



**RESOLUTION NO. 2024-27**  
**RESOLUTION NO. PFA-01**  
**ORDINANCE NO. 2024-01**

## **AGENDA**

### **OUR MISSION**

Protect, enhance, and develop Calaveras County's water resources and watersheds to provide safe, reliable, and cost-effective services to our communities.

2021-2026 Strategic Plan, Adopted April 28, 2021, and can be viewed at this [link](#)

Regular Board Meeting  
Wednesday, May 22 2024  
1:00 p.m.

[Calaveras County Water District](#)  
120 Toma Court  
San Andreas, California 95249

**Board Chambers are open to the public and the following alternative is available to members of the public who wish to participate in the meeting virtually:**

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### Microsoft Teams meeting

**Join on your computer, mobile app or room device**

[Click here to join the meeting](#)

Meeting ID: 224 605 927 844

Passcode: qDtDHA

[Download Teams](#) | [Join on the web](#)

**Or call in (audio only)**

[+1 323-647-8603,409112649#](#)

Phone Conference ID: 409 112 649#

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Administration Office at 209-754-3028. Notification in advance of the meeting will enable CCWD to make reasonable arrangements to ensure accessibility to this meeting. Any documents that are made available to the Board before or at the meeting, not privileged or otherwise protected from disclosure, and related to agenda items, will be made available at CCWD for review by the public.

### **ORDER OF BUSINESS**

#### **CALL TO ORDER / PLEDGE OF ALLEGIANCE**

#### **1. ROLL CALL**

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#### **BOARD OF DIRECTORS**

Russ Thomas, President  
Cindy Secada, Director

Bertha Underhill, Vice President  
Scott Ratterman, Director

Jeff Davidson, Director

**2. PUBLIC COMMENT**

**At this time, members of the public may address the Board on any non-agendized item. The public is encouraged to work through staff to place items on the agenda for Board consideration. No action can be taken on matters not listed on the agenda. Comments are limited to three minutes per person.**

**3. CONSENT AGENDA**

- 3a Approval of Minutes for the Board Meeting of April 24, 2024  
(Rebecca Hitchcock, Clerk to the Board)
- 3b Review Board of Directors Monthly Time Sheets for April 2024  
(Rebecca Hitchcock, Clerk to the Board)
- 3c Ratify Claim Summary #626 Secretarial Fund in the Amount of \$2,933,821.93 for April 2024  
(Jeffrey Meyer, Director of Administrative Services) **RES 2024-\_\_\_\_\_**
- 3d Report on the Monthly Investment Transactions for April 2024  
(Jeffrey Meyer, Director of Administrative Services)
- 3e Approval of Second Amendment to Cell Tower Lease between CCWD and Pinnacles Cellular, Inc. dba Verizon Wireless  
(Rebecca Hitchcock, Clerk to the Board) **RES 2024-\_\_\_\_\_**
- 3f Approval of Credit Adjustment for APN 023-057-004  
(Kelly Richards, Business Services Manager) **RES 2024-\_\_\_\_\_**
- 3g Approval of Credit Adjustment for APN 028-033-047  
(Kelly Richards, Business Services Manager) **RES 2024-\_\_\_\_\_**

**4. CONVENE PUBLIC FINANCING AUTHORITY**

- 4a Roll Call: Calaveras County Water District Public Financing Authority Board Members
- 4b Discussion/Action regarding 2024 Biennial Review of the Public Finance Authority's Conflict of Interest Code  
(Michael Minkler, General Manager)
- 4c Adjournment

**5. RECONVENE REGULAR BOARD MEETING**

**6. NEW BUSINESS**

- 6a\* Hydrological Conditions Update  
(Kelly Gerkenmeyer, External Affairs Manager)

**7. REPORTS**

- 7a Report on the April 2024 Operations Department  
(Damon Wyckoff, Director of Operations)

7b\* General Manager's Report  
(Michael Minkler)

**8. BOARD REPORTS / INFORMATION / FUTURE AGENDA ITEMS**

**9. NEXT BOARD MEETINGS**

- Wednesday, May 29, 2024, 1:00 p.m., Special Budget Workshop
- Wednesday, June 12, 2024, 1:00 p.m., Regular Board Meeting
- Wednesday, June 26, 2024, 1:00 p.m., Regular Board Meeting

**10. CLOSED SESSION**

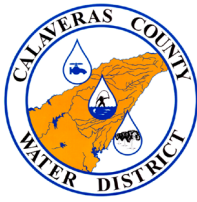
10a Government Code § 54957.6 Agency Negotiators: General Manager Michael Minkler, HR Manager Stacey Lollar regarding Negotiations with Employee Organization SEIU Local 1021 and Management and Confidential Unit

10b Existing Litigation-Government Code Section 54956.9(d)(1)  
*Pacific Gas and Electric Company v. DKM, LLC et al.* Calaveras County Superior Court  
Case Number 24CV47310

10c Conference with Legal Counsel – Anticipated Litigation. Significant exposure to litigation pursuant to subdivision (d)(2) of Government Code section 54956.9. - one potential case

**11. REPORTABLE ACTION FROM CLOSED SESSION**

**12. ADJOURNMENT**



# CALAVERAS COUNTY WATER DISTRICT

## Board of Directors

District 1      Scott Ratterman  
District 2      Cindy Secada  
District 3      Bertha Underhill  
District 4      Russ Thomas  
District 5      Jeff Davidson

## Financial Services

Umpqua Bank  
US Bank  
Wells Fargo Bank

## CCWD Committees

\*Engineering Committee  
\*Finance Committee  
\*Legal Affairs Committee  
\*External Relations Committee  
Real Estate Review Committee (ad hoc)

## Joint Power Authorities

ACWA / JPIA  
CCWD Public Financing Authority  
Calaveras-Amador Mokelumne River Authority (CAMRA)  
Calaveras Public Power Agency (CPPA)  
Eastern San Joaquin Groundwater Authority  
Tuolumne-Stanislaus Integrated Regional Water  
Management Joint Powers Authority (T-Stan JPA)  
Upper Mokelumne River Watershed Authority (UMRWA)

## Other Regional Organizations of Note

Calaveras County Parks and Recreation  
Committee  
Mountain Counties Water Resources  
Association (MCWRA)  
Mokelumne River Association (MRA)  
Tuolumne-Stanislaus Integrated Regional Water  
Mgt. Watershed Advisory Committee to the JPA (WAC)  
Eastern San Joaquin Groundwater Authority-Technical  
Advisory Committee

## Legal Counsel

Matthew Weber, Esq.  
Downey Brand, LLP

## Auditor

Richardson & Company, LLP

## Membership\*\*

Thomas / Davidson (alt. Secada)  
Secada / Underhill (alt. Thomas)  
Ratterman / Davidson (alt. Thomas)  
Thomas / Secada (alt. Underhill)  
Thomas / Ratterman  
  
Ratterman (alt. Michael Minkler)  
All Board Members  
Ratterman / Secada (alt. Michael Minkler)  
Michael Minkler (alt. Damon Wyckoff)  
Thomas  
Underhill (alt. Thomas)  
  
Davidson (alt. Ratterman)  
  
Thomas (alt. Ratterman)  
  
All Board Members  
  
All Board Members  
Kelly Gerkenmeyer (alt. Juan Maya)  
  
Mark Rincon-Ibarra (alt. Sam Singh)

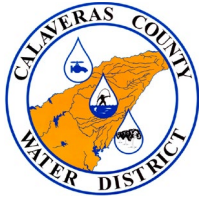
\* Standing committees, meetings of which require agendas & public notice 72 hours in advance of meeting.

\*\* The 1<sup>st</sup> name listed is the committee chairperson.

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## MINUTES

### CALAVERAS COUNTY WATER DISTRICT REGULAR BOARD MEETING

APRIL 24, 2024

Directors Present: Russ Thomas President  
Bertha Underhill, Vice-President  
Scott Ratterman, Director  
Cindy Secada, Director  
Jeff Davidson, Director

Staff Present: Michael Minkler, General Manager  
Matt Weber Esq, General Counsel  
Rebecca Hitchcock, Clerk to the Board  
Damon Wyckoff, Director of Operations  
Kevin Williams, Senior Civil Engineer  
Juan Maya, Civil Engineer  
Kelly Gerkenmeyer, External Affairs Manager  
Kelly Richards, Customer Service Supervisor\*  
Stacey Lollar, Human Resources Manager\*  
Kate Jesus, Human Resources Technician\*  
Sam Singh, Engineering Technician\*  
Haley Airola, Engineering Coordinator\*  
Dylan Smith, IT Technician\*  
Corinne Skrbina, Customer Service\*  
Tiffany Burke, Administrative Technician\*  
Michael Bear, Accountant\*  
Kelly Soulier-Doyle, Accounting Technician\*  
Bana Rouson-Gedese, Water Resources Specialist\*  
Matthew Jarnagin, Distribution Worker\*

Others Present: Jessica Self, General Manager, UPUD  
Rebecca Callen, City Administrator, City of Angels Camp  
Joel Metzger, General Manager, UWPA  
Francisco de la Cruz  
Michael Castro  
Michael Rodgers

### **ORDER OF BUSINESS**

#### **CALL TO ORDER / PLEDGE OF ALLEGIANCE**

##### **1. ROLL CALL**

President Thomas called the Regular Board Meeting to order at 1:03 p.m. and led the Pledge of Allegiance. All Directors were present.

2. **PUBLIC COMMENT:**

Public comments were given by Francisco de la Cruz, Michael Castro, and Michael Rodgers

3. **CONSENT AGENDA**

- 3a Approval of Minutes for the Board Meeting of March 13 and March 27, 2024  
(Rebecca Hitchcock, Clerk to the Board)
- 3b Report on the Monthly Investment Transactions for March 2024  
(Jeffrey Meyer, Director of Administrative Services)
- 3c Ratify Claim Summary #625 Secretarial Fund in the Amount of \$3,094,881.46 for  
March 2024  
(Jeffrey Meyer, Director of Administrative Services) **RES 2024-18**
- 3d Review Board of Directors Monthly Time Sheets for March 2024  
(Rebecca Hitchcock, Clerk to the Board)
- 3e Approve Consolidation of the District Election with the General Election held on  
November 5, 2024  
(Rebecca Hitchcock, Clerk to the Board) **RES 2024-19**
- 3f Authorized Signatures on Banking and Investment Accounts  
(Jeffrey Meyer, Director of Administrative Services)
- Umpqua Bank **RES 2024-20**
  - Local Agency Investment Fund **RES 2024-21**
  - Chandler Asset Management **RES 2024-22**
  - Global Payments **RES 2024-23**

**MOTION:** Director Ratterman moved to approve the Consent Agenda Items 3a, 3b,3c, 3d, 3e, and 3f as presented and Director Underhill seconded the motion, and it was approved (5-0).

**PUBLIC COMMENT:** No public comment was heard.

**AYES:** Directors Davidson, Ratterman, Secada, Underhill, and Thomas  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

4. **NEW BUSINESS**

- 4a [Discussion/Action regarding Highway 4 Regional Water Supply Partnership](#)  
(Michael Minkler, General Manager) **RES 2024-24**

**DISCUSSION:** Michael Minkler discussed the Highway 4 Regional Water Supply Partnership between UPUD, UWPA, the City of Angels Camp, and CCWD and responded to questions.

**PUBLIC COMMENT:** Public comments were given by Jessica Self, General Manager of UPUD, Rebecca Callen, City Administrator of Angels Camp, Joel Metzger, General Manager of UWPA, and Michael Castro.

**MOTION:** Director Davidson moved to adopt Resolution No. 2024-24 Approving the Highway 4 Regional Water Supply Partnership, Director Underhill seconded the motion, and it was approved (5-0).

**AYES:** Directors Davidson, Underhill, Ratterman, Secada, and Thomas  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

4b [Discussion/Action regarding Applications and Financial Requests with the State Water Resources Control Board for the Arnold Wastewater Treatment Facility Improvements Project](#)  
(Jeffrey Meyer, Director of Administrative Services) **RES 2024-25**

**DISCUSSION:** Jeffrey Meyer presented information on the grant application for the Arnold Wastewater Treatment Facility and responded to questions. Kevin Williams discussed the project details and responded to questions.

**PUBLIC COMMENT:** Public comments were given by Michael Rodgers and Michael Castro.

**MOTION:** Director Underhill moved to adopt Resolution No. 2024-25 Approving the District Designees for the Grant application, Director Ratterman seconded the motion, and it was approved (5-0).

**AYES:** Directors Underhill, Ratterman, Davidson, Secada, and Thomas  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

4c [Discussion/Action regarding Approving Custody Agreement with U.S. Bank Trust Company for Investment of the District's 2022 Capital Improvement Program Loan Proceeds](#)  
(Jeffrey Meyer, Director of Administrative Services) **RES 2024-26**

**DISCUSSION:** Jeffrey Meyer detailed the custody agreement with U.S. Bank Trust Company for Investment of the District's 2022 Capital Improvement Program Loan and responded to questions.

**PUBLIC COMMENT:** No public comment was heard.

**MOTION:** Director Ratterman moved to adopt Resolution No. 2024-26 Approving the Custody Agreement with U.S. Bank Trust Company, Director Underhill seconded the motion, and it was approved (5-0).

**AYES:** Directors Underhill, Ratterman, Davidson, Secada, and Thomas  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

4d [Review of the FY 2024-25 District's Five-Year Capital Improvement Program](#)  
(Kevin Williams, Senior Engineer)



**DISCUSSION:** Kevin Williams reviewed the FY 2024-25 Five-Year Capital Improvement Program and responded to questions.

**PUBLIC COMMENT:** Public comment was given by Francisco de la Cruz.

## 5. **REPORTS**

- 5a [Report on the March 2024 Operations Department](#)  
(Damon Wyckoff, Director of Operations)

**DISCUSSION:** Damon Wyckoff presented the March 2024 Monthly Operations report. He reviewed items of interest and answered questions from the Board.

**PUBLIC COMMENT:** Public comment was given by Francisco de la Cruz, Michael Castro, and Michael Rodgers.

- 5b [General Manager's Report](#)  
(Michael Minkler)

Mr. Minkler reported on the following activities: 1) the External Relations Committee meeting; 2) a Special Engineering Committee Meeting; 3) the Calaveras Public Power Authority (CPPA) meeting; 4) the ACWA Legislative Symposium; 5) the hard work of field staff over the weekend for line breaks; 6) the CCWD/Calaveras County 2x2 meeting; 7) UMRWA Board meeting on Friday; 8) the upcoming ACWA Conference; 9) cancellation of the May 8 Board Meeting; and 10) the Army Corps of Engineers funding.

## 6. **BOARD REPORTS / INFORMATION / FUTURE AGENDA ITEMS**

Director Secada reported on the external Relations Committee, the Engineering Committee, the ACWA Conference, and requested a report on the Grants Consultant.

Director Davidson had nothing to report.

Director Ratterman reported on the JPIA executive Committee, the Real Estate Review Committee, the ACWA Conference, the virtual Washington, D.C. meetings, and the CAMRA meeting.

Director Underhill reported she would be attending the UPUD board meeting tonight.

Director Thomas reported on the ACWA Conference, the Real Estate Review Committee, the ACWA Legislative Symposium, and the IRWM meeting.

## 7. **NEXT BOARD MEETINGS**

- Wednesday, May 8, 2024, 1:00 p.m., Regular Board Meeting (cancelled)
- Wednesday, May 22, 2024, 1:00 p.m., Regular Board Meeting

## 8. **CLOSED SESSION**

The meeting adjourned into Closed Session at approximately 4:08 p.m. Those present were Board Members: Scott Ratterman, Cindy Secada, Russ Thomas, Bertha Underhill, and Jeff Davidson; staff members Michael Minkler, General Manager; and General Counsel Matt Weber.

- 8a Conference with Legal Counsel-Existing Litigation  
Government Code 54956.9(d)(1)  
California Sportfishing Protection Alliance v. All persons interested in the matter of the validity of the Eastern San Joaquin Groundwater Subbasin groundwater sustainability plan et al. (Stanislaus County Superior Court Case # CV20-1720)
- 8b Existing Litigation-Government Code Section 54956.9(d)(1)  
*Pacific Gas and Electric Company v. DKM, LLC et al.* Calaveras County Superior Court Case Number 24CV47310
- 8c Conference with Legal Counsel – Anticipated Litigation. Significant exposure to litigation pursuant to subdivision (d)(2) of Government Code section 54956.9. - one potential case

**9. REPORTABLE ACTION FROM CLOSED SESSION**

The Board reconvened into Open Session at approximately 4:18 p.m. There was no reportable action.

**10. ADJOURNMENT**

With no further business, the meeting adjourned at approximately 4:18 p.m.

