRECTOR REIMBURSEMENT FORM**

|       |         |                                     |
|-------|---------|-------------------------------------|
| For   | Payroll | <input checked="" type="checkbox"/> |
| Admin | Expense | <input type="checkbox"/>            |
| Use   |         |                                     |

Month/Yr April 2022

Name Russ Thomas

| Activity Date   | Meeting or Other Expense Description                    | Designated Rep. |         | Association List                     |    | Prior Approval |   | Cost      |                       | Total Miles |
|---|---|-----------------|---------|--------------------------------------|----|----------------|---|-----------|-----------------------|-------------|
|   |   | Yes             | No      | Yes                                  | No | Yes            | No  | Meeting   | Expense               |             |
| 5/11/2022   | CCWD Regular Meeting                                    |                 |         |                                      |    |                |   | 120       |                       | 44          |
| 5/13/2022   | Eastside GSA (Called into meeting.)                     |                 |         |                                      |    |                |   | 120       |                       | 0           |
| 5/25/2022   | CCWD Regular Meeting (Via Zoom)                         |                 |         |                                      |    |                |   | 120       |                       | 0           |
|   |   |                 |         |                                      |    |                |   |           |                       |             |
|   |   |                 |         |                                      |    |                |   |           |                       |             |
|   |   |                 |         |                                      |    |                |   |           |                       |             |
|   |   |                 |         |                                      |    |                |   |           |                       |             |
|   |   |                 |         |                                      |    |                |   |           |                       |             |
|   |   |                 |         |                                      |    |                |   |           |                       |             |
|   |   |                 |         |                                      |    |                |   |           |                       |             |
|   |   |                 |         |                                      |    |                |   |           |                       |             |
|   |   |                 |         |                                      |    |                |   |           |                       |             |
|   |   |                 |         |                                      |    |                |   |           |                       |             |
|   |   |                 |         |                                      |    |                |   |           |                       |             |
| <b>Total</b>  | <i>For Totals line, multiply miles by the IRS rate:</i> | 1/1/22          | \$0.585 |                                      |    |                |   | \$ 360.00 | 0                     | 44          |
| <i>Pursuant to Board Policy 4030, receipts required; report /materials required.</i>  |   |                 |         | <b>Totals</b> (use IRS mileage rate) |    |                |   |           |                       | \$ 25.74    |
| <p>The undersigned, under penalty of perjury states: This claim and the items set forth herein are true and correct; that expenses incurred, meetings attended and business conducted are necessary to District affairs; that this claim is proper and within the scope of California Water Code Section 20200 et seq, and District Ordinance 2015-02; that the service was actually rendered; and that the amount(s) herein are justly true.</p> |   |                 |         |                                      |    |                | <p>Signature of Claimant:<br/> <u>Russ Thomas</u></p> |           |                       |             |
| Administrative Review: <u>M. M. M.</u>  |   |                 |         |                                      |    |                | Date: <u>5/2/22</u>                                   |           | Orig to Finance Dept. |             |

**CALAVERAS COUNTY WATER DISTRICT  
2022 DIRECTOR REIMBURSEMENT FORM**

|               |                 |                                  |
|---------------|-----------------|----------------------------------|
| For Admin Use | Payroll Expense | <input checked="" type="radio"/> |
|---------------|-----------------|----------------------------------|

Month/Yr May-22  
Name Jeff Davidson

| Activity Date   | Meeting or Other Expense Description | Designated Rep.   |    | Association List |         | Prior Approval   |    | Cost     |                       | Total Miles |
|---|--------------------------------------|---|----|------------------|---------|--|----|----------|-----------------------|-------------|
|   |                                      | Yes   | No | Yes              | No      | Yes  | No | Meeting  | Expense               |             |
| 3-May   | ACWA Spring Conference               |   |    |                  |         |  |    | 120      |                       | 56          |
| 4-May   | ACWA Spring Conference               |   |    |                  |         |  |    | 120      |                       | 0           |
| 5-May   | ACWA Spring Conference               |   |    |                  |         |  |    | 120      |                       | 56          |
| 11-May  | CCWD Regular Board Meeting           |   |    |                  |         |  |    | 120      |                       | 28          |
| 25-May  | CCWD Regular Board Meeting           |   |    |                  |         |  |    | 120      |                       | 28          |
| <b>Total</b>  |                                      |   |    |                  |         |  |    |          |                       |             |
|   |                                      | <i>For Totals line, multiply miles by the IRS rate:</i> |    | 1/1/2022         | \$0.585 |  |    |          | 0                     | 168         |
| <i>Pursuant to Board Policy 4030, receipts required; report /materials required.</i>  |                                      |   |    |                  |         | <b>Totals</b> (use IRS mileage rate)                               |    | \$600.00 | \$0.00                | \$98.28     |
| <p>The undersigned, under penalty of perjury states: This claim and the items set forth herein are true and correct; that expenses incurred, meetings attended and business conducted are necessary to District affairs; that this claim is proper and within the scope of California Water Code Section 20200 et seq, and District Ordinance 2015-02; that the service was actually rendered; and that the amount(s) herein are justly true.</p> |                                      |   |    |                  |         | <p><b>Signature of Claimant:</b><br/><br/><i>Jeff Davidson</i></p> |    |          |                       |             |
| Administrative Review: <u><i>M. M. M.</i></u>   |                                      |   |    |                  |         | Date: <u><i>5/19/22</i></u>  |    |          | Orig to Finance Dept. |             |

**Calaveras County Water District  
Claim Summary #603  
April 2022 vs May 2022**

|  | <b>April 2022</b>   | <b>May 2022</b>     |
|--|---------------------|---------------------|
| CCWD Operating Expenditures                      | 833,695.99          | 733,577.81          |
| Expenditures to be reimbursed/Fiduciary Payments | 3,470.82            | 2,640.00            |
| Capital Improvement Program Projects             | 266,665.71          | 851,456.42          |
| Capital Outlay                                   | 52,624.40           | 35,049.13           |
| <b>Sub-Total Vendor Payments</b>                 | <b>1,156,456.92</b> | <b>1,622,723.36</b> |
| Payroll Disbursed                                | 622,111.96          | 601,807.73          |
| Other EFT Payments                               | 2,350.72            | 2,530.68            |
| <b>Total Disbursements</b>                       | <b>1,780,919.60</b> | <b>2,227,061.77</b> |

| Vendor                                    | Description  | Date       | Ref    | Amount    |
|---|--|------------|--------|-----------|
| A T & T                                   | Internet Service LC 04/22  | 05/12/2022 | 139975 | 116.99    |
| A T & T CALNET 3                          | Acct#9391067346 Phone Camp Connell Radio Tower 04/22             | 05/12/2022 | 139976 | 134.74    |
| A T & T CALNET 3                          | Acct#9391067346 Phone Camp Connell Radio Tower 04/22             | 05/12/2022 | 139976 | 75.79     |
| A T & T CALNET3                           | Acct#9391029195 OP HQ Back Up                                    | 05/19/2022 | 140003 | 330.83    |
| A T & T CALNET3                           | Acct#9391032215 T1- Line   | 05/19/2022 | 140004 | 121.97    |
| A T & T CALNET3                           | Acct#9391069409 SA Shop  | 05/19/2022 | 140000 | 28.25     |
| A T & T CALNET3                           | Acct#9391029200 Dorrington P/S                                   | 05/19/2022 | 140001 | 22.43     |
| A T & T CALNET3                           | Acct#9391029201 District Wide                                    | 05/19/2022 | 140002 | 748.09    |
| A T & T CALNET3                           | Acct#9391029195 OP HQ Back Up                                    | 05/19/2022 | 140003 | 122.35    |
| A T & T CALNET3                           | Acct#9391032215 T1- Line   | 05/19/2022 | 140004 | 45.11     |
| A T & T CALNET3                           | Acct#9391069409 SA Shop  | 05/19/2022 | 140000 | 15.88     |
| A T & T CALNET3                           | Acct#9391029201 District Wide                                    | 05/19/2022 | 140002 | 420.80    |
| A T & T MOBILITY                          | Internet Service - SR 04/22                                      | 05/12/2022 | 139977 | 267.99    |
| A TEEM ELECTRICAL ENG INC                 | Electrical Construction Services for Sheep Ranch Fire Protection | 05/19/2022 | 140005 | 7,140.00  |
| A TEEM ELECTRICAL ENG INC                 | Electrical Engineering Construction Services for the Redwood Tan | 05/19/2022 | 140005 | 880.00    |
| A TEEM ELECTRICAL ENG INC                 | Onsite PLC Repair - CC B Tank                                    | 05/19/2022 | 140005 | 2,200.00  |
| A TEEM ELECTRICAL ENG INC                 | Onsite Repairs - FMWWTP  | 05/19/2022 | 140005 | 2,200.00  |
| A-1 SHARPENING & SMALL ENGINE REPAIR, LLC | Tires - T 8  | 05/19/2022 | 140006 | 151.28    |
| A-1 SHARPENING & SMALL ENGINE REPAIR, LLC | Tires - V 608  | 05/19/2022 | 140006 | 752.00    |
| A-1 SHARPENING & SMALL ENGINE REPAIR, LLC | Tires - T 8  | 05/19/2022 | 140006 | 85.10     |
| A-1 SHARPENING & SMALL ENGINE REPAIR, LLC | Tires - V 608  | 05/19/2022 | 140006 | 423.00    |
| A-1 SHARPENING & SMALL ENGINE REPAIR, LLC | Tires - V 708  | 05/19/2022 | 140006 | 968.58    |
| ADP INC                                   | Payroll Processing   | 05/12/2022 | 139978 | 1,167.34  |
| ADP INC                                   | Payroll Processing   | 05/12/2022 | 139978 | 431.75    |
| ADP INC                                   | Payroll Processing   | 05/19/2022 | 140007 | 1,368.54  |
| ADP INC                                   | Payroll Processing   | 05/19/2022 | 140007 | 506.16    |
| AFLAC                                     | Acct#JJ325 04/22   | 05/19/2022 | 140008 | 1,297.05  |
| AFLAC                                     | Acct#JJ325 12/21   | 05/19/2022 | 140008 | 1,270.52  |
| AFLAC                                     | Acct#JJ325 03/22   | 05/19/2022 | 140008 | 1,297.05  |
| AFLAC                                     | Acct#JJ325 04/22   | 05/19/2022 | 140008 | 479.73    |
| AFLAC                                     | Acct#JJ325 12/21   | 05/19/2022 | 140008 | 469.91    |
| AFLAC                                     | Acct#JJ325 03/22   | 05/19/2022 | 140008 | 479.73    |
| AGUILERA, DAVID                           | UB Refund 1677 Second Street                                     | 05/05/2022 | 139933 | 1,936.31  |
| ANDERSON, BRADFORD & DIANE                | UB Refund 1954 Sugar Pine Way                                    | 05/05/2022 | 139934 | 1,242.03  |
| ANISKO, BRETT                             | Safety Boot Reimbursement 2022                                   | 05/05/2022 | 139935 | 200.00    |
| APPLEGATE, JOHN                           | T2 Water Operator Renewal Reimbursement                          | 05/12/2022 | 139979 | 110.00    |
| AQUIONICS, INC                            | UV Rebuild Kits - DF VCTO  | 05/19/2022 | 140009 | 5,665.95  |
| ARNOLD AUTO SUPPLY                        | Coolant, Washer Fluid - V 719                                    | 05/19/2022 | 140010 | 31.08     |
| ARNOLD AUTO SUPPLY                        | Oil - FMWWTP Air Compressor                                      | 05/19/2022 | 140010 | 16.06     |
| BABCOCK, RODNEY & CATHERINE               | UB Refund 2376 Meadow Drive                                      | 05/19/2022 | 140012 | 476.75    |
| BIG VALLEY FORD LINCOLN MERCURY           | Door Handle - V 613  | 05/19/2022 | 140013 | 20.41     |
| BIG VALLEY FORD LINCOLN MERCURY           | Door Handle - V 613  | 05/19/2022 | 140013 | 11.48     |
| BLACKWATER CONSULTING ENGINEERS INC.      | Design and Engineering Services for EP Hunters Raw Water Pumps H | 05/19/2022 | 140014 | 23,036.65 |
| BNN, LLC                                  | CPUD (Water) Warehouse780 Industrial Way 04/22                   | 05/19/2022 | 140015 | 78.81     |
| BNN, LLC                                  | CPUD (Water) Mechanics Shop 780 Industrial Way 04/22             | 05/19/2022 | 140015 | 78.81     |
| BNN, LLC                                  | SASD (Sewer) Mechanics Shop 780 Industrial Way 04/22             | 05/19/2022 | 140015 | 124.22    |
| BNN, LLC                                  | SASD (Sewer) Warehouse 780 Industrial Way 04/22                  | 05/19/2022 | 140015 | 100.44    |
| BNN, LLC                                  | Mechanics Building A & B Industrial Way 06/22                    | 05/19/2022 | 140015 | 1,920.00  |
| BNN, LLC                                  | CPUD (Water) Warehouse780 Industrial Way 04/22                   | 05/19/2022 | 140015 | 44.33     |



| Vendor                                | Description  | Date       | Ref    | Amount   |
|---------------------------------------|--|------------|--------|----------|
| BNN, LLC                              | CPUD (Water) Mechanics Shop 780 Industrial Way 04/22             | 05/19/2022 | 140015 | 44.33    |
| BNN, LLC                              | SASD (Sewerr) Warehouse 780 Industrial Way 04/22                 | 05/19/2022 | 140015 | 56.49    |
| BNN, LLC                              | SASD (Sewer) Mechanics Shop 780 Industrial Way 04/22             | 05/19/2022 | 140015 | 69.86    |
| BNN, LLC                              | Mechanics Building A & B Industrial Way 06/22                    | 05/19/2022 | 140015 | 1,080.00 |
| CADENCE.TEAM                          | Barracuda Back Up Server   | 05/12/2022 | 139980 | 4,577.10 |
| CADENCE.TEAM                          | Barracuda Back Up Server   | 05/12/2022 | 139980 | 1,692.90 |
| CALAVERAS AUTO SUPPLY                 | DEF - V 551  | 05/19/2022 | 140016 | 23.58    |
| CALAVERAS AUTO SUPPLY                 | Reinforced Filler - E Tank                                       | 05/19/2022 | 140016 | 24.44    |
| CALAVERAS AUTO SUPPLY                 | Wrench - SA Shop   | 05/19/2022 | 140016 | 26.86    |
| CALAVERAS AUTO SUPPLY                 | Wrench - SA Shop   | 05/19/2022 | 140016 | 15.11    |
| CALAVERAS AUTO SUPPLY                 | Heater Connector - V 130   | 05/19/2022 | 140016 | 24.92    |
| CALAVERAS AUTO SUPPLY                 | Credit U-Joints - V 608  | 05/19/2022 | 140016 | (28.19)  |
| CALAVERAS AUTO SUPPLY                 | U-Joints - V 608   | 05/19/2022 | 140016 | 88.39    |
| CALAVERAS AUTO SUPPLY                 | U-Joints, Threadlocker - V 608                                   | 05/19/2022 | 140016 | 51.72    |
| CALAVERAS AUTO SUPPLY                 | Diesel Engine Treatment, Shop Towels - Stock                     | 05/19/2022 | 140016 | 13.72    |
| CALAVERAS AUTO SUPPLY                 | DEF, Glass Cleaner - V 723                                       | 05/19/2022 | 140016 | 26.92    |
| CALAVERAS AUTO SUPPLY                 | Wheel Bearings & Brakes - V 529                                  | 05/19/2022 | 140016 | 580.10   |
| CALAVERAS AUTO SUPPLY                 | Credit Hub Assembly - V 529                                      | 05/19/2022 | 140016 | (164.41) |
| CALAVERAS AUTO SUPPLY                 | Oxygen Sensor - V 608  | 05/19/2022 | 140016 | 45.98    |
| CALAVERAS AUTO SUPPLY                 | Coils - V 529  | 05/19/2022 | 140016 | 157.05   |
| CALAVERAS AUTO SUPPLY                 | Ratchets, Solder, Glue - V 529                                   | 05/19/2022 | 140016 | 119.08   |
| CALAVERAS AUTO SUPPLY                 | Suspension Repair Parts - V 130                                  | 05/19/2022 | 140016 | 543.78   |
| CALAVERAS AUTO SUPPLY                 | DEF, Glass Cleaner - V 723                                       | 05/19/2022 | 140016 | 15.14    |
| CALAVERAS AUTO SUPPLY                 | Wheel Bearings & Brakes - V 529                                  | 05/19/2022 | 140016 | 326.31   |
| CALAVERAS AUTO SUPPLY                 | Ratchets, Solder, Glue - V 529                                   | 05/19/2022 | 140016 | 66.98    |
| CALAVERAS AUTO SUPPLY                 | Credit Hub Assembly - V 529                                      | 05/19/2022 | 140016 | (92.48)  |
| CALAVERAS AUTO SUPPLY                 | Coils - V 529  | 05/19/2022 | 140016 | 88.34    |
| CALAVERAS AUTO SUPPLY                 | Oxygen Sensor - V 608  | 05/19/2022 | 140016 | 25.86    |
| CALAVERAS AUTO SUPPLY                 | Filters, Bolts, Wiper Blades - V 708                             | 05/19/2022 | 140016 | 95.58    |
| CALAVERAS AUTO SUPPLY                 | Battery, Lights, Door Handle - V 708                             | 05/19/2022 | 140016 | 191.37   |
| CALAVERAS AUTO SUPPLY                 | Tire Valve - V 708   | 05/19/2022 | 140016 | 15.58    |
| CALAVERAS AUTO SUPPLY                 | Lamp - V 708   | 05/19/2022 | 140016 | 15.79    |
| CALAVERAS AUTO SUPPLY                 | Diesel Engine Treatment, Shop Towels - Stock                     | 05/19/2022 | 140016 | 7.71     |
| CALAVERAS AUTO SUPPLY                 | U-Joints - V 608   | 05/19/2022 | 140016 | 49.72    |
| CALAVERAS AUTO SUPPLY                 | Credit U-Joints - V 608  | 05/19/2022 | 140016 | (15.86)  |
| CALAVERAS AUTO SUPPLY                 | U-Joints, Threadlocker - V 608                                   | 05/19/2022 | 140016 | 29.10    |
| CALAVERAS COUNTY ENVIRONMENTAL HEALTH | Generator Air Pollution Control AR0000912 JL E Tank              | 05/05/2022 | 139936 | 175.00   |
| CALAVERAS COUNTY ENVIRONMENTAL HEALTH | Generator Air Pollution Control AR0002094 Wilseyville/Blagen P/S | 05/05/2022 | 139936 | 175.00   |
| CALAVERAS COUNTY ENVIRONMENTAL HEALTH | Generator Air Pollution Control AR0000553 Sawmill                | 05/05/2022 | 139936 | 175.00   |
| CALAVERAS COUNTY ENVIRONMENTAL HEALTH | Generator Air Pollution Control AR0001014 CC B Tank              | 05/05/2022 | 139936 | 175.00   |
| CALAVERAS COUNTY ENVIRONMENTAL HEALTH | Generator Air Pollution Control AR0001009 Big Trees #1 Tank      | 05/05/2022 | 139936 | 175.00   |
| CALAVERAS COUNTY ENVIRONMENTAL HEALTH | Generator Air Pollution Control AR0000839 JL Tank A              | 05/05/2022 | 139936 | 175.00   |
| CALAVERAS COUNTY ENVIRONMENTAL HEALTH | Generator Air Pollution Control AR0001107 Lakemont P/S           | 05/05/2022 | 139936 | 175.00   |
| CALAVERAS COUNTY ENVIRONMENTAL HEALTH | Generator Air Pollution Control AR0001232 OP HQ                  | 05/05/2022 | 139936 | 112.00   |
| CALAVERAS COUNTY ENVIRONMENTAL HEALTH | Generator Air Pollution Control AR0000850 Avery P/S              | 05/05/2022 | 139936 | 175.00   |
| CALAVERAS COUNTY ENVIRONMENTAL HEALTH | Generator Air Pollution Control AR0001013 CC Raw P/S             | 05/05/2022 | 139936 | 175.00   |
| CALAVERAS COUNTY ENVIRONMENTAL HEALTH | Generator Air Pollution Control AR0001010 Larkspur P/S           | 05/05/2022 | 139936 | 175.00   |
| CALAVERAS COUNTY ENVIRONMENTAL HEALTH | Generator Air Pollution Control AR0000853 Meadowmont P/S         | 05/05/2022 | 139936 | 175.00   |
| CALAVERAS COUNTY ENVIRONMENTAL HEALTH | Generator Air Pollution Control AR0000551 JLWTP                  | 05/05/2022 | 139936 | 175.00   |

| Vendor                                | Description  | Date       | Ref    | Amount     |
|---------------------------------------|--|------------|--------|------------|
| CALAVERAS COUNTY ENVIRONMENTAL HEALTH | Generator Air Pollution Control AR0001106 Moke River P/S         | 05/05/2022 | 139936 | 175.00     |
| CALAVERAS COUNTY ENVIRONMENTAL HEALTH | Generator Air Pollution Control AR0000552 CC Water & WW          | 05/05/2022 | 139936 | 224.00     |
| CALAVERAS COUNTY ENVIRONMENTAL HEALTH | Generator Air Pollution Control AR0000805 WPWTP                  | 05/05/2022 | 139936 | 175.00     |
| CALAVERAS COUNTY ENVIRONMENTAL HEALTH | Generator Air Pollution Control AR0000558 Hunters WTP            | 05/05/2022 | 139936 | 175.00     |
| CALAVERAS COUNTY ENVIRONMENTAL HEALTH | Generator Air Pollution Control AR0001049 Dorrington P/S         | 05/05/2022 | 139936 | 175.00     |
| CALAVERAS COUNTY ENVIRONMENTAL HEALTH | Generator Air Pollution Control AR0000552 CC Water & WW          | 05/05/2022 | 139936 | 126.00     |
| CALAVERAS COUNTY ENVIRONMENTAL HEALTH | Generator Air Pollution Control AR0001536 Wallace WWTP           | 05/05/2022 | 139936 | 175.00     |
| CALAVERAS COUNTY ENVIRONMENTAL HEALTH | Generator Air Pollution Control AR0001006 CC L/S #15             | 05/05/2022 | 139936 | 175.00     |
| CALAVERAS COUNTY ENVIRONMENTAL HEALTH | Generator Air Pollution Control AR0001535 SC L/S #2              | 05/05/2022 | 139936 | 175.00     |
| CALAVERAS COUNTY ENVIRONMENTAL HEALTH | Generator Air Pollution Control AR0001012 CC L/S #40             | 05/05/2022 | 139936 | 175.00     |
| CALAVERAS COUNTY ENVIRONMENTAL HEALTH | Generator Air Pollution Control AR0000913 Avery MS L/S           | 05/05/2022 | 139936 | 175.00     |
| CALAVERAS COUNTY ENVIRONMENTAL HEALTH | Generator Air Pollution Control AR0000971 FM Lakeside L/S        | 05/05/2022 | 139936 | 175.00     |
| CALAVERAS COUNTY ENVIRONMENTAL HEALTH | Generator Air Pollution Control AR0000550 FMWWTP                 | 05/05/2022 | 139936 | 175.00     |
| CALAVERAS COUNTY ENVIRONMENTAL HEALTH | Generator Air Pollution Control AR0000548 DF VCTO L/S            | 05/05/2022 | 139936 | 175.00     |
| CALAVERAS COUNTY ENVIRONMENTAL HEALTH | Generator Air Pollution Control AR0001035 CC L/S#22              | 05/05/2022 | 139936 | 175.00     |
| CALAVERAS COUNTY ENVIRONMENTAL HEALTH | Generator Air Pollution Control AR0000911 LC Huckleberry L/S     | 05/05/2022 | 139936 | 175.00     |
| CALAVERAS COUNTY ENVIRONMENTAL HEALTH | Generator Air Pollution Control AR0000972 CC L/S #21             | 05/05/2022 | 139936 | 175.00     |
| CALAVERAS COUNTY ENVIRONMENTAL HEALTH | Generator Air Pollution Control AR0001007 CC L/S #16             | 05/05/2022 | 139936 | 175.00     |
| CALAVERAS COUNTY ENVIRONMENTAL HEALTH | Generator Air Pollution Control AR0001005 Arnold L/S             | 05/05/2022 | 139936 | 175.00     |
| CALAVERAS COUNTY ENVIRONMENTAL HEALTH | Generator Air Pollution Control AR0001034 CC L/S # 6             | 05/05/2022 | 139936 | 175.00     |
| CALAVERAS COUNTY ENVIRONMENTAL HEALTH | Generator Air Pollution Control AR0001050 WP L/S                 | 05/05/2022 | 139936 | 175.00     |
| CALAVERAS COUNTY ENVIRONMENTAL HEALTH | Generator Air Pollution Control AR0000852 CC L/S#12              | 05/05/2022 | 139936 | 175.00     |
| CALAVERAS COUNTY ENVIRONMENTAL HEALTH | Generator Air Pollution Control AR0000555 LCWWTP                 | 05/05/2022 | 139936 | 175.00     |
| CALAVERAS COUNTY ENVIRONMENTAL HEALTH | Generator Air Pollution Control AR0001008 CC L/S #18             | 05/05/2022 | 139936 | 175.00     |
| CALAVERAS COUNTY ENVIRONMENTAL HEALTH | Generator Air Pollution Control AR0001232 OP HQ                  | 05/05/2022 | 139936 | 63.00      |
| CALAVERAS COUNTY ENVIRONMENTAL HEALTH | Generator Air Pollution Control AR0000557 Arnold WWTP            | 05/05/2022 | 139936 | 175.00     |
| CALAVERAS COUNTY ENVIRONMENTAL HEALTH | Generator Air Pollution Control AR0001011 CC SC L/S              | 05/05/2022 | 139936 | 175.00     |
| CALAVERAS MATERIALS, INC              | 3/4 Class II AB - EP Barn  | 05/19/2022 | 140017 | 600.38     |
| CALIFORNIA AQUASTORE                  | Construction Services for the EP Redwood Water Storage Tanks Wil | 05/05/2022 | 139937 | 325,000.00 |
| CALIFORNIA WELDING SUPPLY CO          | Tig Welder Foot Pedal - SA Shop                                  | 05/19/2022 | 140018 | 493.43     |
| CALIFORNIA WELDING SUPPLY CO          | Tig Welder Foot Pedal - SA Shop                                  | 05/19/2022 | 140018 | 277.56     |
| CALPERS - RETIREMENT                  | Retirement 04/30/2022 PR   | 05/09/2022 | EFT    | 35,798.15  |
| CALPERS - RETIREMENT                  | Retirement 04/30/2022 PR   | 05/09/2022 | EFT    | 13,240.41  |
| CALPERS - RETIREMENT                  | Retirement 05/15/2022 Payroll                                    | 05/17/2022 | EFT    | 35,707.42  |
| CALPERS - RETIREMENT                  | Retirement 05/15/2022 Payroll                                    | 05/17/2022 | EFT    | 13,206.86  |
| CALPERS (Def Comp)                    | Def Comp Loan Repay 04/30/2022 PR                                | 05/09/2022 | EFT    | 1,035.80   |
| CALPERS (Def Comp)                    | Def Comp 04/30/2022 PR   | 05/09/2022 | EFT    | 3,264.21   |
| CALPERS (Def Comp)                    | Def Comp Loan Repay 04/30/2022 PR                                | 05/09/2022 | EFT    | 383.11     |
| CALPERS (Def Comp)                    | Def Comp 04/30/2022 PR   | 05/09/2022 | EFT    | 1,853.22   |
| CALPERS (Def Comp)                    | Def Comp Loan Repay 05/15/2022 Payroll                           | 05/17/2022 | EFT    | 1,035.80   |
| CALPERS (Def Comp)                    | Def Comp 05/15/2022 Payroll                                      | 05/17/2022 | EFT    | 2,989.08   |
| CALPERS (Def Comp)                    | Def Comp Loan Repay 05/15/2022 Payroll                           | 05/17/2022 | EFT    | 383.11     |
| CALPERS (Def Comp)                    | Def Comp 05/15/2022 Payroll                                      | 05/17/2022 | EFT    | 1,950.39   |
| CALPERS (Health Ins)                  | Health Ins Active Employees 05/2022                              | 05/09/2022 | EFT    | 105,575.13 |
| CALPERS (Health Ins)                  | Health Ins Retired Employees 05/2022                             | 05/09/2022 | EFT    | 6,526.20   |
| CALPERS (Health Ins)                  | Health Ins Admin Fee Retired Employees 05/2022                   | 05/09/2022 | EFT    | 103.62     |
| CALPERS (Health Ins)                  | Health Ins Admin Fee Active Employees 05/2022                    | 05/09/2022 | EFT    | 156.29     |
| CALPERS (Health Ins)                  | Health Ins Admin Fee Active Employees 05/2022                    | 05/09/2022 | EFT    | 20.64      |
| CALPERS (Health Ins)                  | Health Ins Admin Fee Active Employees 05/2022                    | 05/09/2022 | EFT    | 28.16      |

| Vendor                        | Description  | Date       | Ref    | Amount    |
|-------------------------------|--|------------|--------|-----------|
| CALPERS (Health Ins)          | Health Ins Admin Fee Active Employees 05/2022                    | 05/09/2022 | EFT    | 33.87     |
| CALPERS (Health Ins)          | Health Ins Admin Fee Active Employees 05/2022                    | 05/09/2022 | EFT    | 6.26      |
| CALPERS (Health Ins)          | Health Ins Active Employees 05/2022                              | 05/09/2022 | EFT    | 39,048.34 |
| CALPERS (Health Ins)          | Health Ins Admin Fee Retired Employees 05/2022                   | 05/09/2022 | EFT    | 38.32     |
| CALPERS (Health Ins)          | Health Ins Retired Employees 05/2022                             | 05/09/2022 | EFT    | 2,413.80  |
| CALPERS (Health Ins)          | Health Ins Admin Fee Active Employees 05/2022                    | 05/09/2022 | EFT    | 81.85     |
| CALPERS (Health Ins)          | Health Ins Admin Fee Active Employees 05/2022                    | 05/09/2022 | EFT    | 7.63      |
| CALPERS (Health Ins)          | Health Ins Admin Fee Active Employees 05/2022                    | 05/09/2022 | EFT    | 12.02     |
| CALPERS (Health Ins)          | Health Ins Admin Fee Active Employees 05/2022                    | 05/09/2022 | EFT    | 12.53     |
| CALPERS (Health Ins)          | Health Ins Admin Fee Active Employees 05/2022                    | 05/09/2022 | EFT    | 2.31      |
| CAPITOL EQUITY MGMT CO        | UB Refund 181 Forest Meadows Drive                               | 05/05/2022 | 139938 | 963.00    |
| CAPITOL ONE TRADE CREDIT      | Air Compressor - CCRCP   | 05/19/2022 | 140019 | 3,217.49  |
| CARBON COPY INC               | Copies, Copier Toner 05/22                                       | 05/19/2022 | 140020 | 60.48     |
| CARBON COPY INC               | Copies, Copier Toner 05/22                                       | 05/19/2022 | 140020 | 8.03      |
| CARBON COPY INC               | Copies, Copier Toner 05/22                                       | 05/19/2022 | 140020 | 2.96      |
| CARBON COPY INC               | Copies, Copier Toner 05/22                                       | 05/19/2022 | 140020 | 22.37     |
| CARDNO INC                    | Environmental Services Including Biological and Cultural Resourc | 05/12/2022 | 139981 | 4,801.85  |
| CARDNO INC                    | Environmental Services Including Biological and Cultural Resourc | 05/19/2022 | 140021 | 4,678.74  |
| CDK SUPPLY                    | Materials and Supplies for Sheep Ranch Tank Project (CIP 11127)  | 05/12/2022 | 139982 | 1,211.84  |
| CDK SUPPLY                    | Electrical Parts - WP Weather Station                            | 05/12/2022 | 139982 | 67.80     |
| CDK SUPPLY                    | Electrical Parts - CCWTP   | 05/12/2022 | 139982 | 521.89    |
| CDK SUPPLY                    | Lugs - Hunters WTP   | 05/12/2022 | 139982 | 53.40     |
| CDK SUPPLY                    | Electrical Parts - WP Weather Station                            | 05/12/2022 | 139982 | 38.14     |
| CDK SUPPLY                    | Materials and Supplies for Sheep Ranch Tank Project (CIP 11127)  | 05/19/2022 | 140022 | 636.54    |
| CDK SUPPLY                    | Materials and Supplies for Sheep Ranch Tank Project (CIP 11127)  | 05/19/2022 | 140022 | 117.74    |
| CED CREDIT                    | Electrical Materials and Supplies for District Corp Yard (CIP 11 | 05/19/2022 | 140023 | 2,420.19  |
| CED CREDIT                    | Electrical Materials and Supplies for District Corp Yard (CIP 11 | 05/19/2022 | 140023 | 16,760.90 |
| CED CREDIT                    | Overloads - Wallace WWTP   | 05/19/2022 | 140023 | 497.10    |
| CHECK PROCESSING INC          | Lockbox Processing 04/22   | 05/12/2022 | 139983 | 865.31    |
| CHECK PROCESSING INC          | Lockbox Processing 04/22   | 05/12/2022 | 139983 | 320.04    |
| CITY OF ANGELS                | Sewer Six Mile Village 04/20                                     | 05/12/2022 | 139984 | 3,664.14  |
| CLARK PEST CONTROL            | Pest Control Wallace #2120969                                    | 05/05/2022 | 139939 | 127.00    |
| CLARK PEST CONTROL            | Pest Control Acct#1505308 Hunters                                | 05/19/2022 | 140024 | 100.00    |
| CLARK PEST CONTROL            | Pest Control Acct#807549 JLWTP                                   | 05/19/2022 | 140024 | 66.00     |
| CLARK PEST CONTROL            | Pest Control Acct#1297711 WP WTP                                 | 05/19/2022 | 140024 | 111.00    |
| CLARK PEST CONTROL            | Pest Control Acct#807402 LC Warehouse                            | 05/19/2022 | 140024 | 68.00     |
| CLARK PEST CONTROL            | Pest Control Acct#807360 La Contenta                             | 05/19/2022 | 140024 | 87.00     |
| CLARK PEST CONTROL            | Pest Control Acct#688236 Southworth                              | 05/19/2022 | 140024 | 88.00     |
| CLARK PEST CONTROL            | Pest Control Acct#1365831 Arnold WWTP                            | 05/19/2022 | 140024 | 91.00     |
| CLUTCH & BRAKE EXCHANGE, INC. | Registration Holder, Seal, Hub Cover, Plug - T 128B              | 05/19/2022 | 140025 | 55.10     |
| CLUTCH & BRAKE EXCHANGE, INC. | Brake Shoes, Brake Hardware Kit - T 128B                         | 05/19/2022 | 140025 | 363.56    |
| CLUTCH & BRAKE EXCHANGE, INC. | Registration Holder, Seal, Hub Cover, Plug - T 128B              | 05/19/2022 | 140025 | 30.99     |
| CLUTCH & BRAKE EXCHANGE, INC. | Brake Shoes, Brake Hardware Kit - T 128B                         | 05/19/2022 | 140025 | 204.50    |
| COLUMBIA COMMUNICATIONS       | Vehicle Cloud Service 05/22                                      | 05/19/2022 | 140026 | 499.20    |
| COLUMBIA COMMUNICATIONS       | Vehicle Cloud Service 05/22                                      | 05/19/2022 | 140026 | 280.80    |
| CONDOR EARTH TECHNOLOGIES INC | Materials Testing and Special Inspections for the Redwood Tanks  | 05/19/2022 | 140027 | 1,014.00  |
| CONFIDENTIAL                  | CTO Cash Oout 29 Hours 05/15                                     | 05/05/2022 | 139961 | 608.99    |
| CONFIDENTIAL                  | CTO Cash Oout 29 Hours 05/15                                     | 05/05/2022 | 139961 | 342.55    |
| CONFIDENTIAL                  | Vaccine Charge Reimbursement                                     | 05/12/2022 | 139986 | 207.53    |



| Vendor                   | Description   | Date       | Ref    | Amount    |
|--------------------------|---|------------|--------|-----------|
| CONFIDENTIAL             | Vaccine Charge Reimbursement                                  | 05/12/2022 | 139986 | 76.76     |
| CONFIDENTIAL             | Retiree Medical Reimbursement 06/22                           | 05/19/2022 | 140080 | 170.05    |
| CONFIDENTIAL             | Retiree Medical Reimbursement 06/22                           | 05/19/2022 | 140080 | 62.89     |
| CONFIDENTIAL             | Retiree Medical Reimbursement 06/22                           | 05/19/2022 | 140029 | 170.05    |
| CONFIDENTIAL             | Retiree Medical Reimbursement 06/22                           | 05/19/2022 | 140029 | 62.89     |
| CONFIDENTIAL             | Retiree Medical Reimbursement 06/22                           | 05/19/2022 | 140028 | 448.86    |
| CONFIDENTIAL             | Retiree Medical Reimbursement 06/22                           | 05/19/2022 | 140028 | 166.02    |
| CONFIDENTIAL             | Retiree Medical Reimbursement 06/22                           | 05/19/2022 | 140038 | 170.05    |
| CONFIDENTIAL             | Retiree Medical Reimbursement 06/22                           | 05/19/2022 | 140038 | 62.89     |
| CONFIDENTIAL             | Retiree Medical Reimbursement 06/22                           | 05/19/2022 | 140011 | 911.84    |
| CONFIDENTIAL             | Retiree Medical Reimbursement 06/22                           | 05/19/2022 | 140011 | 337.25    |
| CONFIDENTIAL             | DOT Physical Reimbursement                                    | 05/19/2022 | 140054 | 150.00    |
| CONFIDENTIAL             | 30 Hours CTO Pay Cash Out                                     | 05/19/2022 | 140031 | 682.32    |
| CONFIDENTIAL             | 30 Hours CTO Pay Cash Out                                     | 05/19/2022 | 140031 | 383.81    |
| CONFIDENTIAL             | Claim Release Payment 506 Sunrise Road                        | 05/19/2022 | 140079 | 3,129.90  |
| CONFIDENTIAL             | 60 Hours CTO Pay Out  | 05/19/2022 | 140074 | 1,565.64  |
| CONFIDENTIAL             | 60 Hours CTO Pay Out  | 05/19/2022 | 140074 | 880.67    |
| CPPA                     | Power OP HQ 04/22   | 05/19/2022 | 140030 | 452.31    |
| CPPA                     | Power Dsistrict Wide 04/22                                    | 05/19/2022 | 140030 | 47,057.23 |
| CPPA                     | Power OP HQ 04/22   | 05/19/2022 | 140030 | 167.29    |
| CPPA                     | Power Dsistrict Wide 04/22                                    | 05/19/2022 | 140030 | 26,469.69 |
| CWEA                     | CWEA Membership Renewal - Knick                               | 05/05/2022 | 139940 | 192.00    |
| CWEA                     | CMS Grade 1 Renewal- Knick                                    | 05/05/2022 | 139940 | 91.00     |
| CWEA                     | CSM Grade 1 Certificate Application - Duncan                  | 05/05/2022 | 139940 | 372.00    |
| CWEA                     | CWEA Membership Renewal - Reece                               | 05/12/2022 | 139985 | 192.00    |
| CWEA                     | CWEA Membership Renewal - Gravette                            | 05/12/2022 | 139985 | 140.16    |
| CWEA                     | CWEA Membership Renewal - Gravette                            | 05/12/2022 | 139985 | 51.84     |
| CWEA                     | CWEA Membership Renewal - Roeder                              | 05/19/2022 | 140032 | 192.00    |
| DARBY, JOE               | CEU's Materials Reimbursement                                 | 05/05/2022 | 139941 | 173.53    |
| EBBETTS PASS GAS SERVICE | Fuel 04/22  | 05/19/2022 | 140033 | 814.90    |
| EBBETTS PASS GAS SERVICE | Fuel 04/22  | 05/19/2022 | 140033 | 458.37    |
| EBBETTS PASS LUMBER      | Pipe Fittings, Air Tool Accessory Kit - FMWWTP                | 05/05/2022 | 139942 | 37.46     |
| ENTERPRISE FM TRUST      | Vehicle Lease 04/22   | 05/19/2022 | 140034 | 802.99    |
| ENTERPRISE FM TRUST      | Vehicle Lease 04/22   | 05/19/2022 | 140034 | 3,551.01  |
| ENTERPRISE FM TRUST      | Vehicle Lease 04/22   | 05/19/2022 | 140034 | 9,731.84  |
| ENTERPRISE FM TRUST      | Vehicle Lease 04/22   | 05/19/2022 | 140034 | 10,426.78 |
| ENTERPRISE FM TRUST      | Vehicle Lease 04/22   | 05/19/2022 | 140034 | 1,997.43  |
| ENTERPRISE FM TRUST      | Vehicle Lease 04/22   | 05/19/2022 | 140034 | 451.68    |
| ENTERPRISE FM TRUST      | Vehicle Lease 04/22   | 05/19/2022 | 140034 | 5,865.06  |
| ENTERPRISE FM TRUST      | Vehicle Lease 04/22   | 05/19/2022 | 140034 | 5,474.16  |
| FASTENAL                 | Cable Ties, Pipe Wrap, Batteries, Lubricant - Vending Machine | 05/19/2022 | 140035 | 136.07    |
| FASTENAL                 | Safety Supplies - Vending Machine                             | 05/19/2022 | 140035 | 170.01    |
| FASTENAL                 | Safety Supplies - Vending Machine                             | 05/19/2022 | 140035 | 48.01     |
| FASTENAL                 | Safety Supplies - Vending Machine                             | 05/19/2022 | 140035 | 105.34    |
| FASTENAL                 | Safety Supplies - Vending Machine                             | 05/19/2022 | 140035 | (220.87)  |
| FASTENAL                 | Cable Ties, Pipe Wrap, Batteries, Lubricant - Vending Machine | 05/19/2022 | 140035 | 76.54     |
| FASTENAL                 | Safety Supplies - Vending Machine                             | 05/19/2022 | 140035 | (124.23)  |
| FASTENAL                 | Safety Supplies - Vending Machine                             | 05/19/2022 | 140035 | 95.63     |
| FASTENAL                 | Safety Supplies - Vending Machine                             | 05/19/2022 | 140035 | 59.25     |

