



RESOLUTION NO. 2023-17
RESOLUTION NO. PFA-01
ORDINANCE NO. 2023-01

AGENDA

OUR MISSION

Protect, enhance, and develop Calaveras County's water resources and watersheds to provide safe, reliable, and cost-effective services to our communities.

2021-2026 Strategic Plan, Adopted April 28, 2021, and can be viewed at this [link](#)

Regular Board Meeting
Wednesday, April 12, 2023
1:00 p.m.

[Calaveras County Water District](#)
120 Toma Court
San Andreas, California 95249

Board Chambers are open to the public and the following alternative is available to members of the public who wish to participate in the meeting virtually:

Microsoft Teams meeting

Join on your computer or mobile app

[Click here to join the meeting](#)

Or call in (audio only)

[+1 323-647-8603,,992667616#](#) United States

Phone Conference ID: 992 667 616#

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Administration Office at 209-754-3028. Notification in advance of the meeting will enable CCWD to make reasonable arrangements to ensure accessibility to this meeting. Any documents that are made available to the Board before or at the meeting, not privileged or otherwise protected from disclosure, and related to agenda items, will be made available at CCWD for review by the public.

ORDER OF BUSINESS

CALL TO ORDER / PLEDGE OF ALLEGIANCE

1. **ROLL CALL**

2. **PUBLIC COMMENT**

At this time, members of the public may address the Board on any non-agendized item. The public is encouraged to work through staff to place items on the agenda for Board consideration. No action can be taken on matters not listed on the agenda. Comments are limited to three minutes per person.

BOARD OF DIRECTORS

Scott Ratterman, President
Cindy Secada, Director

Russ Thomas, Vice President
Bertha Underhill, Director

Jeff Davidson, Director

3. CONSENT AGENDA

The following items are expected to be routine / non-controversial. Items will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed for later discussion.

- 3a Approval of Minutes for the Board Meeting of March 22, 2023
(Rebecca Hitchcock, Clerk to the Board)
- 3b Review Board of Directors Monthly Time Sheets for March 2023
(Rebecca Hitchcock, Clerk to the Board)
- 3c Ratify Claim Summary #613 Secretarial Fund in the Amount of \$3,738,724.33 for March 2023
(Jeffrey Meyer, Director of Administrative Services) **RES 2023-_____**

4. NEW BUSINESS

- 4a Discussion/Action regarding Rescinding Stage 2 Drought Mandatory Conservation Measures
(Brad Arnold, Water Resources Manager) **RES 2023-_____**
- 4b Discussion/Action regarding approval of a Side Letter Agreement with the Management and Confidential Unit
(Stacey Lollar, Human Resources Manager) **RES 2023-_____**
- 4c Discussion/Action regarding approval of a Side Letter Agreement with the SEIU Local 1021
(Stacey Lollar, Human Resources Manager) **RES 2023-_____**

5. REPORTS

- 5a Report on the March 2022 Operations and Engineering Departments
(Damon Wyckoff, Director of Operations)
- 5b* General Manager's Report
(Michael Minkler)

6.* BOARD REPORTS / INFORMATION / FUTURE AGENDA ITEMS

7. NEXT BOARD MEETINGS

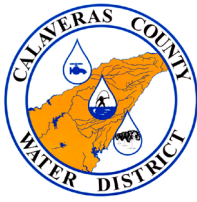
- Wednesday, April 26, 1:00 p.m., Regular Board Meeting
- Wednesday, May 10, 2023, 1:00 p.m., Regular Board Meeting

8. CLOSED SESSION

- 8a Conference with Legal Counsel – Anticipated Litigation. Significant exposure to litigation pursuant to subdivision (d)(2) of Government Code section 54956.9. 1 potential case

9. REPORTABLE ACTION FROM CLOSED SESSION

10. ADJOURNMENT



CALAVERAS COUNTY WATER DISTRICT

Board of Directors

District 1 Scott Ratterman
District 2 Cindy Secada
District 3 Bertha Underhill
District 4 Russ Thomas
District 5 Jeff Davidson

Financial Services

Umpqua Bank
US Bank
Wells Fargo Bank

CCWD Committees

*Engineering Committee
*Finance Committee
*Legal Affairs Committee
*External Relations Committee

Joint Power Authorities

ACWA / JPIA
CCWD Public Financing Authority
Calaveras-Amador Mokelumne River Authority (CAMRA)
Calaveras Public Power Agency (CPPA)
Eastern San Joaquin Groundwater Authority
Tuolumne-Stanislaus Integrated Regional Water
Management Joint Powers Authority (T-Stan JPA)
Upper Mokelumne River Watershed Authority (UMRWA)

Other Regional Organizations of Note

Calaveras County Parks and Recreation
Committee
Mountain Counties Water Resources
Association (MCWRA)
Mokelumne River Association (MRA)
Tuolumne-Stanislaus Integrated Regional Water
Mgt. JPA Watershed Advisory Committee (WAC)
Eastern San Joaquin Groundwater Authority-Technical
Advisory Committee

Legal Counsel

Matthew Weber, Esq.
Downey Brand, LLP

Auditor

Richardson & Company, LLP

Membership**

Davidson / Thomas (alt. Secada)
Secada / Ratterman (alt. Underhill)
Ratterman / Davidson (alt. Thomas)
Underhill / Thomas (alt. Secada)

Ratterman (alt. Michael Minkler)
All Board Members
Ratterman / Secada (alt. Underhill)
Michael Minkler (alt. Brad Arnold)
Thomas (alt. Brad Arnold)
Secada (alt. Thomas)
Davidson (alt. Ratterman)

Thomas (alt. Ratterman)

All Board Members

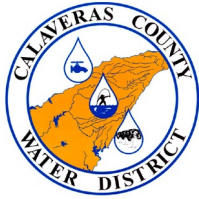
All Board Members
Brad Arnold (alt. Jessica Self)

Brad Arnold (alt. Kelly Gerkenmeyer)

* Standing committees, meetings of which require agendas & public notice 72 hours in advance of meeting.

** The 1st name listed is the committee chairperson.

Item 3a



MINUTES

CALAVERAS COUNTY WATER DISTRICT REGULAR BOARD MEETING

MARCH 22, 2023

Directors Present: Russ Thomas, Vice-President
Cindy Secada, Director
Bertha Underhill, Director
Jeff Davidson, Director

Directors Absent: Scott Ratterman, President

Staff Present: Michael Minkler, General Manager
Matt Weber Esq, General Counsel
Rebecca Hitchcock, Clerk to the Board
Jeff Meyer, Director of Administrative Services
Charles Palmer, District Engineer
Stacey Lollar, Human Resources Manager
Pat Burkhardt, Construction and Maintenance Manager
Kelly Richards, Customer Service Supervisor
Catherine Eastburn, Accountant
Kate Jesus, Engineering Coordinator
Kevin Williams, Senior Civil Engineer
Tiffany Burke, Administrative Technician Senior
Corrine Skrbina, Customer Service
Jared Gravette, Construction Inspector
Mike DuBurg, Distribution

Others Present: Ralph Copeland
Jonathan Liesch
Mike Whipple Jr.

ORDER OF BUSINESS

CALL TO ORDER / PLEDGE OF ALLEGIANCE

1. ROLL CALL

Vice-President Thomas called the Regular Board Meeting to order at 1:00 p.m. and led the Pledge of Allegiance. Director Ratterman was absent.

2. PUBLIC COMMENT

Ralph Copeland thanked the District for the Copperopolis Town Hall on March 20, 2023. He thought the presentation on the base rates for the District was very informative.

Joel Metzger, General Manager of UWPA thanked the Board for the emergency assistance provided to UWPA by the District during the recent winter storms.

3. CONSENT AGENDA

**MOTION: Directors Davidson/Secada-Approved Consent Agenda Items:
3a, 3b, and 3c as presented**

- 3a Approval of Minutes for the Board Meeting of March 8, 2023
(Rebecca Hitchcock, Clerk to the Board)
- 3b Report on the Monthly Investment Transactions for February 2023
(Jeffrey Meyer, Director of Administrative Services)
- 3c Amendment to Upper Mokelumne River Watershed Authority (UMRWA) Joint Powers Agreement
(Michael Minkler, General Manager) **RES 2023-14**

AYES: Directors Davidson, Secada, Underhill, and Thomas
NOES: None
ABSTAIN: None
ABSENT: Director Ratterman

4. PUBLIC HEARING

Vice-President Thomas opened the Public Hearing at 1:06 p.m.

- 4a Discussion/Direction regarding Execution and Delivery of Joint Community Facilities Agreements in Connection with the Bond Opportunities for Land Development (BOLD)
(Jeffrey Meyer, Director of Administrative Services)
 - Authorizing Execution and Delivery of Joint Community Facilities Agreements in Connection with the Bond Opportunities for Land Development (BOLD) Program **RES 2023-15**

DISCUSSION: Mr. Jeff Meyer detailed the item up for discussion and the participants that had joined the meeting online. He explained that the program is offered by the California Municipal Finance Authority (CMFA) to provide its members and other local agencies in the State a means to accommodate community facilities district (CFD) formation and bonding within their jurisdiction. By participating in the program, formation of the CFD, administration and bonding is handled by CMFA and the District can help facilitate new development within its boundaries, with minimal involvement by the District and District staff. Bonds are issued through CMFA, with no involvement of the District needed other than approving the use of the program and, prior to actual issuance of bonds, entering into an agreement to acquire the public facilities or fees to be paid for with the bond proceeds. The District is not liable to repay the bonds issued by CMFA or the special taxes imposed on the participating properties and has no contractual relationship with bond owners or the bond trustee. Mike Whipple, DFA spoke to the Board regarding the projects normally funded by BOLD. Director Davidson asked about the capacity fee payments to the District. Mr. Whipple explained there are several options such as prepayment of capacity fees. There was additional discussion regarding the developer and possible default on the loans.

- Approving, Authorizing, and Directing Execution of a Joint Exercise of Powers Agreement Relating to the California Municipal Finance Authority

RES 2023-16

DISCUSSION: Mr. Meyer stated the law requires each local agency receiving bond proceeds or special tax proceeds form a CFD to enter into a joint community facilities agreement with the agency forming the CFD, which in this case is CMFA. Staff recommends that the District apply for membership in CMFA and adopts a resolution expressing the District's intent to allow participation in the BOLD Program and entrance into the required agreements from time-to-time in the future. Mr. Whipple explained the flow of the process if the District chooses to join. There was additional discussion regarding CV Development and LGI Homes, who are interested in using this program.

PUBLIC COMMENT: Ralph Copeland expressed his concerns of the District working with CV Development.

An online participant asked how CCWD collects the difference in Capacity Fees if they increase after the developer pays them.

Vice President Thomas closed the Public Hearing at 1:57 p.m.

MOTION: **Directors Secada/Davidson-Adopting Resolution No. 2023-15- Authorizing Execution and Delivery of Joint Community Facilities Agreements in Connection with the Bond Opportunities for Land Development (BOLD) Program**

AYES: Directors Davidson, Underhill, Secada, and Thomas
NOES: None
ABSTAIN: None
ABSENT: Director Ratterman

MOTION: **Directors Davidson/Underhill-Adopting Resolution No. 2023-16- Approving, Authorizing, and Directing Execution of a Joint Exercise of Powers Agreement Relating to the California Municipal Finance Authority**

AYES: Directors Secada, Davidson, Underhill, and Thomas
NOES: None
ABSTAIN: None
ABSENT: Director Ratterman

5. REPORTS

5a General Manager's Report
(Michael Minkler)

DISCUSSION: Mr. Minkler reported on the following activities: 1) the discussion at the Finance Committee regarding Policy for Lock-Offs for late payments; 2) the Copperopolis Town Hall; 3) the February/March storms and damage on Barney Way; 4) the North Fork negotiations; 5) the ACWA State Legislative Symposium is on Thursday.

6. BOARD REPORTS / INFORMATION / FUTURE AGENDA ITEMS

Director Underhill reported on the snow in Arnold, the White Pines Park Committee meeting, and the upcoming Town Hall meeting on Tuesday.

Director Davidson had nothing to report.

Director Secada reported on the Copperopolis Town Hall presentations, the Finance Committee Meeting, the IRWM, and Lumberjack Days.

Director Thomas addressed a comment made during public comment.

7. NEXT BOARD MEETINGS

- Wednesday, April 12, 2023, 1:00 p.m., Regular Board Meeting
- Wednesday, April 26, 1:00 p.m., Regular Board Meeting

8. CLOSED SESSION

The meeting adjourned into Closed Session at approximately 1:57 p.m. Those present were Board Members: Cindy Secada, Bertha Underhill, Russ Thomas, and Jeff Davidson; staff members Stacey Lollar, Human Resources Manager (for item 8b), Michael Minkler, General Manager; and Matt Weber, General Counsel.

- 8a Conference with Legal Counsel – Anticipated Litigation. Significant exposure to litigation pursuant to subdivision (d)(2) of Government Code section 54956.9. 1 potential case
- 8b Government Code § 54957.6 Agency Negotiators: General Manager Michael Minkler, HR Manager Stacey Lollar regarding Negotiations with Employee Organization SEIU Local 1021 and Management and Confidential Unit

9. REPORTABLE ACTION FROM CLOSED SESSION

The Board reconvened into Open Session at approximately 3:07 p.m. There was no reportable action.

11. ADJOURNMENT

With no further business, the meeting adjourned at 3:07 p.m.

Respectfully Submitted:

ATTEST:

Michael Minkler
General Manager

Rebecca Hitchcock
Clerk to the Board

Item 3b

Agenda Item

DATE: April 12, 2023
TO: Michael Minkler, General Manager
FROM: Rebecca Hitchcock, Clerk to the Board
SUBJECT: Review Board of Directors Time Sheets for March 2023

RECOMMENDED ACTION:

For information only.

SUMMARY:

Pursuant to direction from the Board of Directors, copies of the Board's monthly time sheets, which the Board is compensated from, are included in the monthly agenda package for information. Attached are copies of the Board's time sheets for the month of March 2023.

Board Members can be reimbursed for mileage cost to travel to meetings/conferences and are paid at the current IRS rate.

FINANCIAL CONSIDERATIONS:

Monthly compensation and mileage reimbursement costs are included in the FY 22-23 budget.

Attachments: Board of Directors Time Sheets for March 2023

**CALAVERAS COUNTY WATER DISTRICT
2023 DIRECTOR REIMBURSEMENT FORM**


For Admin Use	Payroll Expense
	<input checked="" type="checkbox"/>

Month/Yr March 2023
Name S. Ratterman

Activity Date	Meeting or Other Expense Description	Designated Rep.		Association List		Prior Approval		Cost		Total Miles
		Yes	No	Yes	No	Yes	No	Meeting	Expense	
2-27	Mt. Counties WUE Mtg w/ SWRCB - Virtual							\$120.-		-
3-8	CCWD Mtg - Reg.							120.-		7
3-13	Mt. Counties Mtg. w/ Tehoe City - Virtual							120.-		-
3-14	CPUD Mtg. - Virtual							120.-		-
3-21	CCWD Finance Comm. Mtg.							120.-		7
3-22	Mt. Counties Mtg - Sen. Alvarado-Gil							-		
3-22	ACWA-SPIA Prop. Comm Mtg. - Roseville							-		
3-23	ACWA-SPIA Exec. Comm Mtg. - Roseville							-		
3-23	ACWA Leg. Symposium - Sacramento							120.-		

Total	For Totals line, multiply miles by the IRS rate: 1/1/2023 \$0.655									14
Pursuant to Board Policy 4030, receipts required; report /materials required.								Totals (use IRS mileage rate)	\$720.-	9.17

The undersigned, under penalty of perjury states: This claim and the items set forth herein are true and correct; that expenses incurred, meetings attended and business conducted are necessary to District affairs; that this claim is proper and within the scope of California Water Code Section 20200 et seq, and District Ordinance 2015-02; that the service was actually rendered; and that the amount(s) herein are justly true.

Signature of Claimant:


Administrative Review: 

Date: 3/28/23

Orig to Finance Dept.

CALAVERAS COUNTY WATER DISTRICT
2023 DIRECTOR REIMBURSEMENT FORM

For Admin Use	Payroll _____ Expense _____	Month/Yr Mar-23	Name Cindy Secada
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Activity Date	Meeting or Other Expense Description	Designated Rep.		Association List		Prior Approval		Cost		Total Miles
		Yes	No	Yes	No	Yes	No	Meeting	Expense	
8-Mar	CCWD Regular Meeting							120		38.7
14-Mar	External Relations Committee CANCELED	X	Alternate							
15-Mar	TS-IRWM							120		92
20-Mar	Copper Town Hall									85
21-Mar	CCWD Finance Meeting	X						120		38.7
22-Mar	CCWD Regular Meeting							120		38.7
Total	<i>For Totals line, multiply miles by the IRS rate:</i>	1/1/2023	\$0.655						0	293.1
<i>Pursuant to Board Policy 4030, receipts required; report /materials required.</i>				Totals (use IRS mileage rate)				\$480.00	\$0.00	\$191.98
The undersigned, under penalty of perjury states: This claim and the items set forth herein are true and correct; that expenses incurred, meetings attended and business conducted are necessary to District affairs; that this claim is proper and within the scope of California Water Code Section 20200 et seq, and District Ordinance 2015-02; that the service was actually rendered; and that the amount(s) herein are justly true.							Signature of Claimant: <i>Cindy Secada</i>			
Administrative Review: <u><i>M. M. M.</i></u>						Date: <u>3/28/23</u>			Orig to Finance Dept.	

CALAVERAS COUNTY WATER DISTRICT
2023 DIRECTOR REIMBURSEMENT FORM

For	Payroll	<input checked="" type="radio"/>
Admin		
Use	Expense	<input type="radio"/>

Month/Yr Mar-23
 Name Russ Thomas

Activity Date	Meeting or Other Expense Description	Designated Rep.		Association List		Prior Approval		Cost		Total Miles
		Yes	No	Yes	No	Yes	No	Meeting	Expense	
8-Mar	Regular Board Meeting							120		44
20-Mar	Town Hall							120		7
22-Mar	Regular Board Meeting							120		44
Total	<i>For Totals line, multiply miles by the IRS rate:</i>	1/1/2023	\$0.655						0	95
<i>Pursuant to Board Policy 4030, receipts required; report /materials required.</i>				Totals (use IRS mileage rate)				\$360.00	\$0.00	\$62.23

The undersigned, under penalty of perjury states: This claim and the items set forth herein are true and correct; that expenses incurred, meetings attended and business conducted are necessary to District affairs; that this claim is proper and within the scope of California Water Code Section 20200 et seq, and District Ordinance 2015-02; that the service was actually rendered; and that the amount(s) herein are justly true.

Signature of Claimant:
Russ Thomas

Administrative Review: *M. M. M.*

Date: *3/28/23*

Orig to Finance Dept.

**CALAVERAS COUNTY WATER DISTRICT
2023 DIRECTOR REIMBURSEMENT FORM**

For Admin Use	Payroll <input checked="" type="radio"/>
	Expense <input type="radio"/>

Month/Yr Mar-23
Name Jeff Davidson

Activity Date	Meeting or Other Expense Description	Designated Rep.		Association List		Prior Approval		Cost		Total Miles	
		Yes	No	Yes	No	Yes	No	Meeting	Expense		
5-Mar	CCWD Regular Board Meeting							120		28	
22-Mar	CCWD Regular Board Meeting							120		28	
Total	<i>For Totals line, multiply miles by the IRS rate:</i> 1/1/2023 \$0.655								0	56	
<i>Pursuant to Board Policy 4030, receipts required; report /materials required.</i>							Totals (use IRS mileage rate)		\$240.00	\$0.00	\$36.68

The undersigned, under penalty of perjury states: This claim and the items set forth herein are true and correct; that expenses incurred, meetings attended and business conducted are necessary to District affairs; that this claim is proper and within the scope of California Water Code Section 20200 et seq, and District Ordinance 2015-02; that the service was actually rendered; and that the amount(s) herein are justly true.

