



RESOLUTION NO. 2024-09
RESOLUTION NO. PFA-01
ORDINANCE NO. 2024-01

AGENDA

OUR MISSION

Protect, enhance, and develop Calaveras County's water resources and watersheds to provide safe, reliable, and cost-effective services to our communities.

2021-2026 Strategic Plan, Adopted April 28, 2021, and can be viewed at this [link](#)

Regular Board Meeting
Wednesday, February 14, 2024
1:00 p.m.

[Calaveras County Water District](#)
120 Toma Court
San Andreas, California 95249

Board Chambers are open to the public and the following alternative is available to members of the public who wish to participate in the meeting virtually:

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 295 957 501 767

Passcode: 922DvY

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

[+1 323-647-8603,,278504195#](#)

Phone Conference ID: 278 504 195#

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Administration Office at 209-754-3028. Notification in advance of the meeting will enable CCWD to make reasonable arrangements to ensure accessibility to this meeting. Any documents that are made available to the Board before or at the meeting, not privileged or otherwise protected from disclosure, and related to agenda items, will be made available at CCWD for review by the public.

ORDER OF BUSINESS

CALL TO ORDER / PLEDGE OF ALLEGIANCE

1. ROLL CALL

BOARD OF DIRECTORS

Russ Thomas, President
Cindy Secada, Director

Bertha Underhill, Vice President
Scott Ratterman, Director

Jeff Davidson, Director

2. PUBLIC COMMENT

At this time, members of the public may address the Board on any non-agendized item. The public is encouraged to work through staff to place items on the agenda for Board consideration. No action can be taken on matters not listed on the agenda. Comments are limited to three minutes per person.

3. CONSENT AGENDA

- 3a Approval of Minutes for the Board Meeting of January 10, 2024
(Rebecca Hitchcock, Clerk to the Board)
- 3b Review Board of Directors Monthly Time Sheets for January 2024
(Rebecca Hitchcock, Clerk to the Board)
- 3c Ratify Claim Summary #623 Secretarial Fund in the Amount of \$2,034,613.41 for January 2024
(Jeffrey Meyer, Director of Administrative Services) **RES 2024-_____**
- 3d Approval of Credit Adjustment for APN 055-013-007
(Kelly Richards, Business Services Manager) **RES 2024-_____**

4. NEW BUSINESS

- 4a Discussion/Action Regarding the Approval of the Calaveras County Water District Local Hazard Mitigation Plan Update
(Kelly Gerkenmeyer, External Affairs Manager) **RES 2024-_____**

5. REPORTS

- 5a Report on the January 2024 Operations Department
(Damon Wyckoff, Director of Operations)
- 5b* General Manager’s Report
(Michael Minkler)

6. BOARD REPORTS / INFORMATION / FUTURE AGENDA ITEMS

7. NEXT BOARD MEETINGS

- Wednesday, February 28, 2024, 1:00 p.m., Regular Board Meeting
- Wednesday, March 13, 2024, 1:00 p.m., Regular Board Meeting

8. CLOSED SESSION

- 8a Conference with Legal Counsel – Anticipated Litigation. Significant exposure to litigation pursuant to subdivision (d)(2) of Government Code section 54956.9. - two potential cases
- 8b Conference with Real Property Negotiators Government Code § 54956.8
Property: APN 098-034-010, 477 Bret Harte Dr. Copperopolis, CA 95228
District negotiators: Michael Minkler
Negotiating parties: L. Bolden
Under negotiations: price and other terms

*No information included in packet

8c Public Employee Performance Evaluation-Government Code §54957
General Manager

9. **REPORTABLE ACTION FROM CLOSED SESSION**

10. **NEW BUSINESS**

10a* Discussion/Action on amendment to General Manager's Employment Contract

11. **ADJOURNMENT**



CALAVERAS COUNTY WATER DISTRICT

Board of Directors

District 1 Scott Ratterman
District 2 Cindy Secada
District 3 Bertha Underhill
District 4 Russ Thomas
District 5 Jeff Davidson

Financial Services

Umpqua Bank
US Bank
Wells Fargo Bank

CCWD Committees

*Engineering Committee
*Finance Committee
*Legal Affairs Committee
*External Relations Committee

Joint Power Authorities

ACWA / JPIA
CCWD Public Financing Authority
Calaveras-Amador Mokelumne River Authority (CAMRA)
Calaveras Public Power Agency (CPPA)
Eastern San Joaquin Groundwater Authority
Tuolumne-Stanislaus Integrated Regional Water
Management Joint Powers Authority (T-Stan JPA)
Upper Mokelumne River Watershed Authority (UMRWA)

Other Regional Organizations of Note

Calaveras County Parks and Recreation
Committee
Mountain Counties Water Resources
Association (MCWRA)
Mokelumne River Association (MRA)
Tuolumne-Stanislaus Integrated Regional Water
Mgt. Watershed Advisory Committee to the JPA (WAC)
Eastern San Joaquin Groundwater Authority-Technical
Advisory Committee

Legal Counsel

Matthew Weber, Esq.
Downey Brand, LLP

Auditor

Richardson & Company, LLP

Membership**

Thomas / Davidson (alt. Secada)
Secada / Underhill (alt. Thomas)
Ratterman / Davidson (alt. Thomas)
Thomas / Secada (alt. Underhill)

Ratterman (alt. Michael Minkler)
All Board Members
Ratterman / Secada (alt. Michael Minkler)
Michael Minkler (alt. Damon Wyckoff)
Thomas
Underhill (alt. Thomas)

Davidson (alt. Ratterman)

Thomas (alt. Ratterman)

All Board Members

All Board Members
Kelly Gerkenmeyer (alt. Juan Maya)

Mark Rincon-Ibarra (alt. Sam Singh)

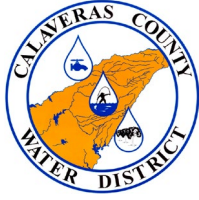
* Standing committees, meetings of which require agendas & public notice 72 hours in advance of meeting.

** The 1st name listed is the committee chairperson.

3 a

A G E N D A
I T E M

3 a



MINUTES

CALAVERAS COUNTY WATER DISTRICT REGULAR BOARD MEETING

JANUARY 10, 2024

Directors Present: Scott Ratterman, President
Russ Thomas, Vice-President
Cindy Secada, Director
Jeff Davidson, Director

Directors Absent: Bertha Underhill, Director

Staff Present: Michael Minkler, General Manager
Matt Weber Esq, General Counsel
Dave Cameron, Special Counsel
Rebecca Hitchcock, Clerk to the Board
Damon Wyckoff, Director of Operations
Jeff Meyer, Director of Administrative Services
Stacey Lollar, Human Resources Manager
Mark Rincon Ibarra, District Engineer
Charles Palmer, Senior Civil Engineer
Juan Maya, Civil Engineer
Pat Burkhardt, Construction and Maintenance Manager
Kelly Richards, Customer Service Supervisor
Kelly Gerkenmeyer, Water Resources Technician
Kate Darby, Customer Service
Kevin Williams, Senior Civil Engineer
Dylan Smith, IT Technician
Corinne Skrbina, Customer Service
Kelly Soulier-Doyle, Accounting Tech
Tiffany Burke, Administrative Technician
Catherine Eastburn, Accountant

Others Present: Ralph Copeland
Francisco de la Cruz
Michael Rodgers
Bertha Underhill

ORDER OF BUSINESS

CALL TO ORDER / PLEDGE OF ALLEGIANCE

1. ROLL CALL

President Thomas called the Regular Board Meeting to order at 1:10 p.m. and led the Pledge of Allegiance. Director Underhill was absent.

2. PUBLIC COMMENT

Francisco de la Cruz addressed the Board regarding a letter he submitted to the Board via email regarding a District performance dashboard.

Bertha Underhill welcomed the new President of the Board.

3. CONSENT AGENDA

**MOTION: Directors Ratterman/Davidson-Approved Consent Agenda Item:
3a, 3b, and 3c as presented.**

- 3a Approval of Minutes for the Board Meetings of October 25, November 15, December 1, and December 13, 2023
(Rebecca Hitchcock, Clerk to the Board)
- 3b Review Board of Directors Monthly Time Sheets for December 2023
(Rebecca Hitchcock, Clerk to the Board)
- 3c Ratify Claim Summary #622 Secretarial Fund in the Amount of \$2,997,487.50 for December 2023
(Jeffrey Meyer, Director of Administrative Services) **RES 2024-01**

4. NEW BUSINESS

- 4a Recognition of Charles Palmer's Retirement after 20 Years with the District
(Mark Rincon-Ibarra, District Engineer) **RES 2024-02**

**MOTION: Directors/Ratterman/Davidson-Adopted Resolution No. 2024-02-
Recognizing Charles Palmer after 20 Years with the District.**

DISCUSSION: The Board presented Mr. Palmer with a Resolution of Appreciation for his 20 years of dedication to the District upon his retirement. The Board all addressed Charles regarding the impact he has had on the County. Charles Palmer addressed the Board.

PUBLIC COMMENT:

Damon Wyckoff, Mark Rincon-Ibarra, Michael Minkler, Kevin Williams, Juan Maya, Kelly Gerkenmeyer, and Bertha Underhill all addressed the Board and Mr. Palmer, giving thanks and appreciation for his time with the District.

AYES: Directors Ratterman, Davidson, Secada, and Thomas
NOES: None
ABSTAIN: None
ABSENT: Director Underhill

- 4b Discussion/Action regarding Assignments to District Committees of the Board and Representatives for Joint Powers Authorities for 2024
(Russ Thomas, Board President)

DISCUSSION: President Thomas announced his selection of the following committee and association assignments for 2024:

Engineering Committee	Thomas/Davidson (alt. Secada)
Finance Committee	Secada/Underhill (alt. Thomas)
Legal Affairs Committee	Ratterman/Davidson (alt. Thomas)
External Relations Committee	Underhill/Secada (alt. Underhill)

MOTION: Directors Ratterman/Davidson-by Minute Entry approved the slate of assignments to the Joint Power Authorities

DISCUSSION: There were no other nominations and there was no discussion on the matter.

ACWA/JPIA	Ratterman (alt. Michael Minkler)
CCWD Public Financing Authority	All Board Members
Calaveras-Amador Mokelumne River Authority (CAMRA)	Ratterman / Secada (alt: Michael Minkler)
Calaveras Public Power Agency (CPPA)	Michael Minkler (alt. Damon Wyckoff)
Eastern San Joaquin Groundwater Authority	Thomas (alt:)
Tuolumne-Stanislaus Integrated Regional Water Management Joint Powers Authority (T-Stan JPA)	Underhill (alt. Thomas)
Upper Mokelumne River Watershed Authority (UMRWA)	Davidson (alt. Ratterman)

PUBLIC COMMENT: Mike Rodgers asked if the list could be published, and the Board responded that the list is in every agenda package and is also on the website.

4c ACWA JPIA President’s Special Recognition Award
(Scott Ratterman, Director)

DISCUSSION: Director Ratterman presented the Board with the ACWA JPIA President’s Special recognition Award to the District for a low ratio of claims for Liability and Workers Compensation for the period of 2019-2022.

PUBLIC COMMENT: There was no public comment.

4d Update on Hydrological Conditions
(Kelly Gerkenmeyer, External Affairs Manager)

DISCUSSION: Kelly Gerkenmeyer gave a presentation on the current water and snow conditions compared to last year. There was discussion between the Board and Mr. Gerkenmeyer regarding the conditions.

PUBLIC COMMENT: There was no public comment.

