



## MINUTES

### CALAVERAS COUNTY WATER DISTRICT REGULAR BOARD MEETING

SEPTEMBER 25, 2024

Directors Present: Russ Thomas, President  
Bertha Underhill, Vice-President  
Cindy Secada, Director  
Scott Ratterman, Director\*  
Jeff Davidson, Director

Staff Present: Michael Minkler, General Manager  
Matt Weber Esq, General Counsel  
Rebecca Hitchcock, Clerk to the Board  
Jeffrey Meyer, Director of Administrative Services  
Kelly Gerkenmeyer, External Affairs Manager  
Jesse Hampton, Plant Operations Manager\*  
Stacey Lollar, Human Resources Manager\*  
Kate Jesus, Human Resources Technician\*  
Juan Maya, Civil Engineer\*  
Haley Airola, Engineering Coordinator\*  
Sam Singh, Engineering Technician\*  
Kelly Richards, Business Services Manager\*  
Dylan Smith, IT Administrator\*  
Corinne Skrbina, Customer Service\*  
Robin Patolo, Customer Service\*  
Bana Rouson-Gedese, Water Resources Specialist\*  
Tiffany Burke, Operations Administrative Technician\*  
Kelly Soulier-Doyle, Accounting Technician\*  
Jared Gravette, Construction Inspector\*  
Michael Bear, Accountant\*  
Kylie Muertterties, Accountant\*

Others Present Francisco de la Cruz  
Mike Castro  
James Smith  
Vicky Plaughter  
Susan Ross  
Alecia Moore  
Patrick Roy\*  
Jonathan Blair, E3\*  
Gregory Gangelhoff, E3\*  
John Devine, Devine Consulting\*  
Cass Ferrannini\*  
Several other members of the public\*

\*Attended Virtually

## ORDER OF BUSINESS

### CALL TO ORDER / PLEDGE OF ALLEGIANCE

#### 1. ROLL CALL

President Thomas called the Regular Board Meeting to order at 1:00 p.m. and led the Pledge of Allegiance. All Directors were present.

Director Ratterman Please be informed that under the provisions of AB 2449, he is attending today's meeting remotely. He is invoking the "Just Cause" provision, as he is currently on official business travel and unable to attend in person.

#### 2. PUBLIC COMMENT

Public comment was given by Francisco de la Cruz and Pat Roy.

#### 3. CONSENT AGENDA

3a Approval of Minutes for the Board Meeting of September 11, 2024  
(Rebecca Hitchcock, Clerk to the Board)

3b Report on the Monthly Investment Transactions for August 2024  
(Jeffrey Meyer, Director of Administrative Services)

**MOTION: Director Secada/Underhill Moved to approve the Consent Agenda Items 3a and 3b as presented**

**AYES: Directors Secada, Underhill, Ratterman, Davidson and Thomas**

**NOES: None**

**ABSTAIN: None**

**ABSENT: None**

#### 4. NEW BUSINESS

4a [Discussion/Action regarding USBR WaterSMART Grant Application](#)  
(Kevin Williams, Senior Civil Engineer) **RES 2024-56**

**MOTION: Directors Davidson/Underhill– Moved to approve Resolution No. 2024-56-Approving the Submittal of the USBR WaterSMART Application**

**DISCUSSION:** Kevin Williams provided details on the available grant from the Bureau of Reclamation. He responded to questions from the Board.

**PUBLIC COMMENT:** Public comment was given by Mike Castro.

**AYES: Directors Davidson, Underhill, Ratterman, Secada, and Thomas**

**NOES: None**

**ABSTAIN: None**

**ABSENT: None**

- 4b [Discussion regarding CCWD's water treatment processes and water quality](#)  
(Damon Wyckoff, Director of Operations)

**DISCUSSION:** Damon Wyckoff gave a detailed presentation on the Water Treatment process and water quality at CCWD treatment plants. He responded to questions from the Board.

**PUBLIC COMMENT:** Public comment was given by Susan Ross, Mike Castro, Francisco de la Cruz, and Pat Roy.

**RECESS** was called at 2:09 p.m. **SESSION RESUMED** at 2:15 p.m.

- 4c [Discussion/Direction regarding CCWD's Response to the Calaveras County 2023-24 Grand Jury Report](#)  
(Michael Minkler, General Manager)

Director Ratterman left the meeting at 2:45 p.m.

**MOTION:** Directors Davidson/Underhill–By Minute Entry approved the response letter with a change of one word.

**DISCUSSION:** Michael Minkler addressed the Board regarding the draft response letter to the Calaveras County Grand Jury's report titled *Still Waters Run Deep*, included in the agenda package. He provided an overview of the official response to the report on CCWD. Mr. Minkler also answered questions raised by Board members regarding the content of the response.

**PUBLIC COMMENT:** Public comment was given by Mike Castro and Francisco de la Cruz.

**AYES:** Directors Davidson, Underhill, Ratterman, Secada, and Thomas  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

## 5. REPORTS

- 5a [External Affairs Report](#)  
(Kelly Gerkenmeyer, External Affairs Manager)

**DISCUSSION:** Kelly Gerkenmeyer read the winning scholarship letters written by Aurora Lewis Jasmine Singh. He then presented an update on External Affairs, reviewed items of interest, and responded to questions from the Board.

**PUBLIC COMMENT:** Public comment was given by Francisco de la Cruz and Mike Rogers.

- 5b [General Manager's Report](#)  
(Michael Minkler)

Mr. Minkler reported on the following activities: 1) the Finance Committee meeting; 2) the Legal Affairs Committee meeting 3) a meeting with the Blue Lake Springs Mutual Water Company; 4) the Upper Mokelumne River Water Agency meeting; and 5) the East Bay Municipal District Annual meeting and BBQ.

**6. BOARD REPORTS / INFORMATION / FUTURE AGENDA ITEMS**

Director Underhill asked about the status of a couple of water rights bills.

Director Davidson asked about the availability of hydroelectric grants.

Director Secada reported that West Point Lumberjack days is next week.

Director Thomas had nothing to report.

**7. NEXT BOARD MEETINGS**

- Wednesday, October 9, 2024, 1:00 p.m., Regular Board Meeting
- Wednesday, October 23, 2024, 1:00 p.m., Regular Board Meeting

**8. CLOSED SESSION**

The meeting adjourned into Closed Session at approximately 3:46 p.m. Those present were Board Members: Cindy Secada, Russ Thomas, Bertha Underhill, and Jeff Davidson; staff member Michael Minkler, General Manager; Jonathan Blair, E3, Gregory Gangelhoff, E3, and John Devine, Devine Consulting (for item 8a); and General Counsel Matt Weber.

8a Conference with Legal Counsel – Anticipated Litigation. Significant exposure to litigation pursuant to subdivision (d)(2) of Government Code section 54956.9. - two potential cases

8b Conference with Legal Counsel – Pending Litigation. Government Code section 54956.9(d)(5) In re: *Aqueous Film-Forming Foams Products Liability Litigation (S.D. South Carolina, MDL No. 2: 18-mn-2873-RMG)*; (6)

**9. REPORTABLE ACTION FROM CLOSED SESSION**

The Board reconvened into Open Session at approximately 3:46 p.m. There was no reportable action.

**10. ADJOURNMENT**

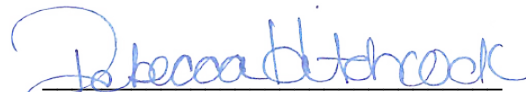
With no further business, the meeting adjourned at approximately 4:53 p.m.

By:



Michael Minkler  
General Manager

ATTEST:



Rebecca Hitchcock  
Clerk to the Board