Signature of Claimant:

Jeff Davidson

Administrative Review: *M. Miller*

Date: *3/24/23*

Orig to Finance Dept.

Item 3c

**Calaveras County Water District
Claim Summary #613
February 2023 vs March 2023**

	February 2023	March 2023
CCWD Operating Expenditures	1,242,979.71	1,104,650.80
Expenditures to be reimbursed/Fiduciary Payments	2,690.00	2,590.00
Capital Improvement Program Projects	961,031.41	1,967,593.98
Capital Outlay	741.97	20,163.00
Sub-Total Vendor Payments	2,207,443.09	3,094,997.78
Payroll Disbursed	586,481.95	637,044.91
Other EFT Payments	4,419.64	6,681.64
Total Disbursements	2,798,344.68	3,738,724.33

Vendor	Description	Date	Ref	Amount
A T & T	Ref#2097858520 Long Distance Copper Reclaim	03/01/2023	141785	46.04
A T & T	Acct#2837185363587 IT Phone 02/23	03/15/2023	141889	130.10
A T & T	Internet Service LC Acct#129469186 02/23	03/15/2023	141890	53.50
A T & T	Leased Acct#23584106903335 02/23	03/15/2023	141888	68.09
A T & T	Ref#2097850520 Long Distance Copper Reclaim	03/29/2023	141966	46.04
A T & T CALNET 3	Acct#9391067346 Camp Connell Radio Tower	03/15/2023	141891	210.53
A T & T CALNET3	Acct#9391029194 OP HW Long Distance 03/23	03/22/2023	141928	389.91
A T & T CALNET3	Acct#9391029197 CC Whse 03/23	03/22/2023	141931	1.61
A T & T CALNET3	Acct#9391029198 Hunters 03/23	03/22/2023	141929	24.49
A T & T CALNET3	Acct#9391029200 Dorrington P/S 03/23	03/22/2023	141925	24.49
A T & T CALNET3	Acct#9391029201 District Wide 03/23	03/22/2023	141926	1,269.70
A T & T CALNET3	Acct#9391032214 JLTC 03/23	03/22/2023	141927	122.08
A T & T CALNET3	Acct#9391032215 T1-Line 03/23	03/22/2023	141932	167.43
A T & T CALNET3	Acct#9391032216 Azalea L/S 03/23	03/22/2023	141930	22.82
A T & T CALNET3	Acct#9391029199 JLTC 03/23	03/22/2023	141933	24.49
A T & T CALNET3	SA Shop Acct#9391069409 03/23	03/22/2023	141924	47.30
A T & T MOBILITY	Internet Service 01/23	03/08/2023	141824	262.13
A TEEM ELECTRICAL ENG INC	Electrical Engineering - New PLC Control Panel, Arnold Wastewater (CIP 15095)	03/01/2023	141786	420.00
A TEEM ELECTRICAL ENG INC	Programming - Wallace WTP	03/08/2023	141825	630.00
A TEEM ELECTRICAL ENG INC	Electrical Engineering Construction Services for CC Lift Station (CIP 15076)	03/22/2023	141934	295.00
A TEEM ELECTRICAL ENG INC	Electrical Engineering Construction Services for CC Lift Station (CIP 15080)	03/22/2023	141934	295.00
A TEEM ELECTRICAL ENG INC	Electrical Engineering - West Point Wilseyville Consolidation (CIP 15091)	03/22/2023	141934	2,690.00
A TEEM ELECTRICAL ENG INC	Electrical Engineering Plan Check for Jenny Lind Elementary School (CIP 15114)	03/22/2023	141934	1,150.00
A-1 SHARPENING & SMALL ENGINE REPAIR, LLC	Fuel Pump - Generator	03/08/2023	141826	23.58
A-1 SHARPENING & SMALL ENGINE REPAIR, LLC	Tires - V 614	03/08/2023	141826	1,295.22
A-1 SHARPENING & SMALL ENGINE REPAIR, LLC	Tires - V 721	03/29/2023	141967	1,216.12
ACWA/JPIA	Dental 04/23	03/08/2023	141827	6,283.52
ACWA/JPIA	EAP 04/23	03/08/2023	141827	156.44
ACWA/JPIA	Retiree Dental 04/23	03/08/2023	141827	3,285.16
ACWA/JPIA	Retiree Vision 04/23	03/08/2023	141827	928.00
ACWA/JPIA	Vision 04/23	03/08/2023	141827	1,280.64
ADAM SNIDER	Snow Removal - EP Jan & Feb 2023	03/22/2023	141960	9,000.00
ADP INC	89 W-2's	03/01/2023	141787	561.33
AFLAC	Acct#JJ325 02/23	03/01/2023	141788	1,690.20
ALLEN TRENCH SAFETY CORPORATION	Shoring Trench Boxes	03/08/2023	141828	9,724.88
ANDERSON, RICHARD	UB Refund 6031 Hwy 26	03/29/2023	141968	921.15
AQUA BEN CORPORATION	Hydrofloc - FMWWTP	03/08/2023	141829	13,022.96
AQUA BEN CORPORATION	Hydrofloc Polymer - AWWTP, FMWWTP, DF VCTO	03/29/2023	141969	4,575.29
ARCHIMEDES HYDRAULIC SERVICE	Forklift Repair - JLWTP	03/15/2023	141892	1,367.23
ARNOLD AUTO SUPPLY	Repair Parts - EP	03/15/2023	141893	535.16
ARNOLD TIRE AND AUTO CARE	Tire Repair - V 727	03/29/2023	141970	20.00
AT&T	Claim#PACB-CN-202212-OW-0057-AIV	03/29/2023	141971	749.77
BIG JOE CALIFORNIA NORTH INC	Forklift - OP HQ	03/08/2023	141830	20,163.00
BIG VALLEY FORD LINCOLN MERCURY	Booster Assembly - V 621	03/15/2023	141894	306.19
BNN, LLC	Mechanics Warehouse A & B 04/23	03/08/2023	141831	3,000.00

Vendor	Description	Date	Ref	Amount
BNN, LLC	CPUD (Water) Mechanic Shop 02/23	03/22/2023	141936	129.50
BNN, LLC	CPUD (Water) Warehouse 02/23	03/22/2023	141936	129.50
BNN, LLC	SASD (Sewer) Mechanic Shop 02/23	03/22/2023	141936	199.62
BNN, LLC	SASD (Sewer) Warehouse 02/23	03/22/2023	141936	156.54
BOB MURRAY & ASSOCIATES	Recruitment-District Engineer	03/15/2023	141895	10,917.30
BREITHAUPT, DANIEL & HEIDI	UB Refund 2493 Hogan Court	03/22/2023	141937	560.08
BYOUS, DAVID	Safety Boot Reimbursement	03/29/2023	141972	200.00
BYOUS, DAVID	Winter Weather Gear Reimbursement	03/29/2023	141972	200.00
CAD MASTERS INC	Civil 3D Advanced 3-Day Course (Palmer)	03/08/2023	141832	1,125.00
CAD MASTERS INC	Civil 3D Introduction 3-Day Course (Palmer)	03/08/2023	141832	1,125.00
CADENCE.TEAM	Forest Meadows Modem Replacement	03/08/2023	141833	1,350.83
CADENCE.TEAM	J Bracket	03/08/2023	141833	64.35
CALAVERAS AUTO SUPPLY	Adapter, Fuel Filter - V 723	03/15/2023	141896	64.82
CALAVERAS AUTO SUPPLY	Axle Seal, Shocks - V 535	03/15/2023	141896	138.76
CALAVERAS AUTO SUPPLY	Battery - JL E Tank Generator	03/15/2023	141896	169.27
CALAVERAS AUTO SUPPLY	Battery, Wire - Generator	03/15/2023	141896	69.56
CALAVERAS AUTO SUPPLY	Chain Retainers - V 723	03/15/2023	141896	64.33
CALAVERAS AUTO SUPPLY	Chains - V 731	03/15/2023	141896	195.71
CALAVERAS AUTO SUPPLY	Core Credit	03/15/2023	141896	(18.00)
CALAVERAS AUTO SUPPLY	Oil Filter - V 551	03/15/2023	141896	34.61
CALAVERAS AUTO SUPPLY	Oil, Absorbent Pads - V 723	03/15/2023	141896	122.20
CALAVERAS AUTO SUPPLY	Spark Plugs, Air Filter - V 712	03/15/2023	141896	210.54
CALAVERAS AUTO SUPPLY	Trailer Jacks - Generators	03/15/2023	141896	484.78
CALAVERAS AUTO SUPPLY	Trailer Light - Generators	03/15/2023	141896	13.30
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Haz Mat Response/CUPA AR0001950 JL E Tank	03/01/2023	141789	321.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Haz Mat Response/CUPA AR0001951 JL Huckleberry L/S	03/01/2023	141789	321.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Haz Mat Response/CUPA AR0001952 Six Mile L/S	03/01/2023	141789	321.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Haz Mat Response/CUPA AR0001953 Larkspur P/S	03/01/2023	141789	321.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Haz Mat Response/CUPA AR0001954 CC L/S #22	03/01/2023	141789	321.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Haz Mat Response/CUPA AR0001955 CC B Tank	03/01/2023	141789	321.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Haz Mat Response/CUPA AR0001956 CC L/S #15	03/01/2023	141789	321.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Haz Mat Response/CUPA AR0001957 CC L/S #16	03/01/2023	141789	321.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Haz Mat Response/CUPA AR0001958 CC L/S #18	03/01/2023	141789	321.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Haz Mat Response/CUPA AR0001959 CC Raw Water P/S	03/01/2023	141789	321.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Haz Mat Response/CUPA AR0001960 CC L/S #20	03/01/2023	141789	321.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Haz Mat Response/CUPA AR0001961 CC L/S #21	03/01/2023	141789	321.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Haz Mat Response/CUPA AR0001962 SC L/S#1	03/01/2023	141789	321.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Haz Mat Response/CUPA AR0001963 SC L/S#2	03/01/2023	141789	321.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Haz Mat Response/CUPA AR0001964 SC L/S#3	03/01/2023	141789	321.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Haz Mat Response/CUPA AR0001965 PF L/S #1	03/01/2023	141789	321.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Haz Mat Response/CUPA AR0001966 PF L/S #2	03/01/2023	141789	321.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Haz Mat Response/CUPA AR0001967 PF L/S #3	03/01/2023	141789	321.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Haz Mat Response/CUPA AR0001968 PF L/S #6	03/01/2023	141789	321.00
CALAVERAS COUNTY PUBLIC WORKS	Blanket Encroachment Permit	03/15/2023	141897	1,953.56
CALAVERAS COUNTY PUBLIC WORKS	Grading Permit for Phase 2 Site Improvements - RIM Fees District Corp Yard (CIP 11101)	03/29/2023	141973	2,009.16

Vendor	Description	Date	Ref	Amount
CALAVERAS ENTERPRISE	Recruitment Ad	03/08/2023	141834	452.60
CALAVERAS LUMBER CO INC	Materials & Supplies - DF VCTO	03/08/2023	141835	118.25
CALAVERAS LUMBER CO INC	Materials for Fire System at District Corp Yard (CIP 11101)	03/08/2023	141835	1,084.24
CALAVERAS LUMBER CO INC	Materials for Flume Court Tank for AMI/AMR Project (CIP 11096)	03/08/2023	141835	146.49
CALAVERAS LUMBER CO INC	Pipe Fittings, Batteries - Wallace WTP	03/08/2023	141835	65.19
CALAVERAS LUMBER CO INC	Tools - Construction Crew	03/08/2023	141835	241.24
CALAVERAS MINI-STORAGE	Tenant#197673 Late Fee 03/23	03/22/2023	141939	10.00
CALAVERAS MINI-STORAGE	Tenant#197673 Storage Rental 03/23	03/22/2023	141939	200.00
CALAVERAS MINI-STORAGE	Tenant\$197673 Storage Rental 04/23	03/29/2023	141974	200.00
CALPERS - RETIREMENT	CalPERS Retirement 02/28/2023 Payroll	03/31/2023	EFT	47,630.81
CALPERS - RETIREMENT	CalPERS Retirement 03/15/2023 Payroll	03/31/2023	EFT	47,296.20
CALPERS - RETIREMENT	CalPERS Retirement Late Fee 12/31/2022 payroll	03/31/2023	EFT	200.00
CALPERS (Def Comp)	Def Comp 02/28/2023 Payroll	03/31/2023	EFT	9,754.18
CALPERS (Def Comp)	Def Comp 03/15/2023 Payroll	03/31/2023	EFT	8,779.74
CALPERS (Def Comp)	Def Comp Loan Repay 02/28/2023 Payroll	03/31/2023	EFT	1,607.91
CALPERS (Def Comp)	Def Comp Loan Repay 03/15/2023 Payroll	03/31/2023	EFT	1,607.91
CALPERS (Health Ins)	Health Insurance Active & Board March 2023	03/31/2023	EFT	151,502.16
CALPERS (Health Ins)	Health Insurance Admin Fee March 2023	03/31/2023	EFT	499.96
CALPERS (Health Ins)	Health Insurance Admin Fee, Retirees March 2023	03/31/2023	EFT	207.83
CALPERS (Health Ins)	Health Insurance Retirees March 2023	03/31/2023	EFT	8,909.00
CAMPORA	Acct#5075516 Wallace 03/23	03/29/2023	141975	10.32
CARBON COPY INC	Replacement Copier - OP HQ CS	03/13/2023	141887	3,426.64
CARBON COPY INC	Copies 01/23	03/29/2023	141976	150.56
CARBON COPY INC	Copies 02/23	03/29/2023	141976	95.87
CARBON COPY INC	Copies 03/23	03/29/2023	141976	101.05
CARDNO INC	Environmental Services Including Biological and Cultural Resource, CEQA (CIP 11103)	03/08/2023	141836	287.50
CARDNO INC	Environmental Services Including Biological and Cultural Resource, CEQA (CIP 11103)	03/29/2023	141977	200.00
CDK SUPPLY	Electrical Materials for District Corp Yard (CIP 11101)	03/22/2023	141940	410.43
CED CREDIT	Late Fee	03/08/2023	141837	38.60
CED CREDIT	Electrical Materials for District Corp Yard (CIP 11101)	03/22/2023	141941	366.12
CED CREDIT	Electrical Materials for District Corp Yard Project (CIP 11101)	03/29/2023	141978	1,575.61
CED CREDIT	Electrician Materials for Lift Station 6 & 8 Project (CIP 15076)	03/29/2023	141978	1,061.78
CENTRAL VALLEY HARDWARE CO	Long Locks - Stock	03/08/2023	141838	520.50
CHECK PROCESSING INC	Lockbox Processing 02/23	03/08/2023	141839	990.70
CISCO FIRE SPRINKLER, INC.	Design, Engineering, Materials, Fabrication, Installation, Fire Sprinkler Corp Yard (CIP 11101)	03/01/2023	141790	14,391.44
CITY OF ANGELS	Six Mile Village 02/23	03/08/2023	141840	3,664.14
CLARK PEST CONTROL INC	Pest Control Acct#1900086855 FM WWTP	03/01/2023	141791	96.00
CLARK PEST CONTROL INC	Pest Control Acct#2120969 Wallace WWTP	03/01/2023	141791	134.00
CLARK PEST CONTROL INC	Pest Control Acct#807402 LC Warehouse	03/01/2023	141791	72.00
CLARK PEST CONTROL INC	Pest Control Acct#807492 JLWWTP	03/01/2023	141791	72.00
CLARK PEST CONTROL INC	Pest Control Acct#807549 JLWTP	03/01/2023	141791	70.00
CLARK PEST CONTROL INC	Pest Control Acct#2120969 Wallace	03/15/2023	141898	134.00
CLARK PEST CONTROL INC	Pest Control Acct#688236 Southworth	03/15/2023	141898	93.00
CLARK PEST CONTROL INC	Pest Control Acct#807360 La Contenta	03/15/2023	141898	92.00
CLARK PEST CONTROL INC	Pest Control Acct#1505308 Hunters	03/22/2023	141942	105.00

Vendor	Description	Date	Ref	Amount
CLARK PEST CONTROL INC	Pest Control Acct#807549 JLWTP	03/22/2023	141942	70.00
CLARK PEST CONTROL INC	Pest Control #1297711 WPWTP	03/29/2023	141979	117.00
CLARK PEST CONTROL INC	Pest Control #1768120 WPWWTP	03/29/2023	141979	142.00
COLEMAN ENGINEERING, INC.	Engineering and Design Contract for the Jenny Lind A-B Transmission (CIP 11088)	03/29/2023	141980	28,361.20
COLUMBIA COMMUNICATIONS	Vehicle Cloud Service 03/23	03/08/2023	141841	780.00
CONDOR EARTH TECHNOLOGIES INC	Monitoring Well Reporting - FY 22/23	03/08/2023	141842	3,062.00
CONFIDENTIAL	30 Hours CTO Pay Out	03/01/2023	141799	1,305.40
CONFIDENTIAL	30 Hours CTO Pay Out	03/01/2023	141802	1,218.66
CONFIDENTIAL	60 Hours CTO Pay Out	03/08/2023	141844	1,582.34
CONFIDENTIAL	18 Hours CTO pay Out	03/22/2023	141953	828.90
CONFIDENTIAL	25 Hours CTO Pay Out	03/22/2023	141944	970.01
CONFIDENTIAL	60 Hours CTO Pay Out	03/22/2023	141938	2,700.30
CONFIDENTIAL	Retiree Medical Reimbursement 04/23	03/22/2023	141943	2,367.17
COPPEROPOLIS FIRE PROTECTION DISTRICT	Hydrant Maintenance (70) - CC	03/15/2023	141899	1,680.00
CPPA	Power District Wide 02/23	03/15/2023	141900	165,618.78
CPPA	Power OP HQ 02/23	03/15/2023	141900	1,324.00
CPUD	Water Service OP HQ 02/23	03/01/2023	141792	357.83
CPUD	Water Service OP HQ 02/23	03/01/2023	141792	103.75
CPUD	Water Service Corp Yard 03/23	03/29/2023	141981	103.75
CPUD	Water Service OP HQ 03/23	03/29/2023	141981	357.83
CWEA	CWEA Membership Renewal - Byous	03/01/2023	141793	202.00
CWEA	CWEA Membership Renewal - Knick	03/01/2023	141793	202.00
CWEA	Collection System Maintenance Exam Application - Heinle	03/29/2023	141982	387.00
CWEA	Collection System Maintenance Exam Application - Jarnagin	03/29/2023	141982	387.00
CWEA	CWEA Membership Renewal - Burkhardt	03/29/2023	141982	202.00
CWEA	SCM Grade 1 Renewal - Knick	03/29/2023	141982	95.00
CYR, JOSEPH	Winter Weather Gear Reimbursement	03/29/2023	141983	200.00
DATAPROSE	UB Statement Processing 11/22	03/01/2023	141794	4,668.35
DAVIDSON, JEFF	Travel 02/23	03/01/2023	141795	18.34
DAVIDSON, JEFF	Travel 03/23	03/29/2023	141984	36.68
DAVIS, ERIC	Meal Reimbursement - Cla Val Training Class Sac	03/08/2023	141843	53.77
DE LAGE LANDEN FINANCIAL SRVC INC	Copier Lease 02/2023	03/31/2023	EFT	294.71
DEPT OF MOTOR VEHICLES	Kawasaki JK1AFER15KB501219 Green Sticker	03/29/2023	141985	54.00
DEPT OF MOTOR VEHICLES	Polaris 4XARTA876FAT122737 Green Sticker	03/29/2023	141985	54.00
DISTINCTIVE METALS	Electrician Materials for District Corp Yard Project (CIP 11101)	03/29/2023	141986	201.10
DOWNEY BRAND ATTORNEYS LLP	Legal Services 31348.00000 01/23	03/01/2023	141796	1,700.00
DOWNEY BRAND ATTORNEYS LLP	Legal Services 31348.00003 01/23	03/01/2023	141796	145.50
DOWNEY BRAND ATTORNEYS LLP	Legal Services 31348.00037 01/23	03/01/2023	141796	490.00
DOWNEY BRAND ATTORNEYS LLP	Legal Services 31348.00000 02/23	03/22/2023	141945	272.00
DOWNEY BRAND ATTORNEYS LLP	Legal Services 31348.00003 02/23	03/22/2023	141945	672.00
DUBURG, MICHAEL	Reimburse Winter Weather Gear	03/22/2023	141946	182.26
EBBETTS PASS GAS SERVICE	Fuel 02/23	03/08/2023	141845	2,129.34
EBBETTS PASS LUMBER	Materials & Supplies - FMWWTP	03/08/2023	141846	117.39
EBBETTS PASS LUMBER	Muriatic Acid - FMWWTP	03/08/2023	141846	259.12
EBBETTS PASS LUMBER	PVC Parts, Weather Proofing Supplies - FMWWTP	03/08/2023	141846	116.04

