



**RESOLUTION NO. 2020-16
RESOLUTION NO. PFA-03
ORDINANCE NO. 2020-01**

AGENDA

MISSION STATEMENT

"Our team is dedicated to protecting, enhancing, and developing our rich water resources to the highest beneficial use for Calaveras County, while maintaining cost-conscious, reliable service, and our quality of life, through responsible management."

Regular Board Meeting
Wednesday, March 11, 2020
1:00 p.m.

Calaveras County Water District
120 Toma Court, (PO Box 846)
San Andreas, California 95249

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Administration Office at 209-754-3028. Notification in advance of the meeting will enable CCWD to make reasonable arrangements to ensure accessibility to this meeting. Any documents that are made available to the Board before or at the meeting, not privileged or otherwise protected from disclosure, and related to agenda items, will be made available at CCWD for review by the public.

ORDER OF BUSINESS

CALL TO ORDER / PLEDGE OF ALLEGIANCE

1. **ROLL CALL**

2. **PUBLIC COMMENT**

At this time, members of the public may address the Board on any non-agendized item. The public is encouraged to work through staff to place items on the agenda for Board consideration. No action can be taken on matters not listed on the agenda. Comments are limited to three minutes per person.

3. **CONSENT AGENDA**

The following items are expected to be routine/non-controversial. Items will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed for later discussion.

3a Approval of Minutes for the Board Meeting of February 12, 2020

3b Review Board of Directors Monthly Time Sheets for February, 2020

BOARD OF DIRECTORS

Bertha Underhill, President Jeff Davidson, Vice President
Scott Ratterman, Director Cindy Secada, Director Russ Thomas, Director

3c Ratify Claim Summary #576 Secretarial Fund in the Amount of \$3,814,989.79 for February, 2020
(Rebecca Callen, Director of Administrative Services) **RES 2020-_____**

3d Report on the Monthly Investment Transactions for February, 2020
(Rebecca Callen, Director of Administrative Services)

4. NEW BUSINESS

4a Discussion/Action regarding Increasing the Per Hydrant Payment for Fire Department Operation and Maintenance
(Damon Wyckoff, Director of Operations) **RES 2020-_____**

4b Discussion/Action regarding Support for The Calaveras Amador Forestry Team and Calaveras Healthy Impact Solutions Implementation of the West Arnold Thin Shaded Fuel Break on District Property
(Damon Wyckoff, Director of Operations) **RES 2020-_____**

4c* Discussion/Direction regarding Financial Contributions to the Calaveras-Amador Mokelumne River Authority (CAMRA).
(Michael Minkler, General Manager)

5. OLD BUSINESS

None

6. REPORTS

6a Report on the February 2020 Operations Department
(Damon Wyckoff, Director of Operations)

6b* General Manager Report

7.* BOARD REPORTS / INFORMATION / FUTURE AGENDA ITEMS

8. NEXT BOARD MEETINGS

- Wednesday, March 25, 2020, 1:00 p.m., Regular Board Meeting
- Wednesday, April 8, 2020, 1:00 p.m., Regular Board Meeting

9. CLOSED SESSION

9a Conference with Legal Counsel – Threatened Litigation
Government Code § 54956.9(b)(3) – 1 case

9b Conference with Legal Counsel – Existing Litigation
Government Code § 54956.9(a)
La Contenta Investors, LTD vs. CCWD (Calaveras County Superior Court #11CV37713)

9c Government Code § 54957.6 Agency Negotiators: General Manager, Michael Minkler, HR Manager, Stacey Lollar Regarding Negotiations with Employee Organization SEIU Local 1021 and Management and Confidential Unit

10. REPORTABLE ACTION FROM CLOSED SESSION

11. ADJOURNMENT



CALAVERAS COUNTY WATER DISTRICT

Board of Directors

District 1 Scott Ratterman
District 2 Cindy Secada
District 3 Bertha Underhill
District 4 Russ Thomas
District 5 Jeff Davidson

Financial Services

Umpqua Bank
US Bank
Wells Fargo Bank

CCWD Committees

*Engineering Committee
*Finance Committee
*Legal Affairs Committee

Joint Power Authorities

ACWA / JPIA
CCWD Public Financing Authority
Calaveras-Amador Mokelumne River Authority (CAMRA)
Calaveras Public Power Agency (CPPA)
Eastern San Joaquin Groundwater Authority
Tuolumne-Stanislaus Integrated Regional Water
Management Joint Powers Authority (T-Stan JPA)
Upper Mokelumne River Watershed Authority (UMRWA)

Other Regional Organizations of Note

Calaveras LAFCO
Calaveras County Parks and Recreation
Committee
Highway 4 Corridor Working Group
Mountain Counties Water Resources
Association (MCWRA)
Mokelumne River Association (MRA)
Tuolumne-Stanislaus Integrated Regional Water
Mgt. JPA Watershed Advisory Committee (WAC)
Eastern San Joaquin Groundwater Authority-Technical
Advisory Committee

Legal Counsel

Matthew Weber, Esq.
Downey Brand, LLP

Auditor

Richardson & Company, LLP

Membership**

Davidson / Thomas (alt. Secada)
Underhill / Secada (alt. Thomas)
Ratterman / Davidson (alt. Thomas)

Ratterman (alt. Michael Minkler)
All Board Members
Ratterman / Underhill (alt. Secada)
Michael Minkler (Alt. Rebecca Callen)
Thomas
Secada (alt. Thomas)
Davidson (alt. Ratterman)

Ratterman / Thomas
Thomas (alt. Ratterman)

Thomas / Underhill
All Board Members

All Board Members
Joel Metzger

Michael Minkler

* Standing committees, meetings of which require agendas & public notice 72 hours in advance of meeting.

** The 1st name listed is the committee chairperson.



**RESOLUTION NO. 2020-08
RESOLUTION NO. PFA-03
ORDINANCE NO. 2020-01**

MINUTES

**CALAVERAS COUNTY WATER DISTRICT
REGULAR BOARD MEETING**

FEBRUARY 12, 2020

Directors Present: Bertha Underhill, President
Jeff Davidson, Vice President
Scott Ratterman, Director
Cindy Secada, Director
Russ Thomas, Director

Staff Present: Michael Minkler, General Manager
Rebecca Hitchcock, Clerk to the Board
Rebecca Callen, Director of Administrative Services
Charles Palmer, District Engineer
Stacey Lollar, Human Resources Manager
Damon Wyckoff, Director of Operations
Joel Metzger, External Affairs Manager

Others Present: Carlos Oblites, Chandler Asset Management

ORDER OF BUSINESS

CALL TO ORDER / PLEDGE OF ALLEGIANCE

1. ROLL CALL

President Underhill called the Regular Board Meeting to order at 9:00 a.m. and led the pledge of allegiance.