| Vendor                      | Description  | Date       | Ref    | Amount     |
|-----------------------------|--|------------|--------|------------|
| FASTENAL                    | Safety Supplies - Vending Machine                                | 05/19/2022 | 140035 | 27.01      |
| FGL ENVIRONMENTAL           | Water Testing 04/21-04/30  | 05/19/2022 | 140036 | 4,429.22   |
| FGL ENVIRONMENTAL           | Waste Water Testing 04/21-04/30                                  | 05/19/2022 | 140036 | 2,491.43   |
| FOOTHILL MATERIALS          | Class 2 AB For Backfill for Utility Crew (CIP 10083)             | 05/05/2022 | 139943 | 2,511.43   |
| FOOTHILL MATERIALS          | Base Rock for Utility Crew (CIP 10083)                           | 05/05/2022 | 139943 | 1,053.45   |
| FOOTHILL MATERIALS          | Base Rock for Utility Crew (CIP 10083)                           | 05/19/2022 | 140037 | 1,156.01   |
| GAMBI DISPOSAL INC.         | Bio-Solids Removal - April 2022                                  | 05/05/2022 | 139944 | 4,050.90   |
| GATEWAY PRESS, INC          | Decals - Fleet   | 05/12/2022 | 139987 | 54.91      |
| GATEWAY PRESS, INC          | Decals - Fleet   | 05/12/2022 | 139987 | 58.34      |
| GATEWAY PRESS, INC          | Decals - Fleet   | 05/12/2022 | 139987 | 32.82      |
| GATEWAY PRESS, INC          | Decals - Fleet   | 05/12/2022 | 139987 | 30.89      |
| GEMINI GROUP L.L.C.         | Annual Water Quality Report 2021                                 | 05/19/2022 | 140039 | 2,591.00   |
| GENERAL SUPPLY COMPANY      | Materials and Supplies for Sheep Ranch Tank Project (CIP 11127)  | 05/19/2022 | 140040 | 334.17     |
| GENERAL SUPPLY COMPANY      | LED Flood Lights, Photo Cells - OP HQ                            | 05/19/2022 | 140040 | 578.42     |
| GENERAL SUPPLY COMPANY      | LED Flood Lights, Photo Cells - OP HQ                            | 05/19/2022 | 140040 | 213.94     |
| GENERAL SUPPLY COMPANY      | Motor Starter, Contacts - Six Mile LS                            | 05/19/2022 | 140040 | 625.12     |
| GENERAL SUPPLY COMPANY      | Conductor Cable, Connectors - FMWWTP                             | 05/19/2022 | 140040 | 442.25     |
| GEORGE REED INC             | Cut Back 11.68 Tons for Utility Crew (CIP 10083)                 | 05/19/2022 | 140041 | 1,351.65   |
| GERKENSMEYER, KELLY         | Mileage Reimbursement CRWA Training                              | 05/19/2022 | 140042 | 133.38     |
| GRAINGER                    | Files, Holders, Dividers - SA Shop                               | 05/19/2022 | 140043 | 109.88     |
| GRAINGER                    | Hanging Folder Inserts - SA Shop                                 | 05/19/2022 | 140043 | 74.59      |
| GRAINGER                    | Vehicle Inspection Forms   | 05/19/2022 | 140043 | 69.32      |
| GRAINGER                    | Vehicle Inspection Forms   | 05/19/2022 | 140043 | 39.00      |
| GRAINGER                    | Files, Holders, Dividers - SA Shop                               | 05/19/2022 | 140043 | 61.80      |
| GRAINGER                    | Air Lift Tubing - LCWWTP   | 05/19/2022 | 140043 | 15.80      |
| GRAINGER                    | Hanging Folder Inserts - SA Shop                                 | 05/19/2022 | 140043 | 41.95      |
| HABITAT FOR HUMANITY        | Warehouse Rent 06/22   | 05/19/2022 | 140044 | 1,664.00   |
| HABITAT FOR HUMANITY        | Warehouse Rent 06/22   | 05/19/2022 | 140044 | 936.00     |
| HELIX ENVIRONMENTAL INC     | Biological and Cultural Resource Evaluation for the West Point W | 05/19/2022 | 140045 | 22,867.93  |
| HERD'S MACHINE & WELD SHOP  | Metal - A5   | 05/19/2022 | 140046 | 25.45      |
| HERD'S MACHINE & WELD SHOP  | Metal - A5   | 05/19/2022 | 140046 | 14.31      |
| HERRING PAVING COMPANY      | Patch Paving - JL  | 05/19/2022 | 140047 | 2,500.00   |
| HOBGOODS CLEANING           | Janitorial Service Op HQ 04/22                                   | 05/19/2022 | 140048 | 522.45     |
| HOBGOODS CLEANING           | Janitorial Service JLTC 04/22                                    | 05/19/2022 | 140048 | 18.00      |
| HOBGOODS CLEANING           | Janitorial Service Op HQ 04/22                                   | 05/19/2022 | 140048 | 1,412.55   |
| HOBGOODS CLEANING           | Janitorial Service JLTC 04/22                                    | 05/19/2022 | 140048 | 32.00      |
| HOLLINGSWORTH, LYL          | UB Refund 878 Sequoia Circle                                     | 05/05/2022 | 139945 | 213.66     |
| HOLT OF CALIFORNIA          | Dozer and Excavator Rental for Collections System Improvements   | 05/12/2022 | 139988 | 4,068.39   |
| HUNT & SONS, INC            | Fuel - CC  | 05/19/2022 | 140049 | 1,191.81   |
| HUNT & SONS, INC            | Fuel - CC  | 05/19/2022 | 140049 | 670.39     |
| HYDROSCIENCE ENGINEERS INC  | Engineering and Design Services for the Arnold Wastewater Treatm | 05/19/2022 | 140050 | 30,691.25  |
| INDUSTRIAL ELECTRICAL CO    | Motor Rebuild - Hunters WTP                                      | 05/19/2022 | 140051 | 7,830.06   |
| INDUSTRIAL ELECTRICAL CO    | Pump Rebuild - EP LS 2   | 05/19/2022 | 140051 | 4,556.52   |
| JAMESVILLE OFFICE FURNITURE | Office Furniture - OP HQ   | 05/12/2022 | 139989 | 3,109.00   |
| JAMESVILLE OFFICE FURNITURE | Office Furniture - OP HQ   | 05/12/2022 | 139989 | 1,149.90   |
| JARNAGIN, MATTHEW           | Safety Boot Reimbursement 2022                                   | 05/12/2022 | 139990 | 200.00     |
| JOHNSON, GORDON & LINDA     | UB Refund 157 Gold Nuggett Drive                                 | 05/19/2022 | 140052 | 20.83      |
| KENNEDY, MICHAEL            | Safety Boot Reimbursement 2022                                   | 05/19/2022 | 140053 | 193.94     |
| KW EMERSON, INC             | Construction Contract for Site Improvements for the Ebbetts Pass | 05/05/2022 | 139946 | 183,374.52 |

| Vendor                        | Description  | Date       | Ref    | Amount    |
|-------------------------------|--|------------|--------|-----------|
| KW EMERSON, INC               | Construction Contract for Site Improvements for the Ebbetts Pass | 05/19/2022 | 140055 | 67,747.78 |
| LEYVA, ARTURO                 | UB Refund 2695 Vista Del Lago Drive                              | 05/05/2022 | 139947 | 311.18    |
| LUMOS & ASSOC                 | Contract for Design and Engineering Services for Sheep Ranch Mas | 05/12/2022 | 139992 | 4,088.00  |
| MARIA LEASE TRUSTEE           | UB Refund 7252 Baldwin Street                                    | 05/12/2022 | 139991 | 958.68    |
| MARINE INDUSTRIAL TANK INC    | Redwood Tank Leak Repair - CC B Tank                             | 05/05/2022 | 139948 | 9,625.00  |
| MARTIN JR, PAUL               | UB Refund 7856 Hwy 12  | 05/05/2022 | 139949 | 604.34    |
| MATHESON TRI-GAS, INC         | Liquid Oxygen - JLWTP  | 05/05/2022 | 139950 | 4,705.21  |
| MCCARTNEY, CAROLINE           | UB Refund 8803 O Reily Street                                    | 05/05/2022 | 139951 | 290.52    |
| McMASTER-CARR                 | Equipment Circuit Breakers, Enclosure Strip Light, Mounting Brac | 05/19/2022 | 140056 | 128.74    |
| McMASTER-CARR                 | Equipment Circuit Breakers, Enclosure Strip Light, Mounting Brac | 05/19/2022 | 140056 | 194.77    |
| MID VALLEY AGRICULTURAL INC   | Copper Sulfate - LCWWTP  | 05/19/2022 | 140057 | 598.92    |
| Mission Square                | RHI 04/30/2022 Payroll   | 05/09/2022 | EFT    | 777.45    |
| Mission Square                | RHI 04/30/2022 Payroll   | 05/09/2022 | EFT    | 116.80    |
| Mission Square                | RHI 04/30/2022 Payroll   | 05/09/2022 | EFT    | 120.45    |
| Mission Square                | RHI 04/30/2022 Payroll   | 05/09/2022 | EFT    | 215.35    |
| Mission Square                | RHI 04/30/2022 Payroll   | 05/09/2022 | EFT    | 10.95     |
| Mission Square                | RHI 04/30/2022 Payroll   | 05/09/2022 | EFT    | 287.55    |
| Mission Square                | RHI 04/30/2022 Payroll   | 05/09/2022 | EFT    | 43.20     |
| Mission Square                | RHI 04/30/2022 Payroll   | 05/09/2022 | EFT    | 44.55     |
| Mission Square                | RHI 04/30/2022 Payroll   | 05/09/2022 | EFT    | 79.65     |
| Mission Square                | RHI 04/30/2022 Payroll   | 05/09/2022 | EFT    | 4.05      |
| Mission Square                | RHI 05/15/2022 Payroll   | 05/17/2022 | EFT    | 777.45    |
| Mission Square                | RHI 05/15/2022 Payroll   | 05/17/2022 | EFT    | 116.80    |
| Mission Square                | RHI 05/15/2022 Payroll   | 05/17/2022 | EFT    | 120.45    |
| Mission Square                | RHI 05/15/2022 Payroll   | 05/17/2022 | EFT    | 215.35    |
| Mission Square                | RHI 05/15/2022 Payroll   | 05/17/2022 | EFT    | 10.95     |
| Mission Square                | RHI 05/15/2022 Payroll   | 05/17/2022 | EFT    | 287.55    |
| Mission Square                | RHI 05/15/2022 Payroll   | 05/17/2022 | EFT    | 43.20     |
| Mission Square                | RHI 05/15/2022 Payroll   | 05/17/2022 | EFT    | 44.55     |
| Mission Square                | RHI 05/15/2022 Payroll   | 05/17/2022 | EFT    | 79.65     |
| Mission Square                | RHI 05/15/2022 Payroll   | 05/17/2022 | EFT    | 4.05      |
| MODESTO AIRCO GAS & GEAR      | Cylinder Rental 05/22  | 05/19/2022 | 140058 | 58.24     |
| MODESTO AIRCO GAS & GEAR      | Cylinder Rental 05/22  | 05/19/2022 | 140058 | 32.76     |
| MODESTO STEEL INC             | Stainless Steel Tubing, Aluminum Plate - LCWWTP                  | 05/19/2022 | 140059 | 2,318.75  |
| MOTHER LODE ANSWERING SERVICE | Answering Service 05/22  | 05/19/2022 | 140060 | 529.25    |
| MOTHER LODE ANSWERING SERVICE | Answering Service 05/22  | 05/19/2022 | 140060 | 195.75    |
| MOUNTAIN OASIS PURIFIED WATER | Water Coler & Supplies 04/22                                     | 05/19/2022 | 140061 | 110.98    |
| MOUNTAIN OASIS PURIFIED WATER | Water Coler & Supplies 04/22                                     | 05/19/2022 | 140061 | 62.42     |
| MUNICIPAL MAINTENANCE EQUIP   | Radio Control Transmitter - V 135                                | 05/05/2022 | 139952 | 1,148.83  |
| MUNICIPAL MAINTENANCE EQUIP   | Belt Pouch - V 135   | 05/05/2022 | 139952 | 155.83    |
| MUNICIPAL MAINTENANCE EQUIP   | Radio Control Transmitter - V 135                                | 05/05/2022 | 139952 | 646.22    |
| MUNICIPAL MAINTENANCE EQUIP   | Belt Pouch - V 135   | 05/05/2022 | 139952 | 87.65     |
| NEW FRONTIER AUTO SUPPLY INC  | Fuel Cap - V 134   | 05/19/2022 | 140062 | 11.30     |
| NEW FRONTIER AUTO SUPPLY INC  | Sockets - SA Shop  | 05/19/2022 | 140062 | 26.88     |
| NEW FRONTIER AUTO SUPPLY INC  | Sockets - SA Shop  | 05/19/2022 | 140062 | 15.12     |
| NEXGEN UTILITY MANAGEMENT     | ENGINEERING AND DESIGN SERVICES FOR THE WEST POINT AND WILSEYVIL | 05/05/2022 | 139953 | 70,661.00 |
| NOLTE ASSOCIATES INC. DBA NV5 | Consultant Services for Groundwater Level and Water Quality Meas | 05/19/2022 | 140063 | 640.00    |
| NORDAHL LAND SURVEYING        | Re-Stake New Tank - Heather Drive FM                             | 05/05/2022 | 139954 | 480.00    |
| NORTHSTAR CHEMICAL            | Sodium Hypochlorite - CCWTP                                      | 05/05/2022 | 139955 | 1,743.96  |

| Vendor                         | Description  | Date       | Ref    | Amount    |
|--------------------------------|--|------------|--------|-----------|
| NORTHSTAR CHEMICAL             | Sodium Hypochlorite - JLWTP                                      | 05/19/2022 | 140064 | 3,521.58  |
| NORTHSTAR CHEMICAL             | Sodium Hypochlorite - Hunters WTP                                | 05/19/2022 | 140064 | 3,683.25  |
| NORTHSTAR CHEMICAL             | Sodium Hydroxide - CC LS 12                                      | 05/19/2022 | 140064 | 503.54    |
| NORTHSTAR CHEMICAL             | Sodium Hydroxide - AWWTP   | 05/19/2022 | 140064 | 2,685.54  |
| NORTHSTAR CHEMICAL             | Sodium Hydroxide - CC LS 40                                      | 05/19/2022 | 140064 | 6,442.51  |
| NORTHSTAR CHEMICAL             | Sodium Hydroxide - DF VCTO                                       | 05/19/2022 | 140064 | 1,342.77  |
| NORTHSTAR CHEMICAL             | Sodium Hydroxide - LCWWTP  | 05/19/2022 | 140064 | 1,342.77  |
| NORTHSTAR CHEMICAL             | Sodium Hypochlorite - AWWTP                                      | 05/19/2022 | 140064 | 2,511.31  |
| NTU TECHNOLOGIES INC           | ProPac 926 - JLWTP   | 05/05/2022 | 139956 | 10,038.00 |
| NTU TECHNOLOGIES INC           | Polymer - LCWWTP   | 05/05/2022 | 139956 | 10,693.62 |
| NTU TECHNOLOGIES INC           | ProPac 9890 Coagulant - CCRCP                                    | 05/19/2022 | 140065 | 11,419.38 |
| O'CONNELL & DEMPSEY, LLC       | Federal Legislative Advocacy Consulting Services 03/22           | 05/05/2022 | 139957 | 3,650.00  |
| O'CONNELL & DEMPSEY, LLC       | Federal Legislative Advocacy Consulting Services 03/22           | 05/05/2022 | 139957 | 1,350.00  |
| O'CONNELL & DEMPSEY, LLC       | Federal Legasliative Advocacy Consulting Services 04/22          | 05/19/2022 | 140066 | 3,650.00  |
| O'CONNELL & DEMPSEY, LLC       | Federal Legasliative Advocacy Consulting Services 04/22          | 05/19/2022 | 140066 | 1,350.00  |
| O'REILLY AUTO PARTS            | Grease - SA Shop   | 05/19/2022 | 140067 | 44.99     |
| O'REILLY AUTO PARTS            | DEF, Tool Oil - SA Shop  | 05/19/2022 | 140067 | 203.20    |
| O'REILLY AUTO PARTS            | Def Fluid for Vac-On (Utility Crew 10083)                        | 05/19/2022 | 140067 | 32.15     |
| O'REILLY AUTO PARTS            | DEF, Oil - V 723   | 05/19/2022 | 140067 | 33.61     |
| O'REILLY AUTO PARTS            | Adapter - T 128B   | 05/19/2022 | 140067 | 3.16      |
| O'REILLY AUTO PARTS            | DEF, Oil - V 723   | 05/19/2022 | 140067 | 18.91     |
| O'REILLY AUTO PARTS            | Adapter - T 128B   | 05/19/2022 | 140067 | 1.77      |
| PAC MACHINE CO INC.            | Pump - Woodgate 2  | 05/05/2022 | 139958 | 3,277.72  |
| PACE SUPPLY CORP               | Saddles, Corps, Trace Wire, Adapters for Utility Crew (CIP 10083 | 05/12/2022 | 139993 | 2,193.44  |
| PACE SUPPLY CORP               | Saddles, Corps, Trace Wire, Adapters for Utility Crew (CIP 10083 | 05/12/2022 | 139993 | (439.32)  |
| PACE SUPPLY CORP               | Full Circle Repair Clamps - District Wide                        | 05/19/2022 | 140068 | 844.53    |
| PACE SUPPLY CORP               | Floats, Panel - Collections Crew                                 | 05/19/2022 | 140068 | 2,088.70  |
| PACE SUPPLY CORP               | Ball Valve - Wallace WWTP  | 05/19/2022 | 140068 | 386.10    |
| PACE SUPPLY CORP               | Effluent Pump - Wallace WWTP                                     | 05/19/2022 | 140068 | 1,403.71  |
| PERRY, RAY & KATHLEEN          | UB Refund 2020 Yolo Court  | 05/05/2022 | 139959 | 871.11    |
| PLACER TITLE                   | Lot Book Guarantees for Jenny Lind Elementary Project (#15114)   | 05/19/2022 | 140069 | 75.00     |
| PLACER TITLE                   | Lot Book Guarantees for Jenny Lind Elementary Project (#15114)   | 05/19/2022 | 140069 | 75.00     |
| PLUMMERBUILT INC               | 5% Retainage   | 05/19/2022 | 140070 | 30,288.78 |
| POTRERO HILLS LANDFILL         | Bio-Solids Disposal - LCWWTP                                     | 05/05/2022 | 139960 | 498.59    |
| POTRERO HILLS LANDFILL         | Bio-Solids Disposal - AWWTP                                      | 05/05/2022 | 139960 | 412.32    |
| POTRERO HILLS LANDFILL         | Bio-Solids Disposal - LCWWTP                                     | 05/05/2022 | 139960 | 491.07    |
| POTRERO HILLS LANDFILL         | Bio-Solids Disposal - FMWWTP                                     | 05/19/2022 | 140071 | 458.96    |
| POTRERO HILLS LANDFILL         | Bio-Solids Disposal - LCWWTP                                     | 05/19/2022 | 140071 | 446.93    |
| POTRERO HILLS LANDFILL         | Bio-Solids Disposal - LCWWTP                                     | 05/19/2022 | 140071 | 465.48    |
| PRE-CONSTRUCTION SERVICE GROUP | Pre-Construction Services for Cost Estimating for the Copper Cov | 05/12/2022 | 139994 | 4,550.00  |
| PRE-CONSTRUCTION SERVICE GROUP | Pre-Construction Services Related to Cost Estimating for the Arn | 05/12/2022 | 139994 | 4,995.00  |
| REXEL                          | Materials for Controls for Sheep Ranch Fire Protection Tank (CIP | 05/19/2022 | 140072 | 394.88    |
| REXEL                          | Materials for Controls for Sheep Ranch Fire Protection Tank (CIP | 05/19/2022 | 140072 | 624.88    |
| REXEL                          | Materials for Controls for Sheep Ranch Fire Protection Tank (CIP | 05/19/2022 | 140072 | 854.32    |
| REXEL                          | Materials for Controls for Sheep Ranch Fire Protection Tank (CIP | 05/19/2022 | 140072 | 2,420.20  |
| REXEL                          | Materials for Controls for Sheep Ranch Fire Protection Tank (CIP | 05/19/2022 | 140072 | 591.08    |
| REXEL                          | Materials for Controls for Sheep Ranch Fire Protection Tank (CIP | 05/19/2022 | 140072 | 215.55    |
| REXEL                          | Materials for Controls for Sheep Ranch Fire Protection Tank (CIP | 05/19/2022 | 140072 | 924.91    |
| REXEL                          | Powerflex Drive - FMWWTP   | 05/19/2022 | 140072 | 1,106.38  |

| Vendor                                   | Description   | Date       | Ref    | Amount    |
|--|---|------------|--------|-----------|
| ROBERTS, RICHARD & JAIME                 | UB Refund 3758 Harper Street                                    | 05/19/2022 | 140073 | 26.22     |
| SAFE T LITE                              | Special Event Signs for Sheep Ranch Tank Project Ribbon Cutting | 05/19/2022 | 140075 | 263.23    |
| SAFE T LITE                              | Marking Paint   | 05/19/2022 | 140075 | 122.54    |
| SAFETY PROVISIONS INC                    | Backhoe Loader Safety Training (3)                              | 05/12/2022 | 139995 | 151.68    |
| SAFETY PROVISIONS INC                    | Backhoe Loader Safety Training (3)                              | 05/12/2022 | 139995 | 85.32     |
| SAM BERRI TOWING                         | Tow Service - V 592   | 05/19/2022 | 140076 | 208.00    |
| SAM BERRI TOWING                         | Tow Service - V 592   | 05/19/2022 | 140076 | 117.00    |
| SEIU LOCAL 1021                          | Union Dues 04/22  | 05/05/2022 | 139962 | 1,898.00  |
| SEIU LOCAL 1021                          | COPE Donation 04/22   | 05/05/2022 | 139962 | 29.20     |
| SEIU LOCAL 1021                          | Union Dues 04/22  | 05/05/2022 | 139962 | 702.00    |
| SEIU LOCAL 1021                          | COPE Donation 04/22   | 05/05/2022 | 139962 | 10.80     |
| SELF, JESSICA                            | Mileage Reimbursement 02/22/22 - 05/16/22                       | 05/19/2022 | 140077 | 179.53    |
| SELF, JESSICA                            | Mileage Reimbursement 02/22/22 - 05/16/22                       | 05/19/2022 | 140077 | 66.40     |
| SHEP ENTERPROSES LLC                     | Lock Out Tool - SA Shop   | 05/19/2022 | 140078 | 129.18    |
| SHEP ENTERPROSES LLC                     | Thread Repair Tool - SA Shop                                    | 05/19/2022 | 140078 | 282.80    |
| SHEP ENTERPROSES LLC                     | Brake Tool - SA Shop  | 05/19/2022 | 140078 | 64.69     |
| SHEP ENTERPROSES LLC                     | Brake Tool - SA Shop  | 05/19/2022 | 140078 | 36.39     |
| SHEP ENTERPROSES LLC                     | Thread Repair Tool - SA Shop                                    | 05/19/2022 | 140078 | 159.07    |
| SHEP ENTERPROSES LLC                     | Lock Out Tool - SA Shop   | 05/19/2022 | 140078 | 72.66     |
| SMITH, JEFFREY & SHEILA                  | UB Refund 2957 E Hwy 4  | 05/12/2022 | 139996 | 499.19    |
| STOCKTON EAST WATER DISTRICT             | Advance Payment 2022 Contract Year - New Hogan                  | 05/19/2022 | 140081 | 8,467.52  |
| STOCKTON EAST WATER DISTRICT             | Advance Payment 2022 Contract Year - New Hogan                  | 05/19/2022 | 140081 | 67,621.42 |
| SWRCB                                    | Water Treatment Operator Grade 1 Renewal - Reece                | 05/19/2022 | 140082 | 155.00    |
| SWRCB                                    | Water Dstribution Grade 2 Renewal - Reece                       | 05/19/2022 | 140082 | 60.00     |
| TANG, KIA                                | UB Refund 4964 Lakeshore Drive                                  | 05/05/2022 | 139963 | 965.44    |
| TIFCO INDUSTRIES                         | Electrical Terminals, Fuses, Fasteners - SA Shop                | 05/19/2022 | 140083 | 244.19    |
| TIFCO INDUSTRIES                         | Electrical Terminals, Fasteners - SA Shop                       | 05/19/2022 | 140083 | 113.32    |
| TIFCO INDUSTRIES                         | Electrical Terminals, Fuses, Fasteners - SA Shop                | 05/19/2022 | 140083 | 137.36    |
| TIFCO INDUSTRIES                         | Electrical Terminals, Fasteners - SA Shop                       | 05/19/2022 | 140083 | 63.75     |
| TODD, BREANNE                            | UB Refund 130 Gold King Drive                                   | 05/05/2022 | 139964 | 97.08     |
| TREATS GENERAL STORE INC                 | Trash Cans - OP HQ  | 05/05/2022 | 139965 | 82.18     |
| TREATS GENERAL STORE INC                 | Hardware - OP HQ  | 05/05/2022 | 139965 | 1.00      |
| TREATS GENERAL STORE INC                 | Trash Cans - OP HQ  | 05/05/2022 | 139965 | 30.40     |
| TREATS GENERAL STORE INC                 | Hardware - OP HQ  | 05/05/2022 | 139965 | 0.37      |
| TREATS GENERAL STORE INC                 | Pulls, Bolts, Saw Blade - CC LS 13                              | 05/05/2022 | 139965 | 72.88     |
| TROJAN TECHNOLOGIES C/O FIFTH THIRD BANK | UV Parts & Supplies - LCWWTP                                    | 05/05/2022 | 139966 | 24,294.41 |
| TURNERY, STEPHEN                         | UB Refund 8415 Hautly Lane                                      | 05/05/2022 | 139967 | 163.44    |
| TYLER TECHNOLOGIES, INC.                 | Insite Transacation Fees 03/22                                  | 05/19/2022 | 140084 | 7,470.64  |
| TYLER TECHNOLOGIES, INC.                 | Insite Transacation Fees 03/22                                  | 05/19/2022 | 140084 | 2,763.11  |
| U.S. BANK                                | Caution Tape - Sheep Ranch Tank                                 | 05/31/2022 | EFT    | 137.19    |
| U.S. BANK                                | Repair Couplings - Slurry Line                                  | 05/31/2022 | EFT    | 2,616.92  |
| U.S. BANK                                | Office Supplies   | 05/31/2022 | EFT    | 1,076.23  |
| U.S. BANK                                | Confrence Room Speakers   | 05/31/2022 | EFT    | 147.00    |
| U.S. BANK                                | Cal Tel Leased Lines  | 05/31/2022 | EFT    | 258.10    |
| U.S. BANK                                | Volcano Telephone   | 05/31/2022 | EFT    | 360.00    |
| U.S. BANK                                | Cal.Net   | 05/31/2022 | EFT    | 37.07     |
| U.S. BANK                                | Comcast   | 05/31/2022 | EFT    | 437.74    |
| U.S. BANK                                | AT&T  | 05/31/2022 | EFT    | 172.95    |
| U.S. BANK                                | Cal Tel   | 05/31/2022 | EFT    | 779.31    |

| Vendor    | Description                                | Date       | Ref | Amount   |
|-----------|--|------------|-----|----------|
| U.S. BANK | Ring Central                               | 05/31/2022 | EFT | 858.19   |
| U.S. BANK | Conifer                                    | 05/31/2022 | EFT | 384.00   |
| U.S. BANK | Verizon                                    | 05/31/2022 | EFT | 1,809.71 |
| U.S. BANK | Cal Waste                                  | 05/31/2022 | EFT | 1,067.54 |
| U.S. BANK | Camera - Utility Crew                      | 05/31/2022 | EFT | 156.50   |
| U.S. BANK | Alhambra                                   | 05/31/2022 | EFT | 21.12    |
| U.S. BANK | Paper Towels & Charging Cable              | 05/31/2022 | EFT | 64.23    |
| U.S. BANK | Template Paper for Fabrication             | 05/31/2022 | EFT | 72.42    |
| U.S. BANK | TP, Paper Towels - District                | 05/31/2022 | EFT | 473.76   |
| U.S. BANK | Cleaning Supplies, Ink, Compressed Air     | 05/31/2022 | EFT | 227.19   |
| U.S. BANK | Jackhammer Gloves - LC Whse                | 05/31/2022 | EFT | 25.39    |
| U.S. BANK | Levels (2)                                 | 05/31/2022 | EFT | 57.61    |
| U.S. BANK | Trash Box - EP Barn                        | 05/31/2022 | EFT | 806.11   |
| U.S. BANK | Safety Switch - Ozone Generator            | 05/31/2022 | EFT | 52.18    |
| U.S. BANK | Solenid Valve                              | 05/31/2022 | EFT | 84.89    |
| U.S. BANK | Safety Glasses, Door Locks                 | 05/31/2022 | EFT | 82.17    |
| U.S. BANK | Battery Pack, PVC, Fittings & Components   | 05/31/2022 | EFT | 269.68   |
| U.S. BANK | Ethernet - Hunters WTP                     | 05/31/2022 | EFT | 617.38   |
| U.S. BANK | CB Radio - Dump Truck                      | 05/31/2022 | EFT | 66.82    |
| U.S. BANK | Aramark                                    | 05/31/2022 | EFT | 1,441.51 |
| U.S. BANK | Bearing - V 608                            | 05/31/2022 | EFT | 38.40    |
| U.S. BANK | Propane - District Whse                    | 05/31/2022 | EFT | 21.59    |
| U.S. BANK | License Plates - New Truck                 | 05/31/2022 | EFT | 3.52     |
| U.S. BANK | Apple Storage                              | 05/31/2022 | EFT | 0.99     |
| U.S. BANK | Cal Rural - Crank                          | 05/31/2022 | EFT | (64.50)  |
| U.S. BANK | ACWA Hotel - Knick, Gerkenmeyer, Burkhardt | 05/31/2022 | EFT | 151.03   |
| U.S. BANK | Water Distribution System o & M - Almadova | 05/31/2022 | EFT | 164.53   |
| U.S. BANK | Cal Rural - Crank                          | 05/31/2022 | EFT | 64.50    |
| U.S. BANK | Monthly Water Code Updates                 | 05/31/2022 | EFT | 11.58    |
| U.S. BANK | DAS Recruiting                             | 05/31/2022 | EFT | 277.52   |
| U.S. BANK | Training - Lollar                          | 05/31/2022 | EFT | 48.91    |
| U.S. BANK | ACWA BOD Meeting                           | 05/31/2022 | EFT | 144.68   |
| U.S. BANK | BOD Meeting Supplies                       | 05/31/2022 | EFT | 8.75     |
| U.S. BANK | ACWA Conference Refund - Underhill         | 05/31/2022 | EFT | (405.15) |
| U.S. BANK | CESSWI Renewal - Gravette                  | 05/31/2022 | EFT | 105.67   |
| U.S. BANK | ACWA Hotel - Gravette                      | 05/31/2022 | EFT | 57.43    |
| U.S. BANK | Video Lights, Hoses for AMI                | 05/31/2022 | EFT | 125.47   |
| U.S. BANK | Computer Parts                             | 05/31/2022 | EFT | 3,635.08 |
| U.S. BANK | Microsoft Licensing                        | 05/31/2022 | EFT | 372.96   |
| U.S. BANK | Level One Web Design                       | 05/31/2022 | EFT | 137.24   |
| U.S. BANK | Microsoft                                  | 05/31/2022 | EFT | 697.09   |
| U.S. BANK | Meeting Refreshments                       | 05/31/2022 | EFT | 90.17    |
| U.S. BANK | ACWA Conference Registration - Self        | 05/31/2022 | EFT | 142.35   |
| U.S. BANK | Adobe Year Subscption                      | 05/31/2022 | EFT | 963.43   |
| U.S. BANK | ACWA Conference - Arnold                   | 05/31/2022 | EFT | 565.75   |
| U.S. BANK | Office Supplies                            | 05/31/2022 | EFT | 398.05   |
| U.S. BANK | Confrence Room Speakers                    | 05/31/2022 | EFT | 54.36    |
| U.S. BANK | UPUD                                       | 05/31/2022 | EFT | 201.00   |
| U.S. BANK | Volcano Telephone                          | 05/31/2022 | EFT | 202.50   |

| Vendor                        | Description                                | Date       | Ref    | Amount   |
|-------------------------------|--|------------|--------|----------|
| U.S. BANK                     | Conifer                                    | 05/31/2022 | EFT    | 216.00   |
| U.S. BANK                     | Cal Tel                                    | 05/31/2022 | EFT    | 438.36   |
| U.S. BANK                     | Ring Central                               | 05/31/2022 | EFT    | 482.73   |
| U.S. BANK                     | Comcast                                    | 05/31/2022 | EFT    | 246.22   |
| U.S. BANK                     | Cal.Net                                    | 05/31/2022 | EFT    | 20.85    |
| U.S. BANK                     | AT&T                                       | 05/31/2022 | EFT    | 97.28    |
| U.S. BANK                     | Verizon                                    | 05/31/2022 | EFT    | 1,017.96 |
| U.S. BANK                     | Cal Waste                                  | 05/31/2022 | EFT    | 600.48   |
| U.S. BANK                     | Camera - Utility Crew                      | 05/31/2022 | EFT    | 88.03    |
| U.S. BANK                     | Cleaning Supplies, Ink, Compressed Air     | 05/31/2022 | EFT    | 59.81    |
| U.S. BANK                     | Template Paper for Fabrication             | 05/31/2022 | EFT    | 40.73    |
| U.S. BANK                     | Alhambra                                   | 05/31/2022 | EFT    | 11.88    |
| U.S. BANK                     | TP, Paper Towels - District                | 05/31/2022 | EFT    | 175.23   |
| U.S. BANK                     | Levels (2)                                 | 05/31/2022 | EFT    | 32.40    |
| U.S. BANK                     | Trash Box - EP Barn                        | 05/31/2022 | EFT    | 453.43   |
| U.S. BANK                     | Battery Pack                               | 05/31/2022 | EFT    | 15.18    |
| U.S. BANK                     | Safety Glases, Door Locks                  | 05/31/2022 | EFT    | 46.21    |
| U.S. BANK                     | CB Radio - Dump Truck                      | 05/31/2022 | EFT    | 37.58    |
| U.S. BANK                     | Aramark                                    | 05/31/2022 | EFT    | 810.85   |
| U.S. BANK                     | Bearing - V 608                            | 05/31/2022 | EFT    | 21.60    |
| U.S. BANK                     | Propane - District Whse                    | 05/31/2022 | EFT    | 12.15    |
| U.S. BANK                     | Cal Rural - Crank                          | 05/31/2022 | EFT    | (36.28)  |
| U.S. BANK                     | Cal Rural - Crank                          | 05/31/2022 | EFT    | 36.28    |
| U.S. BANK                     | ACWA Hotel - Knick, Gerkenmeyer, Burkhardt | 05/31/2022 | EFT    | 84.95    |
| U.S. BANK                     | DAS Recruiting                             | 05/31/2022 | EFT    | 102.64   |
| U.S. BANK                     | ACWA BOD Meeting                           | 05/31/2022 | EFT    | 53.51    |
| U.S. BANK                     | Training - Lollar                          | 05/31/2022 | EFT    | 18.09    |
| U.S. BANK                     | BOD Meeting Supplies                       | 05/31/2022 | EFT    | 3.23     |
| U.S. BANK                     | ACWA Conference Refund - Underhill         | 05/31/2022 | EFT    | (149.85) |
| U.S. BANK                     | CESSWI Renewal - Gravette                  | 05/31/2022 | EFT    | 39.08    |
| U.S. BANK                     | ACWA Hotel - Gravette                      | 05/31/2022 | EFT    | 21.23    |
| U.S. BANK                     | Video Lights, Hoses for AMI                | 05/31/2022 | EFT    | 46.40    |
| U.S. BANK                     | Computer Parts                             | 05/31/2022 | EFT    | 1,344.47 |
| U.S. BANK                     | Microsoft                                  | 05/31/2022 | EFT    | 392.11   |
| U.S. BANK                     | Microsoft Licensing                        | 05/31/2022 | EFT    | 137.94   |
| U.S. BANK                     | Level One Web Design                       | 05/31/2022 | EFT    | 50.76    |
| U.S. BANK                     | Meeting Refreshments                       | 05/31/2022 | EFT    | 33.34    |
| U.S. BANK                     | ACWA Conference Registration - Self        | 05/31/2022 | EFT    | 52.65    |
| U.S. BANK                     | Adobe Year Subscption                      | 05/31/2022 | EFT    | 356.33   |
| U.S. BANK                     | ACWA Conference - Arnold                   | 05/31/2022 | EFT    | 209.25   |
| UNITED PARCEL SERVICE         | Shipping Week End 04/16                    | 05/05/2022 | 139968 | 54.70    |
| UNITED PARCEL SERVICE         | Shipping Week End 04/16                    | 05/05/2022 | 139968 | 20.23    |
| UNITED PARCEL SERVICE         | Shipping Week End 04/23                    | 05/12/2022 | 139997 | 14.60    |
| UNITED PARCEL SERVICE         | Shipping Week End 04/23                    | 05/12/2022 | 139997 | 5.40     |
| UNITED PARCEL SERVICE         | Shipping Week End 04/30                    | 05/19/2022 | 140085 | 14.60    |
| UNITED PARCEL SERVICE         | Shipping Week End 05/07                    | 05/19/2022 | 140085 | 14.60    |
| UNITED PARCEL SERVICE         | Shipping Week End 04/30                    | 05/19/2022 | 140085 | 5.40     |
| UNITED PARCEL SERVICE         | Shipping Week End 05/07                    | 05/19/2022 | 140085 | 5.40     |
| UNITED RENTALS NORTHWEST, INC | Large Rammer - Utility Crew (CIP 10083)    | 05/05/2022 | 139969 | 3,205.70 |

| Vendor  | Description  | Date       | Ref    | Amount              |
|---|--|------------|--------|---------------------|
| USA BLUE BOOK                                   | Antivibration Gloves for Utility Crew (CIP 10083)                | 05/05/2022 | 139970 | 41.59               |
| USA BLUE BOOK                                   | Reagent Sets - CCWTP   | 05/05/2022 | 139970 | 1,017.15            |
| USA BLUE BOOK                                   | Hydrant Out Of Service Signs - Stock                             | 05/19/2022 | 140086 | 119.29              |
| USA BLUE BOOK                                   | Ear Plugs - Stock  | 05/19/2022 | 140086 | 554.21              |
| USA BLUE BOOK                                   | Lab Supplies - JLWTP   | 05/19/2022 | 140086 | 627.35              |
| USA BLUE BOOK                                   | Lab Supplies - Hunters WTP                                       | 05/19/2022 | 140086 | 543.43              |
| USA BLUE BOOK                                   | Brass Adjustment Nozzle Kit                                      | 05/19/2022 | 140086 | 12.86               |
| USA BLUE BOOK                                   | Sampling Station for Capital Outlay                              | 05/19/2022 | 140086 | 2,274.13            |
| USA BLUE BOOK                                   | Sampling Station for Capital Outlay                              | 05/19/2022 | 140086 | 1,259.06            |
| USA BLUE BOOK                                   | Sampling Station for Capital Outlay                              | 05/19/2022 | 140086 | 1,137.06            |
| USA BLUE BOOK                                   | Ear Plugs - Stock  | 05/19/2022 | 140086 | 311.74              |
| USA BLUE BOOK                                   | Credit Sprayer - AWWTP   | 05/19/2022 | 140086 | (70.73)             |
| VALIC   | Def Comp 04/30/2022 PR   | 05/09/2022 | EFT    | 1,344.28            |
| VALIC   | Def Comp 04/30/2022 PR   | 05/09/2022 | EFT    | 497.20              |
| VALIC   | Def Comp 05/15/2022 Payroll                                      | 05/17/2022 | EFT    | 1,344.28            |
| VALIC   | Def Comp 05/15/2022 Payroll                                      | 05/17/2022 | EFT    | 497.20              |
| VAUGHN, WILLIAM                                 | UB Refund 445 La Contenta Way                                    | 05/05/2022 | 139971 | 59.51               |
| VOYA FINANCIAL                                  | Def Comp 04/30/2022 PR   | 05/09/2022 | EFT    | 864.80              |
| VOYA FINANCIAL                                  | Def Comp 04/30/2022 PR   | 05/09/2022 | EFT    | 319.86              |
| VOYA FINANCIAL                                  | Def Comp 05/15/2022 Payroll                                      | 05/17/2022 | EFT    | 864.80              |
| VOYA FINANCIAL                                  | Def Comp 05/15/2022 Payroll                                      | 05/17/2022 | EFT    | 319.86              |
| WAGNER & BONSIGNORE                             | Professional Services Agreement for Engineering Services for Cop | 05/19/2022 | 140087 | 428.63              |
| WATTS EQUIPMENT CO                              | Regulator, Turn Signal Controller - JLWTP Forklift               | 05/19/2022 | 140088 | 1,377.72            |
| WEATHERBY-REYNOLDS-FRITSON ENGINEERING & DESIGN | Engineering, Framing Plans and Details for the Interior Improvem | 05/12/2022 | 139998 | 3,600.00            |
| WEST POINT LIONS CLUB                           | Town Hall Meeting Cleaning Deposit ( 2nd 1/2)                    | 05/12/2022 | 139999 | 146.00              |
| WEST POINT LIONS CLUB                           | Town Hall Meeting Cleaning Deposit ( 2nd 1/2)                    | 05/12/2022 | 139999 | 54.00               |
| WESTERN HYDROLOGICS                             | Stream-Gage Maintenance, Monitoring, Reporting - Bear Creek Dive | 05/19/2022 | 140089 | 1,637.08            |
| WESTERN HYDROLOGICS                             | Stream-Gage Maintenance, Monitoring, Reporting - Bear Creek Dive | 05/19/2022 | 140089 | 2,301.54            |
| WESTERN HYDROLOGICS                             | Stream-Gage Maintenance, Monitoring, Reporting - Bear Creek Dive | 05/19/2022 | 140089 | 1,637.08            |
| WILLDAN   | Local Improvement District AD 9S4 ( Arnold)                      | 05/05/2022 | 139972 | 1,103.96            |
| WILLDAN   | Local Improvement District AD DaLee/Cassidy RAD 2021             | 05/05/2022 | 139972 | 500.12              |
| WILLDAN   | Local Improvement District AD Fly In Acres RAD 2021              | 05/05/2022 | 139972 | 713.70              |
| WILLDAN   | Local Improvement District AD Wallace CSD                        | 05/05/2022 | 139972 | 707.57              |
| XYLEM WATER SOLUTIONS USA, INC                  | Purchase of UV Disinfection Equipment for the Forest Meadows WWT | 05/05/2022 | 139973 | 16,755.46           |
| YOUNG'S COPPER ACE HARDWARE                     | Materials & Supplies - CC  | 05/05/2022 | 139974 | 122.84              |
| YOUNG'S COPPER ACE HARDWARE                     | Materials & Supplies - CC  | 05/05/2022 | 139974 | 69.09               |
| <b>Total M:</b>                                 |  |            |        | <b>1,622,723.36</b> |



**RESOLUTION NO. 2022-**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE CALAVERAS COUNTY WATER DISTRICT**

**RATIFYING CLAIM SUMMARY NO. 603**

**WHEREAS**, the Board of Directors of the CALAVERAS COUNTY WATER DISTRICT has reviewed and considered Claim Summary Number 603 at the Regular Meeting held on June 8, 2022; and

**WHEREAS**, Board Members have resolved questions, issues, or concerns by consultation with District staff during said meeting.