Vendor	Description	Date	Ref	Amount
EDENS, CAMERON	Safety Boot Reimbursement	03/15/2023	141901	200.00
ENTERPRISE FM TRUST	Maintenance & Taxes 03/23	03/08/2023	141847	4,918.34
ENTERPRISE FM TRUST	Vehicle Lease 03/23	03/08/2023	141847	20,604.76
FEDERAL ENERGY REGULATORY COMM	Annual Admin Dam 7 Land Bill (02409- Alpine) - (Reimbursed by NCPA)	03/15/2023	141902	61,581.72
FEDERAL EXPRESS	Acct#1192-2924-3 Shipping Charges 03/03/23	03/08/2023	141848	16.90
FOOTHILL PORTABLE TOILETS	Rental Portable Toilets 01/31-02/27 SR	03/01/2023	141797	154.50
FOOTHILL PORTABLE TOILETS	Rental Portable Toilets 01/31-02/27 Wallace	03/01/2023	141797	154.50
FOOTHILL SANITARY SEPTIC INC	Pumper Truck Staging - CC Lower XC LS	03/29/2023	141987	505.00
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control Penn Gulch Murphys	03/15/2023	141903	1,545.00
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control Wilseyville Pond	03/15/2023	141903	630.00
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control Winton Rd - West Point	03/15/2023	141903	170.00
FROGGY'S AUTO WASH & LUBE	Oil, Lube, Transfer Case Service - V 613	03/15/2023	141904	85.63
GAMBI DISPOSAL INC.	Bio-Solids Removal - February 2023	03/08/2023	141849	875.00
GATEWAY PRESS, INC	Water Outage Signs - Distribution Crews	03/08/2023	141850	1,299.87
GENERAL SUPPLY COMPANY	Electrical Materials for District Corp Yard (CIP 11101)	03/01/2023	141798	1,071.64
GENERAL SUPPLY COMPANY	Electrical Materials for District Corp Yard (CIP 11101)	03/08/2023	141851	1,005.51
GENERAL SUPPLY COMPANY	LED Lamps - EP Barn	03/08/2023	141851	2,233.93
GENERAL SUPPLY COMPANY	LED Wall Packs - District Wide	03/08/2023	141851	1,616.75
GENERAL SUPPLY COMPANY	Service Charge	03/08/2023	141851	70.82
GEORGE REED INC	Class 2 3/4 AB and 3/8 Cutback for Copper Stockpile - Utility Crew	03/29/2023	141988	3,020.84
GLOBAL PAY	Global Payments 24728 Feb 2023	03/31/2023	EFT	12,619.82
GLOBAL PAY	Global Payments 7167 Feb 2023	03/31/2023	EFT	1,880.02
GRAINGER	Fan Motors - Hunters WTP	03/29/2023	141989	1,139.19
GUEVARA, ALLISON	Claim Settlement 2973 Fairway Drive	03/08/2023	141852	507.50
H&E EQUIPMENT SERVICES INC	Scissor Lift Rental for District Corp Yard (CIP 11101)	03/01/2023	141800	1,159.49
HABITAT FOR HUMANITY	Warehouse Rent 04/23	03/08/2023	141853	2,600.00
HANSON BRIDGETT LLP	Legal Services 040081.000001 02/23	03/22/2023	141949	10,285.00
HANSON BRIDGETT LLP	Legal Services 040081.000003 02/23	03/22/2023	141949	1,706.50
HEINLE, WILLIAM	Reimburse Winter Weather Gear	03/22/2023	141950	200.00
HERD'S MACHINE & WELD SHOP	Aluminum Tube - Collections Crew	03/15/2023	141905	102.10
HOBGOODS CLEANING	Janitorial Service JLTC 03/23	03/15/2023	141906	50.00
HOBGOODS CLEANING	Janitorial Service OP HQ 03/23	03/15/2023	141906	1,935.00
HOLT OF CALIFORNIA	Equipment Service - Utility Crew	03/15/2023	141907	2,589.86
HUNT & SONS, INC	Fuel - CC	03/08/2023	141854	2,528.01
HUNT & SONS, INC	Fuel - DF VCTO	03/08/2023	141854	510.21
HUNT & SONS, INC	Fuel - EP Sawmill Tank	03/08/2023	141854	510.21
HUNT & SONS, INC	Oil - SA Shop	03/08/2023	141854	156.68
HUNT & SONS, INC	Fuel - JL Heinemann Drive	03/15/2023	141908	1,809.19
HUNT & SONS, INC	Fuel - CC	03/29/2023	141990	722.67
HUNT & SONS, INC	Fuel - JL Campbell Ct	03/29/2023	141990	1,900.88
HYDROSCIENCE ENGINEERS INC	Engineering and Design Services for the Arnold Wastewater Treatment (CIP 15095)	03/15/2023	141909	3,266.25
HYDROSCIENCE ENGINEERS INC	Design/Engineering Services - Copper Cove WW Tertiary 02/23 (CIP 15094-T0)	03/22/2023	141951	55,370.05
IB CONSULTNG LLC	Rate Study	03/08/2023	141855	2,520.00
IB CONSULTNG LLC	Rate Study	03/15/2023	141910	16,920.00
IRON MOUNTAIN	Document Destruction 02/23	03/08/2023	141856	158.21

Vendor	Description	Date	Ref	Amount
JS WEST PROPANE GAS	Propane - JLTC	03/01/2023	141801	567.91
KELLER, RISE	Claim Settlement 294 Apple Drive	03/29/2023	141991	789.95
KENNEDY/JENKS CONSULTANTS	Disinfection By-Products Root Cause Analysis - EP & JL	03/29/2023	141992	13,356.20
KUCHMAN, DARIEN & ELIZABETH	UB Refund 2170 Camanche Drive	03/29/2023	141993	937.16
KW EMERSON, INC	Construction Contract for West Point Water Reliability 01/23 (CIP 11106)	03/01/2023	141803	264,938.04
KW EMERSON, INC	Construction Contract, Site Improvements Arnold Wastewater 08/22-12/22 (CIP 11095)	03/29/2023	141994	158,058.69
LEADERSHIP DEVELOPMENT NETWORK	DISC Workshop (8 Participants)	03/01/2023	141804	1,014.50
LEDGER DISPATCH	Recruiting Multiple Positions	03/08/2023	141857	165.00
LEDGER DISPATCH	Recruitment Ad	03/15/2023	141911	165.00
LOPEZ-YANEZ, DAVID	UB Refund 800 La Contenta Drive	03/22/2023	141952	944.00
MARK TWAIN MEDICAL CENTER	Medical Service	03/15/2023	141912	608.58
MARTIN MARIETTA MATERIALS	3/4 Class II AB - EP Barn Stock	03/08/2023	141858	679.11
MARTIN MARIETTA MATERIALS	Materials for Fire System for District Corp Yard (CIP 11101)	03/08/2023	141858	719.01
MARTIN MARIETTA MATERIALS	3/4 Class II AB - CC Whse Stock	03/29/2023	141995	885.32
MATHESON TRI-GAS, INC	Liquid Oxygen - JLWTP	03/29/2023	141996	6,893.94
MEYER, JEFFREY	HP Ink Cartridge Reimbursement	03/15/2023	141913	94.36
MIRAMONT HOMES INC	UB Refund 302 Mesquite Drive	03/01/2023	141805	624.04
Mission Square	RHI 02/28/2023 Payroll	03/31/2023	EFT	1,730.00
Mission Square	RHI 03/15/2023 Payroll	03/31/2023	EFT	1,665.00
MODESTO AIRCO GAS & GEAR	Cylinder Rental 02/23	03/22/2023	141954	104.00
MOTHER LODGE ANSWERING SERVICE	Answering Service 03/23	03/08/2023	141859	802.00
MOUNTAIN OASIS PURIFIED WATER	Water Coolers & Supplies 02/23	03/08/2023	141860	123.35
MOZINGO CONSTRUCTION, INC.	Construction Contract for CC Lift Stations 12 & 13 02/23 (CIP 15076)	03/15/2023	141914	841,861.50
MOZINGO CONSTRUCTION, INC.	Construction Contract for CC Lift Stations 15 & 18 02/23 (CIP 15080)	03/15/2023	141914	32,870.00
MUTUAL OF OMAHA	Life, AD&D Acct#G000AWXB 03/23	03/01/2023	141806	6,821.20
NEW YORK LIFE	Life Insurance 03/23	03/15/2023	141915	847.94
NORTHSTAR CHEMICAL	Sodium Hypochlorite - CCWTP	03/08/2023	141861	2,072.15
NORTHSTAR CHEMICAL	Sodium Hypochlorite - AWWTP	03/29/2023	141997	3,062.15
NORTHSTAR CHEMICAL	Sodium Hypochlorite - Hunters WTP	03/29/2023	141997	3,544.07
NORTHSTAR CHEMICAL	Sodium Hypochlorite - JLWTP	03/29/2023	141997	4,240.01
NTU TECHNOLOGIES INC	Pro Pac 9890 - CCRCP	03/08/2023	141862	16,487.55
NTU TECHNOLOGIES INC	Pro Pac 926 - JLWTP	03/15/2023	141916	13,314.24
OCCU-MED, LTD	Pre Employment Screening	03/22/2023	141955	662.00
O'REILLY AUTO PARTS	Air Filter - V 722	03/08/2023	141863	28.56
O'REILLY AUTO PARTS	Batteries - V 745	03/08/2023	141863	315.28
O'REILLY AUTO PARTS	Wrench Set - Utility Crew	03/08/2023	141863	32.16
P G & E	Power OP HQ Mechanics Shop 02/23	03/15/2023	141917	238.07
P G & E	Power District Wide 02/2023	03/31/2023	EFT	2,279.29
P G & E	Power JLTC 02/2023	03/31/2023	EFT	129.89
P G & E	Power OP HQ 02/2023	03/31/2023	EFT	514.35
P G & E	Power SA Shop 02/2023	03/31/2023	EFT	1,974.46
P G & E	Power SA Whse 02/2023	03/31/2023	EFT	59.45
PAC MACHINE CO INC.	Suction Hoses, Adapters - DF VCTO & AWWTP	03/08/2023	141864	1,408.42
PACE SUPPLY CORP	Fireline and Backflow Materials for District Corp Yard (CIP 11101)	03/01/2023	141807	5,891.11
PACE SUPPLY CORP	Ball Valves	03/08/2023	141865	241.62

Vendor	Description	Date	Ref	Amount
PACE SUPPLY CORP	Fittings - Collections Crew	03/08/2023	141865	297.21
PACE SUPPLY CORP	Meter Gaskets - Distribution Crews	03/08/2023	141865	144.79
PACE SUPPLY CORP	Plumbing Materials for District Corp Yard (CIP 11101)	03/08/2023	141865	1,072.50
PACE SUPPLY CORP	Leak Repair Parts - EP Barn	03/15/2023	141918	3,091.51
PETERSON BRUSTAD INC	Design Services for the Copper Cove Water System Phase 2 for Rehab (CIP 11083-C0)	03/01/2023	141808	52,078.79
PETERSON BRUSTAD INC	Engineering and Design Services for the West Point Water Supply (CIP 11106)	03/22/2023	141956	9,941.51
PETERSON BRUSTAD INC	Contract for Engineering Services for Tank B/Clearwell (CIP 11083-C0)	03/29/2023	141999	82,333.53
PLUMMERBUILT INC	Construction Contract, Tenant Improvements District Corp Yard (CIP 11101)	03/01/2023	141809	170,622.55
PLUMMERBUILT INC	Construction Contract, Tenant Improvements District Corp Yard 02/28 (CIP 11101)	03/22/2023	141957	60,095.29
QUADIENT LEASING INC	Mail Equip Lease 12/22-03/23	03/31/2023	EFT	1,178.05
RATTERMAN, SCOTT	Travel 02/23	03/01/2023	141810	38.65
RATTERMAN, SCOTT	JPIA Hotel Reimbursement	03/29/2023	142000	181.71
RATTERMAN, SCOTT	Travel 03/23	03/29/2023	142000	9.17
RAY L. RIGHETTI	Fuel Grommet	03/15/2023	141919	46.59
RICHARDS, KELLY	Mileage & Meal Reimbursement - Finance Conference	03/08/2023	141866	111.13
RICHARDSON & COMPANY	Audit Services FY2021-22	03/08/2023	141867	10,510.00
ROBERTSON, KYLE	Claim Settlement 8287 Baldwin Street	03/29/2023	142001	3,000.00
SAFE T LITE	Safety Flags - EP Barn	03/08/2023	141868	20.12
SECADA, CINDY	Travel 02/23	03/01/2023	141811	76.05
SECADA, CINDY	Travel 03/23	03/29/2023	142002	191.98
SEIU LOCAL 1021	COPE 02/23	03/01/2023	141812	40.00
SEIU LOCAL 1021	SEIU 02/23	03/01/2023	141812	2,550.00
SENDERS MARKET INC	Fasteners - Collections Crew	03/15/2023	141920	61.74
SENDERS MARKET INC	Fuel Cans - WP	03/15/2023	141920	23.16
SENDERS MARKET INC	Plastic Bags - LCWWTP	03/15/2023	141920	36.63
SENDERS MARKET INC	PVC Pipe & Fittings - Collections Crew	03/15/2023	141920	66.32
SENDERS MARKET INC	Septic Tank Parts - Collections Crew	03/15/2023	141920	1,697.94
SHROPSHIRE, NATHAN	UB Refund 6017 Hwy 26	03/08/2023	141869	155.83
SIGNAL SERVICE	Alarm Monitoring District Wide 04/01/23 - 06/30/23	03/22/2023	141958	5,493.00
SLAKEY BROS	Toilet Valve - OP HQ	03/15/2023	141921	474.10
SMITH, DYLAN	Fuel V 139	03/22/2023	141959	48.00
SMITH, DYLAN	Mileage Reimbursement CC to OP HQ and Back	03/22/2023	141959	27.50
SMITH, DYLAN	Fuel V 140	03/29/2023	142003	38.00
SMITH, KATE	Claim Settlement 880 E West Drive	03/08/2023	141870	180.00
SPENCE RANCH FEED & SUPPLY	Straw - OP HQ	03/08/2023	141871	186.62
STAPLES CREDIT PLAN	Office Supplies OP HQ 02/23	03/01/2023	141813	107.23
STAPLES CREDIT PLAN	Acct#601110007678121 Office Supplies 03/23	03/29/2023	142004	270.19
SUTTON ENTERPRISES	Equipment Rental and Work for White Pines Dam Project (CIP 11109)	03/08/2023	141872	6,143.29
SWRCB	Water Treatment Grade 4 Renewal - Wyckoff	03/01/2023	141814	155.00
SWRCB	Water Distribution Grade 2 Exam Application - Byous	03/08/2023	141873	65.00
SWRCB	Wastewater Grade III Exam Application - Anisko	03/29/2023	142005	295.00
SWRCB	Water Distribution Grade 2 Renewal - Hampton	03/29/2023	142006	60.00
T & T VALVE AND INSTRUMENT INC	Actuator - Wallace WWTP	03/08/2023	141874	898.87
THE GOLF CLUB @ COPPER VALLEY	Power for P/S for Storm Event Water Discharge 01/2023	03/22/2023	141961	2,602.51
THE GOLF CLUB @ COPPER VALLEY	Power for P/S for Storm Event Water Discharge 12/2022	03/22/2023	141961	2,199.51

Vendor	Description	Date	Ref	Amount
THE GOLF CLUB @ COPPER VALLEY	Power for P/S for Storm Event Water Discharge 02/2023	03/29/2023	142007	2,054.12
THOMAS, RUSS	Travel 02/23	03/01/2023	141815	120.52
THOMAS, RUSS	Travel 03/23	03/29/2023	142008	62.23
THOMPSON, KEM & DEE	UB Refund 2042 Sugar Loaf Court (Re-Issue/Unclaimed Original)	03/01/2023	141816	229.99
TREATS GENERAL STORE INC	Electrical Materials for District Corp Yard (CIP 11101)	03/08/2023	141875	21.04
TRI-DAM PROJECT	C-900 Piping for Copper Cove O'Byrnes Waterline Extension Project (CIP 11132)	03/01/2023	141817	23,957.77
U.S. BANK	3-Day Valves Training Program - Davis	03/15/2023	EFT	750.00
U.S. BANK	ACWA Registration - Arnold & Gerkenmeyer	03/15/2023	EFT	1,015.00
U.S. BANK	ACWA Registration - Secada, Thomas, Ratterman, Underhill	03/15/2023	EFT	3,260.00
U.S. BANK	ACWA Registration - Wyckoff	03/15/2023	EFT	815.00
U.S. BANK	ACWA Registration, ACWA Legislative - Minkler	03/15/2023	EFT	1,141.00
U.S. BANK	Adobe, Mailchimp & Web Design	03/15/2023	EFT	462.44
U.S. BANK	Alhambra 02/23	03/15/2023	EFT	34.15
U.S. BANK	Amazon - Ink Cartridge (2)	03/15/2023	EFT	106.80
U.S. BANK	Amazon - 114 Pc Ratchet Tap & Die Set	03/15/2023	EFT	274.73
U.S. BANK	Amazon- 12" Water Meter Key	03/15/2023	EFT	42.88
U.S. BANK	Amazon - 5 Pack Fuses & 1 Ink Cartridge	03/15/2023	EFT	169.10
U.S. BANK	Amazon - Battery Pack	03/15/2023	EFT	186.60
U.S. BANK	Amazon- C Cell Batteries, 9 Volt Batteries & AA Batteries	03/15/2023	EFT	363.66
U.S. BANK	Amazon - Cable Cutter	03/15/2023	EFT	42.87
U.S. BANK	Amazon - Door Handle Hardware	03/15/2023	EFT	26.33
U.S. BANK	Amazon - Hole Saw Kit	03/15/2023	EFT	172.31
U.S. BANK	Amazon - Land Line Desk Phone	03/15/2023	EFT	40.72
U.S. BANK	Amazon - Rechargeable Flashlight	03/15/2023	EFT	26.80
U.S. BANK	Amazon - Waterproof Electrical Box	03/15/2023	EFT	87.39
U.S. BANK	Amazon- 150 Pack AA Batteries	03/15/2023	EFT	87.62
U.S. BANK	Amazon- 2 Pack Batteries	03/15/2023	EFT	138.35
U.S. BANK	Amazon -Filter	03/15/2023	EFT	94.32
U.S. BANK	Apple Storage	03/15/2023	EFT	0.99
U.S. BANK	Aramark 02/23	03/15/2023	EFT	2,101.55
U.S. BANK	Bubble Sheets - Rose	03/15/2023	EFT	25.00
U.S. BANK	Cal Waste 02/23	03/15/2023	EFT	1,769.51
U.S. BANK	Cal.Net 02/23	03/15/2023	EFT	62.04
U.S. BANK	Tenant#197673 Storage Rental 02/23	03/15/2023	EFT	245.16
U.S. BANK	Calaveras Telephone 02/23	03/15/2023	EFT	1,494.89
U.S. BANK	Comcast 02/23	03/15/2023	EFT	724.96
U.S. BANK	Conifer OP HQ Internet	03/15/2023	EFT	649.95
U.S. BANK	Cordless Tool Combo	03/15/2023	EFT	20.31
U.S. BANK	COS Maintenance Cert Training - Jarnigan & Heinle	03/15/2023	EFT	259.78
U.S. BANK	DMV Fee	03/15/2023	EFT	51.06
U.S. BANK	Drum Pump - DFVCTO	03/15/2023	EFT	925.17
U.S. BANK	E&I Level 4 Renewal - Crumpacker	03/15/2023	EFT	110.00
U.S. BANK	Ebay - Brass Solenoid Valve	03/15/2023	EFT	201.99
U.S. BANK	Ebay - Gas generator	03/15/2023	EFT	428.98
U.S. BANK	Ebay- Digital Generator	03/15/2023	EFT	386.09