2. PUBLIC COMMENT

There was no public comment.

3. CONSENT AGENDA

**MOTION: Directors Ratterman/Davidson - Approved Consent Agenda Items:
3a, 3b, 3d, 3e, and 3f as presented**

3a Approval of Minutes for the Board Meetings of January 8, January 17, and

January 22, 2020

3b Review Board of Directors Monthly Time Sheets for January, 2020

Director Thomas pulled Item 3c from the Consent Agenda

3c Ratify Claim Summary #575 Secretarial Fund in the Amount of \$1,420,498.28 for January, 2020

(Rebecca Callen, Director of Administrative Services)

RES 2020-_____

3d Amendment to Ground Lease for Saddle Creek Golf Course Maintenance Facilities (Rebecca Hitchcock, Executive Assistant)

RES 2020-08

3e Action Regarding Professional Services Agreement for Geotechnical Testing for the Ebbetts Pass Reach 1 Pipeline Project

(Charles Palmer, District Engineer)

RES 2020-09

3f Report on the Monthly Investment Transactions for January 2020

(Rebecca Callen, Director of Administrative Services)

OFF CONSENT AGENDA

Director Thomas pulled Item 3c from the Consent Agenda

3c Ratify Claim Summary #575 Secretarial Fund in the Amount of \$1,420,498.28 for January, 2020

(Rebecca Callen, Director of Administrative Services)

RES 2020-10

MOTION: Directors Thomas/Ratterman – Approved Consent Agenda Item: 3c as presented

DISCUSSION: Director Thomas inquired about two payments to Condor Technologies for groundwater monitoring. He also inquired on the \$10k charge from Kasl Consulting on the Reach 1 Pipeline Replacement project. Mr. Minkler explained that work on that project is beginning to ramp up for the 2020 construction season.

PUBLIC COMMENT: There was no public comment.

AYES: Directors Thomas, Ratterman, Secada, Davidson, and Underhill

NOES: None

ABSTAIN: None

ABSENT: None

4. NEW BUSINESS

4a Discussion/Direction regarding Engaging with Chandler Asset Management for Investment Management Services of District Assets

(Rebecca Callen, Director of Administrative Services)

MOTION: Directors Thomas/Ratterman – by Minute Entry approved the General Manager to sign the agreement with Chandler Asset Management for Investment Management Services

DISCUSSION: Mr. Oblites, from Chandler Asset Management presented a proposal for Investment Management for the District. There was brief discussion regarding the extensive presentation previously given to the Finance Committee.

AYES: Directors Thomas, Ratterman, Secada, Davidson, and Underhill
NOES: None
ABSTAIN: None
ABSENT: None

PUBLIC COMMENT: There was no public comment.

4b Discussion/Action regarding the Mid-Year FY 2019-20 Operating and Capital Improvement Program Budgets
(Rebecca Callen, Director of Administrative Services) **RES 2020-11**

MOTION: Directors Secada/Ratterman–Adopted Resolution 2020–11 Approving the Mid-Year FY 2019-20 Operating and Capital Improvement Program Budgets Adjustments

DISCUSSION: Ms. Callen addressed the Board regarding some necessary budget adjustments. The budget adjustments include CIP Master plan adjustments for two items that were Board adopted in prior years and not placed on the current year’s budget. In addition, the Engineering Department is spending more staff time on non-Capital Renovation & Replacement (R&R) projects than budgeted. Ms. Callen said that unanticipated revenues will offset this budget adjustment.

PUBLIC COMMENT: There was no public comment.

AYES: Directors Secada, Ratterman, Davidson, Thomas, and Underhill
NOES: None
ABSTAIN: None
ABSENT: None

4c Discussion/Direction regarding the Mid-Year FY 2019-20 Operating Budgets
(Rebecca Callen, Director of Administrative Services)

DISCUSSION: Ms. Callen discussed some budget adjustments she would like to make at mid-year in order to have more accurate reporting for the remainder of the year. These adjustments are interdepartmental and will not affect the budget totals.

PUBLIC COMMENT: There was no public comment.

This item was for information only; no action was taken.

4d Discussion/Action regarding a SB 998 Policy Update
(Joel Metzger, External Affairs Manager) **RES 2020-12**

MOTION: Directors Secada/Thomas-Adopted the SB 998 Policy Update

DISCUSSION: Ms. Callen explained the proposed changes to the policy update regarding SB 998. To ensure that CCWD’s policy is crystal clear, staff is recommending the addition of language to the sections of the policy that relate to the specific criteria allowing non-legal-deeded-owner occupants to become customers and explicitly stating that legal-deeded property owners will always be responsible for any water and/or sewer bills that are charged for services at the property

that they own, even if the property is being rented out. There was discussion on the policy changes.

PUBLIC COMMENT: There was no public comment.

AYES: Directors Secada, Thomas, Ratterman, Davidson, and Underhill
NOES: None
ABSTAIN: None
ABSENT: None

5. **OLD BUSINESS**

There was no old business.

6. **REPORTS**

6a Report on the January 2020 Operations Department
(Damon Wyckoff, Director of Operations)

DISCUSSION: Mr. Wyckoff presented the January 2020 monthly Operations report. He reviewed items of interest and answered questions from the Board.

PUBLIC COMMENT: There was no public comment.

This item was for information only; no action was taken.

6b General Manager Report

DISCUSSION: Mr. Minkler reported on the following activities: 1) the Upper Mokelumne River Watershed Authority Meeting; 2) the CCWD Legal Affairs Committee Meeting; 3) the Renewable Market Adjusting Tariff (REMAT) program has had quite a bit of activity lately; 4) the Calaveras Public Utility District tour last week; 5) the CCWD FERC License expires in 2023; 6) the El Dorado Irrigation District Meeting that was organized by Mountain Counties had Nancy Vogel as a speaker about Water Resiliency; 7) the Association of California Water Agencies (ACWA) Energy Committee meeting in San Diego which was at the San Diego Gas & Electric Company Emergency Operations Center; 8) he attended the Forest Meadows Home Owners Association meeting; 9) the East Bay Municipal Utility District tour at Pardee Reservoir; 10) he testified at the Water Parks and Wildlife hearing on the PG&E Public Safety Power Shutdown impacts to Water Agencies; and 11) the Districts request to include the Tertiary filter in Copperopolis in the Army Corps of Engineers workplan was denied.