6. REPORTS

6a Report on the December 2023 Operations Department
(Damon Wyckoff, Director of Operations)

DISCUSSION: Mr. Wyckoff presented the December 2023 Monthly Operations report. He reviewed items of interest and answered questions from the Board.

PUBLIC COMMENT: There was no public comment.

6b General Manager’s Report
(Michael Minkler)

DISCUSSION: Michael Minkler reported on the following items: 1) yesterday's Engineering Committee meeting; 2) the District has hired an Engineering Coordinator after a long vacancy; 3) the External Relations Committee meeting presenters have made major improvements to the presentations; 4) the Water Use Efficiency reporting; 5) the Customer portal will go live this month; 6) the District has been doing lots of recruitments for vacant positions; and 7) budget development has begun.

7. BOARD REPORTS / INFORMATION / FUTURE AGENDA ITEMS

Director Ratterman reported on the MCWRA Carb meeting on Friday and the ACWA JPIA Risk Management meeting and Executive Committee.

Director Davidson had nothing additional to report.

Director Secada asked for the metrics item to be on the next agenda.

Director Thomas reported that the community members collecting recall signatures didn't seem interested in hearing the facts about the District.

8. NEXT BOARD MEETINGS

- Wednesday, January 24, 2024, 1:00 p.m., Regular Board Meeting
- Wednesday, February 14, 2024, 1:00 p.m., Regular Board Meeting

9. CLOSED SESSION

The meeting adjourned into Closed Session at approximately 2:49 p.m. Those present were Board Members: Scott Ratterman, Cindy Secada, Bertha Underhill, Russ Thomas, and Jeff Davidson; staff members Michael Minkler, General Manager and Stacey Lollar, Human Resources Manager; and Matt Weber, General Counsel.

9a Government Code § 54957.6 Agency Negotiators: General Manager Michael Minkler, HR Manager Stacey Lollar regarding Negotiations with Employee Organization SEIU Local 1021 and Management and Confidential Unit

9b Conference with Legal Counsel – Anticipated Litigation. Significant exposure to litigation pursuant to subdivision (d)(2) of Government Code section 54956.9. - two potential cases

10. REPORTABLE ACTION FROM CLOSED SESSION

The Board reconvened into Open Session at approximately 4:08 p.m. There was no reportable action.

11. ADJOURNMENT

With no further business, the meeting adjourned at approximately 4:08 p.m.

By:

ATTEST:

Michael Minkler
General Manager

Rebecca Hitchcock
Clerk to the Board

3b

A G E N D A
I T E M

3b

Agenda Item

DATE: February 14, 2024
TO: Michael Minkler, General Manager
FROM: Rebecca Hitchcock, Clerk to the Board
SUBJECT: Review Board of Directors Time Sheets for January 2024

RECOMMENDED ACTION:

For information only.

SUMMARY:

Pursuant to direction from the Board of Directors, copies of the Board's monthly time sheets, which the Board is compensated from, are included in the monthly agenda package for information. Attached are copies of the Board's time sheets for the month of January 2024.

Board Members can be reimbursed for mileage cost to travel to meetings/conferences and are paid at the current IRS rate.

FINANCIAL CONSIDERATIONS:

Monthly compensation and mileage reimbursement costs are included in the FY 23-24 budget.

Attachments: Board of Directors Time Sheets for January 2024

CALAVERAS COUNTY WATER DISTRICT
2024 DIRECTOR REIMBURSEMENT FORM

For Admin Use	Payroll Expense	<input checked="" type="radio"/>
---------------	-----------------	----------------------------------

Month/Yr Jan-24
 Name Bertha Underhill

Activity Date	Meeting or Other Expense Description	Designated Rep.		Association List		Prior Approval		Cost		Total Miles
		Yes	No	Yes	No	Yes	No	Meeting	Expense	
4-Jan	External Relations Committee	X						120		64
24-Jan	CCWD Regular Board Meeting							120		64
Total	<i>For Totals line, multiply miles by the IRS rate:</i>	1/1/2024	\$0.670						0	128
<i>Pursuant to Board Policy 4030, receipts required; report /materials required.</i>				Totals (use IRS mileage rate)				\$240.00	\$0.00	\$85.76
The undersigned, under penalty of perjury states: This claim and the items set forth herein are true and correct; that expenses incurred, meetings attended and business conducted are necessary to District affairs; that this claim is proper and within the scope of California Water Code Section 20200 et seq, and District Ordinance 2015-02; that the service was actually rendered; and that the amount(s) herein are justly true.						Signature of Claimant: <i>Bertha Underhill</i>				
Administrative Review: <u><i>[Signature]</i></u>						Date: <u>2/2/24</u>			Orig to Finance Dept.	

3c

A G E N D A
I T E M

3c

**Calaveras County Water District
Claim Summary #623
December 2023 vs January 2024**

	Dec 2023	Jan 2024
CCWD Operating Expenditures	1,308,106.54	1,116,810.37
Expenditures to be reimbursed/Fiduciary Payments	2,515.00	2,890.00
Capital Improvement Program Projects	912,675.61	339,519.53
Capital Outlay	60,310.13	-
Sub-Total Vendor Payments	2,283,607.28	1,459,219.90
Payroll Disbursed	711,128.02	568,245.45
Other EFT Payments	2,752.20	7,148.06
Total Disbursements	2,997,487.50	2,034,613.41

Vendor/Employee	Description	Date	Check Number	Amount
AT & T	Lease Acct#23584106903335 01/24	01/11/2024	143681	63.15
AT & T	Internet Service LC Acct#129469186 12/23	01/11/2024	143682	85.60
AT & T	Acct#287318536357 IT Phone 01/24	01/17/2024	143833	130.96
AT & T	Acct#9391064579 SA Warehouse	01/24/2024	143868	57.15
AT & T	Ref#2097850520 Long Distance Copper Reclaim	01/31/2024	144002	140.13
AT & T CALNET 3	Acct#9391067346 Camp Connell Tower 12/23	01/11/2024	143683	213.90
AT & T CALNET3	Acct#9391029200 Dorrington 01/24	01/24/2024	143869	29.31
AT & T CALNET3	Acct#9391029201 District Wide 01/24	01/24/2024	143870	1,491.35
AT & T CALNET3	Acct#9391032214 JLTC 01/24	01/24/2024	143871	146.51
AT & T CALNET3	Acct#9391029194 OP HQ Long Distance	01/24/2024	143872	407.90
AT & T CALNET3	Acct#9391029198 Hunters 01/24	01/24/2024	143873	29.35
AT & T CALNET3	Acct#9391032216 Azalea L/S 01/24	01/24/2024	143874	27.79
AT & T CALNET3	Acct#9391029197 CC Whse 01/24	01/24/2024	143875	0.84
AT & T CALNET3	Acct#9391032215 T Line 01/24	01/24/2024	143876	155.55
AT & T CALNET3	Acct#9391029198 JLTC 01/24	01/24/2024	143877	29.35
AT & T MOBILITY	Internet Service 11/23 SR	01/11/2024	143684	266.35
AT & T MOBILITY	Internet Service 12/23 SR	01/31/2024	144003	266.42
A TEEM ELECTRICAL ENG INC	Conduit - AWWTP	01/24/2024	143878	475.00
A TEEM ELECTRICAL ENG INC	Electrical Engineering Construction Services for CC Lift Station	01/24/2024	143878	475.00
A TEEM ELECTRICAL ENG INC	Factory Test for Vallecito Grit Tank (CIP 15111)	01/24/2024	143878	4,800.00
A-1 SHARPENING & SMALL ENGINE REPAIR, LLC	Auger Repair - Collections Crew	01/11/2024	143685	1,421.81
A-1 SHARPENING & SMALL ENGINE REPAIR, LLC	Pin/Clip	01/24/2024	143879	14.99
ACWA/JPIA	Workers Comp 10/01/23 - 12/31/23 2nd QTR 2024	01/17/2024	143834	31,263.83
ACWA/JPIA	Dental 02/24	01/17/2024	143835	6,538.92
ACWA/JPIA	EAP 02/24	01/17/2024	143835	166.16
ACWA/JPIA	Retiree Dental 02/24	01/17/2024	143835	3,285.16
ACWA/JPIA	Retiree Vision 02/24	01/17/2024	143835	928.00
ACWA/JPIA	Vision 02/24	01/17/2024	143835	1,336.32
ADP INC	Payroll Processing	01/24/2024	143880	1,849.20
AFLAC	Acct#JJ325 12/23	01/11/2024	143686	1,570.36
ANGELS HEATING AND AIR CONDITIONING	Service - LS 21	01/24/2024	143881	245.00
ANIKSO, BRETT	Winter Weather Gear Reimbursement FY 23/24	01/11/2024	143687	200.00
ARNOLD TIRE AND AUTO CARE	Seasonal Tire Change - V 501	01/11/2024	143688	210.00
ARNOLD TIRE AND AUTO CARE	Seasonal Tire Change - V 713	01/11/2024	143688	87.96
ARNOLD TIRE AND AUTO CARE	Seasonal Tire Change - V 731	01/11/2024	143688	87.96
ARNOLD TIRE AND AUTO CARE	Winter Tires - V 717	01/11/2024	143688	1,380.67
ARNOLD TIRE AND AUTO CARE	Repaired Leaking Tires - 450 Cat Backhoe	01/31/2024	144004	90.00

Vendor/Employee	Description	Date	Check Number	Amount
ARNOLD TIRE AND AUTO CARE	Tires - V 538	01/31/2024	144004	884.54
BARRIOS, ALEX	UB Refund 813 Mother Shipton	01/11/2024	143689	351.61
BAY CITY EQUIPMENT INDUSTRIES INC	Fuel Pump - Dorrington P/S	01/11/2024	143690	306.27
BAY CITY EQUIPMENT INDUSTRIES INC	Late Fee	01/31/2024	144005	4.59
BIG VALLEY FORD LINCOLN MERCURY	Brakes V 740	01/31/2024	144006	821.34
BIG VALLEY FORD LINCOLN MERCURY	Wheel Assembly V 721	01/31/2024	144006	231.31
BREEN, MARY	UB Refund 280 Iroquois Dr	01/11/2024	143691	1,687.30
BURKE, WILLIAMS, & SORENSON, LLP	AD 604 - New Hogan 11/23	01/11/2024	143692	260.50
CALAVERAS AUTO SUPPLY	Batteries - Fuel Truck	01/11/2024	143693	703.13
CALAVERAS AUTO SUPPLY	Repair Parts	01/11/2024	143693	3,196.83
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Haz Mat Response/CUPA AR0000793 WP WWTP/Sandy Gulch	01/17/2024	143836	272.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Haz Mat Response/CUPA AR0000805 WP WTP	01/17/2024	143836	272.00
CALAVERAS COUNTY PUBLIC WORKS	Blanket Encroachment Permits 9-BU-23 (Various)	01/11/2024	143694	2,151.84
CALAVERAS LUMBER CO INC	Concrete - WP	01/17/2024	143837	84.21
CALAVERAS LUMBER CO INC	Fittings - AWWTP	01/17/2024	143837	81.19
CALAVERAS MINI-STORAGE	Tenant 197673 Storage 02/24	01/24/2024	143883	200.00
CALPERS - RETIREMENT	Retirement 12/31/23 Payroll	01/10/2024	EFT	51,663.65
CALPERS - RETIREMENT	Retirement Payment Late Fee	01/10/2024	EFT	200.00
CALPERS (Def Comp)	Deferred Comp 12/31/23	01/05/2024	EFT	8,732.03
CALPERS (Def Comp)	Deferred Comp Loan 12/31/23	01/05/2024	EFT	773.98
CALPERS (Health Ins)	Health Insurance 01/24-Adm Fee	01/05/2024	EFT	749.25
CALPERS (Health Ins)	Health Insurance 01/24-Employees/Board	01/05/2024	EFT	167,383.81
CALPERS (Health Ins)	Health Insurance 01/24-Retirees	01/05/2024	EFT	9,263.00
CALPERS (Health Ins)	Health Insurance 02/24	01/25/2024	EFT	183,932.39
CAPITAL RUBBER & GASKET INC.	Gasket Material - A Tank	01/24/2024	143884	161.52
CAPITOL BARRICADE INC	Cones - District	01/24/2024	143885	1,210.32
CAPITOL BARRICADE INC	Signs - District	01/24/2024	143885	1,028.53
CARBON COPY INC	Copies 12/23	01/17/2024	143838	79.41
CED CREDIT	Electrical Parts - SA Shop	01/11/2024	143695	1,152.77
CHECK PROCESSING INC	Lock Box Procesing 12/23	01/11/2024	143696	996.89
CITY OF ANGELS	Six Mile Village 12/23	01/11/2024	143697	3,664.14
CITY OF ANGELS	Six Mile Village 01/24	01/31/2024	144007	3,689.76
CLARK PEST CONTROL INC	Pest Control Acct#1505308 Hunters	01/11/2024	143698	114.00
CLARK PEST CONTROL INC	Pest Control Acct#2120969 Wallace	01/11/2024	143698	145.00
CLARK PEST CONTROL INC	Pest Control Acct#688236 Southworth WWTP	01/11/2024	143698	101.00
CLARK PEST CONTROL INC	Pest Control Acct#807360 La Contenta	01/11/2024	143698	100.00
CLARK PEST CONTROL INC	Pest Control Acct#1297711 WPWTP	01/17/2024	143839	127.00

