

RESOLUTION NO. 2018-04
RESOLUTION NO. PFA-03
ORDINANCE NO. 2018-01

MINUTES
CALAVERAS COUNTY WATER DISTRICT
REGULAR BOARD MEETING

JANUARY 24, 2018

Directors Present: Scott Ratterman, President
Russ Thomas, Vice President
Bertha Underhill, Director
Terry Strange, Director
Jeff Davidson, Director (arrived at 1:15 p.m.)

Staff Present: Dave Eggerton, General Manager
Mona Walker, Clerk to the Board
Jeffrey Meyer, Director of Administrative Services
Charles Palmer, District Engineer
Teresa Tanaka, Director of Operations
Bob Godwin, Sr. Civil Engineer
Jesse Hampton, Interim Director of Operations
Stacey Lollar, Director of Human Resources and Customer Service
Robert Creamer, Engineering Analyst
Joel Metzger, Mgr. of External Affairs, Conservation, and Grants

Others Present: Kevin Kennedy, Kennedy/Jenks Consultants
Vickey Mills
Elaine St. John

ORDER OF BUSINESS

CALL TO ORDER / PLEDGE OF ALLEGIANCE

1. ROLL CALL

President Ratterman called the Regular Board Meeting to order at approximately 1:00 p.m. and led the pledge of allegiance. Director Davidson was absent.

2. PUBLIC COMMENT

There was no public comment.

3. **CONSENT AGENDA**

There were no consent agenda items.

4. **NEW BUSINESS**

- 4a Recognition of Teresa Tanaka for her Service with CCWD
(Dave Eggerton, General Manager) **RES 2018-04**

**MOTION: Directors Underhill / Thomas – Adopted Resolution No. 2018-04
Recognizing and Honoring CCWD Employee Teresa Tanaka for
Her Years of Service**

DISCUSSION: Mr. Eggerton announced that Teresa Tanaka, the District's Director of Operations, is retiring and read a resolution honoring her for her many accomplishments at the District for the past 10 years. Director Underhill thanked Ms. Tanaka for her service and leadership through the years and commended her as a leader for women in the industry. Directors Strange, Thomas, and Ratterman all congratulated Ms. Tanaka and thanked her for her professionalism and knowledge. Mr. Hampton, Interim Director of Operations, thanked Ms. Tanaka for her experience and guidance.

AYES: Directors Underhill, Thomas, Strange and Ratterman
NOES: None
ABSTAIN: None
ABSENT: Director Davidson

RECESS was called at 1:12 p.m. for refreshments; **SESSION RESUMED** at 1:21 p.m.

Director Davidson arrived at 1:15 p.m.

(Continued)

- 4a Recognition of Teresa Tanaka for her Service with CCWD
(Dave Eggerton, General Manager) **RES 2018-04**

PUBLIC COMMENT: Ms. Tanaka addressed the Board and thanked them for the opportunity of serving the District and the ratepayers, and she looks forward to her retirement.

- 4b Presentation and Discussion of the Draft Copper Cove Wastewater System Master Plan, CCWD CIP #15059C-130
(Bob Godwin, Sr. Civil Engineer/Kevin Kennedy, Kennedy/Jenks Consultants)

Mr. Godwin gave an overview in a PowerPoint presentation relating to the regulatory activities of the Copper Cove wastewater collection and treatment permit and status, giving background information on the Draft Copper Cove Wastewater Master Plan being presented today.

Mr. Kevin Kennedy of Kennedy/Jenks Consultants discussed the Draft Copper Cove Wastewater Master Plan. He reviewed the master plan goals and objectives that include recent regulatory efforts, outcomes and implications. He reviewed the existing and future needs of facilities, service

area, infill and future connections, and wastewater treatment and storage. The draft plan includes the evaluation of existing facilities and proposed buildout in a phased approach. Estimated costs of alternatives for wastewater storage are proposed, along with estimated costs of construction, from \$10.3 million to \$16.3 million, for the alternative proposals for storage. Recommendations to fund the proposals were offered. The draft master plan will be available for a thirty day public review and comment period. Mr. Kennedy and Mr. Godwin responded to questions from the Board. President Ratterman thanked Mr. Kennedy and Mr. Godwin for their presentation.

PUBLIC COMMENT: There was no public comment.

Directors Strange and Davidson announced they would be leaving the meeting early for other commitments.

RECESS was called at 2:36 p.m. **SESSION RESUMED** at 2:46 p.m.

Director Davidson left the meeting at 2:45 p.m.