7. **BOARD REPORTS / INFORMATION / FUTURE AGENDA ITEMS**

Director Secada reported the Tuolumne-Stanislaus Integrated Regional Water Management Joint Powers Authority meeting is next Wednesday.

Director Davidson reported that he likes the East Bay Municipal Utility District's (EBMUD) brochure and would like CCWD to create something similar to distribute. He really thinks the pie chart of where the money goes is beneficial.

Director Thomas went to ACWA for a meeting with the Groundwater Committee. He also likes the EBMUD report and would like to see the District create something similar. He also mentioned that 43 Groundwater Sustainability Plans have been submitted to the State.

Director Ratterman reported that next Wednesday is the Calaveras-Amador Mokelumne River Authority meeting and he will not be able to attend. It was agreed that Director Secada would attend as his alternate.

Director Underhill asked about the recruitment for Water Resources Manager. She also mentioned the Forest Meadows meeting which was heavily attended.

8. NEXT BOARD MEETINGS

- Wednesday, February 26, 2020, 9:00 a.m., Regular Board Meeting
- Wednesday, March 4, 2020, 1:00 p.m., Board Workshop-Strategic Planning (Cancelled)
- Wednesday, March 11, 2020, 1:00 p.m., Regular Board Meeting (*please note new time*)

The meeting adjourned into Closed Session at approximately 10:40 a.m. Those present were Board Members: Russ Thomas, Bertha Underhill, Cindy Secada, Jeff Davidson, and Scott Ratterman; staff members Michael Minkler, General Manager and Stacey Lollar, Human Resources Manager (for item 9a); and Matt Weber, General Counsel.

9. CLOSED SESSION

- 9a Government Code § 54957.6 Agency Negotiators: General Manager, Michael Minkler, HR Manager, Stacey Lollar Regarding Negotiations with Employee Organization SEIU Local 1021 and Management and Confidential Unit
- 9b Public Employee Performance Evaluation-Government Code §54957
General Manager

10. REPORTABLE ACTION FROM CLOSED SESSION

The Board reconvened into Open Session at approximately 12:30 p.m. There was no reportable action.

11. ADJOURNMENT

With no further business, the meeting adjourned at 12:35 p.m.

By:

ATTEST:

Michael Minkler
General Manager

Rebecca Hitchcock
Clerk to the Board

Agenda Item

DATE: March 11, 2020
TO: Michael Minkler, General Manager
FROM: Rebecca Hitchcock, Clerk to the Board
SUBJECT: Review Board of Directors Time Sheets for February, 2020

RECOMMENDED ACTION:

For information only.

SUMMARY:

Pursuant to direction from the Board of Directors, copies of the Board's monthly time sheets from which the Board is compensated from, are included in the monthly agenda package for information. Attached are copies of the Board's time sheets for the month of February, 2020.

Board Members can be reimbursed for mileage cost to travel to meetings/conferences and are paid at the current IRS rate.

FINANCIAL CONSIDERATIONS:


Monthly compensation and mileage reimbursement costs are included in the FY 2019-20 budget.

Attachments: Board of Directors Time Sheets for February 2020

**Calaveras County Water District
Claim Summary # 576**

Certificate of Administrative Officer

The services listed on the within schedules were actually rendered by the close of the current month. The articles listed on the schedules within and the supporting invoices were actually delivered, or payment therefore is properly due prior to delivery. To the best of my knowledge all claims made are in accordance with adopted Board policies and/or other Board actions and are in compliance with all applicable laws. The claimants named on the within schedules are each entitled to the amount set opposite their respective names.



Rebecca Callen
Director of Administrative Services

1. February 2020 payroll checks issued on 2/14/2020	169,626.29
2. February 2020 payroll checks issued on 2/28/2020	180,146.63
3. February 2020 compensation to Directors	1,109.57
4. Vendor payments for February 1 through 29, 2020	3,190,496.96
5. Other payroll related costs	<u>273,610.34</u>

Claim Summary Total \$3,814,989.79

Calaveras County Water District
 AP Disbursement Summary
 February 1-29, 2020

CCWD Operating Expenditures		\$ 398,184.61
Expenditures to be reimbursed from other agencies	(A)	-
Expenditures to be reimbursed from grant agreements	(B)	-
Fiduciary Payments (funds collected prior to expenditure)	(C)	5,739.74
Partial Reimbursement	(D)	175,837.00
Capital R&R Projects	(E)	144,748.39
Capital Outlay	(F)	2,965.70
Debt Service-Umpqua Bank Capital R&R Loan	(G)	1,011,196.82
PARS-Other Post Employment Benefits Annual Contribution	(H)	846,133.00
Placer Title-LaContenta Wastewater Facility Land Purchasee	(I)	605,691.70
Total Payments		\$ 3,190,496.96

