

RESOLUTION NO. 2017-01
RESOLUTION NO. PFA-03
ORDINANCE NO. 2017-01

AGENDA

MISSION STATEMENT

"Our team is dedicated to protecting, enhancing, and developing our rich water resources to the highest beneficial use for Calaveras County, while maintaining cost-conscious, reliable service, and our quality of life, through responsible management."

Regular Board Meeting
Wednesday, January 11, 2017
9:00 a.m.

Calaveras County Water District
120 Toma Court, (PO Box 846)
San Andreas, California 95249

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Administration Office at 209-754-3028. Notification in advance of the meeting will enable CCWD to make reasonable arrangements to ensure accessibility to this meeting. Any documents that are made available to the Board before or at the meeting, not privileged or otherwise protected from disclosure, and related to agenda items, will be made available at CCWD for review by the public.

ORDER OF BUSINESS

CALL TO ORDER / PLEDGE OF ALLEGIANCE

1. ROLL CALL

2. PUBLIC COMMENT

At this time, members of the public may address the Board on any non-agendized item. The public is encouraged to work through staff to place items on the agenda for Board consideration. No action can be taken on matters not listed on the agenda. Comments are limited to five minutes per person.

3. APPOINTMENT OF BOARD DIRECTOR, DIVISION 4

Discussion / Action on Appointment of CCWD Board Director

RES 2017-_____

4. CONSENT AGENDA

The following items are expected to be routine / non-controversial. Items will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed for later discussion.

4a Approval of Minutes for the Board Meeting of December 14, 2016

BOARD OF DIRECTORS

Terry Strange, Director

Jeff Davidson, President

Bertha Underhill, Director

Scott Ratterman, Vice President

Vacant Division 4, Director

- 4b Review Board of Directors Monthly Time Sheets for December, 2016
- 4c Discussion / Action to Ratify Claim Summary #538 Secretarial Fund in the Amount of \$1,377,818.03 for December, 2016
(Jeffrey Meyer, Director of Administrative Services) RES 2017-_____

5. **NEW BUSINESS**

- 5a Discussion / Action regarding Appointment to Board Committees and Election of Members to Joint Power Authorities
(President Davidson)
- 5b Discussion / Action regarding Amending Contract for Wholesale Treated Water with Blue Lake Springs Mutual Water Company
(Dave Eggerton, General Manager) RES 2017-_____
- 5c Update on Paymentus Customer Payment Processing Program
(Joel Metzger, PIO/Customer Relations Manager)
- 5d Discussion ACWA / JPIA President's Special Recognition Award
(Jeffrey Meyer, Director of Administrative Services)

6. **OLD BUSINESS**

Nothing to report

7.* **GENERAL MANAGER'S REPORT**

8.* **BOARD REPORTS / INFORMATION / FUTURE AGENDA ITEMS**

9. **NEXT BOARD MEETINGS**

- Wednesday, January 25, 2017, 9:00 a.m., Regular Board Meeting
- Wednesday, February 8, 2017, 9:00 a.m., Regular Board Meeting

10. **CLOSED SESSION**

- 10a Conference with Real Property Negotiators
Government Code §54956.8
Property: APN 044-006-031, San Andreas
District negotiators: Dave Eggerton and Robbie Creamer
Under negotiation: price and other terms
- 10b Conference with Real Property Negotiators
Government Code §54956.8
Property: APNs 046-019-051, 073-042-127 and 073-042-129, Valley Springs
District negotiators: Dave Eggerton and Robbie Creamer
Under negotiation: price and other terms

11. REPORTABLE ACTION FROM CLOSED SESSION

12. ADJOURNMENT

Agenda Item

DATE: January 11, 2017
TO: Board of Directors
FROM: Dave Eggerton, General Manager
SUBJECT: Procedure for Appointment of Board Director, Division 4

RECOMMENDED ACTION:

Utilize the procedural process provided by District Counsel to appoint the next Director for Division 4. Motion: _____ / _____ adopt Resolution No. 2017-____ formally memorializing the appointment of Director, Division 4.

SUMMARY:

At the Board's direction at its December 14, 2016 regular meeting, District Counsel has provided the Board with the attached written guidance outlining the procedure for appointing the next Director for Division 4 for the Board to utilize at its regular meeting of January 11, 2017.

FINANCIAL CONSIDERATIONS:

None.

Attachments: Calaveras County Water District Procedure for Filling Board Vacancy
Resolution No. 2017-____

Calaveras County Water District
Procedure for Filling Board Vacancy

As a result of Director Mills' election to the Calaveras County Board of Supervisors and resignation of position as Director, a vacancy exists on the Calaveras County Water District Board of Directors. The appointment of a new Director to fill the vacant seat will occur as follows:

Step One: The Board President will open nominations from existing Directors for the vacant position of Director.

Step Two: Nominations will be made by existing Directors. No second is required.

Step Three: To close nominations, a motion will be made and seconded.

Step Four: The President will read the names of those individuals nominated.

Step Five: The President will conduct a vote among existing Directors by raising of hands for each nominee, in the order of their nomination.

Pursuant to Calaveras County Water District Policy 5040.213, three Directors must vote in favor of the appointment for it to be provided. If two of the four Directors present abstain the appointment is not approved. The President will tally the votes for each nominee. The first nominee to receive three votes in favor will be appointed to the vacant position of Director. Voting will continue until one nominee receives the required three votes.

If the vacancy is not filled by Board appointment, the Calaveras County Board of Supervisors may appoint a person to fill the vacancy.

Step Six: The Board Secretary will administer the oath of office to the newly appointed Director, and the newly appointed Director will assume office.

RESOLUTION 2017 -

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CALAVERAS COUNTY WATER DISTRICT**

APPOINTING BOARD DIRECTOR, DIVISION 4

WHEREAS, due to the resignation of Dennis Mills, Director of Division 4 of the Calaveras County Water District Board of Directors (CCWD), the Board of Directors noticed the vacancy and requested letters of interest from residents in Division 4 interested in filing said vacancy; and

WHEREAS, the CCWD Board of Director interviewed interested candidates on November 9, 2016 for the position of Director, Division 4.

NOW, THEREFORE, BE IT RESOLVED, in accordance with Government Code Section 1780, that the Calaveras County Water District Board of Directors does hereby appoint _____ as Board Director, Division 4 and who will hold office until 12:00 p.m. noon on December 7, 2018, where a general district election will be held November 6, 2018, and will determine the elected official for the next four (4) year term.

PASSED AND ADOPTED this 11th day of January, 2017 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

CALAVERAS COUNTY WATER DISTRICT

Jeff Davidson, President
Board of Directors

ATTEST:

Mona Walker
Clerk to the Board

RESOLUTION NO. 2016–60
RESOLUTION NO. PFA-03
ORDINANCE NO. 2016–02

**CALAVERAS COUNTY WATER DISTRICT
REGULAR BOARD MEETING
DECEMBER 14, 2016**

Directors Present: Jeff Davidson, President
Bertha Underhill, Vice President
Dennis Mills, Director
Terry Strange, Director
Scott Ratterman, Director

Staff Present: Dave Eggerton, General Manager
David Cameron, Counsel
Mona Walker, Clerk to the Board
Jeff Meyer, Director of Administrative Services
Charles Palmer, District Engineer
Peter Martin, Water Resources Program Manager
Bob Godwin, Senior Civil Engineer
Rob Beller, Meter Reader II
Teresa Tanaka, Director of Operations
Joel Metzger, PIO/Customer Relations Manager

Others Present: Vickey Mills
Dennis Dooley
Joe Fontana
Elaine St. John
Russ Thomas
Scott Baker
JoAnn Kromfols, Humane Society
Sue Russ
Jean Kennedy
Bob Toyenbee
Sheri Barnett-Fleming
Kent Lazarus
Guy Puccio
John Mills

ORDER OF BUSINESS

CALL TO ORDER / PLEDGE OF ALLEGIANCE

1. ROLL CALL

President Davidson called the Regular Board Meeting to order at approximately 9:00 a.m. All Board Members were present.

2. **ACCEPTING CANVASS AND CERTIFIED STATEMENT OF RESULTS OF THE NOVEMBER 8, 2016, GENERAL ELECTION**
(Dave Eggerton, General Manager) **RES 2016-60**

MOTION: Directors Strange / Underhill – Adopted Resolution No. 2016-60
Accepting Canvass and Certified Statement of Results of the
November 8, 2016 General Election

DISCUSSION: Mr. Eggerton explained that the Board of Directors is required to accept the canvass and certified Statement of Results of the November 8, 2016 General Election.

PUBLIC COMMENT: There was no public comment.

AYES: Directors Strange, Underhill, Mills, Ratterman and Davidson
NOES: None
ABSTAIN: None
ABSENT: None

3. **SEATING OF RE-ELECTED BOARD MEMBERS; BOARD RECONSTITUTION AND ELECTION OF OFFICERS**
(Dave Eggerton, General Manager)

DISCUSSION: Mr. Eggerton announced that Directors Davidson and Ratterman have been re-elected to the CCWD Board. He explained the process of electing officers and committee selection, and recommended that the Board President postpone their selection of committee assignments to the standing committees until appointment of the new District 4 Director on January 11, 2017.

At this time Mr. Eggerton chaired the meeting and called for nominations for Board President for the 2017 calendar year. Director Underhill nominated Director Davidson as Board President and Director Mills seconded the motion. There were no other nominations.

MOTION: Directors Underhill / Mills – By Minute Entry Nominated
Director Davidson as Board President for the 2017 Calendar Year

PUBLIC COMMENT: Director Strange commented that the Board President must be committed to fulfill the obligations of the position.

AYES: Directors Underhill, Mills, Strange, Ratterman and Davidson
NOES: None
ABSTAIN: None
ABSENT: None

President Davidson called for nominations for Board Vice President for the 2017 calendar year. Director Underhill nominated Director Ratterman as Board Vice President and Director Strange seconded the motion. There were no other nominations.

MOTION: Directors Underhill / Strange – By Minute Entry Nominated
Director Ratterman as Board Vice President for the 2017 Calendar Year

PUBLIC COMMENT: There was no public comment.

AYES: Directors Underhill, Strange, Mills, Ratterman and Davidson
NOES: None
ABSTAIN: None
ABSENT: None

President Davidson stated that he would postpone making any committee assignments and requested the Board Members to email or phone in their committee preference to the Board Clerk who will forward the information to the Board President. Committee selections to joint powers authorities will be voted on at the January 11, 2017 meeting.

4. PUBLIC COMMENT

Mr. Guy Puccio of Arnold asked the Board to consider reviewing a policy issue. He described a particular customer issue where the legal owner had abandoned a property and there was a property foreclosure issue. Water was restored to the foreclosed upon property without the consent of the new title owner, and there was damage caused due to the water being turned on. He requested the Board review its policy related to restoring water to foreclosed properties.

Mr. Dennis Mills left the dais and addressed the Board on regional concepts on water issues. He commented on the legislative group that worked together to pass the Water Infrastructure Improvements for the Nation (WIIN) Act. He expressed that he looks forward to advancing county water issues in his seat as a County Supervisor.

5. CONSENT AGENDA

MOTION: Directors Mills / Ratterman – Approved Consent Agenda Item:
**5a, Minutes for the Board Meetings of October 26 and
November 9, 2016**

5a Approval of Minutes for the Board Meetings of October 26 and November 9, 2016

Director Ratterman pulled Item 5b from the Consent Agenda

5b Review Board of Directors Monthly Time Sheets for November, 2016

Director Strange pulled Item 5c from the Consent Agenda

5c Discussion / Action to Ratify Claim Summary #537 Secretarial Fund in the Amount of \$1,399,626.24 for November, 2016
(Jeffrey Meyer, Director of Administrative Services) **RES 2016-_____**

Director Underhill pulled Item 5d from the Consent Agenda

5d Approving Uncollectable Accounts Receivable Write Offs for the Period of June 1 through November 30, 2016
(Jeffrey Meyer, Director of Administrative Services) **RES 2016-_____**

AYES: Directors Mills, Ratterman, Underhill, Strange and Davidson
NOES: None
ABSTAIN: None
ABSENT: None

OFF CONSENT AGENDA

Director Ratterman pulled Item 5b from the Consent Agenda
5b Review Board of Directors Monthly Time Sheets for November, 2016

MOTION: Directors Mills / Strange – Reviewed and Accepted the Directors Monthly Time Sheets for November, 2016 as corrected

DISCUSSION: Director Ratterman reported there was an error on his November, 2016 time sheet; he was not present at the October 26, 2016 Board meeting as reported and that he will have this corrected.

PUBLIC COMMENT: There was no public comment.

AYES: Directors Mills, Strange, Underhill, Ratterman and Davidson
NOES: None
ABSTAIN: None
ABSENT: None

Director Strange pulled Item 5c from the Consent Agenda
5c Discussion / Action to Ratify Claim Summary #537 Secretarial Fund in the Amount of \$1,399,626.24 for November, 2016
(Jeffrey Meyer, Director of Administrative Services) **RES 2016-61**

MOTION: Directors Ratterman / Strange – Adopted Resolution No. 2016-61 Ratifying Claim Summary #537 Secretarial Fund in the Amount of \$1,399,626.24 for November, 2016

DISCUSSION: Director Strange asked questions on an expenditure on page 8 regarding payments to the US Forest Service. Mr. Meyer responded the payments are North Fork Project related expenses and reimbursable by the Northern California Power Agency. He questioned expenses on page 3 related to a lighting upgrade at Hunters Water Treatment Plant and lab fees listed on page 4. Mr. Meyer responded to Director Strange's questions. Director Mills requested staff to track information on fleet records. Director Underhill inquired about Calaveras Public Power Agency rates and CCWD's power usage. Staff responded to the Directors' questions.

PUBLIC COMMENT: There was no public comment.

AYES: Directors Ratterman, Strange, Underhill, Mills and Davidson
NOES: None
ABSTAIN: None
ABSENT: None

Director Underhill pulled Item 5d from the Consent Agenda

5d Approving Uncollectable Accounts Receivable Write Offs for the Period of June 1 through November 30, 2016
(Jeffrey Meyer, Director of Administrative Services) **RES 2016-62**

MOTION: Directors Strange / Ratterman – Adopted Resolution No. 2016-62 Approving Uncollectable Accounts Receivable Write Offs for the Period of June 1 through November 30, 2016

DISCUSSION: Director Underhill asked questions related to the comparison of last year's write offs and if amounts are related to foreclosure. Staff responded to Directors questions.

PUBLIC COMMENT: There was no public comment.

