



MINUTES

CALAVERAS COUNTY WATER DISTRICT REGULAR BOARD MEETING

JANUARY 8, 2025

Directors Present: Jeff Davidson President
Cindy Secada, Vice-President
Scott Ratterman, Director
Bertha Underhill, Director
Russ Thomas, Director

Staff Present: Michael Minkler, General Manager
Matt Weber Esq, General Counsel
Rebecca Hitchcock, Clerk to the Board
Damon Wyckoff, Director of Operations
Pat Burkhardt, Construction and Maintenance Manager
Jeffrey Meyer, Director of Administrative Services
Kelly Gerkenmeyer, External Affairs Manager
Kevin Williams, Sr. Civil Engineer
Juan Maya, Civil Engineer
Bana Rousan-Gedese, Water Resources Specialist
Jesse Hampton, Plant Operations Manager*
Kate Jesus, Human Resources Technician*
Haley Airola, Engineering Coordinator*
Dylan Smith, IS Administrator*
Tiffany Burke, Operations Administrative Technician*
Michael Bear, Accountant*
Kylie Muetterties, Accountant*

Others Present Jessica Self, UPUD
Jim Lynch, HDR
Charles Vertucci, HDR
Randy Bowersox, Gannet Fleming*
John Devine, Devine Consulting*
Joel Metzger, UWPA*
Francisco de la Cruz*

ORDER OF BUSINESS

CALL TO ORDER / PLEDGE OF ALLEGIANCE

1. ROLL CALL

President Davidson called the Regular Board Meeting to order at 1:00 p.m. and led the Pledge of Allegiance.

2. **PUBLIC COMMENT**

Public comment was provided by Francisco de la Cruz.

3. **CONSENT AGENDA**

MOTION: Directors Underhill/Ratterman-Approved Consent Agenda Items:
3a, 3b, and 3c as presented

3a Approval of the Minutes for the Board Meeting of December 11, 2024
(Rebecca Hitchcock, Clerk to the Board)

3b Review Board of Directors Monthly Time Sheets for December 2024
(Rebecca Hitchcock, Clerk to the Board)

3c Accepting the Canvass and Statement of Results for the November 5, 2024, General
Election
(Rebecca Hitchcock, Clerk to the Board) **RES 2025-01**

AYES: Directors Underhill, Ratterman, Secada, Thomas, and Davidson

NOES: None

ABSTAIN: None

ABSENT: None

4. **NEW BUSINESS**

4a [Discussion/Action regarding Approval of a sole-sourced contract with HDR for relicensing activities associated with CCWD's North Fork Stanislaus River Hydroelectric Project](#)
(Michael Minkler, General Manager)

MOTION: Director Ratterman/Davidson Moved by Minute Entry to approve
the sole-sourced contract with HDR

DISCUSSION: Michael Minkler provided an overview of the agreement and detailed the scope of work outlined in the professional services agreement with HDR, highlighting its key components and objectives. Following this, Kelly Gerkenmeyer delivered an informative presentation on the history and significance of the North Fork Stanislaus River Hydroelectric Project, offering insights into its development, operations, and impact on the region. The presentation prompted an engaging discussion between staff and Board members,

PUBLIC COMMENT: Public comments were provided by Jim Lynch, Randy Bowersox, Francisco de la Cruz, and Jessica Self.

AYES: Directors Ratterman, Davidson., Underhill, Secada, and Thomas

NOES: None

ABSTAIN: None

ABSENT: None

4b [Discussion/Action to Award of Design and Environmental Services for the West Point Water Supply Drought, CIP 11129 Cal-OES/FEMA HMGP DR-4482-601-76R](#)
(Kevin Williams, Senior Civil Engineer) **RES 2025-02**

MOTION: Director Secada/Underhill- Moved to approve Resolution No. 2025-02 Awarding of Design and Environmental Services for the West Point Water Supply Drought, CIP 11129

DISCUSSION: Kevin Williams provided an overview of the project's scope of work, including key objectives, deliverables, and the grant. He also provided detailed information about the grant funding.

PUBLIC COMMENT: No public comment was heard.

AYES: Directors Secada, Underhill, Ratterman, Thomas, and Davidson
NOES: None
ABSTAIN: None
ABSENT: None

4c [Discussion/Action Accepting the Eastern San Joaquin Groundwater Authority's Amendments to its Groundwater Sustainability Plan and approving their Submission to the Department of Water Resources](#)
(Damon Wyckoff, Director of Operations)

- Accepting the Eastern San Joaquin Groundwater Authority's Amendments to its Groundwater Sustainability Plan **RES 2025-03**

MOTION: Director Ratterman/Underhill- Moved to approve Resolution No. 2025-03 Accepting the Eastern San Joaquin Groundwater Authority's Amendments to its Groundwater Sustainability Plan

DISCUSSION: Damon Wyckoff provided a detailed explanation of the proposed amendments to the Groundwater Sustainability Plan, outlining the key changes and their potential implications. Following his presentation, an in-depth discussion ensued with the Board, during which members raised questions, sought clarification on specific points, and shared their perspectives on the amendments.