CCWD
AP DISBURSEMENTS
FEBRUARY 1-29, 2020

Check No.	Vendor/Employee	Transaction Description	Date	Amount
134810	A T & T	Leased Lines 02/20	02/14/2020	66.08
134811	A T & T	Internet Service 02/20 - LC	02/14/2020	62.75
134857	A T & T	Internet Service (U Verse) 03/20 - LC Complex	02/27/2020	136.20
134858	A T & T	Phone Jan/Feb - SA Shop	02/27/2020	206.37
134812	A T & T CALNET 3	Phone 01/20 - Camp Connell Radio Tower	02/14/2020	271.20
134859	A T & T CALNET3	Phone Jan/Feb - District Wide	02/27/2020	1,228.51
134860	A T & T CALNET3	Phone/Fax Jan/Feb - JLTC	02/27/2020	253.28
134861	A T & T CALNET3	Phone Jan/Feb - OP HQ Long Distance	02/27/2020	841.11
134862	A T & T CALNET3	Phone Jan/Feb - Hunters	02/27/2020	42.05
134863	A T & T CALNET3	Phone Jan/Feb - Azalea L/S	02/27/2020	38.73
134864	A T & T CALNET3	Phone Jan/Feb - CCWHSE	02/27/2020	4.42
134865	A T & T CALNET3	Phone Jan/Feb - OP HQ Back-Up	02/27/2020	381.32
134866	A T & T CALNET3	T Line 02/20	02/27/2020	164.69
134757	A T & T MOBILITY	Internet Service 02/20 - Sheep Ranch	02/07/2020	75.68
134868	A TEEM ELECTRICAL ENG INC	SCADA Flowmeter Integration - AWWTP	02/27/2020	1,600.00
134868	A TEEM ELECTRICAL ENG INC	Ovivo Backup Computer Services - DF/VCTO WWTP	02/27/2020	1,000.00
134869	A-1 SHARPENING & SMALL ENGINE REPAIR, LLC	Honda Starter Motor - Copper Repeater Site	02/27/2020	357.79
134758	ACWA	Manager of Water Resources Recruitment Ad	02/07/2020	825.00
134813	ACWA/JPIA	Dental Insurance, Employees (69) 03/20	02/14/2020	6,054.64 (D)
134813	ACWA/JPIA	Vision Insurance, Employees 03/20	02/14/2020	1,243.52
134813	ACWA/JPIA	EAP 03/20	02/14/2020	156.77
134813	ACWA/JPIA	Dental Insurance, Retirees (44) 03/20	02/14/2020	2,884.52
134813	ACWA/JPIA	Vision Insurance, Retirees 03/20	02/14/2020	816.64
134870	ADP INC	Payroll Processing Jan/Feb	02/27/2020	1,749.57
134759	AFLAC	Aflac Insurance 01/20	02/07/2020	2,215.38 (C)
134707	ALCAL GLASS AND SUPPLY	Pliers/Glue/Switch/Fittings/Pipe - EP Barn	02/03/2020	37.55
134707	ALCAL GLASS AND SUPPLY	Nipples/Fittings - SA Shop	02/03/2020	37.72
134871	ALHAMBRA DRINKING WATER	Water Cooler Service Jan/Feb - LCWWTP	02/27/2020	220.72
134872	ALHAMBRA DRINKING WATER	Water Cooler Service Jan/Feb - JLWTP	02/27/2020	132.67
134706	AL'S TIRE SERVICE	Seasonal Tire Change - Vehicle #721	02/03/2020	80.00
134814	AMERIPRIDE SERVICES,INC	Uniform Laundry Service 01/20 - District Wide	02/14/2020	2,348.78
134874	ANGELS HEATING AND AIR CONDITIONING	Duct Work - DF/VCTO WWTP AC Unit	02/27/2020	427.00
134760	AQUA TECH COMPANY	Leak Repair Service - Meadowmont Tank	02/07/2020	1,225.00
134710	AQUIONICS, INC	UV Lamps/Spacer/O-Rings/Bearings/Sensors - DF/VCTO WWTP	02/03/2020	6,499.40
134815	ARNOLD AUTO SUPPLY	Air Filter - Vehicle #143	02/14/2020	119.15
134815	ARNOLD AUTO SUPPLY	Oil/Filter/U-Bolt - Vehicle #522	02/14/2020	107.89
134815	ARNOLD AUTO SUPPLY	Hitch Pins/Bushing - Vehicle #730	02/14/2020	43.95
134815	ARNOLD AUTO SUPPLY	Oil/Filter/Coolant - Avery Water Tank Generator	02/14/2020	400.61
134815	ARNOLD AUTO SUPPLY	Towels - AWWTP	02/14/2020	13.16
134815	ARNOLD AUTO SUPPLY	Oil - AWWTP Generator	02/14/2020	93.00

CCWD
AP DISBURSEMENTS
FEBRUARY 1-29, 2020

Check No.	Vendor/Employee	Transaction Description	Date	Amount
134815	ARNOLD AUTO SUPPLY	Oil/Rags - Construction Crew	02/14/2020	310.49
134815	ARNOLD AUTO SUPPLY	Backhoe Battery/Clamps - DF/VCTO WWTP	02/14/2020	337.91
134815	ARNOLD AUTO SUPPLY	Oil - DF/VCTO WWTP Generator	02/14/2020	154.34
134815	ARNOLD AUTO SUPPLY	Oil - FMWWTP	02/14/2020	205.92
134815	ARNOLD AUTO SUPPLY	Oil - FM Lakeside Generator	02/14/2020	106.02
134815	ARNOLD AUTO SUPPLY	Water Jug/Pump/Rags/Depth Gauge/Valve Remover - Hunters WTP	02/14/2020	56.25
134815	ARNOLD AUTO SUPPLY	Oil - Hunters WTP Generator	02/14/2020	161.58
134815	ARNOLD AUTO SUPPLY	Filters/Oil - Sawmill Generator	02/14/2020	414.21
134815	ARNOLD AUTO SUPPLY	Hose/Caps - WPWWTP	02/14/2020	32.05
134761	ARNOLD TIRE AND AUTO CARE	Snow Tires (4) Mounted/Balanced - Vehicle #522	02/07/2020	1,190.68
134761	ARNOLD TIRE AND AUTO CARE	Tires (4) Mounted/Balanced - Vehicle #730	02/07/2020	1,030.59
134875	BIG VALLEY FORD LINCOLN MERCURY	Window Regulator - Vehicle #139	02/27/2020	86.95
134816	BNN, LLC	Utility Reimbursement 01/20 - SA Shop	02/14/2020	299.88
134876	BNN, LLC	Rent 03/20 - SA Shop	02/27/2020	3,000.00
134877	CAD MASTERS INC	Civil 3D CAD Training - Williams	02/27/2020	1,125.00
134878	CAL.NET-MOTHERLODE	Internet Service Feb/Mar - Wallace	02/27/2020	178.76
134879	CALAVERAS AUTO SUPPLY	Oil Cooler/Air Sensor/Conditioner/Coolant - Vehicle #126	02/27/2020	1,019.33
134879	CALAVERAS AUTO SUPPLY	Gas Can/Fuel Filter/Oil Container/Hose/Carb Cleaner - Vehicle #143	02/27/2020	32.72
134879	CALAVERAS AUTO SUPPLY	Brakes/Rotors/Pads - Vehicle #519	02/27/2020	320.24
134879	CALAVERAS AUTO SUPPLY	Rotors/Pads/Grease - Vehicle #535	02/27/2020	199.41
134879	CALAVERAS AUTO SUPPLY	LED Work Lights (4) - Vehicle #731	02/27/2020	583.40
134879	CALAVERAS AUTO SUPPLY	Oil Filter/Fuel Filter - Sawmill Generator	02/27/2020	39.37
134880	CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Haz Mat Response Plan/Gen/CUPA - District Wide Facilities	02/27/2020	5,434.00
134762	CALAVERAS FIRST COMPANY INC	Notice to Bid Publication - Ebbetts Pass Techite Line Replacement Project	02/07/2020	780.00 (E)
134818	CALAVERAS LUMBER CO INC	Fittings/Ties/Lube/Linch Pin - Vehicle #530	02/14/2020	67.31
134818	CALAVERAS LUMBER CO INC	Hammer Drill/Snips/Bushings/Screws - Vehicle #720	02/14/2020	370.21
134818	CALAVERAS LUMBER CO INC	Pipe Wrenches (2) - Vehicle #721	02/14/2020	110.59
134818	CALAVERAS LUMBER CO INC	Fuel Stabilizer/Bolts - Vehicle #724	02/14/2020	15.98
134818	CALAVERAS LUMBER CO INC	Tool Organizer/Fire Extinguisher - Vehicle #734	02/14/2020	127.10
134818	CALAVERAS LUMBER CO INC	Nuts/Bolts/Washers/Fittings/Receptacle - AWWTP	02/14/2020	39.99
134818	CALAVERAS LUMBER CO INC	Adapter/Coupling/Clamp/Tee/Hose - CCWTP	02/14/2020	191.51
134818	CALAVERAS LUMBER CO INC	Redi-Mix - Collections Crew	02/14/2020	39.13
134818	CALAVERAS LUMBER CO INC	Levels (2) - Construction Crew	02/14/2020	278.84
134818	CALAVERAS LUMBER CO INC	Redi-Mix/Lumber/Stakes - DF/VCTO WWTP Safety Deck/Ramp	02/14/2020	333.29
134818	CALAVERAS LUMBER CO INC	Blocks/Lumber/Screws - DF/VCTO WWTP Storage	02/14/2020	444.37
134818	CALAVERAS LUMBER CO INC	Fittings - District Wide Fuel Tanks	02/14/2020	36.92 (F)
134818	CALAVERAS LUMBER CO INC	Oil/Lube/Epoxy/Silicone - Electricians	02/14/2020	96.54
134818	CALAVERAS LUMBER CO INC	Batteries - Hunters WTP	02/14/2020	17.23
134713	CALIFORNIA TEES	Logo Cardigans - Underhill/Secada	02/03/2020	75.04
134881	CALIFORNIA TEES	T-Shirts - New Employee/Stock	02/27/2020	529.84