AYES: Directors Strange, Ratterman, Underhill, Mills and Davidson
NOES: None
ABSTAIN: None
ABSENT: None

6. PUBLIC HEARING

Public Hearing on election to become a Groundwater Sustainability Agency under the Sustainable Groundwater Management Act
(Peter Martin, Water Resources Program Manager)

DISCUSSION: Mr. Martin provided a PowerPoint presentation on CCWD electing to become a Groundwater Sustainability Agency (GSA) under the Sustainable Groundwater Management Act (SGMA). The District will be partnering with Stanislaus County for the subbasin in accordance with SGMA as a GSA for the Eastern San Joaquin Groundwater Subbasin. There may be other agencies within the designated basin that may join this GSA. Board Members working with other GSA's in the subbasin to develop and implement a Groundwater Sustainability Plan voiced their concerns and thanked staff on meeting the deadline set forth by the Department of Water Resources in forming a GSA.

President Davidson opened the public hearing at 9:53 a.m. There was no public comment. President Davidson closed the public hearing at 9:53 a.m.

Discussion / Action on Election to become a Groundwater Sustainability Agency under the Sustainable Groundwater Management Act
(Peter Martin, Water Resources Program Manager) **RES 2016-63**

MOTION: Directors Mills / Ratterman – Adopted Resolution No. 2016-63 Approving Declaring Intention to become a Groundwater Sustainability Agency under the Sustainable Groundwater Management Act

DISCUSSION: Mr. Martin reviewed the Memorandum of Understanding (MOU) that is being considered to jointly execute with Stanislaus County and file as a GSA, and discussed the planning area of the potential Calaveras Stanislaus GSA. If the Board approves to move forward, there is a timeline to hold public hearings and filing as a GSA to be in compliance with SGMA.

PUBLIC COMMENT: Mr. Dennis Dooley addressed the Board and said that there are many other water agencies in the county and asked if they would be obligated to CCWD as the Groundwater Sustainability Agency (GSA), he also asked about costs to CCWD as a GSA. Mr. Eggerton responded that agencies that are not located within the defined subbasin are not eligible to participate under SGMA and would not be obligated for any associated costs of this effort. Mr. Cameron addressed the cost share issue.

AYES: Directors Mills, Ratterman, Underhill, Strange and Davidson
NOES: None
ABSTAIN: None
ABSENT: None

RECESS was called at 10:05 a.m. **SESSION RESUMED** at 10:10 a.m.

7. NEW BUSINESS

7a Discussion / Action regarding Employee Recognition of Rob Beller for 33 Years of Service at CCWD
(Teresa Tanaka, Director of Operations) **RES 2016-64**

MOTION: Directors Mills / Underhill – Adopted Resolution 2016-64 Recognizing and Honoring CCWD Employee Robert “Rob” Beller for 33 Years of Service

DISCUSSION: Ms. Tanaka brought Mr. Rob Beller to the podium and reported that CCWD employee, Rob Beller has worked for the District for 33 years and has not had an accident in that time and expressed that Mr. Beller has been a very valuable employee. Ms. Tanaka read the resolution commending Mr. Beller for his service. Each of the Directors expressed their gratitude to Mr. Beller for his significant service to the District for 33 years and wished him the best in his retirement. Mr. Beller thanked the staff and Board and stated that he looks forward to his retirement.

PUBLIC COMMENT: There was no public comment.

AYES: Directors Mills, Underhill, Strange, Ratterman and Davidson
NOES: None
ABSTAIN: None
ABSENT: None

7b Discussion / Action regarding Resolution of Appreciation to Director Mills for his Service as a CCWD Board Director
(Board President) **RES 2016-65**

MOTION: Directors Strange / Underhill – Adopted Resolution No. 2016-65 in Appreciation of Director Dennis Mills for his Service as a CCWD Board Director

DISCUSSION: Director Davidson commented that he looks forward to Mr. Mills becoming a County Supervisor and building relationships to move forward the interests of the county and

CCWD. Directors Underhill, Strange and Ratterman all thanked Director Mills for his collaborative practices and expressed their appreciation for his contribution on the CCWD Board. They wished him well in his new position as County Supervisor.

PUBLIC COMMENT: Mr. Joe Fontana thanked Director Mills for his leadership on the CCWD Board.

Ms. Elaine St. John thanked Director Mills for his work in his district.

Director Dennis Mills addressed the Board and thanked them and the staff for their dedication to CCWD.

AYES: Directors Strange, Underhill, Ratterman, Mills and Davidson
NOES: None
ABSTAIN: None
ABSENT: None

RECESS was called at 10:21 a.m. **SESSION RESUMED** at 10:25 a.m.

7c Discussion / Action regarding Acceptance and Completion of the Vista Del Lago/
State Route 26 Pipeline Project, CCWD CIP #11093
(Bob Godwin, Senior Civil Engineer) **RES 2016-66**

MOTION: Directors Ratterman / Mills – Adopted Resolution No. 2016-66
Acceptance and Completion of the Vista Del Lago / State Route 26
Pipeline Project, CCWD CIP #11093

DISCUSSION: Mr. Godwin summarized the Vista Del Lago/State Route 26 Pipeline Project stating the project was necessary because Caltrans will be installing a signal light on Hwy. 26 and Vista Del Lago in LaContenta, which required CCWD to move 260 feet of 6" and 170 feet of 10" water pipeline for the project. Total project cost was \$207,671. Mr. Godwin responded to questions from the Board.

PUBLIC COMMENT: There was no public comment.

AYES: Directors Ratterman, Mills, Strange, Underhill and Davidson
NOES: None
ABSTAIN: None
ABSENT: None

7d Year End Review of CCWD's Capital Improvement Project (CIP) Program
(Charles Palmer, District Engineer)

Mr. Palmer discussed the District's Water and Wastewater Capital Improvement Projects (CIP) that are currently scheduled, and projects that are completed or near completion. The CIP program is a 5 year program and projects are prioritized by varying factors and are approved by the Board annually. He reviewed several upcoming projects including: the construction timeline for the Jenny Lind Water Pre-treatment Facility Project, and construction schedules of the first phase of

the Water Storage Tank Repair and Renovation Program. Mr. Palmer responded to questions from Board Members.

This item was for information only; no action was taken.

- 7e Discussion / Action regarding Amendments to the Financial Management Policy, Purchasing Policy No. 5.02
(Dave Eggerton, General Manager/Jeffrey Meyer, Director of Administrative Services) **RES 2016-67**

MOTION: Directors Mills / Strange – Adopted Resolution No. 2016-67 Adopting Amendments to the Financial Management Policy, Purchasing Policy No. 5.02 and Purchasing Authorization Levels

DISCUSSION: Mr. Meyer described the proposed updates to the Financial Management Policy and amendments proposed for the purchasing authorization levels. All employees will be trained on the policy and procedures for purchasing and will be provided guidance documentation for reference

PUBLIC COMMENT: There was no public comment.

AYES: Directors Mills, Strange, Underhill, Ratterman and Davidson
NOES: None
ABSTAIN: None
ABSENT: None

8. OLD BUSINESS

Director Mills recused himself from the Board Meeting at 11:30 a.m.

- 8a Discussion regarding Outcome of Candidate Interview Process for Division 4 Board Member Vacancy – No Action Taken by Board
(Board of Directors)

DISCUSSION: Mr. Eggerton reported that seven candidates were interviewed at the November 9, 2016 Board meeting, and as part of the process, the item is agendaized to provide the Board an opportunity to discuss or review the Director appointment process.

Director Underhill commented that she was pleased with the candidates interested in the position and believed that all of the candidates would be an asset to the Board. Director Strange reported that he was impressed with the candidates and he will have a difficult decision on January 11, 2017. Director Ratterman concurred that he will also have a difficult decision in appointing a Director and looks forward to working with whoever will be selected to the CCWD Board on January 11, 2017. Director Davidson voiced his opinion on the candidate process.

PUBLIC COMMENT: Mr. Russ Thomas, a candidate for Director reaffirmed his commitment to the position as he did in 2014 when he ran for the CCWD Board. He stated that he believes in the concept of working together.

Mr. Bob Toyenbee encouraged the CCWD Board to appoint Mr. Russ Thomas to the CCWD Board.

Ms. JoAnn Kromfols of the Humane Society commented on Russ Thomas' involvement with the Humane Society and his dedication to civic support and community, and encouraged the appointment of Mr. Russ Thomas.

Ms. Jean Kennedy spoke about her support of Mr. Russ Thomas.

Ms. Sue Russ of Copperopolis commented on the management experience of Board candidate, Mr. Scott Baker and encouraged his appointment to the CCWD Board.

Kent Lazarus of Copperopolis commented on his working experience with Board candidate, Mr. Scott Baker and expressed his encouragement to appoint Mr. Baker to the CCWD Board.

Sheri Barnett Fleming of Tuolumne County worked with candidate Mr. Darrell Slocum and spoke on Mr. Slocum's positive attributes if selected as a CCWD Director.

There was some discussion by the Board on the appointment process. No action was taken.

Director Mills joined the meeting at 12:00 p.m.

9. NEW BUSINESS (Continued)

- 9a Information regarding New State Mandated Long-Term Water Conservation Regulations
(Joel Metzger, PIO/Customer Relations Manager)

Mr. Metzger provided a PowerPoint presentation on the state mandated long-term water conservation regulations. He reviewed key elements of Governor Brown's Executive Order B-37-16 adopted in May, 2016 on water regulations and the impacts to agencies. The Association of California Water Agencies (ACWA) has submitted a comment letter to the State Water Resources Control Board (SWRCB) signed by 63 agencies detailing concerns and support of the drought proposal to the SWRCB. He further reviewed the directives of the Executive Order and the Governor's mandated water plan. Mr. Metzger responded to questions from the Board.

PUBLIC COMMENT: Mr. Dennis Dooley commented on metered water connections and the state's formula for water usage.

Mr. John Mills discussed ACWA's comment letter to the SWRCB and shared concerns on the Governor's long term water conservation program.

10. GENERAL MANAGER'S REPORT

Mr. Eggerton reported that the Water Infrastructure Improvements for the Nation Act (WIIN) legislation has passed Congress and is on the President's desk for signature. The bill contains language which will assist the District in seeking access to conveyance or storage of New Melones.

11. BOARD REPORTS / INFORMATION / FUTURE AGENDA ITEMS

Director Underhill reported on a letter received from the White Pines Park Committee on installing a third toilet facility in a bathroom at White Pines Lake; and there has been a change in officers at

the Logging Museum. She asked questions about the customer payment system, and asked if the District has a succession plan for employees. Mr. Eggerton responded to Director Underhill.

Director Mills asked for a staff review of the District's Accessory Dwelling policy. He thanked the Board for their support and left the meeting at 1:00 p.m. for another commitment.

Director Strange reported on a meeting he attended with CCWD staff and the Wilseyville Homeowners Association. He requested an update on John Mills' activities as a topic for a future agenda item.

Director Ratterman reported that he will be attending a Calaveras Amador Mokelumne River Authority meeting on December 21, 2016.

Director Davidson reported that the County has remaining obligations under its state grant through the Upper Mokelumne River Authority (UMRWA) for a restoration project that must be fulfilled to meet the requirements of the grant awarded through UMRWA. UMRWA has received a grant for funding and needs their support.

12. NEXT BOARD MEETINGS

- Wednesday, January 11, 2017, 9:00 a.m., Regular Board Meeting
- Wednesday, January 25, 2017, 9:00 a.m., Regular Board Meeting

The Open Session ended at approximately 1:00 p.m.

13. CLOSED SESSION

The meeting adjourned into Closed Session at approximately 1:05 p.m. Those present were Board Members: Jeff Davidson, Scott Ratterman, Bertha Underhill and Terry Strange (Director Strange left the meeting at 1:30 p.m.) (Director Mills was absent);

- 13a Conference with Real Property Negotiators
Government Code §54956.8
Property: APN 004-006-031, San Andreas
District negotiators: Dave Eggerton and Robbie Creamer
Under negotiation: price and other terms
- 13b Conference with Legal Counsel – Pending Litigation
Government Code §54956.9(d)(1) (Pending adjudicatory proceedings before the State Water Resources Control Board regarding District water rights)
- 13c Public Employee Performance Evaluation
Government Code §54957
General Manager

Staff members: Dave Eggerton and Counsel Dave Cameron present for items 13a – c; staff member Peter Martin and consultant John Mills also present for Item 13b.

14. REPORTABLE ACTION FROM CLOSED SESSION

The Board reconvened into Open Session at approximately 2:00 p.m. There was no reportable action.

15. ADJOURNMENT

With no further business, the meeting adjourned at approximately 2:00 p.m.

By:

ATTEST:

Dave Eggerton
General Manager

Mona Walker
Clerk to the Board

Agenda Item

DATE: January 11, 2017

TO: Dave Eggerton, General Manager



FROM: Mona Walker, Executive Assistant



SUBJECT: Review Board of Directors Time Sheets for December, 2016

RECOMMENDED ACTION:

For information only.

SUMMARY:

Pursuant to direction from the Board of Directors, copies of the Board's monthly time sheets from which the Board is compensated from, are included in the monthly agenda package for information. Attached are copies of the Board's time sheets for the month of December, 2016.

Board Members can be reimbursed for mileage cost to travel to meetings/conferences and are paid at the current IRS rate.

FINANCIAL CONSIDERATIONS:



Monthly compensation and mileage reimbursement costs are included in the FY 16-17 budget.

Attachments: Board of Directors Time Sheets for December, 2016

CALAVERAS COUNTY WATER DISTRICT DIRECTOR REIMBURSEMENT FORM

For Admin Use Payroll Expense

Month/Yr Dec/2016
Name Terry Strangle

Activity Date	Meeting or Other Expense Description	Designated Rep.		Association List		Prior Approval		Cost		Total Miles
		Yes	No	Yes	No	Yes	No	Meeting	Expense	
11/29	ACWA Conference							120		
11/30	"							120		
12/11	"							120		
12/19	Wilsenwick HDA meeting @ CCWD office							120		
12/14	CCWD Board Meeting							120		54
12/21	T-STAN TRWM - JPA							120		114
12/21	CAMERA									
COPY										
For Totals line, multiply miles by the IRS rate:		1/1/16	\$0.540							168
Pursuant to Board Policy 4030, receipts required; report /materials required.		Totals (use IRS mileage rate)		\$720						\$90.72
The undersigned, under penalty of perjury states: This claim and the items set forth herein are true and correct; that expenses incurred, meetings attended and business conducted are necessary to District affairs; that this claim is proper and within the scope of California Water Code Section 20200 et seq, and District Ordinance 2010-01; that the service was actually rendered; and that the amount(s) herein are justly true.		Signature of Claimant:								
Administrative Review: 		Date: 12/21/16		Orig to Finance Dept.						