By:

ATTEST:

\_\_\_\_\_  
Michael Minkler  
General Manager

\_\_\_\_\_  
Rebecca Hitchcock  
Clerk to the Board

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# Agenda Item

DATE: May 22, 2024

TO: Michael Minkler, General Manager

FROM: Rebecca Hitchcock, Clerk to the Board

SUBJECT: Review Board of Directors Time Sheets for April 2024

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## **RECOMMENDED ACTION:**

For information only.

## **SUMMARY:**

Pursuant to direction from the Board of Directors, copies of the Board's monthly time sheets, which the Board is compensated from, are included in the monthly agenda package for information. Attached are copies of the Board's time sheets for the month of April 2024.

Board Members can be reimbursed for mileage cost to travel to meetings/conferences and are paid at the current IRS rate.

## **FINANCIAL CONSIDERATIONS:**

Monthly compensation and mileage reimbursement costs are included in the FY 23-24 budget.

## **STRATEGIC PLAN INITIATIVES:**


**FR-08** Communicate the District's fiscal obligations and accountability to our customers through transparency and effective public outreach.

*Attachments: Board of Directors Time Sheets for April 2024*

**CALAVERAS COUNTY WATER DISTRICT**  
**2024 DIRECTOR REIMBURSEMENT FORM**

For Admin Use  Payroll  Expense

Month/Yr April 2024  
 Name S. Ratterman

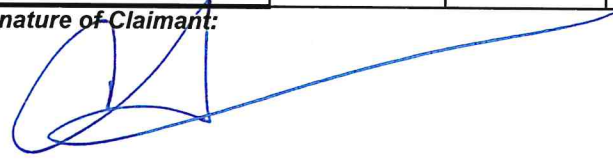

Activity Date	Meeting or Other Expense Description	Designated Rep.		Association List		Prior Approval		Cost		Total Miles	
		Yes	No	Yes	No	Yes	No	Meeting	Expense		
3-29	Mt. Counties ad hoc Mtg. - virtual										
4-2	CCWD Legal Affairs Comm. Mtg							\$120.-		7	
4-4	Mt. Counties reception - Columbia							120.-			
4-10	ACWA Leg. Symposium - Sacto							120.-			
4-19	ACWA Local Govt Feedback Comm. Mtg							120.-			
4-24	CCWD Reg. Mtg.							120.-		7	
<b>Total</b>		For Totals line, multiply miles by the IRS rate: 1/1/2024 \$0.670								14	
Pursuant to Board Policy 4030, receipts required; report /materials required.								<b>Totals</b> (use IRS mileage rate)		\$600.-	9.38
The undersigned, under penalty of perjury states: This claim and the items set forth herein are true and correct; that expenses incurred, meetings attended and business conducted are necessary to District affairs; that this claim is proper and within the scope of California Water Code Section 20200 et seq, and District Ordinance 2015-02; that the service was actually rendered; and that the amount(s) herein are justly true.								<b>Signature of Claimant:</b> 			
Administrative Review: <u>M. Murren</u>						Date: <u>4/25/24</u>		Orig to Finance Dept.			



**CALAVERAS COUNTY WATER DISTRICT  
2024 DIRECTOR REIMBURSEMENT FORM**

For	Payroll
Admin	Expense
Use	

Month/Yr April 2024  
Name Cindy Secada

Activity Date	Meeting or Other Expense Description	Designated Rep.		Association List		Prior Approval		Cost		Total Miles		
		Yes	No	Yes	No	Yes	No	Meeting	Expense			
March	Ethics Training							120 -		—		
4/16	Finance Committee Meeting							120 -		38.7		
4/23	External Relations Committee							120 -		38.7		
4/24	CCWD Reg. Meeting							120 -		38.7		
<b>Total</b>	<i>For Totals line, multiply miles by the IRS rate:</i>		1/1/2024	\$0.670					480 -	0	116.10	
<i>Pursuant to Board Policy 4030, receipts required; report /materials required.</i>					<b>Totals</b>		<i>(use IRS mileage rate)</i>		480 -		77.78	
The undersigned, under penalty of perjury states: This claim and the items set forth herein are true and correct; that expenses incurred, meetings attended and business conducted are necessary to District affairs; that this claim is proper and within the scope of California Water Code Section 20200 et seq, and District Ordinance 2015-02; that the service was actually rendered; and that the amount(s) herein are justly true.							<b>Signature of Claimant:</b> 					
Administrative Review: <u></u>				Date: <u>4/25/24</u>				Orig to Finance Dept.				

**CALAVERAS COUNTY WATER DISTRICT  
2024 DIRECTOR REIMBURSEMENT FORM**

For Admin Use	Payroll Expense	<input checked="" type="radio"/>
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Month/Yr Apr-24  
Name Bertha Underhill

Activity Date	Meeting or Other Expense Description	Designated Rep.		Association List		Prior Approval		Cost		Total Miles
		Yes	No	Yes	No	Yes	No	Meeting	Expense	
15-Apr	White Pibes Park Committee							120		0
16-Apr	CCWD Finance Committee Meeting	x						120		64
17-Apr	Parks and Rec Meeting							120		64
24-Apr	CCWD Regular Board meeting							120		64
24-Apr	UPUD Board meeting									

**Total** For Totals line, multiply miles by the IRS rate: 1/1/2024 \$0.670 **Totals** (use IRS mileage rate) \$480.00 \$0.00 \$128.64

*Pursuant to Board Policy 4030, receipts required; report /materials required.*

The undersigned, under penalty of perjury states: This claim and the items set forth herein are true and correct; that expenses incurred, meetings attended and business conducted are necessary to District affairs; that this claim is proper and within the scope of California Water Code Section 20200 et seq, and District Ordinance 2015-02; that the service was actually rendered; and that the amount(s) herein are justly true.

**Signature of Claimant:**  
*Bertha Underhill*

Administrative Review: *[Signature]* Date: 4/25/24 Orig to Finance Dept.

# CALAVERAS COUNTY WATER DISTRICT 2024 DIRECTOR REIMBURSEMENT FORM

For Admin Use	Payroll <input checked="" type="checkbox"/>
	Expense

Month/Yr Mar-24  
Name Russ Thomas

Activity Date	Meeting or Other Expense Description	Designated Rep.		Association List		Prior Approval		Cost		Total Miles	
		Yes	No	Yes	No	Yes	No	Meeting	Expense		
26-Mar	External Relations Committee									44	
27-Mar	CCWD Regular Meeting							120		44	
4-Apr	District 4 Mtg for Parks Master Master Plan							120		44	
9-Apr	Engineering Committee							0		20	
10-Apr	Legislative Symposium in Sacramento							120		44	
18-Apr	Calaveras County Parks & Rec Commission							120		152	
23-Apr	External Relations Committee							120		46	
								120		44	
<b>Total</b>	<i>For Totals line, multiply miles by the IRS rate: 1/1/2024 \$0.670</i>									0	394

Pursuant to Board Policy 4030, receipts required; report /materials required.				<b>Totals</b> (use IRS mileage rate)			\$720.00	\$0.00	\$263.98
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The undersigned, under penalty of perjury states: This claim and the items set forth herein are true and correct; that expenses incurred, meetings attended and business conducted are necessary to District affairs; that this claim is proper and within the scope of California Water Code Section 20200 et seq, and DISTRICT Ordinance 2015-02; that the service was actually rendered; and that the amount(s) herein are justly true.

Signature of Claimant:  
**Russ Thomas**

Administrative Review: M. [Signature]

Date: 4/25/24

Orig to Finance Dept.



**CALAVERAS COUNTY WATER DISTRICT**  
**2024 DIRECTOR REIMBURSEMENT FORM**

For Admin Use	Payroll <input checked="" type="radio"/>
	Expense <input type="radio"/>

Month/Yr Apr-24  
 Name Jeff Davidson

Activity Date	Meeting or Other Expense Description	Designated Rep.		Association List		Prior Approval		Cost		Total Miles
		Yes	No	Yes	No	Yes	No	Meeting	Expense	
2-Apr	CCWD Legal Affairs Committee meeting	x						120		28
9-Apr	Special Engineering Committee meeting	x						120		28
24-Apr	CCWD Regular Board Meeting							120		28
26-Apr	UMRWA	x						120		10
<b>Total</b>	<i>For Totals line, multiply miles by the IRS rate:</i>	1/1/2024	\$0.670						0	94
<i>Pursuant to Board Policy 4030, receipts required; report /materials required.</i>				<b>Totals</b> (use IRS mileage rate)				\$480.00	\$0.00	\$62.98
The undersigned, under penalty of perjury states: This claim and the items set forth herein are true and correct; that expenses incurred, meetings attended and business conducted are necessary to District affairs; that this claim is proper and within the scope of California Water Code Section 20200 et seq, and District Ordinance 2015-02; that the service was actually rendered; and that the amount(s) herein are justly true.						<b>Signature of Claimant:</b>  <i>Jeff Davidson</i>				
Administrative Review: <u><i>MUMU</i></u>						Date: <u>4/25/24</u>			Orig to Finance Dept.	

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**Calaveras County Water District  
Claim Summary #626  
March 2024 vs April 2024**

	Mar 2024	Apr 2024
CCWD Operating Expenditures	1,028,580.76	1,022,942.79
Expenditures to be reimbursed/Fiduciary Payments	6,859.97	284,829.82
Capital Improvement Program Projects	1,385,347.64	945,476.53
Capital Outlay	6,886.87	0.00
Sub-Total Vendor Payments	<b>2,427,675.24</b>	<b>2,253,249.14</b>
Payroll Disbursed	663,432.15	677,148.94
Other EFT Payments	3,774.07	3,423.85
Total Disbursements	<b>3,094,881.46</b>	<b>2,933,821.93</b>

Project No.	CIP Projects Project Description	Total Project Budget	FY 23-24 Budgeted Cash Flow	April Expenditures Plus Labor	FY 23-24 Total Expenditures	Total Expenditures to Date	Remaining Project Balance
<b>WATER</b>							
Copper Cove							
11083C	Clearwell & Tank B / Repair & Paint	8,600,000	4,000,000	590,651	2,005,041	2,437,395	6,162,605
Ebbetts Pass							
11103	Hunter's Raw Water Pumps Renovation	2,400,000	2,000,000	9,562	17,485	191,257	2,208,743
Jenny Lind / Wallace							
11088	JL Tanks A-B Trans Line	13,500,000	2,000,000	3,634	252,144	829,944	12,670,056
West Point / Wilseyville							
11106	West Point Backup Water Filter	2,380,000	561,097	8,421	698,496	2,815,340	(435,340)
<b>WASTEWATER</b>							
<b>Arnold / Forest Meadows</b>							
15095	Arnold Secondary Clarifier	8,000,000	1,000,000	35,135	57,629	650,508	7,349,492
<b>Copper Cove</b>							
15076	CC L/S #6, 8 & Force Main Bypass	5,500,000	3,000,000	89,211	297,044	3,319,342	2,180,658
15080	CC L/S #15 & 18 Renovations	3,600,000	3,100,000	188,305	1,622,142	2,743,470	856,530
15094	CC Tertiary/UV Improvements	1,996,190	735,238	42,406	95,801	501,723	1,494,467

CCWD - AP DISBURSEMENTS

APRIL 1-30, 2024

Vendor	Description	Check Date	Check No	Amount
A T & T	Lease Acct#23584106903335 04/24	4/10/2024	144390	63.15
A T & T	Internet Service LC Acct#129469186 03/24	4/10/2024	144391	85.60
A T & T	Acct#287318536357 IT Phone 04/24	4/17/2024	144431	130.92
A T & T	Acct#9391064579 Warehouse	4/24/2024	144472	56.65
A T & T CALNET 3	Acct#9391067346 Camp Connell 03/24	4/10/2024	144392	213.90
A T & T CALNET3	Acct#9391029200 Dorrington 04/24	4/24/2024	144473	29.12
A T & T CALNET3	Acct#9391029201 District Wide 04/24	4/24/2024	144474	1,517.19
A T & T CALNET3	Acct#9391032214 JLTC 04/24	4/24/2024	144475	133.66
A T & T CALNET3	Acct#9391029194 OP HQ Long Distance	4/24/2024	144476	406.01
A T & T CALNET3	Acct#9391029198 Hunters 04/24	4/24/2024	144477	29.10
A T & T CALNET3	Acct#9391032216 Azalea L/S 04/24	4/24/2024	144478	27.54
A T & T CALNET3	Acct#9391029197 CC Whse 04/24	4/24/2024	144479	1.02
A T & T CALNET3	Acct#9391032215 T Line 04/24	4/24/2024	144480	155.55
A T & T CALNET3	Acct#9391029199 JLTC 04/24	4/24/2024	144481	29.10
A T & T MOBILITY	Internet Service 03/24 SR	4/3/2024	144360	262.34
A TEEM ELECTRICAL ENG INC	Electrical Engineering Services, CC L/S #6,8 & Force Main Bypass, CIP 15076	4/24/2024	144482	490.00
A TEEM ELECTRICAL ENG INC	On-Site Programming - Water Loss Audit	4/24/2024	144482	4,260.00
A-1 SHARPENING & SMALL ENGINE REPAIR, LI Chain Sharpener - V712		4/3/2024	144361	45.05
ACWA/JPIA	Dental 05/24	4/17/2024	144432	7,209.36
ACWA/JPIA	EAP 05/24	4/17/2024	144432	186.00
ACWA/JPIA	Retiree Dental 05/24	4/17/2024	144432	3,391.28
ACWA/JPIA	Retiree Vision 05/24	4/17/2024	144432	946.56
ACWA/JPIA	Vision 05/24	4/17/2024	144432	1,466.24
ACWA/JPIA	Workers Comp 01/01/24-03/31/24 3rd QTR 2024	4/24/2024	144483	28,626.93
ADP INC	Payroll Processing	4/3/2024	144362	3,749.05
AFLAC	Acct#JJ325 03/24	4/3/2024	144363	1,535.22
ARNOLD AUTO SUPPLY	Supplies - Hunters WTP	4/10/2024	144393	31.05
ARNOLD TIRE AND AUTO CARE	Seasonal Tire Change - V 501 Dump Truck	4/24/2024	144484	240.00
ARNOLD TIRE AND AUTO CARE	Seasonal Tire Change - V 713	4/24/2024	144484	87.96
ARNOLD TIRE AND AUTO CARE	Seasonal Tire Change - V 717	4/24/2024	144484	87.96
ARNOLD TIRE AND AUTO CARE	Seasonal Tire Change - V 731	4/24/2024	144484	87.96
BOETTO, BRETT	UB Refund 170 Campbell Lane	4/17/2024	144433	238.35
BYOUS, DAVID	Safety Boot Reimbursement FY 23/24	4/3/2024	144364	200.00
C/O M&T Bank NEW YORK LIFE	Life Insurance 04/24	4/17/2024	144459	1,800.24
CA DEPT OF TAX AND FEE ADMIN	Use Sales Tax 1st QTR 2024	4/25/2024	EFT	1,334.00
CADENCE.TEAM	Back Up Energize Updates Subscription	4/24/2024	144485	1,596.00
CADENCE.TEAM	Back Up Instant Replacement Subscription	4/24/2024	144485	1,938.00