CCWD
AP DISBURSEMENTS
FEBRUARY 1-29, 2020

Check No.	Vendor/Employee	Transaction Description	Date	Amount	
134819	CALIFORNIA WASTE RECOVERY SYSTEMS	Refuse Disposal 02/20 - District Wide	02/14/2020	1,417.98	
EFT	CALPERS	Health Ins, Employees (60) 02/20	02/05/2020	102,269.91	(D)
EFT	CALPERS	Health Ins, Retirees (54) 02/20	02/05/2020	44,766.44	
134820	CALTEL	Leased Lines 01/20	02/14/2020	1,445.60	
134714	CARBON COPY INC	Copies/Copier Maintenance (02) 01/20	02/03/2020	93.25	
EFT	CARD SERVICES	Lunch Meeting - Minkler/Underhill	02/21/2020	61.02	
EFT	CARD SERVICES	ACWA Conference Registration, Washington, D.C. - Minkler	02/21/2020	440.00	
EFT	CARD SERVICES	ACWA State Legislative Committee Meeting Parking/Meal - Minkler	02/21/2020	22.92	
EFT	CARD SERVICES	Lunch Meeting - Minkler/Callen/Board Presenter	02/21/2020	46.09	
EFT	CARD SERVICES	Lunch Meeting - Minkler/Martin/Kingsbury	02/21/2020	41.76	
EFT	CARD SERVICES	Lunch Meeting - Minkler/Wyckoff/Lollar	02/21/2020	37.18	
EFT	CARD SERVICES	CRWA Conference Lodging - Gerkenmeyer/Burkhardt/Knick/Crank/Gravette	02/21/2020	1,277.94	
EFT	CARD SERVICES	Water Distribution Exam Prep Course Registration - Wyckoff	02/21/2020	299.99	
EFT	CARD SERVICES	Backflow Tester Course Registration/Lodging - Hampton	02/21/2020	1,581.18	
EFT	CARD SERVICES	Hosted E-Mail 01/20 - OP HQ	02/21/2020	743.32	
EFT	CARD SERVICES	E-Mail Back-Up 02/20 - OP HQ	02/21/2020	29.90	
EFT	CARD SERVICES	Internet Service 02/20 - Hunters	02/21/2020	86.87	
EFT	CARD SERVICES	Mailchimp Services 01/20 - Metzger	02/21/2020	17.99	
EFT	CARD SERVICES	Phone Adapters (2) - Electricians	02/21/2020	20.27	
EFT	CARD SERVICES	Website Data Table Plug-In/2 Factor Authentication - Metzger	02/21/2020	163.35	
EFT	CARD SERVICES	Techite Line Break Overtime Meal (6)	02/21/2020	108.84	
EFT	CARD SERVICES	Debris Box Rental - OP HQ Training Room Soundproofing Project	02/21/2020	892.24	
EFT	CARD SERVICES	Board Room Laser Pointer Returned	02/21/2020	(31.74)	
EFT	CARD SERVICES	Fencing - LCWHSE	02/21/2020	1,627.55	
EFT	CARD SERVICES	CSDA Compensation Survey Report	02/21/2020	225.00	
EFT	CARD SERVICES	Board Meeting Supplies	02/21/2020	67.19	
EFT	CARD SERVICES	Training Supplies	02/21/2020	56.80	
EFT	CARD SERVICES	Supplies - OP HQ	02/21/2020	950.95	
EFT	CARD SERVICES	Manager of Water Resources Recruitment Ad	02/21/2020	200.00	
134715	CDK SUPPLY	Conduit/Fittings/Strap/Thread Seal - DF/VCTO Reclaim Bldg	02/03/2020	267.86	(E)
134882	CDK SUPPLY	Electrical Framing Brackets - OP HQ Training Room Soundproofing Project	02/27/2020	23.59	
134763	CDW GOVERNMENT INC	Cradlepoint Modem/Antenna - Sheep Ranch WTP	02/07/2020	1,009.71	
134716	CED CREDIT	Pipe/Cord Connector/Base - District Wide Fuel Tanks	02/03/2020	643.36	(F)
134764	CENTRO PRINT SOLUTIONS	Accounting Year End Forms/Envelopes	02/07/2020	99.88	
134883	CISCO FIRE SPRINKLER, INC.	Annual Fire Extinguisher Testing (168) - District Wide	02/27/2020	2,000.00	
134765	CITY OF ANGELS	Sewer Service 01/20 - Six Mile Village	02/07/2020	3,465.75	
134766	CLARK PEST CONTROL	Pest Control Service 01/20 - CCWTP	02/07/2020	92.00	
134821	CLARK PEST CONTROL	Pest Control Service 02/20 - LCWWTP	02/14/2020	83.00	
134821	CLARK PEST CONTROL	Pest Control Service 02/20 - Wallace	02/14/2020	122.00	
134884	CLARK PEST CONTROL	Pest Control Service 02/20 - OP HQ	02/27/2020	125.00	

