



RESOLUTION NO. 2019-69
RESOLUTION NO. PFA-03
ORDINANCE NO. 2019-03

MINUTES

CALAVERAS COUNTY WATER DISTRICT REGULAR BOARD MEETING

OCTOBER 9, 2019

Directors Present: Russ Thomas, President
Bertha Underhill, Vice President
Scott Ratterman, Director
Cindy Secada, Director

Directors Absent: Jeff Davidson, Director

Staff Present: Michael Minkler, General Manager
Stacey Lollar, Human Resources Manager
Peter Martin, Interim Director of Administrative Services
Damon Wyckoff, Director of Operations

Others Present: Vickey Mills

ORDER OF BUSINESS

CALL TO ORDER / PLEDGE OF ALLEGIANCE

1. ROLL CALL

President Thomas called the Regular Board Meeting to order at 1:00 p.m. and led the pledge of allegiance. Director Davidson was absent.

2. PUBLIC COMMENT

There was no public comment.

3. CONSENT AGENDA

MOTION: Directors Ratterman/Secada - Approved Consent Agenda Items:
3b and 3d as presented

Director Ratterman pulled Item 3a from the Consent Agenda

3a Approval of Minutes for the Board Meeting of September 25, 2019

3b Review Board of Directors Monthly Time Sheets for September, 2019

- Director Underhill pulled Item 3c from the Consent Agenda**
- 3c Ratify Claim Summary #571 Secretarial Fund in the Amount of \$2,434,398.67 for September, 2019
(Peter Martin, Interim Director of Administrative Services) **RES 2019-_____**
- 3d Support for the Association of California Water Agencies' Integrated Regional Water Management Policy Principles
(Peter Martin, Interim Director of Administrative Services) **RES 2019-69**

AYES: Directors Ratterman, Secada, Underhill, and Thomas
NOES: None
ABSTAIN: None
ABSENT: Director Davidson

OFF CONSENT AGENDA

- Director Ratterman pulled Item 3a from the Consent Agenda**
- 3a Approval of Minutes for the Board Meeting of September 25, 2019

MOTION: Directors Ratterman/Underhill – Approved Consent Item 3a as amended.

DISCUSSION: Director Ratterman corrected the September 25th Minutes which state that Director Davidson attended the Closed Session when he was actually absent. Director Underhill asked for a few grammatical changes.

PUBLIC COMMENT: There was no public comment.

AYES: Directors Ratterman, Underhill, Secada, and Thomas
NOES: None
ABSTAIN: None
ABSENT: Director Davidson

- Director Underhill pulled Item 3c from the Consent Agenda**
- 3c Ratify Claim Summary #571 Secretarial Fund in the Amount of \$2,434,398.67 for September, 2019
(Peter Martin, Interim Director of Administrative Services) **RES 2019-70**

MOTION: Directors Ratterman/Secada – Approved Consent Item 3c

DISCUSSION: Director Underhill asked questions on the payments to Condor, DRM Construction, and Mozingo. Director Secada asked questions on the payments for health insurance, fuel for the power shutdown, the CALPELRA membership, software licensing, statement processing, radio read meters, Garcia & Associates, Surface Pros purchases, and the liquid oxygen purchase. Director Thomas asked about the payment to Blue Tarp, the rammer repair and rammer rental, Lee & Ro Inc., and the septic tank repairs. Mr. Martin, Mr. Wyckoff, and Mr. Minkler responded to the questions presented.

PUBLIC COMMENT:

Vickey Mills commented on the Claim Summary numbering. She stated the printed copy is different than the online version. She also asked why there were two different cyanobacteria tests done.

AYES: Directors Ratterman, Secada, Underhill, and Thomas
NOES: None
ABSTAIN: None
ABSENT: Director Davidson

4. NEW BUSINESS

There was no new business.

5. OLD BUSINESS

- 5a Update on the Calaveras County General Permit Conditions and Specifications for Trench Cuts and Street Resurfacing (Michael Minkler, General Manager)

DISCUSSION: Mr. Minkler discussed the Draft Calaveras County General Permit Conditions and Specifications for Trench Cuts and Street Resurfacing. He identified items in the draft that the District has concerns about. There was discussion between Mr. Minkler and the Board regarding the draft policy and the District's response to it.

PUBLIC COMMENT: There was no public comment.

This item was for information only; no action was taken.

6. REPORTS

- 6a Report on the August 2019 Operations Department (Damon Wyckoff, Director of Operations)

DISCUSSION: Mr. Wyckoff presented the August 2019 monthly Operations report. He reviewed items of interest and answered questions from the Board.

PUBLIC COMMENT: There was no public comment.

This item was for information only; no action was taken.

- 6b* General Manager Report

DISCUSSION: Mr. Minkler reported on the following activities: 1) that the District hired Rebecca Callen for the Director of Administrative Services position; 2) the PG&E Public Safety Power Shutdown preparation; 3) the District is keeping much of the planning work for the Corp Yard in house to reduce costs; 4) the District is working with County Environmental Health Dept. and the State Regional Water Board regarding the harmful algae blooms; 5) Sam Singh was promoted to the Senior Engineering Technician; 6) he attended the ACWA Region 3 Tour at Nevada Irrigation District (NID) with Director Ratterman where they discussed forest management practices. There was discussion about having a GIS Map on the website with the locations of all fire hydrants in the District; 7) he will be meeting with Jeff Shields, Interim General Manager of TriDam, to discuss the Copper Cove pump replacement project; and 8) the Washington, D.C. trip next week to try to secure Section 219 funding.

7. BOARD REPORTS / INFORMATION / FUTURE AGENDA ITEMS

Director Underhill reported that she attended the East Bay Municipal Utility District (EBMUD) BBQ and met new people. The EBMUD Senior Community Affairs Representative would like to collaborate with the District on the High School Scholarship program and the Water Resources Planning Representative would like to work with the District regarding water being supplied to Comanche.

Director Secada reported that the IRWM meeting is next week and they are now planning on sending out meeting recaps.

Director Ratterman reported on the meeting at NID he attended with Mr. Minkler. He mentioned that they discussed forest thinning and fire breaks in the area. He also mentioned the Mountain Counties Water Resources Association (MCWRA) Symposium is on November 8, the MCWRA tour and reception is on November 14 at the Murphy's Hotel, and the CAMRA is meeting Wednesday October 16.

Director Thomas had nothing to report.

8. NEXT BOARD MEETINGS

- Wednesday, October 23, 2019, 1:00 p.m., Regular Board Meeting
- Wednesday, November 13, 2019, 9:00 a.m., Regular Board Meeting (Please note new time)

The meeting adjourned into Closed Session at approximately 2:56 p.m. Those present were Board Members: Russ Thomas, Bertha Underhill, Cindy Secada, and Scott Ratterman; and staff member Michael Minkler, General Manager.

9. CLOSED SESSION

- 9a Conference with Legal Counsel – Potential Litigation Government Code §54956.9(d)(4) –1 case

10. REPORTABLE ACTION FROM CLOSED SESSION

The Board reconvened into Open Session at approximately 3:29 p.m. There was no reportable action.

11. ADJOURNMENT

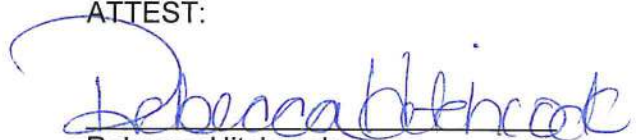
With no further business, the meeting adjourned at 3:30 p.m.

By:



Michael Minkler
General Manager

ATTEST:



Rebecca Hitchcock
Clerk to the Board