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Vendor	Description	Check Date	Check No	Amount
CADENCE.TEAM	Back Up Unlimited Cloud Storage Subscription	4/24/2024	144485	4,332.00
CALAVERAS AUTO SUPPLY	(2) Batteries	4/10/2024	144394	468.49
CALAVERAS AUTO SUPPLY	Alternator - V131	4/10/2024	144394	167.29
CALAVERAS AUTO SUPPLY	Batteries - V 133	4/10/2024	144394	590.72
CALAVERAS AUTO SUPPLY	Battery	4/10/2024	144394	154.12
CALAVERAS AUTO SUPPLY	Battery Core - Trash Pump	4/10/2024	144394	255.08
CALAVERAS AUTO SUPPLY	Brakes - V730	4/10/2024	144394	333.27
CALAVERAS AUTO SUPPLY	Drive Shaft Bolts	4/10/2024	144394	18.39
CALAVERAS AUTO SUPPLY	EGR Cooler Gasket	4/10/2024	144394	14.32
CALAVERAS AUTO SUPPLY	Exhaust Pipe Gasket	4/10/2024	144394	8.49
CALAVERAS AUTO SUPPLY	Fuses, Kit - SA Shop	4/10/2024	144394	169.33
CALAVERAS AUTO SUPPLY	Gloves, Oil	4/10/2024	144394	182.41
CALAVERAS AUTO SUPPLY	Grease - V729	4/10/2024	144394	15.53
CALAVERAS AUTO SUPPLY	Hose - BH06	4/10/2024	144394	11.60
CALAVERAS AUTO SUPPLY	Hose Clamp	4/10/2024	144394	7.72
CALAVERAS AUTO SUPPLY	Hose Connector	4/10/2024	144394	57.49
CALAVERAS AUTO SUPPLY	Oil - V 621	4/10/2024	144394	137.39
CALAVERAS AUTO SUPPLY	Oil Change Service Parts	4/10/2024	144394	257.05
CALAVERAS AUTO SUPPLY	Parts - BH2/415	4/10/2024	144394	95.11
CALAVERAS AUTO SUPPLY	Parts - V124	4/10/2024	144394	277.78
CALAVERAS AUTO SUPPLY	Reducer	4/10/2024	144394	6.81
CALAVERAS AUTO SUPPLY	Return Lens Replacement	4/10/2024	144394	(5.36)
CALAVERAS AUTO SUPPLY	Seal Puller, Fastener	4/10/2024	144394	28.66
CALAVERAS AUTO SUPPLY	Supplies & Materials - SA Shop	4/10/2024	144394	271.03
CALAVERAS AUTO SUPPLY	Tapered Bearing Set, Combo Wrench	4/10/2024	144394	89.96
CALAVERAS AUTO SUPPLY	Tire Balancer	4/10/2024	144394	4,825.28
CALAVERAS AUTO SUPPLY	Towels - WPWTP	4/10/2024	144394	8.56
CALAVERAS AUTO SUPPLY	Vacuum Tees/ Rope Handle	4/10/2024	144394	34.05
CALAVERAS AUTO SUPPLY	Wheel Bearing, Brakes - V 621	4/10/2024	144394	1,359.30
CAL COUNTY ENV MGMT	Haz Mat Response/CUPA AR0002152 Mechanic Shop	4/10/2024	144395	331.00
CAL COUNTY ENV MGMT	Generator/Air Pollution Control AR0000548 DFVCTO L/S	4/24/2024	144486	175.00
CAL COUNTY ENV MGMT	Generator/Air Pollution Control AR0000550 FM WWTP	4/24/2024	144486	175.00
CAL COUNTY ENV MGMT	Generator/Air Pollution Control AR0000551 JL WTP	4/24/2024	144486	175.00
CAL COUNTY ENV MGMT	Generator/Air Pollution Control AR0000552 CC WTP	4/24/2024	144486	175.00
CAL COUNTY ENV MGMT	Generator/Air Pollution Control AR0000552 CC WWTP	4/24/2024	144486	175.00
CAL COUNTY ENV MGMT	Generator/Air Pollution Control AR0000553 Sawmill Reclaim	4/24/2024	144486	175.00
CAL COUNTY ENV MGMT	Generator/Air Pollution Control AR0000555 LC WWTP	4/24/2024	144486	175.00

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CAL COUNTY ENV MGMT	Generator/Air Pollution Control AR0000557 Arnold WWTP	4/24/2024	144486	175.00
CAL COUNTY ENV MGMT	Generator/Air Pollution Control AR0000558 Hunters	4/24/2024	144486	175.00
CAL COUNTY ENV MGMT	Generator/Air Pollution Control AR0000805 WP WTP	4/24/2024	144486	175.00
CAL COUNTY ENV MGMT	Generator/Air Pollution Control AR0000839 JL Tank A	4/24/2024	144486	175.00
CAL COUNTY ENV MGMT	Generator/Air Pollution Control AR0000850 Avery P/S	4/24/2024	144486	175.00
CAL COUNTY ENV MGMT	Generator/Air Pollution Control AR0000852 CC L/S #12	4/24/2024	144486	175.00
CAL COUNTY ENV MGMT	Generator/Air Pollution Control AR0000853 Meadowmont P/S	4/24/2024	144486	175.00
CAL COUNTY ENV MGMT	Generator/Air Pollution Control AR0000911 Huckleberry L/S	4/24/2024	144486	175.00
CAL COUNTY ENV MGMT	Generator/Air Pollution Control AR0000912 JL Tank E	4/24/2024	144486	175.00
CAL COUNTY ENV MGMT	Generator/Air Pollution Control AR0000913 Avery MS L/S	4/24/2024	144486	175.00
CAL COUNTY ENV MGMT	Generator/Air Pollution Control AR0000971 FM Lakeside L/S	4/24/2024	144486	175.00
CAL COUNTY ENV MGMT	Generator/Air Pollution Control AR0000972 CC L/S #21	4/24/2024	144486	175.00
CAL COUNTY ENV MGMT	Generator/Air Pollution Control AR0001005 Arnold L/S # 1	4/24/2024	144486	175.00
CAL COUNTY ENV MGMT	Generator/Air Pollution Control AR0001006 CC L/S #15	4/24/2024	144486	175.00
CAL COUNTY ENV MGMT	Generator/Air Pollution Control AR0001007 CC L/S # 18	4/24/2024	144486	175.00
CAL COUNTY ENV MGMT	Generator/Air Pollution Control AR0001007 CC L/S #16	4/24/2024	144486	175.00
CAL COUNTY ENV MGMT	Generator/Air Pollution Control AR0001009 Big Trees Tank #1	4/24/2024	144486	175.00
CAL COUNTY ENV MGMT	Generator/Air Pollution Control AR0001010 Larkspur P/S	4/24/2024	144486	175.00
CAL COUNTY ENV MGMT	Generator/Air Pollution Control AR0001011 CC SC L/S	4/24/2024	144486	175.00
CAL COUNTY ENV MGMT	Generator/Air Pollution Control AR0001012 CC L/S #40	4/24/2024	144486	175.00
CAL COUNTY ENV MGMT	Generator/Air Pollution Control AR0001013 CC Raw Water P/S	4/24/2024	144486	175.00
CAL COUNTY ENV MGMT	Generator/Air Pollution Control AR0001014 CC B Tank	4/24/2024	144486	175.00
CAL COUNTY ENV MGMT	Generator/Air Pollution Control AR0001034 CC WW L/S # 6	4/24/2024	144486	175.00
CAL COUNTY ENV MGMT	Generator/Air Pollution Control AR0001035 CC WW L/S # 22	4/24/2024	144486	175.00
CAL COUNTY ENV MGMT	Generator/Air Pollution Control AR0001049 Dorrington P/S	4/24/2024	144486	175.00
CAL COUNTY ENV MGMT	Generator/Air Pollution Control AR0001050 West Point L/S	4/24/2024	144486	175.00
CAL COUNTY ENV MGMT	Generator/Air Pollution Control AR0001106 Moke River P/S	4/24/2024	144486	175.00
CAL COUNTY ENV MGMT	Generator/Air Pollution Control AR0001107 Lakemont P/S	4/24/2024	144486	175.00
CAL COUNTY ENV MGMT	Generator/Air Pollution Control AR0001232 OP HQ	4/24/2024	144486	127.75
CAL COUNTY ENV MGMT	Generator/Air Pollution Control AR0001232 OP HQ	4/24/2024	144486	47.25
CAL COUNTY ENV MGMT	Generator/Air Pollution Control AR0001535 SC #2	4/24/2024	144486	175.00
CAL COUNTY ENV MGMT	Generator/Air Pollution Control AR0001536 Wallace WWTP	4/24/2024	144486	175.00
CAL COUNTY ENV MGMT	Generator/Air Pollution Control AR0002094 Wilseyville P/S	4/24/2024	144486	175.00
CALAVERAS COUNTY PUBLIC WORKS	Blanket Permit Service 03/24	4/24/2024	144487	876.15
CALAVERAS ENTERPRISE	Recruitment Ad - Mechanic	4/24/2024	144488	72.68
CALAVERAS LUMBER CO INC	Gas Cans - Collections	4/17/2024	144434	58.16
CALAVERAS LUMBER CO INC	Supplies - CCWTP	4/17/2024	144434	134.35

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CALPERS - RETIREMENT	CalPERS Retirement 03/15/2024 Payroll	4/1/2024	EFT	54,962.46
CALPERS - RETIREMENT	CalPERS Retirement 03/31/2024 Payroll	4/11/2024	EFT	56,714.32
CALPERS - RETIREMENT	CalPERS Retirement 04/15/2024 Payroll	4/16/2024	EFT	54,395.22
CALPERS - RETIREMENT	CalPERS Late Fees CONFIDENTIAL PEPR	4/22/2024	EFT	600.00
CALPERS (Def Comp)	Def Comp Disbursement 03/31/2024 Payroll	4/24/2024	EFT	9,060.87
CALPERS (Def Comp)	Def Comp Disbursement 04/15/2024 Payroll	4/24/2024	EFT	9,529.27
CALPERS (Health Ins)	Health Insurance 04/24, Admin Fees	4/3/2024	EFT	780.06
CALPERS (Health Ins)	Health Insurance 04/24, Employees	4/3/2024	EFT	174,493.71
CALPERS (Health Ins)	Health Insurance 04/24, Retirees	4/3/2024	EFT	9,263.00
CAMPORA	Acct#5075516 2.756 Gallons Propane - Wallace	4/17/2024	144435	10.45
CANEP, CRAIG	Electrical Cert Renewal Reimbursement	4/24/2024	144489	250.00
CARBON COPY INC	Copies 03/24	4/3/2024	144365	137.13
CARDINAL, BILL	AWWA Conference Travel Reimbursement	4/3/2024	144366	805.59
CARDNO INC	Environmental Services Biological/Cultural, Hunter's Pumps Reno, CIP 11103	4/10/2024	144396	9,371.61
CARUS CORPORATION	Chemicals - JLWTP	4/10/2024	144397	11,303.19
CCLTOA	Copper Cove HOA Fees 2479 Charmstone Way	4/10/2024	144398	643.18
CCLTOA	Copper Cove HOA Fees 3748 Signal Hill Trail	4/10/2024	144398	643.18
CCLTOA	Copper Cove HOA Fees 4568 Kiva Drive	4/10/2024	144398	643.18
CCLTOA	Copper Cove HOA Fees 4574 Little John Court	4/10/2024	144398	643.18
CCLTOA	Copper Cove HOA Fees 4715 Tewa Court	4/10/2024	144398	643.18
CCLTOA	Copper Cove HOA Fees 4797 Kiva Drive	4/10/2024	144398	643.18
CCLTOA	Copper Cove HOA Fees 5130 Kiva Place	4/10/2024	144398	643.18
CDK SUPPLY	Electrical Parts - Hunters WTP	4/17/2024	144436	63.41
CENTRAL VALLEY HARDWARE CO	Locks - Water	4/17/2024	144437	343.53
CHECK PROCESSING INC	Lock Box Processing 02/24	4/24/2024	144490	970.76
CHECK PROCESSING INC	Lock Box Processing 03/24	4/24/2024	144490	1,047.43
CITY OF ANGELS	Six Mile Village 03/24	4/10/2024	144399	3,689.76
CLARK PEST CONTROL INC	Pest Control Acct#1505308 Hunters	4/3/2024	144367	121.00
CLARK PEST CONTROL INC	Pest Control Acct#2120969 Wallace	4/10/2024	144400	151.00
CLARK PEST CONTROL INC	Pest Control Acct#807360 La Contenta	4/10/2024	144400	106.00
CLARK PEST CONTROL INC	Pest Control Acct#807402 JL WWTP	4/10/2024	144400	78.00
CLARK PEST CONTROL INC	Pest Control Acct#807549 JLWTP	4/10/2024	144400	81.00
CLARK PEST CONTROL INC	Pest Control Acct#9328727 OP HQ	4/17/2024	144438	194.00
CLA-VAL/GRISWOLD	PRV Parts - Ebbetts Pass	4/3/2024	144368	972.76
COLEMAN ENGINEERING, INC.	Construction/Eng/Design Services, JL Tank A-B Trans Line, CIP 11088	4/10/2024	144401	938.50
COLUMBIA COMMUNICATIONS	Vehicle Cloud Service 03/24	4/10/2024	144402	780.00
CONDOR EARTH TECHNOLOGIES INC	FY 23/24 Groundwater Monitoring - District Wide 03/24	4/17/2024	144439	5,519.00

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CONFIDENTIAL	25 Hours CTO Pay Out	4/3/2024	144373	1,064.32
CONFIDENTIAL	39 Hours CTO Pay Out	4/17/2024	144441	2,956.41
CONFIDENTIAL	40 CTO Hours Pay Out	4/17/2024	144468	1,097.26
CONLIN SUPPLY	Fence - Construction Fence Project	4/17/2024	144440	11,328.82
CPPA	Power District Wide 03/24	4/10/2024	144403	126,517.17
CPUD	Water Service Corp Yard 03/24	4/3/2024	144369	114.99
CPUD	Water Service OP HQ 03/224	4/3/2024	144369	364.80
CWEA	CSM Grade 1 Application - Wainwright	4/10/2024	144404	413.00
CWEA	CSM Grade 1 Re-Test Application - Roberts	4/10/2024	144404	192.00
CWEA	Membership Renewal - Jarnagin	4/10/2024	144404	221.00
CWEA	Membership - Byous	4/17/2024	144442	221.00
CWEA	Membership - Knick	4/17/2024	144442	221.00
CYS STRUCTURAL ENGINEERS INC	Operations West Point Water Facility Damage 02/24	4/17/2024	144443	2,500.00
DAVIDSON, JEFF	Travel 03/24	4/3/2024	144370	56.28
DAVIS PATRICIA	UB Refund 4358 Parrotts Ferry Road	4/17/2024	144444	235.20
DE LAGE LANDEN FINANCIAL SRVC INC	Copier Lease	4/30/2024	EFT	294.71
DEL SECCO JAY & PAMELA	UB Refund 1206 Sequoia Street	4/24/2024	144491	1,294.39
DEPARTMENT OF WATER RESOURCES	1024.002 West Point Regulating Dam Fee	4/17/2024	144445	10,715.00
DEPARTMENT OF WATER RESOURCES	1024.004 White Pines Dam Fee	4/17/2024	144445	7,915.00
DEPARTMENT OF WATER RESOURCES	1024.005 New Spicer Meadow Dam Fee	4/17/2024	144445	123,958.00
DEPARTMENT OF WATER RESOURCES	1024.006 McKays Point Diversion Dam Fee	4/17/2024	144445	60,555.00
DEPARTMENT OF WATER RESOURCES	1024.007 North Fork Diversion Dam Fee	4/17/2024	144445	12,675.00
DEPARTMENT OF WATER RESOURCES	1024.008 Beaver Creek Diversion Dam Fee	4/17/2024	144445	11,835.00
DEPARTMENT OF WATER RESOURCES	1024.009 Copper Cove Diversion Dam Fee	4/17/2024	144445	11,835.00
DEPARTMENT OF WATER RESOURCES	1024.010 La Contenta Diversion Dam Fee	4/17/2024	144445	12,115.00
DOUBLE U ENTERPRISES	Roadbase - LC Whse	4/17/2024	144446	3,614.01
EBBETTS PASS GAS SERVICE	Fuel Ebbetts Pass 03/24	4/10/2024	144405	797.92
EDENS, CAMERON	Safety Boot Reimbursement FY 23/24	4/17/2024	144447	200.00
ENTERPRISE FM TRUST	Vehicle Lease 04/24 Acct#441657B	4/17/2024	144448	31,801.83
ESTABROOK, SHARON	UB Refund 2993 Quail Hill Road	4/17/2024	144449	177.02
FASTENAL	Hard Hats - Copper Dist	4/17/2024	144450	118.53
FASTENAL	Marking Paint - Water	4/17/2024	144450	420.83
FASTENAL	Safety - Vending	4/17/2024	144450	658.46
FASTENAL	Safety Vest - Water Dist	4/17/2024	144450	588.55
FASTENAL	Supplies & Materials - Vending	4/17/2024	144450	326.42
FEDERAL ENERGY REGULATORY COMM	FERC Bill Number L24168-00 2024	4/17/2024	EFT	70,031.60
FILIPPINI, ROC	Reimburse Vinegar for Clean Up	4/17/2024	144451	38.94