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134822	COLUMBIA COMMUNICATIONS	Vehicle Cloud Service 02/20	02/14/2020	770.00
134823	COMCAST	Internet Service 02/20 - DF/VCTO WWTP	02/14/2020	114.69
134824	COMCAST	Internet Service 02/20 - OP HQ	02/14/2020	154.69
134885	COMCAST	Internet Service 03/20 - JLTC	02/27/2020	109.69
134886	COMCAST	Internet Service Feb/Mar - JLWTP	02/27/2020	217.77
134718	CONDOR EARTH TECHNOLOGIES INC	Sustainable Groundwater Management Act Services	02/03/2020	153.75
134718	CONDOR EARTH TECHNOLOGIES INC	Maintenance Oversight/Annual Report - White Pines	02/03/2020	937.50
134887	CONDOR EARTH TECHNOLOGIES INC	Leachfield Evaluation - AWWTP	02/27/2020	813.75
134887	CONDOR EARTH TECHNOLOGIES INC	Groundwater Monitoring Services	02/27/2020	9,201.00
134825	CPPA	Power 01/20 - District Wide	02/14/2020	67,265.19 (D)
134719	CPUD	Water Service 01/20 - OP HQ	02/03/2020	307.68
134888	CPUD	Mokelumne River Water Purchase 2019 Correction	02/27/2020	971.67
134720	CWEA	Membership Renewal - Knick	02/03/2020	192.00
134720	CWEA	Electrical/Instrumentation Tech, Grade 4 Cert Renewal - Crumpacker	02/03/2020	104.00
134720	CWEA	Collection System Maintenance, Grade 4 Cert Renewal - Roeder	02/03/2020	104.00
134767	CWEA	Collection System Maintenance, Grade 1 Cert Application - Roberts	02/07/2020	367.00
134826	CWEA	Collection System Maintenance, Grade 1 Cert Renewal - Hibbard	02/14/2020	89.00
134768	DATAPROSE	SB998 Billing Inserts	02/07/2020	793.09
134827	DATAPROSE	UB Statement Processing 01/20	02/14/2020	4,527.38
134721	DAVIDSON, JEFF	Travel 01/20	02/03/2020	56.35
134889	DE LAGE LANDEN FINANCIAL SRVC INC	Copier Lease 02/20	02/27/2020	294.71
134828	DLT SOLUTIONS INC	AutoCAD/Electrical Program - Electrician	02/14/2020	1,276.26
134723	DOWNEY BRAND ATTORNEYS LLP	Legal Services 11/19	02/03/2020	36,398.77
134769	DOWNEY BRAND ATTORNEYS LLP	Legal Services 12/19	02/07/2020	39,187.40
134724	DWYER INSTRUMENTS, INC	Level Transmitters (4) - Electricians Stock	02/03/2020	2,197.57
134829	EBBETTS PASS GAS SERVICE	Fuel 01/20	02/14/2020	2,624.55
134771	EBBETTS PASS LUMBER	Crimper - Vehicle #721	02/07/2020	34.31
134771	EBBETTS PASS LUMBER	Thermostat - Big Trees Tank #2	02/07/2020	(20.37)
134771	EBBETTS PASS LUMBER	Shovel/Sealant/U-Bolt/Fasteners/Door Sweep/Plunger - Hunters WTP	02/07/2020	118.54
134725	EDGES ELECTRICAL GROUP, LLC	Contact/Overloads - CCWTP	02/03/2020	149.42
134725	EDGES ELECTRICAL GROUP, LLC	Fuses - CC C Tank	02/03/2020	15.50
134772	EDGES ELECTRICAL GROUP, LLC	Panel Lamps - Vehicle #551 Stock	02/07/2020	270.94
134890	EDGES ELECTRICAL GROUP, LLC	Soft Start - CCWTP	02/27/2020	3,352.65
134890	EDGES ELECTRICAL GROUP, LLC	Fuses - CCWTP Ozone	02/27/2020	183.85
134890	EDGES ELECTRICAL GROUP, LLC	Junction Box/Conduit/Fittings/Gaskets/Tape/Wire/Clamps - WP Regulator	02/27/2020	1,057.55
134891	ENTERPRISE FM TRUST	Vehicle Lease (10) - 02/20	02/27/2020	7,395.98
134773	FASTENAL	Gloves/Safety Glasses - JL	02/07/2020	419.78
134773	FASTENAL	Hand Sanitizer - District Wide	02/07/2020	66.73
134830	FERGUSON ENTERPRISES, INC 1423	Meters (4)/Antenna (1) - CCWHSE	02/14/2020	3,949.62 (E)
134830	FERGUSON ENTERPRISES, INC 1423	Bolt Set/Gaskets/Brass Fittings/Nipples - CC C Tank	02/14/2020	815.36