Vendor	Description	Date	Ref	Amount
U.S. BANK	Fence Supply Co - Post Caps (13)	03/15/2023	EFT	128.87
U.S. BANK	Flash Drives, Battery Back Up , Docking Station	03/15/2023	EFT	575.29
U.S. BANK	Foothill - Serviced Ice Machine OP HQ	03/15/2023	EFT	370.19
U.S. BANK	Harbor Freight - Credit Exchanged Toolbox	03/15/2023	EFT	(25.86)
U.S. BANK	Harbor Freight - Pallet Jack (5000 LB)	03/15/2023	EFT	436.37
U.S. BANK	Harbor Freight - Tool Box Trays	03/15/2023	EFT	71.09
U.S. BANK	Hardware for Remote Electrical Panels	03/15/2023	EFT	73.27
U.S. BANK	Hotel ACWA Board Meeting - Minkler	03/15/2023	EFT	359.09
U.S. BANK	Husky Liners - front and back floor liners	03/15/2023	EFT	423.48
U.S. BANK	Ice Melter, 18" Floor Sq, USB Adapter, Power Strip	03/15/2023	EFT	290.53
U.S. BANK	Lodging - D3/D4 Exam Review Class - Reece	03/15/2023	EFT	135.89
U.S. BANK	Lunch Fork Lift Training	03/15/2023	EFT	19.38
U.S. BANK	Maps for Collection Crew	03/15/2023	EFT	135.14
U.S. BANK	Mechanical Tech Training Webinar - Davis & Edens	03/15/2023	EFT	100.00
U.S. BANK	Meeting Supplies, Kitchen Forks, Coffee Decanter, Office Supplies	03/15/2023	EFT	911.39
U.S. BANK	Microsoft, Adobe , Security & Web Hosting	03/15/2023	EFT	2,385.22
U.S. BANK	Network Switches for District Corp Yard (CIP 11101)	03/15/2023	EFT	3,052.34
U.S. BANK	O2 Sensor	03/15/2023	EFT	430.61
U.S. BANK	Office Supplies	03/15/2023	EFT	729.77
U.S. BANK	Oxygen Sensor - Ozone System	03/15/2023	EFT	278.85
U.S. BANK	Printer Ink	03/15/2023	EFT	181.97
U.S. BANK	Printer Ink - Hunters	03/15/2023	EFT	232.74
U.S. BANK	Printer, Computer Camera & Microphone	03/15/2023	EFT	448.31
U.S. BANK	Raw Sugar & Ink Cartridges	03/15/2023	EFT	123.76
U.S. BANK	Real Truck.Com - Seat Covers	03/15/2023	EFT	167.30
U.S. BANK	Recruitment Copper Treatment Plant Operator	03/15/2023	EFT	784.00
U.S. BANK	Ring Central Phone Service	03/15/2023	EFT	1,424.64
U.S. BANK	Senders - Film Stretch	03/15/2023	EFT	53.62
U.S. BANK	Stormwater Inspector Training - Knick	03/15/2023	EFT	375.00
U.S. BANK	Supplies	03/15/2023	EFT	4.41
U.S. BANK	Tools - Engineering	03/15/2023	EFT	973.69
U.S. BANK	Tools - V716	03/15/2023	EFT	617.51
U.S. BANK	Tractor Supply - Truck Tool Box	03/15/2023	EFT	430.99
U.S. BANK	Transducer Parts	03/15/2023	EFT	9.22
U.S. BANK	Trash Pumps - AWWTP	03/15/2023	EFT	1,152.78
U.S. BANK	Under Seat Storage	03/15/2023	EFT	141.56
U.S. BANK	UPUD 02/23 (water service, Vallecito, Douglas Flat, 6 Mile)	03/15/2023	EFT	225.79
U.S. BANK	UV Service - CCWTP	03/15/2023	EFT	3,015.00
U.S. BANK	Verizon 01/23	03/15/2023	EFT	3,135.22
U.S. BANK	Verizon 02/23	03/15/2023	EFT	3,171.97
U.S. BANK	Volcano Telephone 02/23	03/15/2023	EFT	572.52
U.S. BANK	Water Code Updates	03/15/2023	EFT	12.51
U.S. BANK	Webinar, SHRM, Management Training	03/15/2023	EFT	382.95
U.S. BANK	Weekly Safety Tailgate Training Topics	03/15/2023	EFT	249.00
UNDERHILL, BERTHA	Travel 02/23	03/01/2023	141818	83.84

Vendor	Description	Date	Ref	Amount
UNDERHILL, BERTHA	Travel 03/23	03/29/2023	142009	44.54
UNION DEMOCRAT	Advertisements W/WW TPO	03/15/2023	141922	964.78
UNITED PARCEL SERVICE	Late Fee	03/01/2023	141819	10.00
UNITED PARCEL SERVICE	Late Fee	03/08/2023	141876	10.00
UNITED PARCEL SERVICE	Late Fee	03/08/2023	141876	10.00
UNITED PARCEL SERVICE	Acct#9X5040 Shipping Week End 03/04	03/22/2023	141962	10.00
UNITED PARCEL SERVICE	Acct#9X5040 Shipping Week End 03/11	03/22/2023	141962	10.00
UNITED PARCEL SERVICE	Acct#9X5040 Shipping Week End 03/18	03/29/2023	142010	10.00
UNITED RENTALS NORTHWEST, INC	Steel Plate Lifting Ring	03/08/2023	141877	268.13
UNITED RENTALS NORTHWEST, INC	Backhoe Training	03/22/2023	141963	4,500.00
UNITED RENTALS NORTHWEST, INC	Rammer Parts - Utility Crew	03/29/2023	142011	149.83
US BANK CORP TRUST SVCS	Acct#276494000 Fly In Acres/ Da Lee Cassidy SRS 2021	03/08/2023	141878	1,500.00
USA BLUE BOOK	Lab Supplies - AWWTP	03/08/2023	141879	618.57
USA BLUE BOOK	Lab Supplies - CCWTP	03/08/2023	141879	267.13
USA BLUE BOOK	Lab Supplies - JLWTP	03/29/2023	142012	646.52
USDA RURAL DEVELOPMENT	USDA AMI Meter March 2023 Interest Payment	03/31/2023	EFT	22,042.90
USDA RURAL DEVELOPMENT	USDA AMI Meter March 2023 Principal Payment	03/31/2023	EFT	88,720.00
USDA RURAL DEVELOPMENT	USDA Reach 3a March 2023 Interest Payment	03/31/2023	EFT	26,446.50
VALIC	Def Comp 02/28/2023 Payroll	03/31/2023	EFT	1,567.87
VALIC	Def Comp 03/15/2023 Payroll	03/31/2023	EFT	1,317.87
VALLEY SPRINGS NEWS	Ad for Bids for La Contenta Septage Receiving Station Project (CIP 10086)	03/29/2023	142013	792.00
VALLEY SPRINGS NEWS	Public Hearing BOLD Program	03/29/2023	142013	48.75
VERIFIED FIRST, LLC	New Hire Background Investigation	03/08/2023	141880	134.68
VOYA FINANCIAL	Def Comp 02/28/2023 Payroll	03/31/2023	EFT	4,272.30
VOYA FINANCIAL	Def Comp 03/15/2023 Payroll	03/31/2023	EFT	4,272.30
WAGeworks	FSA Admin 02/23	03/29/2023	141998	230.00
WAGeworks	FSA Admin 03/23	03/29/2023	141998	230.00
WAGNER & BONSIGNORE	Engineering Services CC Pond 6 (CIP 15112)	03/22/2023	141964	2,121.25
WEBSOFT DEVELOPERS, INC.	Water Production, Consumption & Loss for AMI/AMR Project (CIP 11096)	03/01/2023	141820	5,880.00
WEBSOFT DEVELOPERS, INC.	GIS Services	03/08/2023	141881	1,196.25
WECO INDUSTRIES	Camera Repair - V 133	03/08/2023	141882	5,560.90
WECO INDUSTRIES	GapVax Parts - V 736	03/15/2023	141923	2,220.43
WEST POINT LUMBER INC	Materials & Supplies - WP	03/08/2023	141883	195.31
WEX BANK	Fuel February 2023	03/09/2023	EFT	21,121.77
WIENHOFF DRUG TESTING	Pre Employment Screening	03/01/2023	141821	250.00
WOODLIFF TRUSTEE, ARCHIE	UB Refund 158 Leaf Crest Court	03/22/2023	141965	1,220.80
WSP USA ENVIRONMENT & INFRASTRUCTURE INC	Local Hazard Mitigation Plan Update	03/08/2023	141885	2,677.00
XYLEM WATER SOLUTIONS USA, INC	UV Disinfection Equipment for the Forest Meadows WWTP (CIP 15106)	03/01/2023	141822	129,208.55
YOUNG'S COPPER ACE HARDWARE	Hardware, Supplies - CCWHSE (Re-Issue/Unclaimed Original)	03/01/2023	141823	315.28
YOUNG'S COPPER ACE HARDWARE	Materials & Supplies - CC	03/08/2023	141886	129.04
TOTAL MARCH DISBURSEMENTS:				3,094,997.78

RESOLUTION NO. 2023-

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CALAVERAS COUNTY WATER DISTRICT**

RATIFYING CLAIM SUMMARY NO. 613

WHEREAS, the Board of Directors of the CALAVERAS COUNTY WATER DISTRICT has reviewed and considered Claim Summary Number 613 at the Regular Meeting held on April 12, 2023; and

WHEREAS, Board Members have resolved questions, issues, or concerns by consultation with District staff during said meeting.

NOW, THEREFORE, BE IT RESOLVED that the CALAVERAS COUNTY WATER DISTRICT Board of Directors hereby ratifies Claim Summary Number 613 in the amount of \$3,738,724.33 for the month of March 2023.

PASSED AND ADOPTED this 12th day of April 2023 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

CALAVERAS COUNTY WATER DISTRICT

Scott Ratterman, President
Board of Directors

ATTEST:

Rebecca Hitchcock
Clerk to the Board

Item 4a

Agenda Item

DATE: April 12, 2023

TO: Michael Minkler, General Manager

FROM: Kelly Gerkenmeyer, Water Resources Specialist

SUBJECT: Rescinding Resolution 2022-59 and Stage 2 Mandatory Conservation Measures

RECOMMENDED ACTION:

Motion: _____ / _____ adopting Resolution No. 2023-____ Rescinding CCWD's Resolution 2022-59 and Stage 2 Mandatory Conservation Measures adopted June 8, 2023.

SUMMARY:

In response to the historic winter precipitation in 2022-2023 throughout much of California, Governor Newsom acknowledged the dramatically improved water supply conditions and issued Executive Order N-5-23 (attached) on March 24, 2023. Governor Newsom's Executive Order dropped some drought emergency provisions that are no longer necessary due to current water conditions, while maintaining other measures that support regions and communities still facing water supply challenges, and that continue achieving long-term water resilience. Improved conditions have helped rehabilitate surface water supplies but have not abated the severe drought conditions that remain in some parts of the State. As well, many groundwater basins throughout the State remain depleted from overreliance and successive multi-year droughts. Notwithstanding the rescission of certain emergency authorities for emergency drinking water action, state agencies have existing legal authority and funding to continue expedited work to advance the human right to water, and state agencies will continue all ongoing drought resilience planning work. Specifically, Governor Newsom highlighted groundwater recharge projects by a continued emphasis on streamlining the regulatory approval process to assist agencies in attaining groundwater sustainability.

Executive Order N-5-23 specifically:

- Ends the voluntary 15% water conservation target, while continuing to encourage Californians to make conservation a way of life.

- Ends the requirement that local water agencies implement Level 2 of their Drought Contingency Plans.
- Maintains the ban on wasteful water use, such as watering ornamental grass on commercial properties.
- Preserves all current emergency orders focused on groundwater supply, where the effects of the multi-year drought continue to be devastating.
- Maintain orders focused on specific watersheds that have not benefited as much from recent rains.
- Retains a state of emergency for all 58 counties to allow for drought response and recovery efforts to continue.

The District fully recognizes the Governor's efforts to make water conservation a way of life for Californians. Additionally, the District will continue to educate its customers about the importance of water use efficiency. Finally, the District is eager to collaborate with other stakeholders to work closely with the State Board to craft reasonable and achievable long-term and permanent water use efficiency policies that will guide Calaveras County into the future.

FINANCIAL CONSIDERATIONS:

Eliminating water conservation restrictions could lead to an increase in consumptive revenue from water sales, although staff does not expect a significant rebound in the near term because many customers made permanent changes to their properties to minimize water use.

Attachments:

- 1. Resolution No. 2023-__ Rescinding Resolution 2022-59 and Stage 2 Water Conservation Measures*
- 2. Resolution No 2022-59, Establishing Stage 2 Water Conservation Measures*
- 3. Executive Order N-5-23*

RESOLUTION NO. 2023-

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CALAVERAS COUNTY WATER DISTRICT**

**RESCINDING RESOLUTION 2022-59
ENACTING STAGE 2 OF WATER SHORTAGE CONTINGENCY PLAN
PER STATE WATER RESOURCES CONTROL BOARD REQUIREMENTS
AND GOVERNOR'S EXECUTIVE ORDER N-7-22**

WHEREAS, despite the multi-year nature of the current drought, which began three years after the record-setting drought of 2012-2016, and continues to have significant impacts on communities across California, the Calaveras County Water District (CCWD) has maintained adequate water supplies to continuously meet the needs of its customers; and

WHEREAS, in response to Governor Newsom's Executive Order N-7-22 on March 28, 2022, ordering mandatory water conservation measures, CCWD adopted Resolution 2022-59 on June 8, 2022, enacting Stage 2 Mandatory Conservation Measures; and

WHEREAS, the March 3, 2023, snow survey conducted by the Department of Water Resources and partner agencies found that most regions of the Sierra Nevada are above average for snow water content, and some regions are nearing record amounts of snow, and snow and rain has fallen across many regions of the state since then, with more precipitation forecasted; and

WHEREAS, improved conditions have helped rehabilitate surface water supplies, but have not abated the severe drought conditions that remain in some parts of the State, and many groundwater basins throughout the State remain depleted from overreliance and successive multi-year droughts; and

WHEREAS, continued action by the State is needed to address ongoing consequences of the drought emergency, including groundwater supply shortages, domestic well failures; and

WHEREAS, improved conditions warrant an even more targeted State response to the ongoing drought emergency and certain provisions in the State of Emergency Proclamations dated April 21, 2021, May 10, 2021, July 8, 2021, and October 19, 2021, and in Executive Orders N-10-21, N-7-22, and N-3-23 provide authority that is no longer needed to mitigate the effects of the drought conditions or direct actions by state agencies, departments, and boards that have already been completed; and

WHEREAS, on March 24th, 2023, Governor Newsom enacted Executive Order N-5-23, which terminated or superseded several provisions in prior Proclamations and Orders; and

WHEREAS, notwithstanding the rescission of certain emergency authorities for emergency drinking water action, state agencies have existing legal authority and funding

to continue expedited work to advance the human right to water, and state agencies will continue all ongoing drought resilience planning work, including through coordination with local agencies and tribes; and

WHEREAS, CCWD's 2020 Urban Water Management Program contains a Water Shortage Contingency Plan with an Emergency Demand Reduction Program outlining measures to be taken in the event of future water shortages.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the CALAVERAS COUNTY WATER DISTRICT does hereby rescind Resolution 2022-59, Establishing Stage 2 Conservation Measures, on June 8, 2022.

BE IT FURTHER RESOLVED, that CCWD fully recognizes the Governor's efforts to make water conservation a way of life and the District will continue to educate its customers about the importance of water use efficiency.

PASSED AND ADOPTED this 12th day of April, 2023, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

CALAVERAS COUNTY WATER DISTRICT

Scott Ratterman, President
Board of Directors

ATTEST:

Rebecca Hitchcock
Clerk to the Board

Item 4b

Agenda Item

DATE: April 12, 2023

TO: Michael Minkler, General Manager

FROM: Stacey Lollar, Human Resources Manager

SUBJECT: Discussion/Action regarding approval of a Side Letter Agreement with the Management and Confidential Unit

RECOMMENDED ACTION:

Motion: _____ / _____ approving Resolution 2023- ____ approving a side letter agreement to the current Agreement with the Management and Confidential Unit (MCU) amending Appendix B, C, D, and E.

SUMMARY:

Staff has met and conferred in good faith with the MCU and all parties on the following recommended updates to the salary schedule:

District Engineer Salary Range Increase:

The Calaveras County Water District (the District) has been recruiting for a District Engineer diligently for nearly a year in a highly competitive market with a limited pool of qualified applicants. Through the recruiting process, the District's salary range was a concern and efforts were made with a small increase in July 2022 to no avail. In November 2022 Bob Murray & Associates, a recruiting firm, was hired to assist with the recruiting efforts. When speaking with the recruiter through the process she mentioned several times the difficulty of finding qualified candidates. In order to attract the talent needed for the District, we are confident that an increase to the District Engineer classification will yield the results we desire.

An in-house salary survey was conducted, and results indicate the District is currently below the average salary range of similar District Engineers in similar agencies by at least 10%. Staff recommends a 10% increase to the District Engineer salary range to bring the District Engineer closer to the average salary range of similar positions.

Business Services Manager:

With recent retirements and upcoming retirements, the District is in the beginning stage of developing a succession planning program. Though we hoped to be farther along with

a program it has not come together as quickly as we hoped for varied reasons. We do know that we have employees in critical roles throughout the District that are planning on retiring within the next couple of years. In some cases, we believe that we will be able to manage these retirements with limited overlap timeframes. In the case of the Administrative Services Department, we are not confident in this approach.

In an effort to create a successful transition in the Administrative Services Department due to upcoming retirements, staff recommends the addition of a Business Services Manager classification in the Management and Confidential Unit. This position will work closely with all employees in the Administrative Services Department to create cohesiveness, solutions, and effective work flow efforts especially between the finance and customer service departments. The Business Services Manager will also be key in project management of the transition from Springbrook to Tyler for the finance module. Additionally, this new position will manage the IT department, which has historically been a part of the Administrative Services Department.

It is understood that an additional F.T.E. (Full-Time Employee) is not possible, therefore, the filling of this position will be limited to in-house candidates only. Depending on who is hired internally, the District will determine if the candidate's position can be held vacant or if a reorganization of staff could occur to accommodate the change.

An in-house salary survey was also conducted for the proposed classification. Based on these results staff recommends a yearly salary of \$101,100 to \$135,708.