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FINANCIAL PACIFIC LEASING	VacCon #2 Principal & Interest Payment	4/30/2024	EFT	30,983.57
FOOTHILL APPLIANCE	Clean/Repair Breakroom Ice Machine	4/17/2024	144452	191.25
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control #28093 JL WTP	4/10/2024	144406	1,280.00
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control #28096 Kiva Copper WTP	4/10/2024	144406	720.00
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control #43133 Waste Water	4/10/2024	144406	640.00
GAMBI DISPOSAL INC.	Bio-Solids Removal - March 2024	4/10/2024	144407	4,146.25
GENERAL PLUMBING SUPPLY CO INC	Fittings - Distribution	4/10/2024	144408	2,187.27
GENERAL PLUMBING SUPPLY CO INC	Hydrant Rebuild - LC Distribution	4/10/2024	144408	1,608.18
GLOBAL PAY	Global Payments 24728 Mar 2024	4/30/2024	EFT	18,290.32
GLOBAL PAY	Global Payments 7167 Mar 2024	4/30/2024	EFT	3,256.05
HANSON BRIDGETT LLP	Legal Services 040171.000001 02/24	4/24/2024	144492	3,902.25
HERD'S MACHINE & WELD SHOP	Materials - FMWWTP	4/17/2024	144453	73.72
HOBGOODS CLEANING	Janitorial Service JLTC 04/24	4/17/2024	144454	50.00
HOBGOODS CLEANING	Janitorial Service OP HQ 04/24	4/17/2024	144454	1,935.00
HOBGOODS CLEANING	Janitorial Service Shop 04/24	4/17/2024	144454	37.00
HOLT OF CALIFORNIA	Parts - BH00 LC Whse	4/3/2024	144372	1,831.37
HOLT OF CALIFORNIA	Parts - MX305 Utility	4/3/2024	144372	696.63
HOLT OF CALIFORNIA	Axle Oil - SA Shop	4/10/2024	144409	127.09
HOLT OF CALIFORNIA	Parts - BH2/415	4/10/2024	144409	485.13
HOLT OF CALIFORNIA	Parts - MX3/305	4/10/2024	144409	104.51
HOLT OF CALIFORNIA	Door Glass - BH2/415	4/17/2024	144455	522.30
HOLT OF CALIFORNIA	Door Glass - MX5/305	4/17/2024	144455	207.93
HYDROSCIENCE ENGINEERS INC	Design/Engineering Services, Arnold Secondary Clarifier, CIP 15095	4/10/2024	144410	25,548.68
HYDROSCIENCE ENGINEERS INC	Design/Engineering Services, CC Tertiary/UV Improvements CIP 15094	4/10/2024	144410	28,978.98
HYDROSCIENCE ENGINEERS INC	Design/Engineering Services, Arnold Secondary Clarifier, CIP 15095	4/24/2024	144493	9,397.50
HYDROSCIENCE ENGINEERS INC	Design/Engineering Services, CC Tertiary/UV Improvements CIP 15094	4/24/2024	144493	13,427.00
IRON MOUNTAIN	Document Destruction 03/24	4/10/2024	144411	178.64
KENNEDY, MICHAEL	Waste Water 4 Renewal Reimbursement	4/10/2024	144412	110.00
MARKOVITZ, JASON & DANIELLE	UB Refund 321 Duchess Drive	4/24/2024	144494	113.79
MILLER, JOSHUA	Landscape, Spraying - OP HQ	4/17/2024	144471	1,800.00
Mission Square	Retiree Health 03/31/2024 Payroll	4/3/2024	EFT	2,245.00
Mission Square	Retiree Health 04/15/2024 Payroll	4/16/2024	EFT	2,190.00
MODESTO AIRCO GAS & GEAR	Cylinder Rental 03/24	4/10/2024	144413	104.00
MOTHER LODGE ANSWERING SERVICE	Answering Service 03/24	4/10/2024	144414	887.00
MOUNTAIN OASIS PURIFIED WATER	Water Cooler & Supplies 03/24	4/3/2024	144374	223.90
MOZINGO CONSTRUCTION, INC.	Construction, CC L/S #6, 8 & Force Main, CIP 15076	4/10/2024	144415	82,650.00
MOZINGO CONSTRUCTION, INC.	Construction, CC L/S #15 & 18 Renovations, CIP 15080	4/17/2024	144457	186,675.00

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Vendor	Description	Check Date	Check No	Amount
MUNICIPAL MAINTENANCE EQUIP	Clamps - CC Dist	4/3/2024	144375	729.95
MUTTERTIES, KYLIE	Mileage Reimbursment ( Umpqua Bank 2x's)	4/17/2024	144458	5.05
MUTUAL OF OMAHA	Life, AD&D Acct#G000AWXB 04/24	4/3/2024	144376	7,883.98
NOLTE ASSOCIATES INC. DBA NV5	Ground Water Monitoring 03/24	4/24/2024	144495	265.00
NORTHSTAR CHEMICAL	Sodium Hypochlorite - CCWTP	4/10/2024	144416	2,153.48
NORTHSTAR CHEMICAL	Hypo - Hunters WTP	4/17/2024	144460	5,806.97
NORTHSTAR CHEMICAL	Sodium Hypochlorite - AWWTP	4/17/2024	144460	3,025.40
NORTHSTAR CHEMICAL	Sodium Hypochlorite - JLWTP	4/24/2024	144496	4,306.97
NTU TECHNOLOGIES INC	Protek 301 - Hunters WTP	4/10/2024	144417	6,132.00
OCCU-MED, LTD	Pre Employment Screening	4/17/2024	144461	150.55
O'CONNELL & DEMPSEY, LLC	Legislative Lobbying Activities 03/24	4/10/2024	144418	6,000.00
O'REILLY AUTO PARTS	Parts - Construction Crew	4/10/2024	144419	257.65
P G & E	Power Harper Lane 03/18-04/14	4/24/2024	144498	23.00
P G & E	Power-District Wide	4/30/2024	EFT	608.05
P G & E	Power-George Reed/OP HQ	4/30/2024	EFT	256.25
P G & E	Power-HWY 26	4/30/2024	EFT	10.07
P G & E	Power-Silver Rapids/JLTC	4/30/2024	EFT	100.21
P G & E	Power-Silver Rapids/VS House	4/30/2024	EFT	14.15
PACE SUPPLY CORP	Repair Clamps - Water	4/17/2024	144462	943.50
PETERSON BRUSTAD INC	Prepare Ops Plan Update, WP Backup Water Filter, CIP 11106	4/24/2024	144497	6,405.26
POTRERO HILLS LANDFILL	Bio-Solids Disposal - AWWTP	4/10/2024	144420	670.74
POTRERO HILLS LANDFILL	Bio-Solids Disposal - LCWWTP	4/10/2024	144420	375.70
POTRERO HILLS LANDFILL	Bio-Solids Disposal - FMWWTP	4/24/2024	144499	680.77
POTRERO HILLS LANDFILL	Bio-Solids Disposal - LCWWTP	4/24/2024	144499	1,824.46
RATTERMAN, SCOTT	ACWA DC Conference Travel Reimbursement	4/3/2024	144377	1,242.68
RATTERMAN, SCOTT	Travel 03/24	4/3/2024	144377	18.76
REXEL	Cassette Tape - Hunters	4/10/2024	144421	1,635.47
RICHARDSON & COMPANY	Audit Service FY End 2023	4/10/2024	144422	4,700.00
ROEDER, JAMES	DMV Reimbursement	4/10/2024	144423	110.00
RON COOPER GENERAL ENGINEERING INC	Patch Paving - EP	4/17/2024	144463	14,058.00
RUTLEDGE SECURITY SYSTEMS LLC	Fire System Monitoring / Anua NFPA Fire Inspection	4/3/2024	144378	475.00
SAPIEN, ROBERT	Tree Removal - White Pines Park	4/3/2024	144379	4,000.00
SECADA, CINDY	Travel 03/24	4/3/2024	144380	77.79
SEIU LOCAL 1021	COPE 03/24	4/10/2024	144424	40.00
SEIU LOCAL 1021	SEIU 03/24	4/10/2024	144424	2,950.00
SENDERS MARKET INC	Fittings, Glue - Collections	4/10/2024	144425	96.75
SENDERS MARKET INC	Parts - Electricians	4/10/2024	144425	119.64

CCWD - AP DISBURSEMENTS  
APRIL 1-30, 2024

Vendor	Description	Check Date	Check No	Amount
SENDERS MARKET INC	Pump Switch - Collections Crew	4/10/2024	144425	36.67
SENDERS MARKET INC	Supplies - Construction	4/10/2024	144425	104.12
SENDERS MARKET INC	Supplies - Construction Fence Job	4/10/2024	144425	364.98
SENDERS MARKET INC	Supplies - LC Whse	4/10/2024	144425	145.92
SENDERS MARKET INC	Supplies - V749	4/10/2024	144425	19.84
SHAPE INC	Pump Repair - L/S 21	4/24/2024	144500	6,255.06
SIGNAL SERVICE	Alarm Service LC WWTP	4/3/2024	144381	449.03
SONORA RENTALS & SALES, INC.	Post Driver Rental - Construction Crew	4/10/2024	144426	704.00
SOUTHWEST VALVE, LLC	Actuator - AWWTP	4/17/2024	144464	9,018.47
SWRCB	Water Distribution Grade 3 Renewal - Darby	4/17/2024	144465	90.00
SWRCB	Water Treatment Grade 2 (T2) Exam Byous	4/24/2024	144501	65.00
T&S CONSTRUCTION CO., INC.	Construction, CC Phase 1 & 2 Clearwell & Tank B/Repair & Paint, CIP 11083C	4/10/2024	144427	580,260.00
THOMAS, RUSS	Travel 03/24	4/3/2024	144382	220.43
TIFCO INDUSTRIES	Worklight - V759	4/3/2024	144383	64.30
TROUTMAN PEPPER HAMILTON SANDERS LLP	FERC Relicensing North Fork River Project 03/31	4/24/2024	144502	4,410.00
TYLER TECHNOLOGIES, INC.	Smart Meter Portal - 1 Year 12/01/23-11/30/24	4/3/2024	144384	23,760.00
TYLER TECHNOLOGIES, INC.	Utility Billing Online Component - 1 Year 04/01/23-03/31/24	4/3/2024	144384	6,480.00
TYLER TECHNOLOGIES, INC.	Utility Billing Online Component - 1 Year 04/01/24- 03/31/25	4/3/2024	144384	6,480.00
U.S. BANK	3 Day Training - Meals	04/30/2024	EFT	62.63
U.S. BANK	Admission Restoring the Stanislaus	04/30/2024	EFT	65.87
U.S. BANK	Alhambra 03/24	04/30/2024	EFT	154.41
U.S. BANK	Amazon - Carabiners	04/30/2024	EFT	10.61
U.S. BANK	Amazon - Dewalt Band Saw V730	04/30/2024	EFT	349.87
U.S. BANK	Amazon - Office Supplies	04/30/2024	EFT	31.06
U.S. BANK	Amazon - Pull Start	04/30/2024	EFT	65.55
U.S. BANK	Amazon - Small Jack Hammer	04/30/2024	EFT	153.36
U.S. BANK	Amazon - Thumb Tacks	04/30/2024	EFT	8.57
U.S. BANK	Amazon - Tri Fold Towels	04/30/2024	EFT	114.28
U.S. BANK	Amazon - Welding Rods	04/30/2024	EFT	70.79
U.S. BANK	Amazon Prime B2B - District Wide	04/30/2024	EFT	1,393.18
U.S. BANK	Apple Storage	04/30/2024	EFT	0.99
U.S. BANK	Aramark 03/24	04/30/2024	EFT	2,983.73
U.S. BANK	Arnold Tire - Tire Installation	04/30/2024	EFT	87.96
U.S. BANK	Arnold WWTP Internet	04/30/2024	EFT	54.86
U.S. BANK	Backflow Test - Greer	04/30/2024	EFT	1,090.00
U.S. BANK	BOD Supplies	04/30/2024	EFT	42.94
U.S. BANK	Bottle Press - SA Shop	04/30/2024	EFT	580.00

CCWD - AP DISBURSEMENTS  
APRIL 1-30, 2024

Vendor	Description	Check Date	Check No	Amount
U.S. BANK	Business Cards	04/30/2024	EFT	64.00
U.S. BANK	Cal Tel 03/24	04/30/2024	EFT	1,348.30
U.S. BANK	Cal Waste 03/24	04/30/2024	EFT	1,878.21
U.S. BANK	Cal.Net 03/24	04/30/2024	EFT	62.04
U.S. BANK	Calaveras County Clerk - Recording Fee	04/30/2024	EFT	23.00
U.S. BANK	Cell Phone Charges, Printers, Work Order 79	04/30/2024	EFT	673.64
U.S. BANK	Certified Mail	04/30/2024	EFT	9.68
U.S. BANK	Comcast 03/24	04/30/2024	EFT	477.64
U.S. BANK	Credit CRWA Math Course Grutzmacher	04/30/2024	EFT	(300.00)
U.S. BANK	CRWA - Hotel Darby & Wood	04/30/2024	EFT	1,403.81
U.S. BANK	CRWA Registration & Hotel	04/30/2024	EFT	728.81
U.S. BANK	CVCWA Annual Conference	04/30/2024	EFT	525.00
U.S. BANK	CWEA - Mechanic Tech Application - Greer	04/30/2024	EFT	428.00
U.S. BANK	Distribution Exam Review - Wainwright	04/30/2024	EFT	450.00
U.S. BANK	E & I Grade 4 Renewal - Crumpacker	04/30/2024	EFT	113.00
U.S. BANK	EBay - Nitro Regulator	04/30/2024	EFT	71.63
U.S. BANK	Employee Relations Supplies	04/30/2024	EFT	158.72
U.S. BANK	FMWWTP Internet	04/30/2024	EFT	53.65
U.S. BANK	Fowler Peal Internet	04/30/2024	EFT	54.86
U.S. BANK	GHX - Compressor Hose Parts	04/30/2024	EFT	217.28
U.S. BANK	Hunters Internet	04/30/2024	EFT	240.00
U.S. BANK	Ink, Hole, Reinforcements, Batteries	04/30/2024	EFT	124.37
U.S. BANK	Lab Depot - Lab Wipes	04/30/2024	EFT	32.01
U.S. BANK	Lab Supplies, Reagents	04/30/2024	EFT	760.59
U.S. BANK	Legislative Symposium - Coleman	04/30/2024	EFT	335.00
U.S. BANK	Legislative Symposium - Gerkenmeyer	04/30/2024	EFT	335.00
U.S. BANK	Legislative Symposium - Minkler	04/30/2024	EFT	335.00
U.S. BANK	Life Preserver & Cabinet - FMWWTP	04/30/2024	EFT	505.77
U.S. BANK	MS Project, MS Video, ,MS Licensing, Acrobat, MDM	04/30/2024	EFT	4,507.05
U.S. BANK	Office Supplies	04/30/2024	EFT	1,355.47
U.S. BANK	OWP Small Water System Enrollment - Darby	04/30/2024	EFT	238.25
U.S. BANK	OWP Wastewater Collections Enrollment - Wainwright	04/30/2024	EFT	228.25
U.S. BANK	OWP Water Treatment Plant Operations - Sage	04/30/2024	EFT	228.25
U.S. BANK	Parking ACWA Michael Minkler	04/30/2024	EFT	7.50
U.S. BANK	Public Outreach Supplies	04/30/2024	EFT	207.40
U.S. BANK	Ring Central - OP HQ Main Phones	04/30/2024	EFT	1,477.27
U.S. BANK	Septic Pumps - Collections Crew	04/30/2024	EFT	2,900.00

CCWD - AP DISBURSEMENTS  
APRIL 1-30, 2024

Vendor	Description	Check Date	Check No	Amount
U.S. BANK	Tool Fetch - Hose Clamps	04/30/2024	EFT	125.43
U.S. BANK	Tractor Supply - Welding Helmet, Rod, Stringer & Clamp	04/30/2024	EFT	374.85
U.S. BANK	Transducers - Electricians	04/30/2024	EFT	6,246.72
U.S. BANK	UPUD 03/24	04/30/2024	EFT	246.01
U.S. BANK	USPS Package	04/30/2024	EFT	43.65
U.S. BANK	Verizon 03/24	04/30/2024	EFT	3,112.97
U.S. BANK	Volcano 03/24	04/30/2024	EFT	601.15
U.S. BANK	Water Code Updates	04/30/2024	EFT	13.63
U.S. BANK	WDR Workshop - Collections Crew	04/30/2024	EFT	350.00
U.S. BANK	Web Design - Ad Ons	04/30/2024	EFT	188.00
U.S. BANK	West Point Lumber - Plumbing Parts	04/30/2024	EFT	37.67
U.S. BANK	Wipers V756	04/30/2024	EFT	31.01
U.S. BANK	Work Meeting Lunch, Updated Law Posters	04/30/2024	EFT	484.57
UNDERHILL, BERTHA	Travel 03/24	4/3/2024	144385	131.32
UNITED PARCEL SERVICE	Shipping Week End 03/23	4/10/2024	144428	9.90
UNITED PARCEL SERVICE	Shipping Week End 02/02	4/17/2024	144466	13.75
UNITED PARCEL SERVICE	Shipping Week End 03/31	4/17/2024	144466	9.90
UNITED PARCEL SERVICE	Shipping Week End 04/06	4/24/2024	144503	9.90
USA BLUE BOOK	Chemicals - LCWWTP	4/10/2024	144429	2,497.81
USA BLUE BOOK	Lab Supplies - WPWTP (fire damage)	4/10/2024	144429	8,885.12
USA BLUE BOOK	Drum Pump - WPWTP Fire replace	4/17/2024	144467	686.81
USA BLUE BOOK	Lab Supplies - CCWTP	4/17/2024	144467	3,424.59
USA BLUE BOOK	Lab Supplies - JLWTP	4/17/2024	144467	965.34
USA BLUE BOOK	Probes - WPWTP Fire Replace	4/17/2024	144467	1,830.60
USA BLUE BOOK	Lab Supplies - CCWTP	4/24/2024	144504	5,526.17
USA BLUE BOOK	Power Module	4/24/2024	144504	245.60
VALIC	Def Comp Disbursement 03/31/2024 Payroll	4/24/2024	EFT	1,300.00
VALIC	Def Comp Disbursement 04/15/2024 Payroll	4/24/2024	EFT	500.00
VALIC	Correct Def Comp 2023 Payroll	4/26/2024	EFT	300.00
VALLEY SPRINGS NEWS	Subscription 2024	4/3/2024	144386	35.00
VERIFIED FIRST, LLC	New Hire Background Investigation	4/3/2024	144387	61.94
VOYA FINANCIAL	Def Comp Disbursement 03/31/2024 Payroll	4/24/2024	EFT	1,068.00
VOYA FINANCIAL	Def Comp Disbursement 04/15/2024 Payroll	4/24/2024	EFT	1,068.00
WAGEWORKS	FSA Admin 03/24	4/3/2024	144388	205.00
WESTERN HYDROLOGICS	Water Rights Streamgaging Services 03/24	4/24/2024	144505	1,888.61
WEX BANK	Fuel 03/24	4/30/2024	EFT	19,830.80
WILLDAN	AD DaLee/Cassidy RAD Administrative Services	4/3/2024	144389	424.38

