

RESOLUTION NO. 2017-60
RESOLUTION NO. PFA-03
ORDINANCE NO. 2017-01

AGENDA

MISSION STATEMENT

"Our team is dedicated to protecting, enhancing, and developing our rich water resources to the highest beneficial use for Calaveras County, while maintaining cost-conscious, reliable service, and our quality of life, through responsible management."

Regular Board Meeting
Wednesday, October 11, 2017
1:00 p.m. (*New Time*)

Calaveras County Water District
120 Toma Court, (PO Box 846)
San Andreas, California 95249

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Administration Office at 209-754-3028. Notification in advance of the meeting will enable CCWD to make reasonable arrangements to ensure accessibility to this meeting. Any documents that are made available to the Board before or at the meeting, not privileged or otherwise protected from disclosure, and related to agenda items, will be made available at CCWD for review by the public.

ORDER OF BUSINESS

CALL TO ORDER / PLEDGE OF ALLEGIANCE

1. ROLL CALL

2. PUBLIC COMMENT

At this time, members of the public may address the Board on any non-agendized item. The public is encouraged to work through staff to place items on the agenda for Board consideration. No action can be taken on matters not listed on the agenda. Comments are limited to five minutes per person.

3. CONSENT AGENDA

The following items are expected to be routine / non-controversial. Items will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed for later discussion.

3a Approval of Minutes for the Board Meeting of September 27, 2017

3b Review Board of Directors Monthly Time Sheets for September, 2017

BOARD OF DIRECTORS

Jeff Davidson, President
Terry Strange, Director

Scott Ratterman, Vice President
Bertha Underhill, Director
Russ Thomas, Director

3c Approve to Ratify Claim Summary #547 Secretarial Fund in the Amount of \$1,320,329.82 for September, 2017
(Jeffrey Meyer, Director of Administrative Services) RES 2017- _____

3d Approval of Board Meeting Schedule in November and December, 2017
(Dave Eggerton, General Manager)

4. **NEW BUSINESS**

4a* Recognition of Jon Ingebretsen for 9+ Years of Service with CCWD
(Teresa Tanaka, Director of Operations) RES 2017- _____

4b* Recognition of Steve Goff for 13+ Years of Service with CCWD
(Teresa Tanaka, Director of Operations) RES 2017- _____

4c Update Regarding Service Line Breaks and High Pressure Issues Affecting Rancho Calaveras Distribution System
(Dave Eggerton, General Manager)

4d Discussion / Action Regarding Amending the Rules & Regulations Governing the Furnishing of Water and/or Wastewater Services, Article III, Section 21, Application for Service Rates and Billing, adding Domestic Well Assistance Program Policy
(Jeffrey Meyer, Director of Administrative Services) RES 2017- _____

5. **RECURRING BUSINESS**

Nothing to report

6. **GENERAL MANAGER REPORT**

7.* **BOARD REPORTS / INFORMATION / FUTURE AGENDA ITEMS**

8. **NEXT BOARD MEETINGS**

- Wednesday, October 25, 2017, **1:00 p.m.**, Ribbon Cutting Ceremony, Cedar Center Parking Area, 1225 Oak Circle, Arnold
- Wednesday, November 8, 2017, **1:00 p.m.**, Regular Board Meeting
- Wednesday, November 22, 2017, **1:00 p.m.**, Regular Board Meeting (*Proposed to Cancel*)
- Wednesday, December 13, 2017, **1:00 p.m.**, Regular Board Meeting
- Wednesday, December 27, 2017, **1:00 p.m.**, Regular Board Meeting (*Proposed to Cancel*)

9. **ADJOURNMENT**

CALAVERAS COUNTY WATER DISTRICT

Board of Directors

District 1 Scott Ratterman
District 2 Terry Strange
District 3 Bertha Underhill
District 4 Russ Thomas
District 5 Jeff Davidson

Legal Counsel

Matthew Weber, Esq.
Downey Brand, LLP

Financial Services

Umpqua Bank
US Bank
Wells Fargo Bank

Auditor

Richardson & Company, LLP

CCWD Committees

*Engineering Committee
*Finance Committee
*Legal Affairs Committee
Executive Committee (*ad hoc*)

Membership**

Strange / Davidson (alt. Underhill)
Underhill / Thomas (alt. Ratterman)
Davidson / Ratterman
Davidson / Ratterman

Joint Power Authorities

ACWA / JPIA Ratterman (alt. Dave Eggerton)
CCWD Public Financing Authority All Board Members
Calaveras-Amador Mokelumne River Authority (CAMRA) Strange / Ratterman (alt. Davidson)
Calaveras Public Power Agency (CPPA) Peter Martin (alt. Dave Eggerton)
Eastern San Joaquin Groundwater Authority Russ Thomas
Tuolumne-Stanislaus Integrated Regional Water
Management Joint Powers Authority (T-Stan JPA) Strange (alt. Thomas)
Upper Mokelumne River Watershed Authority (UMRWA) Davidson (alt. Strange)

Other Regional Organizations of Note

Calaveras LAFCO All Board Members
Calaveras County Parks and Recreation
Committee Ratterman (alt. Thomas)
Highway 4 Corridor Working Group Underhill / Thomas
Mountain Counties Water Resources
Association (MCWRA) All Board Members
Mokelumne River Association (MRA) All Board Members
Tuolumne-Stanislaus Integrated Regional Water
Mgt. JPA Watershed Advisory Committee (WAC) Peter Martin (alt. Metzger)

* Standing committees, meetings of which require agendas & public notice 72 hours in advance of meeting.

** The 1st name listed is the committee chairperson.

RESOLUTION NO. 2017–56
RESOLUTION NO. PFA-03
ORDINANCE NO. 2017–01

MINUTES

**CALAVERAS COUNTY WATER DISTRICT
REGULAR BOARD MEETING**

SEPTEMBER 27, 2017

Directors Present: Jeff Davidson, President
Scott Ratterman, Vice President
Bertha Underhill, Director
Terry Strange, Director

Absent: Russ Thomas, Director

Staff Present: Dave Eggerton, General Manager
Matt Weber, General Counsel
Mona Walker, Clerk to the Board
Jeffrey Meyer, Director of Administrative Services
Peter Martin, Manager of Water Resources
Charles Palmer, District Engineer
Stacey Lollar, Director of HR and Customer Service
Joel Metzger, Manager of External Affairs, Conservation, and Grants

Others Present: Jyl Bayer
Vickey Mills
Randy Bowersox, NCPA
Marti Crane

ORDER OF BUSINESS

CALL TO ORDER / PLEDGE OF ALLEGIANCE

1. ROLL CALL

President Davidson called the Regular Board Meeting to order at 9:00 a.m. Director Thomas was absent.

2. PUBLIC COMMENT

Ms. Jyl Bayer, a resident of the Arnold area addressed the Board speaking about her own experience with squatters living in her rental property and the difficulty of not having control of shutting off utility services; however, as a property owner she is responsible for the utility debt they incur. She described her experience and frustration of continued utility bills incurring while she is

in the eviction process. She requested the Board to review and consider a change to its policy in addressing these kinds of issues; more protection is needed for the homeowner.

President Davidson asked the General Manager to review the matter and bring it back to the Board for review. Mr. Eggerton indicated that the matter will be brought to the Finance Committee for review.

3. CONSENT AGENDA

MOTION: Directors Underhill / Ratterman – Approved Consent Agenda Items:
3a, By Minute Entry, Approved Minutes for the Board Meetings of August 9, and August 23, 2017; 3b, Reviewed the Board of Directors Monthly Time Sheets for August, 2017; 3c, Adopted Resolution No. 2017-56 Ratifying Claim Summary #546 Secretarial Fund in the Amount of \$3,353,643.52 for August, 2017; and 3e, Adopted Resolution No. 2017-57 Amending the Board of Directors Policy Handbook, Policy #5010 Board Meetings, and Policy #5020 Board Meeting Agenda

3a Approval of Minutes for the Board Meetings of August 9 and August 23, 2017

3b Review Board of Directors Monthly Time Sheets for August, 2017

3c Approve to Ratify Claim Summary #546 Secretarial Fund in the Amount of \$3,353,643.52 for August, 2017
(Jeffrey Meyer, Director of Administrative Services) **RES 2017-56**

Director Strange pulled Item 3d from the Consent Agenda

3d Quarterly Engineering Report
(Charles Palmer, District Engineer)

3e Discussion / Action Regarding Amending Board of Directors Policy Handbook, Policy #5010 Board Meetings, and Policy #5020 Board Meeting Agenda
(Dave Eggerton, General Manager) **RES 2017-57**

AYES: Directors Underhill, Ratterman, Strange and Davidson

NOES: None

ABSTAIN: None

ABSENT: Director Thomas

OFF CONSENT AGENDA

Director Strange pulled Item 3d from the Consent Agenda

3d Quarterly Engineering Report
(Charles Palmer, District Engineer)

MOTION: Directors Strange / Underhill – Accepted the Quarterly Engineering Report

DISCUSSION: Director Strange inquired about work being performed on the Middle Fork of the Mokelumne River. Mr. Palmer responded that CCWD has submitted a streambed alteration permit application with CA Fish & Wildlife Service to perform repairs on storm-related damage. Staff

responded to questions from Director Strange about the Mokelumne River Long-Term Water Needs Study.

PUBLIC COMMENT: There was no public comment.

AYES: Directors Underhill, Ratterman, Strange and Davidson
NOES: None
ABSTAIN: None
ABSENT: Director Thomas

4. NEW BUSINESS

- 4a Update on Paymentus AutoPay Incentive Campaign
(Joel Metzger, Manager of External Affairs, Conservation, and Grants)

Mr. Metzger provided a summary of the Paymentus AutoPay system available to customers. The autopay system allows customers to sign up and receive bills and pay through a payment option system. Of the 13,000+ CCWD customers, 2,503 customers are signed up on the auto pay system. He explained incentive effort the District launched to introduce the customer payment program to encourage customers to sign up. Mr. Metzger responded to questions from the Board.

PUBLIC COMMENT: There was no public comment.

- 4b Discussion / Action Regarding Update of CCWD’s Injury and Illness Prevention Plan Policy
(Stacey Lollar, Director HR and Customer Service) **RES 2017-58**

MOTION: Directors Ratterman / Underhill – Adopted Resolution No. 2017-58 Approving CCWD’s Updated Injury and Illness Prevention Plan Policy

DISCUSSION: Ms. Lollar indicated that the District’s Injury and Illness Prevention Plan Program (IIPP) was reviewed by CCWD’s bargaining units and Safety Committee for comment and updates. The IIPP program is an update to the District’s Safety Policy. Other related safety policy updates will be brought to the Board at a future meeting for consideration and adoption. Ms. Lollar responded to questions from the Board.

PUBLIC COMMENT: There was no public comment.

AYES: Directors Ratterman, Underhill, Strange and Davidson
NOES: None
ABSTAIN: None
ABSENT: Director Thomas

- 4c Update Report on the Calaveras County Mokelumne River Long-Term Water Needs Study
(Peter Martin, Manager of Water Resources)

Mr. Martin reported that due to AB 142 (Bigelow) it is in the District’s interest to develop the Mokelumne River Long-Term Water Needs Study. The study will be provided to the CA Secretary

of Natural Resources for a report to the Legislature regarding the suitability of portions of the Mokelumne River for wild and scenic designation. The study was prepared in partnership with Calaveras Public Utility District (CPUD) and will also be a planning document of the water needs for the County. Mr. Martin has met with interested groups addressing their concerns and comments on the draft study. The final version of the study will be approved by the CCWD Board at a Joint Board Meeting with CPUD on Oct. 4, 2017, at 6:00 p.m. at the CCWD office. The final version will be forwarded to the Secretary of Natural Resources. Director Strange commented on the water issues in the West Point / Wilseyville area. Mr. Martin responded to questions from Board Members.

