



# CALAVERAS COUNTY WATER DISTRICT ENGINEERING COMMITTEE MEETING

**MINUTES**  
**March 6, 2024**

Directors/Committee Members present:

Russ Thomas  
Jeff Davidson

Staff present:

Michael Minkler	General Manager
Kate Jesus	Human Resources Technician
Mark Rincon-Ibarra	District Engineer
Kevin Williams	Senior Civil Engineer
Sam Singh	Senior Engineering Technician
Jared Gravette	Senior Supervisor Construction Inspection
Haley Airola	Engineering Coordinator
Kate Darby	Customer Service Representative
Rebecca Hitchcock	Executive Assistance/Clerk to the board
Bob Godwin	Senior Civil Engineer
Kelly Gerkenmeyer	External Affairs Manager
Tiffany Burke	Administrative Technician
Stacey Lollar	Human Resources Manager

Others present:

Francisco De La Cruz	Member of the Public
Michael Rogers	Member of the Public

## **CALL TO ORDER / PLEDGE OF ALLEGIANCE.**

### **1. ROLL CALL**

Director Thomas called the Engineering Committee to order at 2:01 p.m. and led the Pledge of Allegiance.

### **2. PUBLIC COMMENT**

No Comments from the Public

### **3. APPROVAL OF MINUTES**

The January 9, 2024, minutes were approved by a motion from Director Davidson and seconded by Director Thomas.

### **4. NEW BUSINESS**

**4a Jenny Lind A-B Construction Contract Update, Service Line Additive Item  
(Kevin Williams, Senior District Engineer)**

**DISCUSSION:** Kevin Williams, Senior Civil Engineer, provided brief scope of work of project, discussed potential of change orders, and responded to questions from the committee.

**PUBLIC COMMENT:** Public comment was given by Michael Rogers & Francisco De La Cruz

**4b La Contenta WWTP Improvements  
(Kevin Williams, Senior Civil Engineer)**

**DISCUSSION:** Kevin Williams provided a description of the additional improvements that have been identified by staff for the facility. Questions from the committee were answered directly. Design Proposal to be taken to the Board for Full Approval.

**PUBLIC COMMENT:** Public comment was given by Francisco De La Cruz

**4c Huckleberry Lift Station  
(Kevin Williams, Senior Civil Engineer)**

**DISCUSSION:** Kevin Williams provided a description of items that need improvement for this facility. Questions from the committee were answered directly. Design Proposal to be taken to the Board for Full Approval.

**PUBLIC COMMENT:** No Public comment given.

**4d Reeds Turnpike Pump Station  
(Juan Maya, Associate Civil Engineer)**

**DISCUSSION:** Juan Maya provided proposal for upgrading the current pump station due to full capacity and potential for new development.

**PUBLIC COMMENT:** Public comment was given by Francisco De La Cruz

**4e Copper Cove Lift Station 6 & 8 Construction Scheduling Impacts  
(Jared Gravette, Senior Construction Inspector)**

**DISCUSSION:** Jared Gravette provided construction timeline update and communications with HOA. Questions from the committee were answered directly.

**PUBLIC COMMENT:** No public comment was given.

**5. OLD BUSINESS**

**5a Capital Improvement Project Updates  
(Engineering Department)**

**DISCUSSION:**

Jared Gravette provided updates on the following projects;

- Jenny Lind Water System A-B Transmission Pipeline
- West Point and Wilseyville Wastewater Consolidation Project
- West Point Water Supply Reliability Improvements
- Copper Cove B-C Transmission Pipeline

Kevin Williams provided updates on the following project;

- Ebbetts Pass Hunters Raw Water Intake Pumps

Questions from the committee were answered directly by Kevin Williams.

**PUBLIC COMMENT:** Public comment was given by Francisco De La Cruz.

**5b Other Updates  
(Engineering Department)**

**DISCUSSION:**

Mark Rincon-Ibarra gave brief updates on the following items:

- Copper Valley Town Square
- Gold Creek subdivision
- Jenny Lind Elementary School Forcemain Project
- Copper Cove Wastewater Tertiary Treatment project.

All questions from the committee were answered by appropriate staff members.

**6. GENERAL MANAGER COMMENTS**

None.

**7. DIRECTOR COMMENTS OR FUTURE AGENDA ITEMS**

None.

**8. NEXT COMMITTEE MEETING**

May 7, 2024

**9. ADJOURNMENT**

There being no further business, the meeting adjourned at approximately 4:01 p.m.

Respectfully submitted,

*Haley Airola*

Haley Airola  
Engineering Coordinator