CCWD - AP DISBURSEMENTS

APRIL 1-30, 2024

Vendor	Description	Check Date	Check No	Amount
WILLDAN	AD Fly In Acres RAD Administrative Services	4/3/2024	144389	825.62
WOODARD & CURRAN INC	FY 2023 Water Loss Audit Validations 12/23	4/17/2024	144469	5,388.75
YOUNG'S COPPER ACE HARDWARE	Charge	4/10/2024	144430	1.00
YOUNG'S COPPER ACE HARDWARE	Supplies - CC Dist	4/10/2024	144430	37.74
YOUNG'S COPPER ACE HARDWARE	Supplies - Collections	4/10/2024	144430	10.71
YOUNG'S COPPER ACE HARDWARE	Supplies - V551	4/10/2024	144430	51.45
YOUNG'S COPPER ACE HARDWARE	Supplies - V750	4/10/2024	144430	32.16
ZYSMAN, JASON	CPR Class	4/17/2024	144470	3,800.00
<b>Total</b>				<b>2,253,249.14</b>

**RESOLUTION NO. 2024-**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE CALAVERAS COUNTY WATER DISTRICT**

**RATIFYING CLAIM SUMMARY NO. 626**

**WHEREAS**, the Board of Directors of the CALAVERAS COUNTY WATER DISTRICT has reviewed and considered Claim Summary Number 626 at the Regular Meeting held on May 22, 2024; and

**WHEREAS**, Board Members have resolved questions, issues, or concerns by consultation with District staff during said meeting.

**NOW, THEREFORE, BE IT RESOLVED** that the CALAVERAS COUNTY WATER DISTRICT Board of Directors hereby ratifies Claim Summary Number 626 in the amount of \$2,933,821.93 for the month of April 2024.

**PASSED AND ADOPTED** this 22nd day of May 2024 by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

CALAVERAS COUNTY WATER DISTRICT

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Russ Thomas, President  
Board of Directors

ATTEST:

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Rebecca Hitchcock  
Clerk to the Board

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A G E N D A  
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# Agenda Item

DATE: May 22, 2024

TO: Michael Minkler, General Manager

FROM: Jeffrey Meyer, Director of Administrative Services

SUBJECT: Report on the Monthly Investment Transactions for April 2024

## RECOMMENDED ACTION:

For information only.

## SUMMARY:

Per the District's Investment Policy, staff will report the monthly investment activity for the preceding month. During April 2024, the following investment transactions occurred:

MONTHLY ACTIVITY			
Chandler Asset Management Activity:	General	Water CIP Loan	Sewer CIP Loan
<b>Book Value at 3/31/2024</b>	<b>20,364,329.36</b>	<b>20,001,016.89</b>	<b>7,532,821.42</b>
Security Purchases	839,879.43	83,146.84	31,314.93
Money Market Fund Purchases			
Money Market Contributions			
Security Sales	(908,572.38)		
Change in Cash, Payables, Receivables	117,234.43	(2,411.56)	(908.26)
Maturities			
Principal Paydown	(29,274.13)		
Money Market Fund Withdrawals			
Amortization/Accretion	1,614.94		
Gain/Loss on Dispositions	(30,833.15)		
<b>Book Value at 4/30/2024</b>	<b>20,354,378.50</b>	<b>20,081,752.17</b>	<b>7,563,228.09</b>
<b>Local Agency Investment Fund Activity:</b>			
<b>Balance at 3/31/2024</b>	<b>7,716,841.49</b>		
<b>Withdrawals, Operating Cash</b>	-		
<b>Interest</b>	82,436.91		
<b>Balance at 4/30/2024</b>	<b>7,799,278.40</b>		

LAIF (Local Agency Investment Fund) daily interest rates are 4.27% as of April 30, 2024.

Attachment: Investment Activity Report for April 2024

**CALAVERAS COUNTY WATER DISTRICT  
INVESTMENT ACTIVITY  
FOR THE MONTH ENDING April 30, 2024**

INVESTMENT TRUSTEE	TYPE OF FUNDS/Availability	MARKET VALUE	INVESTMENT COST			DATE INVST	CM INTEREST AND DIVIDEND RECVD
			BOOK	PAR (PRINC)	CPN RATE		
Local Agency Investment Fund	Restricted for Reserves/Special Projects	7,799,278.40	7,799,278.40	7,799,278.40	4.270%	ongoing	82,436.91
Chandler Asset Management	Restricted/Reserves/Expansion/AD/CIP	19,533,355.56	20,354,378.49	20,470,199.61	2.690%	ongoing	(9,950.87)
Chandler Asset Management - Water Loan	Committed to Specific CIP Projects	20,081,752.17	20,081,752.17	20,081,752.17	4.890%	ongoing	80,735.28
Chandler Asset Management - Sewer Loan	Committed to Specific CIP Projects	7,563,228.09	7,563,228.09	7,563,228.09	4.890%	ongoing	30,406.67
<b>Totals</b>		<b>54,977,614.22</b>	<b>55,798,637.15</b>	<b>55,914,458.27</b>			<b>183,627.99</b>

**MONTHLY ACTIVITY**

Chandler Asset Management Activity:	General	Water CIP Loan	Sewer CIP Loan
<b>Book Value at 3/31/2024</b>	<b>20,364,329.36</b>	<b>20,001,016.89</b>	<b>7,532,821.42</b>
Security Purchases	839,879.43	83,146.84	31,314.93
Money Market Fund Purchases			
Money Market Contributions			
Security Sales	(908,572.38)		
Change in Cash, Payables, Receivables	117,234.43	(2,411.56)	(908.26)
Maturities			
Principal Paydown	(29,274.13)		
Money Market Fund Withdrawals			
Amortization/Accretion	1,614.94		
Gain/Loss on Dispositions	(30,833.15)		
<b>Book Value at 4/30/2024</b>	<b>20,354,378.50</b>	<b>20,081,752.17</b>	<b>7,563,228.09</b>
<b>Local Agency Investment Fund Activity:</b>			
<b>Balance at 3/31/2024</b>	<b>7,716,841.49</b>		
<b>Withdrawals, Operating Cash</b>	<b>-</b>		
<b>Interest</b>	<b>82,436.91</b>		
<b>Balance at 4/30/2024</b>	<b>7,799,278.40</b>		

**CALAVERAS COUNTY WATER DISTRICT  
CHANDLER ASSET MANAGEMENT (General)**

FOR THE MONTH ENDED April 30, 2024

INVESTMENT TRUSTEE/TYPE	MARKET VALUE	INVESTMENT COST			Dividends Earned	Interest Earned
		BOOK	PAR Value/Units	CPN RATE		
Asset Backed Security	531,554.34	539,440.57	539,473.72	2.96%		1,312.40
Agency Securities	4,078,436.55	4,192,021.90	4,200,000.00	3.31%		8,870.84
Agency CMBS	1,275,715.03	1,314,905.60	1,340,000.00	3.75%		3,942.96
Corporate Securities	4,833,304.19	4,983,090.53	4,995,000.00	3.41%		14,539.47
Money Market Fund (Cash)	25,725.89	25,725.89	25,725.89	4.91%	413.78	
Municipal Bonds	204,090.00	202,902.89	200,000.00	5.12%		916.66
Supranational Securities	1,067,078.38	1,119,577.05	1,120,000.00	0.64%		677.57
US Treasury	7,517,451.18	7,976,714.06	8,050,000.00	1.91%		13,104.65
<b>Totals</b>	<b>19,533,355.56</b>	<b>20,354,378.49</b>	<b>20,470,199.61</b>	<b>2.69%</b>	<b>413.78</b>	<b>43,364.55</b>

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A G E N D A  
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# Agenda Item

DATE: May 22, 2024

TO: Michael Minkler, General Manager

FROM: Rebecca Hitchcock, Clerk to the Board

SUBJECT: Second Amendment to Cell Tower Leases between CCWD and Pinnacles Cellular, Inc. dba Verizon Wireless

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## RECOMMENDED ACTION:

Motion: \_\_\_\_\_ / \_\_\_\_\_ adopt Resolution No. 2024-\_\_\_\_ approving Second Amendment to Cell Tower Leases between Calaveras County Water District (CCWD) and Pinnacles Cellular, Inc dba Verizon Wireless at Big Trees Tank.

## SUMMARY:

In 2016 CCWD renewed the lease agreement with Pinnacles Cellular, Inc dba Verizon Wireless for a cell tower located at (APN 023-083-017) Big Trees Tank Site that has been in place since 2009.

Pinnacles Cellular wishes to extend the lease agreement that is currently set to expire in September of 2025. The extension automatically extends the term for four additional terms of 5 years each. Staff and counsel have vetted the contract and determined there are no conflicts with CCWD's operations.

## FINANCIAL CONSIDERATIONS:

The proposed Second Lease Amendment will include a base rental fee of \$2,111.91 per month with a 3 percent annual increase.

## STRATEGIC PLAN INTIATIVES:

**FR-01** Develop and commit to a long-term financial strategy and framework to fund the projects identified in the Capital Improvements Plan (CIP) and other long-term District obligations and needs.

*Attachments: Resolution No. 2024-\_\_ Approving Second Amendment to Site Lease Agreement with Pinnacles Cellular, dba Verizon Wireless  
Second Amendment to Site Lease Agreement at the Big Trees Tank Site*

**RESOLUTION NO. 2024-**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE CALAVERAS COUNTY WATER DISTRICT**

**APPROVING SECOND AMENDMENT TO CELL TOWER LEASES BETWEEN  
CALAVERAS COUNTY WATER DISTRICT  
AND  
PINNACLES CELLULAR, INC. D/B/A VERIZON WIRELESS**

**WHEREAS**, the Calaveras County Water District (CCWD) owns (APN 023-083-017) known as Big Trees Tank Site, and

**WHEREAS**, CCWD entered into a lease with California RSA No. 3 Limited Partnership (aka Golden State Cellular) in 2010 to erect and maintain communication structures on the CCWD property cited above; and

**WHEREAS**, California RSA No. 3 Limited Partnership sold its holdings Pinnacles Cellular d/b/a Verizon Wireless (Verizon); and

**WHEREAS**, and the Board of Directors adopted Resolution No. 2016-51 extending the lease terms with the first amendment to the lease agreement on September 30, 2016, and expires in 2025; and

**WHEREAS**, Pinnacles Cellular d/b/a Verizon Wireless (Verizon) requests to extend the site lease agreement that expires in 2025.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors OF CALAVERAS COUNTY WATER DISTRICT, authorizes the General Manager to execute the Second Amended Lease Agreement with Pinnacles Cellular, d/b/a Verizon Wireless with regard to maintenance of said telecommunication structures on said CCWD property per the terms and conditions set forth in the Second Lease Agreement, attached hereto and made a part hereof.

**PASSED AND ADOPTED** this 22<sup>nd</sup> day of May 2024 by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

CALAVERAS COUNTY WATER DISTRICT

\_\_\_\_\_  
Cindy Secada President  
Board of Directors

**ATTEST:**

\_\_\_\_\_  
Rebecca Hitchcock,  
Clerk of the Board

**Site Name: BIG TREES TANK**  
**MDG#: 5000123827**

**SECOND AMENDMENT TO SITE LEASE AGREEMENT**

This SECOND AMENDMENT TO SITE LEASE AGREEMENT ("**Amendment**") is made this \_\_\_\_\_ day of \_\_\_\_\_, 2024 ("**Effective Date**") by and between Calaveras County Water District ("**Landlord**") and Pinnacles Cellular, Inc. d/b/a Verizon Wireless ("**Tenant**").

RECITALS

A. This Amendment pertains to that certain Site Lease Agreement dated October 1, 2010, as amended by the First Amendment to Site Lease Agreement dated November 1, 2016 (collectively, the "**Lease**" unless otherwise stated) whereby Landlord leased a portion of Landlord's real property as more particularly described in the Lease as the "Leased Premises" to Tenant to construct, operate and maintain a communications facility.

B. The current Extended Term is scheduled to expire on September 30, 2025.

C. The parties desire to amend the Lease to further extend the term.

NOW, THEREFORE, in consideration of the foregoing and mutual covenants herein contained, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, it is hereby agreed as follows:

**AGREEMENT**

1. Recitals. The foregoing recitals are incorporated herewith as if fully set forth herein.
2. Additional Extended Terms. Section 2.2 of the Lease and Section 3 of the First Amendment are hereby amended to provide that following the expiration of the current Extended Term on September 30, 2025, the term of the Lease shall be automatically extended for four (4) additional terms of five (5) years each (each, an "**Additional Extended Term**"), unless Tenant elects to terminate the Lease at the end of the then-current term by giving Landlord written notice of its intent to terminate at least ninety (90) days prior to the end of the then-current term (the "**Termination Notice**"); provided, however, that nothing in this provision for Additional Extended Terms shall limit or otherwise modify the Landlord's termination rights under Sections 2.3 and 2.4 of the Lease. The commencement and expiration of the Additional Extended Terms, if applicable, are as set forth below:

<b>Term</b>	<b>Commencement of Applicable Term</b>	<b>Expiration of Applicable Term</b>
First Additional Extended Term	10/1/2025	9/30/2030
Second Additional Extended Term	10/1/2030	9/30/2035
Third Additional Extended Term	10/1/2035	9/30/2040
Fourth Additional Extended Term	10/1/2040	9/30/2045

3. Rental. Notwithstanding anything in the Lease to the contrary, commencing upon the first day of the First Additional Extended Term (the "**Rental Increase Date**") the Rental due under the Lease shall increase to the sum of \$2,111.91 per month (the "**Rental Increase**").

4. Rent Increases. Section 3.2 of the Lease is hereby amended to add the following as the second sentence thereto:

"Commencing on October 1, 2026 and each October 1 thereafter during the term of the Lease, the monthly rent during the Term shall increase annually on each anniversary of the Commencement Date (the "**Adjustment Date**") by an amount equal to three percent (3%) of the previous year's monthly rent."

5. Lessor Termination. Section 2.3(a) of the Lease is hereby amended to reflect that Landlord shall provide Tenant with twenty-four (24) months' prior written notice if it elects to terminate this Agreement without cause.

6. Authority. Landlord and Tenant each hereby represent and warrant to the other that the person executing this Second Amendment on behalf of the warranting party has the full right, power and authority to enter into, and execute, this Second Amendment on that party's behalf, and that no authorization, approval or consent from any other person or entity is necessary as a condition precedent to the legal effect of this Second Amendment or the terms and conditions as set forth herein.

7. Full Force and Effect. Except as expressly amended herein, the Lease is unmodified and remains in full force and effect. In the event of a conflict between the terms of the Lease and this Amendment, the terms of this Amendment shall be controlling. In addition, except as otherwise stated in this Amendment, all initially capitalized terms will have the same respective defined meaning stated in the Lease. All captions are for reference purposes only and shall not be used in the construction or interpretation of this Amendment.