PUBLIC COMMENT: No public comment was heard.

AYES: Directors Ratterman, Underhill, Secada, Thomas, and Davidson
NOES: None
ABSTAIN: None
ABSENT: None

- Approving the submittal of the First Periodic Evaluation of the Groundwater Sustainability Plan to the Department of Water Resources **RES 2025-04**

MOTION: Director Ratterman/Underhill- Moved to approve Resolution No. 2025-04 Approving the submittal of the First Periodic Evaluation of the Groundwater Sustainability Plan to the Department of Water Resources

DISCUSSION: There was no further discussion.

PUBLIC COMMENT: No public comment was heard.

AYES: Directors Ratterman, Underhill, Secada, Thomas, and Davidson
NOES: None
ABSTAIN: None
ABSENT: None

RECESS was called at 2:07 p.m. **SESSION RESUMED** at 2:14 p.m.

- 4d [Discussion/Action regarding Appointment to Board Committees and Election of Members to Joint Power Authorities](#)
(Jeff Davidson, Board President)

MOTION: Director Ratterman/Secada- Moved by Minute Entry to approve the slate of JPA Appointments.

ACWA / JPIA	Ratterman (alt. Michael Minkler)
CCWD Public Financing Authority	All Board Members
Calaveras-Amador Mokelumne River Authority (CAMRA)	Ratterman / Secada (alt: Michael Minkler)
Calaveras Public Power Agency (CPPA)	Michael Minkler (alt. Damon Wyckoff)
Eastern San Joaquin Groundwater Authority	Thomas
Tuolumne-Stanislaus Integrated Regional Water Management Joint Powers Authority (T-Stan JPA)	Thomas (alt. Secada)
Upper Mokelumne River Watershed Authority (UMRWA)	Davidson (alt. Ratterman)

DISCUSSION: The Board engaged in significant deliberation regarding the decision by President Davidson to disband the External Relations Committee. Concerns were raised about the impact of this decision on communication and collaboration efforts, as well as the Committee's role in addressing key external relationships. After thoroughly considering the feedback and viewpoints expressed during the discussion, President Davidson ultimately decided to reinstate the Committee. However, he modified its structure by scheduling meetings on a quarterly basis and appointing himself, along with Director Ratterman, as its members.

PUBLIC COMMENT: Public comment was provided by Francisco de la Cruz.

AYES: Directors Ratterman, Secada, Underhill, Thomas, and Davidson
NOES: None
ABSTAIN: None
ABSENT: None

5. **REPORTS**

- 5a [December 2024 Operations Department Report](#)
(Damon Wyckoff, Director of Operations)

DISCUSSION: Damon Wyckoff presented the November 2024 Monthly Operations report. He reviewed items of interest and answered questions from the Board.

PUBLIC COMMENT: Public comment was provided by Francisco de la Cruz.

- 5b [General Manager's Report](#)
(Michael Minkler)

Mr. Minkler reported on the following activities: 1) the Tyler implementation; 2) the District Engineer has taken another position elsewhere; 3) the District has hired a new Water Resources Manager;

4) the West Point/Wilseyville Consolidation project is almost complete; 5) the Mid-Year budget review will take place at the Board meeting on January 29, which was moved from January 22; 6) the Calaveras River Watershed study; 7) the upcoming Calaveras Public Power Agency (CPPA) Board Meeting; 8) the ACWA State Leg meeting; and 9) information on Water Rights extensions.

PUBLIC COMMENT: Public comment was provided by Francisco de la Cruz.

6. BOARD REPORTS / INFORMATION / FUTURE AGENDA ITEMS

Director Underhill had nothing to report.

Director Ratterman reported on the new Board members at Mountain Counties Water Resources Association (MCWRA). He also reported out on some of the progress made by the Real Estate ad hoc Committee.

Director Secada had nothing to report.

Director Thomas had nothing to report.

Director Davidson requested a report on the progress of the A-B Pipeline project.

7. NEXT BOARD MEETINGS

- Wednesday, January 22, 2025, 1:00 p.m., Regular Board Meeting – **Meeting postponed to January 29, 2025.**
- Wednesday, February 12, 2025, 1:00 p.m., Regular Board Meeting

8. CLOSED SESSION

The meeting adjourned into the Closed Session at approximately 3:23 p.m. Those present were Board Members: Scott Ratterman, Cindy Secada, Bertha Underhill, Russ Thomas, and Jeff Davidson; staff members Michael Minkler, General Manager; Kelly Gerkenmeyer, External Affairs Manager; and Damon Wyckoff, Director of Operations; and General Counsel Matt Weber.

- 10a Conference with Legal Counsel – Anticipated Litigation. Significant exposure to litigation pursuant to subdivision (d)(2) of Government Code section 54956.9 - three potential cases

9. REPORTABLE ACTION FROM CLOSED SESSION

The Board reconvened into Open Session at approximately 4:23 p.m. There was no reportable action.

10. ADJOURNMENT


With no further business, the meeting adjourned at approximately 4:23 p.m.

By:



Michael Minkler
General Manager

ATTEST:



Rebecca Hitchcock
Clerk to the Board