External Affairs Manager Classification:

External Affairs Manager classification: In May 2017 this classification was created to support the District's efforts in public relations, grants, water conservation, and legislative efforts all while managing the Customer Service department. Two classification levels were created to allow the flexibility to hire someone with experience in one of the major areas and as experience and skills were achieved in the other areas, there would be room for advancement.

The District found that it was challenging for this position to create and foster a robust program particularly in the area of public relations and community outreach, with such a broad level of responsibility. Over a year ago a Customer Service Supervisor was hired to allow the External Affairs Manager to focus on duties and tasks associated with public relations, grants, water conservation, and legislative efforts. The District has found this arrangement to be especially beneficial to the public relations and community outreach efforts of the District. With the more narrowly focused job duties of the External Affairs Manager, staff recommends eliminating the classification levels and reverting to the single classification of External Affairs Manager.

Salary Schedule Formula Correction:

While working with the MCU salary schedule to recommend the above items an error on the FY 2023/2024, 2024/2025, and 2025/2026 salary schedules was found for the

Director of Operations salary range. An additional 2% increase was included in the calculation those years, however that was not the intent nor was it referenced in Article 4 – Compensation – Salary Increases of the for those years. The proposed salary schedule includes this correction.

FINANCIAL CONSIDERATIONS:

The 10% increase in the District Engineer classification will not be impactful to the FY 23/24 budget due to the long term vacancy of the position. Moving forward in subsequent fiscal years, the incremental 10% increase will be budgeted for accordingly.

The full budget impact of the addition of the Business Services Manager position is unknown at this time since the position must be filled with an internal candidate. Depending on the internal candidates’ current wage the District could anticipate an increase of 10% to 15%. This increase would not be realized until sometime in May and could be absorbed due to salary savings throughout the fiscal year due to various position vacancies. Moving forward in subsequent fiscal years, the incremental 10% increase will be budgeted for accordingly.

STRATEGIC PLANNING:

The 2021-2026+ CCWD Strategic Plan (Strategic Plan, adopted April 28, 2021 per Board of Directors’ Resolution No. 2021-24, outlines several Goals and Objectives (Objectives) meant to identify organizational opportunities and measure CCWD’s results over time. Consistent with the Strategic Plan, this Agenda Item supports the following objectives:

- EO-01 Develop a District that our customers value and our Board and staff are proud to serve.

- EO-04 Ensure proactive succession planning.

- EO-06 Develop thought leadership.

- EO-09 Evaluation the District’s essential staffing and priorities.

*Attachments: Proposed Side Letter with the MCU
 2022-2026 MCU Salary Schedule
 Resolution 2023-___ approving a side letter agreement with the MCU*

**AGREEMENT BETWEEN
CALAVERAS COUNTY WATER DISTRICT
AND
MANAGEMENT & CONFIDENTIAL UNIT**

Term: July 1, 2021 through June 30, 2026

Side Letter of Agreement
Amendment to Appendix B, C, D, and E

Effective May 1, 2023, the Calaveras County Water District (CCWD or the District) and Management and Confidential Unit (the MCU) agree to the following side letter amending the Agreement for the term July 1, 2021 through June 30, 2026.

Appendix B, C, D and E Salary Schedules

An updated Salary schedule effective May 1, 2023 and all wage schedules remaining for the term of the MOU will:

- a. Addition of the Business Services classification.
- b. Increase the salary range of the District Engineer classification.
- c. Elimination of the External Affairs Manager I classification.
- d. Rename the classification of the External Affairs Manager II to External Affairs Manager.

Appendix C, D and E Salary Schedules

An updated Salary schedule effective May 1, 2023 and all wage schedules remaining for the term of the MOU for the formula correction of the Director of Operations classification.

All other MOU language not included in this amendment remains the same and continues to be valid.

Signed and agreed:

For the District:

For the MCU:

Michael Minkler
General Manager

Damon Wyckoff
MCU Representative

Date: _____

Date: _____

Patrick Burkhardt
MCU Representative

Date: _____

APPENDIX B - Management and Confidential Unit Salary Schedule
Effective May 16, 2022 (with 3.0% Salary Increase and Equity Adjustment)

Classification	Rate Type	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
Director of Administrative Services	Bi-monthly	\$5,169.00	\$5,427.50	\$5,699.00	\$5,984.00	\$6,283.50	\$6,441.00	\$6,602.50	\$6,768.00	\$6,937.50
	Monthly	\$10,338	\$10,855	\$11,398	\$11,968	\$12,567	\$12,882	\$13,205	\$13,536	\$13,875
	Yearly	\$124,056	\$130,260	\$136,776	\$143,616	\$150,804	\$154,584	\$158,460	\$162,432	\$166,500
Director of Operations	Bi-monthly	\$5,323.00	\$5,589.50	\$5,869.00	\$6,162.50	\$6,471.00	\$6,633.00	\$6,799.00	\$6,969.00	\$7,143.50
	Monthly	\$10,646	\$11,179	\$11,738	\$12,325	\$12,942	\$13,266	\$13,598	\$13,938	\$14,287
	Yearly	\$127,752	\$134,148	\$140,856	\$147,900	\$155,304	\$159,192	\$163,176	\$167,256	\$171,444
Deputy Director of Operations	Bi-monthly	\$4,486.50	\$4,711.00	\$4,947.00	\$5,194.50	\$5,454.50	\$5,591.00	\$5,731.00	\$5,874.50	\$6,021.50
	Monthly	\$8,973	\$9,422	\$9,894	\$10,389	\$10,909	\$11,182	\$11,462	\$11,749	\$12,043
	Yearly	\$107,676	\$113,064	\$118,728	\$124,668	\$130,908	\$134,184	\$137,544	\$140,988	\$144,516
Distribution/Collections Manager	Bi-monthly	\$4,272.50	\$4,486.50	\$4,711.00	\$4,947.00	\$5,194.50	\$5,324.50	\$5,458.00	\$5,594.50	\$5,734.50
	Monthly	\$8,545	\$8,973	\$9,422	\$9,894	\$10,389	\$10,649	\$10,916	\$11,189	\$11,469
	Yearly	\$102,540	\$107,676	\$113,064	\$118,728	\$124,668	\$127,788	\$130,992	\$134,268	\$137,628
District Engineer **, +	Bi-monthly	\$5,855.50	\$6,148.50	\$6,456.00	\$6,779.00	\$7,118.00	\$7,296.00	\$7,478.50	\$7,665.50	\$7,857.50
	Monthly	\$11,711	\$12,297	\$12,912	\$13,558	\$14,236	\$14,592	\$14,957	\$15,331	\$15,715
	Yearly	\$140,532	\$147,564	\$154,944	\$162,696	\$170,832	\$175,104	\$179,484	\$183,972	\$188,580
Executive Assistant/Clerk to the Board (C)	Hourly	\$31.79	\$33.38	\$35.05	\$36.81	\$38.65	\$39.62	\$40.61	\$41.63	\$42.67
	Bi-monthly	\$2,755.00	\$2,893.00	\$3,038.00	\$3,190.00	\$3,349.50	\$3,433.50	\$3,519.50	\$3,607.50	\$3,698.00
	Monthly	\$5,510	\$5,786	\$6,076	\$6,380	\$6,699	\$6,867	\$7,039	\$7,215	\$7,396
	Yearly	\$66,120	\$69,432	\$72,912	\$76,560	\$80,388	\$82,404	\$84,468	\$86,580	\$88,752
External Affairs Manager I***	Bi-monthly	\$4,011.50	\$4,212.50	\$4,423.50	\$4,645.00	\$4,877.50	\$4,999.50	\$5,124.50	\$5,253.00	\$5,384.50
	Monthly	\$8,023	\$8,425	\$8,847	\$9,290	\$9,755	\$9,999	\$10,249	\$10,506	\$10,769
	Yearly	\$96,276	\$101,100	\$106,164	\$111,480	\$117,060	\$119,988	\$122,988	\$126,072	\$129,228
External Affairs Manager II	Bi-monthly	\$4,212.50	\$4,423.50	\$4,645.00	\$4,877.50	\$5,121.50	\$5,250.00	\$5,381.50	\$5,516.50	\$5,654.50
	Monthly	\$8,425	\$8,847	\$9,290	\$9,755	\$10,243	\$10,500	\$10,763	\$11,033	\$11,309
	Yearly	\$101,100	\$106,164	\$111,480	\$117,060	\$122,916	\$126,000	\$129,156	\$132,396	\$135,708
Business Services Manager	Bi-monthly	\$4,212.50	\$4,423.50	\$4,645.00	\$4,877.50	\$5,121.50	\$5,250.00	\$5,381.50	\$5,516.50	\$5,654.50
	Monthly	\$8,425	\$8,847	\$9,290	\$9,755	\$10,243	\$10,500	\$10,763	\$11,033	\$11,309
	Yearly	\$101,100	\$106,164	\$111,480	\$117,060	\$122,916	\$126,000	\$129,156	\$132,396	\$135,708
Human Resources Manager	Bi-monthly	\$4,422.00	\$4,643.50	\$4,876.00	\$5,120.00	\$5,376.00	\$5,510.50	\$5,648.50	\$5,790.00	\$5,935.00
	Monthly	\$8,844	\$9,287	\$9,752	\$10,240	\$10,752	\$11,021	\$11,297	\$11,580	\$11,870
	Yearly	\$106,128	\$111,444	\$117,024	\$122,880	\$129,024	\$132,252	\$135,564	\$138,960	\$142,440
Human Resources Technician (C)	Hourly	\$30.27	\$31.79	\$33.38	\$35.05	\$36.81	\$37.73	\$38.68	\$39.65	\$40.64
	Bi-monthly	\$2,623.50	\$2,755.00	\$2,893.00	\$3,038.00	\$3,190.00	\$3,270.00	\$3,352.00	\$3,436.00	\$3,522.00
	Monthly	\$5,247	\$5,510	\$5,786	\$6,076	\$6,380	\$6,540	\$6,704	\$6,872	\$7,044
	Yearly	\$62,964	\$66,120	\$69,432	\$72,912	\$76,560	\$78,480	\$80,448	\$82,464	\$84,528
Information Systems Administrator*	Bi-monthly	\$4,110.00	\$4,315.50	\$4,531.50	\$4,758.50	\$4,996.50	\$5,121.50	\$5,250.00	\$5,381.50	\$5,516.50
	Monthly	\$8,220	\$8,631	\$9,063	\$9,517	\$9,993	\$10,243	\$10,500	\$10,763	\$11,033
	Yearly	\$98,640	\$103,572	\$108,756	\$114,204	\$119,916	\$122,916	\$126,000	\$129,156	\$132,396
Construction & Maintenance Manager	Bi-monthly	\$4,272.50	\$4,486.50	\$4,711.00	\$4,947.00	\$5,194.50	\$5,324.50	\$5,458.00	\$5,594.50	\$5,734.50
	Monthly	\$8,545	\$8,973	\$9,422	\$9,894	\$10,389	\$10,649	\$10,916	\$11,189	\$11,469
	Yearly	\$102,540	\$107,676	\$113,064	\$118,728	\$124,668	\$127,788	\$130,992	\$134,268	\$137,628
Plant Operations Manager	Bi-monthly	\$4,486.50	\$4,711.00	\$4,947.00	\$5,194.50	\$5,454.50	\$5,591.00	\$5,731.00	\$5,874.50	\$6,021.50
	Monthly	\$8,973	\$9,422	\$9,894	\$10,389	\$10,909	\$11,182	\$11,462	\$11,749	\$12,043
	Yearly	\$107,676	\$113,064	\$118,728	\$124,668	\$130,908	\$134,184	\$137,544	\$140,988	\$144,516
Manager of Water Resources	Bi-monthly	\$4,486.50	\$4,711.00	\$4,947.00	\$5,194.50	\$5,454.50	\$5,591.00	\$5,731.00	\$5,874.50	\$6,021.50
	Monthly	\$8,973	\$9,422	\$9,894	\$10,389	\$10,909	\$11,182	\$11,462	\$11,749	\$12,043
	Yearly	\$107,676	\$113,064	\$118,728	\$124,668	\$130,908	\$134,184	\$137,544	\$140,988	\$144,516

*Addition of Information Systems Administrator per Res. No. 2022-83

**District Engineer salary range updated per Res. No. 2022-83

*** Eliminate External Affairs Manager I classification updated per Res. No 2023-__

+ District Engineer salary range updated per Res. No 2023-__

++ Addition of Business Services Manager per Res. No 2023-__

APPENDIX C - Management and Confidential Unit Salary Schedule
Effective July 1, 2023 (with 3.0% Salary Increase)

Classification	Rate Type	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	STEP 9
Director of Administrative Services	Bi-monthly	\$5,324.50	\$5,591.00	\$5,871.00	\$6,165.00	\$6,473.50	\$6,635.50	\$6,801.50	\$6,972.00	\$7,146.50
	Monthly	\$10,649	\$11,182	\$11,742	\$12,330	\$12,947	\$13,271	\$13,603	\$13,944	\$14,293
	Yearly	\$127,788	\$134,184	\$140,904	\$147,960	\$155,364	\$159,252	\$163,236	\$167,328	\$171,516
Director of Operations +	Bi-monthly	\$5,483.00	\$5,757.50	\$6,045.50	\$6,348.00	\$6,665.50	\$6,832.50	\$7,003.50	\$7,179.00	\$7,358.50
	Monthly	\$10,966	\$11,515	\$12,091	\$12,696	\$13,331	\$13,665	\$14,007	\$14,358	\$14,717
	Monthly	\$11,185	\$11,745	\$12,333	\$12,950	\$13,598	\$13,938	\$14,287	\$14,645	\$15,012.00
	Yearly	\$131,592	\$138,180	\$145,092	\$152,352	\$159,972	\$163,980	\$168,084	\$172,296	\$176,604
Deputy Director of Operations	Bi-monthly	\$4,621.50	\$4,853.00	\$5,096.00	\$5,351.00	\$5,619.00	\$5,759.50	\$5,903.50	\$6,051.50	\$6,203.00
	Monthly	\$9,243	\$9,706	\$10,192	\$10,702	\$11,238	\$11,519	\$11,807	\$12,103	\$12,406
	Yearly	\$110,916	\$116,472	\$122,304	\$128,424	\$134,856	\$138,228	\$141,684	\$145,236	\$148,872
Distribution/Collections Manager	Bi-monthly	\$4,401.00	\$4,621.50	\$4,853.00	\$5,096.00	\$5,351.00	\$5,485.00	\$5,622.50	\$5,763.50	\$5,908.00
	Monthly	\$8,802	\$9,243	\$9,706	\$10,192	\$10,702	\$10,970	\$11,245	\$11,527	\$11,816
	Yearly	\$105,624	\$110,916	\$116,472	\$122,304	\$128,424	\$131,640	\$134,940	\$138,324	\$141,792
District Engineer	Bi-monthly	\$6,031.50	\$6,333.50	\$6,650.50	\$6,983.50	\$7,333.00	\$7,516.50	\$7,704.50	\$7,897.50	\$8,095.00
	Monthly	\$12,063	\$12,667	\$13,301	\$13,967	\$14,666	\$15,033	\$15,409	\$15,795	\$16,190
	Yearly	\$144,756	\$152,004	\$159,612	\$167,604	\$175,992	\$180,396	\$184,908	\$189,540	\$194,280
Executive Assistant/Clerk to the Board (C)	Hourly	\$32.75	\$34.38	\$36.10	\$37.91	\$39.81	\$40.81	\$41.83	\$42.88	\$43.95
	Bi-monthly	\$2,838.00	\$2,980.00	\$3,129.00	\$3,285.50	\$3,450.00	\$3,536.50	\$3,625.00	\$3,716.00	\$3,809.00
	Monthly	\$5,676	\$5,960	\$6,258	\$6,571	\$6,900	\$7,073	\$7,250	\$7,432	\$7,618
	Yearly	\$68,112	\$71,520	\$75,096	\$78,852	\$82,800	\$84,876	\$87,000	\$89,184	\$91,416
External Affairs Manager I	Bi-monthly	\$4,132.00	\$4,339.00	\$4,556.00	\$4,784.00	\$5,023.50	\$5,149.50	\$5,278.50	\$5,410.50	\$5,546.00
	Monthly	\$8,264	\$8,678	\$9,112	\$9,568	\$10,047	\$10,299	\$10,557	\$10,821	\$11,092
	Yearly	\$99,168	\$104,136	\$109,344	\$114,816	\$120,564	\$123,588	\$126,684	\$129,852	\$133,104
External Affairs Manager II	Bi-monthly	\$4,339.00	\$4,556.00	\$4,784.00	\$5,023.50	\$5,275.00	\$5,407.00	\$5,542.50	\$5,681.50	\$5,823.75
	Monthly	\$8,678	\$9,112	\$9,568	\$10,047	\$10,550	\$10,814	\$11,085	\$11,363	\$11,648
	Yearly	\$104,136	\$109,344	\$114,816	\$120,564	\$126,600	\$129,768	\$133,020	\$136,356	\$139,770
Business Services Manager	Bi-monthly	\$4,339.00	\$4,556.00	\$4,784.00	\$5,023.50	\$5,275.00	\$5,407.00	\$5,542.50	\$5,681.50	\$5,823.75
	Monthly	\$8,678	\$9,112	\$9,568	\$10,047	\$10,550	\$10,814	\$11,085	\$11,363	\$11,648
	Yearly	\$104,136	\$109,344	\$114,816	\$120,564	\$126,600	\$129,768	\$133,020	\$136,356	\$139,770
Human Resources Manager	Bi-monthly	\$4,555.00	\$4,783.00	\$5,022.50	\$5,274.00	\$5,538.00	\$5,676.50	\$5,818.50	\$5,964.00	\$6,113.25
	Monthly	\$9,110	\$9,566	\$10,045	\$10,548	\$11,076	\$11,353	\$11,637	\$11,928	\$12,227
	Yearly	\$109,320	\$114,792	\$120,540	\$126,576	\$132,912	\$136,236	\$139,644	\$143,136	\$146,718
Human Resources Technician (C)	Hourly	\$31.18	\$32.75	\$34.38	\$36.10	\$37.91	\$38.86	\$39.84	\$40.83	\$41.86
	Bi-monthly	\$2,702.50	\$2,838.00	\$2,980.00	\$3,129.00	\$3,285.50	\$3,368.00	\$3,452.50	\$3,539.00	\$3,627.50
	Monthly	\$5,405	\$5,676	\$5,960	\$6,258	\$6,571	\$6,736	\$6,905	\$7,078	\$7,255
	Yearly	\$64,860	\$68,112	\$71,520	\$75,096	\$78,852	\$80,832	\$82,860	\$84,936	\$87,060
Information Systems Administrator	Bi-monthly	\$4,233.50	\$4,445.50	\$4,668.00	\$4,901.50	\$5,147.00	\$5,276.00	\$5,408.00	\$5,543.50	\$5,682.25
	Monthly	\$8,467	\$8,891	\$9,336	\$9,803	\$10,294	\$10,552	\$10,816	\$11,087	\$11,365
	Yearly	\$101,604	\$106,692	\$112,032	\$117,636	\$123,528	\$126,624	\$129,792	\$133,044	\$136,374
Construction & Maintenance Manager	Bi-monthly	\$4,401.00	\$4,621.50	\$4,853.00	\$5,096.00	\$5,351.00	\$5,485.00	\$5,622.50	\$5,763.50	\$5,907.75
	Monthly	\$8,802	\$9,243	\$9,706	\$10,192	\$10,702	\$10,970	\$11,245	\$11,527	\$11,816
	Yearly	\$105,624	\$110,916	\$116,472	\$122,304	\$128,424	\$131,640	\$134,940	\$138,324	\$141,786
Plant Operations Manager	Bi-monthly	\$4,621.50	\$4,853.00	\$5,096.00	\$5,351.00	\$5,619.00	\$5,759.50	\$5,903.50	\$6,051.50	\$6,203.00
	Monthly	\$9,243	\$9,706	\$10,192	\$10,702	\$11,238	\$11,519	\$11,807	\$12,103	\$12,406
	Yearly	\$110,916	\$116,472	\$122,304	\$128,424	\$134,856	\$138,228	\$141,684	\$145,236	\$148,872
Manager of Water Resources	Bi-monthly	\$4,621.50	\$4,853.00	\$5,096.00	\$5,351.00	\$5,619.00	\$5,759.50	\$5,903.50	\$6,051.50	\$6,203.00
	Monthly	\$9,243	\$9,706	\$10,192	\$10,702	\$11,238	\$11,519	\$11,807	\$12,103	\$12,406
	Yearly	\$110,916	\$116,472	\$122,304	\$128,424	\$134,856	\$138,228	\$141,684	\$145,236	\$148,872

