

RESOLUTION NO. 2020-04
RESOLUTION NO. PFA-03
ORDINANCE NO. 2020-01

MINUTES

**CALAVERAS COUNTY WATER DISTRICT
REGULAR BOARD MEETING**

JANUARY 22, 2020

Directors Present: Bertha Underhill, President
Jeff Davidson, Vice President
Scott Ratterman, Director
Cindy Secada, Director
Russ Thomas, Director

Staff Present: Michael Minkler, General Manager
Rebecca Hitchcock, Clerk to the Board
Charles Palmer, District Engineer
Stacey Lollar, Human Resources Manager
Damon Wyckoff, Director of Operations
Joel Metzger, External Affairs Manager
Patti Christensen, Accountant III
Kevin Williams, Civil Engineer
Jesse Hampton, Plant Operations Manager
Tiffany Burke, Admin Tech-Senior
Alesia Danner, Admin Tech I
Sam Singh, Senior Engineering Technician
Deja Howarth, HR Technician
Corinne Skrbina, Customer Service Rep-Senior
Holly Boehme, Customer Service Rep II
Carol Bowen, Customer Service Rep I

Others Present: Sharon Romano

ORDER OF BUSINESS

CALL TO ORDER / PLEDGE OF ALLEGIANCE

1. ROLL CALL

President Underhill called the Regular Board Meeting to order at 9:00 a.m. and led the pledge of allegiance.

2. PUBLIC COMMENT

There was no public comment.

3. CONSENT AGENDA

**MOTION: Directors Ratterman/Davidson-Approved Consent Agenda Item:
3b as presented**

Director Thomas pulled Item 3a from the Consent Agenda
3a Review of the FY 2019-20 Second Quarter Investment Report
(Rebecca Callen, Director of Administrative Services)

3b Authorized Signatures on Banking and Investment Accounts
(Rebecca Callen, Director of Administrative Services)

- Umpqua Bank
- Local Agency Investment Fund
- Wells Fargo

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RES 2020-05
RES 2020-06

OFF CONSENT AGENDA

Director Thomas pulled Item 3a from the Consent Agenda
3a Review of the FY 2019-20 Second Quarter Investment Report
(Rebecca Callen, Director of Administrative Services)

**MOTION: Directors Thomas/Secada-Approved Consent Agenda Item:
3a as presented**

DISCUSSION: Director Thomas referred to the Lehman Bros Note and inquired as to why it would show an investment cost of \$740k when the note has been in default for years. Ms. Christensen replied that the note has been written down but is not reflected on this report. She states that she will follow up with Rebecca Callen and this will be brought back at a future meeting.

PUBLIC COMMENT: There was no public comment.

AYES: Directors Thomas, Secada, Ratterman, Davidson, and Underhill
NOES: None
ABSTAIN: None
ABSENT: None

4. NEW BUSINESS

4a Resolution of Appreciation for Peter Martin
(Michael Minkler, General Manager)

RES 2020-07

**MOTION: Directors Ratterman/Davidson-Adopted Resolution 2020-07 Approving
the Resolution of Appreciation for Peter Martin.**

DISCUSSION: Mr. Minkler presented the Resolution of Appreciation to Mr. Martin, who is leaving the District at the end of January. The Board each said kind words to Mr. Martin on his abilities and hard work over the years.

PUBLIC COMMENT: Staff members addressed the Board to compliment Mr. Martin on his time at the District and how he will be missed.

AYES: Directors Davidson, Secada, Ratterman, Thomas, and Underhill
NOES: None
ABSTAIN: None
ABSENT: None

4b Discuss the Scheduling of a Strategic Planning Workshop
(Bertha Underhill, Board President)

DISCUSSION: Mr. Minkler discussed the scheduling of a Strategic Planning Workshop with the Board. There was discussion about when to schedule the workshop and also the scheduling of the General Manager Evaluation. It was decided to separate the Strategic Planning workshop from the GM Evaluation. The Board scheduled the GM Evaluation for closed session in February and a Strategic Planning Workshop on March 4th at 1:00 p.m.

PUBLIC COMMENT: There was no public comment.

5. REPORTS

5a General Manager Report

DISCUSSION: Mr. Minkler reported on the following activities: 1) the passing of Steve Sarantopoulos; 2) the meeting with the Calaveras County Public Works department; 3) a reminder to the board regarding the post-holiday party this Friday; 4) update on the Section 219 Funding. There was discussion on this item and the Board scheduled a Legal Affairs Committee Meeting on Jan 30th at 8:30 a.m. to go over more legislative items in detail; and 5) the possible expansion of the scope of the Kirby, Gabor, and Garner Pipeline Replacement project.

6. BOARD REPORTS / INFORMATION / FUTURE AGENDA ITEMS

Director Ratterman had nothing to report.

Director Thomas had nothing to report.

Director Davidson had nothing to report

Director Secada had nothing to report.

Director Underhill had nothing to report.

7. NEXT BOARD MEETINGS

- Wednesday, February 12, 2020, 9:00 a.m., Regular Board Meeting
- Wednesday, February 26, 2020, 9:00 a.m., Regular Board Meeting

The meeting adjourned into Closed Session at approximately 9:47 a.m. Those present were Board Members: Russ Thomas, Bertha Underhill, Cindy Secada, Jeff Davidson, and Scott Ratterman; staff members Michael Minkler, General Manager, Peter Martin, Manager of Water Resources (for item 8a), and Stacey Lollar, Human Resources Manager (for item 8c).

8. CLOSED SESSION

- 8a Conference with Legal Counsel-Anticipated Litigation
Significant Exposure to Potential Litigation-Government Code Section
54956.9(d)(2)- 1 case.
- 8b Conference with Legal Counsel – Existing Litigation
Government Code § 54956.9(a) La Contenta Investors, LTD vs. CCWD
(Calaveras County Superior Court #11CV37713)
- 8c Government Code § 54957.6 Agency Negotiators: General Manager, Michael
Minkler, HR Manager, Stacey Lollar Regarding Negotiations with Employee
Organization SEIU Local 1021 and Management and Confidential Unit

9. REPORTABLE ACTION FROM CLOSED SESSION

The Board reconvened into Open Session at approximately 12:30 p.m. There was no reportable action.

10. ADJOURNMENT

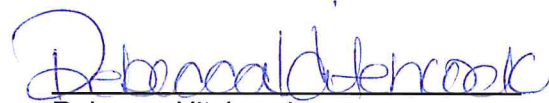
With no further business, the meeting adjourned at 12:31 p.m.

By:



Michael Minkler
General Manager

ATTEST:



Rebecca Hitchcock
Clerk to the Board