**NOW, THEREFORE, BE IT RESOLVED** that the CALAVERAS COUNTY WATER DISTRICT Board of Directors hereby ratifies Claim Summary Number 603 in the amount of \$2,227,061.77 for the month of May 2022.

**PASSED AND ADOPTED** this 8th day of June 2022 by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

CALAVERAS COUNTY WATER DISTRICT

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Cindy Secada, President  
Board of Directors

ATTEST:

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Rebecca Hitchcock  
Clerk to the Board

# Agenda Item

DATE: June 8, 2022

TO: Board of Directors

FROM: Rebecca Hitchcock, Clerk to the Board

SUBJECT: Re-Authorizing Remote Teleconference Meetings of the Board of Directors of The Calaveras County Water District for the Period of June 8 through July 9, 2022, Pursuant to AB 361

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## RECOMMENDED ACTION:

Motion: \_\_\_\_\_/\_\_\_\_\_ adopting Resolution No.2022-\_\_\_\_ Re-authorizing Remote Teleconference Meetings of the Board of Directors of The Calaveras County Water District for the Period of June 8, 2022 through July 9, 2022, Pursuant to AB 361.

## SUMMARY:

On October 26, 2021, the Board of Directors adopted Resolution 2021-79 ratifying the proclamation of a state of emergency on March 4, 2020 and authorizing remote teleconference meetings of the Board of Directors for the period of October 26 thru November 25, 2021 pursuant to AB 361.

After 30 days, the District is required to renew its resolution effecting the transition to the modified Brown Act requirements if it desires to continue meeting under those modified requirements.

Importantly, the ability to renew the resolution is subject to certain requirements and conditions. In order to renew the resolution, a local agency must:

1. Reconsider the circumstances of the state of emergency
2. Having reconsidered the state of emergency, determine that either
  - a. The state of emergency continues to directly impact the ability of the members to meet safely in person, or
  - b. State or local officials continue to impose or recommend measures to promote social distancing

## FINANCIAL CONSIDERATIONS:

None at this time.

*Attachments: a) Resolution 2022-\_\_ Ratifying the Proclamation of a State of Emergency on March 4, 2020 and Authorizing Remote Teleconference Meetings of The Board of Directors of the Calaveras County Water District for the Pursuant to Brown Act Provisions*

**RESOLUTION NO. 2022-**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CALAVERAS COUNTY WATER DISTRICT PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY ON MARCH 4, 2020, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE BOARD OF DIRECTORS OF THE CALAVERAS COUNTY WATER DISTRICT FOR THE PERIOD JUNE 8 THROUGH JULY 9, 2022 PURSUANT TO BROWN ACT PROVISIONS.**

**WHEREAS**, the Calaveras County Water District committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

**WHEREAS**, all meetings of Calaveras County Water District's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

**WHEREAS**, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a Board of Directors, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

**WHEREAS**, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

**WHEREAS**, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological, or human-caused disasters; and

**WHEREAS**, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the Board of Directors meeting in person would present imminent risks to the health and safety of attendees; and

**WHEREAS**, the Board of Directors previously adopted a Resolution, 2021-79 on October 26, 2021, finding that the requisite conditions exist for the legislative bodies of Calaveras County Water District to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of section 54953; and

**WHEREAS**, as a condition of extending the use of the provisions found in section 54953(e), the Board of Directors must reconsider the circumstances of the state of emergency that exists in the District, and the Board of Directors has done so; and

**WHEREAS**, such conditions now exist in the District, specifically, the State of Emergency declared by Governor Newsom on March 4, 2020, due to COVID-19; and

**WHEREAS**, the Board of Directors does hereby find that the rise in SARS-CoV-2 Delta Variant has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to proclaim a local emergency and ratify the proclamation of state of emergency by the Governor of the State of California; and

**WHEREAS**, as a consequence of the local emergency, the Board of Directors does hereby find that the legislative bodies of Calaveras County Water District shall conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

**WHEREAS**, The regular meetings of the Board, and any and all other meetings of the District's legislative bodies that are subject to the Brown Act, may be held via teleconference or other electronic means, in the manner set forth in the Virtual Public Meeting Protocols to this Declaration, which may be updated, from time to time, in the actual agenda notice for the meeting of the legislative body. All members of the public seeking to observe and/or to address the local legislative body may participate in the meeting telephonically or otherwise electronically in the manner set forth in the Virtual Public Meeting Protocols attached to this Declaration which may be updated, from time to time, in the actual agenda notice for the meeting of the legislative body.

**NOW, THEREFORE**, The Board Of Directors OF CALAVERAS COUNTY WATER DISTRICT does hereby resolve as follows:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Proclamation of Local Emergency. The Board hereby proclaims that a local emergency now exists throughout the District, and COVID-19 has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District.

Section 3. Ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020

Section 4. Remote Teleconference Meetings. The General Manager and legislative bodies of Calaveras County Water District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including,

conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of July 9, 2022, or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of Calaveras County Water District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

**PASSED AND ADOPTED**, this 8<sup>th</sup> day of June 2022, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

CALAVERAS COUNTY WATER DISTRICT

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Cindy Secada, President  
Board of Directors

ATTEST:

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Rebecca Hitchcock  
Clerk to the Board

# Agenda Item

DATE: June 8, 2022  
TO: Board of Directors  
FROM: Michael Minkler, General Manager  
RE: Annual Standby Assessments – Indian Rock Vineyards, West Point, Ebbetts Pass, Jenny Lind, Copper Cove and Saddle Creek Service Areas

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## RECOMMENDED ACTION:

Motion \_\_\_\_\_ / \_\_\_\_\_ to approve Standby Assessments for FY 2022-2023.

|   |                           |
|---|---------------------------|
| Indian Rock Vineyards Subdivision   | Resolution No. 2022-_____ |
| West Point Improvement Dist. 3  | Resolution No. 2022-_____ |
| Ebbetts Pass Improvement Dist. 5  | Resolution No. 2022-_____ |
| Jenny Lind Improvement Dist. 6/<br>Copper Cove Improvement Dist. 7<br>(incl. Copperopolis townsite) | Resolution No. 2022-_____ |
| Saddle Creek Subdivision<br>(within the Copper Cove<br>Improvement Dist. 7)                         | Resolution No. 2022-_____ |
| Copper Cove/La Contenta I.D. 8S   | Resolution No. 2022-_____ |

## SUMMARY:

Under the Uniform Standby Charge Procedures Act (Government Code § 54984 et seq.), a local government agency that provides water or wastewater services such as Calaveras County Water District may adopt standby charges in connection with the provision of those services. A standby charge is often assessed to an unimproved property to help ensure adequate water or wastewater service will be available to that parcel when needed or to a developed property to help finance water or wastewater system improvements or other costs and expenses to provide water or wastewater service.

The Board is requested to approve the following standby fees as provided in the attached resolutions: (All of the proposed fees will remain the same as last year and each year before.)

|   |  |
|---|--|
| Indian Rock Vineyards Subdivision   | \$10 per month for lots to which sewer is available but not receiving sewer service  |
| West Point Improvement Dist. 3  | \$10 per year for lots to which water is available but not receiving water service   |
| Ebbetts Pass Improvement Dist. 5  | \$10 per year for all lots within I.D. 5   |
| Jenny Lind Improvement Dist. 6;<br>Copper Cove Improvement Dist. 7;<br>(incl. Copperopolis townsite);<br>Saddle Creek Subdivision; and<br>Copper Cove/La Contenta I.D. 8S | \$10 per year for lots that have improved values of less than \$5,000, and to which water and/or sewer service are available |

Pursuant to law, notice concerning these annual fees was published on May 25, and June 3, 2022.

The Standby Assessments agenda item was reviewed and approved by the Finance Committee on May 24, 2022 to go forward to the full Board. Discussions regarding the history and intent of the assessments was addressed. Many of these originated in the late 1970s, post Prop 13. The fees were to fund O&M of contiguous infrastructure of these properties should they connect in the future.

**FINANCIAL CONSIDERATIONS:**

Revenue from standby fees for Fiscal Year 2022-2023 is estimated at \$131,000.

**PUBLIC NOTICE  
CALAVERAS COUNTY WATER DISTRICT  
RE-ESTABLISHMENT OF STANDBY ASSESSMENTS**

Notice is hereby given that on June 8, 2022, at 1:00 p.m., or as soon thereafter as the matter may be heard, at the Calaveras County Water District Board Room, 120 Toma Court, San Andreas, California, the Board of Directors of the District will consider adoption of the re-establishment of Standby Assessments for the areas listed below.

Sewer Standby Assessment Fee of \$10 per month per parcel for those parcels within the Indian Rock Vineyards Subdivision that are not receiving sewer service and to which sewer service is made available.

Water Standby Assessment Fee of \$10 per year per parcel within the West Point Improvement District No. 3 service area for those parcels to which water service is made available that are not receiving water service.

Water Standby Assessment Fee of \$10 per year per parcel within the Ebbetts Pass Improvement District No. 5.

Water Standby Assessment Fee of \$10 per year per parcel which has an improved value of less than \$5,000 within the service areas of Copper Cove Improvement District No. 7 (including the Copperopolis Townsite) and Saddle Creek Subdivision, and Jenny Lind Improvement District No. 6 and to which water service is made available.

Sewer Standby Assessment Fee of \$10 per year per parcel which has an improved value of less than \$5,000 within the service areas of Copper Cove and La Contenta, Improvement District No. 8S and to which sewer service is made available.

The proposed assessments will be used for maintenance and operation, debt service, or to provide the necessary funds for reserves for capital improvements, depreciation, or replacement of sewer or water service facilities.

Information regarding these proposed fees may be obtained from the District's office at (209) 754-3543. If you have any questions, please ask for Catherine Eastburn, Accountant II at (209) 754-3132.

For publication on: May 25, and June 3, 2022



**RESOLUTION NO. 2022 –**  
**STANDBY ASSESSMENT FOR**  
**INDIAN ROCK VINEYARDS SUBDIVISION SERVICE AREA**

The CALAVERAS COUNTY WATER DISTRICT (“District”) Board of Directors has been made aware of the present and future needs of the following District and that during the fiscal year ending June 30, 2023, it is necessary to provide funds to meet those needs:

**Indian Rock Vineyards Subdivision Service Area**

**NOW, BE IT RESOLVED** by the Board of Directors of the Calaveras County Water District as follows:

Section 1. Findings.

This Board hereby levies a standby assessment charge, pursuant to Government Code Sections 54984 et seq., of Ten Dollars (\$10) per parcel per month to which sewer service is made available and that is not receiving sewer service by the District as determined by a collection main in a contiguous right of way or easement.

This Board expressly finds and declares that the standby fees herein adopted were in effect prior to November 1, 1996, and have been continued by resolution without increase since that time.

Section 2. Rates, Tolls, Fares, and Charges.

This Resolution collects an existing standby charge imposed exclusively to finance capital costs or maintenance expenses for sewer and involves no increase in the existing charges.

Section 3. Effect on Prior Action.

This standby assessment was initially adopted by Ordinance 93-04 in 1993. Pursuant to Article XIIID, Section 5(a) of the California Constitution, said fees are exempt from the requirements of Article XIIID, Section 4.

Section 4. Severability.

This Resolution and the various sections thereof are hereby declared to be severable. To the extent the terms and provisions of this Resolution are in conflict or otherwise are inconsistent with the terms and provisions of any prior District ordinances, resolutions, rules and other actions, the terms and provisions of this Resolution shall prevail with respect thereto.

Section 5. Effective Date.

This Resolution shall take effect immediately after its adoption.

**PASSED AND ADOPTED** this 8th day of June, 2022 by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

CALAVERAS COUNTY WATER DISTRICT

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Cindy Secada, President  
Board of Directors

**ATTEST:**

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Rebecca Hitchcock  
Clerk to the Board

**RESOLUTION NO. 2022 –**  
**STANDBY ASSESSMENT FOR**  
**WEST POINT IMPROVEMENT DISTRICT NO. 3**

The CALAVERAS COUNTY WATER DISTRICT (“District”) Board of Directors has been made aware of the present and future needs of the following Districts, and that during the fiscal year ending June 30, 2023, it is necessary to provide funds to meet those needs:

**West Point Improvement District No. 3**

**NOW, BE IT RESOLVED** by the Board of Directors of the Calaveras County Water District as follows:

Section 1. Findings.

This Board hereby levies a standby assessment charge, pursuant to Water Code Section 31032.1 et seq. of Ten Dollars (\$10) per parcel per year to which water service is made available and that is not receiving water service by the District as determined by a distribution main in a contiguous right of way or easement.

This Board expressly finds and declares that the standby fees herein adopted were in effect prior to November 1, 1996, and have been continued by resolution without increase since that time.

Section 2. Rates, Tolls, Fares, and Charges.

This Resolution collects an existing standby charge imposed exclusively to finance capital costs or maintenance expenses for water and involves no increase in the existing charges.

Section 3. Effect on Prior Action.

The standby assessment was initially adopted by Ordinance 91-05 in 1991. Pursuant to Article XIID, Section 5(a) of the California Constitution, said fees are exempt from the requirements of Article XIID, Section 4.

Section 4. Severability.

This Resolution and the various sections thereof are hereby declared to be severable. To the extent the terms and provisions of this Resolution are in conflict or otherwise are inconsistent with the terms and provisions of any prior District ordinances, resolutions, rules, and other actions, the terms and provisions of this Resolution shall prevail with respect thereto.

Section 5. Effective Date.

This Resolution shall take effect immediately after its adoption.

**PASSED AND ADOPTED** this 8th day of June, 2022 by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

CALAVERAS COUNTY WATER DISTRICT

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Cindy Secada, President  
Board of Directors

**ATTEST:**

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Rebecca Hitchcock  
Clerk to the Board

**RESOLUTION 2022 –**

**STANDBY ASSESSMENT FOR  
EBBETTS PASS IMPROVEMENT DISTRICT NO. 5**

The CALAVERAS COUNTY WATER DISTRICT (“District”) Board of Directors has been made aware of the present and future needs of the following Districts and that during the fiscal year ending June 30, 2023, it is necessary to provide funds to meet those needs:

**Ebbetts Pass Improvement District No. 5**

**NOW, BE IT RESOLVED** by the Board of Directors of the Calaveras County Water District as follows:

Section 1. Findings.

This Board hereby levies a standby assessment charge, pursuant to Water Code Section 31032.1 et seq. of Ten Dollars (\$10) per parcel per year for each parcel within the Ebbetts Pass Improvement District No. 5.

This Board expressly finds and declares that the standby fees herein adopted were in effect prior to November 1, 1996, and have been continued by resolution without increase since that time.

Section 2. Rates, Tolls, Fares, and Charges.

This Resolution collects an existing standby charge imposed exclusively to finance capital costs or maintenance expenses for water and involves no increase in the existing charges.

Section 3. Effect on Prior Action.

This standby assessment was initially adopted by Ordinance 91-02 in 1991. Pursuant to Article XIID, Section 5(a) of the California Constitution, said fees are exempt from the requirements of Article XIID, Section 4.

Section 4. Severability.

This Resolution and the various sections thereof are hereby declared to be severable. To the extent the terms and provisions of this Resolution are in conflict or otherwise are inconsistent with the terms and provisions of any prior District ordinances, resolutions, rules, and other actions, the terms and provisions of this Resolution shall prevail with respect thereto.

Section 5. Effective Date.

This Resolution shall take effect immediately after its adoption.

**PASSED AND ADOPTED** this 8th day of June, 2022 by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

CALAVERAS COUNTY WATER DISTRICT

---

Cindy Secada, President  
Board of Directors

**ATTEST:**

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Rebecca Hitchcock  
Clerk to the Board

**RESOLUTION NO. 2022 –**

**STANDBY ASSESSMENTS FOR  
JENNY LIND IMPROVEMENT DISTRICT NO. 6  
COPPER COVE IMPROVEMENT DISTRICT NO. 7  
(INCLUDING COPPEROPOLIS TOWNSITE)**

The CALAVERAS COUNTY WATER DISTRICT (“District”) Board of Directors has been made aware of the present and future needs of the following Districts and that during the fiscal year ending June 30, 2023, it is necessary to provide funds to meet those needs:

**Jenny Lind Improvement District No. 6**

**Copper Cove Improvement District No. 7**

**(Including Copperopolis Townsite)**

**NOW, BE IT RESOLVED** by the Board of Directors of the Calaveras County Water District as follows:

Section 1. Findings.

This Board hereby levies a standby assessment charge, pursuant to Water Code Section 31032.1 et seq. of Ten Dollars (\$10) per parcel per year which has an improved value of less than \$5,000 within the above-listed Districts and to which water service is made available as determined by a distribution main in a contiguous right of way or easement.

This Board expressly finds and declares that the standby fees herein adopted were in effect prior to November 1, 1996, and have been continued by resolution without increase since that time.

Section 2. Rates, Tolls, Fares, and Charges.

This Resolution collects an existing standby charge imposed exclusively to finance capital costs or maintenance expenses for water and involves no increase in the existing charges.

Section 3. Effect on Prior Action.

This standby assessment was initially adopted by Resolutions 2063 and 2064 in 1976. Pursuant to Article XIID, Section 5(a) of the California Constitution, said fees are exempt from the requirements of Article XIID, Section 4.

Section 4. Severability.

This Resolution and the various sections thereof are hereby declared to be severable. To the extent the terms and provisions of this Resolution are in conflict or otherwise are inconsistent with the terms and provisions of any prior District ordinances, resolutions, rules, and other actions, the terms and provisions of this Resolution shall prevail with respect thereto.

Section 5. Effective Date.

This Resolution shall take effect immediately after its adoption.

**PASSED AND ADOPTED** this 8th day of June, 2022 by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

CALAVERAS COUNTY WATER DISTRICT

---

Cindy Secada, President  
Board of Directors

**ATTEST:**

---

Rebecca Hitchcock  
Clerk to the Board



**RESOLUTION NO. 2022 –**

**STANDBY ASSESSMENTS FOR  
SADDLE CREEK SUBDIVISION,  
WITHIN THE COPPER COVE IMPROVEMENT DISTRICT NO. 7**

The CALAVERAS COUNTY WATER DISTRICT (“District”) Board of Directors has been made aware of the present and future needs of the following Districts and that during the fiscal year ending June 30, 2023, it is necessary to provide funds to meet those needs:

**Saddle Creek Subdivision  
Within the Copper Cove Improvement District No. 7**

**NOW, BE IT RESOLVED** by the Board of Directors of the Calaveras County Water District as follows:

Section 1. Findings.

This Board hereby levies a standby assessment charge, pursuant to Water Code Section 31032.1 et seq. and Government Code Sections 54984 et seq., of Ten Dollars (\$10) per parcel per year which has an improved value of less than \$5,000 within the Saddle Creek Subdivision and to which water service is made available by the District.

Section 2. Rates, Tolls, Fares, and Charges.

The assessment will be for the purpose of meeting water system operating expenses, including employee wage rates and fringe benefits; purchasing or leasing supplies; equipment, or materials; meeting financial reserve needs and requirements; or obtaining funds for capital projects necessary to maintain service within existing service areas.

Section 3. Effect on Prior Action.

This standby assessment was initially adopted by Board Resolutions 2001-36 and 2001-56 in 2001 in accordance with the requirements of California Constitution Article XIII D, Sections 4 and 5(a). All provisions of prior ordinances and resolutions of this District not inconsistent with this Resolution shall remain in full force and effect.

Section 4. Large Parcels and Standby Assessments.

Saddle Creek Subdivision contains large parcels awaiting subdivision and development. With the filing of a parcel map, each parcel created within the large parcel shall become subject to the payment of a like standby assessment fee as long as the improvement value is less than \$5,000.

Section 5. Severability.

This Resolution and the various sections thereof are hereby declared to be severable. To the extent the terms and provisions of this Resolution are in conflict or otherwise are inconsistent with the terms and provisions of any prior District ordinances, resolutions, rules, and other actions, the terms and provisions of this Resolution shall prevail with respect thereto.

Section 6. Effective Date.

This Resolution shall take effect immediately after its adoption.

**PASSED AND ADOPTED** this 8th day of June, 2022 by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

CALAVERAS COUNTY WATER DISTRICT

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Cindy Secada, President  
Board of Directors

**ATTEST:**

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Rebecca Hitchcock  
Clerk to the Board

**RESOLUTION NO. 2022 –**  
**STANDBY ASSESSMENT FOR**  
**COPPER COVE/LA CONTENTA IMPROVEMENT DISTRICT 8S**

The CALAVERAS COUNTY WATER DISTRICT (“District”) Board of Directors has been made aware of the present and future needs of the following Districts and that during the fiscal year ending June 30, 2023, it is necessary to provide funds to meet those needs:

**Copper Cove/LaContenta Improvement District No. 8S**

**NOW, BE IT RESOLVED** by the Board of Directors of the Calaveras County Water District as follows:

Section 1. Findings.

The Board hereby levies a standby assessment charge, pursuant to Water Code Section 31032.1 et seq. of Ten Dollars (\$10) per parcel per year which has an improved value of less than \$5,000 within the above-listed Districts and to which sewer service is made available by the District as determined by a collection main in a contiguous right of way or easement.

This Board expressly finds and declares that the standby fees herein adopted were in effect prior to November 1, 1996, and have been continued by resolution without increase since that time.

Section 2. Rates, Tolls, Fares, and Charges.

This Resolution collects an existing standby charge imposed exclusively to finance capital costs or maintenance expenses for sewer and involves no increase in the existing charges.

Section 3. Effect on Prior Action.

This standby assessment was initially adopted by Resolution 2065 in 1976. Pursuant to Article XIII D, Section 5(a) of the California Constitution, said fees are exempt from the requirements of Article XIII D, Section 4.

Section 4. Severability.

This Resolution and the various sections thereof are hereby declared to be severable. To the extent the terms and provisions of this Resolution are in conflict or otherwise are inconsistent with the terms and provisions of any prior District ordinances, resolutions, rules, and other actions, the terms and provisions of this Resolution shall prevail with respect thereto.

Section 5. Effective Date.

This Resolution shall take effect immediately after its adoption.

**PASSED AND ADOPTED** this 8th day of June, 2022 by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

CALAVERAS COUNTY WATER DISTRICT

---

Cindy Secada, President  
Board of Directors

**ATTEST:**

---

Rebecca Hitchcock  
Clerk to the Board

# Agenda Item

DATE: June 8, 2022

TO: Michael Minkler, General Manager

FROM: Jessica Self, External Affairs Manager

SUBJECT: Discussion/Action Regarding Credit Adjustment for APN 023-056-006 and APN 023-030-021

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## RECOMMENDED ACTION:

Motion: \_\_\_\_\_/\_\_\_\_\_ approving Resolution 2022-\_\_\_\_ approving a credit adjustment to customer account number 512-00525-00 for APN 023-056-006 (2367 Hoopa Circle, Camp Connell).

Motion: \_\_\_\_\_/\_\_\_\_\_ approving Resolution 2022-\_\_\_\_ approving a credit adjustment to customer account number 510-12438-00 for APN 023-030-021 (368 Sierra Parkway, Camp Connell).

## SUMMARY:

Per the District's Ordinance No. 2000-03 (attached) any credit adjustment in excess of \$1,000 requires approval from the Board of Directors. The District currently has customer Ron Dumont who is requesting a credit adjustment of \$2073.90 due to a water leak occurring on his property. This leak has since been repaired.

In addition, customers Lee and Melissa Dutra are requesting a credit adjustment of \$1042.14 due to a water leak occurring on their property. This leak has since been repaired.

As per Section 1 of Ordinance No, 2000-03 "leak adjustments will only be granted once every five (5) years per water service account." Mr. Hughes (C/O Elizabeth Schulz) has not received an adjustment within the last five (5) years. Therefore, staff recommends that the credit adjustment be approved by the Board.

## FINANCIAL CONSIDERATIONS:

The credit adjustment for account number 035671-000 will reduce water revenues in the water fund (Fund 300) by the amount of the adjustment \$3,128.75.

*Attachments: Ordinance No. 2000-03 – Credit Adjustment Policy  
Resolution 2022-\_\_\_\_ approving a credit adjustment to customer account number 512-00525-00 for APN 023-056-006 (2367 Hoopa Circle, Camp Connell)  
Resolution 2022-\_\_\_\_ approving a credit adjustment to customer account number 510-12438-00 for APN 023-030-021 (368 Sierra Parkway, Camp Connell).*

**RESOLUTION NO. 2022-**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE CALAVERAS COUNTY WATER DISTRICT**

**APPROVING A WATER LEAK CREDIT ADJUSTMENT FOR CUSTOMER ACCOUNT  
NUMBER #512-00525-00 FOR APN 023-056-006 AT  
2367 HOOPA CIRCLE, CAMP CONNELL, CA**

**WHEREAS**, the Board of Directors of the Calaveras County Water District adopted Ordinance No. 2000-03 – Credit Adjustment Policy on June 14, 2000 which established that credit adjustments in excess of \$1,000 require approval from the Board of Directors; and

**WHEREAS**, Ordinance No. 2000-03 further states leak adjustments will only be granted once every five years per water service account; and

**WHEREAS**, the owners of 2367 Hoopa Circle (APN 023-056-006) have requested a leak adjustment credit in the amount of \$2073.90; and

**WHEREAS**, the customer has repaired their water leak; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Directors of the CALAVERAS COUNTY WATER DISTRICT hereby authorize approval of the leak adjustment credit in the amount of \$2073.90 attached and made a part of hereto, as a one-time courtesy for the next five years for account number 512-00525-00.

**PASSED AND ADOPTED** this 8<sup>th</sup> day of June, 2022 by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

CALAVERAS COUNTY WATER DISTRICT

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Cindy Secada, President  
Board of Directors

**ATTEST:**

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Rebecca Hitchcock  
Clerk to the Board

## LEAK ADJUSTMENT CALCULATION

|                                      |              |
|--------------------------------------|--------------|
| <b>CUSTOMER NAME:</b>                | RON DUMONT   |
| <b>ACCOUNT #:</b>                    | 512-00525-00 |
| <b>APN #:</b>                        | 23056006     |
| <b>DATE OF LEAK: (Billing Cycle)</b> | Apr-22       |
| <b>BILLED CONSUMPTION:</b>           | \$4,148.48   |
| <b>LAST YEAR'S CONSUMPTION:</b>      | \$0.69       |
| <b>DIFFERENCE:</b>                   | \$4,147.79   |
| <b>CREDIT: (50% of Difference)</b>   | \$2,073.90   |



ORDINANCE NO. 2000- 03

**Credit Adjustment Policy**

The Board of Directors of CALAVERAS COUNTY WATER DISTRICT (CCWD) has determined that it is necessary and appropriate to adopt a policy for credit adjustments.

NOW, THEREFORE, BE IT ORDAINED as follows:

Section 1. Findings.

The General Manager and his authorized designees may make credit adjustments not to exceed \$1,000 to customer accounts in order to resolve customer-disputed charges. Such an adjustment must be requested in writing by the customer and supported by documentation showing that the credit is allowed due to extraordinary circumstances that render established policies and procedures of the District unreasonable or inapplicable.

Inclusive in this adjustment policy is a provision for leak adjustments calculated as 50 percent of the amount in excess of the customer's bill in a like period from a previous year. Leak adjustments will only be granted once every five years per water service account.

Adjustments in excess of \$1,000 require approval from the Board of Directors through variance procedures as established by the District.

Section 2. Effect on Prior Actions.

All provisions of prior ordinances and resolutions of CCWD not inconsistent with this Ordinance shall remain in full force and effect.

Section 3. Severability.

This Ordinance and the various sections thereof are hereby declared to be severable. To the extent the terms and provisions of this Ordinance are in conflict or are otherwise inconsistent with the terms and provisions of any prior CCWD ordinances, resolutions, rules, and other actions, the terms and provisions of this Ordinance shall prevail with respect thereto. The District hereby declares that it would have adopted this Ordinance irrespective of the invalidity of any particular portion thereof.

Section 4. Publication/Effective Date.

This Ordinance shall take effect as of this date.



**RESOLUTION NO. 2022-**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE CALAVERAS COUNTY WATER DISTRICT**

**APPROVING A WATER LEAK CREDIT ADJUSTMENT FOR CUSTOMER ACCOUNT  
NUMBER #510-12438-00 FOR APN 023-030-021 AT  
368 SIERRA PARKWAY IN CAMP CONNELL, CA**

**WHEREAS**, the Board of Directors of the Calaveras County Water District adopted Ordinance No. 2000-03 – Credit Adjustment Policy on June 14, 2000 which established that credit adjustments in excess of \$1,000 require approval from the Board of Directors; and

**WHEREAS**, Ordinance No. 2000-03 further states leak adjustments will only be granted once every five years per water service account; and

**WHEREAS**, the owners of 368 Sierra Parkway (APN 023-030-021) have requested a leak adjustment credit in the amount of \$1042.14; and

**WHEREAS**, the customer has repaired their water leak; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Directors of the CALAVERAS COUNTY WATER DISTRICT hereby authorize approval of the leak adjustment credit in the amount of \$1042.14 attached and made a part of hereto, as a one-time courtesy for the next five years for account number 510-12438-00.

**PASSED AND ADOPTED** this 8<sup>th</sup> day of June, 2022 by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

CALAVERAS COUNTY WATER DISTRICT

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Cindy Secada, President  
Board of Directors

**ATTEST:**

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Rebecca Hitchcock  
Clerk to the Board

**LEAK ADJUSTMENT CALCULATION**

|                                      |                     |
|--------------------------------------|---------------------|
| <b>CUSTOMER NAME:</b>                | LEE & MELISSA DUTRA |
| <b>ACCOUNT #:</b>                    | 510-12438-00        |
| <b>APN #:</b>                        | 23030021            |
| <b>DATE OF LEAK: (Billing Cycle)</b> | Apr-22              |
| <b>BILLED CONSUMPTION:</b>           | \$2,102.39          |
| <b>LAST YEAR'S CONSUMPTION:</b>      | \$18.12             |
| <b>DIFFERENCE:</b>                   | \$2,084.27          |
| <b>CREDIT: (50% of Difference)</b>   | \$1,042.14          |

# Agenda Item

DATE: June 8, 2022  
TO: Board of Directors  
FROM: Michael Minkler, General Manager  
Brad Arnold, Water Resources Program Manager  
SUBJECT: Discussion/Action regarding the Slurry Line Water Service Customer Template Agreement

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## **RECOMMENDED ACTION:**

Motion: \_\_\_\_ / \_\_\_\_ to adopt Resolution No. 2022\_\_\_\_ providing the Authority for the Calaveras County Water District General Manager to Execute Agreement(s) for Water Supply from the Cataract Cement Slurry Line Provided by the Calaveras County Water District with Prospective Customers.

## **SUMMARY:**

In 2018, Calaveras County Water District (CCWD) obtained the real property and right-of-way easements for the old Cataract Mine Cement Slurry Line (Slurry Line) from the Lehigh-Hanson Aggregate mining company. The roughly 7-inch diameter Slurry Line was constructed in the early 1970's as a gravity-fed limestone slurry conveyance bringing water from a turnout on the Utica Ditch and limestone from a quarry near the Stanislaus River towards the company's primary operations in San Andreas, a total distance of 18.7 miles. The Slurry Line was taken out of operation in the 1980's but remains in good condition and can likely be repurposed as a raw water supply line for potential non-potable water users. CCWD has secured the water rights to supply landowners in areas surrounding the pipeline to deliver up to 1,000 acre-feet per year (around 500 acre-feet during irrigation months) and has been investigating necessary infrastructure improvements to determine how it could deliver this raw water for irrigation, livestock or croplands use. Additionally, on June 1, 2022, CCWD and the Utica Water and Power Authority (UWPA) executed the "Water Wheeling Agreement" to facilitate UWPA's conveyance of water made available under CCWD's water rights to the Slurry Line turnout. This memo provides an update on ongoing engagement with potential Slurry Line customers, and the development of a template agreement to be used as the basis for establishing Slurry Line water supply service with prospective customers.

### *Slurry Line Customer Base*

Since 2018, CCWD has performed several outreach and engagement attempts to landowners in the Slurry Line Service Area to document and generate interest in obtaining raw (non-potable) water from CCWD using the Slurry Line. Following these efforts, CCWD ultimately decided to initially focus on potential water service to landowners located from the Utica Ditch inlet to around Six Mile Road near Murphys. This "Phase 1" reach represents the greatest concentration of identified customers while also limiting right-of-way constraints and infrastructure upgrade expenses. The Slurry Line was even

tested by CCWD through this portion in 2018, and again in March 2022 – suggested up to 400 gallons per minute (gpm) delivery capability, or 645 acre-feet per year.

To move forward with establishing water service with these Phase 1 customers, CCWD developed a template “Agreement for Water Supply from the Cataract Cement Slurry Line Provided by the Calaveras County Water District” (Template Agreement). A copy of the Template Agreement is provided as Attachment A. The Template Agreement would be filled in with pertinent landowner information, delivery quantities and period, as well as other information related to the intended uses. That agreement defines CCWD and customer roles and responsibilities from the Slurry Line Turnout, and for CCWD to recover certain costs contemplated in the Water Wheeling Agreement, among other factors.

CCWD staff recommend the CCWD General Manager be provided the authority to execute the Template Agreement(s) with prospective Slurry Line customers. This option would help expedite and standardize the process of developing a CCWD “Slurry Line Service Area” – given the apparent need in the Phase 1 reach – without requiring CCWD Board of Directors’ action with each customer agreement. Customer(s) places and purposes of use would need to adhere with CCWD water rights restrictions, and to ensure CCWD is operational capable of providing the supply using the Slurry Line facilities. Additionally, portions of the Phase 1 reach are located within the Union Public Utility District (UPUD) service area. For prospective customers in this area CCWD may have to execute additional agreement(s) with UPUD for surplus water or other arrangements.

More work is needed to assess specific customer demand patterns, planned water supply intentions, possible UPUD coordination, and needed additional CCWD staff engagement (e.g., CCWD Engineering Department review of turnout requirements). However, the Template Agreement would allow CCWD to start establishing a firm customer base for Slurry Line water service. Staff will update the Board of Directors as new info is received and as progress is made regarding development of a CCWD Slurry Line Service Area.

#### **FINANCIAL CONSIDERATIONS:**

None at this time.

*Attachments:*           A) *Template Agreement*  
                              B) *Resolution No. 2022-\_\_ Granting Authority to the GM to Execute Agreements for Water Supply from the Slurry Line*

**AGREEMENT FOR WATER SUPPLY FROM THE  
CATARACT CEMENT SLURRY LINE PROVIDED BY THE  
CALAVERAS COUNTY WATER DISTRICT**

This AGREEMENT is made and entered into effective \_\_\_\_\_ (“Effective Date”) between the Calaveras County Water District (“CCWD”), and \_\_\_\_\_ (“Owner”), private landowner(s) of parcel(s) located within Calaveras County, referenced together as the “Parties”, with reference to the following facts:

- A. CCWD owns the former Cataract Cement Slurry Line (“Slurry Line”), an underground pipeline that has been repurposed to make raw water available to irrigators who own property on or near the Slurry Line alignment; and
- B. CCWD has water rights from the North Fork Stanislaus River and its tributaries, collectively referred to as the “CCWD Water Rights”, for consumptive use in the areas serviceable by the Slurry Line (“Slurry Line Service Area”); and
- C. To provide water under this Agreement in the Slurry Line Service Area, CCWD must convey water through certain facilities owned and operated by the Utica Water & Power Authority (“UWPA”), subject to the “Water Wheeling Agreement between the Calaveras County Water District and the Utica Water and Power Authority” and any successor agreement(s) established between CCWD and UWPA (Wheeling Agreements); and
- D. Owner currently holds the parcel(s) referenced by County Assessor’s Parcel Number(s) \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, collectively referred to as the “Subject Lands”; and
- E. The Subject Lands are in the Slurry Line Service Area, as shown in Exhibit A, and can beneficially use water supplies for irrigation. Owner desires to obtain water from CCWD via the Slurry Line for such use.

The Parties agree as follows:

- 1. **Quantity and Place of Use.** CCWD agrees to provide up to \_\_\_\_\_ acre-feet of water annually to Owner for use within the Subject Lands (the “Delivery Quantity”).
- 2. **Timing of Delivery.** CCWD will deliver water under this agreement pursuant to a mutually agreed upon monthly allotment schedule (“Allotment Schedule”), not to exceed the annual Delivery Quantity, established by the Parties before April 1 of each year, provided that:
  - A. The Allotment Schedule is subject to the Wheeling Agreements, and further subject to conditions such as hydrology, curtailments of the CCWD Water Rights, facilities maintenance and emergency repairs. If such conditions prohibit CCWD from making water available to the Subject Lands, CCWD will notify Owner and provide an estimated time when water deliveries may be restored.
  - B. The Allotment Schedule may vary between years and is limited by numerous factors, including the capacity of the facilities involved, the number of customers being served by the Slurry Line, UWPA operations, and water made available under the CCWD Water Rights.

3. **Point of Delivery.** The Point of Delivery is the District’s volumetric flow meter (Turnout Meter) connected to the Slurry Line on the Subject Lands. The Slurry Line “Turnout” shall hereinafter refer to the facility containing a Turnout Meter, “Owner Valve” located on the downstream side of the Turnout Meter, and a “CCWD Valve” located on the upstream side of the Turnout Meter.
  - A. Owner is responsible for the installation, maintenance, and operation of all facilities located downstream of the Turnout Meter and will operate pursuant to the Allotment Schedule. Owner will be responsible for all costs resulting from damage to CCWD or UWPA facilities caused by the operation of the Owner’s infrastructure.
  - B. Service will be discontinued and the Turnout will be locked off using the CCWD Valve if CCWD determines that Owner has not adequately maintained Owner’s facilities downstream of the Turnout Meter to mitigate leaks or can no longer make beneficial use of the Delivery Quantity on Subject Lands, or if Owner’s use of water under this agreement violates any law, ordinance, statute, or state policy including the State Water Resources Control Board’s Cannabis Cultivation Policy, Principals and Guidelines for Cannabis Cultivation, adopted by the State Water Board on February 5, 2019 and as such authorities may be updated from time to time.
  - C. Slurry Line water pressure may fluctuate. Owner agrees that CCWD is not responsible for damage to any real or personal property of Owner located downstream of the Turnout Meter resulting from changes in Slurry line water pressure.
4. **Turnout Installation.** Exhibit B contains CCWD’s specifications and a cost estimate for Turnout infrastructure, considering flow and pressure requirements, infrastructure, and land conditions, among other factors. CCWD will install a Turnout meeting these specifications at the Owner’s expense within 60 days of execution of this agreement, subject to availability of the necessary materials and supplies.
  - A. Once constructed, CCWD will measure all water delivered to the Subject Lands via the Turnout Meter and will keep and maintain accurate and complete measurement records. CCWD is solely responsible for operation and maintenance of the CCWD Valve and Turnout Meter.
6. **Place and Purpose of Use.** Owner may only use the Delivery Quantity on the Subject Lands for crop or landscape irrigation purposes.
7. **Raw Water Acknowledgement.** Owner acknowledges that the Delivery Quantity is untreated or “raw” water and is therefore non-potable. The Delivery Quantity must not be utilized for domestic or other drinking water purposes at any time.
8. **Cost of Water Service.** Owner will pay CCWD for the Delivery Quantity at a rate of \$ \_\_\_\_\_ per acre-foot (the “Delivery Charge”), corresponding with the volume of water measured by the Turnout meter. A breakdown of the Delivery Charge is provided in Exhibit C. Owner will also pay \$ \_\_\_\_\_ per year to maintain its right to water delivered via the Slurry Line “Infrastructure Fee”.
  - A. The “UWPA Wheeling Cost” Delivery Charge is subject to the conditions of the Wheeling Agreements. CCWD will notify Owner of any changes to the UWPA Wheeling Cost within 30 days of any such change.

- B. The Delivery Charge, as identified in Exhibit C, and the Infrastructure Fee will be increased at the end of the initial calendar year and annually thereafter, by the Consumer Price Index for All Urban Consumers (CPI-U), West Region, as measured by the U.S. Bureau of Labor Statistics and reported for the 12-month period preceding each January. CCWD will notify Owner of any CPI adjustments by January 1 of each year.
  - C. Owner is responsible for all costs and work associated with the installation and construction of the Turnout referenced in Paragraph 4 and as specified in Exhibit B. CCWD will invoice Owner within 30 days of completion of the Turnout installation.
  - D. Owner will be invoiced by CCWD annually for the Infrastructure Fee and monthly for the Delivery Charge. Service will be discontinued, and the Turnout will be locked off if payment is not received by CCWD within 30 days of the invoice date. In the event payment is not received within 30 days, the balance owed must be paid in full plus a \$250 late charge to reestablish service under this agreement. CCWD may place liens on the Subject Lands for balances owed, in addition to all other available methods of debt collection.
- 9. Temporary or Permanent Non-Use.** Owner must notify CCWD of any planned temporary or permanent non-use of the Delivery Quantity by April 1 of each year, during establishment of the Allotment Schedule.
- A. For temporary non-use Owner will only pay the Infrastructure Fee to CCWD. Owner must notify CCWD and receive approval from CCWD in writing before delivery of any portion of the Delivery Quantity can recommence.
  - B. For permanent non-use of the Turnout, Owner shall first submit notice to CCWD. CCWD will lock-off the Turnout and submit acknowledgement of termination of this Agreement. No refund of the Infrastructure Fee will be returned to Owner. If Owner owes amounts to CCWD at the time of the notice, Owner's non-use will be considered temporary until such amounts are paid to CCWD pursuant to Paragraph 8 subdivision (d).
- 10. Modifications.** Modifications or amendments to the terms of this Agreement must be in writing and executed by both Parties. The Allotment Schedule may be revised by mutual written consent between the Owner and CCWD staff. Exhibits B and C may be revised by CCWD staff, subject to the notifications contemplated in this Agreement.
- 11. General Indemnity.** Owner agrees to protect, defend, indemnify, and hold harmless CCWD, its officers, agents, servants, employees, and consultants from and against any and all losses, claims, liens, demands and causes of action of every kind and character on account of personal injuries or death or damages to property and, without limitation by enumeration, all other claims or demands of every character occurring or in any way incident to, connected with, or arising directly or indirectly out of the performance or non-performance by the indemnifying party hereunder, except to the extent caused by the negligence or willful misconduct of the other party.
- 12. Successors and Assigns.** The Parties' rights and obligations contained herein shall run with the land and shall be binding upon the Owner and its successors and assigns. Those rights and obligations shall inure to the benefit of CCWD, as well as its successors and assigns. No Party may otherwise assign its interests in or obligations under this Agreement without written consent of the other Party.