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134830	FERGUSON ENTERPRISES, INC 1423	Returned Adapters (25) - CCWHSE	02/14/2020	(594.84)
134831	FGL ENVIRONMENTAL	Waste Water Testing 01/20	02/14/2020	4,928.14
134831	FGL ENVIRONMENTAL	Water Testing 01/20	02/14/2020	8,760.36
134892	FGL ENVIRONMENTAL	Waste Water Testing 02/20	02/27/2020	1,538.00
134892	FGL ENVIRONMENTAL	Water Testing 02/20	02/27/2020	2,732.00
134774	FOOTHILL PORTABLE TOILETS	Portable Toilet Rental 01/20 - Wallace	02/07/2020	93.50
134774	FOOTHILL PORTABLE TOILETS	Portable Toilet Rental 01/20 - Sheep Ranch	02/07/2020	93.50
134893	FOOTHILL PRINTING & GRAPHICS	Business Cards - Brown	02/27/2020	142.06
134832	FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control Service 01/20 - Copper	02/14/2020	591.00
134832	FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control Service 01/20 - Wallace	02/14/2020	285.00
134894	FRANK OLSEN COMPANY	Rotork Actuator Modulating Valve - JLWTP Pre-Treatment Facility Project	02/27/2020	11,092.64 (E)
134775	FROGGY'S AUTO WASH & LUBE	Oil/Lube - Vehicle #714	02/07/2020	247.26 (D)
134895	FROGGY'S AUTO WASH & LUBE	Oil/Lube/Air Filter - Vehicle #551	02/27/2020	127.07
134896	GAMBI DISPOSAL INC.	Bio-Solids Removal - AWWTP	02/27/2020	1,443.75
134896	GAMBI DISPOSAL INC.	Bio-Solids Removal - LCWWTP	02/27/2020	1,417.50
134776	GENERAL PLUMBING SUPPLY CO INC	Valve/Gaskets/Bolt Kits - FMWWTP	02/07/2020	650.05
134897	GENERAL PLUMBING SUPPLY CO INC	Nipples - District Wide Fuel Tanks	02/27/2020	283.93 (F)
134727	GEORGE REED INC	3/8 Cutback - EP Techite Line	02/03/2020	107.72
134728	GOVCONNECTION, INC	Software - CCWTP/Collections	02/03/2020	712.91
134728	GOVCONNECTION, INC	Monitors/Mice/Laptop Docks/Cables/Windows 10 Upgrades/HD's/Mount Kits	02/03/2020	1,927.62
134898	GOVCONNECTION, INC	Hard Drives/Monitors/AC Adapter	02/27/2020	658.70
134729	GRAINGER	Fuel Transfer Pump - Vehicle #538	02/03/2020	406.02
134729	GRAINGER	Daily Planner/Lifting Chains - Vehicle #723	02/03/2020	752.18
134777	GRAINGER	Valve Rebuild Kits (3) - CCWWTP	02/07/2020	543.53
134777	GRAINGER	Brass Inserts - CCWTP	02/07/2020	4.86
134833	GRAINGER	Pressure Switches (2) - JLWTP Clarifier	02/14/2020	898.18
134833	GRAINGER	Electrode Module - Wallace WTP	02/14/2020	64.91
134899	GRAINGER	Replacement Valve - JLWTP Eyewash Station	02/27/2020	455.11
134779	GUYS SAW CENTER	Generator Tune-Up - WPWTP	02/07/2020	99.62
134780	H & S PARTS & SERVICE	Repair Light Plugs/Grommets - Vehicle #128	02/07/2020	51.28
134781	HACH COMPANY	StablCal/CL17 Kit - WPWTP	02/07/2020	607.83
134781	HACH COMPANY	SC200 Controller - DF/VCTO WWTP	02/07/2020	2,528.26
134834	HACH COMPANY	Turbidity Sensor Repair - Hunters WTP	02/14/2020	937.40
134902	HAMPTON, JESSE	Backflow Testing Training Meal Reimbursement	02/27/2020	75.28
134903	HERD'S MACHINE & WELD SHOP	Oxygen Regulator/Rebuild Kit/Steel Rod/Gloves - SA Shop	02/27/2020	941.19
134731	HOBGOODS CLEANING	Janitorial Service 01/20	02/03/2020	1,985.00
134904	HOBGOODS CLEANING	Janitorial Service 02/20	02/27/2020	1,985.00
134783	HOLT OF CALIFORNIA	Engine Oil Cooler/Diverter Valve - Vehicle #126	02/07/2020	211.13
134905	HOLT OF CALIFORNIA	Oil Cooler/Gasket Seals - Vehicle #126	02/27/2020	301.69
134835	HUGHESNET	Internet Service 02/20 - AWWTP	02/14/2020	80.94

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134836	HUNT & SONS, INC	Fuel - WP	02/14/2020	119.92
134837	IRON MOUNTAIN	Document Destruction 01/20	02/14/2020	79.53
134908	JACK, KRIS	IT Consulting Services	02/27/2020	1,575.00
134838	JS WEST PROPANE GAS	Propane - Silver Rapids	02/14/2020	470.26
134909	KASL CONSULTING ENGINEERS	Construction Management Services - EP Reach 1 Pipeline Replacement Proj	02/27/2020	1,242.50 (E)
134732	KIRSCHMAN, NATHANIEL	DOT Exam Reimbursement	02/03/2020	130.00
134910	LAKESIDE EQUIPMENT CORP.	Brush Assembly - AWWTP	02/27/2020	139.26
134786	LAWSON PRODUCTS INC	Nuts/Bolts/Washers - SA Shop	02/07/2020	70.18
134734	LIEBERT CASSIDY WHITMORE	Legal Services 11/19	02/03/2020	424.00
134787	LIEBERT CASSIDY WHITMORE	Legal Services 12/19	02/07/2020	2,915.00
134839	LOWE'S	Cabinets/Shelving/Brackets - OP HQ	02/14/2020	365.64
134839	LOWE'S	Wire/Fittings/Clamps - AWWTP	02/14/2020	136.93
134913	MAIL FINANCE	Maintenance Lease 12/16/19 - 03/15/20 - Mail Equipment	02/27/2020	983.27
134788	MATHESON TRI-GAS, INC	Liquid Oxygen - CCWTP	02/07/2020	5,342.45
134914	MATHESON TRI-GAS, INC	Liquid Oxygen - JLWTP	02/27/2020	5,456.77
134842	MODESTO AIRCO GAS & GEAR	Cylinder Rental 02/20	02/14/2020	91.00
134735	MODESTO STEEL INC	Steel - Vehicle #724 Flatbed Construction	02/03/2020	2,001.49 (F)
134843	MOTHER LODGE ANSWERING SERVICE	Answering Service 02/20	02/14/2020	565.00
134789	MOUNTAIN OASIS PURIFIED WATER	Water Cooler Service/Supplies 01/20 - District Wide	02/07/2020	162.85
134790	MOZINGO CONSTRUCTION, INC.	Construction Contract - EP Reach 1 Pipeline Replacement Project	02/07/2020	126,834.08 (E)
134791	MUTUAL OF OMAHA	Life/AD&D/STD/LTD Insurance, Employees 02/20	02/07/2020	6,475.53
134738	NEOFUNDS BY NEOPOST	Postage 01/20	02/03/2020	1,000.00
134917	NEW YORK LIFE	Life Insurance 01/20	02/27/2020	1,124.36 (C)
134844	NHU DESIGN	Website Update - SB998	02/14/2020	172.55
134918	NOLTE ASSOCIATES INC. DBA NV5	Groundwater Monitoring	02/27/2020	2,784.00
134919	NORDAHL LAND SURVEYING	Annual Surveying - White Pines Dam Monuments	02/27/2020	2,400.00
134739	NORTHSTAR CHEMICAL	Sodium Hypochlorite - Southworth WWTP	02/03/2020	272.47
134739	NORTHSTAR CHEMICAL	Sodium Hypochlorite - Wallace WTP	02/03/2020	272.47
134920	NORTHSTAR CHEMICAL	Sodium Hydroxide - AWWTP	02/27/2020	1,726.73
134920	NORTHSTAR CHEMICAL	Sodium Hydroxide - DF/VCTO WWTP	02/27/2020	1,850.06
134920	NORTHSTAR CHEMICAL	Sodium Hydroxide - LCWWTP	02/27/2020	2,466.75
134921	NTU TECHNOLOGIES INC	Protek 301 - CCWTP	02/27/2020	2,173.50
134921	NTU TECHNOLOGIES INC	Protek 301 - Hunters WTP	02/27/2020	4,347.00
134921	NTU TECHNOLOGIES INC	Protek 301 - JLWTP	02/27/2020	1,086.75
134740	O'CONNELL & DEMPSEY, LLC	Legislative Advocacy Consulting Services 12/19	02/03/2020	5,000.00
134922	O'REILLY AUTO PARTS	Diesel Exhaust Fluid - Vehicle #135	02/27/2020	55.77
134922	O'REILLY AUTO PARTS	Jump Starter - Vehicle #612	02/27/2020	123.33
134922	O'REILLY AUTO PARTS	Heater Hose/Oil Filter/Oil - Vehicle #723	02/27/2020	214.15
134922	O'REILLY AUTO PARTS	Fuel Hose/Connectors - Vehicle #724	02/27/2020	48.56
134922	O'REILLY AUTO PARTS	Floor Mats - Vehicle #735	02/27/2020	45.03

