

RESOLUTION NO. 2018-60
RESOLUTION NO. PFA-03
ORDINANCE NO. 2018-02

MINUTES

CALAVERAS COUNTY WATER DISTRICT REGULAR BOARD MEETING

NOVEMBER 14, 2018

Directors Present: Scott Ratterman, President
Russ Thomas, Vice President
Bertha Underhill, Director
Terry Strange, Director

Staff Present: Jeffrey Meyer, Interim General Manager
Matt Weber, General Counsel
Peter Martin, Manager of Water Resources
Damon Wyckoff, Director of Operations
Robert Creamer, Engineering Analyst

Others Present: Jeff Meyer, Western Hydrologics
Vickey Mills
Eric Scriven, NHA Advisors
Pat McGreevy

ORDER OF BUSINESS

CALL TO ORDER / PLEDGE OF ALLEGIANCE

1. ROLL CALL

President Ratterman called the Regular Board Meeting to order at 1:00 p.m. and led the pledge of allegiance. Directors Davidson and Thomas were absent.

2. PUBLIC COMMENT There was no public comment.

3. CONSENT AGENDA

MOTION: Directors Strange / Underhill – Approved Consent Agenda Items 3a, 3b, and 3d as presented

3a Approval of Minutes for the Board Meetings of September 12 and September 19

3b Review Board of Directors Monthly Time Sheets for October, 2018

Director Underhill pulled item 3c from the Consent Agenda

3c Ratify Claim Summary #560 Secretarial Fund in the Amount of \$1,746,510.38 for October 2018.
(Jeffrey Meyer, Interim General Manager) **RES 2018-_____**

3d Adopting Resolution recognizing Tim Quinn for serving as the Executive Director of the Association of California Water Agencies.
(Jeffrey Meyer, Interim General Manager) **RES 2018- 60**

AYES: Directors Strange, Underhill, and Ratterman
NOES: None
ABSTAIN: None
ABSENT: Directors Davidson and Thomas

OFF CONSENT AGENDA

Director Underhill pulled item 3c from the Consent Agenda

3c Ratify Claim Summary #560 Secretarial Fund in the Amount of \$1,746,510.38 for October 2018.
(Jeffrey Meyer, Interim General Manager) **RES 2018- 61**

MOTION: Directors Underhill / Strange– Approved 3c Claim Summary #560

Director Thomas arrived at 1:05 p.m.

DISCUSSION: Director Underhill asked about the membership dues for Association of California Water Agencies (ACWA) in comparison to the Upper Mokelumne River Watershed Authority (UMRWA). Mr. Meyer explained why the UMRWA cost was more than ACWA this one time only. Director Thomas inquired what a Polaris Ranger was and Mr. Meyer explained that it is a small snow cat to get to hard to reach areas.

AYES: Directors Underhill, Strange, Thomas, and Ratterman
NOES: None
ABSTAIN: None
ABSENT: Director Davidson

4. NEW BUSINESS

4a Discussion / Direction regarding Funding Options for District's Cal PERS Unfunded Pension Liability (Jeffrey Meyer, Interim General Manager)

DISCUSSION: Mr. Meyer introduced Eric Scriven from NHA Advisors to present the options for the District's CalPERS Unfunded Pension Liability. Mr. Scriven explained why, over the past several years, the pension costs have increased. One of the reasons is the poor investment performance, CalPERS targeted 7.5% annual rate of return and the 10-year average rate of return has been 4.4%. Each year that CalPERS underperforms the Unfunded Accrued Liability (UAL) increases. Mr. Scriven reviewed the alternative repayment strategies to improve budget predictability. There is a Fresh Start program offered by CalPERS to re-amortize the District's full UAL over a shorter period. The other option would be to restructure with a private bank loan. There was discussion between Mr. Scriven and the Board regarding the different options.

Approved Jan 9, 2019

PUBLIC COMMENT: There was no public comment.

This item was for information only, no action was taken.

- 4b Discussion / Action to Adopt the Local Hazard Mitigation Plan Update
(Peter Martin, Manager of Water Resources) **RES 2018- 62**

MOTION: **Directors Strange / Underhill – Adopted the Local Hazard Mitigation Plan Update**

DISCUSSION: Mr. Martin presented the Local Hazard Mitigation Plan Update. He said Local Hazard Mitigation Plans are required to be updated every 5 years. The project was kicked off in December 2017, and the Hazard Mitigation Planning Committee that is made up of many other Agencies was reconvened. There were public surveys done and the feedback was incorporated into the plan. The revised plan was then submitted to Cal OES and FEMA, being approved shortly thereafter. The final step in the adoption of this plan is approval by the Board.

AYES: **Directors Strange, Underhill, Thomas, and Ratterman**
NOES: **None**
ABSTAIN: **None**
ABSENT: **Director Davidson**

PUBLIC COMMENT: There was no public comment.

- 4c Discussion / Direction for the 2018 Draft Supplemental West Point Water System Master Plan (Peter Martin, Manager of Water Resources)

DISCUSSION: Mr. Martin introduced the 2018 Draft Supplemental West Point Water System Master Plan. Mr. Meyer from Western Hydrologics and Jack Scroggs of KASL Engineering presented the master plan. The presentation provided an overview of the contents of the plan, including the evaluation of water supply improvement opportunities and recommended facility improvements. Mr. Martin asked for Board feedback on the plan in order to finalize the plan for adoption. Director Strange mentioned he would like to see more local consultants hired in the future.

PUBLIC COMMENT: Mr. McGreevy spoke to the Board about the possibility of meadow restoration. He mentioned that there should be plenty of grant money for a project like that.

