

RESOLUTION NO. 2018-21
RESOLUTION NO. PFA-03
ORDINANCE NO. 2018-02

MINUTES

CALAVERAS COUNTY WATER DISTRICT REGULAR BOARD MEETING

June 13, 2018

Directors Present: Scott Ratterman, President
Russ Thomas, Vice President
Bertha Underhill, Director
Terry Strange, Director
Jeff Davidson, Director

Staff Present: Rebecca Hitchcock, Clerk to the Board
Jeffrey Meyer, Director of Administrative Services
Peter Martin, Manager of Water Resources
Stacey Lollar, Director of HR and Customer Service
Joel Metzger, Mgr. of External Affairs, Conservation, and Grants

Others Present: Michael Minkler, UWPA
Paul Adriani
Vickey Mills
Elaine St. John

ORDER OF BUSINESS

CALL TO ORDER / PLEDGE OF ALLEGIANCE

1. ROLL CALL

President Ratterman called the Regular Board Meeting to order at approximately 1:00 p.m. and led the pledge of allegiance. All Board Members were present.

2. PUBLIC COMMENT There was no public comment.

3. CONSENT AGENDA

MOTION: Directors Underhill / Davidson – Approved Consent Agenda Items:
3a, Approval of Minutes for the Regular and Special Board Meetings of May 16, 2018; 3b, Review Board of Directors Monthly Time Sheets for May 2018; 3c, Approve to Ratify Claim Summary #555 Secretarial Fund

in the Amount of \$1,594,034.10 for May, 2018; and 3D, Report on the Write-Off of Uncollectible Accounts Receivable for the period of December 1, 2017 through May 31, 2018

- 3a Approval of Minutes for the Board Meetings of May 16, 2018
- 3b Review Board of Directors Monthly Time Sheets for May 2018
- 3c Approve to Ratify Claim Summary #555 Secretarial Fund in the Amount of \$1,594,034.10 for May, 2018
(Jeffrey Meyer, Director of Administrative Services) **RES 2018-21**
- 3d Report on the Write-Off of Uncollectible Accounts Receivable for the period of December 1, 2017 through May 31, 2018
(Jeffrey Meyer, Director of Administrative Services)

AYES: Directors Underhill, Davidson, Thomas, Strange and Ratterman
NOES: None
ABSTAIN: None
ABSENT: None

4. NEW BUSINESS

- 4a Discussion / Action regarding Approval of an Exception to District Policy Regarding Termination of Services for 10 Vista Del Lago Drive, Valley Springs. (Stacey Lollar, Director of Human Resources and Customer Service) **RES 2018-22**

MOTION: Director Thomas / Underhill – Approved an Exception to District Policy Regarding Termination of Services for 10 Vista Del Lago Drive, Valley Springs

DISCUSSION: There was significant discussion between staff and Board Members regarding the state of the current landscape at this location and how it currently is watered. The customer is asking for an exception to District Policy to terminate the landscape meter since Cal-Trans took most of the area it was servicing previously and he plans to water remaining landscaping with the other two water meters.

PUBLIC COMMENT: There was no public comment.

AYES: Directors Thomas, Underhill, and Ratterman
NOES: Directors Strange and Davidson
ABSTAIN: None
ABSENT: None

Director Strange left the meeting at 1:20 p.m.

- 4b Discussion / Action Regarding Fund Transfer of Unclaimed Checks
(Jeffrey Meyer, Director of Administrative Services) **RES 2018-23**

MOTION: Director Thomas / Davidson – Approved a Fund Transfer of Unclaimed Checks

Director Strange returned to the meeting at 1:26 p.m.

DISCUSSION: Per Policy 5.04 outstanding checks can be transferred to the general fund per policy requirements. Mr. Meyer mentioned that Director Thomas requested to remove the check written to Young's Ace Hardware who wanted to submit a claim for check #109817 for \$315.28. The resolution would be amended to \$2963.95.

