

MINUTES

CALAVERAS COUNTY WATER DISTRICT SPECIAL BOARD MEETING

MAY 29, 2024

Directors Present: Russ Thomas President
Bertha Underhill, Vice-President
Scott Ratterman, Director
Cindy Secada, Director
Jeff Davidson, Director

Staff Present: Michael Minkler, General Manager
Matt Weber Esq, General Counsel
Rebecca Hitchcock, Clerk to the Board
Damon Wyckoff, Director of Operations
John Coleman, Water Resources Manager
Jeffrey Meyer, Director of Administrative Services
Stacey Lollar, Human Resources Manager
Mark Rincon-Ibarra, District Engineer
Kevin Williams, Senior Civil Engineer
Kelly Gerkenmeyer, External Affairs Manager*
Kate Jesus, Huma Resources Technician*
Joe Darby, Senior Distribution Worker*
Haley Airola, Engineering Coordinator*
Dylan Smith, IT Administrator*
Quentin Smith, IT Technician*
Robin Patolo, Customer Service*
Tiffany Burke, Administrative Technician*
Michael Bear, Accountant*
Kylie Muetterties, Accountant*
Kelly Soulier-Doyle, Accounting Technician*
Bana Rouson-Gedese, Water Resources Specialist*

Others Present: Ralph Copeland
Scott Nelson, Eide Baily*
Francisco de la Cruz*

*Attended Virtually

ORDER OF BUSINESS

CALL TO ORDER / PLEDGE OF ALLEGIANCE

1. ROLL CALL

President Thomas called the Regular Board Meeting to order at 1:02 p.m. and led the Pledge of Allegiance. All Directors were present.

2. PUBLIC COMMENT

No public comment was heard.

3. BUDGET WORKSHOP

- 3a Discussion/Direction Regarding Preliminary FY 2024-25 Operating and Capital Improvement Program (CIP) Budgets
(Jeffrey Meyer, Director of Administrative Services)

DISCUSSION: Jeffrey Meyer provided an overview of the Preliminary FY 2024-25 Operating and Capital Improvement Program (CIP) Budgets and responded to questions from the Board. The overview consisted of:

- The significant changes to the structure
 - A new rate structure and updated presentation of revenues and expenditures
 - The addition of a new hydroelectric fund
 - Rate revenue in the operating budget incorporates all rate revenue, including infrastructure funding previously segregated as R&R income.
 - Integrating fund balances for into the budget process and long-term planning for water, wastewater, and hydroelectric
- He then provided details on:
 - Revenues
 - Expenditures
 - Staffing
 - Capital Outlay
 - Debt Service
 - Capital Improvement Program

RECESS was called at 2:32 p.m. **SESSION RESUMED** at 2:40 p.m.

The Board provided feedback on the preliminary budget and requested a policy for the new hydroelectric fund.

PUBLIC COMMENT: Public comments were given by Ralph Copeland.

Director Underhill left the meeting at 3:15 p.m.

4. REPORTS

- 4a General Manager's Report
(Michael Minkler)

Mr. Minkler thanked all involved for the hard work on the preliminary budget.

5. BOARD REPORTS / INFORMATION / FUTURE AGENDA ITEMS

Director Ratterman reported on the MCWRA Reception on June 6th and the Board meeting following on June 7th.

Director Davidson had nothing to report.

Director Secada thanked staff for their work on the budget and their responsiveness to her questions.

Director Thomas had nothing to report.

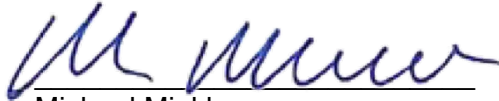
6. NEXT BOARD MEETINGS

- Wednesday, June 12, 2024, 1:00 p.m., Regular Board Meeting
- Wednesday, June 26, 2024, 1:00 p.m., Regular Board Meeting

7. ADJOURNMENT

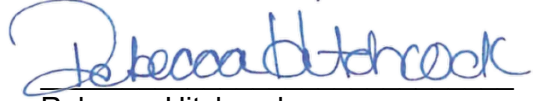
With no further business, the meeting adjourned at approximately 3:31 p.m.

By:



Michael Minkler
General Manager

ATTEST:



Rebecca Hitchcock
Clerk to the Board