13. **Counterparts.** This Agreement may be executed in two or more counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument. This Agreement will not be effective until the execution and delivery between each of the Parties of at least one set of counterparts; the parties authorize each other to detach and combine original signature pages and consolidate them into a single identical original. Any one of such completely execute counterparts will be sufficient proof of this Agreement.
14. **Water Rights.** Nothing in this Agreement confers any water right to or upon Owner, including but not limited to any right or obligation related to the CCWD Water Rights.
15. **Attorney's Fees.** If either party brings any action to enforce this Agreement, or for the breach thereof, the losing party shall pay the prevailing party's costs and reasonable attorneys' fees and costs (including, without limitation, including, but not limited to, interest, penalties, attorney, expert witness and consulting fees, and litigation costs) incurred in connection with the action. expert witness and consulting fees, and litigation costs) incurred in connection with the action.
16. **Notices.** All notices and demands or other communications under this Agreement shall be in writing and shall be given by one party to the other at the following addresses for each:

**OWNER**

Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 \_\_\_\_\_  
 Phone: \_\_\_\_\_  
 E-mail: \_\_\_\_\_

**CCWD**

Calaveras County Water District  
 120 Toma Ct.  
 San Andreas, CA 95249  
 Phone: (209) 754-3543  
 E-mail: administration@ccwd.org

Any such notice or other communication shall be deemed delivered on the day on which it is mailed by certified mail or, in the case of any such notice or other communications not mailed by certified mail, on the date of actual delivery.

17. **Review by Counsel.** It is agreed and acknowledged by Owner and CCWD that the provisions of this Agreement have been arrived at through negotiation and that Owner and CCWD have had a full and fair opportunity to revise the provisions of this Agreement and to have such provisions reviewed by legal counsel. Therefore, the normal rule of construction that any ambiguities are to be resolved against the drafting party shall not apply in construing or interpreting this Agreement.
18. **Term of Agreement.** The term of this Agreement will be ten years and may be terminated and/or the obligations hereunder cease only upon mutual written Agreement of the Parties, except that CCWD may suspend or terminate delivery of water due to Force Majeure, conveyance malfunction or failure, for health or safety reasons or reasons specified in Sections 2 and 3 above.
19. **No Third-Party Beneficiaries.** Nothing contained in this Agreement shall be construed to create and the parties do not intend to create any rights in third parties.



20. **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of California, without giving effect to conflict of laws principles. Any action to enforce this Agreement shall be venued in Calaveras County.
21. **Merger.** This writing is intended both as the final expression of the Agreement between the parties hereto with respect to the included terms and as a complete and exclusive statement of the terms of the Agreement, pursuant to California Code of Civil Procedure §1856. Any other agreement, whether express or implied, is null and void. No amendment or modification of this Agreement shall be effective unless and until such amendment or modification is evidenced by a writing signed by both parties.
22. **Time of Essence.** Time is and shall be of the essence in this Agreement and of each and every provision contained in this Agreement.
23. **No Joint Venture.** Nothing in this Agreement will be construed to create an association, joint venture, trust or partnership, or to impose a trust or partnership covenant, obligation or liability between the parties.

IN WITNESS WHEREOF, the Parties, through their duly authorized representatives, have executed this Agreement as of the day and year first written above.

CALAVERAS COUNTY WATER DISTRICT

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

OWNER, SUBJECT LANDS

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

**EXHIBIT A**  
**Subject Lands Map**

*[To be provided by CCWD following once  
Subject Lands defined.]*

DRAFT

**EXHIBIT B**  
**Slurry Line Turnout Specifications**

*[To be provided by CCWD following review of flow and pressure requirements, infrastructure, and land conditions, etc.]*

DRAFT

**EXHIBIT C**  
**Water Service Costs and Fees**

| <b>Delivery Charge Component</b> | <b>Cost (\$/AF)</b> | <b>CPI Adjust</b> |
|----------------------------------|---------------------|-------------------|
| UWPA Wheeling Pass-Thru          | \$63.29             | X                 |
| CCWD O&M Rate                    | \$15.47             | X                 |
| <b>Total Delivery Charge</b>     | <b>\$78.75</b>      |                   |

| <b>Annual Infrastructure Fee Component</b>      | <b>Cost (\$/yr)</b> | <b>CPI Adjust</b> |
|---|---------------------|-------------------|
| UWPA Admin/O&M Charges                          | \$185.00            | X                 |
| CCWD Slurry Line Purchase Recovery <sup>1</sup> | \$193.95            |                   |
| Infrastructure Cost Recovery <sup>2</sup>       | \$221.05            |                   |
| Cannabis Reporting Charge <sup>3</sup>          | \$2,000.00          |                   |
| <b>Total Infrastructure Fee</b>                 | <b>\$2,600.00</b>   |                   |

<sup>1</sup> Purchase recovery will be assessed for 10 years.

<sup>2</sup> Infrastructure Cost Recovery will be adjusted periodically based on costs to convert the Slurry Line to a water service line and any required improvements to maintain service over time.

<sup>3</sup> This portion of annual Infrastructure Fee will be adjusted annually depending recorded CCWD staff time utilized to fulfill reporting requirements associated with water used for cannabis cultivation (e.g., additional annual reporting for CCWD Water Rights).

**RESOLUTION NO. 2022-**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE CALAVERAS COUNTY WATER DISTRICT**

**AUTHORITY FOR THE CALAVERAS COUNTY WATER DISTRICT GENERAL  
MANAGER TO EXECUTE AGREEMENT(S) FOR WATER SUPPLY FROM THE  
CATARACT CEMENT SLURRY LINE PROVIDED BY THE CALAVERAS  
COUNTY WATER DISTRICT WITH PROSPECTIVE CUSTOMERS**

**WHEREAS**, in 2018, the Calaveras County Water District (CCWD) obtained the real property and right-of-way easements for the Cataract Cement Slurry Line (Slurry Line) from the Lehigh Southwest Cement Company. The Slurry Line ceased operations in the early 1980s, however, CCWD's assessment indicates it can be repurposed as a raw water supply pipeline to provide water to currently unserved agricultural users located in Calaveras County; and

**WHEREAS**, CCWD holds several post-1914 appropriative surface water diversion and storage rights to the North Fork Stanislaus River and its tributaries (collectively, the "CCWD Water Rights"), which may be utilized in the areas serviceable by the Slurry Line (the "Slurry Line Service Area") as a result of the State Water Resources Control Board's Order 97-05, executed on September 18, 1997; and

**WHEREAS**, since 2018, CCWD has performed several outreach and engagement attempts to landowners in the Slurry Line Service Area to document and generate interest in obtaining raw (non-potable) water from CCWD using the Slurry Line; and

**WHEREAS**, on April 27, 2022, CCWD and the Utica Water and Power Authority (UWPA) executed the "Water Wheeling Agreement between the Calaveras County Water District and the Utica Water and Power Authority" (Wheeling Agreement) to facilitate UWPA's conveyance of water made available under the CCWD Water Rights to the Slurry Line from the Collierville Tunnel Tap to the Slurry Line initial point of diversion from the Utica Ditch (Slurry Line Turnout); and

**WHEREAS**, CCWD has developed a template "Agreement for Water Supply from the Cataract Cement Slurry Line Provided by the Calaveras County Water District" (Template Agreement) to establish customer water supply service from the Slurry Line, used to define CCWD and customer roles and responsibilities from the Slurry Line Turnout, and for CCWD to recover certain costs contemplated in the Wheeling Agreement, among other factors.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors (Board) of CALAVERAS COUNTY WATER DISTRICT that the Template Agreement, attached hereto and made a part hereof, be used as the basis to establish water supply service from the Slurry Line with prospective customers.

**BE IT FURTHER RESOLVED** that the General Manager is hereby authorized to execute Template Agreement(s) with prospective customer(s) and any other pertinent documents related thereto, so long as customer(s) places and purposes of use adhere with CCWD Water Rights restrictions, and CCWD is operational capable of providing the supply.

**PASSED AND ADOPTED** this 8 day of June, 2022 by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

CALAVERAS COUNTY WATER DISTRICT

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Cindy Secada, President  
Board of Directors

ATTEST:

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Rebecca Hitchcock  
Clerk to the Board

# Agenda Item

DATE: June 8, 2022  
TO: Board of Directors  
FROM: Brad Arnold, Water Resources Program Manager  
SUBJECT: Discussion/Action regarding Stage 2 Water Supply Conditions per CCWD Water Shortage Contingency Plan

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## **RECOMMENDED ACTION:**

Motion: \_\_\_\_/\_\_\_\_ to adopt Resolution No. 2022\_\_\_\_ to Enact Stage 2 of Water Shortage Contingency Plan per State Water Resources Control Board Requirements and Governor's Executive Order N-7-22.

## **SUMMARY:**

Besides some early precipitation events in October and December 2021, drought conditions from 2021 have continued into record-breaking dry months for early 2022. As a result, water supplies across the state have been vulnerably low and many water suppliers have been implementing various water shortage declarations and conservation response actions. According to the latest information from the U.S. Drought Monitor, most of the state remains in either "Extreme" or "Exceptional" drought, the two worst classifications of drought conditions. The following conditions apply to Calaveras County Water District (CCWD) and Calaveras County (County) given the ongoing drought:

- The latest CCWD 2020 Water Shortage Contingency Plan (WSCP) defines six "Stages" of water shortage response, from least to most severe, based on water supply conditions in CCWD's service areas and provides corresponding "Shortage Response Actions" (Actions). An overview of the WSCP Stages and Actions is provided in Attachment A.
- On July 14, 2021, the CCWD Board of Directors (Board) adopted a resolution for WSCP Stage 1 "Advisory Condition", which remains in effect and includes mostly voluntary Actions aimed at encouraging County residents to increase their water conservation practices. CCWD staff have since led outreach and engagement efforts aimed at encouraging the public to use water wisely, and work with in-County water suppliers to increase water use efficiency practices (e.g., multi-agency "Calaveras Conserves" effort).
- On March 28, 2022, Governor Gavin Newsom issued Executive Order N-7-22 (Exec Order) continuing the 2021 drought emergency declaration and defining certain new requirements for water suppliers. An overview of the Exec Order was provided at the May 25, 2022 CCWD Board meeting (see Agenda Item 7a). These requirements were further defined in the State Water Resource Control Board's (SWRCB) adopted emergency regulations. Per the Exec Order and SWRCB regulations, CCWD will need to implement Stage 2 of its WSCP, at a minimum, by June 10, 2022, regardless of the water supply conditions in CCWD's service areas.

- WSCP Stage 2 “Alert Conditions” contain non-voluntary Actions that will need to be monitored and enforced in CCWD’s service areas. Examples include mandatory customer leak repairs, landscape irrigation limitations, and certain lodging and dining water use notices (see Attachment A). Once enacted, all voluntary WSCP Stage 1 and non-staged/ongoing Actions would remain in effect.
  - CCWD is the only urban water supplier with an adopted WSCP in the County. Other in-County water suppliers are not subject to CCWD’s WSCP Actions but may be subject to other water shortage requirements per the Exec Order and SWRCB emergency regulations.

CCWD staff are currently developing the annually required Water Supply and Demand Assessments (WSDAs) for CCWD’s service areas. The WSDAs are used to evaluate CCWD water supplies and projected demands and to determine if WSCP shortage Stages or Actions are recommended. The WSDAs must be Board reviewed and submitted to the California Department of Water Resources (DWR) by July 1, 2022 (Deadline). Preliminary data suggests most service areas have adequate water supplies for 2022 drought conditions, even if SWRCB water supply rights curtailments continue. CCWD staff will present this WSDA information to the Board at an upcoming meeting prior to the Deadline. Staff will also update the Board as new info is received and as the drought conditions progress throughout the remainder of 2022.

**FINANCIAL CONSIDERATIONS:**

None at this time.

*Attachments:     A) WSCP Water Shortage Stages Overview  
                      B) Resolution No. 2022-\_\_ Enacting Stage 2 of Water Shortage Contingency Plan Per SWRCB  
                              Requirements and the Governor’s executive Order N-7-22*



**RESOLUTION NO. 2022-**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE CALAVERAS COUNTY WATER DISTRICT**

**ENACT STAGE 2 OF WATER SHORTAGE CONTINGENCY PLAN  
PER STATE WATER RESOURCES CONTROL BOARD REQUIREMENTS  
AND GOVERNOR'S EXECUTIVE ORDER N-7-22**

**WHEREAS**, the Calaveras County Water District (CCWD) adopted its latest 2020 Water Shortage Contingency Plan (WSCP) on June 23, 2021, per California Water Code (CWC) and California Department of Water Resources (DWR) requirements; and

**WHEREAS**, the WSCP defines six "Stages" of water shortage response, from least to most severe, based on water supply conditions in CCWD's service areas and provides corresponding "Shortage Response Actions" (Actions); and

**WHEREAS**, on July 8, 2021, Governor Gavin Newsom (Governor) expanded a drought emergency declaration to include most California counties, including Calaveras County (County). As a result, CCWD enacted Stage 1 of its WSCP on July 14, 2021, which remains in effect and includes mostly voluntary Actions aimed at encouraging County residents to increase their water conservation practices; and

**WHEREAS**, besides some early precipitation events in October and December 2021, drought conditions from 2021 continued into record-breaking dry months for early 2022, leading to additional impacts to vulnerable water supplies statewide. On March 28, 2022, the Governor issued Executive Order N-7-22 (Exec Order) continuing the drought emergency declaration and defining certain new requirements for water suppliers; and

**WHEREAS**, on May 25, 2022, the State Water Resources Control Board (SWRCB) adopted emergency regulations into the CWC as a result of the Exec Order requirements for water suppliers. Per §996(d) of these regulations, CCWD will need to implement Stage 2 of its WSCP, at a minimum, by June 10, 2022, regardless of the water supply conditions in CCWD's service areas.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors (Board) of CALAVERAS COUNTY WATER DISTRICT that WSCP Stage 2 "Alert Conditions" and corresponding Actions be enacted for CCWD's water service areas, corresponding with a shortage level of ten to twenty percent as required by the Exec Order and SWRCB emergency regulations.

**BE IT FURTHER RESOLVED** by the Board that CCWD staff continue its service area and County-wide outreach and engagement efforts aimed at encouraging the public to use water wisely, and work with other in-County water suppliers to increase water use efficiency given the ongoing drought conditions.

**PASSED AND ADOPTED** this 8<sup>th</sup> day of June, 2022 by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

CALAVERAS COUNTY WATER DISTRICT

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Cindy Secada, President  
Board of Directors

ATTEST:

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Rebecca Hitchcock  
Clerk to the Board

**Calaveras County Water District**  
**Water Shortage Stages and Response Actions (Overview)**

Per the Calaveras County Water District (CCWD) Water Shortage Contingency Plan<sup>1</sup> (WSCP), CCWD established six numbered Shortage Stages of response based on water supply conditions within CCWD’s service areas. The Shortage Stages are designed to respond to increasingly severe supply shortages, with higher numbered indicating more extensive restrictions on water uses, consistent with CWC §10608. The Shortage Stages and corresponding Response Actions which regulate and restrict the delivery and use of water from CCWD are outlined in the following sub-sections.

| <b>WSCP Stage</b> | <b>Corresponding Demand Reduction (%)</b> | <b>Stage Name</b>         |
|-------------------|---|---------------------------|
| 0                 | <i>Always Active</i>                      | <i>Non-Staged/Ongoing</i> |
| 1                 | Up to 10%                                 | Advisory Condition        |
| 2                 | Up to 20%                                 | Alert Condition           |
| 3                 | Up to 30%                                 | Moderate Condition        |
| 4                 | Up to 40%                                 | Significant Condition     |
| 5                 | Up to 50%                                 | Critical Condition        |
| 6                 | More than 50%                             | Emergency Condition       |

**01 Non-Staged/Ongoing**

Certain demand reduction actions and water conservation practices shall be continually promoted by CCWD regardless of enacted Shortage Stage. These ongoing efforts shall be voluntary in nature and may include, but are not limited to, the following actions:

- (1) Discouraging landscape irrigation within 48 hours after measurable rainfall.
- (2) Encouraging customers to inspect their irrigation systems, and to repair leaks or adjust spray heads to provide optimum coverage and to eliminate avoidable overspray.
- (3) Encourage customers purchase covers for any new outdoor pools and spas.
- (4) Encourage customers to implement recirculating pumps for their pools, spas, and other recreational or decorative outdoor water features, and that these features be maintained leak free.
- (5) Encourage customers install automatic shut-off hoses.
- (6) New water connections prohibited from having single-pass cooling systems.
- (7) Encourage conveyor car wash and commercial laundry businesses to install recirculating washing systems.
- (8) Prohibit any use of potable water that results in excessive runoff from a customers’ property (for example gutter flooding).

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<sup>1</sup> CCWD 2020 WSCP Update adopted June 23, 2021 by CCWD BOD per RES 2021-49.

(9) CCWD may also implement the following actions:

- a. Extend public information campaigns related to water conservation and water use efficiency topics.
- b. Provide customers with a wide variety of free water conservation supplies.
- c. Provide rebates on plumbing fixtures and devices, offer other incentives and water conservation tools and insights.

## **02     Shortage Stage 1 (Advisory Condition)**

A water shortage determined by CCWD to correspond with a 10 percent supply reduction may trigger Shortage Stage 1. Under Shortage Stage 1, no demand reductions, curtailments, or other restrictions will be required by CCWD, and all Response Actions shall be voluntary in nature. Shortage Stage 1 restrictions may include, but are not limited to, the following Response Actions implemented by CCWD:

- (1) Landscape watering should be avoided during hottest portion of the day.
- (2) Customers should take responsive action to establish appropriate run-times for landscape irrigation to eliminate water runoff extending beyond their properties.
- (3) Use of water for cleaning driveways, walkways, parking lots, and streets is discouraged, except to alleviate immediate safety or sanitation hazards.
- (4) CCWD will initiate coordination with other water suppliers in-County and provide info from coordinated water use efficiency programs.
- (5) CCWD may expand its public information campaign to encourage customer water use conservation through public outreach, such as in local media, social media websites, billing statements, direct mailings, etc.

## **03     Shortage Stage 2 (Alert Condition)**

A water shortage determined by CCWD to correspond with supply reduction between 10 and 20 percent may trigger Shortage Stage 2. Under Shortage Stage 2, certain demand reductions, curtailments, or other restrictions may be required by CCWD. All preceding Shortage Stage 1 Response Actions would remain in effect. Shortage Stage 2 restrictions may include, but are not limited to, the additional following Response Actions implemented by CCWD:

- (1) Customers must repair controllable water leaks, correct overspray, and cease excessive landscape watering.
- (2) Customers must take actions to establish appropriate run-times for landscape irrigation to eliminate water runoff extending beyond their properties
- (3) Landscape irrigation is prohibited between the hours of 10:00 am and 6:00 pm.
- (4) Use of water for cleaning driveways, walkways, parking lots, and streets is prohibited, except to alleviate immediate safety or sanitation hazards.
- (5) All leaks, breaks, or other malfunctions shall be repaired within 72 hours of being notified by the CCWD.

- (6) Use of potable water for construction or dust control is prohibited.
- (7) Lodging establishments must provide patrons the option of not having towels and linens laundered daily by displaying notices prominently in each guestroom.
- (8) Dining establishments may only serve water upon request.

#### **04 Shortage Stage 3 (Moderate Condition)**

A water shortage determined by CCWD to correspond with supply reduction between 20 and 30 percent may trigger Shortage Stage 3. Under Shortage Stage 3, certain additional demand reductions, curtailments, or other restrictions may be required by CCWD. All preceding Shortage Stage 1 and 2 Response Actions would remain in effect. Shortage Stage 3 restrictions may include, but are not limited to, the additional following Response Actions implemented by CCWD:

- (1) Landscape irrigation limited to three days per week.
- (2) Golf course irrigation restricted to greens and trees if raw water is sole source.
- (3) Local fire departments will be asked to limit training exercises that use potable water and to cease fire hydrant testing.
- (4) Filling of new or existing pools using CCWD water supplies is prohibited.
- (5) Operation of water displays or features such as decorative water fountains and recreational ponds using CCWD water supplies is prohibited.
- (6) CCWD will discontinue non-essential flushing of supply mains and fire hydrants.
- (7) CCWD may implement or modify a drought rate structure or surcharge.

#### **05 Shortage Stage 4 (Significant Condition)**

A water shortage determined by CCWD to correspond with supply reduction between 30 and 40 percent may trigger Shortage Stage 4. Under Shortage Stage 4, certain additional demand reductions, curtailments, or other restrictions may be required by CCWD. All preceding Shortage Stage 1, 2, and 3 Response Actions would remain in effect. Shortage Stage 4 restrictions may include, but are not limited to, the additional following Response Actions implemented by CCWD:

- (1) Landscape irrigation restrictions to be implemented as follows:
  - a. Premises having odd-numbered street addresses may irrigate only on Wednesdays and Sundays.
  - b. Premises having even-numbered street addresses may irrigate only on Tuesdays and Saturdays.
  - c. No landscape watering will be allowed by any addresses on Mondays, Thursdays, and Fridays.

#### **06 Shortage Stage 5 (Critical Condition)**

A water shortage determined by CCWD to correspond with supply reduction between 40 and 50 percent may trigger Shortage Stage 5. Under Shortage Stage 5, certain additional demand reductions, curtailments, or other restrictions may be required by CCWD. All

preceding Shortage Stage 1, 2, 3, and 4 Response Actions would remain in effect. Shortage Stage 5 restrictions may include, but are not limited to, the additional following Response Actions implemented by CCWD:

- (1) Landscape irrigation restrictions to be implemented as follows:
  - a. Premises having odd-numbered street addresses may irrigate only on Sundays.
  - b. Premises having even-numbered street addresses may irrigate only on Saturdays.
  - c. No landscape watering will be allowed by any addresses on Mondays through Fridays.
- (2) New water service applications will be granted only on the condition that water shall be used exclusively for interior purposes and landscape watering shall be delayed until CCWD determines that Shortage Stage 5 is no longer in effect.
- (3) CCWD will discontinue flushing of supply mains and fire hydrants.

#### **07 Shortage Stage 6 (Emergency Condition)**

A water shortage determined by CCWD to correspond with supply reduction greater than 50 percent will trigger Shortage Stage 6. This represents a catastrophic water supply interruption to CCWD. Under Shortage Stage 6, certain additional demand reductions, curtailments, or other restrictions may be required by CCWD. All preceding Shortage Stage 1, 2, 3, 4, and 5 Response Actions would remain in effect. Shortage Stage 6 restrictions will include, but are not limited to, the additional following Response Actions implemented by CCWD:

- (1) Outdoor watering by hose or irrigation system will be prohibited.
- (2) Golf courses will be limited to the use of treated effluent or well water sources for irrigation.
- (3) CCWD will coordinate with appropriate County and State Offices of Emergency Services to determine additional Response Actions needed to ensure continued water service.
- (4) Landscape irrigation restrictions to be implemented as follows:
  - a. Premises having odd-numbered street addresses may irrigate only on Sundays.
  - b. Premises having even-numbered street addresses may irrigate only on Saturdays.
  - c. No landscape watering will be allowed by any addresses on Mondays through Fridays.
- (5) New water service applications will be granted only on the condition that water shall be used exclusively for interior purposes and landscape watering shall be delayed until CCWD determines that Shortage Stage 5 is no longer in effect.
- (6) CCWD will discontinue flushing of supply mains and fire hydrants.

# Agenda Item

DATE: June 8, 2022

TO: Board of Directors

FROM: Michael Minkler, General Manager

SUBJECT: Review of Draft FY 2022-23 Operating and CIP Budgets

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## **RECOMMENDED ACTION:**

Review and discussion of Draft FY 2022-23 Operating and CIP Budgets.

## **SUMMARY:**

The Draft FY 2022-23 Operating Budget is attached to this budget memorandum for the Board of Director's consideration. CCWD's budget for the upcoming year takes on significant inflationary pressure, a 60 percent increase in power costs, new regulatory requirements, necessary increases in salaries and benefits, and the increasing costs of maintaining and replacing aging infrastructure. Through the hard work of all department heads and their budget teams, the draft budget is balanced, transparent, and fiscally responsible while delivering on the District's commitments and increasing project implementation capacity.

The development of the proposed budget was guided by the values, objectives, and priorities established by the Board during development of the District's strategic plan in 2021. This budget will enable staff to continue the District's trend over the last several years of implementing proactive, cost-effective solutions to long-standing challenges with an emphasis on infrastructure replacement, transparency, and improving the customer experience.

## **Revenue**

Operating revenues in the Draft FY 2022-23 Operating budget are projected to increase by \$1.1 million, primarily due to an increase in Water and Sewer Sales (\$673,000), Property Tax revenues (\$318,000), and Investment Income (\$215,000). Total revenue, which includes operating revenue, non-operating revenue, and transfers in from various sources, is projected to be \$26,161,985. This represents an increase from historical trends due to the reallocation of Repair and Replacement (R&R) revenue from the CIP budget to the operating budget. The R&R revenue will cover debt service from the new infrastructure financing package and the expansion of in-house resources for infrastructure replacement projects, including the new underground utility crew.

## **Expenditures**

As discussed in relation to the reallocation of R&R revenue, a significant portion of the operating budget expenditure increases are attributed to increases in debt service and labor costs for infrastructure projects. The budget also reflects inflationary pressure on

many of the services and supplies that are essential for District operations. The following are some highlights in the budget:

- Power – CPPA recently announced that they will be increasing their rates from 9 to 15 cents per kw/hr. on July 1, a 60% increase. This rate hike will increase the District's electric power expenditures from \$997,000 to \$1,575,000, or \$578,000. Even with the scheduled increase, CPPA rates are still half of PG&E's commercial rates.
- Leak Repair Supplies – Funding increase of \$60,000 due to higher prices and to support of the Underground Utility Crew. This increase is funded by a transfer from the Water Capital R&R Fund (Fund 125).
- Pumps and Motors Repair – The \$50,000 increase brings the budget in line with historical expenditures. Through April 30, 2022, year-to-date cost is \$156,900.
- Chemicals – Increase of \$34,063 due to inflationary pressures.
- Paving and Asphalt Repairs – \$45,000 increase to support the Underground Utility Crew. Cost is also affected by inflationary pressure. This increase is funded by a transfer from the Water Capital R&R Fund (Fund 125).
- Outside Legal Fees – Decrease by \$45,000.
- Professional Services – Decrease by \$164,884, in part due to decreased use of consultants in Engineering and Water Resources.
- Retiree Health Costs – Increase due to rising health insurance costs and recent retirements that will increase health costs for current retirees by a projected \$90,405.
- Third-Party Payment Processing – Debit and credit card transaction fees continue to increase so the proposed budget passes those costs on to customers. This will be the first time the District has passed these costs on to customers since 2008, but it is common in the utilities industry and staff recommend the change. Customers will have the option to pay directly from their checking accounts for free, which will likely decrease the use of debit and credit cards. The cost could still exceed \$100,000 for the year, which in the proposed budget will be passed through to customers who choose those forms of payment. Significant outreach to inform customers of this change will be launched prior to implementation.
- As in the current fiscal year, staff are also proposing that the District does not contribute to the OPEB fund in FY 2022-23. With the recent changes to the District's retiree health benefit program and significant market swings over the last 24 months, staff recommends waiting until the next OPEB valuation before determining the required level of OPEB contributions, if any are needed.

### **Staffing**

The Draft Budget includes two new much-needed positions that are funded either in whole or in part by decreasing use of external consultants and bringing that work in-house. The Water Resources Department (Department 60) budget includes the proposed addition of a Water Resources Specialist, which will be funded entirely through offsetting cost savings. A separate memorandum detailing the rationale for this new position is included as Attachment A. The proposed new position in Water Resources will provide significant benefits for the District across several departments, including collaboration with the Engineering Department on GIS mapping and with External Affairs on water conservation and drought mitigation. Most importantly, the new position will create additional bandwidth



for the Water Resources Manager to focus on water transfer opportunities, FERC relicensing, and the District's more complex water rights and resource management issues. The Water Resources Department budget will decrease slightly in FY 22/23 if the new position is added by decreasing reliance on consultants.

The proposed Department of Administrative Services budget (Department 59) includes the addition of an Information Systems Technician. The IS Tech would provide much needed additional IT support and would free up the IS Manager to focus on cyber security and more complex system maintenance and improvement projects. Water agencies are increasingly under threat from cyber-attacks and, as described in detail in the memorandum included as Attachment B, staff's recommended approach to bolstering the District's IT security and functionality is through adding this new position. While the cost of this position would only be partially offset by immediate savings of about \$44,000, the potential benefits and risk reduction outweigh the budget impact.

The costs associated with the Underground Utility Crew and a new Construction Inspector, both approved in FY 2021-22, are funded in significant part by Capital R&R and CIP project funds. These costs account for most of the increase in salaries and wages for Department 54 (Utility Services), as well as the increases in leak repair and paving materials and supplies. As with the new CIP debt service, the R&R funds that cover these expenses would otherwise have been spent through the CIP and not reflected in the operating budget. Bringing this work in-house represents a significant cost savings for the District despite the increases in the operating budget.

### **Capital Outlay**

The draft Capital Outlay budget includes the following equipment purchases and projects, as well as the leased vehicle costs. These expenditures are funded by the Special Project Fund within the Interest Reserve Fund, Fund 108.

- District-Wide - Critical Generator Replacement (FEMA match)
- District-Wide - Water Quality Sampling Stations
- New Shop - Used Forklift
- Underground Crew - Remote Control Flaggers
- Meadowmont Pump Station - Pump Head Replacement Project
- Ebbetts Pass - PRV Replacement Project
- La Contenta WWTP - Septage Dump Station
- Vallecito WWTP - Grit Removal
- Operations Headquarters – Interior office buildout

### **Debt Service**

The District will make the last principal and interest payment of \$645,742 on the Administration Building Loan in FY 2022-23. The District secured two new loans in FY 2021-22, the 2022 Water Project Loan (\$19,843,000) and the 2022 Sewer Project Loan (\$11,100,000). Overall, the FY 2022-23 debt service budget is \$2,037,848 greater than FY 2021-22. Included in the increase are the new Water and Sewer CIP Project loans principal and interest payments of \$2,073,938, which were partially offset by a decrease of \$28,587 in the PERS UAL Loan.

The District's debt is funded in part by transfers from Capital R&R funds and the Interest

Reserve Fund, and includes the following debt instruments:

- USDA Ebbetts Pass Reach 3a Water Loan
- USDA AMI Water Loan
- Water CIP Loan
- Sewer CIP Loan
- PERS UAL Loan
- New Hogan Loan
- Sewer Fund Loan
- Administration Building Loan
- VacCon Truck Loan – 2020
- VacCon Truck Loan - 2021

### **Capital Improvement Program**

The preliminary Capital Improvement Program (CIP) budget includes carryover projects approved in prior budgets and seventeen new projects for FY 2022-23. District policy requires a review of all capital projects and their funding requirements during the budget process, including current year funding needs for projects approved in prior budgets.

The preliminary FY 2022-23 CIP budget is \$35,662,598, which includes \$14,837,598 for water projects and \$20,825,000 for wastewater projects. Funding for the projects includes Expansion Funds (\$4,785,000), Reserves (\$895,000), Capital R&R (\$5,320,421), LCIP Loan Proceeds (\$12,214,890), Grants (\$10,552,287), and Assessment District and Other Outside Funds (\$1,895,000). This represents a significant increase in the CIP Budget, which will enable the District to complete high priority projects that are critical to maintaining safe and reliable delivery of water and wastewater services. These are projects that must be addressed and the costs will only increase over time.

The District was able to finance a large portion of this work with grant funds from state and federal agencies, in addition to loans that locked in low interest rates. The projects identified in the FY 2022-23 CIP Budget are fully funded by the sources identified above. Of the \$64 million in projects over the subsequent two fiscal years, approximately \$17 million is for projects that are dependent on securing external sources of funding or increasing revenue. Staff will continue to aggressively pursue external sources of funding and the District will not initiate construction of those projects until the projects are fully funded.

Among the projects that are not yet fully funded is the \$10 million for raising the Pond 6 Dam at the Copper Cove Wastewater Treatment Plant (CCWWTP). Under the guidance of Mia O’Connell and the Legal Affairs Committee, the District continues to pursue Section 219 funding from the Army Corps of Engineers for improvements to the CCWWTP. Recent developments include:

- Congress appropriated \$1 million in this year’s federal budget for replacement of the tertiary filter. The funding was included in the Army Corps work plan for this year and staff are working with the Corps on implementation.
- Senator Padilla has included a request in WRDA 2022 to increase the District’s total Section 219 authorization from \$3 million to \$13.3 million.

- Senator Feinstein has submitted an appropriation request through the Energy and Water Subcommittee, which she chairs, for \$2.5 million toward the Pond 6 dam raise in FY 2023. The District is optimistic that request will be funded in the FY 2023 budget, at which point the District will work with the Army Corps to secure the remaining funds needed to complete the project.

The following are the proposed FY 2022-23 CIP projects:

Water:

- Copper Cove Tank B/Clearwell
- Jenny Lind Clearwell #2
- Larkspur Tank Replacement
- Jenny Lind Tank A-B Transmission Main
- Ebbetts Pass Redwood Tanks
- AMR/AMI Radio Read Meter Program
- Corporation Yard
- Hunters Raw Water Pumps (Hazard Mitigation)
- Lake Tulloch Submerged Water Line Crossing
- West Point Backup Filter
- Copper Cove B Pump Station Renovation
- Ebbetts Pass Larkspur Pump Station Rehab/Electrical
- Copper Cove B-C Trans Pipeline & Pump Station
- Copper Cove O'Byrnes Water Line Extension
- Jenny Lind Water Treatment Plan - Rehab Filters 1&2
- Wallace Water Treatment Plant - Rehab Water Filters
- White Pines Lake - Tule Removal

Wastewater:

- Copper Cove Lift Station 6, 8 & Force Main Bypass
- Copper Cove Lift Station 15 & 18 Rehab/Replacement
- Wallace Treatment Plant Renovations
- West Point/Wilseyville Consolidation Project
- Copper Cove Secondary Bio, Clarification, and Solids Handling
- Copper Cove Tertiary, DAF, and UV Improvements
- Arnold Secondary Clarifier & WWTP Improvements
- LC Biolac, Clarifier, & UV Improvements
- La Contenta Spray Fields
- Collections System Rehab and I&I Mitigation
- Vallecito WWTP - System Improvements
- CC Pond 6 Dam Raise
- CC Lower/Upper X-Country Gravity & Force Main
- Forest Meadows WWTP - UV Improvements

**Conclusion**

This budget process has been a collaborative effort that required significant contributions from Department Heads and their budget teams, as well as valuable assistance from Jeffrey Meyer from Hilltop Securities. The District is fortunate to have talented and dedicated staff who are responsible stewards of the District's limited resources. This

proposed budget represents a diligent effort to keep costs low while still ensuring the critical work of the District is completed safely and responsibly.

*Attachments:*

- A. Water Resources Specialist Memorandum*
- B. Information Systems Technician Memorandum*
- C. FY 2022-23 Draft Operating Budget*
- D. FY 2022-23 Draft Personnel Allocation*
- E. FY2022-23 Draft CIP Budget*

# Budget Memo-Attachment A

DATE: May 19, 2022  
TO: Michael Minkler, General Manager  
FROM: Brad Arnold, Water Resources Program Manager  
SUBJECT: Proposed Water Resources Department FTE Request

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Calaveras County Water District's (District) Water Resources Department (Department) continues to lead the District's water supply and demand planning efforts, support policy navigation, manage water rights and FERC Project<sup>1</sup> analysis, and leads District involvement in several regional and state-wide programs (e.g., SGMA and Integrated Regional Water Management groups). Several of these efforts are critical to meeting the regulatory, mandated, and beneficial planning efforts necessary to meet the District's long-term water management objectives for Calaveras County (County) – as confirmed in the District's 2021-2026+ CCWD Strategic Plan (Strategic Plan). This Department currently consists of one Full-Time Employee (FTE) working under the District's General Manager (GM), often in conjunction with the other departments and staff. Starting with Fiscal Year (FY) 2023, an additional FTE is requested to support key Department functions and efforts that are expected to continue expanding in complexity, regularity, and scope. This document overviews the rationale behind the additional FTE request, provides an overview of Department cost offsets, and details other agencies' staffing for equivalent tasks. For FY 2023 and a FY five-year projection, the additional FTE associated costs are expected to directly offset cost increases in professional service leading to no net increase in anticipated District expenses.

## **RATIONALE:**

The primary considerations leading to this Department FTE request are outlined below:

1. Several of the state's water rights, supply, and demand (conservation) mandated reporting requirements have expanded in frequency and complexity. Some examples, which are expected to continue and/or expand post-drought, include:
  - Monthly enhanced water rights projected and actual demand reporting, required beyond regular annual Statements of Water Diversion and Use.
  - Annual Water Supply and Demand Assessments (WSDAs) per the California Water Code, meant to analyze and track District service areas' water supply reliability and to recommend Water Shortage Contingency Plan (WSCP) actions.
  - Annual (Distribution Systems) Water Loss Audits for each District service area with validation per SB555 related to Water Conservation Legislation actions.

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<sup>1</sup> The District owns two hydroelectric projects regulated by the Federal Energy Regulatory Commission (FERC), requiring certain licensing and oversight: 1) North Fork Stanislaus Hydroelectric Project, Project No. 2409, and 2) New Hogan Power Project, Project No. 2903. Both projects are pending FERC re-licensing in the near future.

2. The complexity of analysis, review, and engagement with other agencies relating to certain Department project and program efforts aimed at generating new CCWD revenue streams or water supply/storage options has changed. Some examples are:
  - Analysis of contract proposals, environmental, and other information review of District hydropower assets related to FERC relicensing efforts are needed.
  - Modeling, analysis, and environmental review of District water rights, diversion and storage systems to support time extension petitions and licensing of rights.
  - Review and analysis of groundwater management and conjunctive use opportunities in Wallace-Burson area (e.g., initiating a District recharge program).
  - Increased engagement with Stockton East Water District, Bureau of Reclamation and other agencies regarding potential New Hogan Reservoir water transfer opportunity (e.g., environmental review, water board petition navigation, and coordination with transfer partner(s) staff and New Hogan operations staff).
3. The District has expressed interest in expanding its watershed management functions (e.g., wildfire and climate change risk review), identifying new water supply and storage opportunities, and progressing its in-County beneficial use options. These efforts are aimed at securing and protecting the District's water supply rights, and are expected to require significant planning, modeling, and analysis to advance.
4. There is a need for District staff to have Geographic Information Systems (GIS) and backup modeling knowledge and skills, as well as, the ability to accurately document and analyze data sets (e.g., 2022 Redistricting and water systems analysis efforts).

Given the considerations outlined above, dedicated Department staff support is needed for modeling, analysis, and other technical support required to continue making progress on these items. The additional Department FTE support will, in turn, free up existing staff time to focus on key efforts that focus on generating new CCWD revenue streams or developing water supply/storage options - as outlined in the Strategic Plan. In support of these considerations, the proposed FTE would likely be focused on the following tasks in FY 2023<sup>2</sup>:

40% Modeling & Analysis Support

- Technical review of in-County conjunctive use opportunities and analysis of water use potential to support recharge program (e.g., New Hogan supplies). Needed to progress options and for incorporation in SGMA and to establish potential CCWD revenue generating recharge program.
- Analysis of New Hogan operational conditions, water release parameters, and other information needed to progress the water transfer opportunity.
- Assist with development and enhancement of District water rights modeling tools and documentation.

25% Program Review & Management Support

- Analyze and review impacts of Water Conservation Legislation, particularly the water loss components, to understand implications for District operations.

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<sup>2</sup> Assumes FTE would not be available for Department support until September or October 2022.

- Analyze District water shortage methodology and develop water shortage contingency planning efforts for individual service areas.
  - Develop initial watershed management materials and literature review of impacts, methods, and contingency options (per Strategic Plan objectives).
  - Support District External Affairs Manager with technical review of District and customer-level water conservation targets and efforts.
- 20% District Reporting Requirements
- Support development of District annual WSDAs, Water Loss Audits, and required water rights reporting.
- 10% District GIS/Data Management Task Support
- Support District GIS tasks for Department and other District staff, as needed.
  - If no experience, work through training/seminars to develop knowledge and skills.
- 5% Administration/Other Tasks
- Employee Task Management, Annual Goals & Objectives Review, etc.
  - Develop memos, reports, and presentations for management staff and District Board of Directors.

Beyond FY 2023, the Department anticipates this FTE directly supporting the tasks and efforts listed below. Several of these Department efforts have been directly identified as key priorities in the District Strategic Plan.

- Performing needed technical analysis and support to review benefits and risks of District hydropower assets to support FERC relicensing effort.
- Support modeling and analysis of Mokelumne River Watershed Long-Term Water Uses (e.g., state-filed water rights application).
- Support technical evaluation of new District water storage options (e.g., New Melones Reservoir, expanded Bummerville Regulating Reservoir).
- Develop and perform regular County land use (agricultural) water needs assessment to better understand trends, opportunities, and other factors.
- Assist with development of comprehensive watershed and alternative water supply plans (e.g., White Pines Lake and Mill Pond, per Strategic Plan).
- Continue development and support the expansion of District watershed management program.
- Support technical analysis and review of regulatory changes.

#### **COST OFFSETS:**

For FY 2023, the costs for the proposed FTE are expected to offset the anticipated increases in professional services needed to support Department tasks and efforts. These costs generally follow the considerations outlined above (e.g., enhanced reporting requirements). Table 1 outlines this direct offset in costs for the proposed Department FY 2023 budget, assuming the FTE can perform the tasks identified above.

#### **LONG-TERM SUPPORT:**

The current Manager of Water Resources (Department Manager) FTE will continue to manage the District's water rights program and FERC Project analysis going forward.

That position will also continue to navigate the District’s involvement in several regional and state-wide programs, and will set Department priorities in coordination with the GM and per the Strategic Plan objectives. The Department Manager would directly oversee the proposed FTE and guide them on technical support expectations, modeling and analysis, and other Department needs.

Over the next five years, statewide reporting and other professional services costs are expected to increase – consistent with the trends seen over the past several years. Table 2 outlines the five-year projection of FTE costs with these projections, and the anticipated offset of District expenses for each of these FYs.

**OTHER AGENCIES:**

An overview of other water agencies’ staffing for roles and responsibilities similar to the Department is provided in Table 3.

**Table 3. Comparable Water Agency Staffing Levels**

| Agency                          | Agency Total <sup>1</sup> | Department Equiv. |             |             |
|---------------------------------|---------------------------|-------------------|-------------|-------------|
|                                 |                           | Mgmt-Level        | Staff-Level | Total Staff |
| Calaveras County Water District | 70                        | 1                 | 0           | 1           |
| Amador Water Agency             | 43                        | 1                 | 1           | 2           |
| Modesto Irrigation District     | 455                       | 2                 | 4           | 6           |
| Placer County Water Agency      | 350                       | 1                 | 3           | 4           |
| South Lake Tahoe PUD            | 107                       | 1                 | 2           | 3           |
| Tuolumne Utilities District     | 81                        | 1                 | 2           | 3           |
| <b>Average (non-District)</b>   |                           | <b>1.0</b>        | <b>2.5</b>  | <b>3.5</b>  |

<sup>1</sup> Based on available organization chart and position description information.

Comparable staffing titles and salaries are provided in Table 4. These data were used to recommend an FY 2023 salary range for the proposed FTE.