Vendor/Employee	Description	Date	Check Number	Amount
CLARK PEST CONTROL INC	Pest Control Acct#730179 CC Little John 48023	01/17/2024	143839	110.00
CLARK PEST CONTROL INC	Pest Control Acct#807549 JLWTP	01/17/2024	143839	76.00
COLUMBIA COMMUNICATIONS	Vehicle Cloud Service 12/23	01/11/2024	143699	780.00
CONDOR EARTH TECHNOLOGIES INC	DSOD Report - White Pines 10/23	01/17/2024	143840	3,542.85
CONFIDENTIAL	Retiree Medical Reimbursement 02/24	01/24/2024	143882	1,527.86
CONFIDENTIAL	Retiree Medical Reimbursement 02/24	01/24/2024	143886	739.30
CONFIDENTIAL	Retiree Medical Reimbursement 02/24	01/24/2024	143892	291.15
CONFIDENTIAL	Medical Reimbursement	01/24/2024	143899	975.00
COPPER AUTO & MARINE	Battery	01/24/2024	143887	203.62
CPPA	Power District Wide 12/23	01/11/2024	143700	154,030.57
CPPA	Power OP HQ 12/23	01/11/2024	143700	1,348.00
CRANK, MICHAEL	Safety Boot Reimbursement FY 23/24	01/24/2024	143888	200.00
CSDA	RM - Regular Member 2024	01/11/2024	143701	9,125.00
CUES INC	Annual Granite Net Software Maintenance 7/24/23-07/23/24	01/17/2024	143841	3,567.15
CWEA	CWEA CSM1 Renewal - Turner	01/17/2024	143842	98.00
CWEA	CWEA Membership Renewal - Filippini	01/31/2024	144008	221.00
CYR, JOSEPH	CDL Class A Test Retake Fee Reimbursement	01/17/2024	143843	45.00
DATAPROSE	UB Statement Processing 09/23	01/11/2024	143702	4,524.79
DATAPROSE	UB Statement Processing 12/23 & 1/24	01/11/2024	143702	9,265.82
DE LAGE LANDEN FINANCIAL SRVC INC	Copier Lease 01/2024	01/31/2024	EFT	294.71
DOWNEY BRAND ATTORNEYS LLP	Legal Services 31348.00000 09/23	01/24/2024	143889	8,904.00
DUNCAN, MATTHEW	Safety Boot Reimbursement FY 23/24	01/24/2024	143890	179.99
EBBETTS PASS GAS SERVICE	Fuel EP 12/23	01/17/2024	143845	3,089.55
EBBETTS PASS LUMBER	Muriatic Acid 15 Gallons	01/11/2024	143703	53.63
ENTERPRISE FM TRUST	Vehicle Lease 01/24	01/11/2024	143704	31,837.76
FASTENAL	Safety Supplies - Stock	01/17/2024	143846	943.48
FASTENAL	Supplies	01/17/2024	143846	362.45
FERGUSON ENTERPRISES, INC 1423	Racking - Warehouse	01/31/2024	144009	1,467.26
FOOTHILL PORTABLE TOILETS	Rental Portable Toilet 12/05/23 - 01/01/24 SR	01/11/2024	143705	154.50
FOOTHILL PORTABLE TOILETS	Rental Portable Toilet 12/05/23 - 01/01/24 Wallace	01/11/2024	143705	154.50
FOOTHILL PORTABLE TOILETS	Rental Portable Toilet 01/02/24-01/30/24 SR	01/31/2024	144010	154.50
FOOTHILL PORTABLE TOILETS	Rental Portable Toilet 01/02/24-01/30/24 Wallace	01/31/2024	144010	154.50
FOOTHILL SIERRA PEST CONTROL	Credit Pest/Weed Control (Kiva Ct) Copper Acct#29386	01/11/2024	143706	(14.24)
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control (Charles/June Ave) Wilseyville #31152	01/11/2024	143706	177.00
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control (Charmstone) Copper Acct#29385	01/11/2024	143706	137.00
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control (FM Drive) #42865	01/11/2024	143706	960.00
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control (Harper/Hogan Dam Pond) JL #35147	01/11/2024	143706	1,236.00

Vendor/Employee	Description	Date	Check Number	Amount
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control (Heineman/Hartvickson) JL Acct#28095	01/11/2024	143706	346.00
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control (Kiva Ct) Copper Acct#29386	01/11/2024	143706	163.00
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control (Kiva) Copper Acct#28096	01/11/2024	143706	1,591.00
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control (Leslie Ct) Wallace Acct#28091	01/11/2024	143706	670.00
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control (Little John) Copper Acct#29383	01/11/2024	143706	131.00
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control (Little John) JL Acct#42829	01/11/2024	143706	1,440.00
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control (Little John) JL Act#35084	01/11/2024	143706	105.00
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control (Oak Creek- Gravel Road) Copper#35179	01/11/2024	143706	110.00
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control (Obyrness Ferry) Copper Acct#29387	01/11/2024	143706	125.00
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control (Ross Dr) JL Acct#29390	01/11/2024	143706	203.00
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control (Saddle Creek) #35180	01/11/2024	143706	110.00
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control (Several Small Sites) Wallace Acct#28090	01/11/2024	143706	308.00
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control (Smith Lane) WP Acct#31151	01/11/2024	143706	87.00
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control (Valenitne) WP Acct#32875	01/11/2024	143706	139.00
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control (West Point WTP) Acct#31150	01/11/2024	143706	179.00
GAMBI DISPOSAL INC.	Bio-Solids Removal - December 2023	01/17/2024	143847	4,000.00
GARRETT, MARK	UB Refund 8369 O' Reilly Street	01/31/2024	144011	380.08
GATEWAY PRESS, INC	Signs - District	01/24/2024	143891	858.00
GENERAL PLUMBING SUPPLY CO INC	Fittings - WP Dist	01/11/2024	143707	1,359.42
GENERAL PLUMBING SUPPLY CO INC	Clamps - District	01/24/2024	143893	2,212.36
GENERAL SUPPLY COMPANY	Electrical Parts	01/17/2024	143848	479.90
GIANELLI, JEFF & RACHELLE TRUST	UB Refund 3968 Little John Rd	01/24/2024	143894	138.15
GLOBAL PAY	Global Payments 24728 12/2023	01/31/2024	EFT	17,232.17
GLOBAL PAY	Global Payments 7167 12/2023	01/31/2024	EFT	3,146.91
GRAINGER	Limit Switch - Hunters WTP	01/11/2024	143708	69.10
GRAINGER	Speed Control - Hunters WTP	01/11/2024	143708	29.17
GRAINGER	Key Pad Kit - Huckleberry L/S	01/31/2024	144012	169.95
HEINLE, WILLIAM	Safety Boot Reimbursement FY 23/24	01/24/2024	143895	200.00
HOBGOODS CLEANING	Janitorial Service 01/24	01/17/2024	143849	2,022.00
HOLCOMB DAVID E	Lock Service - LC Warehouse	01/17/2024	143844	1,063.23
HOLT OF CALIFORNIA	Whacker - LC Distribution	01/17/2024	143850	4,021.88
HOLT OF CALIFORNIA	Window - BH5/420 WP Dist	01/17/2024	143850	955.88
HOLT OF CALIFORNIA	Parts - BH/420 WPWTP	01/31/2024	144013	260.08
HOLT OF CALIFORNIA	Parts - BH5/420 WPWTP	01/31/2024	144013	1,480.87
HUNT & SONS, INC	Hydraulic Oil - SA Shop	01/17/2024	143851	284.59
HUNT & SONS, INC	Oil - SA Shop	01/17/2024	143851	154.58
HUNT & SONS, INC	(2) Exhaust Fan Replacement - JLWTP& CCWTP	01/24/2024	143896	284.59

