

**CALAVERAS COUNTY WATER DISTRICT  
EXTERNAL RELATIONS COMMITTEE MEETING**

**MINUTES  
JULY 30, 2024**

The following Committee Members were present:

Cindy Secada	Director
Russ Thomas	Director

Staff Present:

Rebecca Hitchcock	Clerk to the Board
Michael Minkler	General Manager
Damon Wyckoff	Director of Operations
Kelly Gerkenmeyer	External Affairs Manager
John Coleman*	Water Resources Manager
Stacey Lollar*	Human Resources Manager
Jeffrey Meyer*	Director of Administrative Services
Kate Jesus*	Human Resources Technician
Mark Rincon-Ibarra*	District Engineer
Haley Airola*	Engineering Coordinator
Bana Rousan-Gedese*	Water Resources Specialist
Kylie Muetterties*	Accountant
Tiffany Burke*	Operations Administrative Technician

Public Present: Francisco De La Cruz\*  
Michael Rogers\*  
Mike Castro\*

\*Attended the meeting virtually

**CALL TO ORDER / PLEDGE OF ALLEGIANCE**

**1. ROLL CALL**

The meeting was called to order at 1:05 p.m., the Pledge of Allegiance was led by President Thomas.

**2. PUBLIC COMMENT**

Public comment was given by Francisco de la Cruz

**3. APPROVAL OF MINUTES**

3a Approval of Minutes for the May 28, 2024, Committee Meeting

Director Secada moved to approve the Minutes for the meeting of May 28, 2024, and Director Thomas seconded.

#### 4. **NEW BUSINESS**

- 4a [Discussion regarding the Customer Service and External Affairs Reports](#)  
(Russ Thomas, Committee Chair)

**DISCUSSION:** Director Thomas discussed the future of the Committee topics and changes to the scope of the Committee. The Customer Service and External Affairs reports will now be on the agenda for the Board of Directors meetings instead of the Committee. This Committee will now focus on external partnerships.

**PUBLIC COMMENT:** Public comment was given by Francisco de la Cruz and Michael Rogers.

- 4b [Update/Discussion on the New CCWD Website and Survey Options](#)  
(Kelly Gerkenmeyer, External Affairs Manager)

**DISCUSSION:** Kelly Gerkenmeyer, External Affairs Manager, presented the new website and reviewed many of the features the website has available.

**PUBLIC COMMENT:** Public comment was given by Francisco de la Cruz.

- 4c [Discussion regarding Clean Fleets Implementation and CPPA's Role](#)  
(Michael Minkler, General Manager)

**DISCUSSION:** Michael Minkler led a conversation on the Clean Fleets implementation and how the Calaveras Public Power Authority (CPPA) will play a role in the County's planning.

**PUBLIC COMMENT:** Public comment was given by Francisco de la Cruz.

- 4d [Discussion regarding Inter-Agency Purchasing Pooling](#)  
(Damon Wyckoff, Director of Operations)

**DISCUSSION:** Damon Wyckoff addressed the Committee regarding the possibility of pooling purchasing between the various Calaveras County agencies and responded to questions from the committee.

**PUBLIC COMMENT:** Public comment was given by Michael Rogers.

#### 5. **GENERAL MANAGER COMMENTS**

Mr. Minkler reported on the following items: 1) the upcoming ACWA Regions 3&4 Program; 2) the MCWRA reception, Executive Leadership Program, and a joint Legislative Tour; 3) the Regional Water Supply Study with the Highway 4 Partnership; 4) the NCPA Commission meeting presentation he did with Kelly Gerkenmeyer.

#### 6. **DIRECTOR COMMENTS OR FUTURE AGENDA ITEMS**

Director Secada reported she won't attend the Board Meeting on August 14<sup>th</sup> or the Finance Committee meeting on August 20<sup>th</sup>.

Director Thomas complimented Kelly Gerkenmeyer on the new website.

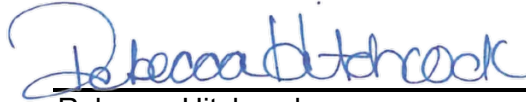
7. **NEXT COMMITTEE MEETING**

- Tuesday, August 27, 2024, at 1:00 p.m.

8. **ADJOURNMENT**

The meeting was adjourned at 2:37 p.m.

Respectfully Submitted,



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Rebecca Hitchcock  
Clerk to the Board