PUBLIC COMMENT: Ms. Marti Crane expressed her opinion on the matter. She stated that CCWD needs to manage the watersheds with environmental protection being priority.

4d Discussion / Action Regarding the 2017 Water and Sewer Funding Gap Reduction Plan
(Jeffrey Meyer, Director of Administrative Services)

MOTION: Directors Strange / Underhill - By Minute Entry Approval of the 2017 Water and Sewer Funding Gap Reduction Plan and Direct HDR Engineering, Inc. to proceed with Phase II of the Cost of Service and Financial Analysis Study

DISCUSSION: Mr. Meyer gave a summary of the financial funding gaps and meeting the operational needs of the District. He discussed the future challenges of maintaining public health and safety, minimizing impacts on ratepayers, reducing expenditures, and increasing revenues. The District has completed Phase 1 of the 5-Year Financial Plan Analysis. Mr. Meyer introduced cost reduction targets for the District's water and sewer funds. Staff is recommending a cost reduction target of 20% of the gap in water and sewer operations for FY 2018-19. Mr. Meyer discussed areas for cost reduction strategies and revenue enhancements. Staff requested the Board: 1) approve the 20/80 (20% cost reduction and 80% revenue growth) gap reduction strategy; and to 2) authorize HDR Consulting Engineers to begin Phase 2 of the Cost of Service and Rate Studies. Staff will provide updates to the Finance Committee and Board of Directors.

Director Ratterman offered a possible option for the District to consider help address the funding gap in operations: take funds from the Capital R&R program (5-10%) and use them for operations, delaying some of the R&R projects. Mr. Meyer answered related questions from Board Members.

PUBLIC COMMENT: There was no public comment.

AYES: Directors Ratterman, Underhill, Strange and Davidson
NOES: None
ABSTAIN: None
ABSENT: Director Thomas

5. OLD BUSINESS

There was nothing to report.

6. GENERAL MANAGER REPORT

The General Manager reported on the following activities: 1) a Joint Board Meeting with Calaveras Public Utility District is Oct. 4th at 6:00 p.m.; 2) pressure issues and service line breaks in the Jenny Lind water service area will be brought to the Board at their Oct. 11th meeting; 3) the Oct. 25th regular Board meeting is at 1:00 p.m. and will be held in Arnold as part of the ribbon cutting ceremony for the completion of the Ebbetts Pass Reach 3A Water Pipeline Replacement Project; 4) the County Board of Supervisors will hold a hearing on the Final EIR on cannabis on Oct. 17th; 5) on Sept. 14th he was invited to sit on a panel of the Sierra Nevada Research Institute screening a documentary on the state's water challenges and need for improved forest management to help address those challenges; 6) staff is updating the District's bulk water policy and procedures and it will be brought to the Oct. 11th Board meeting; and 7) staff will bring the matter of hydro relicensing efforts to the Board later this year for discussion/direction.

7. BOARD REPORTS / INFORMATION / FUTURE AGENDA ITEMS

Director Underhill reported on the County's efforts in installing the bridge on Blagen Road; and she thanked CCWD staff for their efforts in completion of the Ebbetts Pass Reach 3A Water Pipeline Replacement Project.

Director Strange reported on hydro-electric generation and the potential revenue sources it can bring. He will be attending the Oct. 6th Joint Board meeting and the Oct. 25 Board meeting in Arnold.

Director Ratterman reported that he will not be attending the Oct. 25 Board meeting; there is a Mokelumne River Association meeting on Oct. 20th at the Hotel Leger in Moke Hill; a Calaveras-Amador Mokelumne River Authority meeting on Oct. 18th; a Mountain Counties Water Resources Association meeting in Auburn on Oct. 27th; and East Bay MUD will host a BBQ on Oct. 6th.

Director Davidson announced that he will not be attending the Oct. 3rd East Bay MUD BBQ or the Oct. 6th Joint Board meeting.

8. NEXT BOARD MEETINGS

- Wednesday, October 4, 2017, 6:00 p.m., Joint Board Meeting with Calaveras Public Utility District at the CCWD Office
- Wednesday, October 11, 2017, **1:00 p.m.**, Regular Board Meeting (*NEW TIME*)
- Wednesday, October 25, 2017, **1:00 p.m.**, Regular Board Meeting (*NEW TIME*)

The Open Session ended at 11:45 a.m.

The meeting adjourned into Closed Session at approximately 11:50 a.m. Those present were Board Members: Jeff Davidson, Scott Ratterman, Bertha Underhill, and Terry Strange (Director Thomas was absent); staff members Dave Eggerton, General Manager and Robert Creamer, Engineering Analyst; and General Counsel Matt Weber.

9. CLOSED SESSION

- 9a Conference with Real Property Negotiators
Government Code §54956.8
Property: APN's 046-019-051, 073-042-127, and 073-042-129, Valley Springs
District negotiators: Dave Eggerton and Robbie Creamer
Under negotiations: price and other terms

- 9b Conference with Real Property Negotiators
Government Code §54956.8
Property: APN 044-032-012, San Andreas
District negotiators: Dave Eggerton and Robbie Creamer
Under negotiations: price and other terms

- 9c Conference with Legal Counsel – Existing Litigation
Government Code § 54956.9(a)
La Contenta Investors, LTD vs. CCWD (Calaveras County Superior Court
#11CV37713)

10. REPORTABLE ACTION FROM CLOSED SESSION

The Board reconvened into Open Session at approximately 12:50 p.m. There was no reportable action.

11. ADJOURNMENT

With no further business, the meeting adjourned at approximately 12:50 p.m.

By:


ATTEST:


Dave Eggerton
General Manager

Mona Walker
Clerk to the Board

Agenda Item

DATE: October 11, 2017

TO: Dave Eggerton, General Manager 

FROM:  Mona Walker, Executive Assistant

SUBJECT: Review Board of Directors Time Sheets for September, 2017

RECOMMENDED ACTION:

For information only.

SUMMARY:

Pursuant to direction from the Board of Directors, copies of the Board's monthly time sheets from which the Board is compensated from, are included in the monthly agenda package for information. Attached are copies of the Board's time sheets for the month of September, 2017.

Board Members can be reimbursed for mileage cost to travel to meetings/conferences and are paid at the current IRS rate.

FINANCIAL CONSIDERATIONS:

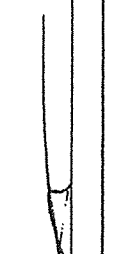
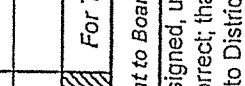
Monthly compensation and mileage reimbursement costs are included in the FY 17-18 budget.

Attachments: Board of Directors Time Sheets for September, 2017

CALAVERAS COUNTY WATER DISTRICT
DIRECTOR REIMBURSEMENT FORM

Month/Yr Aug / Sept 2017
Name S. Rafterman

For Admin Use Payroll Expense

Activity Date	Meeting or Other Expense Description	Designated Rep.		Association List		Prior Approval		Cost		Total Miles
		Yes	No	Yes	No	Yes	No	Meeting	Expense	
8-28	Moate Hill town hall meeting							\$120.-		21
8-29	Finance Comm meeting							120.-		7
9-1	Mt. Counties meeting							120.-		7
9-18	Exec Comm meeting							120.-		7
9-19	Finance Comm meeting							120.-		7
COPY										
For Totals line, multiply miles by the IRS rate:		1/1/17	\$0.535							49 mi.
Pursuant to Board Policy 4030, receipts required; report/materials required.		Totals (use IRS mileage rate)						\$600.-	\$	\$26.22
The undersigned, under penalty of perjury states: This claim and the items set forth herein are true and correct; that expenses incurred, meetings attended and business conducted are necessary to District affairs; that this claim is proper and within the scope of California Water Code Section 20200 et seq, and District Ordinance 2015-02; that the service was actually rendered; and that the amount(s) herein are justly true.										Signature of Claimant: 
Administrative Review: 										Date: <u>9/25/17</u>
										Orig to Finance Dept.

**CALAVERAS COUNTY WATER DISTRICT
DIRECTOR REIMBURSEMENT FORM**

For Admin Use Payroll Expense

Month/Yr Sept 2017
Name T Strang

Activity Date	Meeting or Other Expense Description	Designated Rep.		Association List		Prior Approval		Cost		Total Miles
		Yes	No	Yes	No	Yes	No	Meeting	Expense	
8/28/17	Outreach - long-term Had - Mike Hill							120		34
9/20/17	T-STAN JPA							120		114
For Totals line, multiply miles by the IRS rate:		1/1/17	\$0.535					240		148 m.

Pursuant to Board Policy 4030, receipts required; report/materials required. Totals (use IRS mileage rate) \$ 240.⁰⁰ \$ 79.18

The undersigned, under penalty of perjury states: This claim and the items set forth herein are true and correct; that expenses incurred, meetings attended and business conducted are necessary to District affairs; that this claim is proper and within the scope of California Water Code Section 20200 et seq, and District Ordinance 2015-02; that the service was actually rendered; and that the amount(s) herein are justly true.

Signature of Claimant: T Strang

Administrative Review: [Signature] Date: 9/25/17 Orig to Finance Dept.

CALAVERAS COUNTY WATER DISTRICT DIRECTOR REIMBURSEMENT FORM

For Admin Use	Payroll Expense
<input type="checkbox"/>	<input checked="" type="checkbox"/>

Month/Yr Sept. 2017

Name Jeff Davidson

Activity Date	Meeting or Other Expense Description	Designated Rep.		Association List		Prior Approval		Cost		Total Miles	
		Yes	No	Yes	No	Yes	No	Meeting	Expense		
9/18	Executive Committee								\$120	28	
For Totals line, multiply miles by the IRS rate:		1/1/17	\$0.535								28 miles

COPY

Totals (use IRS mileage rate) \$120.00		\$14.98
Signature of Claimant: 	Date: <u>9/25/17</u>	

Administrative Review: Orig to Finance Dept.

RESOLUTION NO. 2017 –

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CALAVERAS COUNTY WATER DISTRICT

RATIFYING CLAIM SUMMARY NO. 547

WHEREAS, the Board of Directors of the CALAVERAS COUNTY WATER DISTRICT has reviewed and considered Claim Summary Number 547 at the Regular Meeting held on October 11, 2017; and

WHEREAS, Board Members have resolved questions, issues, or concerns by consultation with District staff during said meeting.

NOW, THEREFORE, BE IT RESOLVED that the CALAVERAS COUNTY WATER DISTRICT Board of Directors hereby ratifies Claim Summary Number 547 in the amount of \$1,320,329.82 for the month of September, 2017.

PASSED AND ADOPTED this 11th day of October, 2017 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

CALAVERAS COUNTY WATER DISTRICT

Jeff Davidson, President
Board of Directors

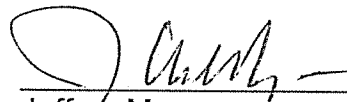
ATTEST:

Mona Walker
Clerk to the Board

**Calaveras County Water District
Claim Summary # 547**

Certificate of Administrative Officer

The services listed on the within schedules were actually rendered by the close of the current month. The articles listed on the schedules within and the supporting invoices were actually delivered, or payment therefore is properly due prior to delivery. To the best of my knowledge all claims made are in accordance with adopted Board policies and/or other Board actions and are in compliance with all applicable laws. The claimants named on the within schedules are each entitled to the amount set opposite their respective names.