Vendor/Employee	Description	Date	Check Number	Amount
HUNT & SONS, INC	Lubricants - SA Shop	01/24/2024	143896	1,940.41
HYDROSCIENCE ENGINEERS INC	Design and Engineering Services for the Copper Cove WW Tertiary	01/17/2024	143852	4,102.50
INDUSTRIAL ELECTRICAL CO	Pump - FMWWTP	01/24/2024	143897	2,987.44
IRON MOUNTAIN	Document Destruction 12/23	01/11/2024	143710	180.76
JACKSON TIRE SERVICE, INC	Trailer Tires	01/11/2024	143711	532.60
JACKSON TIRE SERVICE, INC	Tires - V 749	01/24/2024	143898	3,106.30
JOHNSON, DARREN	Safety Boot Reimbursement FY 23/24	01/11/2024	143712	200.00
JOHNSON, DARREN	Winter Weather Gear Reimbursement FY 23/24	01/11/2024	143712	200.00
KENNEDY/JENKS CONSULTANTS	Disinfection By-Products Root Cause Analysis - EP & JL 11/23	01/11/2024	143713	2,683.20
KW EMERSON, INC	Additional Cost - Installation of Gas Service to District Corp Yard	01/11/2024	143714	8,188.07
KW EMERSON, INC	Installation of Gas Service to District Corp Yard (CIP 11101)	01/11/2024	143714	13,138.00
LEDGER DISPATCH	Recruitment Ad - Engineer Coord	01/11/2024	143715	43.51
LEDGER DISPATCH	Recruitment Ad - Accountant I/II	01/17/2024	143853	56.70
LEDGER DISPATCH	Recruitment Ad - Engineer Coordinator	01/17/2024	143853	44.70
LEHMAN, BRADLEY & JENNA	Claim Settlement 2958 Bow Dr	01/11/2024	143716	719.00
M&T Bank NEW YORK LIFE	Life Insurance 01/24	01/17/2024	143855	1,800.24
MARTECH	Pump Rebuild - JLWTP	01/24/2024	143900	10,561.04
MARTIN MARIETTA MATERIALS	3/4 Class II AB - CC Whse	01/31/2024	144014	552.61
MARTIN MARIETTA MATERIALS	3/4 Class II AB - WP Whse	01/31/2024	144014	848.12
MARTIN MARIETTA MATERIALS	3/4 Class II AB - WP Whse	01/31/2024	144014	1,095.55
MATHESON TRI-GAS, INC	Liquid Oxygen - JLWTP	01/11/2024	143717	6,603.23
MCCRAY, DEREK	Safety Boot Reimbursement FY 23/24	01/11/2024	143718	200.00
Mission Square	RHI 12/31/23 Payroll	01/05/2024	EFT	2,225.00
Mission Square	RHI 01/31/24 Payroll	01/31/2024	EFT	2,140.00
MODESTO AIRCO GAS & GEAR	Cylinder Rental 12/23	01/11/2024	143719	104.00
MOTHER LODGE ANSWERING SERVICE	Answering Service 12/23 Acct#6106	01/11/2024	143720	839.00
MOUNTAIN OASIS PURIFIED WATER	Water Cooler & Supplies 12/23	01/11/2024	143721	178.95
MOZINGO CONSTRUCTION, INC.	Construction Contract for CC Lift Stations 15 & 18 12/23	01/17/2024	143854	206,074.00
MOZINGO CONSTRUCTION, INC.	Construction Contract for the CC Lift Stations 12 & 13 11/23	01/24/2024	143901	4,750.00
MUNICIPAL MAINTENANCE EQUIP	Hydraulic Line - V 746	01/11/2024	143722	1,393.36
MUNICIPAL MAINTENANCE EQUIP	Split Flange	01/11/2024	143722	239.76
MUTUAL OF OMAHA	Life, AD&D Acct#G000AWXB 12/23	01/11/2024	143723	6,242.58
NASH CHEVRON	Tires - V 720	01/31/2024	144015	1,418.57
NORTHSTAR CHEMICAL	Sodium Hypochlorite - AWWTP	01/11/2024	143724	2,799.53
NORTHSTAR CHEMICAL	Sodium Hypochlorite - Hunters WTP	01/11/2024	143724	6,883.72
NORTHSTAR CHEMICAL	Sodium Hypochlorite - JLWTP	01/11/2024	143724	4,453.87
NORTHSTAR CHEMICAL	Sodium Hypochlorite - CCWTP	01/24/2024	143902	1,956.08

Vendor/Employee	Description	Date	Check Number	Amount
NORTHSTAR CHEMICAL	Sodium Hydroxide - AWWTP	01/31/2024	144016	6,640.92
NORTHSTAR CHEMICAL	Sodium Hydroxide - CC LS 12	01/31/2024	144016	737.88
NORTHSTAR CHEMICAL	Sodium Hydroxide - CC LS 40	01/31/2024	144016	6,705.27
NORTHSTAR CHEMICAL	Sodium Hydroxide - LCWWTP	01/31/2024	144016	2,951.52
O'CONNELL & DEMPSEY, LLC	Lobbyist Washington DC 01/24	01/17/2024	143856	6,000.00
O'REILLY AUTO PARTS	Wiper Blades V 612	01/11/2024	143725	43.94
P G & E	Power District Wide 12.23	01/31/2024	EFT	2,497.27
P G & E	Power Highway 26 01.24	01/31/2024	EFT	2.14
P G & E	Power Main St Water Tank 12.23	01/31/2024	EFT	58.99
P G & E	Power OP HQ 12.23	01/31/2024	EFT	331.70
P G & E	Power Silver Rapids/JLTC 12.23	01/31/2024	EFT	146.88
P G & E	Power Silver Rapids/VS House 12.23	01/31/2024	EFT	33.36
P G & E	Power Wallace Lake Spray Fields 12.23	01/31/2024	EFT	24.64
P G & E	Power Warmwood L/S 12.23	01/31/2024	EFT	20.89
P G & E	Power Woodgate L/S 12.23	01/31/2024	EFT	29.47
PAC MACHINE CO INC.	Pump - LCWTP	01/11/2024	143726	978.40
PAC MACHINE CO INC.	Pump - LS 1	01/11/2024	143726	3,518.61
PAC MACHINE CO INC.	Pump - LS 5	01/11/2024	143726	3,298.21
PAC MACHINE CO INC.	Pump - LS 7	01/31/2024	144017	4,134.33
PACE SUPPLY CORP	Clamps - Distribution	01/11/2024	143727	4,287.86
PACE SUPPLY CORP	Fittings - Distribution	01/11/2024	143727	5,278.24
PACE SUPPLY CORP	Fittings - FMWWTP	01/11/2024	143727	862.23
PACE SUPPLY CORP	Hydrant Repair Kits - Distribution	01/11/2024	143727	2,873.98
PACE SUPPLY CORP	Late Fees	01/11/2024	143727	64.56
PACE SUPPLY CORP	Redi-Clamps - Distribution	01/11/2024	143727	1,736.81
PACE SUPPLY CORP	Fittings - Distribution	01/17/2024	143857	5,601.11
PACE SUPPLY CORP	Floats - Collections	01/17/2024	143857	703.18
PACE SUPPLY CORP	Fittings - Collection Crew	01/31/2024	144018	1,927.28
PACE SUPPLY CORP	Parts - Collection Crew	01/31/2024	144018	361.05
PETERSON BRUSTAD INC	Contract Amendment #1 - Prepare Ops Plan Update 12/23	01/31/2024	144019	1,317.75
PETERSON BRUSTAD INC	Contract for Engineering Services for Zone B-C Transmission 11/23	01/31/2024	144019	34,950.68
POTRERO HILLS LANDFILL	Bio-Solids Disposal - AWWTP	01/11/2024	143728	424.23
POTRERO HILLS LANDFILL	Bio-Solids Disposal - LCWWTP	01/11/2024	143728	493.57
POTRERO HILLS LANDFILL	Bio-Solids Disposal - FMWWTP	01/24/2024	143903	826.24
POTRERO HILLS LANDFILL	Bio-Solids Disposal - LCWWTP	01/24/2024	143903	690.20
PROGRESSIVE PRINT SOLUTIONS	Annual Hat Order	01/24/2024	143904	5,202.26
RANDIK PAPER CO.	Paper Towels - District	01/24/2024	143905	831.64

Vendor/Employee	Description	Date	Check Number	Amount
SAM BERRI TOWING	Tow Service	01/17/2024	143858	400.00
SAPIEN, ROBERT	Tree Removal - White Pines FY 23/24	01/11/2024	143730	2,970.00
SEIU LOCAL 1021	COPE 12/23	01/11/2024	143731	40.00
SEIU LOCAL 1021	SEIU 12/23	01/11/2024	143731	2,850.00
SENDERS MARKET INC	Electrical Parts - SA Shop	01/17/2024	143859	150.96
SENDERS MARKET INC	Supplies - SA Shop	01/17/2024	143859	96.51
SENDERS MARKET INC	Water - District	01/17/2024	143859	711.21
SENDERS MARKET INC	Wheel for Band Saw - SA Shop	01/17/2024	143859	38.57
SENDERS MARKET INC	Work Gloves V759	01/17/2024	143859	26.05
SENDERS MARKET INC	Wrench V759	01/17/2024	143859	19.30
SMITH, DYLAN	Cyber Security Annual Membership Reimbursement	01/11/2024	143732	50.00
SMITH, DYLAN	Travel Reimbursement Exam Cyber Security - El Dorado	01/11/2024	143732	75.65
SOLV BUSINESS SOLUTIONS SAFEGUARD 233439	1099 Forms/ Envelopes 2023	01/17/2024	143860	19.16
SOLV BUSINESS SOLUTIONS SAFEGUARD 233439	1099 Forms/ Envelopes 2023	01/17/2024	143860	51.80
SPIERS, JOSEPH	UB Refund 1884 Fairway Drive	01/24/2024	143906	6.58
STIDHAM, ELDON & SUZANNE	UB Refund 1411 Pawnee Drive	01/24/2024	143907	80.43
SWRCB	Annual Permit Fee (0510004) Sheep Ranch	01/11/2024	143733	601.00
SWRCB	Annual Permit Fee (0510005) West Point	01/11/2024	143733	5,712.76
SWRCB	Annual Permit Fee (0510006) Jenny Lind	01/11/2024	143733	26,622.75
SWRCB	Annual Permit Fee (0510016) Ebbetts Pass	01/11/2024	143733	36,713.04
SWRCB	Annual Permit Fee (0510017) Copper Cove	01/11/2024	143733	20,101.18
SWRCB	Annual Permit Fee (0510019) Wallace	01/11/2024	143733	1,084.32
SWRCB	Water Distribution Grade 3 Exam - Wainwright	01/11/2024	143734	100.00
SWRCB	Water Treatment T3 Exam Application - DeMasters	01/24/2024	143908	100.00
SWRCB	Distribution D1 Cert Request - Duncan	01/31/2024	144020	70.00
SWRCB	Distribution D4 Renewal - Burkhardt	01/31/2024	144020	155.00
THE CAR DOCTOR	Service V 712	01/31/2024	144021	95.63
TIFCO INDUSTRIES	Fittings- SA Shop	01/11/2024	143735	216.53
TREATS GENERAL STORE INC	Twine for T Shirts	01/17/2024	143861	7.50
TYLER TECHNOLOGIES, INC.	Insite Transaction Fees 10/1/23 - 12/31/23	01/24/2024	143909	16,836.00
TYLER TECHNOLOGIES, INC.	Subscription UB Notification 10/1/23 - 12/31/23	01/24/2024	143909	2.20
U.S. BANK	ACWA Travel - Wyckoff	01/25/2024	EFT	723.84
U.S. BANK	ACWA - Ratterman	01/25/2024	EFT	825.00
U.S. BANK	ACWA Travel - Richards	01/25/2024	EFT	830.74
U.S. BANK	ACWA Travel - Minkler	01/25/2024	EFT	946.72
U.S. BANK	Air Compressor Replaced - LC Warehouse	01/25/2024	EFT	3,320.31
U.S. BANK	Alhambra 12/23	01/25/2024	EFT	283.05