RESOLUTION NO. 2017 –

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CALAVERAS COUNTY WATER DISTRICT**

RATIFYING CLAIM SUMMARY NO. 538

WHEREAS, the Board of Directors of the CALAVERAS COUNTY WATER DISTRICT has reviewed and considered Claim Summary Number 538 at the Regular Meeting held on January 11, 2017; and

WHEREAS, Board Members have resolved questions, issues, or concerns by consultation with District staff during said meeting.

NOW, THEREFORE, BE IT RESOLVED that the CALAVERAS COUNTY WATER DISTRICT Board of Directors hereby ratifies Claim Summary Number 538 in the amount of \$1,377,818.03 for the month of December, 2016.

PASSED AND ADOPTED this 11th day of January, 2017 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

CALAVERAS COUNTY WATER DISTRICT

Jeff Davidson, President
Board of Directors

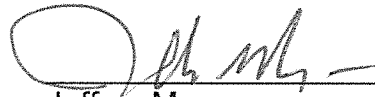
ATTEST:

Mona Walker
Clerk to the Board

**Calaveras County Water District
Claim Summary # 538**

Certificate of Administrative Officer

The services listed on the within schedules were actually rendered by the close of the current month. The articles listed on the schedules within and the supporting invoices were actually delivered, or payment therefore is properly due prior to delivery. To the best of my knowledge all claims made are in accordance with adopted Board policies and/or other Board actions and are in compliance with all applicable laws. The claimants named on the within schedules are each entitled to the amount set opposite their respective names.



Jeffrey Meyer
Director of Administrative Services

1. December 2016 payroll checks issued on 12/15/2016	153,777.75
2. December 2016 payroll checks issued on 12/30/2016	150,212.84
3. December 2016 compensation to Directors	1,223.27
4. Vendor payments for December 1 through 31, 2016	773,993.07
5. Other payroll related costs	<u>298,611.10</u>

Claim Summary Total \$1,377,818.03

Calaveras County Water District
 AP Disbursement Summary
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CCWD Operating Expenditures		\$ 403,171.90
Expenditures to be reimbursed from other agencies	(A)	2,696.91
Expenditures to be reimbursed from grant agreements	(B)	105.00
Fiduciary Payments (funds collected prior to expenditure)	(C)	7,361.24
Partial Reimbursement	(D)	112,021.71
Capital R&R Projects	(E)	164,567.41
Capital Outlay	(F)	84,068.90
Total Payments		\$ 773,993.07

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 AP Disbursements
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Check No.	Vendor/Employee	Transaction Description	Date	Amount
125433	A T & T CALNET2	District Radio Tower - Camp Connell	12/16/2016	395.60
125435	A T & T	Internet Service 11/16 - LC	12/16/2016	37.00
125556	A T & T CALNET3	Phone 12/16 - Hunter's	12/29/2016	19.76
125557	A T & T CALNET3	Phone 12/16 - Azalea L/S	12/29/2016	17.81
125559	A T & T CALNET3	Phone/Fax 12/16 - JLTC	12/29/2016	125.18
125558	A T & T CALNET3	Phone 12/16	12/29/2016	2,049.03
125560	A T & T MOBILITY	Cell Phone Nov/Dec - Brown	12/29/2016	204.62
125518	ACWA/JPIA	Dental Insurance, Employees 01/17	12/22/2016	5,984.96 (D)
125518	ACWA/JPIA	Vision Insurance, Employees 01/17	12/22/2016	1,206.40
125518	ACWA/JPIA	EAP 01/17	12/22/2016	150.40
125518	ACWA/JPIA	Dental Insurance, Retirees 01/17	12/22/2016	2,472.20
125436	ADP INC	Vision Insurance, Retirees 01/17	12/22/2016	686.72
125561	AFLAC	Payroll Services 11/16	12/16/2016	290.11
125349	ALDERSON FENCING	Aflac 11/16	12/29/2016	2,027.88 (C)
125350	ALHAMBRA DRINKING WATER	Fence Repair - White Pines Spillway	12/08/2016	1,546.79
125438	ALHAMBRA DRINKING WATER	Water Cooler - JLWTP	12/08/2016	47.56
125351	ALPHA OMEGA WIRELESS	Water Cooler - LCWWTP	12/16/2016	28.61
125437	AL'S TIRE SERVICE	Viper Radios/Mounting Kits (4) - Electricians	12/08/2016	6,679.74
125352	AMERIPRIDE SERVICES,INC	Seasonal Tire Change - Vehicle #139	12/16/2016	45.00
125352	AMERIPRIDE SERVICES,INC	Tire Repair - Vehicle #715	12/16/2016	20.00
125562	AMERITRADE TRUST COMPANY	Tissue/Paper Towels - OP HQ	12/08/2016	205.87
EFT	ANTHEM-BLUE CROSS	Uniform Service 11/16	12/08/2016	1,806.94
EFT	ANTHEM-BLUE CROSS	FTJ Deferred Comp 12/16	12/29/2016	700.00 (C)
125440	AQUIONICS, INC	Health Insurance, Employees 12/16	12/06/2016	106,036.75 (D)
125441	ARNOLD AUTO SUPPLY	Health Insurance, Retirees 12/16	12/06/2016	38,895.29
125442	ARNOLD TIRE AND AUTO CARE	Bearing Rebuild Kit/Tech Visit - DFNCTO WWTP UV System	12/16/2016	3,007.98
125442	ARNOLD TIRE AND AUTO CARE	Reverse, Tool Box & Work Lights/Electrical Parts - Vehicle #713	12/16/2016	592.11
125442	ARNOLD TIRE AND AUTO CARE	Winter Tires (6) - Vehicle #134	12/16/2016	1,873.63
125442	ARNOLD TIRE AND AUTO CARE	Seasonal Tire Change - Vehicle #501	12/16/2016	150.00
125442	ARNOLD TIRE AND AUTO CARE	Winter Tires (4) - Vehicle #533	12/16/2016	561.09
125442	ARNOLD TIRE AND AUTO CARE	Winter Tires (4) - Vehicle #713	12/16/2016	1,042.68
125442	ARNOLD TIRE AND AUTO CARE	Winter Tires (4) - Vehicle #717	12/16/2016	1,163.09
125443	ATNIP, TONY	DOT Exam Reimbursement	12/16/2016	100.00
125354	BENNETT-KIRBY, TAMARA	Post Office Mileage Reimbursement 11/16	12/08/2016	7.78
125445	BEYOND SECURITY	AVDS Annual Maintenance (Network Security)	12/16/2016	1,817.14
125355	BIG VALLEY FORD LINCOLN MERCURY	Seals/Fuel Injector/Wire Harness - Vehicle #611	12/08/2016	3,587.77
125357	BURKE, TIFFANY	Post Office Travel Reimbursement 11/16	12/08/2016	35.64

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Check No.	Vendor/Employee	Transaction Description	Date	Amount
125446	BURKE, WILLIAMS, & SORENSON, LLP	AD 604 Professional Services 11/16	12/16/2016	1,028.50 (C)
125360	CALAVERAS FIRST COMPANY INC	Public Notice Meeting - Groundwater Sustainability Agency	12/08/2016	146.26
125361	CALAVERAS LUMBER CO INC	Glue/Lysoil/Grout - Construction Crew	12/08/2016	72.28
125361	CALAVERAS LUMBER CO INC	Chainsaw/Supplies - DF/VCTO WWTP	12/08/2016	656.75
125361	CALAVERAS LUMBER CO INC	Sprayer/Duster/Mop - DF/VCTO WWTP	12/08/2016	79.45
125361	CALAVERAS LUMBER CO INC	Saw Blade/Bit/Tape/Lumber/Rebar - Six Mile L/S Pad	12/08/2016	153.93
125361	CALAVERAS LUMBER CO INC	Lube/Threadlocker/Sealant/O-Rings - Six Mile L/S Repair	12/08/2016	18.82
125447	CALIFORNIA TEES	T-Shirts - District Staff	12/16/2016	93.72
125448	CALIF WASTE RECOVERY SYSTEMS	Refuse Disposal - District Wide	12/16/2016	685.84
125449	CALTEL	Phone Lines 11/16	12/16/2016	1,273.09
125450	CAMPORA	Propane - Wallace	12/16/2016	5.38
125362	CARBON COPY INC	Copies/Copier Maintenance	12/08/2016	95.82
EFT	CARDMEMBER SERVICES	Washington, D.C. Legislative Travel - Eggerton	12/19/2016	933.08
EFT	CARDMEMBER SERVICES	Washington, D.C. Legislative Travel - Martin	12/19/2016	1,815.30
EFT	CARDMEMBER SERVICES	CALPELRA Conference Travel - Lollar	12/19/2016	1,217.73
EFT	CARDMEMBER SERVICES	CALPELRA Conference Travel - Howarth	12/19/2016	797.73
EFT	CARDMEMBER SERVICES	ACWA Fall Conference Speaker Credit - Metzger	12/19/2016	(267.50)
EFT	CARDMEMBER SERVICES	SEMA Convention Travel - Samorano	12/19/2016	284.69
EFT	CARDMEMBER SERVICES	HR Recertification Fee - Lollar	12/19/2016	150.00
EFT	CARDMEMBER SERVICES	Internet Service - Hunter's WTP	12/19/2016	91.54
EFT	CARDMEMBER SERVICES	Internet Back-Up - OP HQ	12/19/2016	29.90
EFT	CARDMEMBER SERVICES	Inland Empire Tour	12/19/2016	508.45
EFT	CARDMEMBER SERVICES	Brass Flanges - Sawmill PRV Repair	12/19/2016	393.56
EFT	CARDMEMBER SERVICES	Lunch - Meter Reader Interviews	12/19/2016	61.89
EFT	CARDMEMBER SERVICES	Windsheid Repair - Vehicle #715	12/19/2016	79.30
EFT	CARDMEMBER SERVICES	Employee Relations Supplies	12/19/2016	333.01
EFT	CARDMEMBER SERVICES	Office Supplies	12/19/2016	590.61
125519	CARSON HILL ROCK PRODUCTS	3/4 Class II AB - White Pines Stock	12/22/2016	484.43
125363	CDK SUPPLY	Conduit/Communication Repair - Sawmill	12/08/2016	64.29
125520	CDW GOVERNMENT INC	Cisco Smartnet for ASA 5506 - OP HQ	12/22/2016	162.40
125451	CED CREDIT	Wire Connectors - Vehicle #134	12/16/2016	28.50
125451	CED CREDIT	Screwdrivers/Drill Kit - Vehicle #551	12/16/2016	62.27
125451	CED CREDIT	LED Lights - JLTC	12/16/2016	493.43
125451	CED CREDIT	LED Lamps/Ballasts/Fluorescent Lamps - EP Shop	12/16/2016	365.04
125451	CED CREDIT	Wire Connectors/Tape - Electricians	12/16/2016	137.82
125452	CENTRAL CALIFORNIA GENERATOR	MPAC Controller/Programming - CC L/S #2	12/16/2016	2,523.57
125453	CITY OF ANGELS	Sewer Service 11/16 - Six Mile Village	12/16/2016	4,695.23

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Check No.	Vendor/Employee	Transaction Description	Date	Amount
125364	CLARK PEST CONTROL	Pest Control - FMWWTP	12/08/2016	87.00
125454	CLARK PEST CONTROL	Pest Control - 423 E St Charles	12/16/2016	75.00
125521	CLARK PEST CONTROL	Pest Control Nov/Dec - JLTWP	12/22/2016	124.00
125521	CLARK PEST CONTROL	Pest Control Nov/Dec - LCWWTP	12/22/2016	378.00
125455	COLE-PARMER INSTRUMENT CO	Submersible Pump - CCRCP	12/16/2016	237.32
125365	COMCAST	Internet Service - DFVCTO WWTP	12/08/2016	72.43
125456	COMCAST	Internet Service - OP HQ	12/16/2016	309.38
125522	COMCAST	Internet Service - JLTCT	12/22/2016	88.64
125523	COMCAST	Internet Service - JLTWP	12/22/2016	75.01
125457	CONDOR EARTH TECHNOLOGIES INC	Field Soil Testing - EP Reach 3A Pipeline Replacement Project	12/16/2016	1,856.50 (E)
125366	CONTRACTORS EQUIPMENT SERVICE	Tamper/Asphalt Cutter - CCWHSE	12/08/2016	3,320.63
125458	CPPA	Power 11/16	12/16/2016	78,772.02
125369	CRUMPACKER, BRIAN	Safety Boot Reimbursement	12/08/2016	200.00
125370	CRWA	Cla-Val Basic Workshop - Wood	12/08/2016	125.00
125371	CSMFO CA SOCIETY OF	CSMFO Conference, Sacramento - Meyer	12/08/2016	200.00
125459	CWEA	Membership Renewal - Samorano	12/16/2016	172.00
125459	CWEA	Collection System Maint, Grade 2 Cert Renewal - Burkhardt	12/16/2016	88.00
125524	CWEA	Collection System Maint, Grade 2 Cert Renewal - Harris	12/22/2016	88.00
125524	CWEA	Collection Systems Specialty Workshop (3)	12/22/2016	330.00
125372	DATAPROSE	UB Statement Processing 11/16	12/08/2016	4,855.91
125525	DAVIDSON, JEFF	Travel 12/16	12/22/2016	30.24
125375	DOI/BLM	Right of Way Communication Site Rental 01/01-12/31/17	12/08/2016	2,696.91 (A)
125376	DOWNEY BRAND ATTORNEYS LLP	Legal Services 10/16	12/08/2016	35,556.26
125460	EBBETTS PASS GAS SERVICE	Fuel 11/16	12/16/2016	2,682.37
125377	EBBETTS PASS LUMBER	Pipe Fittings - Hunter's WTP	12/08/2016	41.19
125461	ECORP CONSULTING, INC	Water Rights Strategy 10/16	12/16/2016	10,800.00
125461	ECORP CONSULTING, INC	Water Transfer Support 10/16	12/16/2016	220.00
125526	EGGERTON, DAVE	Fall ACWA Conference Travel Reimbursement	12/22/2016	478.49
ACH	ELAVON MERCHANT SERVICES	Office Supplies	12/22/2016	23.07
125462	EUROFINS EATON ANALYTICAL, INC	VOC Testing - Big Trees Tank #2 Replacement Project	12/16/2016	105.00 (B)
125380	EUROFINS EATON ANALYTICAL, INC	Wastewater Testing 11/16	12/08/2016	664.00
125565	EUROFINS EATON ANALYTICAL, INC	Wastewater Testing 12/16	12/29/2016	2,680.00
125380	EUROFINS EATON ANALYTICAL, INC	Water Testing 11/16	12/08/2016	1,487.00
125565	EUROFINS EATON ANALYTICAL, INC	Water Testing 12/16	12/29/2016	1,869.00
125463	FARM AND AUTO SUPPLY INC	Mud Flap - Vehicle #126	12/16/2016	16.97
125463	FARM AND AUTO SUPPLY INC	Antifreeze - Vehicle #611	12/16/2016	51.54
125463	FARM AND AUTO SUPPLY INC	Fuel Additive - JLTWP Generator	12/16/2016	42.43