Jeffrey Meyer
Director of Administrative Services

1. September 2017 payroll checks issued on 09/15/2017	151,473.28
2. September 2017 payroll checks issued on 09/29/2017	152,651.71
3. September 2017 compensation to Directors	1,195.26
4. Vendor payments for September 1 through 30, 2017	698,704.49
5. Other payroll related costs	<u>316,305.08</u>

Claim Summary Total \$1,320,329.82

Calaveras County Water District
 AP Disbursement Summary
 September 1-30, 2017

CCWD Operating Expenditures		\$ 422,342.49
Expenditures to be reimbursed from other agencies	(A)	-
Expenditures to be reimbursed from grant agreements	(B)	13,611.48
Fiduciary Payments (funds collected prior to expenditure)	(C)	8,527.88
Partial Reimbursement	(D)	115,147.46
Capital R&R Projects	(E)	122,003.01
Capital Outlay	(F)	17,072.17
Total Payments		\$ 698,704.49

AP Disbursement
September 1-30, 2017

Check No.	Vendor/Employee	Transaction Description	Date	Amount
127713	A T & T	Leased Lines 09/17	09/15/2017	65.90
127714	A T & T	Internet Service 08/17 - LC	09/15/2017	37.00
127820	A T & T	Internet Service 09/17 - LC Complex	09/29/2017	45.00
127712	A T & T CALNET2	District Radio Tower 08/17 - Camp Connell	09/15/2017	379.45
127765	A T & T CALNET3	Phone 09/17 - Dorrington P/S	09/22/2017	20.34
127767	A T & T CALNET3	Phone 08/17 - OP HQ	09/22/2017	297.54
127768	A T & T CALNET3	T-Line 09/17	09/22/2017	164.24
127822	A T & T CALNET3	Phone 09/17 - Long Distance	09/29/2017	468.93
127823	A T & T CALNET3	Phone 09/17 - Hunter's	09/29/2017	20.39
127824	A T & T CALNET3	Phone 09/17 - Azalea L/S	09/29/2017	18.44
127825	A T & T CALNET3	Phone 09/17 - CCWHSE	09/29/2017	3.78
127826	A T & T CALNET3	Phone/Fax 09/17 - JLTC	09/29/2017	1,467.15
127635	A-1 SHARPENING & SMALL ENGINE REPAIR	Tractor/Loader/Mower - Southworth WWTP	09/08/2017	17,072.17 (F)
127827	ACCURATE AIR ENGINEERING INC	Compressor Belts - CCWTP	09/29/2017	86.94
127828	ACWA/JPIA	Human Resources Group Meeting Training - Lollar	09/29/2017	20.00
127829	ADP INC	Payroll Processing 09/17	09/29/2017	1,042.56
127716	ALCAL GLASS AND SUPPLY	Spray Paint/Hose Adapters/Rags/Buckets/Lids/Pest Control - EP Shop	09/15/2017	143.91
127717	ALHAMBRA DRINKING WATER	Water Cooler 08/17 - LCWWTP	09/15/2017	17.05
127769	ALHAMBRA DRINKING WATER	Water Cooler 09/17 - JLWTP	09/22/2017	115.04
127718	AMERIPRIDE SERVICES,INC	Uniform Service 08/17	09/15/2017	1,706.31
127770	AMERIPRIDE SERVICES,INC	Soap - OP HQ	09/22/2017	38.35
127830	AMERITRADE TRUST COMPANY	FTJ Deferred Comp 09/17	09/29/2017	700.00 (C)
127771	ANGELS HEATING AND AIR CONDITIONING	A/C & Heat Unit - WPWWTP	09/22/2017	1,829.00
EFT	ANTHEM-BLUE CROSS	Health Insurance, Employees 09/17	09/07/2017	115,147.46 (D)
EFT	ANTHEM-BLUE CROSS	Health Insurance, Retirees 09/17	09/07/2017	37,325.30
127638	ARC	Plans & Specs (30 Sets) - JLWTP Pre-Treatment Facility	09/08/2017	2,942.35 (E)
127772	ARNOLD AUTO SUPPLY	Straps - Vehicle #143	09/22/2017	30.03
127772	ARNOLD AUTO SUPPLY	Straps - Vehicle #509	09/22/2017	160.82
127772	ARNOLD AUTO SUPPLY	Radiator Stop Leak/Coolant/Bed Liner Spray - Vehicle #529	09/22/2017	45.01
127772	ARNOLD AUTO SUPPLY	Inverter - Vehicle #713	09/22/2017	64.34
127772	ARNOLD AUTO SUPPLY	Air Filters - Hunter's WTP	09/22/2017	38.57
127772	ARNOLD AUTO SUPPLY	Screwdriver Set/Ratchet/Socket Set/Wrench - Inspectors	09/22/2017	96.47
127772	ARNOLD AUTO SUPPLY	Oil/Filters - Generators	09/22/2017	469.73
127772	ARNOLD AUTO SUPPLY	Brush/Paint/Sealer/Silicone/Wrench - EP Shop	09/22/2017	93.23
127772	ARNOLD AUTO SUPPLY	Bolts - White Pine Barn	09/22/2017	32.18
127720	ARNOLD TIRE AND AUTO CARE	Tires (4) - Vehicle #712	09/15/2017	1,232.80
127721	BAY CITY EQUIPMENT INDUSTRIES INC	Radiator Cap/Hoses/Sensor - WPWWTP Generator	09/15/2017	1,083.83
127722	BRAD SUTTON TRUCKING, INC	Equipment Rental - White Pines Dam Maintenance	09/15/2017	2,610.00

AP Disbursement
September 1-30, 2017

Check No.	Vendor/Employee	Transaction Description	Date	Amount
127832	BRAD SUTTON TRUCKING, INC	Class II AB/Hauling - LCWHSE Stock	09/29/2017	5,404.14
127642	BURKE, TIFFANY	Post Office Travel Reimbursement 08/17	09/08/2017	47.08
127643	BURKHARDT, PATRICK	Water Distribution Training, Vacaville Travel Reimbursement	09/08/2017	30.07
127773	BURKHARDT, PATRICK	Water Distribution, Grade D4 Exam, Sacramento Travel Reimbursement	09/22/2017	89.04
127834	BUSINESS & LEGAL RESOURCES	Publication Renewal 09/17-08/18 - Tanaka	09/29/2017	445.00
127835	BUY & SELL	Water/Waste Water Operator II/III Recruitment Ad	09/29/2017	143.10
127646	CANV SECTION AWWA	Fall Conference Registration, Reno, NV - Cardinal	09/08/2017	445.00
127724	CALAVERAS AUTO SUPPLY	Air Filter/Battery/Windshield Washer Fluid - Vehicle #120	09/15/2017	122.05
127647	CALAVERAS CNTY ENVIRONMENTAL HEALTH	Haz Mat Response Plan/CUPA - Avery P/S	09/08/2017	227.00
127647	CALAVERAS CNTY ENVIRONMENTAL HEALTH	Haz Mat Response Plan/CUPA - CC L/S #12	09/08/2017	227.00
127647	CALAVERAS CNTY ENVIRONMENTAL HEALTH	Haz Mat Response Plan/CUPA - CC L/S #40	09/08/2017	227.00
127647	CALAVERAS CNTY ENVIRONMENTAL HEALTH	Haz Mat Response Plan/CUPA - Meadowmont P/S	09/08/2017	227.00
127774	CALAVERAS CNTY RESRCE CONSERV DIST	Storage Room Rental Sept-Dec 2017 - 423 E St Charles St	09/22/2017	1,420.50
127836	CALAVERAS COUNTY TAX COLLECTOR	FY 17-18 Solid Waste Fee - District Wide	09/29/2017	563.00
127648	CALAVERAS FIRST COMPANY INC	Notice Inviting Bids - JLVWTP Pre-Treatment Facility	09/08/2017	1,044.75 (B)
127649	CALIFORNIA TEES	T-Shirts/Hoodys - District Staff	09/08/2017	864.27
127725	CALIFORNIA WASTE RECOVERY SYSTEMS	Refuse Disposal 09/17 - District Wide	09/15/2017	1,030.58
127775	CALIFORNIA WELDING SUPPLY CO	Gas/Welding Helmet - JL Shop	09/22/2017	397.48
EFT	CALPERS	GASB 68 Reporting Fees	09/05/2017	1,050.00
127650	CALTEL	Phone Lines 08/17	09/08/2017	1,270.07
127776	CAMPORA	Propane - Wallace	09/22/2017	5.91
EFT	CARD SERVICES	ACWA Fall Conference Registration - Davidson	09/13/2017	555.00
EFT	CARD SERVICES	ACWA Fall Conference Registration - Thomas	09/13/2017	699.00
EFT	CARD SERVICES	Leadership Calaveras Meeting, Sacramento Parking - Eggerton	09/13/2017	10.50
EFT	CARD SERVICES	ACWA State Legislative Meeting, Sacramento Parking - Eggerton	09/13/2017	15.00
EFT	CARD SERVICES	Liebert Cassidy HR Webinar - Lollar	09/13/2017	100.00
EFT	CARD SERVICES	ACWA Regulatory Summit Registration - Metzger	09/13/2017	270.00
EFT	CARD SERVICES	CESSWI Review Course/Exam - Turner	09/13/2017	450.00
EFT	CARD SERVICES	Internet Back Up - OP HQ	09/13/2017	29.90
EFT	CARD SERVICES	Internet Service 08/17 - Hunter's	09/13/2017	91.51
EFT	CARD SERVICES	E-Mail Hosted Exchange 08/17	09/13/2017	471.47
EFT	CARD SERVICES	JLVWTP Pre-Treatment Facility Notice Inviting Bids - Stockton Record	09/13/2017	789.48 (B)
EFT	CARD SERVICES	Irrigation Controllers (3)	09/13/2017	598.47
EFT	CARD SERVICES	UV Bulbs - DFCVCTO WWTP	09/13/2017	1,156.00
EFT	CARD SERVICES	Employee Relations Supplies	09/13/2017	48.14
EFT	CARD SERVICES	18V Batteries - Collection Crew	09/13/2017	415.60
127777	CARSON HILL ROCK PRODUCTS	Class II AB - White Pines Barn Stock	09/22/2017	462.92
127778	CARUS CORPORATION	Sodium Permaganate - JLVWTP	09/22/2017	8,450.76

