



RESOLUTION NO. 2019-34  
RESOLUTION NO. PFA-03  
ORDINANCE NO. 2019-01

## MINUTES

### CALAVERAS COUNTY WATER DISTRICT SPECIAL BUDGET WORKSHOP

JUNE 12, 2019

Directors Present: Russ Thomas, President  
Bertha Underhill, Vice President  
Scott Ratterman, Director  
Cindy Secada, Director  
Jeff Davidson, Director

Staff Present: Michael Minkler, General Manager  
Rebecca Hitchcock, Clerk to the Board  
Jeffrey Meyer, Director of Administrative Services  
Damon Wyckoff, Director of Operations  
Patti Christensen, Accountant III

## ORDER OF BUSINESS

### CALL TO ORDER / PLEDGE OF ALLEGIANCE

#### 1. ROLL CALL

President Thomas called the Special Board Meeting to order at 10:03 a.m. and led the pledge of allegiance. Director Davidson was absent.

PUBLIC COMMENT There was no public comment

#### 2. BUDGET WORKSHOP

Discussion Regarding FY 2019-20 Preliminary Operating and Capital Improvement Budgets (Jeffrey Meyer, Director of Administrative Services)

**DISCUSSION:** Mr. Meyer reviewed the FY 2019-20 Preliminary Operating and CIP Budgets in detail. He explained the changes to the budget from the previous week when the Board was given the preliminary documents. Mr. Minkler spoke to the Board regarding the proposed Purchasing Agent position. There was significant discussion regarding the potential new position. Mr. Meyer detailed each department's budget breakdown of Salaries and Benefits, Services and Supplies, Capital Outlay, and Debt Service. The total Operating Budget presented is \$20,651,604 and the Capitol Improvement Budget is \$11,489,953.

Mr. Meyer indicated the next steps in the budget process are to incorporate comments / direction from the Board into the FY 19-20 budgets. The FY 2019-20 Operating and CIP budgets and Personnel Allocation will be brought to the Board of Directors on June 26<sup>th</sup> for final adoption.

**PUBLIC COMMENT:** There was no public comment.

This item was for information only; no action was taken.

**3. ADJOURNMENT**

With no further business, the meeting adjourned at approximately 11:52 a.m.

By:

  
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Michael Minkler  
General Manager

ATTEST:

  
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Rebecca Hitchcock  
Clerk to the Board