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Check No.	Vendor/Employee	Transaction Description	Date	Amount
125463	FARM AND AUTO SUPPLY INC	Socket Set/Head Bolt Tool - JL Shop	12/16/2016	232.96
125381	FERGUSON ENTERPRISES, INC	Meters (12)/Pipe/Brass Adaptors - White Pines Barn	12/08/2016	1,397.03
125465	FOOTHILL PORTABLE TOILETS	Portable Toilet Rental - Wallace	12/16/2016	72.00
125527	FROGGY'S AUTO WASH & LUBE	Oil/Lube - Vehicle #140	12/22/2016	40.57
125466	GAMBI DISPOSAL INC.	Bio-Solids Removal - AWWTP	12/16/2016	641.25
125467	GENERAL PLUMBING SUPPLY CO INC	Ratcheting Cutter - Construction Crew	12/16/2016	61.18
125467	GENERAL PLUMBING SUPPLY CO INC	Tap Saddle - Ebbetts Pass	12/16/2016	90.94
125468	GOVCONNECTION, INC	Toughpad Cradles/Hard Drives/Docking Station - Field Staff	12/16/2016	1,955.17
125382	GRAINER	Jack - Hydro Trailer	12/08/2016	139.47
125382	GRAINER	Sump Pumps (4) - AWWTP/FMWWTP	12/08/2016	867.87
125469	GRAINER	Impact Wrench - Construction Crew	12/16/2016	263.37
125528	GRAINER	Bushings - Wallace WWTP	12/22/2016	67.86
125470	GRIFFIN, RICK	Safety Boot Reimbursement	12/16/2016	184.44
125471	HACH COMPANY	Reagent Set - Sheep Ranch	12/16/2016	415.80
125471	HACH COMPANY	Reagent Set - West Point	12/16/2016	182.75
125387	HD SUPPLY WATERWORKS LTD	Pressure Washer - LCWHSE	12/08/2016	981.39
125529	HD SUPPLY WATERWORKS LTD	Redi-Clamps (157) - LCWHSE	12/22/2016	4,221.37
125472	HERD'S MACHINE & WELD SHOP	Welding Material/Gloves/Lens - EP Shop	12/16/2016	662.43
125473	HESKETH AUTOMOTIVE	Oil/Filter Service - Vehicle #715	12/16/2016	90.58
125473	HESKETH AUTOMOTIVE	Fan Clutch Repair - Vehicle #134	12/16/2016	701.28
125530	HOBGOODS CLEANING	Janitorial Services - OP HQ	12/22/2016	1,985.00
125474	HUGHESNET	Internet Service - AWWTP	12/16/2016	163.23
125475	HUNT & SONS, INC	Fuel - Copper	12/16/2016	864.15
125475	HUNT & SONS, INC	Oil - Vehicle #145	12/16/2016	149.64
125476	IRON MOUNTAIN	Document Destruction	12/16/2016	70.69
125531	KENNEDY/JENKS CONSULTANTS	Engineering Services - CC/JL WW Master Plan Update	12/22/2016	18,260.23
125478	KINNEY, CHRIS	Winter Weather Gear Reimbursement	12/16/2016	200.00
125479	LOLLAR, STACEY	Meeting Supplies	12/16/2016	9.98
125479	LOLLAR, STACEY	Breakroom Supplies	12/16/2016	228.90
125479	LOLLAR, STACEY	Employee Safety Incentive Program Supplies	12/16/2016	40.87
125480	LOWE'S	8-Tool Cordless Combo Kit/Batteries - Vehicle #134	12/16/2016	634.07
125480	LOWE'S	Hedge Trimmer/Battery/Charger - OP HQ	12/16/2016	154.29
125532	LUNSFORD, SCOTT	Travel Reimbursement - On Call 11/16	12/22/2016	52.38
125392	METZGER, JOEL	Travel Reimbursement Aug-Dec 2016	12/08/2016	228.42
125392	METZGER, JOEL	SWRCB, Sacramento Meeting Travel Reimbursement	12/08/2016	54.00
125481	METZGER, JOEL	Urban Advisory Committee Mtg, Sacramento Travel Reimb	12/16/2016	47.92
125481	METZGER, JOEL	ACWA Fall Conference Travel Reimbursement	12/16/2016	817.73

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Check No.	Vendor/Employee	Transaction Description	Date	Amount
125482	MICHAEL W. SKENFIELD	Biological/Wetlands Consultant - EP Reach 3A Pipeline Repl Proj	12/16/2016	400.00 (E)
125533	MILLS, DENNIS	Travel 12/16	12/22/2016	41.58
125394	MODESTO WELDING PRODUCTS	Spring/Hanger Kit/U-Bolt Kit - Copper Compressor Repair	12/08/2016	143.51
125483	MODESTO WELDING PRODUCTS	Cylinder Rental 11/16	12/16/2016	99.00
125484	MOTHER LODGE ANSWERING SERVICE	Answering Service 11/16	12/16/2016	403.00
125485	MOUNTAIN OASIS WATER	Water/Supplies 11/16	12/16/2016	137.80
125486	MUNICIPAL MAINTENANCE EQUIP	Ball Valve - Vehicle #126	12/16/2016	109.77
125396	NEOFUNDS BY NEOPOST	Postage 11/16	12/08/2016	1,049.75
125487	NEOPOST USA INC	Maintenance Agreement - Folder/Sorter	12/16/2016	260.88
125534	NEW YORK LIFE	Life Insurance 12/2016	12/22/2016	907.86 (C)
125488	NHU DESIGN	Website Update Services	12/16/2016	245.00
125489	NOLTE ASSOCIATES INC. DBA NV5	CASGEM Monitoring Wells Rehab 10/16	12/16/2016	13,660.43
125397	NORTHSTAR CHEMICAL	Sodium Hypochlorite - CCWTP	12/08/2016	1,215.47
125490	NTU TECHNOLOGIES INC	Pro-Pac Polymer - JLWTP	12/16/2016	6,209.40
125535	NTU TECHNOLOGIES INC	CE 919 - LCWWTP	12/22/2016	8,272.13
125491	O'CONNELL & DEMPSEY, LLC	Consulting Services CCWD Visit 10/25-26/16	12/16/2016	775.59
125536	O'CONNELL & DEMPSEY, LLC	Consulting Services/Federal Legislative 11/16	12/22/2016	4,000.00
125477	OFFICES OF JOHN S. MILLS	Consulting Services Strategic Water Resource Planning	12/16/2016	9,362.50
125399	ORATECH CONTROLS, INC	Oxygen Sensor/Elastomeric Connector - JLWTP	12/08/2016	353.25
125400	P G & E	Power 11/16 Wallace	12/08/2016	9.53
125401	P G & E	Power 11/16 JLTC	12/08/2016	166.62
125402	P G & E	Power 11/16 Warmwood L/S	12/08/2016	19.76
125403	P G & E	Power 11/16 Woodgate L/S	12/08/2016	16.07
125493	P G & E	Power 11/16 CC Water Tank	12/16/2016	45.13
125538	P G & E	Power 11/16 - Leslie Court	12/22/2016	20.09
125492	P G & E	Power 11/16	12/16/2016	2,296.22
125537	P G & E	Power 12/16 Hwy 26	12/22/2016	10.66
125567	P G & E	Power 12/16 Water Spray Fields	12/29/2016	22.78
125566	P G & E	Power 12/16	12/29/2016	2,510.50
125495	PAC MACHINE CO INC.	Rebuild Pump - Hunter's Backwash	12/16/2016	7,469.15
125404	PACE SUPPLY CORP	Manhole Covers (100) - EP	12/08/2016	17,746.10 (F)
125496	PAYMENTUS GROUP INC	Customer Payment Processing Service 11/16	12/16/2016	4,211.00
125406	POLLARDWATER	Dechlorination Tablets/Flushing Supplies - White Pines Barn	12/08/2016	2,301.51
125408	POTRERO HILLS LANDFILL	Bio-Solid Disposal - AWWTP	12/08/2016	272.72
125569	RATTERMAN, SCOTT	Travel Reimbursement 12/16	12/29/2016	7.56
125569	RATTERMAN, SCOTT	Correct 11/16 Travel Reimbursement	12/29/2016	(3.78)
125497	RON COOPER	Patch Paving - Rancho Calaveras	12/16/2016	6,724.35

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Check No.	Vendor/Employee	Transaction Description	Date	Amount
125498	ROWLEYS SNOW REMOVAL	Snow Removal Big Trees	12/16/2016	420.00
125499	SAMORANO, MIKE	Cla-Val Class Meal Reimbursement	12/16/2016	20.00
125412	SEIU LOCAL 1021	Union Dues 11/16	12/08/2016	2,697.00 (C)
125500	SENDERS MARKET INC	Nut Driver/Socket/Screwdriver/WD40/Silicone/Blade-Vehicle #134	12/16/2016	160.38
125500	SENDERS MARKET INC	Socket Set - Vehicle #144	12/16/2016	34.82
125500	SENDERS MARKET INC	PVC Pipe/Fittings - JL Fill Station	12/16/2016	7.52
125500	SENDERS MARKET INC	Socket Set - JL Shop	12/16/2016	45.56
125500	SENDERS MARKET INC	Pipe Insulation/PVC Caps - JLWTP	12/16/2016	44.43
125500	SENDERS MARKET INC	Bulb - JLTC	12/16/2016	38.66
125500	SENDERS MARKET INC	Paracord/Bucket - LCWWTP	12/16/2016	21.25
125500	SENDERS MARKET INC	Water - WPWTP	12/16/2016	14.34
125500	SENDERS MARKET INC	PVC Pipe - Wallace WWTP	12/16/2016	32.42
125500	SENDERS MARKET INC	Quartz Heater - Wallace WTP	12/16/2016	69.87
125415	SIERRA CHEMICAL CO	Sodium Hypochlorite - Southworth WWTP	12/08/2016	799.84
125415	SIERRA CHEMICAL CO	Sodium Hypochlorite - Wallace WTP	12/08/2016	399.92
125570	STEGER, RONALD	Damage Claim	12/29/2016	725.77
125571	STRANGE, TERRY	ACWA Fall Conference Travel Reimbursement	12/29/2016	1,192.37
125571	STRANGE, TERRY	Travel Reimbursement 12/16	12/29/2016	90.72
125539	SWENDEMAN HARDWARE	Keys - Electricians	12/22/2016	26.61
125501	SWRCB	Drinking Water Treatment Op, Gr T3 Cert Renewal-Cammisa	12/16/2016	90.00
125540	SWRCB-DIVISION WATER QUALITY	Recycled Water Fees 07/01/15-06/30/16 - Copper	12/22/2016	241.50
125420	TANAKA, TERESA	Drinking Water Treatment Op, Gr T3 Cert Renewal Reimb	12/08/2016	90.00
125541	TECHNIQUE DATA SYSTEMS INC	Check Scanner/Annual Maintenance Agreement	12/22/2016	3,293.30
125502	TELENOTIONAL COMMUNICATIONS	Internet Service 11/16 - Wallace	12/16/2016	41.94
125548	THE VILLA BAKERY	Supplies	12/22/2016	55.88
125542	THUNDER MOUNTAIN ENTERPRISES	SWPPP Review - Ebbetts Pass Reach 3A Pipe Replacement Proj	12/22/2016	296.48 (E)
125422	TREATS GENERAL STORE INC	Meeting Supplies	12/08/2016	22.35
125422	TREATS GENERAL STORE INC	Jig Saw/Blades/Bulbs/Oil - OP HQ	12/08/2016	104.68
125432	TURLOCK CDJR	2017 Jeep - Vehicle #719	12/13/2016	33,161.40 (F)
125432	TURLOCK CDJR	2017 Jeep - Vehicle #718	12/13/2016	33,161.40 (F)
125347	TURNER, DOUG	DOT Exam Reimbursement	12/05/2016	75.00
125543	UNDERHILL, BERTHA	Travel 12/16	12/22/2016	66.42
125423	UNION DEMOCRAT	Meter Reader I Recruitment Ad	12/08/2016	102.05
125503	UNION PUBLIC UTILITY DISTRICT	Water Service 11/16 - Six Mile Village (Sugar Pine)	12/16/2016	138.00
125424	UNITED PARCEL SERVICE	Shipping 11/16	12/08/2016	23.00
125544	UNITED PARCEL SERVICE	Shipping 12/16	12/22/2016	69.00
125505	UNITED RENTALS NORTHWEST, INC	Lift Rental - Hunter's WTP Site Lighting	12/16/2016	1,776.26


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Check No.	Vendor/Employee	Transaction Description	Date	Amount
125545	UNIVAR USA INC	Chemicals	12/22/2016	5,004.96
125506	US FOREST SERVICE	Special Use Permit 01/01-12/31/17	12/16/2016	533.28
125425	USA BLUE BOOK	Squeeze Off Tool - LCWHSE	12/08/2016	1,314.40
125546	USA BLUE BOOK	Squeegees/Handles - JLVTP	12/22/2016	155.04
125426	USPS	Box 608 12 Month Renewal	12/08/2016	198.00
125507	UTICA WATER & POWER AUTHORITY	Hunter's Reservoir Pumping 10/16	12/16/2016	1,034.26
125508	VERIFIED FIRST, LLC	Background Investigation - Distribution Worker I/Meter Reader I	12/16/2016	73.00
125547	VERIZON WIRELESS	Cell Phones 12/16	12/22/2016	1,413.29
125510	WELLS FARGO FINANCIAL LEASING	Copier Lease (2) 12/16	12/16/2016	589.87
125550	WEST POINT LUMBER INC	Tubing/Valve/Fittings - WP Pressure Tank	12/22/2016	72.34
125550	WEST POINT LUMBER INC	Ball Valve - ARV Repair	12/22/2016	64.49
EFT	WEX BANK	Fuel 11/16	12/19/2016	6,287.90
125551	WILSON, JIM	Road Repair - Poker Flat	12/22/2016	16,104.00
125511	WUNSCHEL & SONS, INC.	Construction Agreement Hwy 26 Pipe Relocation Project	12/16/2016	162,014.43 (E)
125430	ZANARDI, CHRIS	DOT Exam Reimbursement	12/08/2016	75.00
125431	ZOOM SMOG & AUTOMOTIVE	Oil/Lube/Tire Rotation/Sensor - Vehicle #144	12/08/2016	192.88
125431	ZOOM SMOG & AUTOMOTIVE	Flat Repair - Vehicle #614	12/08/2016	10.00
125552	ZOOM SMOG & AUTOMOTIVE	Transmission Service/Check Engine Light - Vehicle #614	12/22/2016	590.44
125552	ZOOM SMOG & AUTOMOTIVE	Oil/Lube - Vehicle #523	12/22/2016	202.10
	Employee Medical Reimbursements (5)			2,111.23
	Retiree Health Reimbursements (29)			8,967.16
	Customer Refunds (8)			1,746.21
Total December 2016 AP Disbursements				<u>773,993.07</u>

Agenda Item

DATE: January 11, 2017

TO: Board of Directors

FROM: Dave Eggerton, General Manager 

SUBJECT: CCWD Assignments to Committees of the Board and Representatives for Joint Powers Authorities for 2017

RECOMMENDED ACTION: The Board President appoints the members of committees of the Board for 2017 and may create or eliminate any committee in his or her discretion at this time. The Board elects members to serve on joint powers authorities (JPAs) of which the District is a member.