AP Disbursement
September 1-30, 2017

Check No.	Vendor/Employee	Transaction Description	Date	Amount
127838	CDK SUPPLY	Conduit/Connector - Vehicle #721	09/29/2017	20.43
127651	CITY OF ANGELS	Sewer 08/17 - Six Mile Village	09/08/2017	4,695.23
127779	CLARK PEST CONTROL	Pest Control 09/17 - ARWWTP	09/22/2017	87.00
127779	CLARK PEST CONTROL	Pest Control 09/17 - FMWWTP	09/22/2017	87.00
127779	CLARK PEST CONTROL	Pest Control 08/17 - LCWWTP	09/22/2017	147.00
127839	CLARK PEST CONTROL	Pest Control 08/17 - OP HQ	09/29/2017	125.00
127839	CLARK PEST CONTROL	Pest Control 09/17 - WPWTP	09/29/2017	91.00
127652	COLUMBIA COMMUNICATIONS	Vehicle Cloud Service 08/17	09/08/2017	690.00
127653	COMCAST	Internet Service 09/17 - DFA/CTO WWTP	09/08/2017	75.93
127654	COMCAST	Internet Service 09/17 - OP HQ	09/08/2017	85.93
127780	COMCAST	Internet Service 09/17 - JLTG	09/22/2017	85.93
127781	COMCAST	Internet Service 09/17 - JLTWP	09/22/2017	85.93
127726	CONDOR EARTH TECHNOLOGIES INC	Consulting Services - White Pines Dam Maintenance	09/15/2017	3,015.00
127782	CONDOR EARTH TECHNOLOGIES INC	Consulting Services/Planning - Big Trees Tank Replacement Project	09/22/2017	1,290.75 (E)
127782	CONDOR EARTH TECHNOLOGIES INC	Material Testing/Inspection Services - EP Reach 3A Pipeline Replacement Proj	09/22/2017	3,203.50 (B)
127655	CONETH SOLUTIONS INC	IT Infrastructure Support Services 09/17	09/08/2017	3,052.00
127727	CONETH SOLUTIONS INC	IT Support Services - Hunters WTP/Wallace WTP	09/15/2017	250.00
127783	CONETH SOLUTIONS INC	IT Support Services - CCWTP/WPWTP	09/22/2017	950.00
127840	CONSOLIDATED FABRICATORS CORP	Sludge Bin - FMWWTP	09/29/2017	4,206.31
127784	CONSUMERS PIPE & SUPPLY	Ballcentric Valves Freight - DFA/CTO WWTP	09/22/2017	178.84
127728	CPPA	Power 08/17	09/15/2017	98,937.91
127729	CUSTOM DESIGN MANUFACTURING	Tires (4)/Alignment - Vehicle #606	09/15/2017	951.75
127729	CUSTOM DESIGN MANUFACTURING	Tires (4)/Alignment - Vehicle #711	09/15/2017	689.60
127841	CVCWA	Toxicity Special Study for Wastewater Treatment Plants	09/29/2017	7,500.00
127730	DATAPROSE	UB Statement Processing	09/15/2017	4,536.21
127842	DAVIDSON, JEFF	Travel 09/17	09/29/2017	14.98
127660	DOWNEY BRAND ATTORNEYS LLP	Legal Services 07/17	09/08/2017	15,908.00
127785	DUBURG, MICHAEL	Water Distribution Training, Vacaville Travel Reimbursement	09/22/2017	52.70
127785	DUBURG, MICHAEL	Water Distribution, Grade D4 Exam, Sacramento Travel Reimbursement	09/22/2017	25.69
127843	DUDEK	Environmental Services 08/17 - JLWTP Pre-Treatment Facility	09/29/2017	1,572.75 (B)
127731	EBBETTS PASS GAS SERVICE	Fuel 08/17	09/15/2017	2,398.04
127786	EBBETTS PASS GAS SERVICE	Temporary Removal/Relocation Propane Tank - 1250 Oak Circle, Arnold	09/22/2017	333.65 (B)
127844	ECORP CONSULTING, INC	Water Rights Services 08/17	09/29/2017	4,007.50
127787	EGGERTON, DAVE	ACWA Fall Conference Hotel Reservation Reimbursement	09/22/2017	651.95
127663	ESRI	ArcGIS Annual Maintenance (3)	09/08/2017	1,679.75
127664	EUROFINS EATON ANALYTICAL, INC	Bac-T Sampling - EP Reach 3A	09/08/2017	24.00 (E)
127664	EUROFINS EATON ANALYTICAL, INC	Waste Water Testing 08/17	09/08/2017	3,762.00
127664	EUROFINS EATON ANALYTICAL, INC	Water Testing 08/17	09/08/2017	1,683.00

AP Disbursement
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Check No.	Vendor/Employee	Transaction Description	Date	Amount
127788	EUROFINS EATON ANALYTICAL, INC	Waste Water Testing 09/17	09/22/2017	1,814.00
127788	EUROFINS EATON ANALYTICAL, INC	Water Testing 09/17	09/22/2017	1,844.00
127732	FASTENAL	Asphalt Rake - Construction Crew	09/15/2017	99.08
127732	FASTENAL	Latex Gloves - Stock	09/15/2017	435.36
127789	FASTENAL	Drill Bits - JLWTP	09/22/2017	168.46
127845	FASTENAL	Gloves/Earplugs/Paint/Cleaner/WD40 - JL	09/29/2017	206.06
127790	FEDERAL EXPRESS	Shipping 09/17	09/22/2017	17.04
127791	FOOTHILL MATERIALS	Crusher Fines - Southworth Spray Fields	09/22/2017	827.38
127792	FOOTHILL PORTABLE TOILETS	Portable Toilet Rental - Wallace	09/22/2017	211.43
127733	GAMBI DISPOSAL INC.	Bio Solids Removal - AWWTP	09/15/2017	1,306.25
127665	GENERAL PLUMBING SUPPLY CO INC	Meters (30)/Pipe/Adapters/Ball Valves - CCWHSE	09/08/2017	7,044.06
127846	GENERAL PLUMBING SUPPLY CO INC	Meters (40)/Clamps/Gaskets/Ball Valves/Handles/PRV's - LCWHSE	09/29/2017	17,016.49
127666	GRAINGER	PVC Pipe Fittings/Ball Valve/Cement - Southworth WWTP	09/08/2017	298.94
127848	GRAINGER	PVC Pipe Fittings/Solenoid Valves/Buckets/Lids - JLWTP	09/29/2017	310.94
127668	HACH COMPANY	Ice Pic Annual Maintenance - CCWTP	09/08/2017	308.79
127734	HACH COMPANY	CL 17 Repair - JLWTP	09/15/2017	1,214.79
127734	HACH COMPANY	Reagent Set - WFWTP	09/15/2017	198.81
127795	HARRIS, KERRY	Safety Boot Reimbursement	09/22/2017	200.00
127796	HOBGOODS CLEANING	Janitorial Services 09/17 - OP HQ	09/22/2017	1,985.00
127850	HOWARTH, DEJA	Managing Multiple Priorities Seminar, Modesto Travel Reimbursement	09/29/2017	86.77
127671	HUGHESNET	Internet Service - FMWWTP	09/08/2017	82.23
127735	HUGHESNET	Internet Service - AWWTP	09/15/2017	80.94
127672	HUNT & SONS, INC	Fuel - Copper	09/08/2017	1,324.45
127736	HUNT & SONS, INC	Fuel - JLWTP	09/15/2017	2,828.26
127797	HUNT & SONS, INC	Fuel - WP	09/22/2017	1,117.60
127851	INKS, KEVIN	Crane to Remove/Install Motor - Hunter's WTP	09/29/2017	900.00
127737	IN-SITU, INC	Flow Meter/Module - Wilseyville Pond	09/15/2017	3,188.82
127738	IRON MOUNTAIN	Document Destruction 08/17	09/15/2017	72.77
127739	JELIGHT COMPANY, INC	UV Bulbs - JLWTP	09/15/2017	557.78
127799	KASL CONSULTING ENGINEERS	Engineering Services 08/17 - EP Reach 1 Water Pipeline Replacement Project	09/22/2017	49,165.99 (E)
127852	KIRSCHMAN, NATHANEL	Water Distribution, Grade D1 Exam, Sacramento Travel Reimbursement	09/29/2017	97.91
127741	KUREY & ASSOCIATES	Prepare/Submmit FY 16-17 Annual Labor Compliance Report	09/15/2017	225.00 (B)
127742	LAKE TULLOCH TRUE VALUE	Garbage Bags/Caulk/Rope/Nuts/Bolts/Tape/Padlocks - CC	09/15/2017	276.64
127800	LIEBERT CASSIDY WHITMORE	Legal Services 08/17	09/22/2017	3,508.00
127743	LOWE'S	Penetrating Oil - Vehicle #134	09/15/2017	5.09
127743	LOWE'S	Water/Flashlight - WFWTP	09/15/2017	48.49
127678	LUNSFORD, SCOTT	Drinking Water Treatment Plant Operator, Grade T4 Certificate Renewal Reimb	09/08/2017	105.00
127744	MARTIN, PETER	Mokelumne River Water Needs Study Meeting Supplies	09/15/2017	18.77

AP Disbursement
September 1-30, 2017

Check No.	Vendor/Employee	Transaction Description	Date	Amount
127680	MATHESON TRI-GAS, INC	Liquid Oxygen - JLWTP	09/08/2017	3,566.45
127801	MATHESON TRI-GAS, INC	Liquid Oxygen - CCWTP	09/22/2017	4,038.38
127682	MICHAEL W. SKENFIELD	Biological Field Survey 08/17 - Mokelumne River Dam Repair	09/08/2017	3,500.00 (B)
127745	MID VALLEY AGRICULTURAL INC	Weed Control Supplies - District Wide	09/15/2017	273.92
127746	MODESTO AIRCO GAS & GEAR	Cylinder Rental 08/17	09/15/2017	99.00
127685	MOTHER LODGE ANSWERING SERVICE	Answering Service 09/17	09/08/2017	696.72
127686	MOUNTAIN OASIS WATER	Water/Supplies 08/17	09/08/2017	212.20
127802	MUNICIPAL MAINTENANCE EQUIP	Lance - Vehicle #135	09/22/2017	73.26
127747	NASH CHEVRON	Tires (2) - Vehicle #612	09/15/2017	600.65
127854	NEOFUNDS BY NEOPOST	Postage 09/17	09/29/2017	1,000.00
127748	NEOPOST USA INC	Maintenance Agreement Folder/Sorter 10/17	09/15/2017	326.09
127749	NEW YORK LIFE	Life Insurance 08/17	09/15/2017	1,290.16 (C)
127750	NOBLE, JOSHUA A.	Tree Removal - WP	09/15/2017	500.00
127687	NORTHSTAR CHEMICAL	Sodium Hypochlorite - JLWTP	09/08/2017	3,146.25
127751	NORTHSTAR CHEMICAL	Caustic Soda - LCWWTP	09/15/2017	2,059.20
127803	NORTHSTAR CHEMICAL	Sodium Hypochlorite - AWWTP	09/22/2017	1,526.48
127803	NORTHSTAR CHEMICAL	Sodium Hypochlorite - CCWTP	09/22/2017	2,603.50
127855	NORTHSTAR CHEMICAL	Sodium Hydroxide - DFA/CTO WWTP	09/29/2017	1,850.60
127855	NORTHSTAR CHEMICAL	Sodium Hypochlorite - JLWTP	09/29/2017	1,865.69
127752	O'CONNELL & DEMPSEY, LLC	Consulting Services Federal Legislative Advocacy 08/17	09/15/2017	4,000.00
127740	OFFICES OF JOHN S. MILLS	Consulting Services Strategic Water Resources Planning 08/17	09/15/2017	6,562.50
127804	O'REILLY AUTO PARTS	Wiper Blades - Vehicle #126	09/22/2017	16.97
127804	O'REILLY AUTO PARTS	Lights/Alternator - Vehicle #129	09/22/2017	215.01
127804	O'REILLY AUTO PARTS	Wiper Blades/Transmission Fluid - Vehicle #150	09/22/2017	79.28
127804	O'REILLY AUTO PARTS	Brake Fluid - Vehicle #611	09/22/2017	38.59
127804	O'REILLY AUTO PARTS	Paint - Vehicle #712	09/22/2017	22.49
127804	O'REILLY AUTO PARTS	Oil/Filter/Windshield Treatment - Vehicle #718	09/22/2017	46.18
127804	O'REILLY AUTO PARTS	Oil/Filter/Windshield Treatment - Vehicle #719	09/22/2017	46.17
127804	O'REILLY AUTO PARTS	Washer Fluid/Grease - LCWHSE Vehicles	09/22/2017	22.90
127804	O'REILLY AUTO PARTS	Antifreeze - CC L/S #12	09/22/2017	55.73
127804	O'REILLY AUTO PARTS	Gloves - JL Shop	09/22/2017	16.76
127804	O'REILLY AUTO PARTS	Penetrant/Grease/Grease Guns - EP Shop	09/22/2017	148.69
127688	P G & E	Power 08/17 - JLTC	09/08/2017	352.80
127689	P G & E	Power 08/17 - Warmwood L/S	09/08/2017	18.94
127690	P G & E	Power 08/17 - Woodgate L/S	09/08/2017	28.06
127753	P G & E	Power 08/17 - OP HQ	09/15/2017	16.68
127805	P G & E	Power 09/17 - Hwy 26	09/22/2017	10.16
127806	P G & E	Power 08/17 - CC Water Tank	09/22/2017	37.22