Vendor/Employee	Description	Date	Check Number	Amount
U.S. BANK	Angle Drill	01/25/2024	EFT	103.82
U.S. BANK	Apple Storage 12/23	01/25/2024	EFT	0.99
U.S. BANK	Aramark 12/23	01/25/2024	EFT	2,644.55
U.S. BANK	Arnold Auto 11/23	01/25/2024	EFT	113.66
U.S. BANK	Backpack Sprayer	01/25/2024	EFT	96.52
U.S. BANK	BOD Supplies	01/25/2024	EFT	14.48
U.S. BANK	Boom Part - V 749	01/25/2024	EFT	99.32
U.S. BANK	Cal Tel 12/23	01/25/2024	EFT	1,344.17
U.S. BANK	Cal Waste12/23	01/25/2024	EFT	1,845.21
U.S. BANK	Cal.Net 12/23	01/25/2024	EFT	62.04
U.S. BANK	Calaveras Enterprise - Subscription	01/25/2024	EFT	47.00
U.S. BANK	Chains - Backhoe	01/25/2024	EFT	1,817.71
U.S. BANK	Chains - Backhoe WPWWTP	01/25/2024	EFT	672.31
U.S. BANK	Chlorine Reagent	01/25/2024	EFT	347.21
U.S. BANK	Comcast 12/23	01/25/2024	EFT	467.98
U.S. BANK	Conifer 12/23	01/25/2024	EFT	649.95
U.S. BANK	Contactors - Electricians	01/25/2024	EFT	1,455.17
U.S. BANK	Craftman Dry Vac- LC CCWTP	01/25/2024	EFT	200.53
U.S. BANK	Deep Sockets - District	01/25/2024	EFT	830.47
U.S. BANK	Door Deposit - LC Whse	01/25/2024	EFT	920.00
U.S. BANK	Drill - EP	01/25/2024	EFT	235.94
U.S. BANK	Drill - Mechanics	01/25/2024	EFT	268.11
U.S. BANK	Drive Pumps - Electricians	01/25/2024	EFT	1,205.74
U.S. BANK	Exhaust Fans	01/25/2024	EFT	956.53
U.S. BANK	Expanding Folders	01/25/2024	EFT	59.94
U.S. BANK	Field Practice Tips For Collection Systems	01/25/2024	EFT	114.88
U.S. BANK	Fuel Cap	01/25/2024	EFT	139.38
U.S. BANK	GFOA Membership Renewal - Richards	01/25/2024	EFT	310.00
U.S. BANK	HDMI Adapter	01/25/2024	EFT	53.61
U.S. BANK	Hinges - Mechanics	01/25/2024	EFT	80.17
U.S. BANK	Hunters Internet	01/25/2024	EFT	120.00
U.S. BANK	Ink	01/25/2024	EFT	492.00
U.S. BANK	Junction Box V 126	01/25/2024	EFT	77.83
U.S. BANK	LED Lights - Hunters	01/25/2024	EFT	53.60
U.S. BANK	Locator	01/25/2024	EFT	3,142.41
U.S. BANK	Multimeter - Mechanics	01/25/2024	EFT	574.83
U.S. BANK	Office Supplies	01/25/2024	EFT	72.06

Vendor/Employee	Description	Date	Check Number	Amount
U.S. BANK	Paint & Tape	01/25/2024	EFT	49.07
U.S. BANK	Primer Bulb	01/25/2024	EFT	27.78
U.S. BANK	Propane	01/25/2024	EFT	109.60
U.S. BANK	PVC Blades & Pliers	01/25/2024	EFT	60.86
U.S. BANK	Query Plan - FMCSA	01/25/2024	EFT	62.51
U.S. BANK	Ring Central, Microsoft , Adobe, Duo	01/25/2024	EFT	4,032.89
U.S. BANK	Rutledge - Security New Warehouse	01/25/2024	EFT	225.00
U.S. BANK	Saw Blades	01/25/2024	EFT	54.70
U.S. BANK	Security Door Replaced - LC Warehouse	01/25/2024	EFT	1,517.41
U.S. BANK	Service V 725 - Jackson Lube	01/25/2024	EFT	121.40
U.S. BANK	Socket	01/25/2024	EFT	833.04
U.S. BANK	Solar Charge Controller	01/25/2024	EFT	269.84
U.S. BANK	Spill Training - Roeder	01/25/2024	EFT	150.00
U.S. BANK	Supplies	01/25/2024	EFT	2,908.50
U.S. BANK	Tires - V743	01/25/2024	EFT	1,439.45
U.S. BANK	UPUD 12/23	01/25/2024	EFT	225.13
U.S. BANK	USPS - Label Machine	01/25/2024	EFT	107.65
U.S. BANK	USPS - Postage	01/25/2024	EFT	122.30
U.S. BANK	Volcano 12/23	01/25/2024	EFT	599.89
U.S. BANK	Warning Traingle Kit	01/25/2024	EFT	59.79
U.S. BANK	Water Code Updates	01/25/2024	EFT	13.63
U.S. BANK	Water Distribution O & M Enrollment- McCray	01/25/2024	EFT	236.25
U.S. BANK	Water QA Complaint Field Guide	01/25/2024	EFT	16.59
U.S. BANK	Weathertech V 730	01/25/2024	EFT	268.85
U.S. BANK	Winter Tires V 741	01/25/2024	EFT	154.50
U.S. BANK	Yearly Subscription - Canva	01/25/2024	EFT	119.40
UNION DEMOCRAT	Recruitment Ad - Engineer Coordinator 12/23	01/17/2024	143862	2,706.44
UNION DEMOCRAT	Recruitment Ad - Engineer & Water Resources 11/23	01/24/2024	143910	1,426.44
UNITED PARCEL SERVICE	Shipping Week End 12/23 Acct#9X5040	01/11/2024	143736	9.90
UNITED PARCEL SERVICE	Shipping Week End 12/31 Acct#9X5040	01/11/2024	143736	9.90
UNITED PARCEL SERVICE	Shipping Week End 01/06 Acct#9X5040	01/24/2024	143911	9.90
UNITED PARCEL SERVICE	Shipping Week End 01/13 Acct#9X5040	01/24/2024	143911	9.90
UNITED PARCEL SERVICE	Shipping Week End 01/20 Acct#9X5040	01/31/2024	144022	9.90
UNITED RENTALS NORTHWEST, INC	Backhoe Training 1/17/24	01/31/2024	144023	1,015.75
USA BLUE BOOK	Chemical Pump - Wallace WTP	01/11/2024	143737	1,431.30
USA BLUE BOOK	Grease - SA Shop	01/17/2024	143863	330.32
USA BLUE BOOK	Lab Supplies - CCWTP	01/17/2024	143863	1,338.36

Vendor/Employee	Description	Date	Check Number	Amount
USA BLUE BOOK	Portable Meter for Forest Meadows UV Project (CIP 15106)	01/17/2024	143863	2,495.88
USA BLUE BOOK	Pressure Valve	01/31/2024	144024	237.74
USDA RURAL DEVELOPMENT	AMI/AMR Additional Loan Interest	01/31/2024	EFT	307.31
VALIC	Deferred Comp 12/31/23	01/05/2024	EFT	2,450.00
VALLEY SPRINGS NEWS	Annual Subscription 2024	01/11/2024	143738	35.00
VALLEY SPRINGS NEWS	Recruitment Ad - Acct I/II & Eng Coord	01/11/2024	143738	302.50
VALLEY SPRINGS TIRE & AUTO REPAIR INC	Tire Repair - V735	01/11/2024	143739	45.00
VALLEY SPRINGS TIRE & AUTO REPAIR INC	Tires - V735	01/11/2024	143739	1,327.21
VALLEY SPRINGS TIRE & AUTO REPAIR	Tires - V 735	01/17/2024	143864	1,327.21
VERIFIED FIRST, LLC	New Hire Background Investigation	01/11/2024	143740	127.12
VOYA FINANCIAL	Deferred Comp 12/31/23	01/05/2024	EFT	534.00
WAGeworks	FSA Admin 12/23	01/11/2024	143741	195.00
WECO INDUSTRIES	Vac-Con Parts - V 736	01/11/2024	143742	744.67
WESTECH ENGINEERING, INC	Change Order #2 - Pre-Purchase Contract for the Filter	01/17/2024	143865	40,447.65
WESTERN HYDROLOGICS	Water Rights Reporting Services 12/23	01/11/2024	143743	1,050.00
WESTERN HYDROLOGICS	Water Rights Streamgaging Services 12/23	01/11/2024	143743	2,544.36
WEX BANK	Fuel 12/2023	01/31/2024	EFT	17,611.73
XYLEM WATER SOLUTIONS USA, INC	IQ Sensor Check	01/24/2024	143913	100.00
XYLEM WATER SOLUTIONS USA, INC	Purchase of UV Disinfection Equipment for the Forest Meadows WWT	01/31/2024	144025	18,305.00
YOUNG'S COPPER ACE HARDWARE	Supplies - CC	01/17/2024	143866	82.11
TOTAL JANUARY 2024 DISBURSEMENTS:				1,459,219.90

RESOLUTION NO. 2024-

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CALAVERAS COUNTY WATER DISTRICT**

RATIFYING CLAIM SUMMARY NO. 623

WHEREAS, the Board of Directors of the CALAVERAS COUNTY WATER DISTRICT has reviewed and considered Claim Summary Number 623 at the Regular Meeting held on February 14, 2024; and

WHEREAS, Board Members have resolved questions, issues, or concerns by consultation with District staff during said meeting.

NOW, THEREFORE, BE IT RESOLVED that the CALAVERAS COUNTY WATER DISTRICT Board of Directors hereby ratifies Claim Summary Number 623 in the amount of \$2,034,613.41 for the month of January 2024.

PASSED AND ADOPTED this 14th day of February 2024 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

CALAVERAS COUNTY WATER DISTRICT

Russ Thomas, President
Board of Directors

ATTEST:

Rebecca Hitchcock
Clerk to the Board

3d



A G E N D A
I T E M

3d

Agenda Item

DATE: February 14, 2024
TO: Michael Minkler, General Manager
FROM: Kelly Richards, Business Services Manager
SUBJECT: Discussion/Action Regarding Credit Adjustment for APN 055-013-007

RECOMMENDED ACTION:

Motion: _____/_____ approving Resolution 2024-___ approving a credit adjustment to customer account number 712-11988-01 for APN 055-013-007 (2441 Quail Hill Rd, Copperopolis).

SUMMARY:

Per the District's Ordinance No. 2000-03 (attached) any credit adjustment in excess of \$1,000 requires approval from the Board of Directors. The District currently has customer, Cunningham & Young, who is requesting a credit adjustment of \$1,316.38 due to a water leak occurring on customer's property. This leak has since been repaired.

As per Section 1 of Ordinance No, 2000-03 "leak adjustments will only be granted once every five (5) years per water service account." Account holders Cunningham & Young have not received an adjustment within the last five (5) years. Therefore, staff recommends that the credit adjustment be approved by the Board.

FINANCIAL CONSIDERATIONS:

The credit adjustment for account number 712-11988-01 will reduce water revenues in the water fund (Fund 300) by the amount of the adjustment: \$1,316.38.

*Attachments: Ordinance No. 2000-03 – Credit Adjustment Policy
Leak Adjustment Calculation for APN 055-013-007
Resolution 2024-___ approving a credit adjustment to customer account number 712-11988-01 for APN 055-013-007 (2441 Quail Hill Rd, Copperopolis)*

LEAK ADJUSTMENT CALCULATION

Customer:

CUNNINGHAM & YOUNG

Account Number:

712-11988-01

APN:

055-013-007

Billing Cycle Affected:

January-24

Prior Year Usage (cf):

6772

Current Year Usage (cf):

112903

Difference (cf):

106131

Difference (gal):

793859.88

Total Credit (50% of Total Difference):

\$ 1,316.38

Do not alter information below this line - formulas will be affected.

Calculation

Difference in Consumption (cf):

106131

Tier Table

		Rate		
Tier 1	0 - 1,500	2.07	1500	\$ 31.05
Tier 2	1,501 - 3,000	2.25	1500	\$ 33.75
Tier 3	3,001 +	2.49	103131	\$ 2,567.96

Total Difference:

\$ 2,632.76

RESOLUTION NO. 2024-

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CALAVERAS COUNTY WATER DISTRICT**

**APPROVING A WATER LEAK CREDIT ADJUSTMENT FOR CUSTOMER ACCOUNT
#712-11988-01 FOR APN 055-013-007 AT
2441 QUAIL HILL RD, COPPEROPOLIS, CA**

WHEREAS, the Board of Directors of the Calaveras County Water District adopted Ordinance No. 2000-03 – Credit Adjustment Policy on June 14, 2000, which established that credit adjustments in excess of \$1,000 require approval from the Board of Directors; and

WHEREAS, Ordinance No. 2000-03 further states leak adjustments will only be granted once every five years per water service account; and

WHEREAS, the owners of 2441 Quail Hill Rd (APN 055-013-007) have requested a leak adjustment credit in the amount of \$1,316.38; and

WHEREAS, the customer has repaired their water leak; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the CALAVERAS COUNTY WATER DISTRICT hereby authorize approval of the leak adjustment credit in the amount of \$1,316.38 attached and made a part of hereto, as a one-time courtesy for the next five years for account number 712-11988-01.