**Table 4. Comparable Water Agency Staff Salaries**

| Agency                      | Position Title(s)                          | Salary Range (\$/yr) |                 |
|-----------------------------|--|----------------------|-----------------|
|                             |  | Low End              | High End        |
| Amador Water Agency         | Assistant Engineer <sup>1</sup>            | \$82,152             | \$102,690       |
| Modesto Irrigation District | Water Resources Analyst I                  | \$68,661             | \$87,880        |
|                             | Water Resources Analyst II                 | \$75,774             | \$97,011        |
| Placer County Water Agency  | Water Management Technician                | \$63,806             | \$81,428        |
|                             | Water Management Specialist                | \$79,265             | \$101,150       |
| South Lake Tahoe PUD        | Water Conservation Specialist <sup>1</sup> | \$66,429             | \$84,782        |
| Tuolumne Utilities District | Management Analyst <sup>2</sup>            | \$71,011             | \$86,299        |
|                             | Assistant Engineer <sup>2</sup>            | \$72,176             | \$87,755        |
| <b>Average</b>              |  | <b>\$72,785</b>      | <b>\$91,647</b> |

<sup>1</sup> Essential duties and responsibilities appear similar in scope.

<sup>2</sup> Mix of duties, functions, and qualifications between existing positions.



**Table 1. FY 2023 Anticipated District Cost Offsets**

| <b>GL/Budget Item</b>                      | <b>Anticipated Cost w/FTE (\$)</b> | <b>Anticipated Cost w/o FTE (\$)</b> | <b>Difference (\$)</b> |
|--|------------------------------------|--------------------------------------|------------------------|
| 60000 FTE Salaries/Wages                   | \$237,503 <sup>1</sup>             | \$145,856                            | +\$91,647              |
| 60005-60115 FTE Benefits                   | \$75,945 <sup>1</sup>              | \$39,696                             | +\$36,249 <sup>3</sup> |
| 60310 Materials & Supplies                 | \$7,100                            | \$4,500                              | +\$2,600               |
| 60590 Professional Services (see below)    | \$79,000                           | \$230,753                            | -\$152,953             |
| 60810 Training, Conferences & Travel       | \$6,500                            | \$4,200                              | +\$2,300               |
| 61450 Mandated Plans <sup>2</sup>          | \$5,000                            | \$25,000                             | -\$20,000              |
| <b>Sub-Total FY 2023 Department Budget</b> | <b>\$411,048</b>                   | <b>\$450,005</b>                     | <b>-\$38,957</b>       |

<sup>1</sup> Additional Department FTE “Water Resources Specialist” within SEIU; base salary \$91,647 per year.

<sup>2</sup> Anticipated from FTE support for District Urban Water Management Plan (UWMP) response development.

<sup>3</sup> Benefits approximately 39.5% of proposed FTE base salary.

**FY 2023 Professional Services (60590) Anticipated Cost Offsets**

| <b>60590 Budget Line-Item</b>      | <b>FY 2022 Reference (\$)</b> | <b>Anticipated Cost w/FTE (\$)</b> | <b>Anticipated Cost w/o FTE (\$)</b> | <b>Difference (\$)</b> |
|------------------------------------|-------------------------------|------------------------------------|--------------------------------------|------------------------|
| General Water Rights Support Serv. | \$30,000                      | \$34,000                           | \$44,400 <sup>1</sup>                | -\$10,400              |
| PO834162 Water Rights Reporting    | \$9,405 <sup>2</sup>          | \$0                                | \$45,405 <sup>1</sup>                | -\$45,405              |
| Eastside GSA: Required GSP Analy.  | \$0                           | \$0                                | \$6,000 <sup>3</sup>                 | -\$6,000               |
| Water Conservation Leg. Support    | \$9,948                       | \$0                                | \$9,948                              | -\$9,948               |
| FERC Re-License Support Serv.      | \$100,000 <sup>2</sup>        | \$45,000                           | \$100,000                            | -\$55,000              |
| Watershed Management Study Dev.    | \$25,000 <sup>2</sup>         | \$0                                | \$25,000                             | -\$25,000              |
| <b>Sub-Total FY Budget</b>         | <b>\$174,353</b>              | <b>\$79,000</b>                    | <b>-\$230,753</b>                    | <b>-\$151,753</b>      |

<sup>1</sup> Consultant requested for continued enhanced state reporting requirements.

<sup>2</sup> FY 2022 adopted budget value.

<sup>3</sup> Anticipated support for CCWD-proposed conjunctive use program incorporation into GSP analyses.



# Budget Memo-Attachment B

DATE: May 24, 2022  
TO: Michael Minkler, General Manager  
FROM: Stacey Lollar, HR Manager  
SUBJECT: Information Technology Department Analysis

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## SUMMARY:

As with most water agencies, Information Technology (IT) has become a vital, yet complex component of our organization. In addition to assuring our technology throughout the District is fully functioning, there are many challenges IT faces on a daily basis. This includes responding to employee's needs in a timely manner, troubleshooting evolving security threats, asset and data management, and improving our outdated IT infrastructure. Additionally, cyber security has become a global concern for businesses and consumers. For instance, in 2020 U.S. government organizations alone suffered from 79 ransomware attacks with an average ransom demand of \$570,857. At a local level, the District and Joint Powers Insurance Authority (JPIA), our liability insurance company, has seen increased needs for policies, procedures, and pro-active IT work efforts in district IT systems over the past couple years due to the increased trend in cyber-attacks. In FY 2020/21 JPIA's total cybersecurity program premium for all members was approximately \$140,000 and was incorporated within the liability program coverage. In FY 2021/22, the premium increased to over \$900,000 due to rapidly and dramatically hardening market conditions according to JPIA, which resulted in increased costs to the District's liability program. Beginning this FY 2022/23 cybersecurity coverage will become a standalone program with premiums anticipated to increase by 40% to 70%. Additionally, the District is required to submit an 11-page application subject to approval from the carrier. Once approved, there is \$5 million coverage limit with several sub limits and a \$75,000 to \$100,000 deductible.

For the past several months, management staff has developed a deep understanding of the District's IT needs since the onboarding of our current Information Systems Administrator (IS Admin). Our IS Admin has reviewed the most current third-party IT assessment on the District's IT department, conducted a District-wide site inventory, hardware assessment, created a 5-year capital replacement plan, and network assessment. The results of our IS Admin's efforts have determined the following challenges of the District's current IT environment:

- Inconsistent hardware/devices - This includes computers, printers, etc.

- Inconsistent environments - Networking environments and technologies vary between sites (primarily in hardware).
- Multiple networks to maintain due to the many working locations throughout the county.
- More than 160 devices - computers, laptops, surface pros and cell phones.
- Multiple hardware and device locations throughout Calaveras County – over 15 locations

These results are consistent with the several comprehensive reviews of the District's Information Technology (IT) system that have been conducted over the past 12 years by various third-party IT consultants. **In each assessment, the District received less than favorable results with a lengthy list of recommendations.** In short, our District's IT infrastructure is outdated with inconsistent hardware and is continually at risk of security threats. Currently the District cannot meet the recommended ongoing tasks to improve our IT system, with one (1) full-time IT employee.

Staff have been working to find solutions to address the IT needs of the District which includes updating past practices and shortfalls of the IT department. A few solutions have been made to increase the reliability, efficiency and security of our IT system. Efficiency solutions include:

- E-mail filtering and a phishing campaign.
- Virus protection, Firewall, and wireless system upgrades to all for a more secure environment.
- Cell phone device management system implementation and the upgrade of new phone system.
- Remote device management on all computers for quick and effective remote troubleshooting, device auditing, and patch management.
- Implementation of multi-factor authentication.
- Daily auditing on virus protection, system and network logs, backups, and Microsoft 365 logins.
- Deployment of a new server.

Despite these efforts to correct the deficiencies identified in the assessments, we have been unable to make significant progress with lasting benefits. Some of the solutions were deployed once or on a minimum level. Though they have proved to be useful, some of the solutions require multiple deployments (e-mail phishing campaigns) or additional implementation to take advantage of the solution's full capabilities (daily auditing). This requires additional staff time to deploy, administer, and maintain, which is not practical with only one (1) IT staff member.

Since the creation of the IT department over 20 years ago, the District has staffed only one (1) employee, with the assistance of an IT Managed Service Provider (MSP) over the past few years. Because of this extremely lean staffing level, the District IS Admin has been forced to become a generalist in all IT functions. This arrangement has led to the current status of the IT department which primarily works in a constant reactive

state. The amount of work required to maintain a reliable and secure IT system of the District's size is not sustainable with one (1) IT employee. Therefore, the District is now compelled to consider the addition of staff to the IT department.

Several years ago, the District recognized the need for additional IT help as well. As a temporary solution an IT MSP was hired to assist with special projects and end user support. Since 2017 over \$145,000 was spent on these services which unfortunately proved to not be beneficial to the District. However, staff updated a desired scope of work and obtained quotes from several IT MSPs for end user support. Quotes received ranged from \$1,700 to \$8,500 per month for 20 to 25 hours per week for remote work only. However, the needs of the District require on-site assistance. When each MSP was approached to revise their quote with on-site support, the unanimous response was they would need to hire another staff member and the cost would increase exponentially. Therefore, the hiring of an MSP is no longer a cost-effective solution.

Management, in conjunction with our IS Admin, then began to explore the addition of staff to the IT department. We first reviewed the typical and most effective design of an IT department which includes dedicated employees to one of the four (4) distinct functions of IT – network administration, systems administration, security (including cyber security), and user help desk. Additional factors that are considered when determining the personnel needs of an IT department include number of employees, technical ability of employees, number of operating systems and networks, number of devices, hardware standards, and location of hardware. According to the most recent Robert Half International (nationwide staffing company) study, 45:1 is the recommended metric for the number of personnel to the number of IT end user support employees. This recommended metric is focused only on the end user support function of an IT department and does not take into account the other three functions. Management also reviewed IT departments in neighboring water and wastewater organizations and their staffing levels varied greatly. For example:

- Amador Water Agency is contracted with an MSP and their three (3) person Electrical/Instrumentation department handles user help desk questions for over forty employees
- South Lake Tahoe P.U.D. IT department has four (4) employees for over one hundred employees
- T.U.D. has one (1) employee (IT Administrator) for over eighty employees
- El Dorado Irrigation District has an IT department of eight (8) plus two (2) limited term employees for over 220 employees
- Calaveras County has a large IT department with fifteen employees who specialize in a specific function for hundreds of employees. Additionally, they have employees in each department to assist with simple IT help desk needs

## **RECOMMENDATION:**

After reviewing the MSP quotes, the ideal structure of an IT department, makeup of neighboring IT departments, the current status of our IT infrastructure and network, it is staff's recommendation to add an additional employee to the IT department. A new position within the SEIU Local 1021 would need to be created, as the current IS Analyst classification does not fit the current needs of the District. The primary purpose of the new classification, Information Systems Technician (IS Tech), will be:

- **End User Support** - Over half of our IS Admin's work week (between 25 and 30 hours) is spent on end user support. This includes troubleshooting end user hardware problems, password resets, and software troubleshooting. Though remote device management software has been deployed on all District devices, there are still times that require IT to visit field locations for troubleshooting.
- **New Hardware Deployments** –The District has implemented a five (5) year replacement program for hardware, which is the typical lifespan of most IT hardware. Based on the current number of District devices and their age, approximately twenty computers and twenty cell phones need to be deployed annually to maintain the replacement program. A single computer takes six (6) to eight (8) hours to deploy and a phone takes about one (1) hour. This equates to a minimum of 160 hours per year or an average of three (3) hours per week. Once you add in additional peripheral hardware you can expect the required number of work hours for this function to increase to nearly 200 hours per year or four (4) hours per week.
- **Mobile Device Management** – Mobile device logging, app management, and troubleshooting.
- **E-mail Security Audits** – This requires about one (1) hour of time daily and is not being conducted on a regular basis due to other immediate needs of the department.
- **Routine Documentation** – There is a lack of documentation within the IT department on standard operating procedures, hardware/network logging, and tutorials. With the addition of this position the department would be able to create and maintain these necessary documents. Once the documents are created, which will be a large initial work effort, the documents can be maintained weekly from one (1) to two (2) hours per week.
- **Asset Scrubbing** – This task occurs at various times during the year and will take 50 to 60 hours over the course of the year.
- **Project Work Assistance** – Depending on an incumbent's knowledge and technical ability, they will be able to assist the IS Admin with projects as time permits.

With the addition of an additional IT staff member, Our IS Admin will be able to focus on the following high level strategic tasks:

- **Monthly testing of backup data** – 10 hours per month.
- **Patching programs for software, hardware, and operating systems** – Software and hardware patches can occur as frequently as every two (2) weeks or when identified through security risk assessments. Hardware, such as our servers, require patching once a month. Operating systems patching occurs on an automated regular basis, however, this often results in additional end user troubleshooting needs due to incompatibilities.
- **Compatibility research for software expansion** – Operating systems change every two (2) years. With each change it requires a concerted effort to identify the compatibility of the new operating system with current hardware and software without the need to replace large swaths of hardware or performing costly software upgrades on an urgent basis due to end of life to ensure compatibility. This type of research is needed for the upcoming move from windows 10 to windows 11 and will be needed again with future upgrades and IT advancements.
- **Server Hardening** – This a regular maintenance function, such as patching as discussed above, which can be due to deprecation of technologies during the active life cycle of the server. This specific task is an audit function of cyber security as well as data continuity to prevent hardware or software deprecation from impacting staff access and functionality.
- **Network Configuration and Monitoring** – This task allows the IS Admin to measure loads to properly address or allocate system resources to handle the various software functions needed to run quickly and efficiently. This task will take approximately 30 minutes per day. However, when hardware and software changes are made, more attention will be focused on this task.
- **System Audits** – Daily, weekly and quarterly audits are needed on active directory, logins, and server security. This will take on average 10 hours per week for the daily and weekly audits. An additional 4 hours will be required when quarterly audits are due.
- **Network Monitoring** – Ideally this would be a full-time task for an employee. However, we could develop a system to monitor and log our network traffic and review the logs for 2 to 3 hours during the day.
- **Cyber Security Awareness Training/Testing** – One (1) phishing campaign has been conducted over the last six (6) months, however it is recommended that these campaigns be conducted on a regular basis. This task will take one (1) hour per week to deploy and monitor.
- **General IT infrastructure management** – This includes managing the IT capital replacement plan, software licensing requirements, and project deadlines.
- **Disaster recovery plan** – Currently there is no formal disaster recovery for the District's IT hardware, software, and employee needs. Once the plan is built and implemented, which is expected to take 80 hours, it will require plan maintenance when new or changing systems are implemented. The time required for this maintenance will vary based on the changes required.

Management has met and conferred with the bargaining units regarding the addition of the IS Technician series to the Service Employees International Union (SEIU) Unit. With this addition, we also recommend the IS Admin position move from the SEIU Local 1021 unit to the Management and Confidential Unit (MCU) and become an exempt position. IT positions are often a part of professional, confidential, or management units due to their access to confidential information and their decision-making authority. These changes will require a side letter to the SEIU Local 1021 to remove the IS Admin and add the IS Technician classification. A side letter will also be required for the MCU to add the IS Administrator position.

### **FINANCIAL CONSIDERATIONS:**

Moving the IS Administrator to the MCU will provide four (4) additional salary steps (2.5% each step) to the position due to the 9-step salary system of the MCU. The range will move from \$7,981 to \$9,703 (SEIU Range) to \$7,981 to \$10,710 (MCU Range). Additionally, the position will become exempt and eligible for the MCU's management leave and employer 457 matching contribution.

The wage range for the IS Technician I/II classification is proposed as follows:

Information Systems Technician I:  
Hourly - \$27.46 to \$33.38  
Monthly - \$4,759 to \$5,785  
Yearly - \$57,108 to \$69,420

Information Systems Technician II:  
Hourly – \$30.27 to \$36.80  
Monthly - \$5,247 to \$6,379  
Yearly - \$62,964 to \$76,548

With the hiring of an IT Tech the District would be able to eliminate the annual \$25,000 payment to our current MSP (Coneth) for the maintenance of our servers and other network equipment including router integration. A \$2,000 annual payment to HPE could also be eliminated, because we would have the staff to maintain IT hardware. Once an IS Tech is up to speed, the IT department will be able to manage access controls in-house, which will save an additional \$7,000 to \$8,000 annually in future fiscal years.

The potential impact on the FY 2022/23 operating budget will be approximately \$93,000, which is the difference between salaries and benefit costs of approximately \$120,000 and \$27,000 in projected IT service costs paid to outside vendors for the coming fiscal year as identified above.



# Preliminary Operating Budget - Summary

|                                   | <b>2022-23</b>              | <b>2021-22</b>        | <b>Variance</b>    |
|-----------------------------------|-----------------------------|-----------------------|--------------------|
|                                   | <b>Department Requested</b> | <b>Board Approved</b> |                    |
| <b>Sources</b>                    |                             |                       |                    |
| <b>Est. Starting Fund Balance</b> | -                           | 8,037,719             | (8,037,719)        |
| <b>Operating Revenue</b>          | 14,943,474                  | 14,151,395            | 792,079            |
| <b>Non-Operating Revenue</b>      | 5,029,708                   | 4,689,450             | 340,258            |
| <b>Transfers In</b>               | 6,188,803                   | 1,756,797             | 4,432,006          |
|                                   | <u>26,161,985</u>           | <u>28,635,361</u>     | <u>(2,473,376)</u> |
| <b>Uses</b>                       |                             |                       |                    |
| <b>Salaries and Benefits</b>      | 12,067,660                  | 10,648,934            | 1,418,726          |
| <b>Services and Supplies</b>      | 8,910,627                   | 8,138,437             | 772,190            |
| <b>Capital Outlay</b>             | 1,042,738                   | 867,768               | 174,970            |
| <b>Debt Service</b>               | 4,140,960                   | 2,103,112             | 2,037,848          |
| <b>Transfers Out</b>              | -                           | 6,877,111             | (6,877,111)        |
|                                   | <u>26,161,986</u>           | <u>28,635,362</u>     | <u>(2,473,376)</u> |
| <b>Net Budget</b>                 | (0)                         | (1)                   | 1                  |

Preliminary FY 2022-23 Operating Budget - Revenues

| Operating Revenue              | Fund             |                  |                   | 2021-22 Board Approved |                  |                   | Variance       |
|--------------------------------|------------------|------------------|-------------------|------------------------|------------------|-------------------|----------------|
|                                | 300              | 500              | Total             | 300                    | 500              | Total             |                |
| Water/Sewer Sales/Resid        | 8,793,726        | 5,542,025        | 14,335,751        | 8,514,746              | 5,147,926        | 13,662,672        | 673,079        |
| Irrigation Water Sales         | 10,723           | -                | 10,723            | 10,723                 | -                | 10,723            | -              |
| Water Sales - Fire Hydrant     | 170,000          | -                | 170,000           | 170,000                | -                | 170,000           | -              |
| Inspection Fees                | -                | 5,000            | 5,000             | -                      | 8,000            | 8,000             | (3,000)        |
| Account Establishment Fees     | 47,000           | 3,000            | 50,000            | 65,000                 | 5,000            | 70,000            | (20,000)       |
| Delinquent Account Charge      | 55,000           | 40,000           | 95,000            | 55,000                 | 40,000           | 95,000            | -              |
| Termination of Services        | -                | -                | -                 | -                      | -                | -                 | -              |
| Backflow Certification Testing | 4,000            | -                | 4,000             | 4,000                  | -                | 4,000             | -              |
| Install Water Meter            | 30,000           | -                | 30,000            | 30,000                 | -                | 30,000            | -              |
| Repair Labor/Materials         | 18,000           | 32,000           | 50,000            | 16,000                 | 28,000           | 44,000            | 6,000          |
| Reimbursable Expense           | 33,000           | 45,000           | 78,000            | 33,000                 | 24,000           | 57,000            | 21,000         |
| Other Water/Sewer Charges      | -                | -                | -                 | -                      | -                | -                 | -              |
| Concept Approval Fees          | -                | -                | -                 | -                      | -                | -                 | -              |
| Other Operating Revenue        | 83,950           | 31,050           | 115,000           | -                      | -                | -                 | 115,000        |
| <b>Total Operating Revenue</b> | <b>9,245,399</b> | <b>5,698,075</b> | <b>14,943,474</b> | <b>8,898,469</b>       | <b>5,252,926</b> | <b>14,151,395</b> | <b>792,079</b> |

**Non-Operating Revenue**

|                                    |                  |                  |                  |                  |                  |                  |                |
|------------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|----------------|
| Rental Revenue                     | 60,590           | 22,410           | 83,000           | 58,300           | 18,657           | 76,957           | 6,043          |
| Interest Income/CCWD Investments   | 167,170          | 61,830           | 229,000          | 10,000           | 3,500            | 13,500           | 215,500        |
| Property Taxes                     | 2,554,346        | 616,622          | 3,170,968        | 2,389,385        | 588,434          | 2,977,819        | 193,149        |
| Standby Fees                       | 95,630           | 35,370           | 131,000          | 95,630           | 35,370           | 131,000          | -              |
| Power Sales - North Fork           | 452,600          | 167,400          | 620,000          | 430,448          | 159,207          | 589,655          | 30,345         |
| Power Sales - New Hogan            | 58,400           | 21,600           | 80,000           | 91,000           | 30,000           | 121,000          | (41,000)       |
| Grant Revenue/Federal Agencies     | -                | -                | -                | -                | -                | -                | -              |
| Grant Revenue/State Agencies       | -                | -                | -                | -                | -                | -                | -              |
| Other Non-Operating Revenue        | 522,490          | 193,250          | 715,740          | 569,049          | 210,470          | 779,519          | (63,779)       |
| Miscellaneous Income               | -                | -                | -                | -                | -                | -                | -              |
| <b>Total Non-Operating Revenue</b> | <b>3,911,226</b> | <b>1,118,482</b> | <b>5,029,708</b> | <b>3,643,812</b> | <b>1,045,638</b> | <b>4,689,450</b> | <b>340,258</b> |

|                       |                   |                  |                   |                   |                  |                   |                  |
|-----------------------|-------------------|------------------|-------------------|-------------------|------------------|-------------------|------------------|
| <b>Total Revenues</b> | <b>13,156,625</b> | <b>8,537,120</b> | <b>26,161,985</b> | <b>13,604,579</b> | <b>6,993,063</b> | <b>20,597,642</b> | <b>5,564,343</b> |
|-----------------------|-------------------|------------------|-------------------|-------------------|------------------|-------------------|------------------|

| 2022-23 Dept Requested Budget      | Fund             |                  |                  | 2021-22 Board Approved |                |                  | Variance         |
|------------------------------------|------------------|------------------|------------------|------------------------|----------------|------------------|------------------|
|                                    | 300              | 500              | Total            | 300                    | 500            | Total            |                  |
| Transfer In - Debt (125/135/108)   | 2,270,947        | 931,750          | 3,202,697        | 508,682                | 8,401          | 517,083          | 2,685,614        |
| Transfer In - CIP (120/130/104)    | 790,095          | 302,961          | 1,093,056        | 553,616                | 215,496        | 769,112          | 323,944          |
| Transfer In - Operating (125/135)  | 713,718          | 36,594           | 750,312          | -                      | -              | -                | 750,312          |
| Transfer In - Capital Outlay (108) | 620,480          | 422,258          | 1,042,738        | -                      | 470,602        | 470,602          | 572,136          |
| Transfer In - Operating (108)      | 73,000           | 27,000           | 100,000          | -                      | -              | -                | 100,000          |
| <b>Total Transfers In</b>          | <b>4,468,240</b> | <b>1,720,563</b> | <b>6,188,803</b> | <b>1,062,298</b>       | <b>694,499</b> | <b>1,756,797</b> | <b>4,432,006</b> |

|                      |                   |                   |                   |                   |                  |                   |                  |
|----------------------|-------------------|-------------------|-------------------|-------------------|------------------|-------------------|------------------|
| <b>Total Sources</b> | <b>17,624,865</b> | <b>10,257,683</b> | <b>32,350,789</b> | <b>14,666,877</b> | <b>7,687,562</b> | <b>22,354,439</b> | <b>9,996,349</b> |
|----------------------|-------------------|-------------------|-------------------|-------------------|------------------|-------------------|------------------|

| Bi-Monthly Residential Rates | FY 15-16 | FY 16-17 | FY 18-19 | FY 19-20 | FY 21-22 | FY 22-23 |
|------------------------------|----------|----------|----------|----------|----------|----------|
| Water Rates (base)           | 113.56   | 112.28   | 114.23   | 116.22   | 118.26   | 120.35   |
| Increase - \$                |          | (1.28)   | 1.95     | 1.99     | 2.04     | 2.09     |
| Increase - %                 |          | -1.1%    | 1.7%     | 1.7%     | 1.8%     | 1.8%     |
| Sewer Rates (base)           | 172.32   | 179.91   | 187.23   | 194.78   | 202.58   | 210.63   |
| Increase - \$                |          | 7.59     | 7.32     | 7.55     | 7.80     | 8.05     |
| Increase - %                 |          | 4.4%     | 4.1%     | 4.0%     | 4.0%     | 4.0%     |

Preliminary FY 2022-23 Operating Budget - Expenditures

31

| Department                         |             |                  |                |                |                  |                  |                |                   | FY 2021-22        |                  |          |
|------------------------------------|-------------|------------------|----------------|----------------|------------------|------------------|----------------|-------------------|-------------------|------------------|----------|
|                                    |             |                  |                |                |                  |                  |                |                   | Adopted           | Variance         |          |
|                                    | 50          | 54               | 56             | 57             | 58               | 59               | 60             | Total             |                   |                  |          |
| <b>Salaries and Benefits</b>       | <b>FTEs</b> | <b>0</b>         | <b>51</b>      | <b>4</b>       | <b>57</b>        | <b>8</b>         | <b>10</b>      | <b>2</b>          | <b>75</b>         | <b>74</b>        | <b>1</b> |
| Salaries Wages                     | -           | 4,749,004        | 510,966        | 43,200         | 869,525          | 1,023,827        | 237,503        | 7,434,025         | 6,509,744         | 924,281          |          |
| Payouts                            | -           | 30,494           | -              | -              | -                | -                | -              | 30,494            | 196,406           | (165,912)        |          |
| On Call Pay                        | -           | 21,100           | -              | -              | -                | -                | -              | 21,100            | 21,100            | -                |          |
| Standby Pay                        | -           | 15,400           | -              | -              | -                | -                | -              | 15,400            | 15,400            | -                |          |
| Overtime                           | -           | 200,000          | 600            | -              | 600              | 5,000            | -              | 206,200           | 250,000           | (43,800)         |          |
| Benefits                           | -           | 1,862,821        | 105,925        | 107,545        | 328,477          | 349,248          | 61,783         | 2,815,799         | 2,532,694         | 283,105          |          |
| Medical Reimbursements             | -           | -                | -              | 2,000          | -                | -                | -              | 2,000             | 27,120            | (25,120)         |          |
| Retirement Expense                 | -           | 687,714          | 63,907         | -              | 94,197           | 107,750          | 13,024         | 966,592           | 726,013           | 240,579          |          |
| CalPERS UAL                        | -           | 461,373          | 17,026         | -              | 28,970           | 23,620           | 61             | 531,050           | 370,457           | 160,593          |          |
| Retirement Health Savings          | -           | 25,560           | 3,840          | -              | 5,880            | 9,000            | 720            | 45,000            | -                 | 45,000           |          |
| <b>Total Salaries and Benefits</b> | <b>-</b>    | <b>8,053,466</b> | <b>702,264</b> | <b>152,745</b> | <b>1,327,649</b> | <b>1,518,445</b> | <b>313,091</b> | <b>12,067,660</b> | <b>10,648,934</b> | <b>1,418,726</b> |          |

| <b>SERVICES &amp; SUPPLIES</b>         |        |           |        |       |        |         |       |           |           |          |
|--|--------|-----------|--------|-------|--------|---------|-------|-----------|-----------|----------|
| Power                                  | 15,400 | 1,573,000 | -      | -     | -      | -       | -     | 1,588,400 | 1,007,000 | 581,400  |
| Water                                  | 4,000  | 4,296     | -      | -     | -      | -       | -     | 8,296     | 8,296     | -        |
| Sewage                                 | -      | 46,734    | -      | -     | -      | -       | -     | 46,734    | 46,734    | -        |
| Telephone                              | 14,500 | 83,167    | -      | -     | -      | -       | -     | 97,667    | 106,151   | (8,484)  |
| Refuse/Disposal                        | 3,700  | 15,608    | -      | -     | -      | -       | -     | 19,308    | 18,455    | 853      |
| Materials & Supplies                   | 40,000 | 114,000   | 4,200  | 3,750 | 14,000 | 4,250   | 7,100 | 187,300   | 165,745   | 21,555   |
| Herbicide                              | -      | 1,500     | -      | -     | -      | -       | -     | 1,500     | 1,500     | -        |
| Safety Equipment/Consumables           | -      | 42,600    | -      | -     | -      | -       | -     | 42,600    | 40,000    | 2,600    |
| Tools                                  | 500    | 30,000    | -      | -     | -      | -       | -     | 30,500    | 30,500    | -        |
| Uniforms - New                         | -      | 16,200    | -      | -     | -      | -       | -     | 16,200    | 16,200    | -        |
| Materials and Supplies - CalFire       | -      | 18,000    | -      | -     | -      | -       | -     | 18,000    | 18,000    | -        |
| Safety Equipment                       | -      | -         | 12,500 | -     | 2,000  | -       | -     | 14,500    | 4,800     | 9,700    |
| Lab Supplies, Consumables              | -      | 40,000    | -      | -     | -      | -       | -     | 40,000    | 40,000    | -        |
| Ozone System Parts                     | -      | 10,000    | -      | -     | -      | -       | -     | 10,000    | 10,000    | -        |
| UV Bulb/MBR Replacement                | -      | 110,000   | -      | -     | -      | -       | -     | 110,000   | 110,000   | -        |
| Electrical Parts Replacement           | -      | 70,000    | -      | -     | -      | -       | -     | 70,000    | 80,000    | (10,000) |
| Leak Repair Supplies                   | -      | 160,000   | -      | -     | -      | -       | -     | 160,000   | 100,000   | 60,000   |
| Road Repair Materials                  | -      | 31,250    | -      | -     | -      | -       | -     | 31,250    | 25,000    | 6,250    |
| SCADA, Radio Supplies                  | -      | 17,000    | -      | -     | -      | -       | -     | 17,000    | 10,000    | 7,000    |
| Septic Tanks, Repair & New             | -      | 11,200    | -      | -     | -      | -       | -     | 11,200    | 10,000    | 1,200    |
| Meters, New & Replacement              | -      | 10,000    | -      | -     | -      | -       | -     | 10,000    | 30,000    | (20,000) |
| Aerator/Compressor Repair              | -      | 18,000    | -      | -     | -      | -       | -     | 18,000    | 18,000    | -        |
| Computers/Peripherals                  | -      | 18,500    | -      | -     | -      | -       | -     | 18,500    | 18,500    | -        |
| Control System/Pressure Transducer     | -      | 5,000     | -      | -     | -      | -       | -     | 5,000     | 10,000    | (5,000)  |
| Headworks/Solids Removal and Repair    | -      | 20,160    | -      | -     | -      | -       | -     | 20,160    | 18,000    | 2,160    |
| HVAC                                   | -      | 8,500     | -      | -     | -      | -       | -     | 8,500     | 8,500     | -        |
| Mixers/Valves/Repair Kits/ Actuators   | -      | 25,000    | -      | -     | -      | -       | -     | 25,000    | 15,000    | 10,000   |
| Monitor Wells Repair                   | -      | 5,000     | -      | -     | -      | -       | -     | 5,000     | -         | 5,000    |
| Pumps/Motors Repair                    | -      | 140,000   | -      | -     | -      | -       | -     | 140,000   | 90,000    | 50,000   |
| Solids Handling Eq Repair              | -      | 5,000     | -      | -     | -      | -       | -     | 5,000     | 5,000     | -        |
| Admin Technologies Comm                | -      | -         | -      | -     | -      | 72,400  | -     | 72,400    | 20,000    | 52,400   |
| Chemicals                              | -      | 374,690   | -      | -     | -      | -       | -     | 374,690   | 340,627   | 34,063   |
| Outside Services/Repairs               | 29,300 | 115,569   | -      | -     | -      | -       | -     | 144,869   | 110,843   | 34,026   |
| Fire Ext. Testing Cust. Base           | -      | 2,000     | -      | -     | -      | -       | -     | 2,000     | 2,000     | -        |
| Spraying - Weeds & Insects             | 1,000  | 30,000    | -      | -     | -      | -       | -     | 31,000    | 13,000    | 18,000   |
| Snow Removal                           | -      | 6,600     | -      | -     | -      | -       | -     | 6,600     | 6,000     | 600      |
| Uniform Launder                        | -      | 21,209    | -      | -     | -      | -       | -     | 21,209    | 21,209    | -        |
| Fire Hydrant Maintenance               | -      | 56,625    | -      | -     | -      | -       | -     | 56,625    | 54,420    | 2,205    |
| Service Maintenance Contracts          | 7,680  | -         | -      | -     | 13,500 | 125,486 | -     | 146,666   | 160,622   | (13,956) |
| Groundwater Monitoring                 | -      | 47,250    | -      | -     | -      | -       | -     | 47,250    | 47,250    | -        |
| Instrumentation Tech                   | -      | 8,500     | -      | -     | -      | -       | -     | 8,500     | 8,500     | -        |
| Ozone System PM                        | -      | 7,000     | -      | -     | -      | -       | -     | 7,000     | 3,500     | 3,500    |
| Backflow Device Testing                | -      | 4,000     | -      | -     | -      | -       | -     | 4,000     | 4,000     | -        |
| SCADA Consulting                       | -      | 14,000    | -      | -     | -      | -       | -     | 14,000    | 14,000    | -        |
| Hauling /Dig/Crane/Excavator           | -      | 5,000     | -      | -     | -      | -       | -     | 5,000     | 5,000     | -        |
| Pave/Seal/Asphalt Repair               | -      | 145,000   | -      | -     | -      | -       | -     | 145,000   | 100,000   | 45,000   |
| Drug & Alcohol Testing                 | -      | -         | 3,000  | -     | -      | -       | -     | 3,000     | 2,200     | 800      |
| Septic Hauling Bio-solids Hauling      | -      | 40,000    | -      | -     | -      | -       | -     | 40,000    | 34,660    | 5,340    |
| Tank Cleaning                          | -      | 50,000    | -      | -     | -      | -       | -     | 50,000    | 50,000    | -        |
| Building Repairs                       | 5,000  | 10,000    | -      | -     | -      | -       | -     | 15,000    | 15,000    | -        |
| Recruiting                             | -      | -         | 21,500 | -     | -      | -       | -     | 21,500    | 12,850    | 8,650    |
| Claims/Damages                         | 5,000  | -         | -      | -     | -      | -       | -     | 5,000     | 2,000     | 3,000    |
| Computer License/Maintenance Contracts | -      | 87,320    | -      | -     | -      | 74,011  | -     | 161,331   | 150,229   | 11,102   |
| Janitorial Services                    | 23,220 | -         | -      | -     | -      | -       | -     | 23,220    | 23,220    | -        |
| Laboratory Services                    | -      | 165,000   | -      | -     | -      | -       | -     | 165,000   | 165,000   | -        |

Preliminary FY 2022-23 Operating Budget - Expenditures

31

|   | Department       |                   |                  |                |                  |                  |                  |                   | FY 2021-22        | Variance         |
|---|------------------|-------------------|------------------|----------------|------------------|------------------|------------------|-------------------|-------------------|------------------|
|   | 50               | 54                | 56               | 57             | 58               | 59               | 60               | Total             | Adopted           |                  |
| Rentals (Non Vehicles/Equip)            | -                | 56,000            | -                | -              | -                | -                | -                | 56,000            | 67,200            | (11,200)         |
| Outside Legal Fees                      | -                | -                 | 120,000          | -              | -                | -                | 145,000          | 265,000           | 310,000           | (45,000)         |
| Accounting/Auditing                     | -                | -                 | -                | -              | -                | 41,600           | -                | 41,600            | 41,600            | -                |
| Advertising/Publicity                   | -                | -                 | 1,500            | -              | -                | -                | 10,000           | 11,500            | 12,000            | (500)            |
| Professional Services                   | -                | 100,710           | 100,300          | -              | 50,000           | 237,480          | 182,308          | 670,798           | 925,686           | (254,888)        |
| Operating Exp/Fuel & Oil                | -                | 254,100           | -                | -              | -                | -                | -                | 254,100           | 231,000           | 23,100           |
| Repairs and Parts                       | -                | 95,000            | -                | -              | -                | -                | -                | 95,000            | 95,000            | -                |
| Fuel/Repair - Generators                | -                | 20,000            | -                | -              | -                | -                | -                | 20,000            | 20,000            | -                |
| Rental Exp/Vehicle and Eq               | -                | 6,200             | -                | -              | -                | -                | -                | 6,200             | 21,200            | (15,000)         |
| Vehicle Maintenance                     | -                | 10,200            | -                | -              | -                | -                | -                | 10,200            | 9,520             | 680              |
| Forms and Supplies                      | -                | -                 | 1,450            | -              | 600              | 1,950            | -                | 4,000             | 3,350             | 650              |
| Permits and Licenses                    | -                | 21,600            | -                | -              | -                | -                | -                | 21,600            | 10,800            | 10,800           |
| Director Elections                      | -                | -                 | -                | 5,000          | -                | -                | -                | 5,000             | -                 | 5,000            |
| Postage                                 | -                | -                 | -                | -              | -                | 15,950           | -                | 15,950            | 15,950            | -                |
| Publications/Subscriptions              | -                | 1,000             | 150              | -              | 600              | -                | -                | 1,750             | 1,250             | 500              |
| Memberships/Dues                        | -                | 20,000            | 42,925           | -              | 600              | 495              | 63,206           | 127,226           | 124,046           | 3,180            |
| Printing                                | -                | -                 | -                | -              | -                | 1,000            | -                | 1,000             | 1,000             | -                |
| Training, Conf & Travel                 | -                | 35,000            | 23,700           | 17,500         | 21,000           | 5,000            | 6,500            | 108,700           | 112,125           | (3,425)          |
| Other Travel Costs                      | -                | 100               | 750              | 2,500          | 600              | 800              | 1,000            | 5,750             | 5,334             | 416              |
| Purchased Water                         | -                | 20,000            | -                | -              | -                | -                | 508,008          | 528,008           | 506,628           | 21,380           |
| Retiree Health Costs                    | 698,700          | -                 | -                | -              | -                | -                | -                | 698,700           | 608,295           | 90,405           |
| Bad Debt Expense                        | -                | -                 | -                | -              | -                | 37,000           | -                | 37,000            | 52,000            | (15,000)         |
| Rate Assistance Program                 | -                | -                 | -                | -              | -                | 60,000           | -                | 60,000            | 60,000            | -                |
| Unemployment Claims                     | -                | -                 | 2,000            | -              | -                | -                | -                | 2,000             | 2,000             | -                |
| Insurance                               | 272,489          | -                 | -                | -              | -                | -                | -                | 272,489           | 255,163           | 17,326           |
| State Water/Sewer Fees                  | -                | 240,000           | -                | -              | -                | -                | -                | 240,000           | 218,770           | 21,230           |
| Federal Dam & Admin Fees                | -                | -                 | -                | -              | -                | -                | 696,400          | 696,400           | 714,600           | (18,200)         |
| State Water Right Fees                  | -                | -                 | -                | -              | -                | -                | 150,582          | 150,582           | 95,700            | 54,882           |
| Mandated Plans                          | -                | -                 | -                | -              | -                | -                | 5,000            | 5,000             | 65,000            | (60,000)         |
| Water Efficiency                        | -                | -                 | -                | -              | -                | 4,000            | -                | 4,000             | 4,000             | -                |
| Third Party Payment Processing          | -                | -                 | -                | -              | -                | 127,000          | -                | 127,000           | 83,989            | 43,011           |
| Agent Fees (Custodial)                  | -                | -                 | -                | -              | -                | 7,500            | -                | 7,500             | 7,500             | -                |
| LAFCO Contribution                      | 14,100           | -                 | -                | -              | -                | -                | -                | 14,100            | 14,100            | -                |
| Misc Non-Operating Costs                | -                | -                 | -                | -              | -                | -                | -                | -                 | 16,120            | (16,120)         |
| <b>Total Supplies and Services</b>      | <b>1,134,589</b> | <b>4,719,388</b>  | <b>333,975</b>   | <b>28,750</b>  | <b>102,900</b>   | <b>815,922</b>   | <b>1,775,104</b> | <b>8,910,627</b>  | <b>8,138,437</b>  | <b>772,190</b>   |
| <b>Capital Outlay</b>                   |                  |                   |                  |                |                  |                  |                  |                   |                   |                  |
| Vehicles Capital Lease                  | -                | 351,643           | -                | -              | -                | -                | -                | 351,643           | 302,014           | 49,629           |
| Equipment Purchased                     | -                | 216,095           | -                | -              | -                | -                | -                | 216,095           | 365,754           | (149,659)        |
| Projects                                | -                | 475,000           | -                | -              | -                | -                | -                | 475,000           | 200,000           | 275,000          |
| <b>Total Capital Outlay</b>             | <b>-</b>         | <b>1,042,738</b>  | <b>-</b>         | <b>-</b>       | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>1,042,738</b>  | <b>867,768</b>    | <b>174,970</b>   |
| <b>Debt Service</b>                     |                  |                   |                  |                |                  |                  |                  |                   |                   |                  |
| Interest Exp - PERS UAL Loan            | 153,799          | -                 | -                | -              | -                | -                | -                | 153,799           | 165,386           | (11,587)         |
| Interest Exp - USDA AMI Loan            | 82,348           | -                 | -                | -              | -                | -                | -                | 82,348            | 92,500            | (10,152)         |
| Interest Exp - VacCon Truck 2021        | 9,119            | -                 | -                | -              | -                | -                | -                | 9,119             | 11,000            | (1,881)          |
| Interest Exp - USDA EP Reach 3A         | 53,430           | -                 | -                | -              | -                | -                | -                | 53,430            | 54,492            | (1,062)          |
| Interest Exp - Water Fund Loan          | 17,774           | -                 | -                | -              | -                | -                | -                | 17,774            | 17,774            | -                |
| Interest Exp - New Hogan Loan           | 7,169            | -                 | -                | -              | -                | -                | -                | 7,169             | 9,656             | (2,487)          |
| Interest Exp - OP HQ                    | 31,116           | -                 | -                | -              | -                | -                | -                | 31,116            | 31,116            | -                |
| Interest Exp - VacCon Truck 2020        | 6,746            | -                 | -                | -              | -                | -                | -                | 6,746             | 10,196            | (3,450)          |
| Interest Exp - Sewer CIP Loan 2022      | 340,400          | -                 | -                | -              | -                | -                | -                | 340,400           | -                 | 340,400          |
| Interest Exp - Water CIP Loan 2022      | 437,538          | -                 | -                | -              | -                | -                | -                | 437,538           | -                 | 437,538          |
| Principal Payment - PERS UAL Loan       | 336,000          | -                 | -                | -              | -                | -                | -                | 336,000           | 353,000           | (17,000)         |
| Principal Payment - USDA AMI Loan       | 299,539          | -                 | -                | -              | -                | -                | -                | 299,539           | 292,275           | 7,264            |
| Principal Payment - VacCon Truck 2021   | 114,815          | -                 | -                | -              | -                | -                | -                | 114,815           | 115,000           | (185)            |
| Principal Payment - USDA EP Reach 3A    | 47,700           | -                 | -                | -              | -                | -                | -                | 47,700            | 46,700            | 1,000            |
| Principal Payment - Water Fund Loan     | 119,268          | -                 | -                | -              | -                | -                | -                | 119,268           | 119,268           | -                |
| Principal Payment - New Hogan           | 55,242           | -                 | -                | -              | -                | -                | -                | 55,242            | 55,242            | -                |
| Principal Payment - OP HQ               | 614,626          | -                 | -                | -              | -                | -                | -                | 614,626           | 614,626           | -                |
| Principal Payment - VacCon Truck 2020   | 118,331          | -                 | -                | -              | -                | -                | -                | 118,331           | 114,881           | 3,450            |
| Principal Payment - Sewer CIP Loan 2022 | 417,000          | -                 | -                | -              | -                | -                | -                | 417,000           | -                 | 417,000          |
| Principal Payment - Water CIP Loan 2022 | 879,000          | -                 | -                | -              | -                | -                | -                | 879,000           | -                 | 879,000          |
| <b>Total Debt Service</b>               | <b>4,140,960</b> | <b>-</b>          | <b>-</b>         | <b>-</b>       | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>4,140,960</b>  | <b>2,103,112</b>  | <b>2,037,848</b> |
| <b>Total Operating Expense Budget</b>   | <b>5,275,549</b> | <b>13,815,592</b> | <b>1,036,239</b> | <b>181,495</b> | <b>1,430,549</b> | <b>2,334,367</b> | <b>2,088,195</b> | <b>26,161,986</b> | <b>21,758,251</b> | <b>4,403,735</b> |