CVVLD
 AP Disbursement
 September 1-30, 2017

Check No.	Vendor/Employee	Transaction Description	Date	Amount
127856	P G & E	Power 09/17	09/29/2017	2,158.86
127857	P G & E	Power 09/17 - Wallace Spray Fields	09/29/2017	21.44
127807	PACE SUPPLY CORP 23788-00	Gate Valve/Accessories/Gasket - CC L/S #13	09/22/2017	638.58
127808	PAPE KENWORTH	Full Vehicle Service/Repair A/C/Replace Windshield - Vehicle #128	09/22/2017	2,967.19
127858	PAYMENTUS GROUP INC	Payment Processing 08/17	09/29/2017	5,402.00
127859	PETERSON BRUSTAD INC	Engineering Services 08/17 - Jenny Lind Water Master Plan Update	09/29/2017	9,652.65
127859	PETERSON BRUSTAD INC	Engineering Services 08/17 - Copper Cove Water Master Plan Update	09/29/2017	5,633.25
127809	PK SAFETY SUPPLY	Gas Detector Repair (4) - Collections	09/22/2017	1,043.83
127860	RATTERMAN, SCOTT	Travel 09/17	09/29/2017	26.22
127754	RICHARDSON & COMPANY	Auditing Services FY 2016-17	09/15/2017	12,580.00
127861	RIEBES AUTO PARTS 177	Filters/Oil - WP Generators	09/29/2017	476.57
127861	RIEBES AUTO PARTS 177	Hand Cleaner/Towels - Mechanics	09/29/2017	10.17
127756	RYAN HERCO PRODUCTS CORP.	Hose/Clamps/Adapters - CCWWTP	09/15/2017	142.76
127811	RYAN HERCO PRODUCTS CORP.	Pipe Fittings - JLWTP	09/22/2017	79.07
127812	SAFE T LITE	Vehicle Decals	09/22/2017	447.02
127693	SAFETY CENTER, INC	Backhoe Training - Utility Staff	09/08/2017	1,150.00
127862	SAMORANO, MICHAEL	CWEA Certification Training, Fairfield, Registration/Travel Reimbursement	09/29/2017	85.31
127863	SAN ANDREAS SANITARY DIST	Sewer Service 09/17 - 423 East St Charles St	09/29/2017	91.16
127695	SEIU LOCAL 1021	Union Dues 08/17	09/08/2017	2,771.36 (C)
127864	SEIU LOCAL 1021	Union Dues 09/17	09/29/2017	2,746.36 (C)
127696	SENDERS MARKET INC	Gloves - OP HQ	09/08/2017	4.82
127696	SENDERS MARKET INC	Pier Blocks/Lumber - JL Huckleberry L/S	09/08/2017	27.34
127696	SENDERS MARKET INC	Flashlight/Car Wash/Socket Set/Rake/Pruners - Meter Readers	09/08/2017	65.47
127696	SENDERS MARKET INC	Pipe/Fittings/Pest Control - JLWTP	09/08/2017	80.81
127696	SENDERS MARKET INC	Cleaning Supplies/Fasteners/Brush/Screwdriver - LCWHSE	09/08/2017	67.97
127699	SIERRA CHEMICAL CO	Sodium Hypochlorite - Wallace WTP	09/08/2017	1,003.09
127700	SIERRA JANITORIAL SUPPLY	Paper Towels/Toilet Paper/Facial Tissue/Duster Spray - District Supplies	09/08/2017	807.37
127758	SLAKEY BROS - JACKSON	Chamfers/Removal Tools/Clamps/Pipe/Couplers - White Pines Barn	09/15/2017	2,400.76
127759	STOPPER, BEN	Water Distribution, Grade D2 Review Class, Turlock Travel Reimbursement	09/15/2017	126.80
127813	STOPPER, BEN	Water Distribution, Grade D2 Exam, Sacramento Travel Reimbursement	09/22/2017	68.48
127868	STRANGE, TERRY	Travel 09/17	09/29/2017	79.18
127704	SWRCB	Drinking Water Treatment Plant Operator, Grade T2 Certificate Renewal - Hanley	09/08/2017	110.00
127869	SWRCB	Drinking Water Treatment Plant Operator, Grade T4 Certificate Renewal - Brown	09/29/2017	105.00
127869	SWRCB	Drinking Water Distribution Operator, Grade D4 Certificate Renewal - Cardinal	09/29/2017	105.00
127814	T & T VALVE AND INSTRUMENT INC	Floats/Air Valves - Collections	09/22/2017	10,332.61
127870	TALLEY	Antennas (4)/Coax Connectors/Lightning Protectors - SCADA	09/29/2017	2,765.33
127705	TELENATIONAL COMMUNICATIONS	Internet Service 08/17 - Wallace	09/08/2017	41.94
127872	THOMAS, RUSS	Travel 09/17	09/29/2017	73.30


AP Disbursement
September 1-30, 2017

Check No.	Vendor/Employee	Transaction Description	Date	Amount
127760	TIFCO INDUSTRIES	Degreaser/Brake Cleaner/Nuts/Bolts - JL Shop	09/15/2017	175.44
127873	TIFCO INDUSTRIES	Washers/Nuts/Bolts/Rivets/Terminals - EP Shop	09/29/2017	278.88
127707	TREATS GENERAL STORE INC	Meeting Supplies	09/08/2017	36.31
127707	TREATS GENERAL STORE INC	Lancha Water Service Keys (20)	09/08/2017	53.63
127874	TURNER, DOUGLAS	Storm Water Erosion Control Class/Test, Sacramento Travel Reimbursement	09/29/2017	25.68
127875	UNDERHILL, BERTHA	Travel 09/17	09/29/2017	156.22
127761	UNION PUBLIC UTILITY DISTRICT	Water Service 08/17 - Vallecito	09/15/2017	153.00
127708	UNITED PARCEL SERVICE	Shipping 08/17	09/08/2017	37.83
127876	UNITED PARCEL SERVICE	Shipping 09/17	09/29/2017	71.40
127762	UNIVAR USA INC	SLS 45 - CC Thompson L/S	09/15/2017	1,576.74
127877	US BANK CORP TRUST SVCS	Fiscal Agent Fee - AD 604	09/29/2017	1,020.00 (C)
127709	USA BLUE BOOK	Pump - CCRCP	09/08/2017	1,426.90
127763	USA BLUE BOOK	Curb Box Key/Bolt,Nut Remover Set/Ratchets/Sockets/Wrench - White Pines Barn	09/15/2017	960.12
127763	USA BLUE BOOK	Solenoid Valve/Nozzle - DF/ACTO WWTP	09/15/2017	296.80
127816	USA BLUE BOOK	Valve/Chemical Transfer Pump/Reducing Adapter - CCWTP	09/22/2017	2,115.65
127878	USA BLUE BOOK	Pump/Repair Kit - AWWTP	09/29/2017	635.99
EFT	USDA RURAL DEVELOPMENT	Ebbetts Pass Reach 3A Construction Loan Principal & Interest Payment	09/01/2017	71,502.27 (E)
127817	VERIZON WIRELESS	Cell Phones 08/17	09/22/2017	1,417.23
127764	WATTS EQUIPMENT CO	Ignition Switch/Key/Oil/Chains/Hose - JL Forklift	09/15/2017	1,556.70
127818	WEST POINT LUMBER INC	Bolt Cutters - Construction Crew	09/22/2017	41.81
127818	WEST POINT LUMBER INC	Clamps - WPWWTP	09/22/2017	24.65
127818	WEST POINT LUMBER INC	Buckets/Lids - Mechanics	09/22/2017	16.69
127818	WEST POINT LUMBER INC	Pipe/Lime/Clogbuster - WP	09/22/2017	50.15
EFT	WEX BANK	Fuel 08/17	09/13/2017	11,903.25
127879	WQI	Water Treatment III Review Course - DeAmicis	09/29/2017	500.00
127819	ZOOM SMOG & AUTOMOTIVE	Tire Repair - Vehicle #610	09/22/2017	24.72
	Employee Medical Reimbursements (4)			1,112.40
	Retiree Health Reimbursements (33)			9,174.11
	Customer Refunds (7)			1,612.12
				<u>698,704.49</u>

Agenda Item

DATE: October 11, 2017

TO: Board of Directors

FROM: Dave Eggerton, General Manager 

SUBJECT: Cancellation of Board Meetings of November 22 and December 27, 2017

RECOMMENDED ACTION:

Motion: _____ / _____ by Minute Entry to approve cancellation of the Regular Board Meeting dates of November 22 and December 27, 2017.


SUMMARY:

Due to the holidays in November and December, staff proposes to cancel the second monthly Board Meeting dates in November and December (scheduled for November 22nd and December 27th). If a matter arises, a second Board meeting can be scheduled as needed.

FINANCIAL CONSIDERATIONS:

Board meeting costs.

Agenda Item

DATE: October 11, 2017
TO: CCWD Board of Directors
FROM: Dave Eggerton, General Manager 
RE: Update Regarding Service Line Breaks and High Pressure Issues Affecting Rancho Calaveras Distribution System

RECOMMENDED ACTION

Information/discussion only.

SUMMARY:

Since last summer, through meetings with individual customers and more recently a town hall public meeting, the community members of Rancho Calaveras have communicated to the District their growing concerns about high pressures and more frequent leaks in the water distribution systems in their neighborhoods. Of particular concern are the recurring failures of pressure reducing valves (PRVs) paid for and installed by customers on their side of the meter and damage to pipes, appliances and other property reported by some customers. They are also very concerned with the number of leaks in service lines in their community that may not be repaired for an extended period of time and the resulting damage to roads in their neighborhood.

With this agenda item, staff will: 1) review existing District policies regarding water pressure and PRVs as well as past efforts to inform customers of these risks and recommended actions; 2) review past and existing efforts, including labor and capital investments, to address pressure and leaks; and 3) provide a list of recommended actions by the District to better address these issues through reallocation of existing labor resources and additional investment of capital renovation and replacement (R&R) funds.