[Signature Page Follows]



LANDLORD: Calaveras County Water District

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

TENANT: Pinnacles Cellular, Inc. d/b/a Verizon Wireless

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**EXHIBIT 1**  
**Legal Description of the Property**  
Cell Site

The Property is legally described as: Big Trees Village 11 D Tank Site

APN 023-083-017-0000

Known by Landlord as Big Trees Tank #4 & 5 Site

Lying in a portion of the N.E.  $\frac{1}{4}$  of the N.E.  $\frac{1}{2}$  of Section 12, T.5 N, R.15 E., M.D.M., Calaveras County

With access off the east length of Big Foot Circle  
Big Trees Village  
Arnold CA

3f

A G E N D A  
I T E M

3f

# Agenda Item

DATE: May 22, 2024  
TO: Michael Minkler, General Manager  
FROM: Kelly Richards, Business Services Manager  
SUBJECT: Approval of Credit Adjustment for APN 023-057-004

---

## RECOMMENDED ACTION:

Motion: \_\_\_\_\_ / \_\_\_\_\_ approving Resolution 2024- \_\_\_\_ approving a Credit Adjustment to Customer Account Number 511-09167-01 for APN 023-057-004 (2903 Shoshone Dr.).

## SUMMARY:

Per the District's Ordinance No. 2000-03 (attached) any credit adjustment in excess of \$1,000 requires approval from the Board of Directors. The District currently has customer Darren & Donna Taniguchi who is requesting a credit adjustment of \$1,936.94 due to a water leak occurring on their property. This leak has since been repaired.

As per Section 1 of Ordinance No, 2000-03 "leak adjustments will only be granted once every five (5) years per water service account." Darren & Donna Taniguchi has not received an adjustment within the last five (5) years. Therefore, staff recommends that the credit adjustment be approved by the Board.

## FINANCIAL CONSIDERATIONS:

The credit adjustment for account number 511-09167-01 will reduce water revenues in the water fund (Fund 300) by the amount of the adjustment: \$1,936.94.

## STRATEGIC PLAN INTIATIVES:

CE-06 Provide services that are accessible and cost-effective to customers to transact including the District's website, telephone, and in-person services

PI-09 Continue to implement water conservation initiatives such as customer outreach, leak detection, and infrastructure replacement.

*Attachments: Ordinance No. 2000-03 – Credit Adjustment Policy  
Leak Adjustment Request  
Resolution 2024- \_\_\_\_ approving a credit adjustment*



# Leak Adjustment

Calaveras County Water District, CA  
120 Toma Court, San Andreas, CA 95249  
Phone: 209/754-3543 Fax 209/754-0270

04/24/2024 via DocuSign:

DARREN & DONNA TANIGUCHI  
8985 BODEGA HWY  
SEBASTAPOL, CA 95472

Account Number: 511-09167-01  
Service Address: 2903 SHOSHONE DR

Dear DARREN & DONNA TANIGUCHI :

Your request for a leak adjustment has been approved, pursuant to CCWD's Leak Adjustment Ordinance No.2000 – 03. (Copy enclosed for your reference).

The total amount of *credit* you are eligible for is \$1,936.94. This amount represents one-half or 50% of the excess usage resulting from the water leak compared to your normal usage the prior year. Upon receipt of the Leak Adjustment Credit Acceptance form below, this once every five year courtesy credit of \$1,936.94 will be applied to your current billing totaling \$4,009.91. Please remit **your remaining portion** of \$2,072.97 along with this electronically signed form so we can process your leak adjustment.

You may contact our customer service department if you have any questions at (209) 754-3543.

Sincerely,  
CALAVERAS COUNTY WATER DISTRICT  
Customer Service Department

-----  
Please return this portion

## CCWD Leak Adjustment Credit Acceptance Form

I, \_\_\_\_\_, owner of 2903 SHOSHONE DR. 023-057-004  
Print Name Property Address Parcel Number

hereby request a leak adjustment be made to my account. I understand this adjustment is a one-time courtesy and no further adjustments of this type will be made to my account within the next five years. Once this form is signed and returned to CCWD, the adjustment that I am eligible for will be posted to my account 511-09167-01.

\_\_\_\_\_  
Owner's Signature

\_\_\_\_\_  
Date

**LEAK ADJUSTMENT CALCULATION**

Customer:

TANIGUCHI

Account Number:

511-09167-01

APN:

023-057-004

Billing Cycle Affected:

April-24

Prior Year Usage (cf):

0

Current Year Usage (cf):

155975

Difference (cf):

155975

Difference (gal):

1166693

**Total Credit (50% of Total Difference):**

**\$ 1,936.94**

*Do not alter information below this line - formulas will be affected.*

**Calculation**

Difference in Consumption (cf):

155975

**Tier Table**

		Rate		
Tier 1	0 - 1,500	2.07	1500	\$ 31.05
Tier 2	1,501 - 3,000	2.25	1500	\$ 33.75
Tier 3	3,001 +	2.49	152975	\$ 3,809.08

**Total Difference:**

**\$ 3,873.88**

**ORDINANCE NO. 2000- 03**

**Credit Adjustment Policy**

The Board of Directors of CALAVERAS COUNTY WATER DISTRICT (CCWD) has determined that it is necessary and appropriate to adopt a policy for credit adjustments.

NOW, THEREFORE, BE IT ORDAINED as follows:

**Section 1. Findings.**

The General Manager and his authorized designees may make credit adjustments not to exceed \$1,000 to customer accounts in order to resolve customer-disputed charges. Such an adjustment must be requested in writing by the customer and supported by documentation showing that the credit is allowed due to extraordinary circumstances that render established policies and procedures of the District unreasonable or inapplicable.

Inclusive in this adjustment policy is a provision for leak adjustments calculated as 50 percent of the amount in excess of the customer's bill in a like period from a previous year. Leak adjustments will only be granted once every five years per water service account.

Adjustments in excess of \$1,000 require approval from the Board of Directors through variance procedures as established by the District.

**Section 2. Effect on Prior Actions.**

All provisions of prior ordinances and resolutions of CCWD not inconsistent with this Ordinance shall remain in full force and effect.

**Section 3. Severability.**

This Ordinance and the various sections thereof are hereby declared to be severable. To the extent the terms and provisions of this Ordinance are in conflict or are otherwise inconsistent with the terms and provisions of any prior CCWD ordinances, resolutions, rules, and other actions, the terms and provisions of this Ordinance shall prevail with respect thereto. The District hereby declares that it would have adopted this Ordinance irrespective of the invalidity of any particular portion thereof.

**Section 4. Publication/Effective Date.**

This Ordinance shall take effect as of this date.

PASSED AND ADOPTED this 14th day of June, 2000, by the following vote:

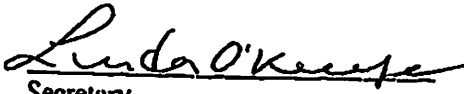
AYES: Directors Deem, Weinkle, Fonceca, Hebrard and Davidson  
NOES: None  
ABSENT: None  
ABSTAIN: None

CALAVERAS COUNTY WATER DISTRICT



President

ATTEST:

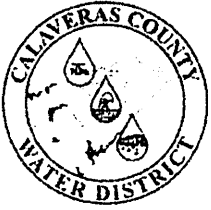


Secretary



General Manager





# CALAVERAS COUNTY WATER DISTRICT

120 Toma Court • P O Box 846 • San Andreas, CA 95249 • (209) 754-3543

## CCWD Leak Adjustment Request Form

I, Darren Taniguchi, owner of 2903 Shoshone Dr., 023057004  
Print Name Property Address Parcel Number Lot # 90

hereby request a leak adjustment be made to my account pursuant to CCWD's Leak Adjustment Ordinance No. 2000 – 03 for the billing period of 02.16.2024 - 04.15.2024. I understand this leak adjustment will only be granted once every five years per water service account.

Darren Taniguchi  
Property Owner's Signature

04.14.2024  
Date

**RESOLUTION NO. 2024-**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE CALAVERAS COUNTY WATER DISTRICT**

**APPROVING A WATER LEAK CREDIT ADJUSTMENT FOR CUSTOMER ACCOUNT  
NUMBER 511-09167-01 FOR APN 023-057-004 AT  
2903 SHOSHONE DR.**

**WHEREAS**, the Board of Directors of the Calaveras County Water District adopted Ordinance No. 2000-03 – Credit Adjustment Policy on June 14, 2000 which established that credit adjustments in excess of \$1,000 require approval from the Board of Directors; and

**WHEREAS**, Ordinance No. 2000-03 further states leak adjustments will only be granted once every five years per water service account; and

**WHEREAS**, the owners of 2903 Shoshone Dr. (APN 023-057-004) have requested a leak adjustment credit in the amount of \$1,936.94; and

**WHEREAS**, the customer has repaired their water leak; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Directors of the CALAVERAS COUNTY WATER DISTRICT hereby authorize approval of the leak adjustment credit in the amount of \$1,936.94 attached and made a part of hereto, as a one-time courtesy for the next five years for account number 511-09167-01.

**PASSED AND ADOPTED** this 22<sup>nd</sup> day of May 2024 by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

CALAVERAS COUNTY WATER DISTRICT

\_\_\_\_\_  
Russ Thomas, President  
Board of Directors

**ATTEST:**

\_\_\_\_\_  
Rebecca Hitchcock  
Clerk to the Board

3g

A G E N D A  
I T E M

3g

# Agenda Item

DATE: May 22, 2024  
TO: Michael Minkler, General Manager  
FROM: Kelly Richards, Business Services Manager  
SUBJECT: Approval of Credit Adjustment for APN 028-033-047

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## RECOMMENDED ACTION:

Motion: \_\_\_\_\_ / \_\_\_\_\_ approving Resolution 2024- \_\_\_\_ approving a Credit Adjustment to Customer Account Number 544-06469-01 for APN 028-033-047 (2350 Chaparral Dr.).

## SUMMARY:

Per the District's Ordinance No. 2000-03 (attached) any credit adjustment in excess of \$1,000 requires approval from the Board of Directors. The District currently has customer Michael & Kendra Lanham who is requesting a credit adjustment of \$1,128.04 due to a water leak occurring on their property. This leak has since been repaired.

As per Section 1 of Ordinance No, 2000-03 "leak adjustments will only be granted once every five (5) years per water service account." Michael & Kendra Lanham has not received an adjustment within the last five (5) years. Therefore, staff recommends that the credit adjustment be approved by the Board.

## FINANCIAL CONSIDERATIONS:

The credit adjustment for account number 544-06469-01 will reduce water revenues in the water fund (Fund 300) by the amount of the adjustment: \$1,128.04.

## STRATEGIC PLAN INTIATIVES:

CE-06 Provide services that are accessible and cost-effective to customers to transact including the District's website, telephone, and in-person services

PI-09 Continue to implement water conservation initiatives such as customer outreach, leak detection, and infrastructure replacement.

Attachments: *Leak Adjustment Request*  
*Resolution 2024- \_\_\_\_ approving a credit adjustment*



# Leak Adjustment

Calaveras County Water District, CA  
120 Toma Court, San Andreas, CA 95249  
Phone: 209/754-3543 Fax 209/754-0270

04/30/2024 via DocuSign: SEVENC96101@GMAIL.COM

MICHAEL & KENDRA LANHAM  
2 SCHOOL WAY  
WATSONVILLE, CA 95076

Account Number: 544-06469-01  
Service Address: 2350 CHAPARRAL DR

Dear MICHAEL & KENDRA LANHAM :

Your request for a leak adjustment has been approved, pursuant to CCWD's Leak Adjustment Ordinance No.2000 – 03. (Copy enclosed for your reference).

The total amount of *credit* you are eligible for is \$1,128.04. This amount represents one-half or 50% of the excess usage resulting from the water leak compared to your normal usage the prior year. Upon receipt of the Leak Adjustment Credit Acceptance form below, this once every five year courtesy credit of \$1,128.04 will be applied to your current billing totaling \$2,396.11. Please remit **your remaining portion** of \$1,268.07 along with this electronically signed form so we can process your leak adjustment.

You may contact our customer service department if you have any questions at (209) 754-3543.

Sincerely,  
CALAVERAS COUNTY WATER DISTRICT  
Customer Service Department

-----  
Please return this portion

## CCWD Leak Adjustment Credit Acceptance Form

I, \_\_\_\_\_, owner of 2350 CHAPARRAL DR 028-033-047  
Print Name Property Address Parcel Number

hereby request a leak adjustment be made to my account. I understand this adjustment is a one-time courtesy and no further adjustments of this type will be made to my account within the next five years. Once this form is signed and returned to CCWD, the adjustment that I am eligible for will be posted to my account 544-06469-01.

\_\_\_\_\_  
Owner's Signature

\_\_\_\_\_  
Date

**LEAK ADJUSTMENT CALCULATION**

Customer:

LANHAM

Account Number:

544-06469-01

APN:

028-033-047

Billing Cycle Affected:

April-24

Prior Year Usage (cf):

161

Current Year Usage (cf):

91164

Difference (cf):

91003

Difference (gal):

680702.44

**Total Credit (50% of Total Difference):**

**\$ 1,128.04**

*Do not alter information below this line - formulas will be affected.*

**Calculation**

Difference in Consumption (cf):

91003

**Tier Table**

		Rate		
Tier 1	0 - 1,500	2.07	1500	\$ 31.05
Tier 2	1,501 - 3,000	2.25	1500	\$ 33.75
Tier 3	3,001 +	2.49	88003	\$ 2,191.27

**Total Difference:**

**\$ 2,256.07**

**RESOLUTION NO. 2024-**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE CALAVERAS COUNTY WATER DISTRICT**

**APPROVING A WATER LEAK CREDIT ADJUSTMENT FOR CUSTOMER ACCOUNT  
NUMBER 544-06469-01 FOR APN 028-033-047 AT  
2350 CHAPARRAL DR.**

**WHEREAS**, the Board of Directors of the Calaveras County Water District adopted Ordinance No. 2000-03 – Credit Adjustment Policy on June 14, 2000 which established that credit adjustments in excess of \$1,000 require approval from the Board of Directors; and

**WHEREAS**, Ordinance No. 2000-03 further states leak adjustments will only be granted once every five years per water service account; and

**WHEREAS**, the owners of 2350 Chaparral Dr. (APN 028-033-047) have requested a leak adjustment credit in the amount of \$1,128.04; and

**WHEREAS**, the customer has repaired their water leak; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Directors of the CALAVERAS COUNTY WATER DISTRICT hereby authorize approval of the leak adjustment credit in the amount of \$1,128.04 attached and made a part of hereto, as a one-time courtesy for the next five years for account number 544-06469-01.

**PASSED AND ADOPTED** this 22<sup>nd</sup> day of May 2024 by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

CALAVERAS COUNTY WATER DISTRICT

\_\_\_\_\_  
Russ Thomas, President  
Board of Directors

**ATTEST:**

\_\_\_\_\_  
Rebecca Hitchcock  
Clerk to the Board



4a



AGENDA  
ITEM

4a

# Agenda Item

DATE: May 22, 2024  
TO: Board of Directors  
FROM: Michael Minkler, General Manager  
SUBJECT: 2024 Biennial Review of the Public Finance Authority's Conflict of Interest Code

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## **RECOMMENDED ACTION:**

Motion: \_\_\_\_\_ / \_\_\_\_\_ by Minute Entry to Approve the 2024 Biennial Review of the Public Finance Authority's current Conflict of Interest Code.

## **SUMMARY:**

The CCWD Public Finance Authority adopted its original Conflict of Interest Code in 2016. The Political Reform Act requires each local government agency to review its conflict of interest code biennially and make amendments as necessary to meet the requirements of the law.

The Board has not made any changes to the Conflict of Interest Code since adoption. During this biennial review, staff does not recommend any changes at this time.

## **FINANCIAL CONSIDERATIONS:**

None.

Attachment: Conflict of Interest Code

**CALAVERAS COUNTY WATER DISTRICT  
PUBLIC FINANCING AUTHORITY**

**CONFLICT OF INTEREST CODE**

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. Sec. 18730) that contains the terms of a standard conflict of interest code, which can be incorporated by reference in an agency's code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendix, designating positions and establishing disclosure categories, shall constitute the conflict of interest code of the **Calaveras County Water District Public Financing Authority (Authority)**.

Individuals holding designated positions shall file their statements of economic interest with the **Authority**, which will make the statements available for public inspection and reproduction. (Gov. Code Section 81008.) All statements will be retained by the **Authority**.

**APPENDIX A  
DESIGNATED POSITIONS AND DISCLOSURE CATEGORIES**

<u>DESIGNATED POSITIONS</u>	<u>DISCLOSURE CATEGORY</u>
Executive Director	1
Authority Counsel	1
Consultants/New Positions	•

Note: The position of Authority Counsel is filled by an outside consultant but acts in a staff capacity.

•consultants/new positions shall be included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitation:

The Executive Director may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such a determination shall include a description of the consultant's or new position's duties and based upon that description, a statement of the extent of disclosure requirements. The Executive Director's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code. (Gov. Code Sec.81008.)