SUMMARY: Now is the time of year, and pursuant to Board Policy No. 4060, the Board President is given the discretion and responsibility to make appointments to standing and *ad hoc* committees of the Board for the ensuing year and to create or eliminate any such committees as deemed necessary or advisable by the President (see attached Board policy).

▪ Board Committees

- ❖ President Davidson has elected to continue the three (3) existing standing committees of the Board (Engineering, Finance, and Legal Affairs Committees) and to continue the Executive Committee as an *ad hoc* committee of the Board until June 30, 2017 at which time the committee will be eliminated. The Executive Committee will consist of the Board President and Vice President. In the future, the Board President may deem it necessary or advisable to create new *ad hoc* committees as issues arise or develop and/or eliminate existing *ad hoc* committees.
- ❖ President Davidson will appoint members of the Board to serve on committees of the Board as well as other local/regional organizations and associations of interest as listed in the attached Current Committees and Membership document.

▪ Joint Powers Authorities

- ❖ The Board must also elect members to various Joint Powers Authorities of which the District is a member. These memberships are determined by election of the full Board. The list of JPA's and their proposed membership is provided in the attached Current Committees and Membership

document. The proposed memberships are for the Board's consideration and reflects information received since the last Board meeting wherein President Davidson requested each Board member submit his or her preferences for committee and JPA membership to the Board Clerk prior to this meeting.

▪ Other Local and Regional Organizations

- ❖ The Board representative(s) for other local and regional organizations and associations of interest (e.g., Mokelumne River Association, Mountain Counties Water Resources Association, Calaveras LAFCO, etc.) are also listed in the attached document. The listed representatives, which may include one or more members of the Board, reflect preferences received from Board members and do not require formal action of the Board.

FINANCIAL CONSIDERATIONS: Under Policy No. 4030, compensation and expense reimbursement are provided for Board member attendance at meetings of the Board, its committees, joint powers authorities, and other authorized meetings and events. Compensation is provided in the amount of \$120 per meeting with a total of up to six (6) meetings per month per Director. The types and amount of expense reimbursement allowed, including IRS approved mileage reimbursement rates, are set in Policy 4030.

Attachments: Director Policy No. 4060
 2017 Committee Listing

POLICY TITLE: Committees of the Board of Directors
POLICY NUMBER: 4060

2/14/2007

4060.10 The Board President shall appoint and publicly announce the members of standing committees for the ensuing year no later than the Board's regular meeting each February.

4060.10.01 The Board's standing committees are assigned to review District functions, activities, and/or operations, within the Board's authority granted by the Water Code. At the request of the Board President each standing committee shall declare and/or review its stated mission and purpose, and present any revised mission/purpose statement to the full Board, for approval.

4060.10.02 An Alternate Board member named to a standing committee shall be so designated at time of appointment. An Alternate member of a standing committee that has two other Board members assigned may not actively participate in the activities of the committee unless one of the other appointed Board members cannot attend the committee meeting.

4060.10.02 The meetings of standing committees are open to the public, and are agendized, in accordance with the requirements of the Brown Act. In accordance with the Brown Act it is understood that any Board members attending the committee who are not named as representatives to a standing committee may not participate in the discussion; the involvement of three (3) or more Board members constitutes a quorum and therefore a meeting of the full Board.

4060.20 The Board President shall appointment such *ad hoc* committees as may be deemed necessary or advisable by him/herself or the Board. The duties of the ad hoc committees shall be outlined at time of the committee's creation, and the committee shall be considered dissolved on the date established at appointment of the *ad hoc* committee by the Board President or when its final report has been made to the Board, whichever occurs first.

4060.20.01 The meetings of *ad hoc* committees may be open to the public and may be agendized, depending upon the committee's purpose. In such cases, in accordance with the Brown Act it is understood that Board members not named as representatives to a standing committee may not participate in the discussion; the involvement of three (3) or more Board members constitutes a quorum and therefore a meeting of the full Board. More typically, *ad hoc* committees shall involve such issues as do not require public notice.

4060.30 The Board, by a majority vote of the full Board, may challenge and override the President's creation of either a standing or *ad hoc* committee, or the appointment of a Committee Member to either a standing or ad hoc committee. Any such item must be agendized prior to the vote.

4060.40 A current list of committees of the Board shall be maintained at all times by the Clerk of the Board.

4060.40.01 It is understood that the first name listed of Board members appointed to any standing or ad hoc committee shall serve as the Chair of that committee.

2017 Committees and Membership

Board Committees

Representatives for 2017 (Appointed by President Davidson)

*Engineering Committee	Dir. Strange / Davidson (alt. Underhill)
*Finance Committee	Dir. Underhill / Division 4 Director (alt. Ratterman)
*Legal Affairs Committee	Dir. Davidson / Ratterman
Executive Committee (<i>ad hoc</i>)	Dir. Davidson / Ratterman

Joint Power Authorities

2016 Representatives

Proposed Membership for 2017 (to be Voted on by Board)

Association of California Water Agencies - Joint Powers Insurance Authority (ACWA-JPIA)	Dir. Ratterman (alt. Dave Egerton)	Dir. _____ (alt. _____)
Calaveras-Amador Mokelumne River Authority (CAMRA)	Dir. Strange / Ratterman (alt. Davidson)	Dir. _____ / _____ (alt. _____)
CCWD Public Financing Authority	All Board Members	All Board Members
Calaveras Public Power Agency	Peter Martin (alt. Dave Egerton)	_____ (alt. _____)
Tuolumne-Stanislous Integrated Regional Water Management Joint Powers Authority (T-Stan JPA)	Dir. Strange (alt. Underhill)	Dir. _____ (alt. _____)
Upper Mokelumne River Watershed Authority (UMRWA)	Dir. Davidson (alt. Strange)	Dir. _____ (alt. _____)

<u>Other Local and Regional Organizations and Associations of Note</u>	<u>2016 Representatives</u>	<u>Representatives for 2017</u>
Mountain Counties Water Resources Association (MCWRA)	All Board Members	All Board Members
Mokelumne River Association (MRA)	All Board Members	All Board Members
Calaveras County Parks and Recreation Commission	Dir. Mills (alt. Underhill)	Dir. Ratterman (alt. Underhill)
Calaveras LAFCO	All Board Members	All Board Members
Highway 4 Corridor Working Group	All Board Members	All Board Members
Tuolumne-Stanislaus Integrated Regional Water Management JPA Watershed Advisory Committee	Peter Martin (alt. Dave Egerton)	Peter Martin (alt. Joel Metzger)

* Standing Committees

Agenda Item

DATE: January 11, 2017
TO: Board of Directors
FROM: Dave Eggerton, General Manager
SUBJECT: Requested Amendment to Section 2.14 of Wholesale Treated Water Service Agreement with Blue Lake Springs Mutual Water Company

RECOMMENDED ACTION:

Motion: _____ / _____ adopt Resolution No. 2017-____ authorizing an amendment to Section 2.14 of the Agreement between Calaveras County Water District (CCWD) and Blue Lake Springs Mutual Water Company (BLS) for Wholesale Treated Water Service dated October 28, 2015.

SUMMARY:

After months of hard work to develop a water service contract that fairly and responsibly met the needs of both agencies and their customers both today and in the future, CCWD and BLS entered into the attached agreement on October 28, 2015 for the delivery of treated surface water on a wholesale basis to BLS from CCWD's Ebbetts Pass system (hereinafter referred to as the "Agreement"). Approved by the Board of Directors of each agency, one of the primary goals of the Agreement, as stated in its Recital J, is to "enhance the continued sustainability of [BLS's] groundwater resources" by creating "an effective conjunctive use program of surface and groundwater supplies that improves [BLS's] current and future water supply reliability." This is reaffirmed in Section 2.7 ("Commitment to Conjunctive Use System"), which states in part, "Through its commitment to a conjunctive use program, [BLS] will maximize the life and productivity of its wells to continue to provide a safe yield for its community."

To this end the Agreement provides BLS with a financial incentive to utilize more surface water in lieu of groundwater, and thus improve the water elevation in its wells, during winter and other times of the year when demands are relatively low and BLS could otherwise rely more heavily on groundwater pumping. Section 2.14 ("Minimum Bi-monthly Purchase by [BLS]") provides that BLS must purchase at least a minimum average of 45,000 gallons per day (gpd) of treated surface water from CCWD each bi-monthly billing period, except when "CCWD implements customer water use reduction requirements due to drought." Thus when CCWD implements mandatory conservation reductions in customer water use such as when it was compelled to do so by the State last year under the Governor's emergency drought order, BLS's minimum purchase requirement is reduced to an average of 40,000 gpd. However, as presently written, the Agreement does not provide a similar adjustment in the event BLS implements mandatory conservation reductions for its own customers.

Yet as recent experience shows, this anomaly does not further the intent of the Agreement to promote an effective conjunctive use program. Presently BLS is maximizing its use of surface water from CCWD as its delivery system is essentially configured in two discrete sections, one of which is entirely supplied with surface water from CCWD while the other receives treated groundwater from BLS wells. This has allowed BLS to reduce the use of its wells to the minimum level necessary to maintain the proper function of its groundwater filtration system. These conjunctive use efforts have been extremely successful as groundwater elevations have increased dramatically, thus extending the life of existing wells. Yet with ongoing mandatory water use reduction requirements of 20% still in place to further protect its groundwater supplies, there have already been a few months since the Agreement began where BLS could not make use of the entire 45,000 gpd it purchased. BLS has thus asked that the Agreement be amended to make the reduction to 40,000 gpd applicable whether the mandatory water use requirements are implemented by CCWD or BLS.

This proposed change would not in any way undermine the original intent of the Agreement and would instead strengthen it and the relationship between agencies by extinguishing an unnecessary and unintended anomaly in Section 2.14. Thus with the attached resolution, the second sentence of Section 2.14 would be changed to read: "In years where CCWD or the Water Company implements customer water use reduction requirements due to drought, the minimum bi-monthly purchase amount is reduced to an average of 40,000 gpd for each billing cycle while such water use restrictions are in effect." All other provisions of the Agreement would continue as-is.

FINANCIAL CONSIDERATIONS:

No fiscal impact at this time; however, some future payments for service under the Agreement may be reduced modestly during times of mandatory conservation.

Attachments: Resolution No. 2017-____
 First Amendment to Agreement
 Original Agreement

RESOLUTION NO. 2017 -

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
CALAVERAS COUNTY WATER DISTRICT**

**APPROVING FIRST AMENDMENT TO AGREEMENT TO SELL WHOLESale
TREATED WATER
TO
BLUE LAKE SPRINGS MUTUAL WATER COMPANY**

WHEREAS, the Calaveras County Water District (CCWD) entered into an Agreement to sell wholesale treated surface water to Blue Lake Springs Mutual Water Company (BLS) dated October 28, 2015; and

WHEREAS, the Agreement has been very successful in achieving its intended purpose of realizing an effective conjunctive use program for BLS that extends the life of its wells and improves local water supply reliability; and

WHEREAS, both parties desire to strengthen the Agreement by eliminating an unnecessary anomaly in Section 2.14 by amending its second sentence to make the reduction in the required bi-monthly purchase requirement from 45,000 gallons per day (gpd) to 40,000 gpd applicable whether drought-related water use reduction requirements are implemented by CCWD or BLS.

THEREFORE, BE IT RESOLVED that the Board of Directors of CALAVERAS COUNTY WATER DISTRICT does hereby approve this First Amendment.

BE IT FURTHER RESOLVED that this First Amendment goes into effect February 1, 2017.

FURTHER RESOLVED that the October 28, 2015 Agreement between CCWD and BLS continues in full force and effect.

FURTHER RESOLVED that the General Manager is authorized to execute said First Amendment to Agreement.

PASSED AND ADOPTED this 11th day of January, 2017 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

CALAVERAS COUNTY WATER DISTRICT

Jeff Davidson, President
Board of Directors

ATTEST:

Mona Walker, Clerk to the Board

**FIRST AMENDMENT TO AGREEMENT OF
CALAVERAS COUNTY WATER DISTRICT
TO SELL WHOLESALE TREATED WATER
TO
BLUE LAKE SPRINGS MUTUAL WATER COMPANY**

This First Amendment to Agreement is made effective February 1, 2017, by and between Calaveras County Water District and Blue Lake Springs Mutual Water Company.

First Amendment to Section 2.14 of the October 28, 2015 Agreement shall be amended as follows:

2.14. Minimum Bi-Monthly Purchase by the Water Company. The Water Company is required to pay for a minimum average of 45,000 gpd, or approximately 2,737,500 gallons during each bi-monthly billing period except as otherwise provided in this Section 2.14. In years where CCWD or the Water Company implements customer water use reduction requirements due to drought, the minimum bi-monthly purchase amount is reduced to an average of 40,000 gpd for each billing cycle while such water use restrictions are in effect. The Water Company will pay CCWD for at least the bi-monthly minimum amount even if the Water Company uses less than the applicable average over the two month billing period. In the unlikely event that CCWD does not have adequate capacity to deliver the bi-monthly minimum average the Water Company will only be required to pay for its actual use.