PASSED AND ADOPTED this 14th day of February, 2024 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

CALAVERAS COUNTY WATER DISTRICT

Russ Thomas, President
Board of Directors

ATTEST:

Rebecca Hitchcock
Clerk to the Board

4 a



AGENDA
ITEM

4 a

Agenda Item

DATE: February 14, 2024

TO: Michael Minkler, General Manager

FROM: Kelly Gerkenmeyer, External Affairs Manager

SUBJECT: Discussion/Action Regarding the Approval of the Calaveras County Water District Local Hazard Mitigation Plan Update

Motion: _____ / _____ adopting Resolution No. 2024-_____ approving the 2023 Calaveras County Water District Local Hazard Mitigation Plan Update.

SUMMARY:

Over the past year, staff have been updating the Calaveras County Water District's Local Hazard Mitigation Plan (LHMP). To be eligible for various Federal Emergency Management Agency (FEMA) Hazard Mitigation Assistance (HMA) grant funding programs via the California Office of Emergency Services (CalOES) the District is required to update the plan at a minimum interval of every five years. The District contracted with WSP USA to complete the plan update.

In March 2023 the District reconvened the Hazard Mitigation Planning Committee (HMPC), a group made up of various local agencies, government officials, emergency planning specialists, and community-based organizations to inform the plan update. The HMPC hosted three publicly noticed meetings to target specific updates and gather input from interested parties and stakeholders to ensure the most up-to-date information was incorporated in the LHMP. The District circulated the Public Review Draft LHMP for a 14-day period from September 5, 2023, through September 18, 2023, on the District's website. This draft was advertised through social media, email blasts, public notices, and email notifications to neighboring jurisdictions and interested stakeholders. The availability of the Public Review Draft LHMP was also announced through a save the date flyer and a press release distributed for a public workshop held on September 11, 2023. Following the public review period, all comments received were incorporated and the Final Draft LHMP was submitted to CalOES and FEMA for their required review and approval.

The District received a letter dated January 30, 2024, from FEMA (attached) indicating that they have determined that the LHMP Update is approved pending adoption by the CCWD Board of Directors. FEMA will approve the plan upon receipt of the documentation of the District's formal adoption.

Staff are requesting that the Board of Directors adopt the resolution adopting the CCWD LHMP Update. A copy of the final draft plan is available on CCWD's website here: [Final Draft LHMP 12-13-2023](#)

STRATEGIC PLAN GOALS and OBJECTIVES:

The 2021-2026+ CCWD Strategic Plan, adopted April 28, 2021, per Board of Directors' Resolution No. 2021-24 outlines several Goals and Objectives meant to identify organizational opportunities and measure CCWD's results over time. Consistent with the Strategic Plan, this Agenda Item supports the following goals and objectives:

FISCAL RESPONSIBILITY: Goal: Prioritize investments based on risk and benefit to our communities and fulfill the District's services commitments.

- **FR-02**, As part of our financial strategy, create alternative funding and financing through grants and partnerships to execute our CIP for short, mid-, and long-term investments.

OPERATIONAL INTEGRITY: Goal: Ensure District operations deliver efficient and reliable water and wastewater services.

- **OI-07**, Communicate on CCWD's operational efforts to effectively deliver water and wastewater services.
- **OI-05**, Develop a Health and Safety Program and promote health and safety in all that the District does to protect our community and proactively manage our risk.

PROGRAMS, PROJECTS, AND INITIATIVES: Goal: Implement programs, projects, and initiatives to ensure water reliability for the prosperity and wellbeing of our residents, businesses, and watershed.

- **PI-06**, Protect our watersheds to adapt to climate change, promote healthy forests for wildfire protection and water yield, protect water quality, and ensure sustainability.

PEOPLE & PARTNERSHIPS: Goal: Engage our stakeholders and partners to best protect our water resources and infrastructure and further our shared interests.

- **PP-04**, Continue to develop relationships with local, regional, state, and federal partners to manage our District's risk and leverage our assets.
- **PP-06**, Continue to partner with other organizations and water agencies on grant opportunities and policy advocacy.

FINANCIAL CONSIDERATIONS:

None at this time. Adopting the LHMP Update is a requirement for the District to remain eligible for grant funding programs via CalOES and FEMA.

Attachments:

- FEMA CCWD LHMP Approval Letter dated January 30, 2024



FEMA

January 30, 2024

Kelly Gerkenmeyer
Water Resources Specialist
Calaveras County Water District
120 Toma Court
San Andreas, CA 95249

Dear Kelly Gerkenmeyer:

The Federal Emergency Management Agency (FEMA) has completed its review of the *Calaveras County Water District 2023 Local Hazard Mitigation Plan* and has determined that this plan is eligible for final approval pending its adoption by Calaveras County Water District.

Formal adoption documentation must be submitted to FEMA Region 9 within one calendar year of the date of this letter, or the entire plan must be updated and resubmitted for review. FEMA will approve the plan upon receipt of the documentation of formal adoption.

If you have any questions regarding the planning or review processes, please contact the FEMA Region 9 Hazard Mitigation Planning Team at fema-r9-mitigation-planning@fema.dhs.gov.

Sincerely,

Alison Kearns
Planning and Implementation Branch Chief
Mitigation Division
FEMA Region 9

Enclosure (1)

Calaveras County Water District Plan Review Tool, dated January 30, 2024

cc: Ron Miller, Acting State Hazard Mitigation Officer, California Governor's Office of
Emergency Services
Robyn Fennig, Planning Division Chief, California Governor's Office of Emergency
Services
Victoria LaMar-Haas, Hazard Mitigation Planning Chief, California Governor's Office of
Emergency Services

**RESOLUTION NO. 2024 -
A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CALAVERAS COUNTY WATER DISTRICT
ADOPTING THE CALAVERAS COUNTY WATER DISTRICT LOCAL HAZARD
MITIGATION PLAN UPDATE**

WHEREAS, the Calaveras County Water District recognizes the threat that natural hazards pose to people, property, and the District's critical facilities within our community; and

WHEREAS, undertaking hazard mitigation actions will reduce the potential for harm to people, property, and District facilities from future hazard occurrences; and

WHEREAS, the U.S. Congress passed the Disaster Mitigation Act of 2000 ("Disaster Mitigation Act") emphasizing the need for pre-disaster mitigation of potential hazards; and

WHEREAS, the Disaster Mitigation Act made available hazard mitigation grants to state and local governments; and

WHEREAS, an adopted Local Hazard Mitigation Plan is required as a condition of future funding for mitigation projects under multiple Federal Emergency Management Agency (FEMA) pre-and post-disaster mitigation grant programs; and

WHEREAS, the Calaveras County Water District fully participated in the FEMA prescribed mitigation planning process to prepare this local hazard mitigation plan; and

WHEREAS, the California Office of Emergency Services and Federal Emergency Management Agency, Region IX officials have reviewed the Calaveras County Water District Local Hazard Mitigation Plan and approved it contingent upon this official adoption by the Board of Directors of the Calaveras County Water District; and

WHEREAS, the Calaveras County Water District desires to comply with the requirements of the Disaster Mitigation Act and to augment its emergency planning efforts by formally adopting the Calaveras County Water District Local Hazard Mitigation Plan Update; and

WHEREAS, adoption by the Board of Directors of the Calaveras County Water District, demonstrates the jurisdiction's commitment to fulfilling the mitigation goals and objectives outlined in this Local Hazard Mitigation Plan; and

WHEREAS, adoption of this resolution legitimizes the plan and authorizes responsible agencies to fulfill their responsibilities under the plan; and

NOW, THEREFORE BE IT RESOLVED, the Board of Directors of the Calaveras County Water District formally adopts the Calaveras County Water District Local Hazard Mitigation Plan, attached hereto and made a part hereof, as submitted to, and ultimately approved by the FEMA Region IX office on January 30, 2024.

PASSED AND ADOPTED this 14th day of February 2024 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

CALAVERAS COUNTY WATER DISTRICT

Russ Thomas, President
Board of Directors

ATTEST:

Rebecca Hitchcock
Clerk of the Board

5 a



AGENDA
ITEM

5 a

Agenda Item

DATE: February 14, 2024
TO: Michael Minkler, General Manager
FROM: Damon Wyckoff, Director of Operations
RE: Report on the January 2024 Operations Department

RECOMMENDED ACTION:

Report on the Operations Departments Report for Districts 1 through 5.

SUMMARY:

Attached is the monthly Operations Department Report for January 2024. The report will review the operational status and work completed by departmental administration and each of the five Districts. The report will cover the following:

- Administration
- Water treatment plants
- Wastewater treatment plants
- Distribution
- Collections
- Construction
- Electrical
- Mechanical

Staff will be present to report to the Board of Directors and will be available for questions.

FINANCIAL CONSIDERATIONS:

None.

Attachment: January 2024 Operations Department Reports for Districts 1 through 5

Operations Departments Report

January 1st through January 31st, 2024

Director of Operations:

1. On-going coordination and management of multiple District Operations projects and work efforts.
2. Provided a Tour of the West Point W and WW Facilities to the Chair and Vice Chair of the West Point Cemetery Committee.
3. On-Site meeting on the CCWD Property at Hogan Dam Road to review the FEMA funded fence restoration project.
4. Site visits to multiple in-construction District projects.
5. Continued to work with District Staff and the consultant to ensure the effective resolution of punch list items for the AMI Project.
6. On-going work with the Plant Operations Manager to bring the Central Valley Regional Water Quality Control Board into the conversation relative to the Copper Cove WWTP Tertiary system improvements.
7. Participated in multiple onsite project progress meetings.
8. On-going FEMA coordination related to DR-4683 and DR-4699. Participated in the Recovery Transition Meeting (RTM) for DR-4683.
9. On-going work related to the CARBs Truck Regulations Implementation Group (TRIG).
10. On-going CARB related work with MCWRA and ACWA.
11. Continued participation in meetings with Calaveras County Public Works focused on road conditions and project coordination in the Rancho Calaveras Service Area. Participated in discussions related to the District's A to B Transmission Pipeline Project in Rancho Calaveras.
12. On-going work with Staff and the District's Consultant to glean any additional operational options to improve Disinfection Byproduct reduction in the Ebbetts Pass Service Area.
13. Participated in UWPAs tabletop Emergency Action Plan (EAP) exercise.