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The following positions are not covered by the code because the positions manage public investments. Individuals holding such positions must file under Government Code Section 87200 and are listed for informational purposes only. Section 87200 requires disclosure of all investments and business positions in business entities, all income, including gifts, loans and travel payments, and real property.

- Board Members
- Treasurer

**DISCLOSURE CATEGORIES**

**Category 1**

All sources of income, including receipt of gifts, loans, and travel payments, interests in real property, and investments and business positions in business entities.

This is the last page of the conflict of interest code for **Calaveras County Water District Public Financing Authority**.



**CERTIFICATION OF FPPC APPROVAL**

Pursuant to Government Code Section 87303, the conflict of interest code for **Calaveras County Water District Public Financing Authority** was approved on 12/29/ 2016. This code will become effective on 1/28/ 2017.

A handwritten signature in black ink, appearing to be "B. Lau", written over a horizontal line.

Brian G. Lau

Senior Commission Counsel

Fair Political Practices Commission

7 a



AGENDA  
ITEM

7 a

# Agenda Item

DATE: May 22, 2024  
TO: Michael Minkler, General Manager  
FROM: Damon Wyckoff, Director of Operations  
RE: Report on the April 2024 Operations Department

---

## **RECOMMENDED ACTION:**

Report on the Operations Departments Report for Districts 1 through 5.

## **SUMMARY:**

Attached is the monthly Operations Department Report for April 2024. The report will review the operational status and work completed by departmental administration and each of the five Districts. The report will cover the following:

- Administration
- Water treatment plants
- Wastewater treatment plants
- Distribution
- Collections
- Construction
- Electrical
- Mechanical

Staff will be present to report to the Board of Directors and will be available for questions.

## **FINANCIAL CONSIDERATIONS:**

None.

## **STRATEGIC PLAN INITIATIVES:**

**OI-01** Ensure our infrastructure is operated and maintained to fully realize its expected life span.

**OI-02** Implement preventative, predictive, and corrective maintenance plans to ensure safe and reliable operations.

**EO-10** Value the workforce that enables us to deliver on the Strategic Plan goals and objectives and upholds the District's core values.

*Attachment: April 2024 Operations Department Reports for Districts 1 through 5*

---

# Operations Departments Report

April 1<sup>st</sup> thru April 30<sup>th</sup>, 2024

## **Director of Operations:**

1. On-going coordination and management of multiple District Operations projects and work efforts.
2. Coordinated a Tour of the CCWD-owned New Hogan Hydropower Plant by the Operator MID for CCWD Staff.
3. Participated in the interview process for the Senior Supervisor of Water and Wastewater Treatment for the Copper Cove Systems.
4. Site visits to multiple in-construction District projects.
5. Continued to work with District Staff and the consultant to ensure the effective implementation of the AMI Project.
6. On-going work related to the Slurry Line and its customers. Worked with the Business Services Manager to review the associated policies and procedures and worked to optimize.
7. Participated in multiple onsite project progress meetings.
8. On-going FEMA coordination related to DR-4683 and DR-4699. Received \$14K for the restoration of a fence on a property in Valley Springs. The Construction of the fence continued in March. CCWD also received \$184K for staff overtime, material expense, and equipment use as reimbursement for the District's efforts during the 2023 atmospheric river emergency (DR-4683). Received \$143K to restore the road to the Indian Rock WWTF and to improve the road address future accessibility issues.
9. On-going work with KW Emerson related to the Shop building fire at the West Point WTP.
10. On-going CARB related work with MCWRA and ACWA.
11. Participated in the External Affairs Committee Meeting and presented the District's Mobile MMS Dashboard.
12. On-going work with Staff and the District's Consultant to glean any additional operational options to improve Disinfection Byproduct reduction in the Ebbetts Pass Service Area.
13. On-going work with the Mobile MMS Team to optimize work orders, service requests, the District Dashboard, and Regulatory Compliance requirements.

## **Administrative Technician:**

1. Maintained Field Calendar
2. Received/Tracked All USA North Line 811 Locates – Handled Associated Calls –401 Received District Wide
3. Facilitated with Employee Reimbursements
4. Facilitated with Employee Certification – Applications, Exams, Renewals, Trainings, Resources
5. Field Training Course Ordering/Registrations/Travel Arrangements
6. Process Operations Purchase Order Batches
7. On Call Reminders, Transfers, Logs
8. Electronic Lab Report Filing
9. Organizing and Archiving Operations Department Documents
10. Safety Tailgate Meetings: Create, Track, & Archive
11. Attended Various Meetings: PRT, Utilities Coordination, Board, External Affairs, Streamline Kick-Off
12. Attended Various Trainings: First Aid, EPA PFAS Regulation
13. Attended Various Webinars: Streamery Demo, Raken Demo, DKF Solutions Safety Tailgate
14. Permit Renewals
15. 2024 CERS Program Work Efforts
16. 2024 Backflow Program Work Efforts
17. Cross Connection Survey Work Efforts
18. Lead Service Line Inventory Work Efforts



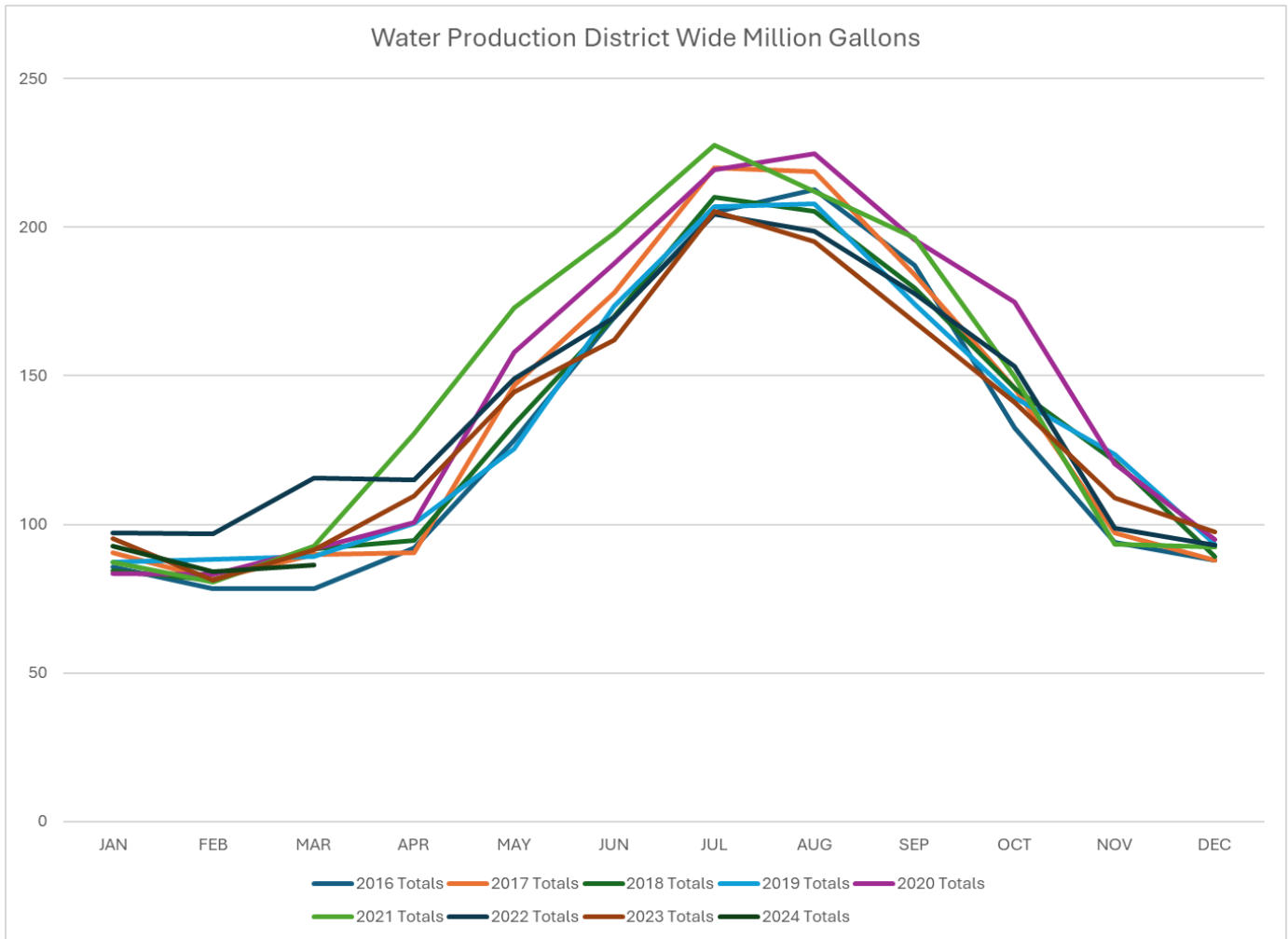
19. Participated in PRT Meetings
20. Participated in the "On The Right Track" event at Bret Harte High School
21. Participated in Career Day at Bret Harte High School
22. Miscellaneous Administrative Functions

### **Plant Operations Manager:**

1. Completed the review and acceptance of the monthly State Water Reports for all the Districts Water Systems and submitted them to the State.
2. Completed the monthly Wastewater Reports for all the Districts Wastewater Systems and submitted them to the State.
3. Working very closely with the new operator in West Point to ensure that all system needs are met.
4. On-going work associated with PO's and ordering supplies for different District facilities and projects.
5. Continued work efforts on annual backflow testing
6. Ongoing work efforts associated with the Ebbetts Pass HAA5 violation for purposes of public notification and data collection.
7. Completed the State inspection at our West Point water system.
8. Completed the SAFER Clearinghouse monthly reporting.
9. Completed the annual reports for SAFER Clearinghouse.
10. Work efforts associated with a fire that occurred at the West Point Water Treatment Plant.
11. Construction meetings dealing with Copper Cove B Tank and Clearwell project with Peterson Brustad INC.
12. Ongoing work efforts related to the District's Cross Connection Control Surveys with the Operations Admin.
13. Working on the Operations plan for revision for West Point Water Treatment Plant.
14. On-going work efforts with the Districts CERS (California Environmental Reporting System) annual reporting.
15. Met with Mobile MMS and discussed multiple operational items included generator inspection forms.

#### **16. March 2024 Water Production**

- a. Copper Cove – 22.913 MG
- b. Ebbetts Pass – 26.839 MG
- c. Jenny Lind – 32.927 MG
- d. Sheep Ranch – 0.174 MG
- e. Wallace – 1.0212 MG
- f. West Point – 2.580 MG



**Construction and Maintenance Manager:**

1. Staff meetings.
2. Board meetings.
3. Weekly Copper Cove tanks project meeting.
4. Copper Lift Station and force main relocation project weekly meetings.
5. West Point/Wilseyville Consolidation on-site project meeting.
6. Attended Employee Wellness Committee meetings.
7. Attended monthly CWEA Northern/Central Committee meeting.
8. Met with Staff to discuss vehicle and equipment conditions.
9. Attended the Safety Committee meeting.
10. Participated in the Jenny Lind A to B Transmission Main Pre-Con meeting.
11. Participated in the Pre-Construction meeting for the Jenny Lind Clearwell rehab project.
12. Participated in the review of Safety Software demos.
13. Participated in site visits to the Copper Cove W and WW Systems with JPIAs Risk Analyst.
14. Met with Mobile MMS and continued work to optimize the system.
15. Site visit to Vallecito with field Supervisors to discuss multiple items.
16. Review and submit Right of Way notifications to Calaveras County Public Works.
17. Site visit to the fire hydrant replacement effort off Oakmont Court.

**Purchasing Agent:**

1. Completed invoicing for purchased material.
2. Met with various reps and received quotes for various items for purchase.

3. Ordered parts, tools, materials, and equipment for all departments.
4. Coordinated servicing of District Vehicles for Field Staff
5. Reconciled Credit Cards for Field Staff
6. Worked with new facilities maintenance worker on work order completion.
7. Worked on TRUCRS report for advanced clean fleets vehicles.
8. Worked on DOORS state report for heavy equipment.
9. Worked on purchase request and inventory transfers in MMS.
10. Delivered supplies, materials, and parts.
11. Worked on the surplus equipment list.
12. Worked on recall orders for lease vehicles.
13. Worked on enterprise truck list.
14. Worked capital outlay items for next year fiscal.
15. 16. Worked on capital outlay purchases for this year's fiscal.

## **Water Treatment Plants:**

### **Copper Cove Water Treatment Plant:**

1. Operations as usual
2. B Tank/Clearwell rehabilitation and replacement project continues.
3. The only operational Ozone unit failed. Brought the prechlorination system online. The new ozone units will be installed at the beginning of June.
4. The Plant Operations Manager worked closely with the Shift operator to optimize system processes and overall facility operation.

### **Hunter's (Ebbett's Pass) Water Treatment Plant:**

1. Operations as normal
2. Re-plumbed Combined Filter Effluent (CFE) TU 5300.
3. CalFire fell four dead trees on the southeast side of the property.
4. Annual General Mineral samples collected.
5. Monthly White Pines Dam inspection completed.

### **Jenny Lind Water Treatment Plant:**

1. Operations as usual
2. Participated in a tour of the District's New Hogan hydropower facility operated by the Modesto Irrigation District.
3. Conducted a Tour of the Jenny Lind WTP for CCWD Staff.
4. Coordinated backwash solids removal by the Collections Crew.
5. Participated in the Pre-Construction meeting for the Clearwell #2 rehab project.

### **Sheep Ranch Water Treatment Plant:**

1. Operations normal for the Month.

### **Wallace Lake Estates Well System:**

1. Operations as usual

### **West Point Water Treatment Plant:**

1. Operations as Usual
2. On-going construction for the installation of the second filter.
3. The installation of the second filter is operationally complete and has been approved for use by the State.

## **Wastewater Treatment Plants:**

### **Arnold Wastewater Treatment Plant:**

1. Operations as usual
2. Replaced both 6-inch scum trough gate valves at the Digester.
3. Cleaned the sludge pump sump and the mechanics replaced the packing on the pump.

4. Greased the clarifier, belt press, and telescoping decant drives. Scrubbed the clarifier and sprayed with hypo to clean.

**Copper Cove Wastewater Treatment Plant:**

1. Normal Operations
2. Vertical Aerator exchanged for a horizontal aerator in Pond 4.

**Copper Cove Wastewater Reclamation Plant:**

1. Prepped the Facility to be brought online for the season.

**Country House Wastewater Facility:**

1. Operations as usual

**Forest Meadows Wastewater Treatment Plant:**

1. Operations as usual
2. UVT Monitor tech swapped out cord and controller w/ updated firmware- still getting errors. Sent original sensor and controller back to YSI service dept for repairs and testing.
3. Lab DO probe failed- replaced sensor cap- ok.
4. UV system fuses failed- Electrician replaced-ok.
5. DAF #2 control valve failed upon start up- reset DAF and cycled power-ok.
6. BW return sump high level alarm- reset pumps and pumped down well in hand- nothing obviously wrong- operating normally.
7. IT set up a new internet- phone and the internet work much better.

**Indian Rock Vineyards Wastewater Facility:**

1. Operations as usual
2. Need to determine how to provide water service to the facilities to improve system and basket cleaning.

**La Contenta Wastewater Treatment Plant:**

1. Operations as usual
2. Failed Sand filter Air Compressor replaced.

**Mountain Retreat / Sequoia Woods Wastewater Facility:**

1. Operations as usual

**Six Mile Wastewater Collection System:**

1. Monthly reads taken and report submitted to the City of Angels Camp

**Southworth Wastewater Treatment Plant:**

1. Operations as usual

**Vallecito / Douglas Flat Wastewater Treatment Plant:**

1. Operations as usual
2. Completed the insulation of the storage/pump room.
3. Still dealing with cows daily. Working to keep them off CCWD property.
4. Ongoing replacement of broken irrigation heads (Cows).

**West Point Wastewater Treatment Plant:**

1. Operations as usual
2. Consolidation project in full swing.

**Wilseyville Wastewater Facility:**

1. Operations as usual

## **Distribution:**

### **Copperopolis Distribution System:**

#### **SERVICE LINE WORK**

1. 291 Tennis Ct
2. 734 Sandy Bar
3. 646 Hi Point
4. 277 Sunrise
5. 415 Lakeview

#### **MAIN LINE WORK**

750 Poker Flat – 2-inch broke under a driveway

#### **Additional Work**

1. 14 Valves Turned
2. Service Requests
3. Flushed 105,000 gallons.
4. USA's
5. We replaced the service line at 420 Sunrise due to the number of repairs and because water was showing up under the customer's house.
6. Filled potholes and did some grading on the road to the reclaim plant and around the ponds.