IN WITNESS WHEREOF, the parties hereto have executed this First Amendment to Agreement on the date written as follows:

Dated: _____, 2017

Calaveras County Water District

By: _____
Dave Eggerton, General Manager

Dated: _____, 2017

Blue Lake Springs Mutual Water Company

By: _____
Dave Hicks, General Manager

**AGREEMENT BETWEEN CALAVERAS COUNTY WATER DISTRICT
AND
BLUE LAKE SPRINGS MUTUAL WATER COMPANY
FOR WHOLESALE TREATED WATER SERVICE**

This AGREEMENT ("Agreement") is made effective this 10/28/2015 by and between Calaveras County Water District, a California special district ("CCWD"), and Blue Lake Springs Mutual Water Company, a non-profit corporation and mutual water company ("Water Company"). This Agreement refers to CCWD and Water Company collectively as the "parties."

RECITALS

- A. CCWD provides water and wastewater services within its service area in Calaveras County, California, including communities in the Ebbetts Pass service area, such as Arnold, from water diverted from the Stanislaus River.
- B. The Water Company provides treated water service to the Blue Lake Springs subdivision in Arnold, California from locally owned and operated groundwater wells.
- C. The Water Company purchased water on an as-needed basis from CCWD since the beginning of the subdivision in the mid-1960s through 1986 to supplement its groundwater wells. During the severe drought years of '76 and '77, the Water Company developed an initial well field which substantially lost yield by 1985.
- D. By 1986, both the Water Company and CCWD urgently needed to increase system capacity in the Ebbetts Pass service area to meet new water demands. The Water Company and CCWD reached an agreement (Resolution 86-52) to develop new wells at White Pines Lake and build a treatment plant in Blue Lake Springs that would meet part of the demand of the entire service area until a new treatment plant could be constructed in Avery. Half of the new infrastructure in Blue Lake Springs was paid for with a grant and the other half with a loan, both from the NorthFork Project Development Fund of CCWD. The loan obligation was half CCWD debt and half Water Company debt.
- E. CCWD completed construction and began operation of the Avery water treatment plant (Hunter's) by 1992, at which time CCWD moved fully to its surface water supply and no longer relied on supplemental ground water from the White Pines wells and Blue Lake Springs treatment plant. At the same time, the Water Company decided to remain independent of the new surface water facilities of CCWD and instead continued to rely solely on groundwater through the wells at White Pines.
- F. By mutual agreement in 1986 and application of CCWD Ordinance 87-2 which established a connection fee schedule for the purposes of funding certain improvements to the Ebbetts Pass Improvement District (EPID) 5, from 1987 to

1992, the Water Company collected capacity fees under CCWD Ordinance 87-2 for new connections to the Water Company and held the collected fees in a separate interest-bearing account. Between 1987 and 1992, the Water Company added 167 new connections. In 1992, CCWD and the Water Company reached a new agreement (Resolution 92-112) regarding final disbursement of capacity charges; CCWD and the Water Company agreed to use the capacity charges collected between 1987 and 1992 (approximately \$114,000) to pay off the remaining balance of the loan (approximately \$112,000) jointly incurred by the Water Company and CCWD to fund the infrastructure in Blue Lake Springs.

- G. The agreement from 1992 stated, "As of January 1, 1992 BLSMWC shall have no further obligations to collect said fees and shall have no liability to CCWD for new connection fees until such time as BLS shall be provided water on a regular, non-emergency basis by CCWD."
- H. The Water Company realized 1,320 connections to its system prior to 1987, 167 additional connections between 1987 and 1991, and 227 more connections since 1992.
- I. Since 1992, the Water Company has on several occasions obtained emergency water deliveries from CCWD to augment limited groundwater supplies for its customers.
- J. To enhance the continued sustainability of the Water Company's groundwater resources and reduce the need for future emergency assistance, both the Water Company and CCWD desire for the Water Company to have immediate and ongoing access to surface water from CCWD. This will create an effective conjunctive use program of surface and groundwater supplies that improves the Water Company's current and future water supply reliability.
- K. To this end, the Water Company now seeks to purchase surface water from CCWD on a long-term, wholesale basis to supplement its existing groundwater supplies on the terms set forth in this Agreement.

AGREEMENT

NOW, therefore, the parties mutually agree as follows:

1. **Term of Agreement.** This Agreement will become effective once fully executed by the Parties and will remain in effect for an initial term of 20 years. Unless otherwise amended or terminated as provided in this Agreement, this Agreement will automatically renew every ten years after the initial 20-year term and after each subsequent ten-year term. This Agreement may only be terminated by mutual, written agreement of the Parties.

2. CCWD To Provide Wholesale Treated Water Service to the Water Company.

- 2.1. **Maximum Daily Capacity.** CCWD will provide the Water Company with a maximum available capacity of 100,000 gallons per day (gpd) of treated water from May 1 through September 30. In furtherance of the goal to maximize the longevity of the Water Company's groundwater supply, the Water Company may rely on CCWD for its entire demand, even if it exceeds 100,000 gpd, from October 1 through April 30 as long as the capacity is available. Maximum daily capacity is determined strictly on a daily basis and will not be averaged bi-monthly or annualized. The maximum daily capacity will become available to the Water Company for each and every day of the year beginning on the date the Water Company makes the first capacity charge payment described in Section 3.1. That capacity then will be available to the Water Company for the duration of this Agreement.
- 2.2. **Capacity for Emergency Fire Services.** The limit on maximum available capacity stated in Section 2.1 does not apply if a fire department uses water for emergency fire suppression via fire hydrants within the subdivision. The Water Company will promptly notify CCWD of each such emergency.
- 2.3. **Water Quality.** All treated water delivered to the point of the Water Company's master meter(s) under this Agreement will meet all applicable government minimum water quality requirements for treated water for domestic use in accordance with CCWD's operating permit for the Ebbetts Pass drinking water system issued by the State Water Resources Control Board, Division of Drinking Water. CCWD will provide to Water Company a copy of CCWD's annual consumer confidence water quality report when it is available to facilitate Water Company's preparation of its own water quality report to its retail customers.
- 2.4. **Backflow Protection.** The Water Company will protect at all times CCWD's system from cross-contamination and cross-connections to untreated (unfiltered and/or undisinfected) raw well water by means of air gaps and/or reduced pressure backflow devices on the downstream side of each master meter or other appropriate locations as agreed by CCWD and the Water Company. Any identified backflow of water from the Water Company's raw wells into CCWD's system will be cause for immediate suspension of service to the Water Company until the backflow problem is corrected to the satisfaction of CCWD. All backflow devices will be annually tested and certified by the Water Company at its expense with documentation provided to CCWD.
- 2.5. **Ownership, Maintenance, Operation, Repair and Replacement of CCWD's Facilities.** CCWD will maintain ownership, possession, and access to all CCWD water service facilities and all facilities necessary to pump, treat, and deliver treated water to the Water Company's delivery points. CCWD also will be responsible for all actions for the operation, maintenance, repair, and replacement of all CCWD facilities in good working order and any facilities improvements, as necessary or useful for CCWD to perform all water delivery and other obligations under this Agreement.
- 2.6. **Ownership, Maintenance, Operation, Repair and Replacement of Blue Lake Springs Mutual Water Company Facilities.** The Water Company owns,

operates, and maintains its own water distribution system; CCWD has no obligation to service, operate, maintain, or make improvements to Water Company's water system downstream of the master meters. The Water Company will be responsible for all actions for the operation, maintenance, repair, and replacement of all Water Company facilities in good working order and any facilities improvements, as necessary or useful for the Water Company to perform all water delivery and other obligations under this Agreement.

- 2.7. **Commitment to Conjunctive Use System.** At all times during this Agreement, unless and until it obtains all of its water supply from CCWD pursuant to this Agreement, the Water Company will operate a conjunctive use system of surface water from CCWD and groundwater supplied from wells developed, operated and maintained by, and treated by the groundwater treatment plant operated and maintained by, the Water Company. Consistent with the historical relationship between CCWD and the Water Company, surface water from CCWD (up to 100,000 gpd) is intended to be supplemental to the amounts supplied by groundwater sources of the Water Company, which will continue to supply the balance of the Water Company's annual water use and maximum day water demands. From 2003 to 2014, the Water Company's annual water use has ranged from 45 to 75 million gallons and its maximum day demands have been 320,000 to 450,000-gpd. Through this commitment to a conjunctive use program, the Water Company will maximize the life and productivity of its wells to continue to provide a safe yield for its community.
- 2.8. **Point of Delivery.** All water to be furnished under this Agreement will be delivered to the Water Company by CCWD at the following points of delivery: the existing CCWD four-inch metered connection, located at 470 Summit View Road and six-inch metered connection located at the corner of Moran Road and Linda Drive to the Water Company, subject to the limitations of use of the six-inch meter in Section 2.10.
- 2.9. **Water Service Payments for Water Delivered to the CCWD Four-Inch Meter that Serves the Water Company.** The Water Company will receive regular treated water through the existing CCWD four-inch meter. The Water Company will pay bi-monthly service charges according to CCWD's standard rate for a four-inch master meter. Payment is due to CCWD 30-days after the Water Company receives an invoice from CCWD.
- 2.10. **Water Service Payments for Water Delivered to the CCWD Six-Inch Meter.** CCWD's existing six-inch meter connection to the Water Company will remain in place to be utilized for fire service only. The Water Company will pay CCWD's base rate for a 5/8-inch meter to cover maintenance costs associated with the six-inch meter, but it will not receive any water service through the six-inch meter except as necessary to support fire response personnel responding to a fire emergency. The six-inch meter will be read and reported to CCWD at a minimum bi-monthly, corresponding to the regular billing period. Unauthorized use of the 6-inch meter for any purpose other than fire suppression may result in its conversion to a standard service meter, subject to CCWD's standard base and usage rates for a 6-inch meter.
- 2.11. **Suspension of Service for Nonpayment.** Should the Water Company fail to

make timely payment for water service under this Agreement, CCWD may suspend water service to the Water Company until payment is made in full. Water service will resume upon full payment of the amount due for past water service. CCWD is also entitled to recover reasonable costs incurred directly as a result of the non-payment and suspension of service with the exception of attorneys fees.

- 2.12. Meter Reading and Reporting.** Both CCWD meters serving the Water Company, the four-inch and six-inch meters, will be read on a daily basis by the Water Company on any day water is delivered through those meters. The Water Company will report the meter readings in writing to CCWD on at least a monthly basis.
- 2.13. Changes to Water Service Rates.** CCWD will comply with all applicable laws in making any changes to any of its rates applicable to the Water Company under this Agreement. In the interests of full transparency and building a stronger relationship between entities, prior to implementation of any such changes affecting the Water Company, CCWD and the Water Company will meet to share information and seek a common understanding of the issues affecting each entity.
- 2.14. Minimum Bi-Monthly Purchase by the Water Company.** The Water Company is required to pay for a minimum average of 45,000 gpd, or approximately 2,737,500 gallons during each bi-monthly billing period, except as otherwise provided in this Section 2.14. In years where CCWD implements customer water use reduction requirements due to drought, the minimum bi-monthly purchase amount is reduced to an average of 40,000 gpd for each billing cycle while such water use restrictions are in effect. The Water Company will pay CCWD for at least the bi-monthly minimum amount even if the Water Company uses less than the applicable average over the two month billing period. In the unlikely event that CCWD does not have adequate capacity to deliver the bi-monthly minimum average the Water Company will only be required to pay for its actual use.

3. Payment of Capacity Charges to CCWD by Water Company.

3.1. Initial Capacity Charge Payment Required.

- 3.1.1. Amount.** The Water Company will make an initial capacity charge payment to CCWD of \$825,000 for buy-in of 100,000 gpd capacity into the Hunters treatment plant, Meadowmont and Avery pump stations, and Reach 2 and 3 transmission lines. This amount represents the buy-in rate of \$625 for each of the 1,320 Water Company connections that existed prior to 1987. This rate is consistent with the buy-in portion of CCWD's current residential capacity charge for the Ebbetts Pass service area.
- 3.1.2. Timing.** The Water Company will make an initial buy-in payment of \$600,000 toward the one-time capacity charge stated in Section 3.1.1 within seven business days of the effective date of this Agreement. The Water Company will pay the remaining \$225,000 toward that capacity charge to CCWD no later than May 1, 2016.

3.2. Additional Capacity and Capacity Charges.

- 3.2.1. Complete Reliance on CCWD.** In the event the Water Company submits a written request to have its maximum daily demand available from CCWD on a wholesale basis, and CCWD has sufficient water supply available at the time of the request, the Water Company may purchase all of its water from CCWD by paying the total amount described in Section 3.2.3. CCWD will make the additional capacity needed to satisfy the Water Company's demand available within a reasonable amount of time after receipt of full payment of capacity fees. This may include implementing system improvements (plant expansion, etc.) to make that capacity available. If no system improvements are required to meet the Water Company's additional demand, the additional capacity will be available to the Water Company immediately upon payment of the total amount described in Section 3.2.3.
- 3.2.2. Incremental Additional Capacity.** At any time during the term of the Agreement, the Water Company may request additional capacity from CCWD beyond the 100,000 gpd maximum included in this Agreement but less than its maximum daily capacity demand. CCWD will consider the Water Company's request in good faith but nothing in the Agreement obligates CCWD to provide additional, fractional capacity. Any capacity fees paid for incremental additional capacity would be credited against the number of total capacity fees the Water Company must pay prior to reliance on CCWD for all of its water demand as set forth in Section 3.2.3.
- 3.2.3. Cost of Additional Capacity.** Before the Water Company can rely on CCWD for all of its water demand, it must pay the total of the capacity charge then in effect for the Ebbetts Pass Service Area at the time of payment times 310.5 connections. For example, at the current capacity charge of \$7,028, the amount due would be \$7,028 times 310.5 for a total of \$2,182,194. 310.5 represents the number of connections added to the Water Company since 1992 (227) plus half of the connections added between 1987 and 1992 (83.5). If CCWD must expand plant capacity at the Hunters treatment plant at any time after the Water Company requests to rely on CCWD for its entire water demand, the Water Company will pay an additional 158 capacity fees as an advance payment toward potential new connections. The advance payment of 158 capacity fees towards plant expansion would be due at the time CCWD enters into a construction contract for the plant expansion. CCWD will provide the Water Company with reasonable advance notice prior to its letting of any such contract for construction of the plant expansion. If the Water Company has already added more than 158 connections between the effective date of this agreement and the date of payment for complete reliance on CCWD, then Water Company will pay for each of the connections added during that time instead of the 158. If at any time after it makes the advance payment of additional capacity fees to CCWD towards the plant expansion, the Water Company realizes the addition of

new connections above and beyond the amount of connections paid to CCWD for its advance payment, the Water Company will pay to CCWD for each new connection added at the time it comes online at the capacity charge then in effect for the Ebbetts Pass Service Area.