APPENDIX D - Management and Confidential Unit Salary Schedule
Effective July 1, 2024 (with 2.0% Salary Increase)

Classification	Rate Type	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
Director of Administrative Services	Bi-monthly	\$5,431.00	\$5,703.00	\$5,988.50	\$6,288.00	\$6,602.50	\$6,768.00	\$6,937.50	\$7,111.00	\$7,289.00
	Monthly	\$10,862	\$11,406	\$11,977	\$12,576	\$13,205	\$13,536	\$13,875	\$14,222	\$14,578
	Yearly	\$130,344	\$136,872	\$143,724	\$150,912	\$158,460	\$162,432	\$166,500	\$170,664	\$174,936
Director of Operations	Bi-monthly	\$5,593.00	\$5,873.00	\$6,167.00	\$6,475.50	\$6,799.50	\$6,969.50	\$7,144.00	\$7,323.00	\$7,506.50
	Monthly	\$11,186	\$11,746	\$12,334	\$12,951	\$13,599	\$13,939	\$14,288	\$14,646	\$15,013
	Monthly	\$11,637	\$12,219	\$12,830	\$13,472	\$14,146	\$14,500	\$14,863	\$15,235	\$15,616
	Yearly	\$134,232	\$140,952	\$148,008	\$155,412	\$163,188	\$167,268	\$171,456	\$175,752	\$180,156
Deputy Director of Operations	Bi-monthly	\$4,714.00	\$4,950.00	\$5,197.50	\$5,457.50	\$5,730.50	\$5,874.00	\$6,021.00	\$6,172.00	\$6,326.50
	Monthly	\$9,428	\$9,900	\$10,395	\$10,915	\$11,461	\$11,748	\$12,042	\$12,344	\$12,653
	Yearly	\$113,136	\$118,800	\$124,740	\$130,980	\$137,532	\$140,976	\$144,504	\$148,128	\$151,836
Distribution/Collections Manager	Bi-monthly	\$4,489.50	\$4,714.00	\$4,950.00	\$5,197.50	\$5,457.50	\$5,594.00	\$5,734.00	\$5,877.50	\$6,024.50
	Monthly	\$8,979	\$9,428	\$9,900	\$10,395	\$10,915	\$11,188	\$11,468	\$11,755	\$12,049
	Yearly	\$107,748	\$113,136	\$118,800	\$124,740	\$130,980	\$134,256	\$137,616	\$141,060	\$144,588
District Engineer	Bi-monthly	\$6,152.50	\$6,460.50	\$6,784.00	\$7,123.50	\$7,480.00	\$7,667.00	\$7,859.00	\$8,055.50	\$8,257.00
	Monthly	\$12,305	\$12,921	\$13,568	\$14,247	\$14,960	\$15,334	\$15,718	\$16,111	\$16,514
	Yearly	\$147,660	\$155,052	\$162,816	\$170,964	\$179,520	\$184,008	\$188,616	\$193,332	\$198,168
Executive Assistant/Clerk to the Board (C)	Hourly	\$33.40	\$35.08	\$36.83	\$38.68	\$40.62	\$41.63	\$42.68	\$43.74	\$44.84
	Bi-monthly	\$2,895.00	\$3,040.00	\$3,192.00	\$3,352.00	\$3,520.00	\$3,608.00	\$3,698.50	\$3,791.00	\$3,886.00
	Monthly	\$5,790	\$6,080	\$6,384	\$6,704	\$7,040	\$7,216	\$7,397	\$7,582	\$7,772
	Yearly	\$69,480	\$72,960	\$76,608	\$80,448	\$84,480	\$86,592	\$88,764	\$90,984	\$93,264
External Affairs Manager I	Bi-monthly	\$4,215.00	\$4,426.00	\$4,647.50	\$4,880.00	\$5,124.00	\$5,252.50	\$5,384.00	\$5,519.00	\$5,657.00
	Monthly	\$8,430	\$8,852	\$9,295	\$9,760	\$10,248	\$10,505	\$10,768	\$11,038	\$11,314
	Yearly	\$101,160	\$106,224	\$111,540	\$117,120	\$122,976	\$126,060	\$129,216	\$132,456	\$135,768
External Affairs Manager II	Bi-monthly	\$4,426.00	\$4,647.50	\$4,880.00	\$5,124.00	\$5,380.50	\$5,515.50	\$5,653.50	\$5,795.00	\$5,940.00
	Monthly	\$8,852	\$9,295	\$9,760	\$10,248	\$10,761	\$11,031	\$11,307	\$11,590	\$11,880
	Yearly	\$106,224	\$111,540	\$117,120	\$122,976	\$129,132	\$132,372	\$135,684	\$139,080	\$142,560
Business Services Manager	Bi-monthly	\$4,426.00	\$4,647.50	\$4,880.00	\$5,124.00	\$5,380.50	\$5,515.50	\$5,653.50	\$5,795.00	\$5,940.00
	Monthly	\$8,852	\$9,295	\$9,760	\$10,248	\$10,761	\$11,031	\$11,307	\$11,590	\$11,880
	Yearly	\$106,224	\$111,540	\$117,120	\$122,976	\$129,132	\$132,372	\$135,684	\$139,080	\$142,560
Human Resources Manager	Bi-monthly	\$4,646.50	\$4,879.00	\$5,123.00	\$5,379.50	\$5,648.50	\$5,790.00	\$5,935.00	\$6,083.50	\$6,236.00
	Monthly	\$9,293	\$9,758	\$10,246	\$10,759	\$11,297	\$11,580	\$11,870	\$12,167	\$12,472
	Yearly	\$111,516	\$117,096	\$122,952	\$129,108	\$135,564	\$138,960	\$142,440	\$146,004	\$149,664
Human Resources Technician (C)	Hourly	\$31.81	\$33.40	\$35.08	\$36.83	\$38.68	\$39.65	\$40.64	\$41.66	\$42.70
	Bi-monthly	\$2,757.00	\$2,895.00	\$3,040.00	\$3,192.00	\$3,352.00	\$3,436.00	\$3,522.00	\$3,610.50	\$3,701.00
	Monthly	\$5,514	\$5,790	\$6,080	\$6,384	\$6,704	\$6,872	\$7,044	\$7,221	\$7,402
	Yearly	\$66,168	\$69,480	\$72,960	\$76,608	\$80,448	\$82,464	\$84,528	\$86,652	\$88,824
Information Systems Administrator	Bi-monthly	\$4,318.50	\$4,534.50	\$4,761.50	\$5,000.00	\$5,250.00	\$5,381.50	\$5,516.50	\$5,654.50	\$5,796.00
	Monthly	\$8,637	\$9,069	\$9,523	\$10,000	\$10,500	\$10,763	\$11,033	\$11,309	\$11,592
	Yearly	\$103,644	\$108,828	\$114,276	\$120,000	\$126,000	\$129,156	\$132,396	\$135,708	\$139,104
Construction & Maintenance Manager	Bi-monthly	\$4,489.50	\$4,714.00	\$4,950.00	\$5,197.50	\$5,457.50	\$5,594.00	\$5,734.00	\$5,877.50	\$6,024.50
	Monthly	\$8,979	\$9,428	\$9,900	\$10,395	\$10,915	\$11,188	\$11,468	\$11,755	\$12,049
	Yearly	\$107,748	\$113,136	\$118,800	\$124,740	\$130,980	\$134,256	\$137,616	\$141,060	\$144,588
Plant Operations Manager	Bi-monthly	\$4,714.00	\$4,950.00	\$5,197.50	\$5,457.50	\$5,730.50	\$5,874.00	\$6,021.00	\$6,172.00	\$6,326.50
	Monthly	\$9,428	\$9,900	\$10,395	\$10,915	\$11,461	\$11,748	\$12,042	\$12,344	\$12,653
	Yearly	\$113,136	\$118,800	\$124,740	\$130,980	\$137,532	\$140,976	\$144,504	\$148,128	\$151,836
Manager of Water Resources	Bi-monthly	\$4,714.00	\$4,950.00	\$5,197.50	\$5,457.50	\$5,730.50	\$5,874.00	\$6,021.00	\$6,172.00	\$6,326.50
	Monthly	\$9,428	\$9,900	\$10,395	\$10,915	\$11,461	\$11,748	\$12,042	\$12,344	\$12,653
	Yearly	\$113,136	\$118,800	\$124,740	\$130,980	\$137,532	\$140,976	\$144,504	\$148,128	\$151,836

**Management and Confidential Unit Salary Schedule
Effective July 1, 2025 (with 2.0% Salary Increase)**

Classification	Rate Type	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
Director of Administrative Services	Bi-monthly	\$5,540.00	\$5,817.00	\$6,108.00	\$6,413.50	\$6,734.50	\$6,903.00	\$7,076.00	\$7,253.00	\$7,434.50
	Monthly	\$11,080	\$11,634	\$12,216	\$12,827	\$13,469	\$13,806	\$14,152	\$14,506	\$14,869
	Yearly	\$132,960	\$139,608	\$146,592	\$153,924	\$161,628	\$165,672	\$169,824	\$174,072	\$178,428
Director of Operations	Bi-monthly	\$5,705.00	\$5,990.50	\$6,290.50	\$6,605.50	\$6,936.00	\$7,109.50	\$7,287.50	\$7,470.00	\$7,657.00
	Monthly	\$12,408	\$12,714	\$13,350	\$14,018	\$14,719	\$15,087	\$15,465	\$15,852	\$16,249
	Monthly	\$11,410	\$11,981	\$12,581	\$13,211	\$13,872	\$14,219	\$14,575	\$14,940	\$15,314
	Yearly	\$136,920	\$143,772	\$150,972	\$158,532	\$166,464	\$170,628	\$174,900	\$179,280	\$183,768
Deputy Director of Operations	Bi-monthly	\$4,808.50	\$5,049.00	\$5,301.50	\$5,567.00	\$5,845.50	\$5,992.00	\$6,142.00	\$6,296.00	\$6,453.50
	Monthly	\$9,617	\$10,098	\$10,603	\$11,134	\$11,691	\$11,984	\$12,284	\$12,592	\$12,907
	Yearly	\$115,404	\$121,176	\$127,236	\$133,608	\$140,292	\$143,808	\$147,408	\$151,104	\$154,884
Distribution/Collections Manager	Bi-monthly	\$4,579.50	\$4,808.50	\$5,049.00	\$5,301.50	\$5,567.00	\$5,706.50	\$5,849.50	\$5,996.00	\$6,146.00
	Monthly	\$9,159	\$9,617	\$10,098	\$10,603	\$11,134	\$11,413	\$11,699	\$11,992	\$12,292
	Yearly	\$109,908	\$115,404	\$121,176	\$127,236	\$133,608	\$136,956	\$140,388	\$143,904	\$147,504
District Engineer	Bi-monthly	\$6,276.00	\$6,590.00	\$6,919.50	\$7,265.50	\$7,629.00	\$7,820.00	\$8,015.50	\$8,216.00	\$8,421.50
	Monthly	\$12,552	\$13,180	\$13,839	\$14,531	\$15,258	\$15,640	\$16,031	\$16,432	\$16,843
	Yearly	\$150,624	\$158,160	\$166,068	\$174,372	\$183,096	\$187,680	\$192,372	\$197,184	\$202,116
Executive Assistant/Clerk to the Board (C)	Hourly	\$34.07	\$35.78	\$37.58	\$39.46	\$41.43	\$42.47	\$43.53	\$44.63	\$45.74
	Bi-monthly	\$2,953.00	\$3,101.00	\$3,256.50	\$3,419.50	\$3,590.50	\$3,680.50	\$3,773.00	\$3,867.50	\$3,964.50
	Monthly	\$5,906	\$6,202	\$6,513	\$6,839	\$7,181	\$7,361	\$7,546	\$7,735	\$7,929
	Yearly	\$70,872	\$74,424	\$78,156	\$82,068	\$86,172	\$88,332	\$90,552	\$92,820	\$95,148
External Affairs Manager I	Bi-monthly	\$4,299.50	\$4,514.50	\$4,740.50	\$4,978.00	\$5,227.00	\$5,358.00	\$5,492.00	\$5,629.50	\$5,770.50
	Monthly	\$8,599	\$9,029	\$9,481	\$9,956	\$10,454	\$10,716	\$10,984	\$11,259	\$11,541
	Yearly	\$103,188	\$108,348	\$113,772	\$119,472	\$125,448	\$128,592	\$131,808	\$135,108	\$138,492
External Affairs Manager II	Bi-monthly	\$4,515.00	\$4,741.00	\$4,978.50	\$5,227.50	\$5,489.00	\$5,626.50	\$5,767.50	\$5,912.00	\$6,060.00
	Monthly	\$9,030	\$9,482	\$9,957	\$10,455	\$10,978	\$11,253	\$11,535	\$11,824	\$12,120
	Yearly	\$108,360	\$113,784	\$119,484	\$125,460	\$131,736	\$135,036	\$138,420	\$141,888	\$145,440
Business Services Manager	Bi-monthly	\$4,515.00	\$4,741.00	\$4,978.50	\$5,227.50	\$5,489.00	\$5,626.50	\$5,767.50	\$5,912.00	\$6,060.00
	Monthly	\$9,030	\$9,482	\$9,957	\$10,455	\$10,978	\$11,253	\$11,535	\$11,824	\$12,120
	Yearly	\$108,360	\$113,784	\$119,484	\$125,460	\$131,736	\$135,036	\$138,420	\$141,888	\$145,440
Human Resources Manager	Bi-monthly	\$4,739.50	\$4,976.50	\$5,225.50	\$5,487.00	\$5,761.50	\$5,906.00	\$6,054.00	\$6,205.50	\$6,361.00
	Monthly	\$9,479	\$9,953	\$10,451	\$10,974	\$11,523	\$11,812	\$12,108	\$12,411	\$12,722
	Yearly	\$113,748	\$119,436	\$125,412	\$131,688	\$138,276	\$141,744	\$145,296	\$148,932	\$152,664
Human Resources Technician (C)	Hourly	\$32.45	\$34.08	\$35.79	\$37.58	\$39.46	\$40.45	\$41.46	\$42.50	\$43.57
	Bi-monthly	\$2,812.50	\$2,953.50	\$3,101.50	\$3,257.00	\$3,420.00	\$3,505.50	\$3,593.50	\$3,683.50	\$3,776.00
	Monthly	\$5,625	\$5,907	\$6,203	\$6,514	\$6,840	\$7,011	\$7,187	\$7,367	\$7,552
	Yearly	\$67,500	\$70,884	\$74,436	\$78,168	\$82,080	\$84,132	\$86,244	\$88,404	\$90,624
Information Systems Administrator	Bi-monthly	\$4,405.00	\$4,625.50	\$4,857.00	\$5,100.00	\$5,355.00	\$5,489.00	\$5,626.50	\$5,767.50	\$5,912.00
	Monthly	\$8,810	\$9,251	\$9,714	\$10,200	\$10,710	\$10,978	\$11,253	\$11,535	\$11,824
	Yearly	\$105,720	\$111,012	\$116,568	\$122,400	\$128,520	\$131,736	\$135,036	\$138,420	\$141,888
Construction & Maintenance Manager	Bi-monthly	\$4,579.50	\$4,808.50	\$5,049.00	\$5,301.50	\$5,567.00	\$5,706.50	\$5,849.50	\$5,996.00	\$6,146.00
	Monthly	\$9,159	\$9,617	\$10,098	\$10,603	\$11,134	\$11,413	\$11,699	\$11,992	\$12,292
	Yearly	\$109,908	\$115,404	\$121,176	\$127,236	\$133,608	\$136,956	\$140,388	\$143,904	\$147,504
Plant Operations Manager	Bi-monthly	\$4,808.50	\$5,049.00	\$5,301.50	\$5,567.00	\$5,845.50	\$5,992.00	\$6,142.00	\$6,296.00	\$6,453.50
	Monthly	\$9,617	\$10,098	\$10,603	\$11,134	\$11,691	\$11,984	\$12,284	\$12,592	\$12,907
	Yearly	\$115,404	\$121,176	\$127,236	\$133,608	\$140,292	\$143,808	\$147,408	\$151,104	\$154,884
Manager of Water Resources	Bi-monthly	\$4,808.50	\$5,049.00	\$5,301.50	\$5,567.00	\$5,845.50	\$5,992.00	\$6,142.00	\$6,296.00	\$6,453.50
	Monthly	\$9,617	\$10,098	\$10,603	\$11,134	\$11,691	\$11,984	\$12,284	\$12,592	\$12,907
	Yearly	\$115,404	\$121,176	\$127,236	\$133,608	\$140,292	\$143,808	\$147,408	\$151,104	\$154,884

RESOLUTION NO. 2023-

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CALAVERAS COUNTY WATER DISTRICT**

**APPROVING A SIDE LETTER TO THE AGREEMENT BETWEEN
THE CALAVERAS COUNTY WATER DISTRICT
AND THE MANAGEMENT AND CONFIDENTIAL UNIT (MCU)
EFFECTIVE MAY 16, 2022 THROUGH JUNE 30, 2026**

WHEREAS, both the Board of Directors of the Calaveras County Water District (CCWD) and MCU entered into an Agreement having an effective date of July 1, 2021 through June 30, 2026, the terms of which the Agreement are incorporated herein by this reference; and

WHEREAS, the Board of Directors agree to the addition of the Business Services Manager classification; and

WHEREAS, the Board of Directors agree to the revised salary range for the District Engineer classification; and

WHEREAS, the Board of Directors agree to the elimination of the External Affairs Manager I classification and update the External Affairs Manager II classification to External Affairs Manager; and

WHEREAS, the Board of Directors agrees to the salary schedule formula corrections for the Director of the Operations classification in fiscal years 2023/2024, 2024/2025, and 2025/2026; and

WHEREAS, District staff has successfully met and conferred with Management and Confidential Unit to address concerns regarding the addition of the classification.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the CALAVERAS COUNTY WATER DISTRICT approve the addition of the Business Services Manager classification, revised salary range for the District Engineer classification, changes to the External Affairs Manager classification, and the formula corrections to the Director of Operations as depicted in the wage schedule effective May 16, 2022, attached hereto and made a part hereof.

PASSED AND ADOPTED by this 12th day of April 2023 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

CALAVERAS COUNTY WATER DISTRICT

Scott Ratterman, President
Board of Directors

ATTEST:

Rebecca Hitchcock
Clerk to the Board

Item 4c

Agenda Item

DATE: April 12, 2023

TO: Michael Minkler, General Manager

FROM: Stacey Lollar, Human Resources Manager

SUBJECT: Discussion/Action regarding approval of a Side Letter Agreement with SEIU

RECOMMENDED ACTION:

Motion: _____ / _____ approving Resolution 2023- ____ approving a side letter agreement to the current Memorandum of Understanding with SEIU Local 1021 to recognize temporary positions lasting more than twelve months.

SUMMARY:

The past several years the Calaveras County Water District (the District) has endured more than normal levels of employee turnover largely due to the number of retirements.