This item was for information only, no action was taken.

RECESS was called at 3:15 p.m. **SESSION RESUMED** at 3:20 p.m.

The order of presentation did not adhere to the agenda.

6. OLD BUSINESS

- 6a Discussion / Direction on Customer Assistance Program Draft Policy
(Joel Metzger, Manager of External Affairs, Conservation, and Grants)

Approved Jan 9, 2019

DISCUSSION: Mr. Metzger presented the Draft Customer Assistance Program Policy. He explained that the policy contains various changes derived from feedback from the Board. Mr. Metzger outlined the specifics of the draft policy.

- \$20.00 for qualifying water customers (100 customer limit)
- \$30.00 for qualifying wastewater customers (100 customer limit)
- \$50.00 for both water and sewer
- Program would run on the fiscal year
- Credits would be provided to the customers on a first-come first served basis
- Must live at property for more than half the year
- Must be the property owner or have permission of the property owner
- Must submit valid application and proof of PG&E CARE participation
- Account must be in good standing
- At or below 200% of the Federal poverty level

Director Strange would like the program to start January 1, 2019 and not wait until the beginning of the fiscal year. He requested another meeting on December 5, 2018 to allow him to vote on the final policy.

Director Ratterman agreed that he would like the program implemented January 1, 2019 at the \$60,000 budget level. He also would like any wait-listed customers to take top priority in the next year and would like to see the policy state the account needs to be up to date to qualify for the program.

Mr. Meyer spoke about the funding options. He mentioned that the only sustainable funding source is the General CCWD Property Taxes. If the Board approves, it will require a budget adjustment for the 2018/19 Fiscal Year.

There was additional discussion regarding possible specifics of the policy.

Director Strange left the meeting at 3:44 p.m.

PUBLIC COMMENT: There was no public comment

4d Discussion / Action on Division 5 / Valley Springs Declaration of Surplus
Property APN 074-008-001
(Robert Creamer, Engineering Analyst) **RES 2018-_____**

MOTION: **Directors Thomas / Underhill – Approved the Declaration of Surplus of Property APN 074-008-001**

DISCUSSION: Mr. Creamer presented the proposal to surplus property APN 074-008-001 located at 2532 Huckleberry Lane in Valley Springs. The property is not in use and the District has no plans for future use.

AYES: **Directors Thomas, Underhill, and Ratterman**
NOES: **None**

ABSTAIN: None

ABSENT: Directors Davidson and Strange

PUBLIC COMMENT: There was no public comment.

5. WORKSHOP

- 5a Update on Local Forest Management Initiatives
(Peter Martin, Manager of Water Resources)

This item was postponed to the December 12, 2018 Board Meeting

7. INTERIM GENERAL MANAGER REPORT

Mr. Meyer reported on the following items: 1) The State Water Resource Control Board delayed the vote on implementing the flow measures for the San Joaquin River Tributaries until the December meeting, 2) Introduced Damon Wyckoff, the new Director of Operations to the Board, and he approached the Board to introduce himself. Mr. Wyckoff reported that the repair was completed at Mr. Beadles property. Mr. Beadles had approached the Board addressed the Board with his issue back on October 24, 2018.

8. BOARD REPORTS / INFORMATION / FUTURE AGENDA ITEMS

Director Thomas mentioned that he was pleased with his successful run at re-election and he is happy to report he will be with the Board another four years. He also mentioned he would like the fire sprinkler meter size item to come back to the Engineering Committee.

Director Underhill reported that the White Pines Dam graffiti has been painted over. She also mentioned that Downey Brand was in the Best Lawyers Magazine.

Director Ratterman reported on the CAMRA tour. He noticed that there was a barbwire fence that was knocked down at the Regulating Reservoir and he would like to have it put back up. In addition, he commented that the Regulating Reservoir could use a better name.

9. NEXT BOARD MEETINGS

- Thursday November 15, 2018, 1:00 p.m., Special Board Meeting - Cancelled
- Tuesday November 20, 2018, 1:00 p.m., Special Board Meeting - Cancelled
- Wednesday, December 12, 2018, 1:00 p.m., Regular Board Meeting

The Open Session ended at 4:06 p.m.

The meeting adjourned into Closed Session at approximately 4:10 p.m. Those present were Board Members: Russ Thomas, Bertha Underhill, and Scott Ratterman; staff members Jeffrey Meyer, Interim General Manager, Robert Creamer, Engineering Analyst (for item 10b), Stacey Lollar, Director of Human Resources and Customer Service (for items 10a and 10c); and Matt Weber, General Counsel.

10. CLOSED SESSION

Approved Jan 9, 2019

- 10a Conference with legal counsel – anticipated litigation. Significant exposure to litigation pursuant to subdivision (d)(2) of Government Code § 54956.9. One potential case.
- 10b Conference with Real Property Negotiators
Government Code § 54956.8
Property: APN 046-019-051, 073-042-127, and 073-042-129, Valley Springs
District negotiators: Jeffrey Meyer and Robert Creamer
Under negotiations: price and other terms
- 10c Conference with Legal Counsel – Potential Litigation Government Code § 54956.9

11. REPORTABLE ACTION FROM CLOSED SESSION

The Board reconvened into Open Session at approximately 5:16 p.m. There was no reportable action.

12. ADJOURNMENT


With no further business, the meeting adjourned at approximately 5:16 p.m.

By:



Jeffrey Meyer
Interim General Manager

ATTEST:



Rebecca Hitchcock
Clerk to the Board