3.2.4. Capacity Fees for New Connections. Other than set forth in section 3.2.3, the Water Company has no obligation to pay capacity fees for new connections added after the effective date of this agreement.

- 4. Water Availability.** The amount of water made available by CCWD to the Water Company under this Agreement is subject to reduction, to the extent and for the period made necessary, by reason of water shortage, drought (as defined in this section), an emergency (as defined in this section) or by malfunctioning or rehabilitation of facilities in CCWD's water system. "Drought" as used in this section means a water shortage caused by lack of precipitation, as reflected in actions by CCWD implementing voluntary or mandatory water use reduction measures in accordance with CCWD's drought response plan. "Emergency" as used in this section means a sudden, non-drought event, such as an earthquake, fire, failure of CCWD infrastructure, or other catastrophic event or natural disaster. The Water Company agrees that as part of this Agreement it, and its customers will be required to participate in any water use reduction measures implemented by CCWD or implement their own equivalent or stricter reduction measures.
- 5. No Agreement To Take Over Service.** The Water Company acknowledges that nothing in this Agreement requires or guarantees that CCWD will provide water service directly to the Water Company's customers. Should the Water Company want CCWD to provide direct service to its customers that will be the subject of a further written agreement and may require payment of additional fees and costs, to be determined at the time per CCWD's normal fee schedule at the time service is requested.
- 6. Water Rights Not Affected.** This Agreement only contemplates the sale of water by CCWD to the Water Company; this Agreement does not contemplate the sale of any water rights currently held by CCWD to the Water Company. No sale of water pursuant to this Agreement shall confer any appropriative, groundwater, public trust or other right to water on the Water Company, or any other person or entity, directly or indirectly. Nothing in this Agreement shall act as a forfeiture, diminution or impairment of any rights of CCWD after the expiration of the Agreement, and shall in no way prejudice any of CCWD's rights. The Parties agree that no sale of water under this Agreement, nor the Agreement itself, is evidence of the availability of surplus water beyond the term of the Agreement, nor any evidence of lack of beneficial use of the water involved in the sale, and they shall not contend otherwise. The only rights granted to the Parties as a result of this Agreement are those expressly set forth herein.
- 7. Amendment.** This Agreement may only be amended by the mutual, written agreement of CCWD and the Water Company.
- 8. Wholesale Restriction.** The Water Company will not sell water on a wholesale basis as

long as this agreement remains in effect. It is understood that Blue Lake Springs Mutual Water Company services only the Blue Lake Springs subdivision as is currently planned with a total of approximately 2,000 residential units at full buildout.

9. **Entire Agreement.** This Agreement represents the sole and entire agreement of the parties with respect to the subject matter. It supersedes any prior written or oral agreements or communications between the Parties. It may not be modified except in a writing signed by the Parties.
10. **No Assignment.** Neither party may assign this Agreement without the other party's prior written consent, which must not be unreasonably withheld. A party's entering into contracts with subcontractors is not considered an assignment.
11. **Waiver.** If either party fails to require the other to perform any term of this Agreement, that failure does not prevent the party from later enforcing that term. If either party waives the other's breach of a term, that waiver is not treated as waiving a later breach of the term.
12. **Successors and Representatives.** This Agreement binds and inures to the benefit of the parties and their respective successors and (where permitted) assignees.
13. **Severability.** If any part of this Agreement is for any reason held to be unenforceable, the rest of it remains fully enforceable.
14. **Headings.** Headings are for convenience only and do not affect the interpretation of this agreement.
15. **Interpretation of Agreement.** The parties acknowledge that each party and its attorney have reviewed, negotiated, and revised this Agreement and that the normal rule of construction to the effect that any ambiguities are to be resolved against the drafting party shall not be employed in the interpretation of this Agreement or any document executed and delivered by any party in connection with the transactions contemplated by this Agreement.
16. **Cooperation.** Each party to this Agreement agrees to do all things that may be necessary, including, without limitation, the execution of all documents which may be required hereunder, in order to implement and effectuate this Agreement.
17. **Dispute Resolution.**
 - 17.1. **Informal Meetings.** In the event of a dispute or controversy between the parties arising out of this Agreement, the respective staff of each party will hold an informal meeting or meetings to attempt to resolve the dispute or controversy.
 - 17.2. **Executive Meetings.** If staff is unable to resolve the matter informally, each party will designate an executive with the required authority to resolve the

dispute or controversy. The executives of each party will meet and confer in good faith to attempt to resolve the dispute or controversy. The executives of each party will continue to meet until one party or both parties reasonably determines the parties to be at an impasse. The meeting of the executives is a prerequisite to further mediation or litigation on any dispute or controversy between the parties.


17.3. Non-Binding Mediation. If the matter is not resolved by meeting(s) of the executives, the Parties will proceed to non-binding mediation facilitated by a mutually agreed upon mediator. The Parties will share the cost of the mediator equally, but will bear their own costs and attorneys fees for mediation.

17.4. Litigation. Should the Parties fail to reach a negotiated resolution of the disputed matter, either Party may bring an action in Calaveras County Superior Court. If the Party bringing the action has failed or refused to comply with the alternative dispute resolution mechanisms set forth in 17.1-17.3, and the Party defending against the action is the prevailing party, the defending Party will be entitled to recover its litigation costs and attorneys fees. Otherwise, the Parties bear their own litigation costs and attorneys fees.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date first above written as follows:

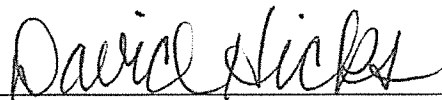
Dated: October 28, 2015

Calaveras County Water District

By: 
Dave Eggerton, General Manager


Dated: October 21, 2015


Blue Lake Springs Mutual Water Company

By: 
Dave Hicks, General Manager

Agenda Item

DATE: January 11, 2017

TO: Dave Eggerton, General Manager 

FROM: Joel Metzger, PIO/Customer Relations Manager 

SUBJECT: Paymentus Update

RECOMMENDED ACTION:

Discussion only.

SUMMARY:

The Calaveras County Water District launched Paymentus, a new customer payment processing system, on June 20, 2016. The decision to implement this new system was the result of numerous requests from our customers to offer additional payment services. Of the many requests received, staff identified several items as high priorities, including: electronic checks, automatic credit/debit/check payments, electronic billing, 24/7 phone payments, mobile-friendly payments and increased online capabilities. The former payment processing company (Merchant Transact) was unable to meet the District's changing needs. Staff conducted extensive research to see which payment processing companies were able to best meet the needs of the District. After a thorough analysis, staff identified Paymentus as the vendor offering the most options at the least cost.

In March 2015, staff presented an overview of Paymentus to the CCWD Board of Directors and the Board authorized the General Manager to execute a three-year contract with Paymentus to provide payment processing services. Staff worked with Paymentus and Springbrook (the District's customer account management system) to implement the new system. Unfortunately, several major challenges were experienced during the implementation, which delayed the launch of Paymentus to June 20, 2016.

Paymentus offers many features including:

- Automatic payments using credit, debit or bank account.
- Automated phone payment system (IVR) that takes payments 24/7
- Customers can register online to easily manage their accounts

- Payment information can be saved online for convenient payments
- One-time payment feature to process quick payments
- Electronic bills sent via email and easy viewing of digital billing records
- Now accepting Discover cards
- Payment website designed to function seamlessly on mobile devices
- Outbound customer communication via email, text and phone

Customer outreach

An extensive customer outreach campaign designed to promote Paymentus has led to rapid customer adoption of the new service. Since the June 20, 2017, launch of Paymentus, 27 percent (3,481) of the District's 13,000 customers have signed up for Paymentus, and of those 3,481 customers 1,887 (54%) have signed up for automatic payments. Fifteen percent of the District's customers are now enrolled in some form of automatic payment program. Customers are continuing to sign up for Paymentus, but at a slower rate than over the first few months following the launch (see attached Paymentus Customer Adoption graphic).

In order to use Paymentus online, customers are required to sign up for new accounts through www.ccwd.org. All customers who previously had accounts in our old system were required to create new accounts prior to August 31, 2016, when third-party support for the old system was discontinued. A pop-up and slider information bar were placed on the District's website to be sure that anyone visiting the site was made aware of the new system.

In order to make sure our customers were informed about the need to create new online accounts, a billing insert with information about Paymentus was sent to every CCWD customer (see attachment). A press release was also sent to local media regarding Paymentus with an emphasis on the District's goal of signing up as many customers for Auto-Pay as possible. Customer Service staff members have reached out to all major property management companies in the area and provided training to make sure they understand the new system and can make a smooth transition for their tenants.

In addition, because not all customers are tech-savvy, Customer Service staff have and continue to walk customers through the process of signing up for the new system on a regular basis. To help this process, a written step-by-step guide has been posted on the District's website and hard copies are available to hand out at the front desk. A computer has also been placed in the District lobby to help customers without computer access sign up for Paymentus. The dedication and hard work of Customer Service staff throughout this effort has been essential to its success and is greatly appreciated.

Staff benefits

Paymentus has helped the Customer Service staff be more efficient by eliminating the processing of forms for auto credit card payments and auto bank account withdrawals.

Customers can now set up and update these payment options using their online accounts.

The automated phone system is available to customers 24/7, which has significantly reduced the number of calls coming into the Customer Service Department (see attached Paymentus IVR Payments graphic). Even during business hours, customers who simply want to make a payment can do so using the automated system. Because the Customer Service Department receives such high volume of calls, this new system has allowed more customers to immediately speak with a live person instead of having to leave messages.

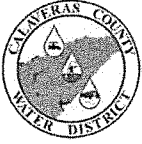
The Paymentus Agent Dashboard allows CCWD staff to process payments from customers over the phone or the counter (see attached Paymentus Agent Dashboard Payments graphic), save payment interactions in a searchable format and cancel, void or refund payments. Additionally staff can suspend certain customers from making payments, which allows the website to stay online, even during lock-off days, which was not possible before. Customers' phone numbers and email addresses are stored in the system, which enables staff to easily make contact if there is a payment problem or to alert them of emergencies.

The Outbound Communication tool offered by Paymentus allows staff to send out messages using email, text, phone calls and message alerts posted on customers' online accounts.

FINANCIAL CONSIDERATIONS:

Since June 2016, Paymentus has processed more than \$2.7 million in payments. Paymentus charges CCWD \$2.00 per credit card transaction and \$1.00 per electronic check transaction. Paymentus has reduced the District's cost per transaction compared to the previous provider. However, due to the popularity of Paymentus with customers, the District's number of transactions has increased and the total cost is slightly higher.

*Attachments: Paymentus billing insert flyer
 Paymentus Customer Adoption graphic
 Paymentus IVR Payments graphic
 Paymentus Agent Dashboard Payments graphic*



New Payment Options Available!

Go to www.ccwd.org to sign up

CCWD has implemented a more secure, convenient and user-friendly payment system provided by Paymentus for our customers. The new and improved interface provides significant benefits to customers, enabling them to securely pay their bills faster and more conveniently.

The new features include: an improved user experience; a "One-Time Payment" feature that processes quick payments without having to register an account; the ability to view and pay multiple accounts at once, view payment history and water use information and view past billing statements. New features also include the ability to securely save payment information; the option to sign up for e-Bills with automatic email payment reminders; and the ability to schedule recurring automatic payments using checking accounts or credit cards. Additionally, CCWD offers an automated phone payment system – call (844)-516-4349 – that can be used 24/7 to review account balances and pay bills. Payments can be made using Visa, MasterCard and Discover credit cards, debit cards and e-Checks.

Actions You Need to Take

Go to www.ccwd.org and click on the "Pay My Bill" icon to sign up



All Customers Must Create New Online Accounts

In order to take full advantage of the new and improved payment options, all customers must go to www.ccwd.org, click the "Pay My Bill" icon and follow the instructions to create new accounts. This process only takes a few minutes. Once your new account has been created, click on the "Accounts" tab and select "Add Account". Enter your account number and you're ready to view and pay your bill online.

All Customers with Existing Automatic Payments Must Sign up Using the New System

If you are currently signed up for automatic credit card or checking account payments through CCWD, you must now sign up online using our new payment processing system. CCWD will only support the existing automatic credit card and auto checking payment systems through August 31, 2016. After that date, existing automatic payments will no longer be processed. To sign up for the new system, go to www.ccwd.org and click on the "Pay My Bill" icon and follow the on-screen instructions. To avoid duplicate payments, please notify the Customer Service Department when you have signed up for the new system.