When positions become available at the District, management staff evaluate the greatest need of the District for both the short term and long term goals. At times, it is best to hire a temporary position to allow staff the leverage to complete projects or assist in transitions. Management has seen great value in the ability to hire temporary positions and believes the continued use of temporary positions, where appropriate, will continue to help the District reach its goals in an efficient and fiscally responsible manner.

For the most part temporary employees are provided the same benefits as full-time employees, therefore it is reasonable for SEIU Local 1021 to recognize temporary positions lasting more than twelve months. All provisions of the SEIU Local 1021 Memorandum of Understanding will apply, with the exception of Article 21 – Layoff/ Rehire and Bumping Rights.

Management has met and conferred in good faith with the executive team of SEIU Local 1021 and agrees with the recommendation for temporary positions lasting more than twelve months to be recognized by SEIU Local 1021 with the exception as noted above.

FINANCIAL CONSIDERATIONS:

None.

STRATEGIC PLANNING:

The 2021-2026+ CCWD Strategic Plan (Strategic Plan, adopted April 28, 2021 per Board of Directors' Resolution No. 2021-24, outlines several Goals and Objectives (Objectives) meant to identify organizational opportunities and measure CCWD's results over time. Consistent with the Strategic Plan, this Agenda Item supports the following objectives:

- EO-04 Ensure proactive succession planning.

- EO-09 Evaluation the District's essential staffing and priorities.

*Attachments: Proposed Side Letter with SEIU Local 1021
Resolution 2023-___ approving a side letter agreement with SEIU Local 1021*

MEMORANDUM OF UNDERSTANDING BETWEEN
CALAVERAS COUNTY WATER DISTRICT
and
SEIU LOCAL 1021
Term: July 1, 2021 through June 30, 2026

Side Letter of Agreement
Amendment to Article 1 - Recognition and Definitions

Effective April 12, 2023, the Calaveras County Water District (the District) and The Service Employees International Union Local 1021 (SEIU) agree to the following side letter amending the Memorandum of Understanding (MOU) for the term July 1, 2021 through June 30, 2026:

Article 1 – Recognition and Definitions

- A. Recognition - The Calaveras County Water District (District), recognizes Service Employees International Union (SEIU) Local 1021 (Union), as the exclusive bargaining representative for all regular full-time and regular part-time classifications listed in the attached wage schedule.
 - 1. Temporary positions approved for a term of more than twelve (12) months will be recognized by the Union. All provisions set forth in the Memorandum of Understanding will apply, with the exception of Article 21 – Layoff/Rehire and Bumping Rights, in the event the District eliminates the position or the term of the temporary position ends.

All other MOU language not included in this amendment remains the same and continues to be valid.

Signed and agreed:

For the District:

For the Union:

Michael Minkler
General Manager

Dennis Mallory
SEIU Local 1021 Field Representative

Date: _____

Date: _____

Ryan Sullivan
SEIU Local 1021 Chapter President

Date: _____

RESOLUTION NO. 2023-

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CALAVERAS COUNTY WATER DISTRICT**

**APPROVING A SIDE LETTER TO THE MEMORANDUM OF UNDERSTANDING
(MOU) BETWEEN THE CALAVERAS COUNTY WATER DISTRICT
AND THE SERVICE EMPLOYEES INTERNATIONAL UNION (SEIU) LOCAL 1021
EFFECTIVE JULY 1, 2021 THROUGH JUNE 30, 2026**

WHEREAS, both the Board of Directors of the Calaveras County Water District (CCWD) and SEIU Local 1021 entered into a MOU having an effective date of July 1, 2021 through June 30, 2026, the terms of which the MOU are incorporated herein by this reference; and

WHEREAS, the Board of Directors agree to the addition of language under Article 1 – Recognition and Definitions, recognizing temporary positions approved for a term of more than twelve (12) months to be recognized by the SEIU Local 1021 Union; and

WHEREAS, District staff has successfully met and conferred with SEIU Local 1021 executive team to address concerns regarding the addition of the classification.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Calaveras County Water District approve the addition of language to Article 1 – Recognition and Definitions, attached hereto and made a part hereof.

PASSED AND ADOPTED by this 12th day of April 2023 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

CALAVERAS COUNTY WATER DISTRICT

Scott Ratterman, President
Board of Directors

ATTEST:

Rebecca Hitchcock
Clerk to the Board

Item 5a

Agenda Item

DATE: April 12, 2023
TO: Michael Minkler, General Manager
FROM: Damon Wyckoff, Director of Operations
RE: Report on the March 2023 Operations and Engineering Departments

RECOMMENDED ACTION:

Report on the Operations and Engineering Departments Report for Districts 1 through 5.

SUMMARY:

Attached is the monthly Operations and Engineering Departments Report for March 2023. The report will review the operational status and work completed by departmental administration and each of the five Districts. The report will cover the following:

- Administration
- Engineering
- Water treatment plants
- Wastewater treatment plants
- Distribution
- Collections
- Construction
- Electrical
- Mechanical

Staff will be present the report to the Board of Directors and will be available for questions.

FINANCIAL CONSIDERATIONS:

None.

Attachment: March 2023 Operations and Engineering Department Reports for Districts 1 through 5

Operations and Engineering Departments Report

March 1st through March 31st, 2023

Director of Operations:

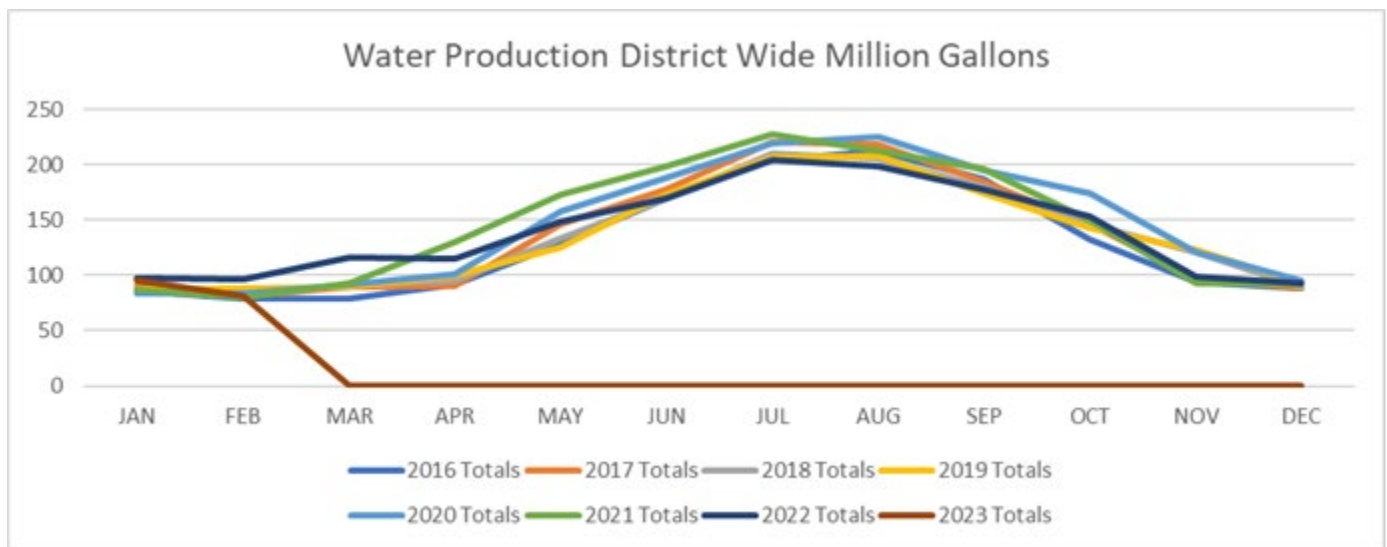
1. On-going coordination and management of multiple District Operations and Engineering projects and work efforts
2. Extensive coordination related to multiple Atmospheric River Storms
3. Presented Engineering Project status and operational state of the District to residents of the Copperopolis Area at the District's Town Hall Meeting.
4. Worked with the Engineering Team, Finance Team, and GM to develop an update to the five-year CIP.
5. Participated in on-going meetings with the Army Corps of Engineers related to the Copper Cove Dam Raise and the Tertiary Filter Replacement.
6. On-going work with ACWA's Clean Fleets working group to ID and describe operational challenges associated the CARB's Clean Fleets Rule- Drafted an opposition letter to the Advanced Clean Fleets Regulation.
7. Conducted the Bi-Monthly Engineering Committee Meeting.
8. Conducted the Quarterly Utilities Coordination Meeting.
9. Continued the Development of a Confined Space Identification workbook for District facilities.
10. Participated in multiple onsite project progress meetings.
11. Participated in the Kickoff to the District's Local Hazard Mitigation Plan meeting.
12. Routine and On-going Management of the Operations and Engineering Departments
13. On-going work related to the District's Disinfection Byproducts Root Cause Analysis
14. Coordinated with the County and other County Water and Wastewater purveyors to provide District assistance during the extensive snowstorms.
15. Conducted a meeting with FEMA and Cal OES Representatives to coordinate reimbursement for efforts during the December 2022 and January 2023 Atmospheric River Storm Emergencies.

Administrative Technician:

1. Maintained Field Calendar
2. Received/Tracked All USA North Line 811 Locates – Handled Associated Calls
3. Facilitated with Employee Reimbursements & Certificate Renewals
4. Field Training Course Ordering/Registrations/Travel Arrangements
5. Process Operations Purchase Order Batches
6. On Call Reminders, Transfers, Logs
7. Electronic Lab Report Filing
8. Organizing and Archiving Operations Department Documents
9. Safety Tailgate Meetings: Create, Track, & Archive
10. Attended Various Meetings & Webinars
11. Permit Renewals
12. Continued Work Efforts for CERS Program
13. Work Efforts for 2023 Backflow Program
14. Cross Connection Survey Related Work Efforts
15. Work Associated with CCWD Admin Portal
16. Miscellaneous Administrative Functions

Plant Operations Manager:

1. Completed the review and acceptance of the monthly State Water Reports for all the Districts Water Systems and submitted them to the State.
2. Completed the monthly Wastewater Reports for all the Districts WW Systems and submitted them to the State.
3. Working very closely with the new operator in West Point to ensure that all system needs are met.
4. On-going work associated with PO's and ordering supplies for different District facilities and projects.
5. Continued work efforts on annual backflow testing.
6. Ongoing work efforts associated with the Ebbetts Pass HAA5 violation for purposes of public notification and data collection.
7. Attended Quarterly Supervisor meeting.
8. Ongoing work efforts related to the District's Cross Connection Control Surveys with the Operations Administrative Technician.
9. Working with Hydro Science about upgrades at Arnold WWTP.
10. On-going work efforts with the Districts CERS (California Environmental Reporting System) annual reporting.
11. Updated the District's monthly conservation reports.
12. Below is the water production for the month of February 2023.



Construction and Maintenance Manager:

1. Staff meetings.
2. Board meetings.
3. Multiple Project Meetings – Redwood tanks, AMI, CC Lift Station, etc.
4. Engineering Committee meeting
5. Coordinated all Calaveras County Public Utilities for the Office of Emergency Services' Emergency Operations Center and worked to resolve any unmet needs of Calaveras County Utilities.
6. Helped the Barney Way Road Association address their road slide and mitigate further damage.
7. Participated in the LHMP Update meetings.
8. Site visit with a cell tower rep to the C Tank Site in Rancho Calaveras to determine applicability.
9. Coordinated mutual aid for UWPA – plowed snow on Crestview in Murphys to provide access to their facilities.
10. Site visits to assess storm related damages and document issues.
11. Coordinated multiple snow removal efforts to clear access to district facilities.
12. On-going punch list items associated with the AMI project.
13. Attended the CWEA North Training Coordination group meeting.
14. Worked with Mobile MMS to improve the mobile interface.
15. Coordinated with other agencies to assist with mutual aid work due to storm damage.
16. Conducted the La Contenta WWTP Septic Receiving Station mandatory bid walk.

17. Participated in the Quarterly Utilities Coordination Meeting.
18. Site visits to multiple Crew work efforts.
19. Site visits with Mueller representative related to finishing up meter installs. Coordinated meter related work efforts with Customer Service.
20. Coordinated with staff multiple times for stand-by coverage during storm events.
21. USA ticket research with new software for field staff members.
22. Coordinate with Construction staff to check current road conditions and access issues after storm events.
23. Constant coordination with Senior Collections Worker during storm events regarding lift station pumping.
24. Attended the Copperopolis Town Hall Meeting.
25. Claims field visit to Poker Flat to review system water leaks.
26. Attended developer meeting related to system improvement and development integration in Rancho Calaveras
27. Multiple field visits regarding storm events and conditions.
28. Multiple phone calls to customers regarding issues/concerns.

District Engineer:

1. Reviewed last bit of design for the Arnold WWTP Secondary Clarifier in anticipation of 100% Plans.
2. Continued participation in the Jenny Lind Elementary School Sewer Line Project meetings. Provided contract consultant's electrical design review comments to the Civil Design Team.
3. On-going work associated with the design of the Jenny Lind A to B Pipeline's Project. Potholing Plan discussion.
4. On-going project meetings, RFIs and submittal review for the District's Copper Cove Sewer Force Main Relocation and Lift Station Rehab Project
5. Extensive work with LGI Homes to develop the best offsite improvement effort for their North Vista Project.
6. Completed a Letter Report Agreement with the Army Corps related to our Copper Cove Tertiary Improvements and Dam Raise Project. On-going review of the Letter Report with the Corps and discussion of additional project memos and checklists.
7. On-going work associated with the West Point WTP second filter project. Anticipate filter delivery in March.
8. Extensive work to develop an update to the five-year CIP that acknowledges the financial status of the District and informs the in-process rate study.
9. On-going work related to the District Rate Study
10. Continued to work closely with the Design Team related to the Copper Cove Water System Improvements. Design Consultant proceeding nicely.

Purchasing Agent:

1. On-going Coordination of the move of material from the rented warehouse to the newly constructed District Warehouse.
2. Completed invoicing for purchased material.
3. Met with various reps and received quotes for various items for purchase.
4. Ordered parts, tools, materials, and equipment for all departments.
5. Coordinated servicing of District Vehicles for Field Staff – worked to coral 4 trucks and Staff to complete mechanical recall work in one location.
6. Reconciled Credit Cards for Field Staff
7. Coordinated Hunt & Sons fuel Deliveries with the Mechanics during the Atmospheric River Storms
8. Ordered pumps for D and E Tank Pump Stations in the Jenny Lind Service area.
9. Sold and coordinated the removal of seven surplus District vehicles.
10. Delivered supplies, materials, and parts.

Engineering Department

Meetings

- Weekly meetings with Engineering Dept
- Monthly meetings with Finance to review CIP budgets.
- Local Hazard Mitigation Plan Meeting
- Employee Relations Committee Meeting
- Public Outreach Team meetings

- Quarterly Utilities Meeting

Projects

- AMI/AMR Meter Project (Weekly meetings, coordination of final meter installations)
- Warehouse and Maintenance Building Project (Progress pay, Cisco Fire change order, drywall and texture, final electrical, move-in)
- West Point Back Up Filter Project (submittal organization, progress pay, quarterly report prep, coordinate filter delivery)
- West Point Wilseyville Project (Submittal organization, prep quarterly report)
- Jenny Lind WTP Filter Rehab Project – awaiting the arrival of the contractor to complete the work.
- Redwood Tanks Project (Quarterly report prep, progress pay, brought MM 2 tank online and set up temporary tanks at the Larkspur tanksite to complete the replacement effort.)
- Hunters Pump Station Project (Quarterly report prep and requested a follow up from FEMA for the Project Construction.)
- Copper Cove Wastewater System Improvements (Bi-weekly USACE meetings)
- Copper Cove Lift Stations & Force Main Project (Submittal organization, progress pay, HOA meetings, completion of the force main install in Bret Harte Drive and associated electrical and comm lines for generators).
- La Contenta Septage Dump Station (Ad for bid, Pre-bid meeting prep, bid opening, Board items prep).

Developer Projects

- CV Development (Project meetings)
- North Vista Plaza / LGI Homes (Project meetings)
- Saddle Creek 7B (Board items for Close-out and Acceptance, release of previous maintenance bonds)
- Blue Mountain Electric Biomass Project (Concept Review)

Misc.

- Grant Writing 101 Webinar
- Town Hall presentation prep
- Scholarship reviews
- Cell tower lease agreement coordination (JL tank C site, WP tank site)
- Fire Hydrant Meter Reading/Billing
- Cost to Serve = 1 (EP)
- Termination of Service = 2 (EP)
- Customer Issues = Grease Trap approval (EP)
- Request for Comments = 1 (EP)

Construction Inspection

1. Worked on multiple projects.
2. Senior Inspector enrolled in training for QSP Certification.
3. Forest meadows UV system project.
4. Service connection inspections Copper and Valley springs.
5. Attended staff and project meetings for multiple projects.
6. West Point/Wilseyville consolidation monitored through storms.
7. Flume Ct tank online, disinfected and filled the tank at Larkspur, working on the testing portion of work with operation staff to put temporary tanks in service.
8. West point filter addition construction poured New Building slab and housekeeping pads. Site is ready for Filter to be set in place.
9. Inspected the installation of new Sewer Force main connection to Connor's Main lift station, 5 ARV's and pulled new power for lift station 6 & 8.

10. Reviewed submittals for Copper Cove sewer lift station and force main project.
11. Engineering committee meeting
12. Project meetings for Copper Cove Lift station project.
13. Standby for severe storms.
14. Worked on A to B transmission design review.
15. Coordinated work with multiple Departments across the District.
16. Reviewed Copper Water plant design plans.
17. Met with Coleman engineering regarding A to B design.
18. Worked with utility crew to begin work on service line replacement in poker flat.
19. Backhoe training.
20. DOT training course.

Water Treatment Plants:

Copper Cove Water Treatment Plant:

1. B-Tank, Redwood Tank leaking badly at bottom of tank. Especially late afternoon with sun exposure.
2. Worked with PBI engineering on Water system upgrades.
3. High NTU's and storm related issues making operations difficult.
4. Extensive after-hours operation of the facility During an Atmospheric River Storms.

Hunter's (Ebbett's Pass) Water Treatment Plant:

1. Operations as usual
2. White Pines Monthly Dam Inspection
3. Extensive after-hours operation of the Facility During an Atmospheric River Storm
4. Used side by side to access tanks due to snow.
5. MM #2 now into service

Jenny Lind Water Treatment Plant:

1. Operations as usual
2. Extensive After-Hours Plant Operation during an Atmospheric River Storm

Sheep Ranch Water Treatment Plant:

1. Operations as usual
2. Plant off during high NTU storm events.
3. Ebbetts Pass Distribution Crew cleared the intake structure of debris.

Wallace Lake Estates Well System:

1. Operations as usual

West Point Water Treatment Plant:

1. Operations as Usual
2. On-going construction for the installation of the second filter

Wastewater Treatment Plants:

Arnold Wastewater Treatment Plant:

1. Operations as usual
2. Coordination with Engineering RE new Clarifier Design
3. Extensive work to ensure effective operation during Atmospheric River Storms

Copper Cove Wastewater Treatment Plant:

1. Battling inflow and infiltration to the facility.
2. Received approval from DSOD to dam the spillway if necessary to avoid spilling from Pond 6.
3. Running Pond 4 to the Reclaim Plant to lower the pond level.
4. Rainfall from the Atmospheric River Storms is unprecedented.

Copper Cove Wastewater Reclamation Plant:

1. Reclaim Plant online during fair weather to lower pond levels.
2. Pond 6 is getting very high.
3. Struggling with algae issues in Pond 6. Work continues with water IQ on updated the ultrasonic units.