EXISTING POLICIES & PRACTICES

The existing policies and practices of the District regarding high pressure are guided by Resolution 2001-22 (see attached), which states that by connecting to the CCWD system, customers accept the water service provided and the District is not liable for damage resulting from high or low pressure. It also states that the District will strive to maintain normal operating water pressure below 80 psi at each service connection. However, existing policy also provides that when it is not feasible to reduce system pressure below 80 psi, the customer's service line must be equipped with a PRV on the

customer's side of the water meter that is installed, owned and maintained at the property owner's expense.

To ensure customers are aware of these responsibilities to protect their home from high pressure, the District provides all new customers with a welcome packet that provides information about high pressure and the need to install a PRV to protect personal plumbing and appliances. The packet also provides construction standards with an example of a PRV that can handle up to 300 psi. Additionally, every paper bill that is sent out to customers has a message that recommends all customers install a PRV on their side of the water meter to protect their properties from high pressures.

CHALLENGES

Much of the water delivery infrastructure in Rancho Calaveras was installed in the 1960s and 1970s, which means the oldest pipes are almost 60 years old. Construction standards were much less stringent when the pipes were installed, and much of the water pipes were laid in trenches that were backfilled with native soil and rocks. Additionally, developers used materials at the time that are no longer acceptable for use in the water industry, e.g. Bluebell. Many of the distribution lines in Rancho Calaveras have reached the end their useful lives and are breaking regularly. The problems with the aging pipelines is exacerbated by the rocks and native soil that were used to fill the original trenches, which are grinding against the pipelines and causing additional breaks.

Due to diverse and challenging topography in Rancho Calaveras consisting of hills and valleys, the District's water distribution system operates at a wide variety of water pressures to deliver service to all customers. While the District strives to maintain pressures between 30 and 80 psi, pressures in some areas are in excess of 150 psi. The need for higher pressures in portions of the system can cause aging infrastructure to fail more frequently.

In order to reduce areas of the highest pressure without negatively impacting other customers in the area, the District has strategically placed more than 25 mainline PRVs throughout the Rancho Calaveras water supply system.

For approximately the last ten years, the District has operated and maintained this distribution system with a crew of only three staff, whereas prior to the great recession the number was five. While the three-man crew works very hard to repair leaks while also taking care of routine maintenance, work orders and assisting other employees with tasks, they simply cannot keep up with the increasing number of leaks in the aging system, which consists of 85 miles of pipeline. This has resulted in the crew putting a leak priority system in place, which means the biggest and most problematic leaks are repaired first. Small leaks may not be repaired for weeks or even months, because so many larger leaks have appeared in other areas of the system. When time and resources allow, the distribution crew replaces larger sections of problematic pipeline in order to reduce the likelihood of future leaks in the same location.

To help address the infrastructure challenges in Rancho Calaveras and other areas, the CCWD Board of Directors approved a five-year capital improvement plan in 2017 that dedicated \$250,000 per year to projects including distribution pipeline replacement. Those funds have already been put to use in the greater Rancho Calaveras area in 2017 with the replacement of a large section of Bluebell distribution pipeline on Harper Lane, which was performed by the CCWD construction crew. In 2017 and 2018, additional Bluebell pipeline replacements are scheduled for Ormes Court, Hautly Lane, Jenny Lind Vista, Sparrowk Road and Watts Drive.

RECENT COMMUNITY INTERACTION

In July 2017, the District was contacted by a group of customers in Rancho Calaveras who raised concerns about high pressures and increasing number of leaks in their neighborhood. Customers believed CCWD should either purchase PRVs for all customers impacted by high pressure or find a way to reduce the pressure in the water service line instead of requiring customers to purchase heavier-duty PRVs to protect their homes from high pressures.

Additionally, customers in Rancho expressed concerns about an increasing number of leaks they have seen throughout their community, some of which are not fixed for an extended period of time. They are concerned about potential road damage due to prolonged leaks causing wet spots underneath roadways.

CCWD staff met with several members of the Rancho Calaveras community to discuss these concerns and review existing District policies. Despite the ongoing communication efforts listed earlier in this memo, the group felt as though they had not been adequately informed of the measures they should take to protect their property from high pressure, and staff agreed to redouble the efforts to better inform the public about high pressure.

Staff also informed community members that the increase in leaks throughout the Rancho system is primarily due to the age of the infrastructure and inferior quality of materials and construction practices originally used when the subdivision was built as compared to the practices of today. Compounding these problems is the smaller distribution crew, which makes it very difficult, if not impossible, to stay ahead of the leaks in the system.

EXPANDED PUBLIC OUTREACH

After meeting with members of the Rancho Calaveras community and hearing their concerns, CCWD staff created a new web page that is dedicated to educating customers about high pressure (<http://ccwd.org/protect-home-high-water-pressure/>). This page provides an explanation of why pressures vary throughout the District and gives step-by-step instructions on how to check water pressures at customers' properties and install a pressure reducing valve that is appropriately sized for the amount of pressure reaching their home. This information was also printed on a flyer and handed out to the attendees of a Rancho Calaveras town hall meeting held at the Calaveras Consolidated Firehouse in Jenny Lind on September 1. The District also

included a special message on all the paper bills sent to customers that alerted them of potential high pressures and pointed them to the webpage for more information.

District staff has made a commitment to the Rancho Calaveras Community to analyze the root causes of the concerns raised regarding high pressures and leaks and to use all available resources to improve the system and level of service. Staff will hold another town hall meeting within the next few months to provide an update to the community on the steps being taken by the District to address these issues.

RECOMMENDATIONS MOVING FORWARD

- The District has identified three locations for mainline PRVs in Rancho Calaveras, and new PRVs will be installed before the end of this calendar year.
- The District will work with consultants currently preparing the Jenny Lind Master Plan to identify remaining areas of problematic high pressure and provide recommendations for reducing pressure in those areas.
- The District's existing construction crew of three employees will be assigned to work directly with the distribution crews in Rancho Calaveras and other areas experiencing high numbers of leaks, which will allow staff to perform their work safely and move from a reactive mode to a proactive mode replacing failing pipe quicker and in larger quantities.
- Local contractors will be hired using Capital R&R funds to replace large sections of distribution lines in the areas that have been identified as most problematic.
- Staff will bring a recommendation to the Board early next year with the next update to the R&R capital improvement plan to invest more money in replacing failing distribution lines in Rancho Calaveras and other service areas as quickly as possible.
- Staff will expand public outreach efforts by scheduling regular town hall meetings, attending community events, adding additional information to the website and communicating regularly with community leaders.
- Staff will work closely with County DOT staff to coordinate pipeline replacement projects in Rancho Calaveras and elsewhere with the road improvement work of the County so as to make sure we complete our work in a roadway before the County begins its paving.

FINANCIAL CONSIDERATIONS:

None at this time.

*Attachments: CCWD Resolution No. 2001-22
How to Protect Your Home from High Pressure*

RESOLUTION NO. 2001 - 22

BE IT RESOLVED by the Board of Directors of CALAVERAS COUNTY WATER DISTRICT that Section 38 under Article IV of the Rules and Regulations Governing the Furnishing of Water and/or Sewer Service to Consumers is hereby added as follows:

"ARTICLE IV
DOMESTIC SERVICE INSIDE IMPROVEMENT DISTRICTS
(Original Connections Only)

Section 38. High Pressure Policy.

All owners shall be required to accept such conditions of water pressure and service as are provided by the distribution system at the point of connection, and the District shall not be liable for any damage arising from high or low water pressure.

The District shall strive to maintain normal operating water pressures below 80 psi (static) at the service connection. However, where it is not feasible to reduce system pressure below 80 psi, the service shall be equipped with a pressure regulator set to 60 psi. The regulator shall be installed, owned, and maintained by the owner and at owner's expense. The regulator shall be on the owner's side of the service."

This policy shall become effective upon adoption by the Board of Directors.

FURTHER RESOLVED that the remainder of the Rules and Regulations adopted December 7, 1954, and thereafter amended, shall remain in full force and effect.

PASSED AND ADOPTED this 16th day of May, 2001, by the following vote:

AYES: Directors Deem, Weinkle, Hebrard, Davidson, and Fonceca
NOES: None
ABSTAIN: None
ABSENT: None

CALAVERAS COUNTY WATER DISTRICT



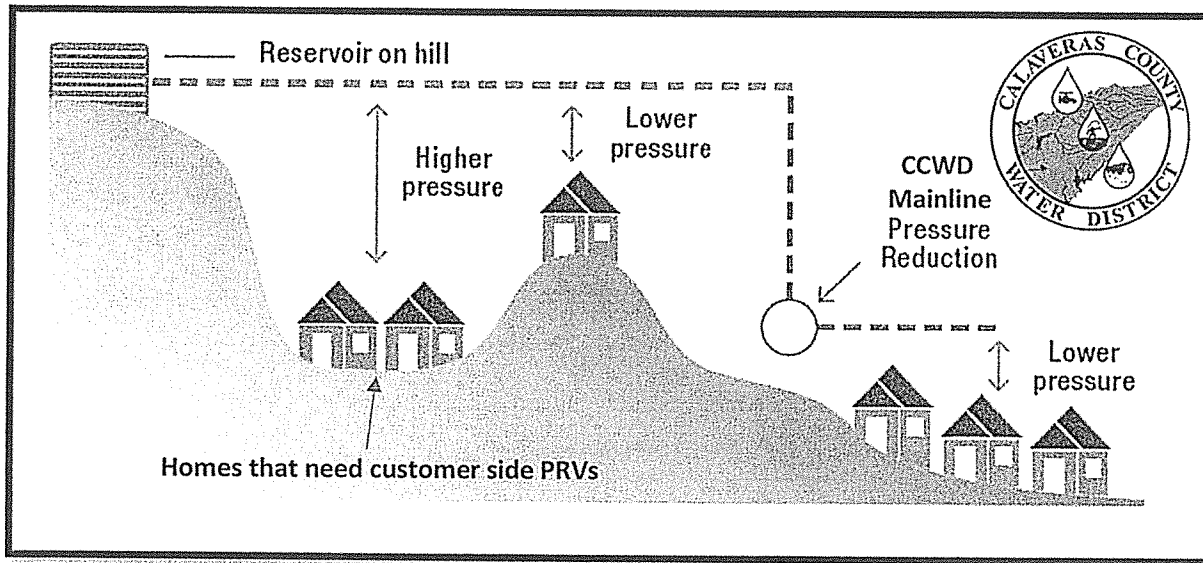
President

ATTEST:



Secretary / General Manager

How to Protect Your Home from High Water Pressure

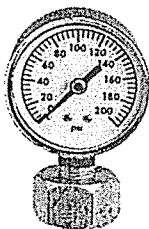
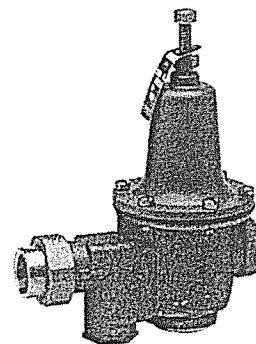


Due to diverse topography in Calaveras County, the Calaveras County Water District's water distribution system operates at a wide variety of water pressures. While the District strives to maintain pressures between 30 and 80 psi throughout its water systems, pressures in some areas are in excess of 150 psi. Go to www.ccw.org/protect-home-high-water-pressure for detailed information about protecting your home from high water pressure.