## Preliminary FY 2022-23 Operating Budget - Expenditure Summary

| Department                          | Salaries and Benefits | Services and Supplies | Capital Outlay   | Debt Service     | Total             | FY 2021-22 Adopted | Variance         |
|-------------------------------------|-----------------------|-----------------------|------------------|------------------|-------------------|--------------------|------------------|
| Board of Directors                  | 152,745               | 28,750                | -                | -                | 181,495           | 170,327            | 11,168           |
| General Management                  | 702,264               | 333,975               | -                | -                | 1,036,239         | 978,793            | 57,446           |
| Administrative Services             | 1,518,445             | 815,922               | -                | -                | 2,334,367         | 2,090,226          | 244,141          |
| Engineering                         | 1,327,649             | 102,900               | -                | -                | 1,430,549         | 1,484,325          | (53,776)         |
| Utilities                           | 8,053,466             | 4,719,388             | 1,042,738        | -                | 13,815,592        | 11,808,390         | 2,007,202        |
| Water Resources                     | 313,091               | 1,775,104             | -                | -                | 2,088,195         | 2,068,524          | 19,671           |
| Non Departmental                    | -                     | 1,134,589             | -                | -                | 1,134,589         | 1,054,554          | 80,035           |
| Debt Service                        | -                     | -                     | -                | 4,140,960        | 4,140,960         | 2,103,112          | 2,037,848        |
| <b>Total Operating Expenditures</b> | <b>12,067,660</b>     | <b>8,910,627</b>      | <b>1,042,738</b> | <b>4,140,960</b> | <b>26,161,986</b> | <b>21,758,251</b>  | <b>4,403,735</b> |

| Include in your line item detail, the individual costs for each item listed where applicable. |             |                 |            |              |   | DESCRIPTION | AMOUNT - \$ |
|---|-------------|-----------------|------------|--------------|---|-------------|-------------|
|   | 2022-23 Req | 2021-22 Adopted | Variance   | 04/30/22 YTD |   |             |             |
| <b>Salaries and Benefits</b>  |             |                 |            |              |   |             |             |
|   |             |                 |            |              |   |             |             |
| <b>SERVICES &amp; SUPPLIES</b>  |             |                 |            |              |   |             |             |
| Power   | \$ 15,400   | \$ 10,000       | \$ 5,400   | \$ 7,675     | Electricity for Admin Building (CPPA) 60% Increase  | \$ 14,400   |             |
|   |             |                 |            |              | Gas for Admin Building (PG&E)   | 1,000       |             |
| Water   | \$ 4,000    | \$ 4,000        | \$ -       | \$ 3,066     | Water Service - 120 Toma  | \$ 4,000    |             |
| Telephone   | \$ 14,500   | \$ 22,984       | \$ (8,484) | \$ 11,118    | AT&T Calnet   | \$ 2,460    |             |
|   |             |                 |            |              | AT&T Calnet - Long Distance   | 5,500       |             |
|   |             |                 |            |              | AT&T Calnet - T1 Telephone Line   | 1,992       |             |
|   |             |                 |            |              | Comcast - OP HQ   | 1,032       |             |
|   |             |                 |            |              | Increase  | 3,516       |             |
| Refuse/Disposal   | \$ 3,700    | \$ 2,847        | \$ 853     | \$ 3,073     | 120 Toma Court Refuse Disposal  | \$ 3,700    |             |
| Materials and Supplies  | \$ 40,000   | \$ 45,445       | \$ (5,445) | \$ 27,952    | Credit Card/Others - Misc. Supplies, OP HQ  | \$ 2,500    |             |
|   |             |                 |            |              | Staples/Others - Office Supplies  | 20,000      |             |
|   |             |                 |            |              | Sierra Janitorial - Paper/Cleaning Products   | 3,000       |             |
|   |             |                 |            |              | Jamesville - Furniture Chairs   | 3,000       |             |
|   |             |                 |            |              | Appliances/Supplies, Furniture - OP HQ  | 1,000       |             |
|   |             |                 |            |              | Foothill Printing - Letterhead, Env, Biz Cards, Stamps  | 1,500       |             |
|   |             |                 |            |              | Treat's / Other - OP HQ   | 1,100       |             |
|   |             |                 |            |              | Lowe's - Misc., OP HQ   | 500         |             |
|   |             |                 |            |              | GovConnect - printer cartridges - Carbon Copy   | 5,000       |             |
|   |             |                 |            |              | Signal Service Batteries - Alarm / Fire / Fobs  | 400         |             |
|   |             |                 |            |              | Misc., employee t-shirts  | 2,000       |             |
| Tools   | \$ 500      | \$ 500          | \$ -       | \$ 239       | Lowe's  | \$ 500      |             |
|   |             |                 |            |              | Other   | -           |             |
| Outside Services/Repairs  | \$ 29,300   | \$ 12,200       | \$ 17,100  | \$ 26,400    | Motherlode Answering Service  | \$ 21,000   |             |
|   |             |                 |            |              | Office machine repair/maintenance   | -           |             |
|   |             |                 |            |              | Angel's Heating & Air - Service   | 2,500       |             |
|   |             |                 |            |              | Iron Mountain - Document Destruction  | 1,000       |             |
|   |             |                 |            |              | Reed Group - Road maintenance fee - OP HQ   | 800         |             |
|   |             |                 |            |              | Misc. - Signal Service - alarm repair   | 700         |             |
|   |             |                 |            |              | Landscaping - One Time - OP HQ  | 1,500       |             |
|   |             |                 |            |              | Landscaping - Monthly - OP HQ   | 1,800       |             |
| Spraying - Weeds and Insects  | \$ 1,000    | \$ -            | \$ 1,000   | \$ 650       | Clarke Pest Control - OP HQ   | 1,000       |             |
|   |             |                 |            |              | Foothill Pest Control - OP HQ (weed spraying)   | -           |             |
| Service Maintenance Contracts   | \$ 7,680    | \$ 7,680        | \$ -       | \$ 3,323     | Clarke Pest Control - OP HQ   | 800         |             |
|   |             |                 |            |              | Foothill Pest Control - OP HQ (weed spraying)   | 1,000       |             |
|   |             |                 |            |              | Signal Service - OP HQ Alarm Service  | 2,500       |             |
|   |             |                 |            |              | CISCO Fire - Annual Fire Sprinkler testing  | 400         |             |
|   |             |                 |            |              | Carbon Copy - Color Copier Maint/Copies   | 870         |             |
|   |             |                 |            |              | Carbon Copy - Copier Maint/Copies   | 600         |             |
|   |             |                 |            |              | Carbon Copy - Toner   | 1,510       |             |
| Building Repairs  | \$ 5,000    | \$ 5,000        | \$ -       | \$ 1,641     | Miscellaneous repairs to buildings.   | \$ 5,000    |             |
| Claims/Damages  | \$ 5,000    | \$ 5,000        | \$ -       | \$ 11,500    | Small claims action against the District not reimbursed by District's property / liability insurance program. | \$ 5,000    |             |
|   |             |                 |            |              |   | -           |             |
| Janitorial Services   | \$ 23,220   | \$ 23,220       | \$ -       | \$ 19,350    | Janitorial services - OP HQ   | \$ 20,220   |             |

| Include in your line item detail, the individual costs for each item listed where applicable. |             |                 |             |              | DESCRIPTION                               | AMOUNT - \$ |
|---|-------------|-----------------|-------------|--------------|---|-------------|
|   | 2022-23 Req | 2021-22 Adopted | Variance    | 04/30/22 YTD |   |             |
|   |             |                 |             |              | Janitorial grounds maintenance - OP HQ    | 3,000       |
| Late Fees and Other Penalties   | \$ -        | \$ -            | \$ -        | \$ 17        | Past due fees on invoices                 | \$ -        |
| Retiree Health Costs  | \$ 698,700  | \$ 608,295      | \$ 90,405   | \$ 596,865   | Current Retirees - PERS Medical           | \$ 240,000  |
|   |             |                 |             |              | Current Retirees - PERS Admin             | 1,700       |
|   |             |                 |             |              | Current Retirees - ACWA/JPIA Dental       | 36,000      |
|   |             |                 |             |              | Current Retirees - ACWA/JPIA Vision       | 11,000      |
|   |             |                 |             |              | Current Retirees - Medical Reimbursement  | 410,000     |
| Insurance   | \$ 272,489  | \$ 255,163      | \$ 17,326   | \$ 280,267   | ACWA/JPIA - Automobile, General Liability | \$ 142,601  |
|   |             |                 |             |              | Auto/General Liability Increase (10%)     | \$ 14,260   |
|   |             |                 |             |              | Excess Crime Increase (20%)               | \$ 180      |
|   |             |                 |             |              | Excess crime                              | 900         |
|   |             |                 |             |              | Property insurance                        | 99,607      |
|   |             |                 |             |              | Property insurance Increase (15%)         | 14,941      |
| LAFCO Contribution  | \$ 14,100   | \$ 14,100       | \$ -        | \$ 13,336    | CCWD Share of LAFCO Costs                 | \$ 14,100   |
| Misc. Non-Operating Costs   | \$ -        | \$ 16,120       | \$ (16,120) | \$ -         |   | \$ -        |
| Transfers Out   | \$ -        | \$ -            | \$ -        | \$ -         |   | -           |
| <b>Capital Outlay</b>   |             |                 |             |              |   |             |
| Vehicles Capital Lease  | -           | -               | -           | -            |   | -           |
| Equipment Purchased   | -           | -               | -           | -            |   | -           |
| Projects  | -           | 25,000          | (25,000)    | 2,303        | OPS HQ - Remodel for Additional Offices   | -           |

|              |                     |                     |                  |                     |
|--------------|---------------------|---------------------|------------------|---------------------|
| <b>TOTAL</b> | <b>\$ 1,134,589</b> | <b>\$ 1,057,554</b> | <b>\$ 77,035</b> | <b>\$ 1,008,775</b> |
|--------------|---------------------|---------------------|------------------|---------------------|

|                       |                     |                     |                     |                     |
|-----------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Total with D/S</b> | <b>\$ 5,275,549</b> | <b>\$ 3,160,666</b> | <b>\$ 2,191,918</b> | <b>\$ 1,916,888</b> |
|-----------------------|---------------------|---------------------|---------------------|---------------------|

| Include in your line item detail, the individual costs for each item listed where applicable. |                     |                     |                   |                     |   | DESCRIPTION        | AMOUNT - \$        |
|---|---------------------|---------------------|-------------------|---------------------|---|--------------------|--------------------|
|   | 2022-23 Req         | 2021-22 Adopted     | Variance          | 04/30/22 YTD        |   |                    |                    |
| <b>Salaries and Benefits</b>  |                     |                     |                   |                     |   |                    |                    |
| Salaries Wages  | \$ 4,749,004        | \$ 4,147,151        | \$ 601,853        | \$ 3,372,219        | 48 SEIU FTE; 3 MCU FTE: Total 51                  |                    |                    |
| Payouts   | 30,494              | 169,686             | (139,192)         | 174,003             |   |                    |                    |
| On Call Pay   | 21,100              | 21,100              | -                 | -                   |   |                    |                    |
| Standby Pay   | 15,400              | 15,400              | -                 | 4,282               |   |                    |                    |
| Overtime  | 200,000             | 220,000             | (20,000)          | 151,496             |   |                    |                    |
| Benefits  | 1,862,821           | 1,768,158           | 94,663            | 1,307,322           |   |                    |                    |
| Medical Reimbursements  | -                   | 17,600              | (17,600)          | 2,058               |   |                    |                    |
| Retirement Expense  | 687,714             | 490,349             | 197,365           | 355,529             |   |                    |                    |
| CalPERS UAL   | 461,373             | 264,660             | 196,713           | 252,376             |   |                    |                    |
| Retirement Health Savings   | 25,560              | -                   | 25,560            | 220,435             |   |                    |                    |
| <b>Total</b>  | <b>\$ 8,053,466</b> | <b>\$ 7,114,104</b> | <b>\$ 939,362</b> | <b>\$ 5,839,720</b> |   |                    |                    |
| <b>SERVICES &amp; SUPPLIES</b>  |                     |                     |                   |                     |   | <b>DESCRIPTION</b> | <b>AMOUNT - \$</b> |
| Power   | \$ 1,573,000        | \$ 997,000          | \$ 576,000        | \$ 758,349          | CPPA - Electrical costs, Water                    | 614,400            |                    |
|   |                     |                     |                   |                     | CPPA - Electrical costs, Sewer                    | 345,600            |                    |
|   |                     |                     |                   |                     | PG&E - Electrical costs, Water                    | 21,000             |                    |
|   |                     |                     |                   |                     | PG&E - Electrical costs, Sewer                    | 16,000             |                    |
|   |                     |                     |                   |                     | CPPA - 60% Increase                               | 576,000            |                    |
| Water   | \$ 4,296            | \$ 4,296            | \$ -              | \$ 4,539            | Union Public Utility District/CPUD                |                    |                    |
|   |                     |                     |                   |                     | UPUD - DF/Vallecito (Sugar Pine)                  | 852                |                    |
|   |                     |                     |                   |                     | UPUD - DF/Vallecito (Main Street)                 | 852                |                    |
|   |                     |                     |                   |                     | UPUD - Six Mile Village (Ponderosa)               | 852                |                    |
|   |                     |                     |                   |                     | BNN, LLC - Maint Shop                             | 1,740              |                    |
| Sewage  | \$ 46,734           | \$ 46,734           | \$ -              | \$ 39,487           | SASD, Angels - Sewer charges for six mile village | 43,970             |                    |
|   |                     |                     |                   |                     | BNN, LLC - Maint Shop                             | 2,764              |                    |
| Telephone Lease Line  | \$ -                | \$ -                | \$ -              | \$ 2,379            | Moved to 60250                                    |                    |                    |
|   |                     |                     |                   |                     | AT&T - leased line                                |                    |                    |
|   |                     |                     |                   |                     | CalTel - leased line                              |                    |                    |
| Telephone   | \$ 83,167           | \$ 83,167           | \$ -              | \$ 74,155           | District wide telephone service                   | 15,970             |                    |
|   |                     |                     |                   |                     | Op HQ Long Distance                               | 3,500              |                    |
|   |                     |                     |                   |                     | Telecommunications Hosting                        | (1,500)            |                    |
|   |                     |                     |                   |                     | Phone SA Shop                                     | 1,594              |                    |
|   |                     |                     |                   |                     | AT&T LC Internet                                  | 642                |                    |
|   |                     |                     |                   |                     | Leased Lines                                      | 800                |                    |
|   |                     |                     |                   |                     | Sheep Ranch                                       | 1,018              |                    |
|   |                     |                     |                   |                     | Wallace   | 700                |                    |
|   |                     |                     |                   |                     | Cal Tel   | 8,760              |                    |
|   |                     |                     |                   |                     | Comcast VCTO                                      | 1,380              |                    |
|   |                     |                     |                   |                     | Comcast JLWTP                                     | 3,375              |                    |
|   |                     |                     |                   |                     | Comcast JLTC                                      | 2,415              |                    |
|   |                     |                     |                   |                     | Phone JLTC  | 1,345              |                    |
|   |                     |                     |                   |                     | Fax JLTC  | 254                |                    |
|   |                     |                     |                   |                     | Phone Azalea                                      | 250                |                    |
|   |                     |                     |                   |                     | Camp Connell Radio Tower                          | 2,545              |                    |
|   |                     |                     |                   |                     | District Wide Cell Phones - Verizon               | 34,800             |                    |
|   |                     |                     |                   |                     | Phone Dorrington                                  | 270                |                    |
|   |                     |                     |                   |                     | Phone Hunters                                     | 270                |                    |
|   |                     |                     |                   |                     | CC WHSE   | 15                 |                    |
|   |                     |                     |                   |                     | Volcano WPWTP (Phone/SCADA/FAX)                   | 4,764              |                    |
| Refuse/Disposal   | \$ 15,608           | \$ 15,608           | \$ -              | \$ 11,910           | Cal Waste LCWWTP                                  | 1,670              |                    |
|   |                     |                     |                   |                     | Cal Waste JLWTP                                   | 1,840              |                    |
|   |                     |                     |                   |                     | Cal Waste Wilseyville                             | 910                |                    |
|   |                     |                     |                   |                     | Cal Waste AWWTP                                   | 910                |                    |
|   |                     |                     |                   |                     | Cal Waste FMWWTP                                  | 910                |                    |
|   |                     |                     |                   |                     | Cal Waste EP Barn                                 | 935                |                    |
|   |                     |                     |                   |                     | Cal Waste Hunters                                 | 910                |                    |
|   |                     |                     |                   |                     | Cal Waste DF VCTO                                 | 1,840              |                    |
|   |                     |                     |                   |                     | Cal Waste CCWWTP                                  | 1,840              |                    |



| Include in your line item detail, the individual costs for each item listed where applicable. |             |                 |           |              |   | DESCRIPTION | AMOUNT - \$ |
|---|-------------|-----------------|-----------|--------------|---|-------------|-------------|
|   | 2022-23 Req | 2021-22 Adopted | Variance  | 04/30/22 YTD |   |             |             |
|   |             |                 |           |              | CalWaste SA Shop  | 1,450       |             |
|   |             |                 |           |              | CalWaste White Pines  | 1,250       |             |
|   |             |                 |           |              | Rate Increase (4%)  | 580         |             |
|   |             |                 |           |              | Rock Creek Landfill - Southworth  | 563         |             |
| Materials & Supplies  | \$ 114,000  | \$ 102,000      | \$ 12,000 | \$ 123,731   | Calaveras Lumber, Groeniger, Pace, Alhambra, Carson Hill  | 102,000     |             |
|   |             |                 |           |              | Inflationary increase   | 12,000      |             |
| Herbicide   | \$ 1,500    | \$ 1,500        | \$ -      | \$ 77        | Mid Valley Ag   | 1,500       |             |
| Safety Equipment/Consumables  | \$ 42,600   | \$ 40,000       | \$ 2,600  | \$ 29,755    | Safe-T-Lite, Safety Boots, gloves, winter gear, hearing protection, welding helmets and jackets, fire extinguishers | 30,600      |             |
|   |             |                 |           |              | Safety Boot Reimbursement (based on Labor Cost)   | 0           |             |
|   |             |                 |           |              | \$200 x's 60 staffers - source of \$2,600 budgetary increase  | 12,000      |             |
| Tools   | \$ 30,000   | \$ 30,000       | \$ -      | \$ 32,881    | Need tools for additional staff and the Underground Crew  | 30,000      |             |
| Uniforms - New  | \$ 16,200   | \$ 16,200       | \$ -      | \$ 17,550    | T-Shirts/Polo's District wide   | 11,500      |             |
|   |             |                 |           |              | Winter weather gear   | 4,700       |             |
|   |             |                 |           |              |   | 0           |             |
| Material and Supplies Cal Fire  | \$ 18,000   | \$ 18,000       | \$ -      | \$ 5,682     | Calfire Reimbursements  | 18,000      |             |
| Lab Supplies, Consumables   | \$ 40,000   | \$ 40,000       | \$ -      | \$ 30,484    | Lab supplies and equipment  | 40,000      |             |
|   |             |                 |           |              | HACH Company  | 0           |             |
|   |             |                 |           |              | Ryan Herco Products   | 0           |             |
|   |             |                 |           |              | USA Blue Book   | 0           |             |
|   |             |                 |           |              | Senders   | 0           |             |
| Ozone System Parts  | \$ 10,000   | \$ 10,000       | \$ -      | \$ 3,120     | Ozone sensors, piping, gaskets and O-rings for CC and JLWater Treatment Plants                                      | 10,000      |             |
| UV Bulb/MBR Replacement   | \$ 110,000  | \$ 110,000      | \$ -      | \$ 32,113    | UV Bulb Replacement, replaced every 9,000 hours   | 110,000     |             |
| Electrical Parts Replacement  | \$ 70,000   | \$ 80,000       | \$ 10,000 | \$ 48,397    | Lighting / Lamps, psi transducers, VFDs, soft starts breakers, wire, etc.   | 80,000      |             |
|   |             |                 |           |              | Budget adjustment   | (10,000)    |             |
| Leak Repair Supplies  | \$ 160,000  | \$ 100,000      | \$ 60,000 | \$ 93,570    | La Contenta Warehouse, White Pines Barn   | 100,000     |             |
|   |             |                 |           |              | West Point / Wilseyville, Copper Cove   |             |             |
|   |             |                 |           |              | Decrease for work done by underground crew  | (50,000)    |             |
|   |             |                 |           |              | Costs associated with for underground crew  | 110,000     |             |
| Road Repair Materials   | \$ 31,250   | \$ 25,000       | \$ 6,250  | \$ 18,782    | road base, drain rock, cut back, chipped asphalt  | 15,000      |             |
|   |             |                 |           |              | SWPPP - BMP Material  | 10,000      |             |
|   |             |                 |           |              | 25% increase in asphalt material costs  | 6,250       |             |
| SCADA, Radio Supplies   | \$ 17,000   | \$ 10,000       | \$ 7,000  | \$ 12,122    | Radio's for SCADA   | 20,000      |             |
|   |             |                 |           |              | equipment associated with effective radio / SCADA telemetry   |             |             |
|   |             |                 |           |              | Budget adjustment   | (3,000)     |             |
| Septic Tanks, Repair & New  | \$ 11,200   | \$ 10,000       | \$ 1,200  | \$ 4,569     | Repair parts for septic tanks, floats and pumps and ARV repair and replacement                                      | 10,000      |             |
|   |             |                 |           |              | 12% inflationary cost adjustment  | 1,200       |             |

| Include in your line item detail, the individual costs for each item listed where applicable. |             |                 |             |              |  | DESCRIPTION   | AMOUNT - \$ |
|---|-------------|-----------------|-------------|--------------|--|---|-------------|
|   | 2022-23 Req | 2021-22 Adopted | Variance    | 04/30/22 YTD |  |   |             |
| Meters, New & Replacement   | \$ 10,000   | \$ 30,000       | \$ (20,000) | \$ 9,527     | Water meters<br>Reduced due to AMI project   | 30,000<br>(20,000)  |             |
| Aerator/Compressor Repair   | \$ 18,000   | \$ 18,000       | \$ -        | \$ 8,623     | Hunters WTP<br>Wallace WTP<br>Jenny Lind WTP<br>Forest Meadows WWTP - recycle pump/diffusers<br>Southworth WWTP<br>Wallace WWTP<br>Douglas Flat/Vallecito WWTP<br>La Contenta WWTP<br>Arnold WWTP  | 2,000<br>2,000<br>2,000<br>2,000<br>2,000<br>2,000<br>2,000<br>2,000<br>2,000 |             |
| Computers/Peripherals   | \$ 18,500   | \$ 18,500       | \$ -        | \$ 2,418     | monitors, software, speakers<br>4 SCADA Computers<br>4 Electrician Computers   | 2,500<br>8,000<br>8,000   |             |
| Control System/Pressure Transducer  | \$ 5,000    | \$ 10,000       | \$ (5,000)  | \$ 35        | level controls for all the sewage pump stations<br>Budget adjustment   | 10,000<br>(5,000)   |             |
| Headworks/Solids Removal and Repair   | \$ 20,160   | \$ 18,000       | \$ 2,160    | \$ 22,450    | Arnold WWTP, Douglas Flat, Vallecito<br>12% inflationary cost adjustment   | 18,000<br>2,160   |             |
| HVAC  | \$ 8,500    | \$ 8,500        | \$ -        | \$ 6,081     | Cost For Unit Maintenance and Repair - Facility Wide   | 8,500   |             |
| Mixers/Valves/Repair Kits/ Actuators  | \$ 25,000   | \$ 15,000       | \$ 10,000   | \$ 17,515    | All District Water and Wastewater sites<br>Continually over-budget - increased to match trends<br>Budget adjustment  | 30,000<br><br>(5,000)   |             |
| Monitor Wells Repair  | \$ 5,000    | \$ -            | \$ 5,000    | \$ -         | Repair/replacement of monitoring well pumps<br>(21 district wide)<br>Hydra sleeve Sampler Bags<br>Moved last FY, needs to be reinstated here   | 5,000   |             |
| Pumps/Motors Repair   | \$ 140,000  | \$ 90,000       | \$ 50,000   | \$ 156,894   | All types of vertical, turbine, submersible pumps,<br>La Contenta Warehouse<br>Wallace WTP<br>Hunters WTP<br>CC Raw Water Pump<br>Arnold WWTP<br>Copper Cove WWTP<br>Forest Meadows WWTP<br>Douglas Flat/Vallecito WWTP<br>La Contenta WWTP<br>Wallace WWTP<br>Increased to match trends | 140,000<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0                     |             |
| Solids Handling Eq Repair   | \$ 5,000    | \$ 5,000        | \$ -        | \$ 207       | Belt Press repairs   | 5,000<br>0  |             |
| Chemicals   | \$ 374,690  | \$ 340,627      | \$ 34,063   | \$ 338,933   | District Wide<br>JLWTP<br>CCWTP<br>WPWTP<br>Hunters WTP<br>Wallace WTP<br>AWWTP<br>CCWWTP<br>Douglas Flat/Vallecito<br>LCWWTP  | 340,627   |             |

| Include in your line item detail, the individual costs for each item listed where applicable. |             |                 |           |              | DESCRIPTION  | AMOUNT - \$   |
|---|-------------|-----------------|-----------|--------------|--|---|
|   | 2022-23 Req | 2021-22 Adopted | Variance  | 04/30/22 YTD |  |   |
|   |             |                 |           |              | Wallace/Southworth<br>WPWWTP<br>FMWWTP<br>CCRCP<br>Lower Thompson<br>Huckleberry Caustic<br>Conners Caustic<br>Add'l Algae Uses<br>Additional Caustic Uses<br>Annual Cylinder Rental<br>EP Polymer<br>Annual CPI Increase (10%)  | 34,063  |
| Outside Services/Repairs  | \$ 115,569  | \$ 98,643       | \$ 16,926 | \$ 46,986    | Vehicle Cloud Service<br>Alarm Service<br>Pagers - Answering Service<br>JLTC Janitorial Service<br>Assessments and HOAs<br>Road Access Fee<br>Tank Maintenance and Service Agreement<br>Concrete Work<br>Belt press Work<br>Embankment Repairs<br>Fence Work<br>Radio Installations<br>Tree Felling<br>Locksmith<br>Other Misc. Repairs<br>Portable Toilets<br>Adj | 9,320<br>5,800<br>577<br>600<br>2,900<br>394<br>14,730<br>12,130<br>1,500<br>28,291<br>3,975<br>2,059<br>2,500<br>1,200<br>16,926<br>7,200<br>5,467 |
| Fire Ext. Testing Cust. Base  | \$ 2,000    | \$ 2,000        | \$ -      | \$ 1,600     | Annual test, inspection and refill of district wide<br>fire extinguishers bldgs. and vehicles+ new Fire Ext.   | 1,600<br>400  |
| Spraying - Weeds & Insects  | \$ 30,000   | \$ 13,000       | \$ 17,000 | \$ 29,301    | Clark Pest Control/Foothill Pest Control<br>No longer a licensed spray applicator at CCWD  | 13,000<br>17,000  |
| Snow Removal  | \$ 6,600    | \$ 6,000        | \$ 600    | \$ 3,988     | Rowley's<br>10% increase for fuel  | 6,000<br>600<br>0   |
| Uniform Launder   | \$ 21,209   | \$ 21,209       | \$ -      | \$ 18,493    | Ameripride - Per Stacey  | 21,209  |
| Fire Hydrant Maintenance  | \$ 56,625   | \$ 54,420       | \$ 2,205  | \$ 3,653     | Performed by CC, EP and Calaveras Consolidated<br>\$25/hydrant - 2,65 hydrants   | 56,625  |
| Groundwater Monitoring  | \$ 47,250   | \$ 47,250       | \$ -      | \$ 15,415    | Hydrologist svcs required for report writing of our<br>ground water monitoring.<br>Condor Earth Technologies<br>5% increase  | 45,000<br>0<br>0<br>2,250   |
| Instrumentation Tech  | \$ 8,500    | \$ 8,500        | \$ -      | \$ 10,281    | calibration of lab equipment<br>HACH - Bench Service   | 8,500<br>0  |
| Ozone System PM   | \$ 7,000    | \$ 3,500        | \$ 3,500  | \$ 7,416     | PM of our ozone equipment<br>Underfunded   | 3,500<br>3,500  |
| Backflow Device Testing   | \$ 4,000    | \$ 4,000        | \$ -      | \$ 2,493     | reinstated in house testing  | 4,000   |
| SCADA Consulting  | \$ 14,000   | \$ 14,000       | \$ -      | \$ 8,360     | A-TEEM   | 14,000  |
| Hauling /Dig/Crane/Excavator  | \$ 5,000    | \$ 5,000        | \$ -      | \$ 4,430     | Raw water pump work  | 5,000   |

| Include in your line item detail, the individual costs for each item listed where applicable. |             |                 |             |              | DESCRIPTION   | AMOUNT - \$   |
|---|-------------|-----------------|-------------|--------------|---|---|
|   | 2022-23 Req | 2021-22 Adopted | Variance    | 04/30/22 YTD |   |   |
| Pave/Seal/Asphalt Repair  | \$ 145,000  | \$ 100,000      |             | \$ 54,185    | Poker Flat + Arnold<br>Reduce due to UGC work<br>copper = approx. 30% of RC's effort<br>Increase for underground crew   | 100,000<br>(27,500)<br>0<br>72,500  |
| Telemetry / Radio   | \$ -        | \$ -            | \$ -        | \$ -         | Columbia Communications<br>See radio equipment budget   | 0<br>0  |
| Septic Hauling Bio-solids Hauling   | \$ 40,000   | \$ 34,660       | \$ 5,340    | \$ 39,900    | LCWWTP<br>AWWTP<br>DF VCTO<br>FMWWTP  | 10,000<br>10,000<br>10,000<br>10,000  |
| Tank Cleaning   | \$ 50,000   | \$ 50,000       | \$ -        | \$ 22,139    | Reduced to match trends   | 50,000<br>0<br>0  |
| Building Repairs  | \$ 10,000   | \$ 10,000       | \$ -        | \$ 11,053    | Repair roofs and gutters, district wide and repair the Arnold WWTP, WP L/S, and additional  | 10,000<br>0<br>0  |
| UV System PM  | \$ -        | \$ -            | \$ -        | \$ -         | Douglas Flat/Vallecito WWTP<br>Covers routine O&M repairs   | 0<br>0  |
| Computer License/Maintenance Contracts  | \$ 87,320   | \$ 87,320       | \$ -        | \$ 75,078    | Annual Granite Net<br>Tesco Flow Meter Calibration<br>E&M<br>DLT - Auto CAD 1 year subscription in Ops<br>Wi-Tech<br>Mi-Host (Mueller)<br>Websoft   | 6,231<br>10,112<br>12,077<br>0<br>2,900<br>29,000<br>27,000                           |
| Laboratory Services   | \$ 165,000  | \$ 165,000      | \$ -        | \$ 112,851   | FGL / CLS / BDK / Alpha Analytical<br>Water + Wastewater  | 165,000<br>0  |
| Rentals (Non Vehicles/Equip)  | \$ 56,000   | \$ 67,200       | \$ (11,200) | \$ 56,000    | SA Shop<br>Thru April 2023  | 36,000<br>20,000  |
| Professional Services   | \$ 100,710  | \$ 100,710      | \$ -        | \$ 5,379     | Engineering, local haz mat, cross connection surveys<br>Sustainable Groundwater Monitoring<br>Leachfield Eval<br>ARC Flash Assessment (WW)<br>Aquatic Mgt<br>Misc. Assistance<br>Compaction Testing - Patch paving<br>First Aid CPR/ Blood Pathogen<br>CMMS GIS Contract<br>GIS Support for backlog | 0<br>1,000<br>20,210<br>50,000<br>1,500<br>9,000<br>1,000<br>3,000<br>5,000<br>10,000 |
| Operating Exp/Fuel & Oil  | \$ 254,100  | \$ 231,000      | \$ 23,100   | \$ 280,648   | Ebbetts Pass Gas<br>WEX<br>Hunt & Sons (Diesel)<br>Campora<br>JS West<br>Includes 10% increase  | 54,585<br>159,155<br>36,109<br>3,045<br>1,206   |
| Repairs and Parts   | \$ 95,000   | \$ 95,000       | \$ -        | \$ 110,519   | Misc. parts<br>Tires (we spend \$30-38k per year)<br>Repairs<br>Backhoe rehabilitation - parts  | 60,000<br>35,000<br>0<br>0  |

| Include in your line item detail, the individual costs for each item listed where applicable. |             |                 |             |              |   | DESCRIPTION   | AMOUNT - \$ |
|---|-------------|-----------------|-------------|--------------|---|---|-------------|
|   | 2022-23 Req | 2021-22 Adopted | Variance    | 04/30/22 YTD |   |   |             |
| Fuel/Repair - Generators  | \$ 20,000   | \$ 20,000       | \$ -        | \$ 26,427    | Misc. Generator expenses<br><i>Reduced to match trends</i>  | 20,000<br>0   |             |
| Rental Exp/Vehicle and Eq   | \$ 6,200    | \$ 21,200       | \$ (15,000) | \$ 960       | Cylinder Rental<br>Lift Rental<br>Other Rentals<br><i>Budget Adjustment</i>   | 1,200<br>0<br>15,000<br>(10,000)  |             |
| Vehicle Maintenance   | \$ 10,200   | \$ 9,520        | \$ 680      | \$ 12,248    | Maintenance for 30 vehicles - Enterprise (\$340 each)   | 10,200  |             |
| Permits and Licenses  | \$ 21,600   | \$ 10,800       | \$ 10,800   | \$ 17,780    | Land Use EP<br>Encroachment<br>Misc. Certs<br>CWEA/EIT<br>CSM/DMV/DOT<br>Distribution Certs<br>Collection Certs   | 800<br>10,000<br>600<br>2,000<br>3,500<br>2,900<br>1,800                                  |             |
| Late Fees and Other Penalties   | \$ -        | \$ -            | \$ -        | \$ 517       |   | 0<br>0  |             |
| Publications/Subscriptions  | \$ 1,000    | \$ 500          | \$ 500      | \$ 1,554     | Cal/OSHA Advisory, Study Guides/Ref manuals<br>AWWA guidance manuals  | 1,000<br>0  |             |
| Memberships/Dues  | \$ 20,000   | \$ 13,000       | \$ 7,000    | \$ 18,141    | CWEA<br>USA<br>AWWA<br>Misc. Memberships  | 1,600<br>2,000<br>10,145<br>6,255   |             |
| Training, Conf & Travel   | \$ 35,000   | \$ 35,000       | \$ -        | \$ 18,979    | Certification training, conferences, travel<br>CRWA, AWWA, DMV physical reimbursement,<br>seminars<br>Misc.<br>NCBPA<br>CRWA<br>Excel Training - JLTC<br>AWWA<br>Sensus<br>SEMA<br>Cal-Val Basics Workshop  | 35,000<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0<br>0                                       |             |
| Other Travel Costs  | \$ 100      | \$ 184          | \$ (84)     | \$ 99        | Mileage, meal and other misc. costs   | 100   |             |
| Purchased Water   | \$ 20,000   | \$ 11,000       | \$ 9,000    | \$ 5,837     | Purchased from CPUD if needed<br>Utica Water & Power (Hunters Res/Slurry Line)  | 15,000<br>5,000   |             |
| State Water/Sewer Fees  | \$ 240,000  | \$ 218,770      | \$ 21,230   | \$ 244,702   | <i>Estimated Increase</i><br>ACL Payment and Pilot Study - Copper Cove WW<br>EPA (26)<br>SWRCB - Sewer Permit Fees<br>SWRCB Division Water Quality - Sewer Permit Fees<br>SWRCB (Water Sys Enforce/Lg Water Sys Fees)<br>Calaveras County Env Health (Haz Mat CUPA)<br>Site Burn Permits<br>Calaveras County Env Health (Haz Mat Generator)<br>Calaveras County Env Health (Generator Permit) | <i>27,230</i><br>0<br>3,900<br>251<br>136,754<br>60,635<br>1,975<br>120<br>7,135<br>2,000 |             |

