



RESOLUTION NO. 2019-62
RESOLUTION NO. PFA-03
ORDINANCE NO. 2019-03

MINUTES

CALAVERAS COUNTY WATER DISTRICT REGULAR BOARD MEETING

August 28, 2019

- Directors Present: Russ Thomas, President
Bertha Underhill, Vice President
Scott Ratterman, Director
Cindy Secada, Director
Jeff Davidson, Director
- Staff Present: Michael Minkler, General Manager
Rebecca Hitchcock, Clerk to the Board
Peter Martin, Interim Director of Admin Services
Joel Metzger, Manager of External Affairs
Charles Palmer, District Engineer
Damon Wyckoff, Director of Operations
Stacey Lollar, Manager of Human Resources
Jesse Hampton, Plant Operations Manager
- Others Present: Georg Krammer, CEO, Koff & Associates
Vickey Mills

ORDER OF BUSINESS

CALL TO ORDER / PLEDGE OF ALLEGIANCE

1. ROLL CALL

President Thomas called the Regular Board Meeting to order at 1:02 p.m. and led the pledge of allegiance. All Board members were present.

2. PUBLIC COMMENT

There was no public comment

3. CONSENT AGENDA

MOTION: Directors Davidson/Secada - Approved Consent Agenda Item: 3a, 3b, 3c, and 3d as presented

- 3a Approval of Minutes for the Board Meeting of August 14, 2019
- 3b Review of the Report on Monthly Investment Transactions for July 2019
(Peter Martin, Interim Director of Administrative Services)
- 3c Approval of Computerized Maintenance Management System (CMMS) Professional Services Agreement
(Damon Wyckoff, Director of Operations) **RES 2019-62**
- 3d Approve the Region 3 Election Ballot for the 2020-2021 Term for the Association of California Water Agencies
(Rebecca Hitchcock, Clerk to the Board)

YES: Directors Davidson, Secada, Ratterman, Underhill, and Thomas
NOES: None
ABSTAIN: None
ABSENT: None

4. NEW BUSINESS

- 4a Presentation Regarding Total Compensation Report by Koff & Associates
(Stacey Lollar, Human Resources Manager)

DISCUSSION: George Krammer, CEO of Koff & Associates presented the Total Compensation Study Final Report to the Board. He explained the process taken for the survey and comparator selection. He reviewed the findings of the survey and answered many questions from the Board.

PUBLIC COMMENT: There was no public comment.

This item was for information only; no action was taken.

- 4b Discussion/Action regarding Acceptance and Final Completion of the Jenny Lind Water Plant Pretreatment Project, CIP #11092
(Charles Palmer, District Engineer) **RES 2019-63**

MOTION: **Directors Davidson/Ratterman - Adopted Resolution 2019-63 Accepting the Final Completion of the Jenny Lind Water Plant Pretreatment Project, CIP #11092**

DISCUSSION: Mr. Palmer advised the Board that the Jenny Lind Water Plant Pretreatment Project, CIP #11092 has been completed by R.E. Smith Contractor, Inc. He stated that construction has been completed in accordance with the contract drawings and specifications with just a few minor punch list items left. Mr. Palmer recommended acceptance of the project completion and recordation of the Notice of Completion. Mr. Palmer responded to questions from the Board.

PUBLIC COMMENT: There was no public comment.

RECESS was called at 2:20 p.m. **SESSION RESUMED** at 2:25 p.m.

5. OLD BUSINESS

- 5a Update on Actions of the Eastside Groundwater Sustainability Agency and JPA (Peter Martin, Interim Director of Administrative Services)

DISCUSSION: Mr. Martin gave a PowerPoint presentation with an update on the actions of the Eastside Groundwater Sustainability Agency and Joint Powers Agency. He responded to various questions from the Board regarding the plan and implementation.

This item was for information only; no action was taken.

6. GENERAL MANAGER REPORT

DISCUSSION: Mr. Minkler reported on the following activities: 1) the Mokelumne River Association meeting and the great presentation on Sustainable Groundwater Management Act (SGMA) given by Walt Ward; 2) a legislative update on SB1 which would lock in place environmental and labor restrictions prior to proposed Federal Legislation changes; and 3) new proposals for Water Bonds could be coming soon and the Association of California Water Agencies (ACWA) has assembled a Water Bond Working Committee.

7. BOARD REPORTS / INFORMATION / FUTURE AGENDA ITEMS

Director Underhill reported that 12 trees will be removed from White Pines Lake due to bark beetle damage. She also thinks CCWD should participate in the video contest California Special Districts Association (CSDA) is having for High school students.

Director Secada reported that the HWY 4 Meeting will be next week on Sept. 5th. She attended the Calaveras Amador Mokelumne River Authority (CAMRA) meeting as an alternate and was impressed by the group.

Director Ratterman had nothing to report.

Director Davidson would like an update on our public noticing cost.

Director Thomas reported that he attended the Saddle Creek Citizens Committee with Michael Minkler and Joel Metzger and thought the meeting went really well.

8. NEXT BOARD MEETINGS

- Wednesday, September 11, 2019, 1:00 p.m., Regular Board Meeting
- Wednesday, September 25, 2019, 1:00 p.m., Regular Board Meeting

9. CLOSED SESSION

The meeting adjourned into Closed Session at approximately 2:55 p.m. Those present were Board Members: Russ Thomas, Bertha Underhill, Cindy Secada, Scott Ratterman, and Jeff Davidson; staff member Michael Minkler, General Manager; and Special Counsel, Dave Cameron.

- 9a Conference with Legal Counsel-Anticipated Litigation

Significant Exposure to Potential Litigation-Government Code §54956.9(d)(2)-
1 case.

9b Public Employee Discipline/Dismissal/Release-Government Code §54957

9c Public Employee Performance Evaluation-Government Code §54957
General Manager

10. REPORTABLE ACTION FROM CLOSED SESSION

The Board reconvened into Open Session at approximately 4:45 p.m. There was no reportable action.

11. ADJOURNMENT

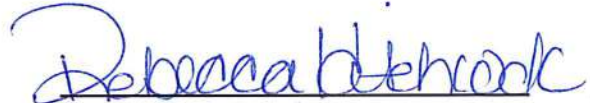
With no further business, the meeting adjourned at approximately 4:45 p.m.

By:



Michael Minkler
General Manager

ATTEST:



Rebecca Hitchcock
Clerk to the Board