PUBLIC COMMENT: There was no public comment.

AYES: Directors Thomas, Davidson, Strange, Underhill, and Ratterman
NOES: None
ABSTAIN: None
ABSENT: None

4c Presentation of the Preliminary FY 18-19 Operating and Capital Improvement Program Budgets
(Jeffrey Meyer, Director of Administrative Services)

DISCUSSION: Mr. Meyer addressed the Board giving a PowerPoint presentation on the Preliminary FY 18-19 Operating and Capital Improvement Program Budgets.

PUBLIC COMMENT:

Michael Minkler from Utica Water and Power Authority addressed the Board regarding FERC relicensing funding. He stated that it is critical to plan for that expense in upcoming budgets. Director Davidson stressed the importance of finding a way to fund the relicensing. Director Ratterman suggested a future agenda item or workshop to brainstorm this issue.

Ryan Gunstream from Honeywell Services Group complimented Dave Eggerton, Peter Martin, and Joel Metzger on their efforts to take alternative approaches in trying to solve problems.

5. **OLD BUSINESS**
Nothing to Report

6. **GENERAL MANAGER REPORT**
Nothing to Report

7 **BOARD REPORTS / INFORMATION / FUTURE AGENDA ITEMS**

Director Underhill noted that EPPOC does not have any meetings in July. She also wanted to make everyone aware of the new Calaveras County Alert Service out of the Department of Emergency Services and thought it would be beneficial for CCWD to put that information on billing statements.

Director Thomas spoke about changes in the meeting format of the Eastern San Joaquin Groundwater Authority. A technical advisory committee was formed, which will meet before the agency representatives meet.

Director Davidson had nothing to report.

Approved July 25, 2018

Director Strange stated that he visited a repair area in Wilseyville and it looked good, stating that there was adequate outreach to the community about the repairs.

Director Ratterman advised the CAMRA meeting is scheduled for Wednesday, June 20th in the CCWD Board Room. In addition, the ACWA Region 3 Tour is coming up on Friday, June 22nd. Director Ratterman would like to plan a tour of CCWD facilities sometime in the fall.

8. NEXT BOARD MEETINGS

- Tuesday, June 19, 2018, 1:00 p.m., Budget Workshop
- Wednesday, June 27, 2018, 1:00 p.m., Regular Board Meeting / Budget Adoption
- Wednesday, July 11, 2018, 1:00 p.m., Regular Board Meeting

The Open Session ended at 2:15 p.m.

The meeting adjourned into Closed Session at approximately 2:15 p.m. Those present were Board Members: Jeff Davidson, Scott Ratterman, Russ Thomas, Bertha Underhill, and Terry Strange; staff members Dave Eggerton, General Manager (by teleconference), Stacey Lollar, Director of Human Resources and Customer Service (item 9b); and General Counsel Dave Cameron.

9. CLOSED SESSION

- 9a Conference with Legal Counsel – Existing Litigation
Government Code § 54956.9(a)
La Contenta Investors, LTD vs. CCWD (Calaveras County Superior Court #11CV37713)
- 9b Conference with Labor Negotiators, Management and Confidential Unit
Government Code § 54957.6 Negotiators: Dave Eggerton and Stacey Lollar
- 9c Public Employee Release Government Code § 54957

10. REPORTABLE ACTION FROM CLOSED SESSION

The Board reconvened into Open Session at approximately 3:00 p.m.

MOTION: Directors accept resignation of Senior Collections Worker– effective June 30, 2018.

AYES: Directors Ratterman, Strange, Davidson, Thomas, and Underhill
NOES: None
ABSTAIN: None
ABSENT: None

11. ADJOURNMENT

Approved July 25, 2018


With no further business, the meeting adjourned at approximately 3:02 p.m.

By:



Dave Eggerton
General Manager

ATTEST:



Rebecca Hitchcock
Clerk to the Board