Capital Outlay

| Include in your line item detail, the individual costs for each item listed where applicable. |             |                 |           |              |                   |             |
|---|-------------|-----------------|-----------|--------------|-------------------|-------------|
|   | 2022-23 Req | 2021-22 Adopted | Variance  | 04/30/22 YTD | DESCRIPTION       | AMOUNT - \$ |
| Vehicles Purchased  | -           | 302,014         | (302,014) | 52,624       | See Outlay Outlay | 0           |
| Vehicles Capital Lease  | 351,643     | 302,014         | 49,629    | 161,773      | See Outlay Outlay | 351,643     |
| Equipment Purchased   | 216,095     | 432,354         | (216,259) | 319,012      | See Outlay Outlay | 216,095     |
| Projects  | 475,000     | 175,000         | 300,000   | 49,662       | See Outlay Outlay | 475,000     |

|              |                      |                      |                     |                     |
|--------------|----------------------|----------------------|---------------------|---------------------|
| <b>TOTAL</b> | <b>\$ 13,815,592</b> | <b>\$ 12,177,004</b> | <b>\$ 1,613,588</b> | <b>\$ 9,596,538</b> |
|--------------|----------------------|----------------------|---------------------|---------------------|

|                                |                      |                      |                     |                     |
|--------------------------------|----------------------|----------------------|---------------------|---------------------|
| <b>Salaries &amp; Benefits</b> | <b>\$ 8,053,466</b>  | <b>\$ 7,114,104</b>  | <b>\$ 939,362</b>   | <b>\$ 5,839,720</b> |
| <b>Services and Supplies</b>   | <b>\$ 4,719,388</b>  | <b>\$ 3,851,518</b>  | <b>\$ 842,870</b>   | <b>\$ 3,173,747</b> |
| <b>Capital Outlay</b>          | <b>1,042,738</b>     | <b>1,211,382</b>     | <b>(168,644)</b>    | <b>583,071</b>      |
| <b>Total</b>                   | <b>\$ 13,815,592</b> | <b>\$ 12,177,004</b> | <b>\$ 1,613,588</b> | <b>\$ 9,596,538</b> |

| Include in your line item detail, the individual costs for each item listed where applicable. |             |                 |             |              |   | DESCRIPTION | AMOUNT - \$ |
|---|-------------|-----------------|-------------|--------------|---|-------------|-------------|
|   | 2022-23 Req | 2021-22 Adopted | Variance    | 04/30/22 YTD |   |             |             |
| <b>Salaries and Benefits</b>  |             |                 |             |              |   |             |             |
| Salaries Wages  | \$ 510,966  | \$ 474,674      | \$ 36,292   | \$ 388,889   | 3 FTE MCU; 1 GM: Total 4                              |             |             |
| Payouts   | -           | 7,634           | (7,634)     | 10,269       |   |             |             |
| On Call Pay   | -           | -               | -           | -            |   |             |             |
| Standby Pay   | -           | -               | -           | -            |   |             |             |
| Overtime  | 600         | -               | 600         | 884          |   |             |             |
| Benefits  | 105,925     | 127,452         | (21,527)    | 94,357       |   |             |             |
| Medical Reimbursements  | -           | 1,600           | (1,600)     | 400          |   |             |             |
| Retirement Expense  | 63,907      | 49,353          | 14,554      | 29,928       |   |             |             |
| CalPERS UAL   | 17,026      | 1,211           | 15,815      | 14,776       |   |             |             |
| Retirement Health Savings   | 3,840       | -               | 3,840       | 47,500       |   |             |             |
| Total   | \$ 702,264  | \$ 661,923      | \$ 40,341   | \$ 587,003   |   |             |             |
| <b>SERVICES &amp; SUPPLIES</b>  |             |                 |             |              |   |             |             |
| Materials & Supplies  | \$ 4,200    | \$ 2,800        | \$ 1,400    | \$ 2,357     | Employee Relations/Wellness/Employee Meetings         | 4,000       |             |
|   |             |                 |             |              | CAMRA/Mt Counties/Other Meetings                      | 200         |             |
| Safety Equipment  | \$ 12,500   | \$ 4,000        | \$ 8,500    | \$ 41        | AED's & pads, PPE, and other safety equipment         | 1,500       |             |
|   |             |                 |             |              | District EE Safety Training                           | 5,000       |             |
|   |             |                 |             |              | Supplies - Hard Hats, Harnesses, Ladders, Signs, etc. | 5,000       |             |
|   |             |                 |             |              | First Aid Update kits and training materials          | 1,000       |             |
| Drug & Alcohol Testing  | \$ 3,000    | \$ 2,200        | \$ 800      | \$ 2,160     | New Employee Drug Testing                             | 3,000       |             |
| Recruiting  | \$ 21,500   | \$ 12,850       | \$ 8,650    | \$ 15,387    | Recruitments Expenses                                 | 2,000       |             |
|   |             |                 |             |              | Employment Advertisements                             | 15,000      |             |
|   |             |                 |             |              | Occu-Med/Mark Twain - Pre-employment exam             | 3,000       |             |
|   |             |                 |             |              | Background investigations                             | 500         |             |
|   |             |                 |             |              | Career Fairs  | 1,000       |             |
| Outside Legal Fees  | \$ 120,000  | \$ 145,000      | \$ (25,000) | \$ 91,648    | General HR Counsel                                    | 25,000      |             |
|   |             |                 |             |              | General Counsel                                       | 95,000      |             |
| Advertising/Publicity   | \$ 1,500    | \$ 1,500        | \$ -        | \$ 967       | Publish Public Notices - Standby Fee                  | 1,500       |             |
|   |             |                 |             |              | Unclaimed checks, Haz Mat Plan                        | 0           |             |
| Professional Services   | \$ 100,300  | \$ 82,800       | \$ 17,500   | \$ 66,688    | O'Connell & Dempsey                                   | 60,000      |             |
|   |             |                 |             |              | O'Connell & Dempsey - travel                          | 800         |             |
|   |             |                 |             |              | WageWorks - FSA Admin                                 | 3,000       |             |
|   |             |                 |             |              | ADP - Payroll/HR Services                             | 18,000      |             |
|   |             |                 |             |              | Fitness for Duty, Misc.                               | 1,000       |             |
|   |             |                 |             |              | Management Consulting                                 | 10,000      |             |
|   |             |                 |             |              | Intranet - building and security main cost            | 0           |             |
|   |             |                 |             |              | 457/RHS Committee                                     | 2,500       |             |
|   |             |                 |             |              | Safety Coordination Program                           | 5,000       |             |
| Forms and Supplies  | \$ 1,450    | \$ 800          | \$ 650      | \$ -         | W/C, Sexual Harassment                                | 500         |             |
|   |             |                 |             |              | flyers/brochures/pamphlets/maps                       | 100         |             |
|   |             |                 |             |              | Notary Supplies                                       | 50          |             |
|   |             |                 |             |              | Security Fobs and supplies                            | 300         |             |
|   |             |                 |             |              | Business Cards/Board Name Tags                        | 500         |             |
| Subscriptions/Publications  | \$ 150      | \$ 150          | \$ -        | \$ 641       | Supervisor Newsletter                                 | 0           |             |
|   |             |                 |             |              | General   | 150         |             |
| Memberships/Dues  | \$ 42,925   | \$ 46,745       | \$ (3,820)  | \$ 45,317    | SHRM membership - Lollar & Howarth                    | 800         |             |
|   |             |                 |             |              | CSDA-Gold County Chapter                              | 25          |             |
|   |             |                 |             |              | CSDA  | 8,000       |             |
|   |             |                 |             |              | ACWA  | 24,000      |             |
|   |             |                 |             |              | GABA  | 100         |             |
|   |             |                 |             |              | Mountain Counties                                     | 9,200       |             |
|   |             |                 |             |              | Calaveras County Chamber of Commerce                  | 600         |             |
|   |             |                 |             |              | Sierra Business Council                               | 200         |             |
| Training, Conferences & Travel  | \$ 23,700   | \$ 22,700       | \$ 1,000    | \$ 5,487     | Meetings/Conferences/Legislative                      | 0           |             |

| Include in your line item detail, the individual costs for each item listed where applicable. |             |                 |          |              | DESCRIPTION                           | AMOUNT - \$ |
|---|-------------|-----------------|----------|--------------|---------------------------------------|-------------|
|   | 2022-23 Req | 2021-22 Adopted | Variance | 04/30/22 YTD |                                       |             |
|   |             |                 |          |              | GM - Meetings/Conferences/Legislative | 5,000       |
|   |             |                 |          |              | GM - ACWA Conference (Fall/Spring)    | 2,000       |
|   |             |                 |          |              | GM - Washington, DC Legislative       | 2,000       |
|   |             |                 |          |              | CalPERLA and Misc. - HR               | 8,000       |
|   |             |                 |          |              | Safety Management Training            | 0           |
|   |             |                 |          |              | Misc. Training                        | 5,000       |
|   |             |                 |          |              | Webinars, SAHRA and JPIA mtgs         | 1,500       |
|   |             |                 |          |              | Notary Renewal                        | 200         |
| Other Travel Costs  | \$ 750      | \$ 750          | \$ -     | \$ -         | Mileage Reimbursement                 | 500         |
|   |             |                 |          |              | Parking, Misc.                        | 250         |
| Unemployment Claims   | \$ 2,000    | \$ 2,000        | \$ -     | \$ 4,822     |                                       | 2,000       |

|              |                     |                   |                  |                   |
|--------------|---------------------|-------------------|------------------|-------------------|
| <b>TOTAL</b> | <b>\$ 1,036,239</b> | <b>\$ 986,218</b> | <b>\$ 50,021</b> | <b>\$ 822,518</b> |
|--------------|---------------------|-------------------|------------------|-------------------|

|                                |                     |                   |                  |                   |
|--------------------------------|---------------------|-------------------|------------------|-------------------|
| <b>Salaries &amp; Benefits</b> | <b>\$ 702,264</b>   | <b>\$ 661,923</b> | <b>\$ 40,341</b> | <b>\$ 587,003</b> |
| <b>Services and Supplies</b>   | <b>\$ 333,975</b>   | <b>\$ 324,295</b> | <b>\$ 9,680</b>  | <b>\$ 235,515</b> |
| <b>Total</b>                   | <b>\$ 1,036,239</b> | <b>\$ 986,218</b> | <b>\$ 50,021</b> | <b>\$ 822,518</b> |



| Include in your line item detail, the individual costs for each item listed where applicable. |  |                 |            |              |           | DESCRIPTION  | AMOUNT - \$  |
|---|--|-----------------|------------|--------------|-----------|--|--|
|   | 2022-23 Req                              | 2021-22 Adopted | Variance   | 04/30/22 YTD |           |  |  |
| <b>Salaries and Benefits</b>  |  |                 |            |              |           |  |  |
| 60000   | Director Salaries Wages                  | \$ 43,200       | \$ 43,200  | \$ -         | \$ 21,600 | 5 BOD  |  |
| 60005   | Director Payouts                         | -               | -          | -            | -         |  |  |
| 60010   | Director On Call Pay                     | -               | -          | -            | -         |  |  |
| 60015   | Director Standby Pay                     | -               | -          | -            | -         |  |  |
| 60030   | Director Overtime                        | -               | -          | -            | -         |  |  |
| 60100   | Director Benefits                        | 107,545         | 101,577    | 5,968        | 69,850    |  |  |
| 60102   | Director Medical Reimbursements          | 2,000           | 1,800      | 200          | 400       |  |  |
| 60110   | Director Retirement Expense              | -               | -          | -            | -         |  |  |
| 60115   | Director CalPERS UAL                     | -               | -          | -            | -         |  |  |
| 60117   | Retirement Health Savings                | -               | -          | -            | -         |  |  |
|   |  | \$ 152,745      | \$ 146,577 | \$ 6,168     | \$ 91,850 |  |  |
| <b>SERVICES &amp; SUPPLIES</b>  |  |                 |            |              |           |  |  |
| 60310   | Director Materials & Supplies            | \$ 3,750        | \$ 3,750   | \$ -         | \$ 158    | Board Meeting snacks, lunches and beverages<br>Sponsorship of special meetings, other agencies<br>Business Cards and supplies                    | 450<br>3,000<br>300                                |
|   | Director Elections                       | \$ 5,000        | \$ -       | \$ 5,000     | \$ -      | County Charges for Board Elections - 3 seats   | 5,000  |
| 60810   | Director Training, Conference and Travel | \$ 17,500       | \$ 17,500  | \$ -         | \$ 8,360  | ACWA/DC - Davidson<br>ACWA/DC - Ratterman<br>ACWA/DC - Secada<br>ACWA/DC - Thomas<br>ACWA/DC - Underhill<br>budget adj - Legal Affairs (DC Trip) | 2,500<br>2,500<br>2,500<br>2,500<br>2,500<br>5,000 |
| 60820   | Director Other Travel Costs              | \$ 2,500        | \$ 2,500   | \$ -         | \$ 3,663  | Travel - Davidson<br>Travel - Ratterman<br>Travel - Secada<br>Travel - Thomas<br>Travel - Underhill  | 500<br>500<br>500<br>500<br>500                    |

|              |            |            |           |            |
|--------------|------------|------------|-----------|------------|
| <b>TOTAL</b> | \$ 181,495 | \$ 170,327 | \$ 11,168 | \$ 104,031 |
|--------------|------------|------------|-----------|------------|

|                                |            |            |           |            |
|--------------------------------|------------|------------|-----------|------------|
| <b>Salaries &amp; Benefits</b> | \$ 152,745 | \$ 146,577 | \$ 6,168  | \$ 91,850  |
| <b>Services and Supplies</b>   | \$ 28,750  | \$ 23,750  | \$ 5,000  | \$ 12,181  |
| <b>Total</b>                   | \$ 181,495 | \$ 170,327 | \$ 11,168 | \$ 104,031 |

| Include in your line item detail, the individual costs for each item listed where applicable. |              |                 |            |              | DESCRIPTION  | AMOUNT - \$                    |
|---|--------------|-----------------|------------|--------------|--|--------------------------------|
|   | 2022-23 Req  | 2021-22 Adopted | Variance   | 04/30/22 YTD |  |                                |
| <b>Salaries and Benefits</b>  |              |                 |            |              |  |                                |
| Salaries Wages  | \$ 869,525   | \$ 808,047      | \$ 61,478  | \$ 347,727   | 7 SEIU FTE; 1 FTE MCU: Total 8   |                                |
| Payouts   | -            | 5,677           | (5,677)    | 899          |  |                                |
| On Call Pay   | -            | -               | -          | -            |  |                                |
| Standby Pay   | -            | -               | -          | -            |  |                                |
| Overtime  | 600          | 20,000          | (19,400)   | 4,174        |  |                                |
| Benefits  | 328,477      | 248,347         | 80,130     | 120,027      |  |                                |
| Medical Reimbursements  | -            | 2,600           | (2,600)    | 400          |  |                                |
| Retirement Expense  | 94,197       | 90,388          | 3,809      | 44,014       |  |                                |
| CalPERS UAL   | 28,970       | 48,391          | (19,421)   | 32,426       |  |                                |
| Retirement Health Savings   | 5,880        | -               | 5,880      | 111,870      |  |                                |
|   | \$ 1,327,649 | \$ 1,223,450    | \$ 104,199 | \$ 661,537   |  |                                |
| <b>SERVICES &amp; SUPPLIES</b>  |              |                 |            |              |  |                                |
| Materials and Supplies  | 14,000       | 7,000           | 7,000      | 5,179        | Supplies - Inspectors/Staff<br>Misc. and Business Cards<br>IT needs to budget for the New Inspector<br>Tools   | 700<br>300<br>3,000<br>10,000  |
| Safety Materials & Supplies   | 2,000        | 800             | 1,200      | -            | Safety Boots/Winter weather Gear   | 2,000                          |
| Admin. Technologies/Comm.   | -            | -               | -          | 983          |  | 0<br>0                         |
| Outside Repairs   | -            | -               | -          | 11,874       |  | 0<br>0                         |
| Service Maintenance Contracts   | 13,500       | 13,000          | 500        | 6,464        | ESRI, Trimble (moved to Adm Svcs)<br>DLT - AutoCAD (moved to Adm Svcs)<br>Inovyze- includes upgrade (moved to Adm Svcs)<br>Sewer CAD<br>GIS Support from MMS | 0<br>0<br>0<br>3,500<br>10,000 |
| Professional Services   | 50,000       | 210,000         | (160,000)  | 7,158        | Various Project Support  | 50,000                         |
| Forms and Supplies  | 600          | 600             | -          | -            | Plotter Paper, drafting supplies   | 600                            |
| Permits and Licenses  | -            | -               | -          | 218          |  | 0                              |
| Subscriptions/Publications  | 600          | 600             | -          | -            | Misc. Subscriptions:<br>ENR, CASQA, AWWA, Plumbing Code  | 600                            |
| Memberships/Dues  | 600          | 600             | -          | 192          | Misc. Memberships/Dues:<br>PE, CWEA, Etc.  | 600                            |
| Recording/Title Reports   | -            | -               | -          | 59           |  | 0                              |
| Training Conf. & Travel   | 21,000       | 27,675          | (6,675)    | 9,891        | Misc. Training Conf. & Travel<br>ESRI, AutoCAD, Stormwater, CRWA Inspectors, etc.<br>Project Management training for \$6,725 each                            | 7,550<br>13,450                |
| Other Travel Costs  | 600          | 600             | -          | -            | Mileage Reimbursement  | 600                            |

|              |              |              |             |            |
|--------------|--------------|--------------|-------------|------------|
| <b>TOTAL</b> | \$ 1,430,549 | \$ 1,484,325 | \$ (53,776) | \$ 703,555 |
|--------------|--------------|--------------|-------------|------------|

|                                |              |              |              |            |
|--------------------------------|--------------|--------------|--------------|------------|
| <b>Salaries &amp; Benefits</b> | \$ 1,327,649 | \$ 1,223,450 | \$ 104,199   | \$ 661,537 |
| <b>Services and Supplies</b>   | \$ 102,900   | \$ 260,875   | \$ (157,975) | \$ 42,018  |

| Include in your line item detail, the individual costs for each item listed where applicable. |              |                 |             |              |             |             |
|---|--------------|-----------------|-------------|--------------|-------------|-------------|
|   | 2022-23 Req  | 2021-22 Adopted | Variance    | 04/30/22 YTD | DESCRIPTION | AMOUNT - \$ |
| Total   | \$ 1,430,549 | \$ 1,484,325    | \$ (53,776) | \$ 703,555   |             |             |

| Include in your line item detail, the individual costs for each item listed where applicable. |              |                 |             |              |   | DESCRIPTION        | AMOUNT - \$        |
|---|--------------|-----------------|-------------|--------------|---|--------------------|--------------------|
|   | 2022-23 Req  | 2021-22 Adopted | Variance    | 04/30/22 YTD |   |                    |                    |
| <b>Salaries and Benefits</b>  |              |                 |             |              |   |                    |                    |
| Salaries Wages  | \$ 1,023,827 | \$ 898,470      | \$ 125,357  | \$ 662,562   | 7 SEIU FTE; 3 FTE MCU: Total 10                                 |                    |                    |
| Payouts   | -            | 5,743           | (5,743)     | 2,760        |   |                    |                    |
| On Call Pay   | -            | -               | -           | -            |   |                    |                    |
| Standby Pay   | -            | -               | -           | -            |   |                    |                    |
| Overtime  | 5,000        | 10,000          | (5,000)     | 10,655       |   |                    |                    |
| Benefits  | 349,248      | 270,354         | 78,894      | 188,677      |   |                    |                    |
| Medical Reimbursements  | -            | 3,320           | (3,320)     | -            |   |                    |                    |
| Retirement Expense  | 107,750      | 95,840          | 11,910      | 53,411       |   |                    |                    |
| CalPERS UAL   | 23,620       | 41,343          | (17,723)    | 27,106       |   |                    |                    |
| Retirement Health Savings   | 9,000        | -               | 9,000       | 168,220      |   |                    |                    |
|   | \$ 1,518,445 | \$ 1,325,070    | \$ 193,375  | \$ 1,113,391 |   |                    |                    |
| <b>SERVICES &amp; SUPPLIES</b>  |              |                 |             |              |   | <b>DESCRIPTION</b> | <b>AMOUNT - \$</b> |
| Materials and Supplies  | \$ 4,250     | \$ 4,250        | \$ -        | \$ 3,001     | Office Supplies   | 250                |                    |
|   |              |                 |             |              | Quarterly Newsletter (1st edition, hard copies, mainly digit    | 3,500              |                    |
|   |              |                 |             |              | Public Outreach   | 500                |                    |
| Computers/Peripherals   | \$ -         | \$ -            | \$ -        | \$ 17,546    | Office Supplies   | 0                  |                    |
|   |              |                 |             |              | Public Outreach   | 0                  |                    |
| Admin Technologies Comm   | \$ 72,400    | \$ 20,000       | \$ 52,400   | \$ 42,397    | Hard Drives; BackUPS; Laptops; Monitors; Printers               |                    |                    |
|   |              |                 |             |              | - Cell Phone Hardware   | 3,500              |                    |
|   |              |                 |             |              | - Computer Peripherals (monitors, printers, battery backups, ac | 8,300              |                    |
|   |              |                 |             |              | - Computers   | 60,600             |                    |
| Outside Services/Repairs  | \$ -         | \$ -            | \$ -        | \$ 267       | Rackspace   | 0                  |                    |
|   |              |                 |             |              | Website Update  | 0                  |                    |
| Service Maintenance Contracts   | \$ 125,486   | \$ 139,942      | \$ (14,456) | \$ 45,563    | Springbrook annual license - Finance Only                       | 0                  |                    |
|   |              |                 |             |              | Atera   | 3,000              |                    |
|   |              |                 |             |              | Tyler Annual License - UB                                       | 43,246             |                    |
|   |              |                 |             |              | Tyler Smart Meter   | 23,760             |                    |
|   |              |                 |             |              | Tyler Finance License   | 21,136             |                    |
|   |              |                 |             |              | Tyler Inventory License   | 4,203              |                    |
|   |              |                 |             |              | Tyler HR/PY License   | 9,254              |                    |
|   |              |                 |             |              | Municode Meetings (BOD, Finance, Engineering)                   | 3,800              |                    |
|   |              |                 |             |              | Neopost, Inc - Folder/Sorter Maint                              | 5,014              |                    |
|   |              |                 |             |              | Mail Finance - Mail Machine Leases-sorter/postage               | 9,633              |                    |
|   |              |                 |             |              | Golden State (Sensus) - Meter Reader Maint                      | 2,440              |                    |
| Computer Licenses & Maintenance Contracts   | \$ 74,011    | \$ 62,909       | \$ 11,102   | \$ 33,775    | ParcelQuest - Annual license for Land Info System               | 2,900              |                    |
|   |              |                 |             |              | Password Management   | 1,908              |                    |
|   |              |                 |             |              | Abode   | 1,980              |                    |
|   |              |                 |             |              | Firewall  | 2,000              |                    |
|   |              |                 |             |              | Virus Protection  | 3,800              |                    |
|   |              |                 |             |              | Backup Solution   | 5,000              |                    |
|   |              |                 |             |              | Microsoft   | 15,540             |                    |
|   |              |                 |             |              | Smartsheet  | 6,000              |                    |
|   |              |                 |             |              | Telecommunications Hosting                                      | 13,000             |                    |
|   |              |                 |             |              | DocuSign  | 6,200              |                    |
|   |              |                 |             |              | Remit Plus  | 2,558              |                    |
|   |              |                 |             |              | Check Scanner Maintenance                                       | 425                |                    |
|   |              |                 |             |              | ERSI (moved from Engineering)                                   | 3,700              |                    |
|   |              |                 |             |              | AutoDesk (moved from Engineering)                               | 9,000              |                    |
| Accounting/Auditing   | \$ 41,600    | \$ 41,600       | \$ -        | \$ 39,911    | Richardson - Annual Audit                                       | 40,400             |                    |
|   |              |                 |             |              | CalPERS SSA Admin Fee   | 0                  |                    |
|   |              |                 |             |              | CalPERS - GASB 68   | 1,200              |                    |
| Professional Services   | \$ 237,480   | \$ 263,771      | \$ (26,291) | \$ 248,787   | Dataprose - Statement Processing                                | 55,000             |                    |
|   |              |                 |             |              | Dataprose - Past Dues   | 10,000             |                    |
|   |              |                 |             |              | Dataprose - Outreach Materials                                  | 8,000              |                    |
|   |              |                 |             |              | LevelOne Web Services   | 3,000              |                    |
|   |              |                 |             |              | Tyler Finance Implementation - No Capital                       | 35,140             |                    |
|   |              |                 |             |              | Tyler Inventory Implementation                                  | 4,680              |                    |

| Include in your line item detail, the individual costs for each item listed where applicable. |             |                 |             |              |  | DESCRIPTION | AMOUNT - \$ |
|---|-------------|-----------------|-------------|--------------|--|-------------|-------------|
|   | 2022-23 Req | 2021-22 Adopted | Variance    | 04/30/22 YTD |  |             |             |
|   |             |                 |             |              | Tyler HR/PY Implementation                   | 17,160      |             |
|   |             |                 |             |              | Cost of Service Study                        | 100,000     |             |
|   |             |                 |             |              | OPEB Actuary                                 | 4,500       |             |
|   |             |                 |             |              | UFI  | 0           |             |
| Forms and Supplies  | \$ 1,950    | \$ 1,950        | \$ -        | \$ 218       | Centro Printing - 1099's                     | 150         |             |
|   |             |                 |             |              | Door Hangers                                 | 0           |             |
|   |             |                 |             |              | Customer Service Forms, Business Cards       | 500         |             |
|   |             |                 |             |              | AP Checks, Deposit Slips                     | 1,300       |             |
| Postage   | \$ 15,950   | \$ 15,950       | \$ -        | \$ 8,559     | Shipping Charges (FedEx)                     | 450         |             |
|   |             |                 |             |              | Shipping Charges (UPS)                       | 2,500       |             |
|   |             |                 |             |              | Misc. Postage                                | 0           |             |
|   |             |                 |             |              | Neopost - OP HQ Postage                      | 13,000      |             |
| Memberships/Dues  | \$ 495      | \$ 495          | \$ -        | \$ -         | GFOA   | 320         |             |
|   |             |                 |             |              | CSMFO  | 0           |             |
|   |             |                 |             |              | ACWA   | 0           |             |
|   |             |                 |             |              | SB local support group                       | 175         |             |
| Printing  | \$ 1,000    | \$ 1,000        | \$ -        | \$ -         | Outreach Materials                           | 1,000       |             |
|   |             |                 |             |              |  | 0           |             |
| Training, Conferences & Travel  | \$ 5,000    | \$ 5,000        | \$ -        | \$ 1,435     | Director of Admin Services - AWCA Conference | 1,500       |             |
|   |             |                 |             |              | Director of Admin Svcs - CSMFO/RCAC/Other    | 0           |             |
|   |             |                 |             |              | Accounting/Misc. GFOA Webinars               | 500         |             |
|   |             |                 |             |              | Customer Service                             | 500         |             |
|   |             |                 |             |              | EAM - AWCA Conferences                       | 1,500       |             |
|   |             |                 |             |              | EAM- ACWA Legislative Other                  | 500         |             |
|   |             |                 |             |              | IT Training                                  | 500         |             |
| Other Travel Costs  | \$ 800      | \$ 800          | \$ -        | \$ -         | Mileage / Parking Reimbursement              | 250         |             |
|   |             |                 |             |              | Mileage / Parking Reimbursement              | 300         |             |
|   |             |                 |             |              | Post Office/Errands Reimbursement            | 250         |             |
| Bad Debt Expense  | \$ 37,000   | \$ 52,000       | \$ (15,000) | \$ 17,585    | Bad Debt Write Off                           | 37,000      |             |
|   |             |                 |             |              | Water  | 0           |             |
|   |             |                 |             |              | Sewer  | 0           |             |
| Rate Assistance Program   | \$ 60,000   | \$ 60,000       | \$ -        | \$ 46,538    | Customer Assistance Program (CAP)            | 0           |             |
|   |             |                 |             |              | Water  | 24,000      |             |
|   |             |                 |             |              | Sewer  | 36,000      |             |
| Water Efficiency  | \$ 4,000    | \$ 4,000        | \$ -        | \$ 2,575     | Water conservation supplies and rebates      | 2,000       |             |
|   |             |                 |             |              | Scholarships (2)- 4 w/EBMUD contribution     | 2,000       |             |
| Third Party Payment Processing  | \$ 127,000  | \$ 83,989       | \$ 43,011   | \$ 109,773   | Global Pay (reimbursed thru fees)            | 115,000     |             |
|   |             |                 |             |              | CPI/Lockbox                                  | 12,000      |             |
| Agent Fees (Custodial)  | \$ 7,500    | \$ 7,500        | \$ -        | \$ -         | WFB - Invested Funds Custodial Fee           | 7,500       |             |
|   |             |                 |             |              |  | 0           |             |
| Calaveras County Fees   | \$ -        | \$ -            | \$ -        | \$ 46        |  | 0           |             |
|   |             |                 |             |              |  | 0           |             |
| Misc. Non-Operating Costs   | \$ -        | \$ -            | \$ -        | \$ 1,750     |  | 0           |             |
|   |             |                 |             |              |  | 0           |             |
| Transfers Out   | \$ -        | \$ -            | \$ -        | \$ 2,487     |  | 0           |             |

|              |                     |                     |                   |                     |
|--------------|---------------------|---------------------|-------------------|---------------------|
| <b>TOTAL</b> | <b>\$ 2,334,367</b> | <b>\$ 2,090,226</b> | <b>\$ 244,141</b> | <b>\$ 1,735,604</b> |
|--------------|---------------------|---------------------|-------------------|---------------------|

|                                |                     |                     |                   |                     |
|--------------------------------|---------------------|---------------------|-------------------|---------------------|
| <b>Salaries &amp; Benefits</b> | <b>\$ 1,518,445</b> | <b>\$ 1,325,070</b> | <b>\$ 193,375</b> | <b>\$ 1,113,391</b> |
| <b>Services and Supplies</b>   | <b>\$ 815,922</b>   | <b>\$ 765,156</b>   | <b>\$ 50,766</b>  | <b>\$ 622,213</b>   |

| Include in your line item detail, the individual costs for each item listed where applicable. |              |                 |            |              |             |             |
|---|--------------|-----------------|------------|--------------|-------------|-------------|
|   | 2022-23 Req  | 2021-22 Adopted | Variance   | 04/30/22 YTD | DESCRIPTION | AMOUNT - \$ |
| Total   | \$ 2,334,367 | \$ 2,090,226    | \$ 244,141 | \$ 1,735,604 |             |             |

| Include in your line item detail, the individual costs for each item listed where applicable. |             |                 |              |              |   | DESCRIPTION        | AMOUNT - \$        |
|---|-------------|-----------------|--------------|--------------|---|--------------------|--------------------|
|   | 2022-23 Req | 2021-22 Adopted | Variance     | 04/30/22 YTD |   |                    |                    |
| <b>SALARIES &amp; BENEFITS</b>  |             |                 |              |              |   |                    |                    |
| Salaries Wages  | \$ 237,503  | \$ 138,202      | \$ 99,301    | \$ 116,930   | 1 FTE MCU; 1 FTE SEIU: Total 2                                  |                    |                    |
| Payouts   | -           | 6,750           | (6,750)      | -            |   |                    |                    |
| On Call Pay   | -           | -               | -            | -            |   |                    |                    |
| Standby Pay   | -           | -               | -            | -            |   |                    |                    |
| Overtime  | -           | -               | -            | -            |   |                    |                    |
| Benefits  | 61,783      | 28,820          | 32,963       | 28,793       |   |                    |                    |
| Medical Reimbursements  | -           | 360             | (360)        | -            |   |                    |                    |
| Retirement Expense  | 13,024      | 9,720           | 3,304        | 8,127        |   |                    |                    |
| CalPERS UAL   | 61          | 1,383           | (1,322)      | 1,228        |   |                    |                    |
| Retirement Health Savings   | 720         | -               | 720          | 90           |   |                    |                    |
|   | \$ 313,091  | \$ 185,235      | \$ 127,856   | \$ 155,168   |   |                    |                    |
| <b>SERVICES &amp; SUPPLIES</b>  |             |                 |              |              |   | <b>DESCRIPTION</b> | <b>AMOUNT - \$</b> |
| Materials and Supplies  | \$ 7,100    | \$ 500          | \$ 6,600     | \$ 314       | FTE Equipment Purchase (Laptop, Software, etc.)                 | 2,600              |                    |
|   |             |                 |              |              | Misc. Staff/Department Materials & Supplies (TBD)               | 500                |                    |
|   |             |                 |              |              | Water Evaluation & Planning (WEAP) Model Single-Use License     | 4,000              |                    |
| Outside Legal Services  | \$ 145,000  | \$ 165,000      | \$ (20,000)  | \$ 102,640   | General Legal Support Services (Water Rights, Hydropower, etc.) | 155,000            |                    |
|   |             |                 |              |              | adjustment (5/19)   | (10,000)           |                    |
| Advertising/Publicity   | \$ 10,000   | \$ 10,500       | \$ (500)     | \$ 1,463     | WSCP/Water Conservation Outreach & Engagement Tools (EAM)       | 10,000             |                    |
|   |             |                 |              |              | WHIP Watershed Outreach & Engagement Tools (EAM)                | 0                  |                    |
| Professional Services   | \$ 182,308  | \$ 292,405      | \$ (110,097) | \$ 67,924    | General Water Rights Support Services (Western Hydro)           | 34,000             |                    |
|   |             |                 |              |              | Open PO834162: SWRCB WR Reporting (Western Hydro)               | 0                  |                    |
|   |             |                 |              |              | PO49000: Water Rights Stream-Gage Monitoring (Western Hydro)    | 27,000             |                    |
|   |             |                 |              |              | Open PO79046: SGMA Semi-Ann GW Level Msmt (NV5)                 | 9,500              |                    |
|   |             |                 |              |              | Eastside GSA: Required GSP and Local Analyses (GWA)             | 0                  |                    |
|   |             |                 |              |              | SB555 Water Loss Audit AWWA Validation (W&C)                    | 3,808              |                    |
|   |             |                 |              |              | Water Conservation Legislation Support Services                 | 0                  |                    |
|   |             |                 |              |              | NF Hydro Project, FERC Project 2409 Re-License Support          | 45,000             |                    |
|   |             |                 |              |              | New Hogan Transfer: SWRCB Petition/USBR Negotiate               | 11,000             |                    |
|   |             |                 |              |              | WHIP Watershed Vulnerability Study Development                  | 0                  |                    |
|   |             |                 |              |              | Water Rights Change Petition CEQA Study, P15452 (TBD)           | 41,800             |                    |
|   |             |                 |              |              | Bear Creek Streamgage Installation (Western Hydro)              | 10,200             |                    |
| Membership/Dues   | \$ 63,206   | \$ 63,206       | \$ -         | \$ 69,515    | Eastern San Joaquin GW Authority Dues (San Joaquin/CalCo)       | 35,000             |                    |
|   |             |                 |              |              | UMRWA JPA Membership Dues                                       | 19,942             |                    |
|   |             |                 |              |              | T-Stan IRWM JPA & Watershed Advisory Comm. Member Dues          | 8,264              |                    |
| Training, Conferences & Travel  | \$ 6,500    | \$ 4,250        | \$ 2,250     | \$ 770       | ACWA Spring/Fall Conference Registration Fees & Travel          | 3,000              |                    |
|   |             |                 |              |              | DWR Workshop(s) Registration Fees & Travel                      | 0                  |                    |
|   |             |                 |              |              | WEAP Training & Guidance Session(s)                             | 0                  |                    |
|   |             |                 |              |              | AWWA Water Audit Validator Training/Certification               | 0                  |                    |
|   |             |                 |              |              | Misc. Training, Conferences & Travel (TBD)                      | 3,500              |                    |
| Other Travel Costs  | \$ 1,000    | \$ 500          | \$ 500       | \$ -         | Misc. Staff/Department Travel Costs (TBD)                       | \$1,000            |                    |
|   |             |                 |              |              |   | 0                  |                    |
| New Hogan Op/Maint Expense  | \$ 508,008  | \$ 495,628      | \$ 12,380    | \$ 3,000     | New Hogan Water Contract Usage Pre-Payment (SEWD)               | 39,500             |                    |
|   |             |                 |              |              | New Hogan Water Contract Usage OM&R Payment (SEWD)              | 468,508            |                    |
| Federal Dam & Admin Fees  | \$ 696,400  | \$ 714,600      | \$ (18,200)  | \$ 356,576   | 1024.002 DSOD West Point Regulating Reservoir Dam Fee           | 8,000              |                    |
|   |             |                 |              |              | 1024.004 DSOD White Pines Lake Dam Fee                          | 5,900              |                    |
|   |             |                 |              |              | 1024.005 DSOD New Spicer Meadow Reservoir Dam Fee (NCPA)        | 96,100             |                    |
|   |             |                 |              |              | 1024.006 DSOD McKays Point Reservoir Dam Fee (NCPA)             | 45,500             |                    |
|   |             |                 |              |              | 1024.007 DSOD North Fork Stan Project Diversion Dam Fee (NCPA)  | 9,500              |                    |
|   |             |                 |              |              | 1024.008 DSOD Beaver Creek Diversion Dam Fee (NCPA)             | 8,900              |                    |
|   |             |                 |              |              | 1024.009 DSOD Copper Cove Dam Fee                               | 8,900              |                    |
|   |             |                 |              |              | 1024.010 DSOD La Contenta Dam Fee                               | 9,100              |                    |
|   |             |                 |              |              | FERC Admin Charges: FERC Project 2409 (NCPA)                    | 359,400            |                    |
|   |             |                 |              |              | FERC Use of Federal Lands Fee: FERC Project 2409 (NCPA)         | 69,300             |                    |
|   |             |                 |              |              | 022811 BLM Darby Knob Right of Way Comm Site Rental (NCPA)      | 3,100              |                    |
|   |             |                 |              |              | USFS Wildlife Mitigation Fee, FERC Project 2409 (NCPA)          | 25,000             |                    |
|   |             |                 |              |              | USGS Advanced Streamgaging Program, FERC Project 2409 (NCPA)    | 36,400             |                    |
|   |             |                 |              |              | FERC Admin Charges: FERC Project 2903 (MID)                     | 11,300             |                    |
|   |             |                 |              |              |   | 0                  |                    |

| Include in your line item detail, the individual costs for each item listed where applicable. |             |                 |             |              |   | DESCRIPTION | AMOUNT - \$ |
|---|-------------|-----------------|-------------|--------------|---|-------------|-------------|
|   | 2022-23 Req | 2021-22 Adopted | Variance    | 04/30/22 YTD |   |             |             |
| State Water Right Fees  | \$ 150,582  | \$ 95,700       | \$ 54,882   | \$ 149,466   | CDTFA 094-003463: P14770 Big Trees Reservoir                  | 500         |             |
|   |             |                 |             |              | CDTFA 094-002961: P15013 New Spicer Consumptive Storage       | 800         |             |
|   |             |                 |             |              | CDTFA 094-003397: P15015 Direct Diversion NF Stan Copper      | 8,400       |             |
|   |             |                 |             |              | CDTFA 094-003398: P15016 Spicer/McKays Storage Hydro (NCPA)   | 1,900       |             |
|   |             |                 |             |              | CDTFA 094-003399: P15017 NF Consumptive Copper                | 11,500      |             |
|   |             |                 |             |              | CDTFA 094-003460: P15018 Highland/Spicer/NF Consumptive       | 700         |             |
|   |             |                 |             |              | CDTFA 094-003461: P15019 Highland Creek/Spicer Storage (NCPA) | 6,800       |             |
|   |             |                 |             |              | CDTFA 094-003462: P15020 Highland Creek/NF Div Hydro (NCPA)   | 2,000       |             |
|   |             |                 |             |              | CDTFA 094-006347: P15021 Beaver Crk/McKays/NF Hydro (NCPA)    | 1,600       |             |
|   |             |                 |             |              | CDTFA 094-006584: P15023 NF Div & Beaver Creek Hydro (NCPA)   | 15,700      |             |
|   |             |                 |             |              | CDTFA 094-006585: P15024 Consumptive New Spicer Storage       | 22,700      |             |
|   |             |                 |             |              | CDTFA 094-001307: P15452 Bear Creek West Point                | 5,500       |             |
|   |             |                 |             |              | CDTFA 094-008488: P15626 Mill Pond/White Pines                | 500         |             |
|   |             |                 |             |              | CDTFA 094-010768: P18458 New Hogan Hydropower (MID)           | 400         |             |
|   |             |                 |             |              | CDTFA 094-000269: USBR1307 New Hogan Supply Contract          | 5,700       |             |
|   |             |                 |             |              | P15452 Change Petition Fees                                   | 17,900      |             |
|   |             |                 |             |              | NF Non-Consumptive WRs Extension/Petition Fees (FY Carryover) | 1,732       |             |
|   |             |                 |             |              | NF Consumptive WRs Extension/Petition Revision Fees           | 46,250      |             |
|   |             |                 |             |              |   | 0           |             |
| Mandated Plans  | \$ 5,000    | \$ 65,000       | \$ (60,000) | \$ 42,927    | UWMP Response Actions & WSDA Validation (TBD)                 | 5,000       |             |
|   |             |                 |             |              | PO78441: West Point Reg Res EAP Development (Mead & Hunt)     | 0           |             |
|   |             |                 |             |              |   | 0           |             |

|                                |                     |                     |                     |                   |
|--------------------------------|---------------------|---------------------|---------------------|-------------------|
| <b>TOTAL</b>                   | <b>\$ 2,088,195</b> | <b>\$ 2,092,524</b> | <b>\$ (4,329)</b>   | <b>\$ 949,763</b> |
| <b>Salaries &amp; Benefits</b> | <b>\$ 313,091</b>   | <b>\$ 185,235</b>   | <b>\$ 127,856</b>   | <b>\$ 155,168</b> |
| <b>Services and Supplies</b>   | <b>\$ 1,775,104</b> | <b>\$ 1,907,289</b> | <b>\$ (132,185)</b> | <b>\$ 794,595</b> |
| <b>Total</b>                   | <b>\$ 2,088,195</b> | <b>\$ 2,092,524</b> | <b>\$ (4,329)</b>   | <b>\$ 949,763</b> |



## Preliminary FY 2022-23 Operating Budget - Capital Outlay

| Capital Type  | Dept | Qty | Location                | Description                           | Water          | Sewer          | Total Cost       | Funding  |
|---------------|------|-----|-------------------------|---------------------------------------|----------------|----------------|------------------|----------|
| Capital Lease | 54   | 10  | District Wide           | FY 2019-20 Vehicle - Lease to Own     | 53,684         | 30,197         | 83,881           | Fund 108 |
| Capital Lease | 54   | 8   | District Wide           | FY 2020-21 Vehicle - Lease to Own     | 53,684         | 30,197         | 83,881           | Fund 108 |
| Capital Lease | 54   | 10  | District Wide           | FY 2022-23 Vehicle - Lease to Own     | 134,233        | 49,648         | 183,881          | Fund 108 |
| Equipment     | 54   |     | District Wide           | Critical Generator Replacement (FEMA) | 98,864         | 36,566         | 135,430          | Fund 108 |
| Equipment     | 54   | 10  | Operations              | Water Quality Sampling Stations       | 10,665         | -              | 10,665           | Fund 108 |
| Equipment     | 54   | 1   | New Shop                | Used Forklift                         | 14,600         | 5,400          | 20,000           | Fund 108 |
| Equipment     | 54   | 2   | Underground Crew        | Remote Control Flaggers               | 36,500         | 13,500         | 50,000           | Fund 108 |
| Projects      | 54   |     | Meadowmont Pump Station | Pump Head Replacement Project         | 100,000        | -              | 100,000          | Fund 108 |
| Projects      | 54   |     | Ebbetts Pass PRV        | PRV Replacement Project               | 100,000        | -              | 100,000          | Fund 108 |
| Projects      | 54   | 1   | La Contenta WWTP        | Septage Dump Station                  | -              | 100,000        | 100,000          | Fund 108 |
| Projects      | 54   |     | Vallecito WWTP          | Grit Removal                          | -              | 150,000        | 150,000          | Fund 108 |
| Projects      | 50   |     | Operations Headquarters | Remodel for Additional Offices        | 18,250         | 6,750          | 25,000           | Fund 108 |
| <b>Total</b>  |      |     |                         |                                       | <b>620,480</b> | <b>422,258</b> | <b>1,042,738</b> |          |

Capital Improvement Program  
Schedule of Cash Flow - Water Projects  
FY 2022-23 thru FY 2024-2025

| Project No                  | Water Projects Project Description           | Project Budget       | Expenses to Date    | Projected Balance    | Cash Flow           |                     |                     | Funding FY 22-23  |                  |                     |                     |                     |                     |
|-----------------------------|--|----------------------|---------------------|----------------------|---------------------|---------------------|---------------------|-------------------|------------------|---------------------|---------------------|---------------------|---------------------|
|                             |  |                      |                     |                      | FY 22-23            | FY 23-24            | FY 24-25            | Expansion Funds   | Reserves         | Capital R & R       | CIP Loan            | Grants              | AD / Other Outside  |
|                             |  |                      |                     |                      |                     |                     |                     |                   |                  |                     |                     |                     |                     |
| 11083C                      | Copper Cove Tank B/Clearwell                 | 2,061,000            | 18,769              | 2,042,231            | 850,000             | 1,150,000           | -                   | -                 | -                | -                   | 850,000             | -                   | -                   |
| 11083J                      | Jenny Lind Clearwell #2                      | 216,000              | 16,584              | 199,416              | 199,471             | -                   | -                   | -                 | -                | 199,471             | -                   | -                   | -                   |
| 11083L                      | Larkspur Tank Replacement                    | 593,500              | 16,978              | 576,522              | 576,522             | -                   | -                   | -                 | -                | 576,522             | -                   | -                   | -                   |
| 11088                       | Jenny Lind Tank A-B Transmission Main        | 7,012,625            | 38,981              | 6,973,644            | 1,763,890           | 5,209,754           | -                   | -                 | -                | -                   | 1,763,890           | -                   | -                   |
| 11095                       | Ebbetts Pass Redwood Tanks                   | 4,000,000            | 1,940,454           | 2,059,546            | 2,000,000           | -                   | -                   | -                 | -                | 500,000             | -                   | 1,500,000           | -                   |
| 11096                       | AMR/AMI Radio Read Meter Program             | 5,000,000            | 2,828,597           | 2,171,403            | 2,000,000           | -                   | -                   | -                 | -                | -                   | -                   | -                   | 2,000,000           |
| 11101                       | Corporation Yard                             | 1,800,000            | 896,701             | 903,299              | 895,000             | -                   | -                   | -                 | 895,000          | -                   | -                   | -                   | -                   |
| 11103                       | Hunters Raw Water Pumps (Hazard Mitigation)  | 2,700,000            | 80,988              | 2,619,012            | 2,400,000           | 220,000             | -                   | -                 | -                | 600,000             | -                   | 1,800,000           | -                   |
| 11104                       | Lake Tulloch Submerged Water Line Crossing   | 6,250,000            | -                   | 6,250,000            | 200,000             | 600,000             | 3,000,000           | -                 | -                | -                   | 200,000             | -                   | -                   |
| 11106                       | West Point Backup Filter                     | 3,000,000            | 536,845             | 2,463,155            | 1,850,000           | 530,000             | -                   | -                 | -                | 522,713             | 1,000,000           | 327,287             | -                   |
| 11111                       | Copper Cove B Pump Station Renovation        | 2,500,000            | 3,636               | 2,496,364            | 400,000             | 2,000,000           | -                   | -                 | -                | -                   | 400,000             | -                   | -                   |
| 11115                       | EP Larkspur Pump Station Rehab/Electrical    | 1,500,000            | -                   | 1,500,000            | 250,000             | 1,250,000           | -                   | -                 | -                | 250,000             | -                   | -                   | -                   |
| 11122                       | CC B-C Trans Pipeline & Pump Station         | 9,000,000            | 3,285               | 8,996,715            | 400,000             | 2,000,000           | 2,100,000           | 400,000           | -                | -                   | -                   | -                   | -                   |
|                             | Copper Cove O'Byrnes Water Line Extension    | 110,000              | -                   | 110,000              | 110,000             | -                   | -                   | 110,000           | -                | -                   | -                   | -                   | -                   |
|                             | JL Water Treatment Plant - Rehab Filters 1&2 | 450,000              | -                   | 450,000              | 450,000             | -                   | -                   | -                 | -                | 450,000             | -                   | -                   | -                   |
|                             | Wallace WTP - Rehab Water Filters            | 50,000               | -                   | 50,000               | 50,000              | -                   | -                   | -                 | -                | -                   | -                   | -                   | 50,000              |
| 11109                       | White Pines Lake - Tule Removal              | 100,000              | 3,285               | 96,715               | 96,715              | -                   | -                   | -                 | -                | 96,715              | -                   | -                   | -                   |
| 11083S                      | Ebbetts Pass Sawmill Tank                    | 1,800,000            | -                   | 1,800,000            | -                   | -                   | 1,800,000           | -                 | -                | -                   | -                   | -                   | -                   |
| 11083W                      | Wallace Tanks                                | 1,500,000            | -                   | 1,500,000            | -                   | -                   | 1,500,000           | -                 | -                | -                   | -                   | -                   | -                   |
| 11108                       | Big Trees Pump Stations 4 & 5 Replacement    | 1,500,000            | -                   | 1,500,000            | -                   | 300,000             | 1,200,000           | -                 | -                | -                   | -                   | -                   | -                   |
| 11119                       | Jenny Lind Tanks A, B, E, & F Rehab          | 2,000,000            | -                   | 2,000,000            | -                   | -                   | 2,000,000           | -                 | -                | -                   | -                   | -                   | -                   |
| 11121                       | Jenny Lind Tank C Replacement                | 1,000,000            | -                   | 1,000,000            | -                   | -                   | 1,000,000           | -                 | -                | -                   | -                   | -                   | -                   |
|                             |  | -                    | -                   | -                    | -                   | -                   | -                   | -                 | -                | -                   | -                   | -                   | -                   |
| <b>Total Water Projects</b> |  | <b>\$ 54,143,125</b> | <b>\$ 6,385,103</b> | <b>\$ 47,758,022</b> | <b>\$14,491,598</b> | <b>\$13,259,754</b> | <b>\$12,600,000</b> | <b>\$ 510,000</b> | <b>\$895,000</b> | <b>\$ 3,195,421</b> | <b>\$ 4,213,890</b> | <b>\$ 3,627,287</b> | <b>\$ 2,050,000</b> |