To avoid potential water pressure damage to personal plumbing systems, it is the customer's responsibility to install a pressure reducing valve (PRV), on their property between CCWD's water meter and the house. Not all PRVs are created equal, so the District strongly encourages customers to take a water pressure reading at their properties using a pressure gauge and purchase a PRV that is designed to handle that level of pressure. The District's recommended PRV is a Watts LFU5B-Z3, which is rated

for up to 300 psi. Customers can also call the District at (209) 754-3543 to request a water pressure estimate for their properties. The District recommends customers hire a professional, certified plumber to install a PRV. In many cases, it is most effective to install two PRVs – one near the water meter by the street and another where the water line enters the house. After the installation of a PRV, ongoing maintenance, repairs and replacement costs are the property owner's responsibility.

Pressure Reducing Valve



Pressure Gauge

A PRV protects customer plumbing from high water pressure and from infrequent pressure surges. In order to help regulate pressure, CCWD has installed large PRVs on distribution lines throughout its systems. While these mainline PRVs are made of high quality materials, they can fail. When a District PRV fails, it does so in the "open" position to ensure fire flows are maintained. If a failure occurs, the water pressure delivered to customers' properties could be much higher than normal. While such failures are unpredictable and rare, the resulting pressure surge from a failure could damage customers' water lines, hot water heaters, appliances, etc. The District recommends that all customers install a PRV on their personal water lines to protect from pressure surges, even if normal, day-to-day water pressure is not usually above 80 psi.


The District is not liable for any damage arising from high pressure, per CCWD Resolution 2001-22. Customers that decide not to install PRVs on their personal water lines assume responsibility for the risks and liabilities for any damages that may occur.

Questions?

Contact CCWD Customer Service at customerservice@ccwd.org or (209) 754-3543.

Agenda Item

DATE: October 11, 2017

TO: Dave Eggerton, General Manager 

FROM: Jeffrey Meyer, Director of Administrative Services

SUBJECT: Discussion/Direction Regarding Amending the Rules and Regulations Governing the Furnishing of Water and/or Wastewater Services, Article III, Section 21, Application for Service Rates and Billing, Adding Domestic Well Assistance Program Policy

RECOMMENDED ACTION:

Motion _____/_____ adopting Resolution No. 2017 -____ Amending the Rules and Regulations Governing the Furnishing of Water and/or Wastewater Services, Article III, Section 21, Application for Service Rates and Billing.

SUMMARY:

On September 19, 2017, the Finance Committee received a report on the District's existing Lancha Plana program. Established in 2001, the program provides eligible homeowners access to potable water at selected District facilities for a fixed rate of \$10 per month. Originally created for Burson residents who were experiencing failing wells and water quality issues, the program was expanded in 2008 to serve anyone in the county who didn't have access to public water and were experiencing water quality issues or failing wells.

The water being provided under this program is for personal, domestic use only; the water cannot be used for irrigation and/or landscaping, and resale of this water is prohibited. In light of several recent incidents and the District's concern that some water being taken is not for personal consumptive use, the Finance Committee requested staff to prepare policy guidelines for the existing "Lancha Plana" program that will be added to the District's Rules and Regulations Governing the Furnishing of Water and/or Wastewater Services. Existing Board policies do not specifically address this program.

The new "Domestic Well Assistance Program" policy (attached) was submitted to the Finance Committee, and staff proposes to add it to the Rules and Regulations Governing the Furnishing of Water and/or Wastewater Services, Article III, Section 21, Application for Service Rates and Billing, under a new section, "Section G – Domestic Well Assistance Program." Additionally staff reviewed the program's current monthly rate and fee structure, which has not changed for at least 10 years, and proposes to amend the program's monthly rates and processing fees to better reflect the actual costs of providing said services today. These fees will be included in the General Fee

Schedule, attached to and made a part of the proposed Domestic Well Assistance Program policy.

FINANCIAL CONSIDERATIONS:

The proposed adjustments to the Domestic Well Assistance Program monthly rates and fees will result in minimal increases to the District's operating revenues.

- Attachments:*
- 1) *Existing Rules and Regulations Governing the Furnishing of Water and/or Wastewater Services, Article III, Section 21, Application for Service Rates and Billing*
 - 2) *Resolution 2017-___ Amending the Rules and Regulations Governing the Furnishing of Water and/or Wastewater Services, Article III, Section 21, Application for Service Rates and Billing*
 - 3) *Domestic Well Assistance Program Policy (Section 21.G)*
 - 4) *General Fee Schedule*

CURRENT POLICY

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Section 21 Distribution of Service Revenues. The District will from time to time establish, impose upon and collect from an Applicant for water and/or sewer service such charges as will provide and pay the operating expenses of the water and/or sewer system serving the Improvement District, provide for its repair and replacement and so far as possible pay the interest on the bonded indebtedness incurred for it, provide a sinking fund for the payment of the principal of said bonded indebtedness as it may become due.

Resolution 1883, July 30, 1975

A1. Application for the Responsibility for Payment of Service. Water and/or sewer service shall be furnished only upon written application therefore signed by the owner of the property, along with a copy of an approved building permit. The application for water and/or sewer service shall show the date of application, location of service, name, address, date service is to start, payment of required deposit (refer to Deposit Fee Schedule) and such other information as may be requested in the application. The bill for such water and/or sewer service shall be sent to the owner of the property ONLY at the address designated by the owner on the application. If the legal deeded owner requests in writing that paper bills are sent to a secondary party, the District will provide this service for a \$15 annual administrative fee that will be charged to the account of the legal deeded owner of the property. The owner shall be responsible for any delinquent and unpaid charges and related costs pursuant to Water Code Section 31701.5. The applicant for service used herein shall mean the owner, as holder to title to the property (land) to which service is requested.

Amended by Resolution 2014-58, Sept. 17, 2014
Resolution 92-57, May 14, 1992
Resolution 84-5, January 12, 1984

A2. Temporary Water Service.

General Provisions: This temporary service provision is intended to allow the sale of water, not sewer services, to unimproved properties (i.e., properties for which a valid building permit has not been obtained). Owners/contractors may apply for these services without a valid building permit to provide construction, agricultural or irrigation water. In the event that

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restrictions are placed on water usage, priority for service will be given to those who have permanent service connections. . Permanent service is defined as service established with evidence of a valid building permit and payment of all applicable connection and equivalent assessment fees due within the service area.

Use of a temporary water service to establish a sewer service connection is strictly prohibited. Violations will result in the owner being charged the following:

- Incremental water connection fees and equivalent assessment fees between the date the temporary water service was established and the date the District provided the owner with notification of the violation.
- Sewer connection fees and equivalent assessment fees as of the date the District provided the owner with notification of the violation.
- Monthly sewer service and consumption charges from the date the temporary water service was established.

The General Manager or designated representative can provide written authorization for exceptions to this policy.

Temporary Agricultural/Irrigation Service: Temporary water service will be allowed for agricultural or irrigation purposes on property that does not already have a permanent service if a valid building permit does not exist. All fees applicable in the service area are required to be paid prior to installation, including connection fees, equivalent assessment fees, line extension charges, account establishment fees, meter fees and costs associated with the extension of and connection to District water lines. Any such service will not be allowed a suspension of service and will be required to pay all monthly base and consumption charges from inception of water service.

In the event that a valid building permit is subsequently issued for property serviced by a temporary agricultural/irrigation meter, the owner must contact the District and apply for permanent service. Absence of notification by the owner in these events will result in the immediate disconnection of the temporary service.

At the time a permanent service application is received by the District, the District will recalculate any connection and equivalent assessment fees as of the

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date of the new application; and the owner will be charged any incremental portion over similar fees previously paid. Additional charges may also be charged to the owner, including those related to additional construction costs, change of meter size or change in ownership (i.e., account establishment fee) pursuant to other District provisions. All fees and charges will be due and payable to the District subject to the standard billing policies. Non-payment of these fees and charges by the owner may result in disconnection of the service and other collection/delinquency procedures established by the District.

Temporary Construction Water Service: Temporary construction water services will be allowed for owners and/or contractors who have a one-time short-term need for construction-related water on unimproved lots where the owner intends to acquire but has not yet obtained a valid building permit. The period of the temporary service under this provision shall run until a valid building permit is issued for the property, not to exceed ninety (90) days.

Owners or contractors must submit a signed application at least forty-eight (48) hours prior to the requested service installation date. The District will charge the owner or contractor a \$30 installation fee. Additionally, if the service is to be in the contractor's name, the contractor must remit a deposit for three (3) times the base monthly charge in the service area prior to the service being installed. The owner or contractor must remit all fees and deposits to the District prior to installation of the service.

The owner or contractor must notify the District at least forty-eight (48) hours (excluding weekends and Holidays) in advance for a request for termination of service. The owner or contractor is responsible for all charges related to the service through the date of termination in addition to a \$30 removal fee. Deposit monies will be applied to the final balance, if applicable, and a refund of deposit monies due or a request for additional payment will be made to the responsible party.

If the owner or contractor fails to pay District charges in accordance with District policy, the temporary meter will be removed, if applicable. No further services will be granted to an owner or contractor until payment is received by the District for all past due amounts, including applicable penalties.

Amended by Resolution 99-55, October 13, 1999

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Hydrant Meter Service: The fill station and hydrant meters are available only to provide temporary construction water for construction use. The customer is required to fill out and sign an application for service which includes a description of intended water use and an estimate of anticipated usage. The application includes a service agreement establishing liability for any accrued costs for water consumption/base daily charges, District staff and administration, damage to District infrastructure, and unscheduled maintenance to the District water system, including flushing, due to improper use of hydrant meter equipment/facilities.

Installation fees and deposits are required in accordance with the Hydrant Meter/Fill Station Service Fees chart below. Once an application has been authorized by the District, service will be provided within one business day, subject to availability of equipment and facilities. Any unauthorized use of the water or District equipment will be subject to immediate termination of the service.

Hydrant meter or fill station services will be billed monthly and are subject to the same collection policies and procedures as other water and sewer services in their applicable service areas. Rates established for their usage are included in the Hydrant/Fill Station Service Fees chart below.

The customer will also be charged for any other costs as defined in the service agreement above. After payment is received in full for all charges related to this service, the unused portion of the security deposit will be returned to the customer. The General Manager or his designated representatives can provide written authorization for exceptions to this policy not to exceed \$1,000.

Charge Type	Payment Terms	Fill Station	Hydrant Meter
Security Deposit	Before Installation	None	\$200
Installation Charge	Before Installation	\$30	\$30
Consumptive Rates	Bi-Monthly and/or Disconnection of Service	Consumptive Rate for Area	Consumptive Rate for Area
Daily Base Charge after Five (5) Days	Bi-Monthly and/or Disconnection of Service	\$7	\$7
Removal Fee	Disconnection of Service	\$30	\$30

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This policy will become effective for all new and pending hydrant meters as of its effective date. No retroactive application to finalized hydrant accounts will apply.

Amended by Resolution 98-73
December 23, 1998

Effect on Existing Temporary Service Connections: Temporary service connections that exist as of the effective date of this Resolution will not be subject to the provisions set forth in this Resolution until the end of the temporary service period then in effect. Owners should re-apply at a later date for temporary irrigation services that had been in existence for consecutive years immediately prior to the re-application date will be charged connection and assessment fees based on the first consecutive year of service. All other provisions of this Resolution will apply in full force and effect at the time [of] renewal for temporary services.

Amended by Resolution 99-55
October 13, 1999

B. Deposits. This District, in connection with deposits, as a condition for water and/or sewer service, makes a distinction between the direct billing of the owner of real property within the District as the service address and the bill of the non-owner. Deposits are originally required only when the direct billing is to the non-owner. Deposits are required of all applicants whose service has been disconnected for non-payment of charges.

