



RESOLUTION NO. 2023-62
RESOLUTION NO. PFA-01
ORDINANCE NO. 2023-03

AGENDA

OUR MISSION

Protect, enhance, and develop Calaveras County's water resources and watersheds to provide safe, reliable, and cost-effective services to our communities.

2021-2026 Strategic Plan, Adopted April 28, 2021, and can be viewed at this [link](#)

Regular Board Meeting
Wednesday, December 13, 2023
1:00 p.m.

[Calaveras County Water District](#)
120 Toma Court
San Andreas, California 95249

Board Chambers are open to the public and the following alternative is available to members of the public who wish to participate in the meeting virtually:

Microsoft Teams meeting

Join on your computer or mobile app

[Click here to join the meeting](#)

Or call in (audio only)

[+1 323-647-8603,,992667616#](#) United States

Phone Conference ID: 992 667 616#

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Administration Office at 209-754-3028. Notification in advance of the meeting will enable CCWD to make reasonable arrangements to ensure accessibility to this meeting. Any documents that are made available to the Board before or at the meeting, not privileged or otherwise protected from disclosure, and related to agenda items, will be made available at CCWD for review by the public.

ORDER OF BUSINESS

CALL TO ORDER / PLEDGE OF ALLEGIANCE

1. **ROLL CALL**

2. **PUBLIC COMMENT**

At this time, members of the public may address the Board on any non-agendized item. The public is encouraged to work through staff to place items on the agenda for Board consideration. No action can be taken on matters not listed on the agenda. Comments are limited to three minutes per person.

BOARD OF DIRECTORS

Scott Ratterman, President
Cindy Secada, Director

Russ Thomas, Vice President
Bertha Underhill, Director

Jeff Davidson, Director

3. BOARD RECONSTITUTION AND ELECTION OF OFFICERS

- 3a Discussion/Action regarding Board of Directors Election of Officers
(Michael Minkler, General Manager)

4. CONSENT AGENDA

- 4a Approval of Minutes for the Board Meetings of September 13 (revised), September 27, and October 11, 2023
(Rebecca Hitchcock, Clerk to the Board)
- 4b Review Board of Directors Monthly Time Sheets for October and November 2023
(Rebecca Hitchcock, Clerk to the Board)
- 4c Ratify Claim Summary #621 Secretarial Fund in the Amount of 3,410,666.23 for November 2023
(Jeffrey Meyer, Director of Administrative Services) **RES 2023-_____**
- 4d Report on the Monthly Investment Transactions for November 2023
(Jeffrey Meyer, Director of Administrative Services)
- 4e Approval of the Adoption of the Public Agencies Post-Employment Benefits Trust Administered by Public Agencies Retirement Services (PARS)
(Jeffrey Meyer, Director of Administrative Services) **RES 2023-_____**

5. NEW BUSINESS

- 5a Discussion/Action regarding the Amendment of the Fiscal Year 2023-24 Personnel Allocation Budget
(Stacey Lollar, HR Manager) **RES 2023-_____**
- 5b Discussion/Action regarding Proposed Amendment to Professional Services Agreement for HydroScience Engineers for the Arnold Wastewater Treatment Facilities Improvement Project, CIP #15095
(Charles Palmer, Senior Civil Engineer) **RES 2023-_____**

6. REPORTS

- 6a Report on the November 2023 Operations Department
(Damon Wyckoff, Director of Operations)
- 6b* General Manager's Report
(Michael Minkler)

7. BOARD REPORTS / INFORMATION / FUTURE AGENDA ITEMS

8. NEXT BOARD MEETINGS

- Wednesday, January 10, 2024, 1:00 p.m., Regular Board Meeting
- Wednesday, January 24, 2024, 1:00 p.m., Regular Board Meeting

9. **CLOSED SESSION**

9a Conference with Legal Counsel – Anticipated Litigation. Significant exposure to litigation pursuant to subdivision (d)(2) of Government Code section 54956.9. - 2 potential cases

10. **REPORTABLE ACTION FROM CLOSED SESSION**

11. **ADJOURNMENT**