Country House Wastewater Facility:

1. Operations as usual

Forest Meadows Wastewater Treatment Plant:

1. Operations as usual
2. Storm related work efforts.

Indian Rock Vineyards Wastewater Facility:

1. Operations as usual
2. Storm related work efforts.
3. Had tanks pumped of sludge by the Collections Crew.

La Contenta Wastewater Treatment Plant:

1. Operations as usual
2. Storm related work efforts.

Mountain Retreat / Sequoia Woods Wastewater Facility:

1. Operations as usual

Six Mile Wastewater Collection System:

1. Monthly reads taken and report submitted to the City of Angels Camp
2. Sewer line break – repaired by Collections and Construction,

Southworth Wastewater Treatment Plant:

1. Operations as usual
2. Discharged treated effluent during fair weather events.

Vallecito / Douglas Flat Wastewater Treatment Plant:

1. Operations as usual
2. Extensive after-hours operation related to sludge condition and entrained air.

West Point Wastewater Treatment Plant:

1. Operations as usual
2. Storm related work efforts.

Wilseyville Wastewater Facility:

1. Operations as usual

Distribution:

Copperopolis Distribution System:

SERVICE LINE WORK

1. 331 Table Mt. Court
2. 194 Millie Court

MAIN LINE WORK

1. None

Additional Work

1. 4 Valves Turned
2. Service Requests
3. USA's

Ebbett's Pass Distribution System:

SERVICE LINE WORK

1. None

MAIN LINE WORK

None

Additional Work

1. Coordination with the Tank Replacement Project

2. Emergency Repair with the Construction Crew of a fire hydrant runner off Lakemont damaged by snow removal equipment.
3. Extensive snow removal work and storm-related issue response.
4. Emergency Repair of an air-relief valve off Pinebrook damaged by snow removal equipment.
5. Customer Service Work Orders.
6. Multiple areas with damage from storm and snow removal in system. In process of documenting and assessing damage.
7. Flume Ct. Tank altitude valve is adjusted, and tank is in operation.
8. Larkspur Tank altitude valve is adjusted, and temporary tanks are now in service.
9. Sheep Ranch Diversion plugged from storm runoff. Unclogged diversion gate and will return this Spring to do more maintenance at diversion.
10. P.R.V. repair at Darby Russell and Indian Hills. ¼" brass nipple and valve cracked.
11. U.S.A. locates for PG&E underground project. All of Wylderidge/ Darby Russell and Indian Hills. Multiple days to finish locates.

Jenny Lind Distribution System:

SERVICE LINE WORK

1. 6780 Baldwin
2. 8504 Goggin
3. 5816 Baldwin
4. 7038 Westhill
5. 8874 Bell Ct
6. Sample site at 1841 Berkesey
7. 3678 Hanley
8. 8315 Hedgpeth

MAIN LINE WORK

1. None at this time

ADDITIONAL WORK

1. Vehicle Inspections
2. Lower end flushing for water quality.
3. Month end reads for raw water, hydrant meters, Lancha Plana and fill stations.
4. Tank and pump station checks.
5. Weed eat and sprayed tank sites, pump station sites and PRV vaults.
6. New tires installed on service truck # 621
7. Backhoe training in class and on hands at the La Contenta warehouse
8. Hot tap installation training through Hydra stop.
9. Greased GapVax at La Contenta yard
10. Greased dump truck at La Contenta yard
11. Line locates.
12. Work orders for pressure problems, leaks, backwards turning meters and meter downsizing installations etc.
13. Identified pump problem on pump 2 at D tank pressure system and working with mechanical crew to replace.
14. Many manual meter reads through Sentryx that weren't automatically populated.
15. Moved double meter set up to roadside that had been previously disconnected on Jenny Lind Vista Court so customer could connect
16. Continued work regarding storm related issues including flooded out meter boxes with missing lids and debris clean up etc.
17. On boarding of our new distribution employee – Extensive training that will be an ongoing task.
18. Flushed Gold Creek 3 to maintain water quality as there has been no water usage in there since that phase has been completed.

West Point Distribution System:

SERVICE LINE WORK

1. None

MAIN LINE WORK

1. None

ADDITIONAL WORK

1. Plowed snow at WWTP and at WTP
2. Plowed snow to gain access to fuel generators.
3. Helped collections crew with sewer calls.
4. Worked in shop cleaning and organizing.
5. Line locates (USAs)
6. Customer Service Work orders
7. CWEA collections training in Lodi
8. Installed with the Construction Crew - 2 6" valves on Barney Way due to mud slide
9. Laid out plastic and sandbags on Barney Way mud slide to help support roadway.
10. Located 3 buried valves on Barney Way and dug them up to make them accessible.
11. Continuously checked on Barney Way and customers
12. Responded to high level sewer alarm at WP lift station, kept lift station from spilling.
13. Stripped down old mechanics truck (525) Welder, air compressor, fuel cell, torches, air and fuel hoses etc.
14. Monthly reads
15. Kept all generators accessible and fueled up.

Construction

1. Assisted in leak repair with the Ebbetts Pass, Copper Cove, and Jenny Lind Distribution Crews
2. Hauled Rock to all yards as needed.
3. Received a Roller Dozer at White Pines and used to clear the road to Sawmill Tank of Snow.
4. Cut-in a guard valve for a broken fire hydrant on Lakemont Drive in Arnold. Completed the emergency repair of the hydrant runner with the EP Distribution Crew.
5. Completed an emergency repair of a air-relief valve with the EP Distribution Crew damaged by snow removal equipment.
6. Staged pumper trucks throughout the district to ensure effective pumping during storms.
7. Extensive snow removal on Ebbetts Pass
8. Equipment Maintenance
9. Cleaned up/Organized yard in Vallecito.
10. Moved the Warehouse and many shop tools to the new District Corporation Yard.
11. Emergency sewer line repair on the Six-Mile line and discussed options to relocate a portion of the line.
12. Installed Isolation valves on the water main in Barney Way to reduce the chance of system failure related to the Road slide.

Electrical:

1. Troubleshoot and repaired AMI collector at E-Tank in Valley Springs, replaced failed receptacle.
2. Troubleshoot and repaired the sludge rake at La Contenta WWTP, reset the overloads.
3. Walked operator through a repair of the data computer at West Point WTP.
4. Troubleshoot and repaired Copper Cove lift station #8, replaced 2 floats and adjusted level of floats.
5. Had recall work performed on truck #740 at the Ford Dealership.
6. Troubleshoot and repaired control system at Copper Cove lift station #8 again, transducer failed, replaced it with a new one.
7. Reestablished radio communications at the Copper Cove catch pond after a PG&E power outage.
8. Confirmed the power status for pump stations up Hwy 4 after storm related power outages.
9. Troubleshoot and repaired AMI collector at Jenny Lind Road, tightened a loose neutral wire.
10. Troubleshoot the Copper Cove C-Tank standby generator, found a faulty low temp sensor.
11. Troubleshoot Upper Cross Country lift station in Copper Cove, manually transferred generator switch after brown out.
12. Troubleshoot Copper Cove lift station #9 communication failure.
13. Troubleshoot power outage at Wallace WTP, notified PG&E of the problem.
14. Troubleshoot Copper Cove lift station #42 after storm related PG&E power outage.
15. Checked function of solar backup power system at Copper Tank.
16. Used skid steer to remove snow at Hunters WTP during a storm event.

17. Researched phone lines for audit at FMWWTP, found 2 dead lines, had I.T department reach out to the phone company to repair.
18. Troubleshoot Conners Main lift station for an erroneous alarm.
19. Figured out temporary generator control wiring at Copper Cove lift station #8 construction project.
20. Performed numerous USA electrical system locates in the Copper Cove service area.
21. Tested phone lines at Hunters WTP for phone line audit.
22. Worked with contractor to install control wire between Copper Cove lift station #6 and #8 for generator start, new conduit was crushed, contractor repaired it.
23. Troubleshoot and repaired pump #2 and pump #2 controls at Huckleberry lift station, repaired controls and performed an insulation test, recommended sending pump #2 out to be rebuilt after the weather improves.
24. Troubleshoot and repaired C-More HMI screen at Huckleberry lift station after a storm event.
25. Troubleshoot and repaired the SCADA remote access system at LCWWTP, network cables were unplugged.
26. Replaced failed 750va UPS at West Point WTP after power outage due to storm event.
27. Troubleshoot and repaired alarm history database at WPWTP after UPS failure.
28. Repaired the gate at West Point WTP after the county snowplow accidentally damaged it with the blade.
29. Un-wired pump #2 at D-Tank pressure system after testing pump and determining it had failed.
30. After hours emergency repair of the Copper Cove C-Tank site polling radio system after lightning strike, replaced failed polyphaser.
31. Tested remote SCADA access at Copper Cove WTP after performing a repair.
32. Troubleshoot pump failures at Huckleberry lift station due to a storm related power outage.
33. Checked phone lines at Jenny Lind TC, Jenny Lind WTP, and the Copper Cove area for the phone line audit.
34. After hours troubleshoot and repair of Copper Cove WWTP headworks, main breaker and generator main breaker kept tripping, found direct short going to the storage building.
35. Installed new soft start at Conners Main lift station, programmed/tested new unit.
36. Troubleshoot and repaired Copper Cove lift station #17, pump failed to start due to storm related power outage.
37. Troubleshoot booster pump #3 seal failure at Lower Cross-Country lift station.
38. After hours emergency troubleshoot and repair of the SCADA 1 machine at Hunters WTP after a complete crash, moved hard drive to another computer, installed proper drivers and tested SCADAAlarm, used machine as a temporary solution.
39. Troubleshoot blower #1 failing at Arnold WWTP, ordered starter auxiliary contacts to repair it.
40. Troubleshoot failed heaters at Hunters WTP, ordered new fan motors.
41. Troubleshoot and repaired the control system at Mountain Retreat lift station, adjusted low level float to prevent it from going in a backup condition prematurely.
42. Replaced failed 4' lamps and outside fixtures at the White Pines Barn.
43. Troubleshoot and repaired Copper Cove WWTP headworks wet well pump controls, found pumps ragged up due to recent storm flows, worked with mechanical staff to de-rag two of the pumps.
44. Replaced bad transducer at Sequoia Woods lift station after old unit failed.
45. Put new SCADA #1 machine online at Hunters WTP, set up Win911 tag database and contact database, set up trends and new alarm bottom banner.
46. Connected recently repaired phone lines at Forest Meadows WWTP to the SCADA pager and fax machine.
47. Replaced 2 failed HOA switches for the blowers at La Contenta WWTP.
48. Reestablished telemetry radio communication from pond 4 to Copper Cove WWTP after power outage due to windstorm.
49. Replaced faulty GFI receptacle at Arnold WWTP.
50. Went through new SCADA #1 machine at Hunters WTP and smoothed out annunciations (alarms and names) in Win911 software.
51. Replaced thermostat in a unit heater at Hunters WTP after failure of old unit.
52. Used remote SCADA access to remove a personal phone number from the alarm call out database at the operators request.
53. Ordered a CAL Compliant wall unit HVAC system for the control room at Copper Cove WTP after old unit failed completely.
54. Helped mechanical staff relocate vehicle lift from the old shop to the new shop.
55. Troubleshoot and repaired AMI collector at Blue Lake Springs, the power cord had pulled out.
56. Helped mechanical staff move the plasma table from the old shop to the new shop.

57. Troubleshoot and repaired an AMI collector in West Point, Mueller to supply replacement parts.
58. Troubleshoot and repaired 2 UPS units at the Copper Cove reclaim plant after power outages due to a windstorm.
59. Used SCADA remote access to update the distribution alarm group callout list at Hunters WTP.
60. Replaced failed 500va UPS at battery at Copper Cove Reclaim plant.
61. Changed over controls at Larkspur tank to temporary tank during construction project.
62. Hooked up a temporary portable generator at Wallace WWTP while stationary standby generator is repaired.
63. Removed ex operator from distribution call out lists per their request.
64. Used remote access to fix the time on the SCADA machine at Forest Meadows WWTP.
65. Troubleshoot and repaired ozone generators at Copper Cove WTP, suspect unstable power feed from PG&E.
66. Replaced filter status lights on all the filters at Jenny Lind WTP.
67. Installed UPS bypass jumpers in main j-box for ozone generator power feed at Copper Cove WTP.
68. Troubleshoot and repaired Copper Cove lift station #43, no pump alternation, was disabled in SCADA.
69. Troubleshoot and repaired telemetry radio communication failure at Pinebrook tank
70. Troubleshoot and repaired aerator failures at Copper Cove WWTP, met with PG&E about a low voltage situation, PG&E will switch back to the proper circuit after a repair is made ASAP.
71. Replaced auxillary contacts on the blower #1 starter at AWWTP restoring proper function.
72. Updated SCADA graphics at HWTP to correctly depict tanks after removal of the redwood tanks.

Collections:

1. SSO online reporting complete.
2. Monthly dry can inspections complete.
3. Weekly lift station inspections complete.
4. Monthly vehicle inspections complete.
5. Dug out lift stations on the pass due to snow
6. Called out to LS 8 due to high level caused by rags and debris wrapped up on floats and transducer.
7. Hauled sludge from Angels Camp WWTP to Vallecito WWTP to help with plant operation.
8. Called out to LS 8 in Copper. High level due transducer failure causing high level.
9. Called out to 3710 signal hill- backup issues inside the house. issue was on customer side.
10. Pumped and cleaned lift stations 8,9,10, and 11 in Copper.
11. Worked on storm related issues due to heavy snow.
12. Cleared snow from lift stations in Arnold in preparation of storms moving in.
13. Pumped Vallecito and Six Mile LS's due to storm issues.
14. Called to West Point LS due to high level.
15. Pumped septic tank at West Point fire department and West Point WWTP due to flooding issues.
16. Called to Mt. Retreat LS due to high level alarm was able to get it to catch up.
17. Reset all lift stations affected by storm issues.
18. Worked through flooding issues in copper caused by thunderstorms.
19. Worked on storm related issues at LS's due to storm. Foothill Sanitary helped us out at lower.
20. Repaired Six-Mile force main at Stelte Park Bridge.
21. Collections review class in Lodi 3-14-23 continued lift station pumping at six mile and Vallecito due to storm issues.
22. Called to Mt. Retreat due to high level due to storm issues evening of 3-14-23.
23. Installed temporary fencing around LS 15 due to fence collapse in storm.
24. Flushed main line in West Point below fire station (quarterly maintenance).
25. Called out to LS 11 in Copper high level due to float issues.
26. Called to 9054 cliff ct. septic tank alarm due to sludge buildup.
27. Continued USAs in La Contenta for PG&E replacement.
28. Calibrated gas monitors (quarterly calibration).
29. Cleaned pump on septic tank at 1320 Skunk Ranch will need to pump and clean tank.
30. Called out to LS's 41,13&7 in Copper due to power outages.
31. Pumped and cleaned septic tank at 1320 Skunk Ranch Road.
32. Helped with water leak in Copper.
33. Hydro'd main line above Hwy 4 LS (6-month maintenance).
34. Started checking septic tanks in Six- Mile.

35. Continued checking septic tanks in Six- Mile.
36. Pumped recirculation tank at east field of Indian Rock leach fields.
37. Pulled pumps at LS 10 in Copper and de ragged them.
38. Continued checking septic tanks in Six Mile and started pumping them.
39. Pumped and cleaned lower cross-country LS. Quarterly maintenance.
40. USA's completed district wide as needed.

Mechanical:

1. Added a 120v outlet and trickle charger to LC Warehouse portable air compressor to eliminate dead battery when compressor goes without use for extended periods of time.
2. Moved the dump bed controller on V743 for the distribution crew to make operation and leak repair more streamlined.
3. Troubleshooted and identified leaking hydro boost on V621, called Ford and ordered a replacement. Cameron installed.
4. Wired strobe lights in on V747 to provide safer refueling efforts during the storms.
5. Ordered material from Herd's, cut, fabricated, and welded aluminum septic tank rakes for the Collections Crew per the Collections Crew request.
6. Installed an Aerator in Pond #4 at the Copper Cove WWTP.
7. Troubleshooted, ordered parts through the Purchasing Agent, and repaired the Forest Meadows air compressor #2. Unloader valve had failed causing too much crankcase pressure blowing the dipstick and oil out all over compressor room.
8. MMS-worked on adding more assets and S/N to assets. Added documents to workorders and closed all workorders that have been completed. Need to sit down with WebSoft and make some adjustments.
9. Dump run to clean up tires and trash in mechanics shop parking lot.
10. Gathered all spare air cleaners for La Contenta WWTP blowers and delivered to the Operator.
11. V728 power steering pump leaking, Gathered VIN and ordered a replacement through Ford. Cameron replaced. Returned the core.
12. Replaced the LF wheel bearing on V613.
13. Gap Vac rear tire had a large bolt in it. Removed the tire and wheel, then dismounted the wheel from tire. Took the tire to multiple tire shops but none had the correct plug patch to repair. Found a good used tire from Jackson Tire that matched the tread height of the existing tires on Gap Vac. Mounted the tire on the wheel and reinstalled the wheel on the Gap Vac.
14. Moved the fuel tank, plasma table and welding table to new maintenance building with Construction.
15. Call came in from Arnold Distribution, Sawmill pump #3 failed to start. Drove to Sawmill and troubleshooted. Run Cla-Val by hand and verified proper operation, tried the HOA switch and nothing. Go to MCC room to check breaker and found VFD Fault. Reset and tested pump. All okay.
16. Oil change on V747 @ Tool's garage
17. Assisted in setting up and leveling new shipping container at the new Corp Yard.
18. Mockup gate opener with the electricians at the new maintenance building, identified and drafted parts that need to be fabricated to install.
19. Worked with the electricians to get a portable generator to the Wallace Wastewater Treatment Plant. Electricians wired portable in to the transfer switch so the stationary generator radiator could be removed and repaired. Disassembled and removed the radiator and took it to Western Radiator Services for repair quote. (\$4,100 quote for new replacement through Bay Cities)
20. Loss of power to outlets in mechanics shop along back wall. Troubleshooted and found burnt up GFCI outlet. Found a spare GFCI and replaced to restore power.
21. A large commitment for the month was storm readiness and responding to running generators and trees downed limiting access to facilities and equipment.
22. Installed both tilt and steering hydraulic cylinders for Jenny Lind WTP forklift and put back into operation
23. Brakes and oil change V721
24. Carried out district wide generator checks as well as fueling and monitoring during storm conditions
25. Tore down, assessed damage, cleaned, and re-established lubrication to the Wallace WTP transfer pump motor bearing and placed back online for service.
26. Removed and replaced hydro brake booster V621.
27. Copper cove WWTP- install aerator motor and prop assembly to associated float as well as safety wire hardware and leave ready for electrical connection

28. Diagnosed premature failure of V728 power steering pump. Installed a new pump and put back into service upon arrival of new part.
29. Diagnosed and corrected leaking PTO on V748
30. Assisted in troubleshooting, lifted and de-ragged the submersible pumps at the Copper Cove WWTP.
31. Carried out maintenance and repairs to vehicles 534= vehicle inspection. V531 replace failed rear wheel bearing and inner wheel seal. V608= tested and replaced the battery to maintain readiness.
32. Diagnosed and corrected a non-op lift gate on V708 (bad ground to motor).
33. Diagnosed non-op hydraulic functions on Forest Meadows WWTP Kubota tractor. Drained contaminated hydraulic fluid, cleaned the system filters, and replaced fluid to proper level, QA, and returned to service.
34. Researched and ordered repair parts for generators I.E. photos and e-mail with bay city electric.

Underground:

1. Assisted the Jenny Lind and Copper Distribution Crews with leak repair.
2. Began valve replacements on Sunrise in Poker Flat.
3. Finished service line replacements on Heney Ct.
4. Weekly maintenance on all existing cut back road excavation sites
5. Winterized Baldwin excavation sites
6. Assisted the Purchasing Agent with the move in effort to the new shop.
7. Started planning for mobilization and the replacement of service lines in Poker Flat.

Prepared By: Damon Wyckoff, Director of Operations