### **Ebbett's Pass Distribution System:**

#### **SERVICE LINE WORK**

1. Kenshaw Way
2. Cheyenne Way
3. Cheyenne Way
4. Lakemont Drive
5. Manzanita Drive.

#### **MAIN LINE WORK**

1. Shoshone Dr. (2) – 6" A.C.

#### **Additional Work**

1. SERVICE REQUESTS 13 Received 13 Resolved
2. WORK ORDERS 6 Received 6 Resolved
3. USA TICKETS 266 Received 266 Resolved
  - a. 0 Renew
  - b. 171 Normal
  - c. 92 Rush
  - d. 3 Emergency
4. PRV S
  - a. 2 PRV Stations Inspected
  - b. 1 Surge Relief Repair
5. PRV #1 4-inch surge relief – installed a new CRL controller to allow the surge relief to properly operate with the new system pressures associated with the Reach 1 Project.
6. Valves Exercised – 8
7. AMI Troubleshooting – Sent a list of meters to the District's Mueller Networks Operations Center (NOC) for investigation and restoration.
8. Repaired a 1-inch leaking reclaimed water pipe at the Vallecito WWTP.
9. Replaced two broken sample stations for the WTP Operators.
10. 2.5 days of snow removal.
11. On-going documentation and photo logging of PRV Stations.
12. Daily/Monthly Vehicle Inspections and logs.
13. Logged pressure readings into Mobile MMS.
14. Ongoing system optimization and pressure investigations in the Reach 1 and Arnold Areas
15. Ongoing potholing to verify infrastructure locations and inform GIS updates to improve overall system mapping.
16. A paving contractor completed multiple patch paves that were a result of leak repairs within the County Right of Way.

17. Assisted the Electrical Department with the troubleshooting and repairs of Sawmill Tank and Dorrington Pump Stations.

### **Jenny Lind Distribution System:**

#### **SERVICE LINE WORK**

1. 5995 Baldwin
2. 7350 Baldwin – One full lane replacement
3. 7438 Baldwin
4. 8254 Pardini
5. 8516 Pardini
6. 7090 Westhill
7. 7406 Westhill
8. 7571 Westhill
9. 148 Main St
10. 4529 Heney Ct
11. 3705 McCann
12. 2115 Hwy 26
13. 7505 Jenny Lind Rd
14. 5966 Garner
15. 8510 Hautly
16. 7979 Kirby
17. 8566 O'Reilly
18. 295 St Andrews
19. 6454 Cane
20. 2939 Heinemann
21. 11702 Main St Jenny Lind – Flare replacement.
22. 3908 Bartelink – Full line replacement from main to meter.

#### **MAIN LINE WORK**

1. 2" on Pollock Ct.
2. 2" on Wong Ct.

#### **ADDITIONAL WORK**

1. Down to two distribution Operators for the last two weeks of April.
2. Vehicle Inspections
3. Month end reads for hydrant meters, fill stations, raw water and Lancha Plana
4. Lower end flushing for water quality
5. Tank and pump station checks
6. Line locates.
7. Work orders for water quality issues, leak checks, pressure problems, meter installations etc.
8. Fire hydrant break away collar replacement on Hartvickson.
9. Cleaned and washed GapVax – Pulled and cleaned filters and greased.
10. Scheduled a round of paving in the area
11. CPR/ First aid training at the San Andreas office
12. Complete swap out of six meters and nodes that were not reading through Sentryx.
13. Assisted construction crew with shut down and flushing afterwards for a fire hydrant replacement on Oakmont Ct
14. Weedeated and sprayed all tank sites and PRV vaults in the distribution system.
15. PRV pilot control system repair at Garner and Friedman
16. Dug up water main and drilled out corporation stop that had been plugged for years causing low pressure at 2243 Silver Rapids
17. Hydrant rebuild on Main St in Valley Springs
18. Hydrant rebuild on Hogan Dam Rd
19. Completed cost to serve for address on Moore Ct
20. Assisted La Contenta wastewater operator in pulling and servicing UV system at the plant.
21. Attended meeting for the A to B construction project.
22. Assisted West Point distribution operator in repairing six leaks.
23. 8 leaks pending repair.

## **West Point Distribution System:**

### **SERVICE LINE WORK**

1. 23720 HWY 26
2. 22 Iris
3. 308 Barney Wy
4. 595 Barney Wy
5. 109 Barny Wy

### **MAIN LINE WORK**

None during this period

### **ADDITIONAL WORK**

1. Replaced leaking sample site on Spink Rd.
2. Helped with LOTS of Leaks in Rancho.
3. Spent time with metal detector locating paved over valves at HWY 26 \ Pinecrest and on Timber Ln.
4. Jack hammered valves out and used grade rings to bring valves up to grade and used temporary patch.
5. Cleaned off roof and gutters and driveway at Smith Ln Lift Station.
6. Worked on installing Knox boxes on front gates of WTP and WWTP for West Point Fire Dept.
7. First Aid and CRP training.
8. Weekly Flow meter reads throughout distribution system.
9. Weekly tank and pump room checks.
10. Weekly lift station reads and checks.
11. Line Locates (USA's)
12. Service requests.
13. Work Orders.

## **Electrical:**

1. Removed ex-employees from all SCADA systems and remote alarming call out databases districtwide.
2. Restarted alarm database at the Hunters WTP after crash, alarm history now populated again.
3. Removed ex-employees from M2Web remote SCADA access system.
4. Troubleshoot parking lot lights at the Vallecito WWTP, found 2 failed fixtures and 2 failed photocells.
5. Replaced bad batteries in the emergency fixtures at Meadowmont pump station.
6. Installed new ballast bypass 4' LED lamps in the fixtures at Copper Cove lift station #3.
7. Troubleshoot and repaired the autodialer at Huckleberry lift station, tested line, rebooted, dialer works perfectly.
8. Troubleshoot and repaired the HMI screen at Huckleberry lift station, tightened power connections.
9. Walked a distribution operator through a repair at the B-Tank pressure system in Valley Springs, the overloads tripped during a low voltage situation, reset overloads, and tested pumps.
10. Added the new distribution employee to the Jenny Lind WTP SCADA alarming callout database.
11. Troubleshoot and repaired the new UV system at the Forest Meadows WWTP, replaced 2 blown fuses.
12. Troubleshoot and repaired the aerator in the Wilseyville sewer pond, bypassed a bad timing relay.
13. Programmed a new C-more HMI screen for the Huckleberry lift station as a spare.
14. Helped the distribution crew fix a leak at the Vallecito WWTP.
15. Unwired bad charcoal motor at the Vallecito WWTP, wired in/tested new motor.
16. Worked with the operator troubleshooting the UVT sensor at Forest Meadows WWTP.
17. Troubleshoot and repaired a power loss alarm for the AMI collector at Copper Cove C-Tank, wired collector around the GFI and replaced failed GFI receptacle.
18. Troubleshoot an AMI collector on Kiva drive in Copperopolis, GPS not locked alarm.
19. Troubleshoot and repaired the pH probe transmitter 4-20mA output for the new filter at the West Point WTP.
20. Completed employee performance evaluation and went over it with him.
21. Troubleshoot and repaired SCADA 1&2 erroneous number on the main treatment screen at the West Point WTP, removed symbol from the creator platform.
22. Removed the AMI repeater from the Copper Cove lift station #6 site in Copper, due to the construction project, saved the equipment.
23. Went online with the existing failed PLC at Pinebrook tank, removed the program, installed a new PLC and loaded the program on it, telemetry communications was then restored.
24. Replaced failed automatic transfer switch and controller at Mountain Retreat lift station, set up new unit and tested function.

25. Went online remotely with the Vallecito WWTP SCADA system and was able to clear an erroneous alarm that was stuck in the alarm stack.
26. Troubleshooted the AMI repeater at E-Tank in Valley Springs.
27. Replaced old outside wallpacks with new LED units at E-Tank in Valley Springs.
28. Troubleshooted the AMI collector at the elevated tank at Wallace WTP, power was good, but the cellular modem was bad.
29. Troubleshooted and repaired the wet well controls at Wallace WWTP, a weight had fallen off of a float, replaced the weight.
30. Troubleshooted and repaired the controls at Southworth WWTP, starters were chattering, reset the PLC.
31. Went to Huckleberry lift station during a planned PG&E outage, checked function, pumps ran fine while on generator power.
32. Completed CPR, 1st Aid and bloodborne pathogen trainings at the main office.
33. Troubleshooted the C-more HMI at Huckleberry lift station, unit failed during PG&E outage, replaced with spare preprogrammed unit.
34. Troubleshooted the SCADA remote access system at Forest Meadows WWTP, cellular modem had failed.
35. Troubleshooted a telemetry radio communication failure at Azalea Court lift station after a PG&E power outage, reset telemetry radio which restored proper communication.
36. Troubleshooted and repaired a pump #1 fail to start problem at the Sawmill pump station after a power outage, reset overloads, then used remote SCADA access to call it to run, proper function now restored.
37. Troubleshooted a pump #1 failure at the La Contenta WWTP return can, found a bad timing relay, ordered a new one.
38. Troubleshooted and repaired pump #1 fail to stop problem at the Dorrington pump station, found the existing microswitch on the Cla-Val stem had failed, installed/set up a new one.
39. Wired in/tested an aerator in Pond #4 at Copper Cove WWTP.
40. Met an Eaton technician at Jenny Lind WTP to check the ozone UPS system at Jenny Lind WTP after a failure alarm, Eaton says system is running properly now.
41. Replaced a bad circuit board in the ozone analyzer at Jenny Lind WTP with a new unit, tested and put back in service.
42. Troubleshooted the HydroRanger 200 level transmitter for backwash pond 2A at Jenny Lind WTP, level jumps up and down, unit has a bad analogue output driver.
43. Repaired the remote SCADA access system at Forest Meadows WWTP, went away from the failed cell modem and on to the new Starlink ISP, had I.T change the IP subnet to something different than our control system IP subnet; remote access was then restored.
44. Ran network cable for I.T to the new UV system room at Forest Meadows WWTP for internet access.
45. Replaced a failed 750vA UPS battery in the control panel at Copper Cove lift station #2.
46. Troubleshooted the AMI collector at Wallace WTP tank again, the supplied power is not the problem.
47. Mounted an automatic transfer switch for the generator at the new mechanic's shop.
48. Worked with A-TEEM installing a new headless C-more at the Hunters WTP, FTP file sends, but is still empty.
49. Installed a padlock on the automatic transfer switch at Copper Cove lift station #2.
50. Troubleshooted and repaired aerator #4 in pond #2 at the Copper Cove WWTP, checked fuses and reset overloads.
51. Worked with the construction crew on a trench and installed conduit for an aerator at the La Contenta lower pond.
52. Worked with the contractor at Copper Cove lift station #6 to remove and save the telemetry tower and the antenna before the lift station was demo'd for construction of the new lift station.
53. Worked with the electrical contractor to relocate and reuse the existing standby generator at Copper Cove lift station #6 to lift station #8, tested for proper automatic function in case of power outage.
54. Installed ballast bypass 4' lamps at Warmwood and Woodgate lift stations in Valley Springs
55. Replaced HID wallpacks with new LED units at the Saddle Creek main lift station.
56. Helped the treatment plant operator at the Copper Cove WTP with an ozone leak in the generator, replaced bad line, unit still leaks and is now offline until the new ozone generators arrive.
57. Troubleshooted and repaired a septic control panel on Camp 9 road in Angels Camp, drilled weep hole in the control panel to relieve water intrusion, also shut off water source.
58. Troubleshooted and repaired the control system at the Highway 4 lift station in Forest Meadows, replaced bad high-level float with a new one.
59. Helped the line replacement crew locate service lines in the Poker Flat subdivision.
60. Tested the SCADA high level alarms at Copper Cove lift stations, 5,7 and 8 for proper function before the autodialer is demo'd for the construction project.
61. Troubleshooted and repaired the low air pressure alarm at the Copper Cove Reclaim plant.
62. Replaced a failed 200-amp circuit breaker at the Copper Cove Reclaim plant with a new unit.



63. Set up the Ewon Cosy security appliance properly at the Hunters WTP to let the water loss FTP file export daily to the Mobile MMS system.
64. Installed the proper HMI mounting brackets at Huckleberry lift station in Valley Springs.
65. Added a cooling fan to the master polling telemetry radio panel at A-Tank in Valley Springs.
66. Troubleshoot and repaired the control system at Copper Cove lift station #2, found loose transducer input connections and tightened them.
67. Added a cooling fan to the telemetry radio panel at Southworth WWTP.
68. Worked with the mechanical crew(crane) at Copper Cove lift station #6 to remove all the electrical panels before construction of the new lift station takes place.
69. Used SCADA remote access to check alarm annunciations at the Hunters WTP.
70. Used SCADA remote access to add new CPO to the SCADA call out lists at Copper Cove WTP, also added SCADA system login for the same person.

## **Collections:**

1. SSO online reporting completed.
2. Weekly lift station inspections completed.
3. Monthly vehicle inspections completed.
4. Monthly dry can inspections completed.
5. Continued to check USA's District wide.
6. Called to high level at septic tank at 294 Bull Wacker. Replaced high level float and readjusted floats.
7. Pumped down LS 15 for Mozingo to tie in new main and LS.
8. Cleaned spray field pump building for the Operators at the Vallecito WWTP.
9. Disconnected service at 1206 Sequoia in Arnold.
10. Called out to 3860 Poag Rd. in Vallecito - Septic alarm was going off. Replaced pump and high-level float.
11. Worked on storm related problems from low snowstorm system.
12. Checked grease traps in Copper.
13. Started checking ARV's in Copper.
14. Checked ARV's in Valley Springs.
15. Pumped and cleaned Woodgate lift stations and pulled pump 2 at Woodgate 1 due to it being plugged with rags.
16. Pumped and cleaned Hwy 26 lift station and the stilling well at Huckleberry LS.
17. Checked ARV's on Six Mile, Vallecito, and Avery force mains.
18. Pumped and cleaned lift stations 12&13 in Copperopolis.
19. Cleaned up caustic spill in Connor's main lift station building.
20. Pumped and cleaned Connor's main Lift Station in Copper.
21. -Hydro'd the head works at the Vallecito WWTP.
22. Called to 188 Matson Lane in West Point - the customer had issue on their side.
23. Shut down at LS 6 for new lift station replacement. 4-23-24
24. Called to Hwy 4 LS - high level due to lead float failure.
25. Called to 4386 Camp Nine Rd. Due to water entering septic tank control box from house power. Customer will need to have an electrician fix their side.
26. Pumped and cleaned lift station 2 in Copper due to pump 2 picking eye breaking. Had to perform confined space entry.
27. Took confined space Davit Systems to Modesto to be certified.
28. Pumped and cleaned sludge tanks at the Wallace WWTP.

## **Mechanical:**

1. District-wide generator checks.
2. Full service on the Caterpillar Mini Ex – replaced front windshield and wiper assembly, rebuilt the door and replaced the door glass.
3. Full service and repairs the bucket Pin on the 450E Cat Backhoe
4. Emergency Response to the failed generator at Mountain Retreat Lift Station. Repaired – snow had fouled the voltage regulator.
5. After-hours generator refueling on Ebbetts Pass during a snowstorm.
6. Repaired some small copper control lines on the ozone generators at the Jenny Lind WTP.

7. Mobile MMS training and added assets to the system.
8. Participated in the replacement of a 6" gate valve at the Arnold WWTP.
9. Participated in the replacement of a blower motor for the odor control unit at the Vallecito WWTP.
10. Received first aid and CPR training.
11. Re-packed the sludge pump at the Arnold WWTP.
12. Troubleshoot and repaired the Generator at Lift Station 15 in Copper – fuel delivery issues.
13. Removed the vertical aerator from Pond 4 at the Copper Cove WWTP and replaced it with a horizontal aerator.
14. Troubleshoot V734 (2019 Ford Ranger), ABS and traction-control warning lights unable to clear – Ford dealer and a local shop were unable to find a problem. Found large pieces of metal in the rear right wheel speed sensor tone ring – took back to the dealer for repair.
15. Troubleshoot Veh 746 failure to make water pressure. Computer controls would not allow the high-pressure water system to operate. Found foreign debris in the unloader valve requiring a rebuild of both the high-pressure water system pump and the unloader valve.
16. Removed and replaced the Forest Meadows WWTP air compressor and sand filter.

### **Utility:**

1. Finished the replacement of services on Foothill Road and Dot Circle in Poker Flat.
2. Assisted Crews with leak repair.
3. Emergency line repair at 3908 Bartelink in La Contenta.
4. Replaced for service lines in an emergency effort on Sunrise in Poker Flat.
5. Assisted with a 2-inch line repair on Poker Flat Rd in Poker Flat.
6. Began Potholing and replacing lines on Thompson and Lakeview in Poker Flat.
7. Began working with a Bad Elf GIS locating device.

**Prepared By: Damon Wyckoff, Director of Operations**