



Approved July 14, 2021

RESOLUTION NO. 2021-52  
RESOLUTION NO. PFA-02  
ORDINANCE NO. 2021-01

## MINUTES

### CALAVERAS COUNTY WATER DISTRICT SPECIAL BOARD MEETING

JUNE 25, 2021

Directors Present: Jeff Davidson, President  
Cindy Secada, Vice-President  
Scott Ratterman, Director  
Bertha Underhill, Director  
Russ Thomas, Director

Staff Present: Michael Minkler, General Manager  
Rebecca Hitchcock, Clerk to the Board  
Rebecca Callen, Director of Administrative Services  
Damon Wyckoff, Director of Operations  
Pat Burkhardt, Construction and Maintenance Manager  
Jesse Hampton, Plant Operations Manager  
Jessica Self, External Affairs Manager  
Jared Gravette, Sr. Supervisor Construction Inspection  
Kate Jesus, Engineering Coordinator  
Tiffany Burke, Administrative Technician Sr.  
Corinne Skrbina, Customer Service Rep. Sr.  
Carol Bowen, Customer Service Rep.  
Kelly Soulier-Doyle, Accounting Technician II  
Patti Christensen, Accountant II  
Zachary Thompson, Accountant II  
Mike DuBurg, Distribution IV  
Chris Reece, Collections  
Amos Roeder, Collections Sr.  
Randy Scheidt, Construction Sr.  
Mike Crank, Purchasing Agent  
Jeremy Wood, Construction IV  
Ron Rose, Treatment Plant Operator Sr. Sup  
Ben Stopper, Treatment Plant Operator III  
Tony Broglio, Electrical Instrumentation Tech Sr.

Others Present: Michael Jarvis, LCW

## ORDER OF BUSINESS

### CALL TO ORDER / PLEDGE OF ALLEGIANCE

1. **ROLL CALL**

Vice-President Secada called the Special Board Meeting to order at 2:12 p.m. and led the Pledge of Allegiance.

2. **PUBLIC COMMENT**

There was no public comment.

The meeting adjourned into Closed Session at approximately 2:26 p.m. Those present were Board Members: Russ Thomas, Bertha Underhill, Cindy Secada, Jeff Davidson, and Scott Ratterman; staff members Michael Minkler, General Manager, Stacey Lollar, Human Resources Manager; and Michael Jarvis, LCW Negotiator.

3. **CLOSED SESSION**

**PUBLIC COMMENT:**

Mr. Jesse Hampton commented on Closed Session item 3a  
Mr. Tony Broglio commented on Closed Session item 3a  
Mr. Ben Stopper commented on Closed Session item 3a  
Mr. Ron Rose commented on Closed Session item 3a

3a Government Code § 54957.6 Agency Negotiators: General Manager Michael Minkler, HR Manager Stacey Lollar and Michael Jarvis Regarding Negotiations with Employee Organization SEIU Local 1021 and Management and Confidential Unit

4. **REPORTABLE ACTION FROM CLOSED SESSION**

The Board reconvened into Open Session at approximately 4:03 p.m. There was no reportable action.

5. **ADJOURNMENT**

With no further business, the meeting adjourned at 4:03 p.m.

Respectfully Submitted:

  
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Michael Minkler  
General Manager

ATTEST:

  
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Rebecca Hitchcock  
Clerk to the Board