- 4c Review and Direction of the FY 2017-18 Second Quarter Investment Report
(Jeff Meyer, Director of Administrative Services)

DISCUSSION: Mr. Meyer provided a report on the District's FY 2017-18 Second Quarter Investment Report, and cash balances for Sept. 30, 2017 and Dec. 31, 2017. The District posted investment earnings of \$62,203 during the quarter with the LAIF interest rate closing at 1.30%. Mr. Meyer reported that the Fed expects economic activity to expand at a moderate pace over the next twelve months. Staff will continue to evaluate the market and look for the best short-term investment options. Mr. Meyer answered questions from Board Members.

PUBLIC COMMENT: There was no public comment.

This item was for information only; no action was taken.

- 4d Discussion / Action Regarding Mid-Year Budget Review
(Jeff Meyer, Director of Administrative Services)

MOTION: **Directors Thomas / Underhill – by Minute Entry to Receive and File the Fiscal Year 2017-18 Mid-year Budget**

DISCUSSION: Mr. Meyer provided the Board a PowerPoint presentation on the FY 2017-18 Mid-Year budget, reviewing the District's revenues, transfers, expenditures, capital outlay, and debt service. He reported on the various District operating and CIP budgets and projections for the mid-year, and went over key expenditures. The FY 2018-19 budget process will be done in tandem with the rate analysis and is scheduled as follows: staff will submit a draft budget to the Finance Committee for review and comments, a preliminary budget will be presented to the Board of Directors on June 13, 2018, a budget workshop is scheduled for June 19, 2018, and a proposed FY 2018-19 budget will be presented to the Board on June 27, 2018 for adoption.

Director Strange left the meeting at 3:20 p.m.

Mr. Meyer discussed the Cost to Serve Analysis and an estimated timeline on a future Proposition 218 rate-setting process and the scheduled outreach to take place.

PUBLIC COMMENT: There was no public comment.

AYES: Directors Thomas, Underhill, and Ratterman
NOES: None
ABSTAIN: None
ABSENT: Directors Strange and Davidson

5. **OLD BUSINESS**

5a Update on Actions of the Eastside Groundwater Sustainability Agency and JPA
(Peter Martin, Manager of Water Resources / Director Thomas)

Mr. Eggerton reported that Mr. Martin provided the Board a memorandum on the status of the activities of the Eastside Groundwater Sustainability Agency and JPA. An update will be provided to the Board at its second meeting of each month. Director Thomas gave a status report of the Eastside Groundwater Sustainability Agency and JPA.

PUBLIC COMMENT: There was no public comment.

This item was for information only; no action was taken.

6. **GENERAL MANAGER REPORT**

Mr. Eggerton reported on the following activities: 1) the date has changed to Friday, Feb. 9 at 9:00 a.m. for the joint training workshop with Amador Water Agency on Best Practices and Board Governance; and 2) construction has begun for the installation of Pressure Reducing Valves in the Jenny Lind/Rancho Calaveras area to help reduce the high pressure areas.

7. **BOARD REPORTS / INFORMATION / FUTURE AGENDA ITEMS**

Director Thomas reported on his attendance at the District's Local Hazard Mitigation Plan meeting on Jan. 18; and he noted that it has been a year since his appointment as a Director with the District.

Director Underhill reported on her attendance at the District's Local Hazard Mitigation Plan meeting on Jan. 18; and her attendance at a meeting earlier in the day with the Calaveras Resource Conservation District (RCD) concerning the use of the RCD's building for other groups.

Director Ratterman reported there will be a Upper Mokelumne River Watershed Authority meeting on Jan. 26, and a Calaveras-Amador Mokelumne River Authority meeting on Feb. 21; and he announced that he will be unable to attend the Feb. 14 Regular Board meeting.

8. NEXT BOARD MEETING

- Wednesday, February 14, 2018, 1:00 p.m., Regular Board Meeting
- Wednesday, February 28, 2018, 1:00 p.m., Regular Board Meeting

The Open Session ended at 4:00 p.m.

The meeting adjourned into Closed Session at approximately 4:05 p.m. Those present were Board Members: Scott Ratterman, Russ Thomas, and Bertha Underhill (Director Davidson and Strange were absent), staff member Dave Eggerton, General Manager; and General Counsel Matt Weber (by teleconference).

9. CLOSED SESSION

- 9a Conference with Legal Counsel – Existing Litigation
Government Code § 54956.9(a)
La Contenta Investors, LTD vs. CCWD (Calaveras County Superior Court
#11CV37713)

10. REPORTABLE ACTION FROM CLOSED SESSION

The Board reconvened into Open Session at approximately 4:20 p.m. There was no reportable action.

11. ADJOURNMENT

With no further business, the meeting adjourned at approximately 4:20 p.m.

By:



Dave Eggerton
General Manager

ATTEST:



Mona Walker
Clerk to the Board