Capital Improvement Program  
 Schedule of Cash Flow - Wastewater Projects  
 FY 2022-23 thru FY 2024-2025

| Project No                                   | Wastewater Projects Project Description         | Project Budget        | Expenses to Date    | Projected Balance     | Cash Flow           |                     |                     | Funding FY 22-23   |                  |                    |                     |                     |                    |
|--|---|-----------------------|---------------------|-----------------------|---------------------|---------------------|---------------------|--------------------|------------------|--------------------|---------------------|---------------------|--------------------|
|  |   |                       |                     |                       | FY 22-23            | FY 23-24            | FY 24-25            | Expansion Funds    | Reserves         | Capital R & R      | CIP Loan            | Grants              | AD / Other Outside |
|  |   |                       |                     |                       |                     |                     |                     |                    |                  |                    |                     |                     |                    |
| 15076  | CC Lift Station 6, 8 & Force Main Bypass        | 5,400,000             | 329,499             | 5,070,501             | 3,000,000           | 2,070,501           | -                   | -                  | -                | -                  | 3,000,000           | -                   | -                  |
| 15080  | CC Lift Station 15 & 18 Rehab/Replacement       | 4,750,000             | 285,920             | 4,464,080             | 2,500,000           | 1,964,080           | -                   | -                  | -                | -                  | 2,500,000           | -                   | -                  |
| 15087  | Wallace Treatment Plant Renovations             | 247,345               | 172,345             | 75,000                | 75,000              | -                   | -                   | -                  | -                | -                  | -                   | -                   | 75,000             |
| 15091  | West Point/Wilseyville Consolidation Project    | 8,500,000             | 68,193              | 8,431,807             | 6,000,000           | 2,026,000           | -                   | -                  | -                | -                  | -                   | 6,000,000           | -                  |
| 15094S                                       | CC Secondary Bio, Clarifier and Solids Handling | 15,000,000            | 42,396              | 14,957,604            | 1,400,000           | 6,350,000           | 7,000,000           | 700,000            | -                | 700,000            | -                   | -                   | -                  |
| 15094T                                       | CC Tertiary, DAF, and UV Improvements           | Combined with 15904S  |                     |                       | -                   | -                   | -                   | -                  | -                | -                  | -                   | -                   | -                  |
| 15095  | Arnold Secondary Clarifier/WWTP Improvement     | 6,500,000             | 298,147             | 6,201,853             | 2,200,000           | 4,001,853           | -                   | 742,000            | -                | -                  | 1,458,000           | -                   | -                  |
| 15097  | LC Biolac, Clarifier, & UV Improvements         | 5,000,000             | 1,146               | 4,998,854             | 1,000,000           | 2,000,000           | 1,900,000           | 1,000,000          | -                | -                  | -                   | -                   | -                  |
| 15101  | La Contenta Spray Fields                        | 1,300,000             | 92,753              | 1,207,247             | 200,000             | 500,000             | 500,000             | 200,000            | -                | -                  | -                   | -                   | -                  |
| 15109  | Collections System Rehab and I&I Mitigation     | 150,000               | -                   | 150,000               | 150,000             | -                   | -                   | -                  | -                | 150,000            | -                   | -                   | -                  |
| 15111  | Vallecito WWTP - System Improvements            | 150,000               | 226                 | 149,774               | 150,000             | -                   | -                   | -                  | -                | 150,000            | -                   | -                   | -                  |
| 15112  | CC Pond 6 Dam Raise                             | 10,000,000            | 16,633              | 9,983,367             | 500,000             | 5,000,000           | 4,450,000           | 500,000            | -                | -                  | -                   | -                   | -                  |
|  | CC Lower/Upper X-Country Gravity/Force Main     | 5,000,000             | -                   | 5,000,000             | -                   | -                   | 500,000             | -                  | -                | -                  | -                   | -                   | -                  |
|  | Forest Meadows WWTP - UV Improvements           | 300,000               | -                   | 300,000               | 300,000             | -                   | -                   | -                  | -                | 300,000            | -                   | -                   | -                  |
|  |   | -                     | -                   | -                     | -                   | -                   | -                   | -                  | -                | -                  | -                   | -                   | -                  |
|  |   | -                     | -                   | -                     | -                   | -                   | -                   | -                  | -                | -                  | -                   | -                   | -                  |
|  |   | -                     | -                   | -                     | -                   | -                   | -                   | -                  | -                | -                  | -                   | -                   | -                  |
|  |   | -                     | -                   | -                     | -                   | -                   | -                   | -                  | -                | -                  | -                   | -                   | -                  |
|  |   | -                     | -                   | -                     | -                   | -                   | -                   | -                  | -                | -                  | -                   | -                   | -                  |
|  |   | -                     | -                   | -                     | -                   | -                   | -                   | -                  | -                | -                  | -                   | -                   | -                  |
| <b>Total Wastewater Projects</b>             |   | <b>\$ 62,297,345</b>  | <b>\$1,307,258</b>  | <b>\$ 60,990,087</b>  | <b>\$17,475,000</b> | <b>\$23,912,434</b> | <b>\$14,350,000</b> | <b>\$3,142,000</b> | <b>\$ -</b>      | <b>\$1,300,000</b> | <b>\$ 6,958,000</b> | <b>\$ 6,000,000</b> | <b>\$ 75,000</b>   |
| <b>TOTAL WATER &amp; WASTEWATER PROJECTS</b> |   | <b>\$ 116,440,470</b> | <b>\$ 7,692,361</b> | <b>\$ 108,748,109</b> | <b>\$31,966,598</b> | <b>\$37,172,188</b> | <b>\$26,950,000</b> | <b>\$3,652,000</b> | <b>\$895,000</b> | <b>\$4,495,421</b> | <b>\$11,171,890</b> | <b>\$ 9,627,287</b> | <b>\$2,125,000</b> |

| Department                                       | Full Time Position                           | FY 2021-22   | FY 2022-23 |
|--|--|--------------|------------|
| Administrative Services                          | Accountant I/II                              | 2            | 1          |
|  | Accounting Technician I/II                   | 1            | 1          |
|  | Customer Service Representative I/II/III/SR* | 3            | 3          |
|  | Customer Service Supervisor                  | 1            | 1          |
|  | Director of Administrative Services          | 1            | 1          |
|  | External Affairs Manager                     | 1            | 1          |
|  | Information System Administrator             | 1            | 1          |
|  | Information System Technician**              | 0            | 1          |
|  | Succession IT Admin (2 Months)               | 0.17         | 0          |
| <b>59 – Administrative Services Total</b>        |  | <b>10.17</b> | <b>10</b>  |
| Engineering/Technical Services                   | Construction Inspector I/II/III/SR           | 1            | 1          |
|  | Construction/ Inspection - Senior Supervisor | 1            | 1          |
|  | District Engineer                            | 1            | 1          |
|  | Engineer - Associate, Civil, Senior          | 3            | 3          |
|  | Engineering Coordinator                      | 1            | 1          |
|  | Engineering Technician                       | 1            | 1          |
| <b>58 – Engineering/Technical Services Total</b> |  | <b>8</b>     | <b>8</b>   |
| General Management                               | Executive Assistant/Clerk to the Board       | 1            | 1          |
|  | General Manager                              | 1            | 1          |
|  | Human Resources Manager                      | 1            | 1          |
|  | Human Resources Technician                   | 1            | 1          |
| <b>General Management Total</b>                  |  | <b>4</b>     | <b>4</b>   |
| Utility Services                                 | Administrative Technician I/II/Sr            | 1            | 1          |
|  | Collection System Worker I/II/III/IV/Sr      | 5            | 5          |
|  | Construction and Maintenance Manager         | 1            | 1          |
|  | Construction Worker I/II/III/Sr              | 7            | 6          |
|  | Director of Operations                       | 1            | 1          |
|  | Distribution Worker I/II/III/IV/Sr           | 9            | 9          |
|  | Electrical/Instrumentation Tech I/II/Sr      | 1            | 2          |
|  | Electrical/SCADA Senior Supervisor           | 1            | 1          |
|  | Facilities Maintenance Worker                | 1            | 1          |
|  | Mechanic I/II/Sr                             | 3            | 3          |
|  | Operations, Senior Supervisor                | 4            | 4          |
|  | Plant Operations Manager                     | 1            | 1          |
|  | Purchasing Agent                             | 1            | 1          |
|  | SCADA Technician I/Sr                        | 2            | 1          |
|  | Utility Worker I/II/Sr                       | 3            | 4          |
| Water/Wastewater Plant Operator                  | 10   | 10           |            |
| <b>Utility Services Total</b>                    |  | <b>51</b>    | <b>51</b>  |
| Water Resources                                  | Manager of Water Resources                   | 1            | 1          |
|  | Water Resources Technician**                 | 0            | 1          |
| <b>Water Resources Total</b>                     |  | <b>1</b>     | <b>2</b>   |
| Total Personnel Allocation                       |  | 74.17        | 75         |

\* Customer Service Representative Temp position ends December 2022

\*\* Added Information Systems Technician per Res. No. 2022-\_\_

\*\*\* Added Water Resources Technician per Res. No. 2022-\_\_

# Agenda Item

DATE: June 8, 2022  
TO: Michael Minkler, General Manager  
FROM: Damon Wyckoff, Director of Operations  
RE: Report on the May 2022 Operations and Engineering Departments

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## **RECOMMENDED ACTION:**

Receive Report on the Operations and Engineering Departments Report for Divisions 1 through 5.

## **SUMMARY:**

Attached is the monthly Operations and Engineering Departments Report for May 2022 report will review the operational status and work completed by departmental administration and each of the five Divisions. The report will cover the following:

- Administration
- Engineering
- Water treatment plants
- Wastewater treatment plants
- Distribution
- Collections
- Construction
- Electrical
- Mechanical

Staff will be present the report to the Board of Directors and will be available for questions.

## **FINANCIAL CONSIDERATIONS:**

None.

*Attachment: May 2022 Operations and Engineering Department Reports for Division 1 through 5*

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# Operations and Engineering Departments Report

May 1<sup>st</sup> , 2022, through May 31<sup>st</sup> , 2022

## **Director of Operations:**

1. On-going coordination and management of multiple District Operations and Engineering projects and work efforts
2. On-going work related to the Fiscal Year 22/23 Budget requests for the Operations and Engineering Departments
3. Worked with Staff to review District and Regional Partners Commercial Meter policies, Grease Interceptor Policies, and Accessory Dwelling Unit Policies – developed a presentation for the Board to review in order to facilitate an understanding of District policies and charges
4. On Going work related to working with PG&E to relocate underground electric utilities in the Poker Flat HOA-some progress
5. Conducted a quarterly Utilities coordination meeting with Field Supervisors-covered multiple topics including safety, flushing, and training.
6. Participated in the District's Town Hall Meeting in West Point
7. On-going work with District Staff, its Consultant, and SRF to determine the best path forward for the West Point/Wilseyville Consolidation Project
8. Continued work with ACWA's Clean Fleets working group to educate the CARB as to the difficulties associated with their zero-emission heavy duty vehicle mandate (2027)
9. Routine and On-going Management of the Operations and Engineering Departments
10. Attended the ACWA Spring Conference in Sacramento. Multiple beneficial discussions and seminars related to many issues the District is currently working through (Wildfire protection among others)

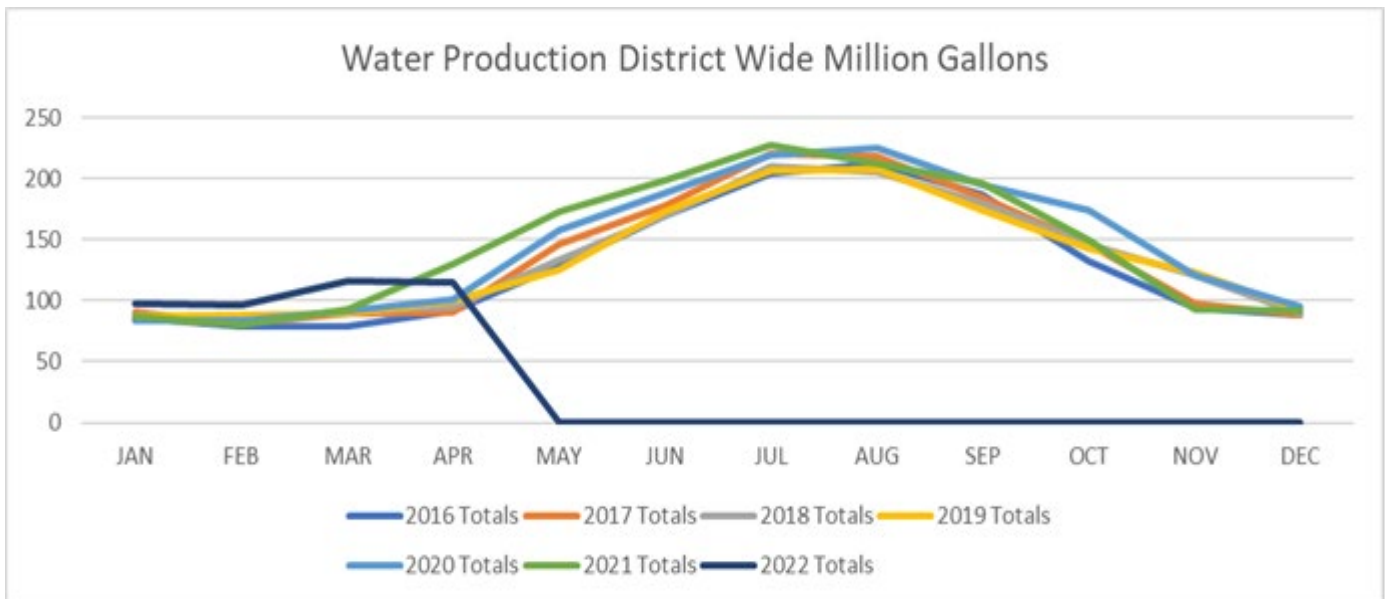
## **Administrative Technician:**

11. Maintained Field Calendar
12. Received/Tracked All USA North Line 811 Locates – Handled Associated Calls
13. Facilitated with Employee Reimbursements & Certificate Renewals
14. Field Training Course Ordering/Registrations
15. Process Operations Purchase Order Batches
16. On Call Reminders, Transfers, Logs
17. Electronic Lab Report Filing
18. Organizing and Archiving Operations Department Documents
19. Safety Tailgate Meetings: Create, Track, & Archive
20. Attended Various Meetings
21. Permit Renewals
22. Continued Work Efforts for CERS Program
23. Miscellaneous Administrative Functions

## **Plant Operations Manager:**

1. Completed the review and acceptance of the monthly State Water Reports for all the Districts Water Systems and submitted them to the State
2. Completed the monthly Wastewater Reports for all the Districts WW Systems and submitted them to the State.
3. Completed the Annual reports for all the District's water systems and submitted them to the State.
4. Working very closely with the new operator in West Point to ensure that all system needs are met.

5. Ongoing meetings with Nexgen engineering for the West Point WWTP for the discussion of the consolidation project of Wilseyville and West Point WWTP's
6. Attended Biweekly meetings for Ebbetts Pass tank replacement project.
7. On-going work associated with PO's and ordering supplies for different District facilities and projects
8. Continued work efforts on annual backflow testing
9. Ongoing work efforts associated with the Ebbetts Pass HAA5 violation for purposes of public notification and data collection
10. Ongoing conversations with PBI for the design of the second filter at West Point Water Treatment Plant
11. Attended a pre-construction meeting for the West Point second filter addition.
12. Working with Hydro Science about upgrades at Arnold WWTP
13. Ongoing work efforts working with Keller and Associates on upgrades to Copper Cove Reclaim Plant
14. On-going work efforts with the Districts CERS (California Environmental Reporting System) annual reporting
15. Discussions regarding the Hunters Dam raw water pump station with Blackwater Engineering.
16. Attended our quarterly Supervisor's meeting.
17. Received permission from the State to bring the new tank at the Big Trees 6 site online.
18. With the help of Mr. Garcia, put up 10 water conservation signs up District wide.
19. Met with Utica staff about putting their radio communications at our Avery tank site.
20. Completed work tasks pertaining to the upcoming fiscal year's budget
21. Attended the District's Engineering Committee meeting
22. Participated in a presentation given by Lumos Engineering for Sheep Ranch water system
23. Updated the District's monthly conservation reports
24. Below is the water production for the month of April 2022



**Construction and Maintenance Manager:**

1. Staff meetings, Board meetings, Operations, and Customer Service meetings
2. AMI project update meetings
3. Ebbett's Pass redwood tank replacement project weekly meetings
4. Field meetings related to multiple customer related issues
5. Worked closely with the Director of Operations in Fiscal Year 2022/23 Budget Development
6. CCWD-LGI Homes meeting
7. Participated in the ADU Breakout Group work meeting
8. Met with Calaveras Public Works Inspectors to discuss County paving efforts District wide
9. Moved the AMI Digital message board to Wallace
10. Participated in the Sentryx field training

11. Worked with Customer Service and the Distribution Lead to develop a Cycle 1 meter reading plan
12. Participated in the Copper Cove Water System Improvements Field Meeting
13. Multiple site visits to Big Trees 4 & 5 tank site for potholing and layout discussions for Redwood tank project
14. Site visit to Big Trees 8 tank site to check replacement work efforts
15. On-going meetings with Keystone/Mueller and CCWD staff regarding cannot complete list of District side issues and work effort plan
16. Participated in the Sheep Ranch Fire Protection Tank dedication
17. Met with newly hired field staff
18. Participated in the Quarterly Supervisor's Meeting
19. Removed the logs at the White Pines reservoir outfall – Swimmers block the outfall routinely
20. Met with Keith from Mueller and CCWD staff to test radio read options at the flume/beginning of the slurry water line
21. On-going work with UWPA to locate an effective site for radio comms
22. Multiple phone calls to resolve Customer issues/concerns

### **District Engineer:**

1. On-going participation in the Bi-Weekly Meetings for Arnold the design Sewer Treatment Plant Secondary Clarifier Improvements
2. Continued participation in the Jenny Lind Elementary School Sewer Line Project meetings. Working with County staff to identify easement for locating sewer lift station.
3. Worked closely with the Director of Operations to develop the Fiscal Year 2022/23 Budget Requests for the Engineering Department.
4. Participated in project kickoff meetings for the Jenny Lind A-B Transmission Main Project (Design) and the West Point Redundant Filter Project (Construction)
5. On-Going project meetings for the West Point and Wilseyville Wastewater Consolidation Project and continued worked with engineering firm NexGen to determine how project costs can be reduced, working with CWSRF staff on how best to proceed and a request to increase funding.
6. Ongoing participation in recurring meetings with CCWD staff and LGI Homes regarding proposed development on North Vista Plaza and request for concept review. Discussion points include offsite sewer impacts from development to Huckleberry Lift Station and potential developer funding of facilities and infrastructure through the "BOLD" program.
7. Continued to design the UV improvements at the Forest Meadows WWTP. Construction to be completed in-house
8. Continued work to respond to an RFI from SRF for the potential funding of a West Point Water System Raw Water Capacity Improvement Project

### **Purchasing Agent:**

1. Meetings with Enterprise to discuss new Fiscal Year's plan for vehicle budgeting
2. Work to facilitate the recall inspection for lease to own Enterprise trucks
3. Worked closely with the Director of Operations to assist in budget development for the 2022/23 Fiscal Year.
4. Invoicing
5. Ordered parts, tools, materials, and equipment for all departments.
6. Coordinated and Scheduled a ground penetrating radar demonstration for the Jenny Lind Distribution Crew
7. Coordinated with the Finance Department to understand capital availability for purchases within the Capital Outlay program and made purchases
8. Received delivery of the new generator for the D Tank Pressure Zone site.
9. Participated in the CARB working group's discussion of the 2024/27 Zero Emission Vehicle Requirements
10. Facilitated the Credit Card Statement processing for Field Staff
11. Ordered new ARVs for the Collections Crew
12. Organized and cleaned the District warehouse
13. Participated in the Quarterly Supervisor's Meeting
14. Delivered supplies and materials and parts

### **Engineering Department**

1. Mueller Systems is installing water meter in Jenny Lind Service Area



2. Completed connection, disinfection and filling of new Big Tree Water Tank #8 in Camp Connell
3. Crews are working on erecting the new Heather Drive Water Tank in Forest Meadows
4. Submitted the 60% design and associated environmental documents to FEMA for Review for the Hazard Mitigation Grant Program (HMGP) grant funded project – Hunters Reservoir Raw Water Pump Station improvement project
5. Participated in the groundbreaking ceremony for the Sheep Ranch fire protection tank.
6. On-going work associated with the Corp Yard and Warehouse. Received final structural review of the internal design.
7. Weekly meetings with Engineering Dept
8. Huckleberry Lift Station Improvements – Electrical (A-TEEM PSA)
9. Work to extend bid period for the Copper Cove Lift Station Improvements Project
10. ADU Policy Update Meeting
11. AMI/AMR Meter Project (bi-weekly meetings)
12. Warehouse and Maintenance Building Project (worked to receive quotes for internal and external improvements)
13. West Point Back Up Filter Project (Construction project kickoff meeting)
14. West Point Wilseyville Project (Bid evaluation, funding discussions)
15. Hunters Raw Water Pump Station Project (Quarterly report)
16. Arnold WWTP Improvement Project (Weekly meetings)
17. Jenny Lind A-B Project (hydraulic model discussion and work to facilitate the USA for topo development)
18. Redwood Tanks Project (Weekly meetings, on-going project management, and extensive effort to refine tank delivery schedule)
19. Copper Cove Water System Improvements (recommendation for award to PBI – received Board approval)
20. LGI Homes/North Vista Plaza (Bi-weekly meetings)
21. Tri Dam Lake Tulloch (Signing of easement and work to provide construction water for the project)
22. Jenny Lind Elementary (On-going project meetings)
23. Gold Creek 3 (working to receive As-Builts)
24. Cost of Service & Financial Analysis Study RFP (Posting, distributing for Jeff M., fielding questions, and review)
25. Commercial Review and Commercial Change of Use Policy Update – on-going work to prep for the next Engineering Committee
26. Fire Hydrant Meter Reading/Billing
27. PUE Vacate = 1 (CC)
28. Request for Comments = 1 (Cal County GHG Reduction Plan Measures)
29. Cost to Serve = 4 (EPx3, JL)
30. Customer Issues = 4 (CC Sanguinetti Ct, CC easement encroachment, WP Grease Trap, JL Meter relocation)
31. ADU Request – 1 (EP)
32. Termination of Service = 3 (CC)

## **Construction Inspection**

1. Worked on gathering information for multiple projects for engineering Dept.
2. Began training for new Inspector.
3. Service connection inspections.
4. Attended staff and project meetings.
5. Attended the ribbon cutting ceremony for Sheep Ranch fire tank.
6. Attended project meetings.
7. Reviewed plans for multiple projects LGI & Jenny Lind school.
8. Ebbetts Pass redwood tank replacement project inspections at Heather tank and tank 8, flume Ct and Tank #4. Worked on multiple change orders and pot holing. Put tank # 8 in service.
9. West point filter addition bid opening
10. Attended District board meeting.
11. Attended training for Contact hours.
12. Reviewed as-builds for Gold Creek 3.
13. Attended sheep ranch water supply study meeting.
14. Reviewed and commented on Jenny Lind school force main project.

15. Participated in the kick-off Meeting for construction of the West Point Redundant Filter Project.

## **Water Treatment Plants:**

### **Copper Cove Water Treatment Plant:**

1. Training new operator. (Going very well)
2. B-Tank, Redwood Tank leaking a bit after patch work from bottom of tank
3. Worked with engineering on Water system upgrades
4. Outstanding work Orders
  - a. Calibrate high pressure and headloss switches on both filters
  - b. Repair backwash return supply pump #1 controls. Pump will not operate in Auto

### **Hunter's (Ebbett's Pass) Water Treatment Plant:**

1. Operations as usual
2. New Big Trees Tank 8 is online and operational. Old Redwood Tank being dismantled and removed.
3. Heather Tank Erection begins

### **Jenny Lind Water Treatment Plant:**

1. Operations as usual

### **Sheep Ranch Water Treatment Plant:**

1. Operations as usual
2. New Fire Tank installation complete and operational
3. Dedication Ceremony for the Fire Protection Tank

### **Wallace Lake Estates Well System:**

1. Operations as usual

### **West Point Water Treatment Plant:**

1. Operations as Usual
2. Cleared all debris around fire hydrants in the Distribution System and exposed concrete pads

## **Wastewater Treatment Plants:**

### **Arnold Wastewater Treatment Plant:**

1. Operations as usual

### **Copper Cove Wastewater Treatment Plant:**

1. Training new operators. (Going very well)
2. New replacement ultrasonic algae killers working very well

### **Copper Cove Wastewater Reclamation Plant:**

1. Training of new operators. (Going very well)
2. Plant online for the season

### **Country House Wastewater Facility:**

1. Operations as usual

### **Forest Meadows Wastewater Treatment Plant:**

1. Operations as usual

### **Indian Rock Vineyards Wastewater Facility:**

1. Operations as usual

### **La Contenta Wastewater Treatment Plant:**

1. Operations as usual

**Mountain Retreat / Sequoia Woods Wastewater Facility:**

1. Operations as usual

**Six Mile Wastewater Collection System:**

1. Monthly reads taken and report submitted to the City of Angels Camp

**Southworth Wastewater Treatment Plant:**

1. Operations as usual

**Vallecito / Douglas Flat Wastewater Treatment Plant:**

1. Operations as usual

**West Point Wastewater Treatment Plant:**

1. Operations as usual

**Wilseyville Wastewater Facility:**

1. Operations as usual

**Distribution:**

**Copperopolis Distribution System:**

**SERVICE LINE WORK**

1. Feather Dr 1" 3 gpm
2. Poker Flat Rd 1 gpm

**MAIN LINE WORK**

1. None during this time

**Additional Work**

2. Flushed 49,320 gals.
3. 8 Valves Turned
4. Assisted Keystone in locating meters for replacement

**Ebbett's Pass Distribution System:**

**SERVICE LINE WORK**

1. Service Line Repairs - 5

**MAIN LINE WORK**

1. None during this time

**Additional Work**

1. Performed a "Pipe Freeze" on 1" Copper Service Line to rebuild the Tee and install a 1" meter
2. Potholed at the Big Trees 4&5 Tank Site to assist the underground construction for the Redwood Tank Replacement Project
3. Drained the redwood Big Trees #8 tank and prepped for demolition
4. Rebuilt the PRV off Silver Saddle-the pilot system failed and over-pressurized the portion of the Distribution System served by the PRV
5. Participated in the Sheep Ranch Fire Tank Dedication
6. Flushed the Distribution System in Lilac Park
7. Swapped snow tires out on District Trucks
8. AMI Training

**Jenny Lind Distribution System:**

**SERVICE LINE WORK**

1. Baldwin
2. Baldwin
3. Hartvickson
4. N. Branch Ct
5. Owens
6. Redman

7. Clements
8. Clements
9. McAtee
10. Matsumoto
11. School St
12. Blake
13. Schumann Ct
14. Golden West Ct
15. Davidson Ct
16. Thornicroft
17. Bartelink
18. Partridge
19. Hedgepeth
20. Westhill
21. Antonovich
22. 1" line in the intersection of Hartvickson and Partridge Ln that was hit by UCC that does not exist on our maps. Possibly feeding an unknown ARV.
23. Mann
24. McCauley
25. Meadowood
26. Dunn
27. Hwy 26
28. Hartvickson
29. Baldwin

**MAIN LINE WORK**

1. None at this time

**ADDITIONAL WORK**

2. Vehicle Inspections
3. Month end reads for hydrant meters, Lancha Plana and raw water
4. Tank and pump station checks
5. Line locates
6. Work orders for meter installs, leak checks, pressure problems, change of occupancies etc.
7. Lower end flushing for water quality purposes
8. Flushing in Wallace for water quality purposes
9. Multiple leak repairs on curb stops, meter sets and meter gaskets following behind and cleaning up after AMI crew meter installations
10. AMI cannot complete punch list repairs finished in the Jenny Lind area
11. Ground Penetrating Radar Demonstration – they found a long missing valve under 8 inches of asphalt
12. Multiple cost to serves completed for moving service connections and for new services
13. Repaired ARV that was hit by a vehicle

**West Point Distribution System:**

**SERVICE LINE WORK**

1. None

**MAIN LINE WORK**

1. None

**ADDITIONAL WORK**

2. Month end Lancha Plana reads
3. Line locates

**Construction**

1. Assisted in leak repair with the Ebbetts Pass, Copper Cove, and Jenny Lind Distribution Crews
2. Hauled Rock to all yards as needed
3. Worked with the Ebbetts Pass Distribution Crew and installed a new PRV on Silver Saddle in Ebbetts Pass
4. Site cleanup and grading at the Sheep Ranch WTP and new Fire Protection Tank site
5. On-going work at the Arnold WWTP to construct a solids handling pit for the Hunters WTP Backwash solids

6. Hauled equipment to the La Contenta Warehouse for DOT inspection
7. Worked with the Ebbetts Pass Distribution Crew to pothole near the Big Trees 4&5 Tank Site for the Redwood Tank Replacement Project
8. Assisted the Sewer Crew with a Septic Tank issue off Batten Rd in Vallecito
9. Equipment Maintenance
10. Cleaned up/Organized yard in Vallecito

## **Electrical:**

1. Troubleshoot and repaired Copper Cove Lift Station 13 going into backup, low level float missing weight, replaced it
2. Unwired compressor at CCWWTP, wired in new one after mechanical staff installed it, tested new unit
3. Replaced bad s/o cord for new aerator in FMWWTP pond
4. Worked with A-TEEM at FMWWTP on DAF unit #2, calibrated level transducer, set controls up in inches instead of percentage
5. Replaced FMWWTP DAF unit #2 fill valve actuator and calibrated it with mechanical staff
6. Unloaded aerator with crane at Forest Meadows golf course pond
7. Wired in new booster pump at AWWTP belt press
8. Wired in new aerator to existing controls at the Forest Meadows golf course pond to prevent algae bloom
9. Replaced failed control board and photocell in LED Walpack fixture at WPWTP
10. Reconfigured tool bar placement on SCADA #1 machine at WPWTP
11. Troubleshoot and repaired Woodgate LS #2, register in PLC wrong for pump control, reprogrammed it with a hard coded timer, restoring proper pump control
12. Replaced Wallace WWTP effluent pump #1 with new pump after failure of old unit
13. Installed new controls for aerator in FMWWTP pond
14. Ran conduit and pulled new wire to tanks at Sheep Ranch WTP
15. Installed new larger 15-amp circuit breaker for compressor at Copper Cove Reclaim plant
16. Troubleshoot and repaired hour meters at Woodgate lift station #2, went online with PLC, put back into alternate and flashed new program to Eprom.
17. Flashed new hard coded pump timers to Eprom in the PLC at Woodgate lift station #1
18. Performed USA electrical locate at Big Trees 4&5 site in preparation for the redwood tank replacement project
19. Replaced faulty starter overloads for an aerator at FMWWTP
20. Replaced failed pressure transducer at Copper Cove lift station #15 after failure of old unit
21. Removed scrap flow meters from Copper Cove reclaim plant and took to boneyard
22. Repaired apparent SCADAalarm glitch using remote access at VWWTP
23. Installed new level transducer into the new Big Trees 8 tank during construction
24. Used SCADA remote access to fix Win911 and SCADAalarm call out trees at AWWTP, FMWWTP and VWWTP
25. Replaced failed 1500va UPS battery at Wallace WTP
26. Relocated 120-volt odor control receptacle at Copper Cove lift station #13 after new structure was built
27. Troubleshoot and replaced failed 200-amp main circuit breaker with rebuilt unit at Wilseyville pressure station
28. Added new operator to the Copper Cove SCADA systems and alarming software
29. Adjusted generator main breaker trip settings and tested pumps while generator was running at Wilseyville PS
30. Reattached main panel ground wire to existing ground rod with new clamp at Wilseyville pressure station main service
31. Reconnected sealtite flex to the air bladder compressor in the pressure tank at Wilseyville PS
32. Troubleshoot and repaired septic control system at 9135 Cliff Court in Burson after failure
33. Troubleshoot and repaired telemetry communications failure at Ceder Ridge lift station, replaced bad UPS battery
34. Removed existing level transducer from old Big Trees 8 tank for later reuse
35. Troubleshoot and repaired Millwoods lift station, replaced failed starter for pump #2
36. Troubleshoot and repaired Copper Cove lift station #8 generator running, pump #1 was failing and tripping breaker to transfer switch, tighten connections and the pump then tested perfect
37. Reprogrammed autodialers districtwide to contact new district collections employees
38. Troubleshoot and repaired Millwoods lift station pump not shutting down, problem was not electrical, pump was not moving wastewater while running
39. Helped mechanical staff manufacture bracket and install into truck #740 SpaceKap to repair falling shelf
40. Had winter tires de-studded on truck #551 and truck #740
41. Troubleshoot and repaired Copper Cove headworks all influent pumps failure, problem was inspection door open not making contact with safety switch
42. Installed new SCADA system and complete control system at Sheep Ranch WTP, gutted archaic controls

43. Troubleshoot and repaired backup generator not running at Upper Cross Country lift station, battery exploded, mechanical staff replaced with new, adjusted date and time in transfer switch
44. Had batteries replaced at the JLWTP Ozone system UPS, unit now has bad board per Eaton technician
45. Located pull boxes and underground conduits at AWWTP at engineering departments request
46. Troubleshoot and repaired complete PLC communications failure at Hunters WTP, replaced bad power supply in wireless access point router

## **Collections:**

1. Monthly SSO reporting completed
2. Monthly dry can inspections completed.
3. Weekly lift station checks completed
4. Called to LS 13 due to it going into backup. High-level float lost a weight causing it to work intermittently.
5. Pumped and cleaned septic tank at address off China Springs road in West Point (yearly maintenance due to grease)
6. Called to Upper Cross-Country Lift Station due to floats falling into wet well causing it to go into backup.
7. Repaired septic tank effluent line hit by PG&E pole replacement at address off cemetery lane in West Point
8. Flushed effluent line from septic tank at address off China Springs Road in West Point
9. Called out to address off Pine Street in West Point again for a blockage, customer has a root issue on their side
10. Participated in Jenny Lind Elementary School project meetings
11. Repaired ARV's on pumps at Lower Cross-Country Lift Station
12. Reworked lid at LS 18 to accommodate mixer
13. Called out to Woodgate Lift Station 2 (La Contenta), lost the PLC. Operators had to pump it manually for the weekend of 5-7 thru 5-8-22. Pulled the pump and replaced.
14. Called to address off Cedar Circle (6 – Mile) septic tank issue. Cleaned basket
15. Hydro'd Foothill Rd to Lift Station 4 in Copper (yearly maintenance)
16. Pumped and cleaned Lift Station 4.
17. Pumped and cleaned Lift Station 15.
18. Called out to address on Main Street in Vallecito. Septic tank issue - had to replace all three floats and float tree clamps
19. Pumped back wash pond at Jenny Lind WTP for the Operations Staff
20. Called to address off Hwy 4 sewer issues. Customer needs to install a clean out to be inspected by CCWD so we can take ownership
21. Pumped and cleaned septic tanks at two additional addresses off Cedar Circle – 6 Mile
22. Installed extra supports on mixer at Upper Cross-Country Lift Station to help with mixing vortex
23. Remarketed USA's for PG&E in La Contenta
24. Participated in the ADU Breakout Group meeting
25. Called out to address off Cliff Ct. septic alarm. Had to hook up system. County issued a final occupancy without notifying CCWD
26. Hydro'd main lines above Lift Station 3 in Arnold for bi-annual maintenance
27. Helped with electrical issues at Lift Station 18 in Copperopolis. PG&E had issues and pump 1 didn't want to start on generator power.
28. Helped with off float issues at Millwoods Lift Station
29. Some Staff participated in a Collections Crew Webinar
30. Helped water crews in Copper and Ebbetts Pass with Leak Repair
31. Called to address off Batten road in Vallecito, septic tank alarm. Floats had gotten stuck. Cleaned pump basket and rearranged floats.
32. Cleared the Copper Cove bench easement for hydro cleaning and hydro cleaned the Collections System along the bench.
33. Worked on pump 2 issues at Millwoods due to alternator issues. Pulled and cleaned the pumps
34. Pumped and cleaned Lift Stations 18 and 16 in Copper

## **Mechanical:**

1. Installed new air compressor at Copper Reclaim plant.
2. Replaced leaking belt press booster pump at the Arnold Wastewater Plant.

3. Installed power inverter on V747(Mech's Truck) to charge power tools.
4. DOT BIT inspection V746 (new VacCon).
5. Install document/registration holders on all CCWD trailers.
6. Sticker equipment and trailer numbers that were missing.
7. Wallace Wastewater Plant pump replacement.
8. DOT BIT inspection on V736 (GapVax).
9. Inspected and verified noise complaint from RAS pump motor #2 Vallecito. Had the motor rebuilt and ordered a spare.
10. Replaced the tires on T8 cargo trailer, remove pintle hitch and installed a 2 5/16 tongue.
11. Fueled JLWTP vault.
12. Fueled VS A tank vault.
13. Inspected trailer 509 before CHP inspection, order repair parts from Clutch & Brake Exchange and GCR tire. Replaced rotted air lines, change all 8 tires, replaced leaking stemco hub and cover, replace 7-way connector and replace burnt out marker light.
14. CHP inspection at LC warehouse.
15. Inspected swing checks at Forrest Meadows effluent pumps, gathered parts to rebuild.
16. Forrest Meadows air compressor offline, troubleshoot compressor not building air pressure, identified a failed hydraulic unloader valve and ordered parts.
17. Fabricated a brace for back wall of L/S 13 scrubber building in Copper. Assisted George in leveling floor and walls. Moved wet well vent closer to building to eliminate trip hazard. Plumbed into scrubber barrel.
18. DOT BIT inspections on vehicles 722(Peterbilt Pumper Truck),135(2013 VacCon), and 145(Peterbilt Pumper Truck).
19. Hwy 4 portable gen fuel level at 30%, topped off fuel at the generator.
20. Freed up inlet valve to chlorine line to allow replacement of flow regulator and adjust sludge pump packing gland at Arnold WWTP
21. Took Vehicle 747(Mechs Truck) in for first oil change.
22. DOT BIT inspection for V745(2020 Kenworth)
23. Changed oil on V719(Jeep Wrangler) and read stored codes.
24. Order CAT keys for the new collections crew members.
25. Rebuilt the backflow device at Forrest Meadows Wastewater Treatment plant and tested.
26. Replaced a battery on the generator at the Upper Cross-Country Lift Station.
27. Generator checks
28. Found bad battery tender and dead battery at Dorrington pressure station, replaced, and verified generator starts and runs.
29. Emergency repairs made to the cooling system of the Wallace WWTP Generator
30. Repaired coolant and power steering leaks on Truck 134('08F350)
31. Replaced Kanaflex tubing and fabricated a boom-to-can adaptor for VacCon #126
32. Disassembled and assessed B Tank Cla-Val and ordered replacement parts
33. Repaired a leak on the speed control line for a cla-val at the Copper Cove WTP
34. Rebuilt the Jenny Lind WTP RP backflow prevention device
35. Diagnosed, removed, and repaired the sand filter pump at the West Point WWTP

## **Underground:**

1. Potholed, saw cut, dug, replaced service lines at
  - a. 3011 Dunn
  - b. 2993
  - c. 3135
  - d. 3147
  - e. 4947
  - f. 4921
  - g. 4614 Henny
  - h. 4628 Henny
2. Saw cut T trenches and trench paved at
  - a. 3162 Dunn
  - b. 3148
  - c. 3147
  - d. 3134

- e. 3056
  - f. 3012
  - g. 2976
  - h. 2907
  - i. 2854
  - j. 2820
  - k. 20777
  - l. 2715
  - m. 2906 Heinemann
3. Total current material cost to the district for one service replacement from start to finish including rock and asphalt is \$755.86

**Prepared By: Damon Wyckoff, Director of Operations**