Administrative Technician:

1. Maintained Field Calendar
2. Received/Tracked All USA North Line 811 Locates – Handled Associated Calls –418 Received District Wide
3. Facilitated with Employee Reimbursements
4. Facilitated with Employee Certification – Applications, Exams, Renewals, Trainings, Resources
5. Field Training Course Ordering/Registrations/Travel Arrangements
6. Process Operations Purchase Order Batches
7. On Call Reminders, Transfers, Logs
8. Electronic Lab Report Filing
9. Organizing and Archiving Operations Department Documents
10. Safety Tailgate Meetings: Create, Track, & Archive
11. Attended Various Meetings & Webinars
12. Permit Renewals
13. 2024 CERS Program Work Efforts
14. 2024 Backflow Program Work Efforts
15. Cross Connection Survey Work Efforts
16. Participated in DDW Inspections – Jenny Lind WTP & Wallace WTP
17. Miscellaneous Administrative Functions

Plant Operations Manager:

1. Completed the review and acceptance of the monthly and quarterly State Water Reports for all of the Districts Water Systems and submitted them to the State.
2. Completed the monthly, quarterly, semiannual, and annual Wastewater Reports for all of the Districts Wastewater Systems and submitted them to the State.
3. Working very closely with the new operator in West Point to ensure that all system needs are met.
4. On-going work associated with PO's and ordering supplies for different District facilities and projects.
5. Continued work efforts on annual backflow testing
6. Ongoing work efforts associated with the Ebbetts Pass HAA5 violation for purposes of public notification and data collection.
7. Completed State inspection at our Wallace and Jenny Lind Water Treatment Plants.
8. Working with our lab on UCMR5 sampling.
9. Participated in USA North board meeting.
10. Participated in UWPA EAP meeting.
11. Completed the SAFER Clearinghouse reporting.
12. Met with ERS for punch list items for the close out of the Jenny Lind filters 1 and 2 rehabs.
13. Construction meetings dealing with Copper Cove B Tank and Clearwell project with Peterson Brustad INC.
14. Ongoing work efforts related to the District's Cross Connection Control Surveys with Ms. Burke.
15. Met with UPUD staff to discuss Lead service line requirements.
16. Working with Peterson Brustad Inc. on West Point water plant filter addition.
17. Working on the Operations plan for revision for West Point Water Treatment Plant.
18. On-going work efforts with the Districts CERS (California Environmental Reporting System) annual reporting.
19. On-Going work with the Sheriff's department on getting our new radio tower site up and going.

Construction and Maintenance Manager:

1. Staff meetings.
2. Board meetings.
3. AMI weekly project update meetings.
4. Copper Lift Station and force main relocation project weekly meetings.
5. West Point/Wilseyville Consolidation on-site project meeting.
6. Attended monthly CWEA Northern/Central CA meeting.
7. Weekly Copper Cove Tanks Replacement Project Meetings.
8. Participated in Mobile MMS training with multiple Staff.
9. Participated in a meeting with CCWD Staff and Calaveras County Public Works to discuss the A to B Transmission Line Project and associated Service Lines.
10. Participated in a Tour of the West Point W and WW Facilities provided to the Chair and Vice Chair of the West Point Cemetery Committee.
11. On-Site meeting on the CCWD Property at Hogan Dam Road to review the FEMA funded fence restoration project.
12. Participated in an interview process for the City of Lodi Public Works Department as an expert panelist.
13. Continued to work with Staff on the AMI/Sentryx/Mobile MMS integration and to clean up existing Sentryx items.
14. Attended the State inspections of the Wallace, Jenny Lind, Ebbett's Pass, and Sheep Ranch Water Systems.
15. Coordinated Sentryx training review for field staff.
16. Completed site visit and assessment to develop a Cost To Serve for a 4-inch master meter installation at the Meadowmont Shopping Center in Arnold.
17. Field meet with the Jenny Lind Distribution System Supervisor to review failed valves and fire hydrants that need to be scheduled for replacement.
18. Coordinated the Construction Crew's digging of test pits at the Copper Cove Reclamation facility.
19. Worked to locate Well #1 in Wallace.
20. Multiple field/site visits.

Purchasing Agent:

1. Worked on inventory of new warehouse.
2. Completed invoicing for purchased material.
3. Met with various reps and received quotes for various items for purchase.
4. Ordered parts, tools, materials, and equipment for all Departments.
5. Coordinated servicing of District Vehicles for Field Staff.
6. Reconciled Credit Cards for Field Staff.
7. Facilitated Factory Recall repairs on Enterprise Vehicles.
8. Collaborated with the Director of Operations to provide an understanding to Finance of the inordinate amount of pump and pump motor failures that have occurred over-taxing the Operations Pumps & Motors Budget.
9. Delivered supplies, materials, and parts.

Water Treatment Plants:

Copper Cove Water Treatment Plant:

1. Operations as usual
2. Ongoing work on new SCADA app for the Copper Area. Operators continue to troubleshoot the app. The Collections System still needs to be tested and verified for proper operation as well as the recent repair list checked off.
3. Construction for B-tank and Clearwell continues.

Hunter's (Ebbett's Pass) Water Treatment Plant:

1. Participated in the State's inspection of the System.
2. Compiled Consumer Confidence Report (CCR) Data and submitted to Ops Admin.
3. Completed a report on the ACH Pilot Study.
4. Completed Quarterly DBP Sampling.
5. Operations as normal.
6. Monthly White Pines Dam inspection completed.

Jenny Lind Water Treatment Plant:

1. Operations as usual

Sheep Ranch Water Treatment Plant:

1. Operations as usual
2. Participated in the State's inspection of the System.
3. Compiled CCR Data and submitted it to Ops Admin.

Wallace Lake Estates Well System:

1. Operations as usual

West Point Water Treatment Plant:

1. Operations as Usual
2. On-going construction for the installation of the second filter – piping installation continues.

Wastewater Treatment Plants:

Arnold Wastewater Treatment Plant:

1. Operations as usual
2. Construction repaired 6" sprayfield piping.

Copper Cove Wastewater Treatment Plant:

1. Pond 6 is rising quickly with the on-going rain events.

2. Solids in Ponds 1, 2 and 4. Are causing operational issues, and this needs to be addressed as soon as possible. (I am aware that Pat B and Jesse have been in contact and working on a test for the solids removal with CCWD staff and equipment. This would be a huge cost savings.

Copper Cove Wastewater Reclamation Plant:

1. The RCP is off for the Winter weather season.

Country House Wastewater Facility:

1. Operations as usual

Forest Meadows Wastewater Treatment Plant:

1. Operations as usual
2. Replaced air lifts, changed oil system compressors, completed secondary and primary calibrations.

Indian Rock Vineyards Wastewater Facility:

1. Operations as usual
2. Quarterly effluent sampling.

La Contenta Wastewater Treatment Plant:

1. Operations as usual
2. Failed Sand filter Air Compressor replaced.

Mountain Retreat / Sequoia Woods Wastewater Facility:

1. Operations as usual

Six Mile Wastewater Collection System:

1. Monthly reads taken and report submitted to the City of Angels Camp

Southworth Wastewater Treatment Plant:

1. Operations as usual

Vallecito / Douglas Flat Wastewater Treatment Plant:

1. Operations as usual
2. Grit and Grease basin upgrades are almost complete. A small amount of electrical work is left.

West Point Wastewater Treatment Plant:

1. Operations as usual

Wilseyville Wastewater Facility:

1. Operations as usual
2. Construction Crew cleared sprayfield of shrubs and brush.

Distribution:

Copperopolis Distribution System:

SERVICE LINE WORK

1. 771 Mother Shipton
2. 722 Uncle Billy
3. 448 Sunrise
4. 236 Oakhurst
5. 609 Delores
6. 3834 Signal Hill

MAIN LINE WORK

None during this period

Additional Work

1. 4 Valves Turned
2. Service Requests
3. Flushed 63,550 gallons.
4. USA's
5. On-going work participating in the Copper Cove B Tanks Replacement Project as needed.

Ebbett's Pass Distribution System:

SERVICE LINE WORK

1. 1" Flared poly at curb stop Sierra Parkway B.T.V. Dorrington
2. 1" Blue poly cracked near existing repair Ute Pl. B.T.V. Dorrington with assistance from Tommy Sage
3. 1" Blue poly flare at main line corp. Crystal Way Meadowmont Subdivision Arnold

MAIN LINE WORK

1. 2" Sch. 40 PVC glued joint Solar Ridge Condos Forest Meadows
2. 6" A.C.P. cracked from tree roots Frontage Rd./ Meadow Ln. Dorrington with assistance from Construction Crew

Additional Work

1. 279 USA Tickets.
2. 17 Service Requests Completed.
3. Seasonal Flushing of Sheep Ranch Water System 10,000 gal.
4. 3 days of snow removal
5. Ongoing cleaning and organizing of White Pines Barn and Yard
6. Compiled a flushing S.O.P. for the Avery Tank/ Reach 1/ Forest Meadows areas to compliment the previously developed flushing Excel Program
7. Ongoing system pressure analyzing and logging.
8. Routine PRV inspections
9. Ongoing troubleshooting and repairs on AMI meter infrastructure
10. Joe D. attended Sentryx training.
11. Matt J. attended Utility Line Locating training.

Jenny Lind Distribution System:

SERVICE LINE WORK

1. 2537 Holmquist
2. 4839 Driver
3. 8465 Goggin
4. 6167 Hwy 26

24 leaks on our Board not yet repaired due to shifting our focus to unidirectional flushing and other responsibilities.

MAIN LINE WORK

1. 2" at 7761 Jenny Lind Rd
2. 2" at 9056 McAtee

ADDITIONAL WORK

1. Vehicle Inspections
2. Month end reads for Lancha Plana, Hydrant meters, Fill stations and Raw water.
3. Lower end flushing for water quality.
4. Tank and pump station checks.
5. Work orders for water quality, pressure, meter installations and leak checks etc.
6. USA Line locates.
7. Met the Director of operations at 4340 Grisham for water quality complaint – Took pressures at meter and house, took chlorine residual at meter, and resolved customers concerns on site.
8. Assisted electrician crew and collections crew at Huckleberry lift station to install new pump.
9. 100+ manual reads through Sentryx for billing purposes.
10. Continued work effort to "clean up" non-working meters to lower the amount of manual reads during billing cycles in the form of trouble shooting nodes and meters, swapping out and commissioning of nodes and meters – This is also an attempt to make sure we have as many working meters down in this area as possible with respect to the fact that CCWD has rolled out the customer portal recently.
11. State inspections at tank and pump station sites.
12. Greased and cleaned GapVax inside and out.

13. Fire hydrant rebuild on Cassidy.
14. Collaborative work with the Utility Crew to install a new water service at 11612 Milton Rd.
15. Mainline PRV adjustment on Dunn Rd. - Problem found while flushing.
16. Started our unidirectional flushing and valve exercising program.
17. Numbers for the month of January regarding unidirectional flushing efforts -
 - a. Feet of pipe flushed – 57,930 ft.
 - b. Gallons of water flushed – 209,056 gallons.
 - c. Valves scrubbed and exercised – 17.

West Point Distribution System:

SERVICE LINE WORK

1. 1" service line on 41 Veterans Ln

MAIN LINE WORK

Worked with the Construction Crew to fix a 6-inch Wye on the raw water main feeding the WTP from the Middle Fork Pump Station.

ADDITIONAL WORK

1. Weekly tank and system flow meter checks
2. USAs
3. Service requests.
4. Met with Ron and Erik to review cross-country water and sewer line grubbing and brushing with Cal-Fire
5. Worked with Collections to clear grease from septic tanks off Main Street.
6. Located and exposed 5 buried valves. Two on June Ave at Conifer and three on Timber.
7. Placed large boulders and concrete slabs near the West Point Helo Pad entrance on CCWD property and along Associated Office Road to deter trespassers and theft.
8. Cleared the road into the Wilseyville Pump Station
9. Worked on a septic tank off Country Lane.