Each non-owner customer receiving service who is to be billed directly will be required to pay a cash deposit of \$50.

A customer's water and/or sewer service may be discontinued if the total charges applicable thereto are not paid (as set forth in Section 22). Service will not be discontinued however until the amount of the deposit, if any, has been fully applied toward the bill. Before re-establishment of these services, a new cash deposit will be required.

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Upon establishment of one year's credit during which a customer has paid all bills promptly without disconnection for nonpayment, the deposit plus interest at ___% per annum will be applied to the customer's account or refunded upon final notice of discontinuance of service by the customer.

Resolution 2492
January 25, 1979

C. Notice to Owner of Delinquent and Unpaid Charges re Lien on Property.
The District will notify the holder of title to land whenever delinquent and unpaid charges for water and/or sewer service, which could become a lien on such property pursuant to Section 31701.6 of the Water Code, remain delinquent and unpaid for 60 days.

Resolution 2492, January 25, 1970
Amended by Resolution 1883, July 30, 1975
Amended by Resolution 98-38, June 10, 1998

D. Suspension of Services. The District will not allow suspension of monthly water and/or wastewater charges under normal circumstances unless one of the following has occurred to a residential property owner:

- o Damage to 75% or more of the structure that renders the structure uninhabitable.
- o Issuance by a government agency of a "non-occupancy" order for a structure.
- o Other circumstances beyond personal control of an owner that prevents habitation of a structure or use of the District water and/or wastewater systems for at least six (6) months.

Disconnection of water and wastewater services as a result of non-payment of fees by owner does not cause suspension of monthly service fees covered by this policy. The suspension period shall be a minimum of six (6) months but may not exceed two (2) years. Such suspension shall require the approval of the District's General Manager. The Suspension shall cover all services provided by the District, both water and wastewater, for the same duration.

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The owner must notify the District at least forty-eight (48) hours (excluding weekends and Holidays) prior to the reconnection of the services. If an owner does not establish a reconnection within two (2) years, automatic termination of the suspension will occur and monthly service and consumption charges will be reinstated.

If any District facilities are found to be in use during such time as service has been suspended, owner will immediately become liable for the monthly water and wastewater service and consumption charges that would have been billed during the suspension period.

E. Termination of Services. Termination of water and/or wastewater services to a property is not allowable under this policy.

Resolution 2010-78
November 23, 2010

E.1 Granting and Accepting Capacity Transfers.

Owners of two parcels within the same CCWD service area as defined below may request the ability to transfer capacity from one lot to another provided:

- a. Both lots involved must be:
 - i. Owned in fee title per County of Calaveras Recorder's Office by the same owner at the time capacity transference.
 - ii. Located in the same CCWD service area hereby defined as an area served by the same CCWD distribution and/or collection plants.
 - iii. Designated for single family residential construction only. Capacity transfer is not available to multi-unit or commercial properties.

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- iv. Adjacent to existing distribution and/or collection system infrastructure. Capacity transfer is not available where distribution or collection system extensions are required.
- v. Current on all fees or assessments owed to any other jurisdiction, association or individual, including CCWD.
- vi. Without recorded water usage.
- b. Lot transferring capacity:
 - i. All original fees are documented as paid.
 - ii. Current CCWD account in good standing.
 - iii. No structures on the property.
 - iv. With transfer forfeits all rights to water and/or sewer capacity to receiving lot.
 - v. May not subsequently receive capacity via this process.
- c. Lot receiving capacity:
 - i. No account established with CCWD.
 - ii. No structures on the property.
 - iii. With transfer receives all rights to water and sewer capacity from transferring lot.
 - iv. May not subsequently transfer capacity via this process.

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E.2 A Capacity Transfer Agreement (**Agreement**) shall be executed by a qualifying Owner and the CCWD General Manager.

a. All costs associated with the **Agreement** including but not limited to recordation of transfer against both lots, meter relocation/connection and administrative fees shall be the complete responsibility of the requesting property owner and paid prior to execution of the **Agreement**.

b. The **Agreement** shall be recorded at the Calaveras County Recorder Office against both lots involved after execution.

c. The transfer will go into effect after said recordation.

E.3 Implementation of this policy shall be subject to the discretion of the General Manager.

Resolution 2014-17, March 12, 2014

F. Foreclosure Abatement. The District will allow a legally deeded residential property owner, as evidenced through the Calaveras County Recorder's Office, to have their meter locked off at customer request as a result of pending foreclosure. This request must be submitted in writing to the District and would be a one-time courtesy per legally deeded residential property owner. The owner would be required to bring the account current and pay the current lock off fee. Owner will also be responsible for signing a District agreement that would detail the parameters of the Foreclosure Abatement process and consequences of breaching said agreement. The District will require documentation from the owner's lending institution of a default notice or legal notice of foreclosure on customer's property. After the above criteria have been met, all charges (including base rate, fees and all penalties) would immediately stop as of the date the water service is locked off.

The meter will be locked off for a minimum of two (2) months and a maximum of six (6) months. If, during that period, the property is transferred to a new legally deeded owner that is recorded through the County Recorder's Office, automatic termination of the Foreclosure Abatement agreement will occur and monthly service and consumption charges will be reinstated, making the legally deeded

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owner immediately responsible for all normal fees and charges associated with District service, except for those past fees and charges waived by virtue of the Abatement Program. If an owner participates in the Foreclosure Abatement program and still owns the property after six (6) months, service and consumption charges will be reinstated, making the legally deeded owner immediately responsible for all current fees associated with receipt of service from the District, including but not limited to a restoration fee.

If any District facilities are found to be in use by any means (including a cut lock) during such time as service has been in Foreclosure Abatement, owner will immediately become liable for the monthly water and wastewater services and consumption charges that would have been billed during the Foreclosure Abatement agreement period and the agreement with the District for Foreclosure Abatement will be null and void.

If an owner wishes to opt out of the Foreclosure Abatement agreement before the two (2) month minimum period, the owner will immediately become liable for the monthly water and wastewater services and consumption charges that would have been billed during the Foreclosure Abatement period and the agreement with the District for Foreclosure Abatement will be null and void.

The General Manager may provide written authorization for exceptions to this policy where equitable under all of the circumstances, provided that any foregone revenue to the District is at or below \$300.00.

Adopted May 21, 2008, Resolution No. 2008-36

RESOLUTION 2017 -

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CALAVERAS COUNTY WATER DISTRICT**

**AMENDING THE RULES AND REGULATIONS GOVERNING THE FURNISHING OF
WATER AND/OR WASTEWATER SERVICES, ARTICLE III, SECTION 21,
APPLICATION FOR SERVICE RATES AND BILLING**

WHEREAS, the Board of Directors of the CALAVERAS COUNTY WATER DISTRICT adopted Article III of the Rules and Regulations Governing the Furnishing of Water and/or Wastewater Services, Application for Service Rates and Billing, Section 21, Distribution of Service Revenues, by Resolution 1883 on July 30, 1975; and

WHEREAS, the Board last amended Article III, Application for Service Rates and Billing, Section 21, Distribution of Service Revenues, by Resolution 2014-58 on September 17, 2014; and

WHEREAS, a review of the Article III, Application for Service Rates and Billing, Section 21, Distribution of Service Revenues determines said policy requires amendment to add Section G, the Domestic Well Assistance Program policy.

NOW, THEREFORE BE IT RESOLVED, that the Board of Directors does hereby amend the Rules and Regulations Governing the Furnishing of Water and/or Wastewater Services, Article III, Application for Service Rates and Billing, to add Section 21 G, Domestic Well Assistance Program, attached hereto and made a part hereof.

PASSED AND ADOPTED this 11th day of October, 2017 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

CALAVERAS COUNTY WATER DISTRICT

Jeff Davidson
President, Board of Directors

ATTEST:

Mona Walker
Clerk to the Board

CALAVERAS COUNTY WATER DISTRICT
RULES AND REGULATIONS GOVERNING THE FURNISHING OF WATER
AND/OR WASTEWATER SERVICES
ARTICLE III

APPLICATION FOR SERVICE RATES AND BILLING

G. Domestic Well Assistance Program: On a limited basis, potable water fill stations will be made available for eligible Calaveras County homeowners who do not have access to public water and are experiencing water quality and/or failing well issues. The water at the District fill stations is potable, however the District is not responsible or liable in any way for the quality of the water or its use once it is taken from the fill station. The Domestic Well Assistance Program is only available to owners of property located in Calaveras County and has a residence or structural improvement on the parcel.

Water supplied by the Domestic Well Assistance fill stations is for "personal use" only. Use of this water for irrigation, landscaping or resale is strictly prohibited. Unauthorized use of Domestic Well Assistance water can result in termination of the customer's access to the program. Additionally, any entity or person connecting to or obtaining water from a fill station without authorization falls under the Tampering and Unlawful Acts regulation. Said person will be billed (a) a water loss fee of one hundred (\$100) dollars, since verification of water consumption is unobtainable, and (b) any additional fees due to damage caused to the District's property due to the unlawful diversion.

Additionally, any person who, with intent to obtain for himself or herself water without paying the full lawful charge therefore, or with intent to enable another person/business to do so, or with intent to deprive any utility of any part of the full lawful charge for utility services it provides, commits, authorizes, solicits, aids or abets any of the following shall be guilty of a crime under state and/or federal law:

- (1) Diverts or causes to be diverted water services, by any means.
- (2) Prevents any utility meter or other device used in determining the charge for services, from accurately performing its measuring function by tampering or any other means.
- (3) Tampers with any property owned by or used by the District to provide water services.
- (4) Makes or causes to be made any connection with or reconnection with property owned or used by the District to provide water without the authorization or consent of the District.
- (5) Uses or receives the direct benefit of all or a portion of utility services with knowledge or reason to believe that the diversion, tampering, or unauthorized connection existed at the time of that use, or that the use or receipt was otherwise without the authorization or consent of the utility.

CALAVERAS COUNTY WATER DISTRICT
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All of the above are prosecutable offenses and the District reserves the right to exercise any and every remedy permitted by law in the event of tampering with the District's lines and/or equipment. The District may cause the prosecution of all violations of state and/or federal law relevant to this program.

The District will not be responsible for any loss or damage caused by any negligent act or omission or intentional misconduct of a customer or his/her authorized/unauthorized tenant in operating or using any or all facilities, appliances or equipment for which water is supplied.

Domestic Well Assistance Program fill station services will be billed monthly and are subject to the same collection policies and procedures as other water services. Rates and fees for the Domestic Well Assistance Program are included in the General Fee Schedule, attached to and made a part hereof, which may be updated from time to time to sufficiently cover all costs of this program.

This policy will become effective for all new and pending Domestic Well Assistance Program customers as of its effective date. No retroactive application to finalized Domestic Well Assistance Program accounts will apply.

Amended by Resolution No. 2017-__
October 11, 2017

Calaveras County Water District General Fee Schedule

October 11, 2017

Domestic Water Assistance Program:

Charge Type	Payment Terms	Fee
Application Fee	Before Access	\$35
Deposit	With Application	First Month's fee
Water Service Rate	Monthly	\$10
Lost Key Charge	As Required	\$15
Removal Fee	Disconnection of Service	None

PROPOSED

Attachment to:
CCWD's Rules and Regulations
Governing the Furnishing of Water and/or Wastewater Services
Article III, Domestic Well Assistance Program
Adopted by Res. No. 2017-___