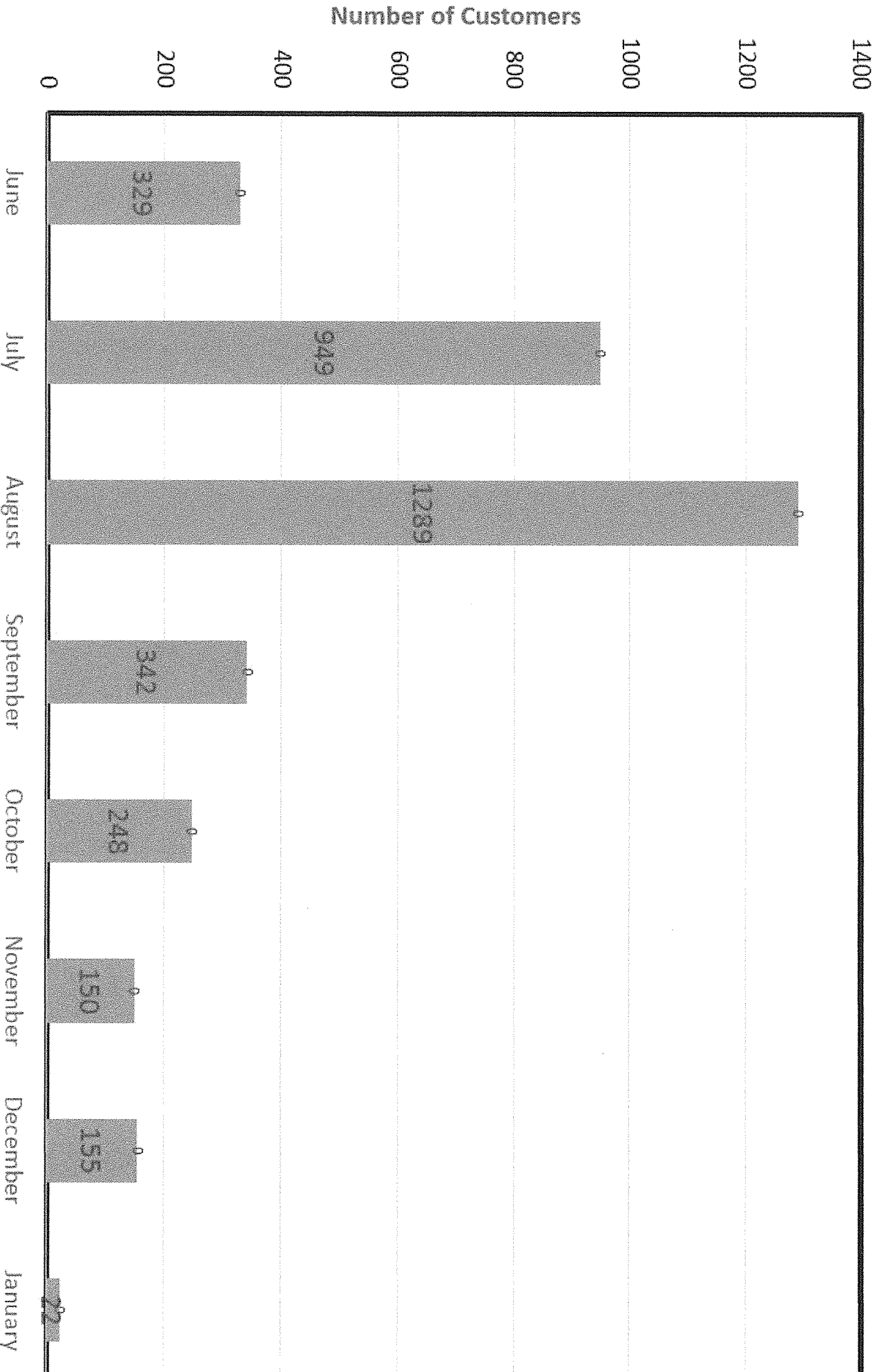
Disclaimer

Please note, anyone given access to your account will be able to see your name and mailing address, per Calaveras County public records.

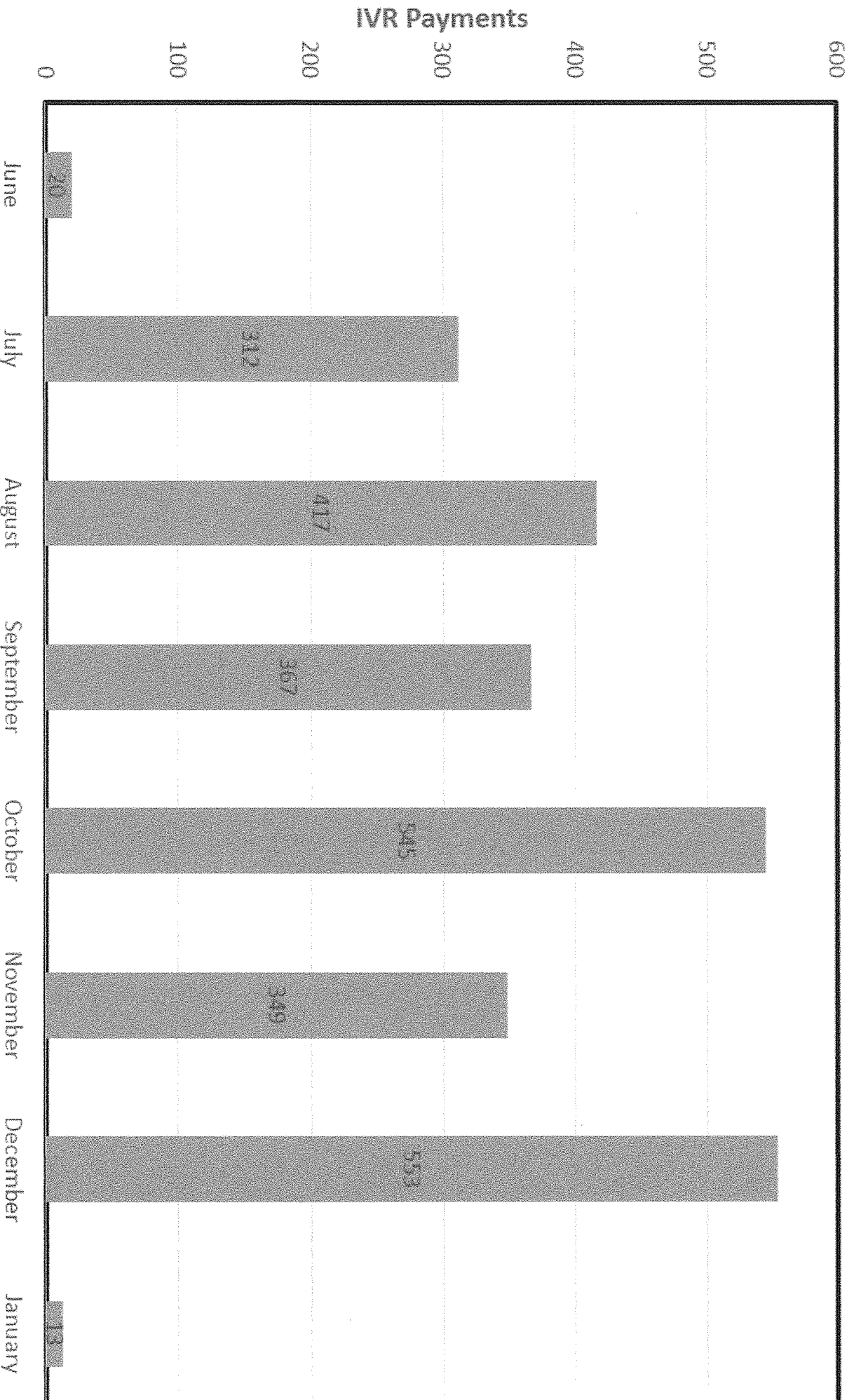
Contact the Customer Service Department at (209) 754-3543 or email customerservice@ccwd.org

Go to www.ccwd.org to enroll today

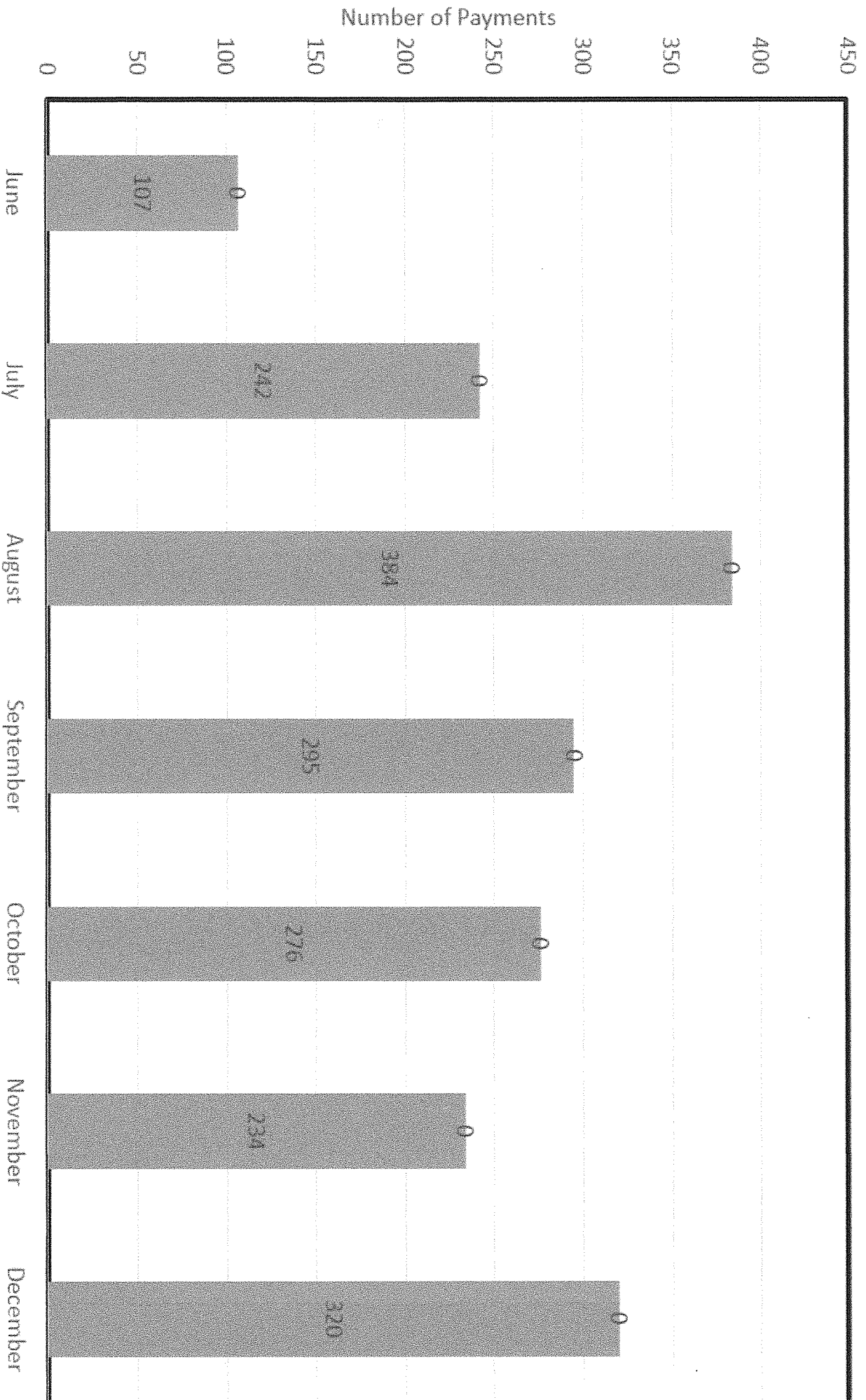
Paymentus: Customers Adoption Rate





Paymentus: IVR Payments 2016-17



Paymentus: Agent Dashboard Payments



Agenda Item

DATE: January 11, 2017
TO: Dave Eggerton, General Manager 
FROM: Jeffrey Meyer , Director of Administrative Services
SUBJECT: ACWA JPIA President's Special Recognition Award

RECOMMENDED ACTION:

Information Only

SUMMARY:

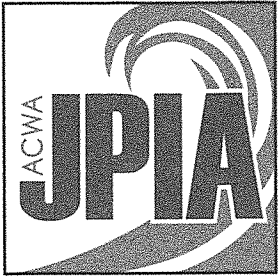
The Association of California Water Agencies Joint Powers Insurance Authority (ACWA/JPIA) recently recognized the Calaveras County Water District with its President's Special Recognition Award for having a twenty percent (20%) or lower Loss Ratio in the Liability, Property and Workers' Compensation programs. Loss ratio is defined as total losses divided by the total premium paid. The District received special recognition for achieving low ratios of "Paid Claims and Case Reserves" to "Deposit Premiums" in the following programs:

- Property Program, for the period 04/01/2012 to 03/31/2015
- Liability Program, for the period 10/01/2012 to 09/30/2015
- Workers' Compensation Program, for the period 07/01/2012 to 06/30/2015

The District wants to thank all employees who have strived to create a safe work environment that has enabled us to attain these outstanding standards. Furthermore, our employees have worked without a lost-time accident since March 2014, or 642 days as of December 31, 2016.

FINANCIAL CONSIDERATIONS:

None



YOUR BEST PROTECTION

ACWA JPIA

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President
E.G. "Jerry" Gladbach

Vice President
Tom Cuquet

Chief Executive Officer
Walter "Andy" Sells

Executive Committee
Tom Cuquet
David Drake
E.G. "Jerry" Gladbach
Brent Hastey
David T. Hodgins
W.D. "Bill" Knutson
Melody A. McDonald
Charles W. Muse
J. Bruce Rupp

December 6, 2016

David Eggerton
Calaveras County Water District
P.O. Box 846
San Andreas, CA 95249-0846

Dear David:

Each year at Fall Conference, the JPIA recognizes members that have a Loss Ratio of 20% or less in either of the Liability, Property, or Workers' Compensation programs (loss ratio = total losses / total premiums).

The members with this distinction receive the "**President's Special Recognition Award**" certificate for each Program that they qualify in.

The JPIA is extremely pleased to present Calaveras County Water District with this special recognition and commends the District on the hard work in reducing claims.

Congratulations to you, your staff, Board, and District. Keep up the good work!

The JPIA wishes you the best in 2017.

Sincerely,

Walter "Andy" Sells
Chief Executive Officer

Enclosure: President's Special Recognition Award(s)

RECEIVED

DEC 07 2016

CCWD

President's Special Recognition Award

The President of the
ACWA JPIA
hereby gives Special Recognition to

Calaveras County Water District

for achieving a low ratio of "Paid Claims and Case Reserves" to "Deposit Premiums"
in the Workers' Compensation Program for the period 07/01/2012 - 06/30/2015
announced at the Board of Directors' Meeting in Anaheim.



E. G. "Jerry" Gladbach, President



November 28, 2016

President's Special Recognition Award

The President of the
ACWA JPIA
hereby gives Special Recognition to

Calaveras County Water District

for achieving a low ratio of "Paid Claims and Case Reserves" to "Deposit Premiums"
in the Liability Program for the period 10/01/2012 - 09/30/2015
announced at the Board of Directors' Meeting in Anaheim.

E. G. "Jerry" Gladbach

E. G. "Jerry" Gladbach, President



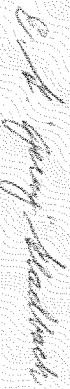
November 28, 2016

President's Special Recognition Award

The President of the
ACWA JPIA
hereby gives Special Recognition to

Calaveras County Water District

for achieving a low ratio of "Paid Claims and Case Reserves" to "Deposit Premiums"
in the Property Program for the period 04/01/2012 - 03/31/2015
announced at the Board of Directors' Meeting in Anaheim.



E. G. "Jerry" Gladbach, President



November 28, 2016