Construction

1. Assisted in leak repair with the Ebbetts Pass, Copper Cove, and Jenny Lind Distribution Crews
2. Repaired a 6" wye on the raw water line that comes from the Middle Fork Pump Station and feeds the West Point WTP and Bummerville Reservoir.
3. Slurry Line Meter Read.
4. Exposed Septic Tank on Country Lane in West Point. Re-sealed inlet risers cleared roots working to come in through the tank seams. Resealed.
5. Cleared road into the Wilseyville Pressure Station.
6. Graded and graveled the pad at the West Point Warehouse.
7. Constructed a pipe rack at the District Warehouse for the Purchasing Agent.
8. Peeled paint off the Anox tank at the Vallecito WWTP and replaced the heat tape on the water line feeding the intake screening unit.
9. Worked with West Point Distribution to construct barriers with rip rap and concrete slabs at the West Point Sewer Property.
10. Graded the road into the Vallecito WWTP.
11. Set rip rap and repaired erosion at the Jenny Lind WTP.
12. Re-sealed the flashing at the Vallecito trailer.
13. Hauled rock to all the yards.
14. Dug test pits at the Copper Cove Tertiary Plant for the Design Engineer and the Geotech Firm.

Electrical:

1. After hours emergency replacement of failed ANR 120-90 mixed I/O PLC base at Vallecito lift station.
2. Troubleshoot and repaired Wallace well #3 high turbidity problem, adjusted flow down in VFD per operator.
3. Replaced failed 500vA UPS battery in the Jenny Lind Pretreatment control panel.
4. Replaced failed level transducer at the Jenny Lind Pretreatment facility.
5. Installed new 120 volt and 240 volt disconnects as well as new machine receptacles in the Toma Court Mechanical shop.

6. Installed new ceiling fans and wall controls in the Hunters WTP filter room.
7. Installed conduit and new Parshall flume flow meter at Vallecito WWTP for stormwater bypass measurements.
8. Unwired pump #1 at Upper Cross Country lift station in Copperopolis, wired in newly rebuilt pump and tested.
9. Wired in/tested new replacement air compressor for the sand filters at La Contenta WWTP.
10. Troubleshoot control panel heater at Copper Cove lift station #41, heater was locked rotor, ordered new unit.
11. Went to Big Trees 4 site to go online with PLC, found generator run alarm not in logic, output only, trying to eliminate erroneous generator run alarm during weekly exercising.
12. Disconnected the electrical from effluent pump #3 at Jenny Lind WTP, so mechanical staff could pull it and send it out to get rebuilt.
13. Updated all Ewon Cosy security appliances firmware remotely to the latest version.
14. Wired in new pump motor for effluent pump #3 at Jenny Lind WTP after mechanical staff used crane to install newly rebuilt unit.
15. Troubleshoot and repaired Clearwell high level alarm at Hunters WTP, jumper wire for analog input to PLC had fallen off.
16. Troubleshoot and repaired PLC communications failure at Hunters WTP, replaced failed TechNet router with a new Cisco router, set up unit for wireless network broadcast.
17. After hours troubleshoot and repair of a telemetry radio communications failure at Copper Cove B-Tank, replaced bad 24-volt power supply to PLC.
18. Troubleshoot and repaired Copper Cove lift station #8 high level condition, upon arrival, station was in a backup condition, replaced failed 0-10psi level transducer.
19. Replaced failed charge controller for the AMI collector on Kit Carson circle in Arnold, however that did not completely restore function to the site, further troubleshooting is required.
20. Worked with A-TEEM adding generator running alarm delays to the Ebbetts Pass generators to eliminate erroneous alarms on generator exercise day.
21. Disconnected incorrect ASCO valve at West Point WTP new filter project and wired in/tested new one for plumbing contractor.
22. Worked on septic control panel at 191 Millwoods, new pump was installed but not working, replaced failed contactor with new unit.
23. Went online with the Huckleberry lift station PLC, forced bits in logic to identify control wires for pump #2 new VFD installation.
24. Used the bucket truck to remove cradle point cell modem for unused ISP, gave equipment to I.T department.
25. Tested functionality of the bathroom unit heater at Hunters WTP, unit is fully operational, it is an older unit that just makes a little noise.
26. Researched available supply voltage for the new Clearwell ventilation fan at Jenny Lind WTP per the engineering department.
27. Made/installed address label on the meter panel at 145 Harper Lane in Valley Springs so PG&E will reenergize the panel.
28. Programmed/setup the new open channel flow meter on the Parshall bypass flume at Vallecito WWTP
29. Installed outside receptacle at the new Mechanical shop for portable generator trickle chargers.
30. Helped mechanical crew install gasket on effluent pump #3 at Jenny Lind WTP, disconnected Sealite flex and reconnected after the crane lifted pump for gasket install.
31. Ordered new voltage selector switch to fix Kohler 60kw tow behind generator.
32. Installed new grit tank control panel at Vallecito WWTP
33. Added new employees remotely to SCADA callout lists at Arnold WWTP, Copper Cove WTP, Forest Meadows Wallace WTP, Hunters WTP, Jenny Lind WTP and La Contenta WWTP
34. Installed a new old stock 480-volt unit heater at Forest Meadows WWTP, after the old unit had failed.
35. Eliminated ballasts, cleaned lenses, and installed new LED 4' lamps in the Jenny Lind WTP control room and outdoor entrance ramp.
36. Replaced failed photocell for the entrance lights to the Jenny Lind WTP after the old unit was found nonoperational.
37. After hours emergency troubleshoot and repair of the Jenny Lind WTP SCADA alarm callout system, had operator replace the modem, I used remote SCADA access to troubleshoot, problem was a bad phone line, AT&T repaired it.
38. Replaced medium base interior lamps at Tank 602 with LED's
39. Eliminated ballasts, cleaned lenses, and installed new LED 4' lamps in the telemetry/PLC room at the 602-tank site.
40. Eliminated ballasts, cleaned lenses, and installed new LED 4' lamps in the E-Tank pump station.

41. Performed electrical system locates at Copper Cove B-Tank and the Copper Cove Clearwell for future construction projects.
42. Installed new custom VFD bucket for pump #2 at Huckleberry lift station, programmed drive with pump specs and outputs.
43. Troubleshoot the generator transfer switch at Copper Cove C-Tank after radio communication failures, performed meter calibration, simulated another power outage, system then worked perfectly.
44. Troubleshoot new UV transmittance probe at La Contenta WWTP, scaled it properly in the SC100.
45. Worked with Tesco and Gold Electric installing/programming/testing new PH probe and backwash flow meter for filter #2 project at West Point WTP
46. Made/installed Backwash Flow Meter label for the filter #1 backwash flow meter at West Point WTP
47. Troubleshoot and repaired two-unit heaters at Jenny Lind WTP, fixed one, ordered a thermal cutout switch for the other.
48. Troubleshoot exhaust fan at the La Contenta distribution warehouse, fan motor had a locked rotor, ordered new unit.
49. Eliminated ballasts and installed new LED 4' lamps at the La Contenta distribution warehouse.
50. Added alligator clips to the diesel transfer pump at the La Contenta distribution warehouse at the request of distribution operators.
51. Replaced failed emergency exit light in the Tank 602 site telemetry room.
52. Attended unground services locator class.
53. Finished adding new employees to the SCADA alarming list at Vallecito WWTP and West Point WTP
54. Troubleshoot headless C-More unit for A-TEEM at Hunters WTP for the water loss data project.
55. Worked with Angels Heating and Air at Upper Cross Country lift station, A/C never turned off, they found wires jumpered in unit, removed the jumpers, now unit operates properly.
56. Installed/tested the new exhaust fan guts at JLWTP bathroom after it arrived.
57. Replaced failed pressure switch for an air compressor at the new Mechanical shop.
58. Worked with Angels Heating and Air at the Vallecito Construction trailer, the HVAC unit was freezing up, proper functionality of unit was restored after servicing.
59. Troubleshoot the water heater at West Point WTP, unit had failed catastrophically, ordered new unit.
60. Went online with the PLC at Huckleberry lift station, modified the program to allow pump #2 to be in the alternation rotation, now that the new VFD is installed allowing for proper output GPM.
61. Replaced control panel heater at Copper Cove lift station #41 with a new unit.
62. Installed 4' LED bypass lamps in the Conners Main lift station control room.
63. Installed 4' LED bypass lamps at Copper Cove lift station #45
64. Troubleshoot and repaired the septic control panel at 4420 Parrots Ferry Road, contactor was arcing, replaced it with new unit, also replaced failed run lamp on panel face.
65. Troubleshoot and repaired a telemetry radio communications fault at Azalea Court lift station in Forest Meadows

Collections:

1. SSO online reporting completed.
2. Weekly lift station inspections completed.
3. Monthly dry can inspections completed.
4. Monthly Vehicle inspections completed.
5. Checked grease traps in Copper. (quarterly inspections)
6. Installed rebuilt pump in number 1 spot at Upper Cross-Country LS.
7. Continued septic tanks in West Point.
8. Dug up septic tank at 54 Country Lane to fix root issue and found tank lid had been compromised and will need to be replaced later.
9. Helped the Ebbetts Pass Distribution Crew with water leaks.
10. Called out to LS 8 due to pump one fail to start. Had to reset soft start. Early morning of 1-8-24.
11. Called to septic tank alarm at 191 Water Wheel in Arnold.
12. Checked grease traps in Arnold 1-8-24.
13. Continued septic tanks in West Point. 1-9-24
14. Called to LS 7 high level due to pump 1 being plugged with rags. Had to pull and clean it.
15. Checked grease traps in La Contenta.
16. Worked on gravel driveway at training center.
17. Started marking lines and force main at Copper Cove WTP for the clear well rehab project.

18. Called to septic tank at pizza plus in West Point issue due to grease. Pumped tank, exposed line and cleared a significant amount of grease. Then Hydro'd the line
19. Called to 115 Main Street West Point again for customer side issue.
20. Attended the two-day Line locating class at the Training Center.
21. Started septic tank inspections in Vallecito.
22. Called out to LS 7 due to pump 2 failure. Pulled and cleaned the pumps and wetwell.
23. Met with underground electric at Hwy 26 and St. Andrew's to discuss main line location for PGE replacement.
24. Continued septic tank inspections in Vallecito. 1-30-24\

Mechanical:

1. Removed and replaced a failed Upper Cross-Country Lift Station submersible pump.
2. Participated in Backhoe Training.
3. Located old, out-of-commission flat deck trailer – re-decked and refurbished and placed back into service.
4. Diagnosed Polaris side by side clutch failure. Rebuilt the drive clutch assembly and replaced the drive belt.
5. Replaced Effluent Pump #3 in the Effluent Pump Station at the Jenny Lind WTP.
6. Routine Generator Checks System-wide.
7. Removed failed fuel pump from VEH721(2018 Dodge 3500) and replaced with an up-graded unit.
8. Fabricated an auxiliary fuel tank and components and installed on VEH742 (2020 F350).
9. Worked with electrical and used cranes to set electrical components for the Vallecito WWTP grit and grease project.
10. Serviced the Backhoe at the West Point Warehouse.
11. Aligned the equipment trailer.

Underground:

1. Continued to replace services on Dunn Road in Rancho Calaveras. Replaced 10 services from 4995 to 4850 Dunn Road.
2. Installed a new service at 11832 Main Street in Jenny Lind.
3. Mobilized to Poker Flat to begin Service Lines on Foothill Road.
4. Replaced the service line at the first guard shack in Poker Flat.

Prepared By: Damon Wyckoff, Director of Operations

Water Production District Wide Million Gallons