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134741	P G & E	Power 01/20 - Wallace Spray Fields	02/03/2020	30.19
134793	P G & E	Power 01/20 - JLTC	02/07/2020	163.71
134794	P G & E	Power 01/20 - Warmwood L/S	02/07/2020	18.66
134795	P G & E	Power 01/20 - Woodgate L/S	02/07/2020	24.00
134796	P G & E	Gas 01/20 - OP HQ	02/07/2020	221.57
134797	P G & E	Power 01/20 - VS Home	02/07/2020	18.54
134923	P G & E	Power 01/20 - SA Shop	02/27/2020	1,243.25
134924	PACE SUPPLY CORP	Spool/Flange - JLWTP Pre-Treatment Facility Project	02/27/2020	581.69 (E)
EFT	PARS	Other Post Employment Benefits Actuarilly Determined Contribution FY 19-20	02/26/2020	846,133.00 (H)
134845	PAYMENTUS GROUP INC	Payment Processing 01/20	02/14/2020	7,375.65
EFT	PLACER TITLE	Land Purchase - LCWWTP Facility	02/25/2020	605,691.70 (I)
134799	POTRERO HILLS LANDFILL	Bio-Solids Disposal - AWWTP	02/07/2020	287.10
134925	POTRERO HILLS LANDFILL	Bio-Solids Disposal - FMWWTP	02/27/2020	234.60
134742	POWERPLAN PAPE KENWORTH	Fuel Pump - FM/Lakeside L/S Generator	02/03/2020	314.00
134798	POWERPLAN PAPE KENWORTH	Oil Filter/Fuel Filters - DF/VCTO Generator	02/07/2020	178.07
134743	RATTERMAN, SCOTT	AB 1234 Ethics Training Registration	02/03/2020	101.78
134743	RATTERMAN, SCOTT	Travel 01/20	02/03/2020	55.00
134926	RICHARDSON & COMPANY	Auditing Services FY 18-19	02/27/2020	1,100.00
134847	ROLLERI CONSTRUCTION INC	Lumber/Door Repair/Labor/Lift Rental - EP Barn	02/14/2020	6,724.15
134800	RON COOPER GENERAL ENGINEERING INC	Patch Paving - Ebbetts Pass	02/07/2020	12,240.00
134744	RUTLAND, ROBERT	Claim Settlement	02/03/2020	1,700.00
134801	RYAN HERCO PRODUCTS CORP.	Chemical Tubing - CCWTP	02/07/2020	309.86
134801	RYAN HERCO PRODUCTS CORP.	Chemical Tubing - CCWWTP	02/07/2020	174.30
134848	SAM BERRI TOWING	Move Container - Hunters to CC Reclaim	02/14/2020	260.00
134927	SAPIEN, ROBERT	Tree Falling - White Pines Lake	02/27/2020	650.00
134745	SECADA, CINDY	Travel 01/20	02/03/2020	89.01
134928	SECO CONTROLS, LLC	Flowmeter Signal Converter - CCWWTP	02/27/2020	2,154.34
134929	SENDERS MARKET INC	Bucket/Fittings - Vehicle #123	02/27/2020	42.76
134929	SENDERS MARKET INC	Buckets/Lids/Cleaner - Vehicle #126	02/27/2020	62.11
134929	SENDERS MARKET INC	Diesel Exhaust Fluid/Phone Cord - Vehicle #723	02/27/2020	28.94
134929	SENDERS MARKET INC	Trailer Hitch Receiver - Vehicle #729	02/27/2020	13.49
134929	SENDERS MARKET INC	Sheet Metal/Pliers - Vehicle #731	02/27/2020	64.64
134929	SENDERS MARKET INC	Wire - Vehicle 731 Lights	02/27/2020	80.43
134929	SENDERS MARKET INC	Redi-Mix - Collections Crew	02/27/2020	22.38
134929	SENDERS MARKET INC	Gate Valve/Couplings/Tee/Elbows/Bushings/Nipples/Unions - JLWTP	02/27/2020	112.45
134929	SENDERS MARKET INC	Straw/Stakes/Glue/Bungee Cord - LCWHSE	02/27/2020	126.46
134929	SENDERS MARKET INC	Duster/Bucket - Wallace	02/27/2020	22.12
134930	SIERRA JANITORIAL SUPPLY	Paper Towels/Toilet Paper/Disinfecting Wipes/Trash Bags	02/27/2020	588.72
134931	SIGNAL SERVICE	Alarm Service Repair - OP HQ	02/27/2020	246.25
134932	SLAKEY BROS - JACKSON	Cordless Impact Kit/Drill Bits/Socket Adaptor - Vehicle #726	02/27/2020	570.43

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134746	SPRINGBROOK SOFTWARE LLC	Project Management/Payment Plan Software Training	02/03/2020	636.00
134747	STAPLES CREDIT PLAN	Office Supplies	02/03/2020	1,531.79
134750	SWRCB	Drinking Water Treatment Operator, Grade T3 Certificate Renewal - Burke	02/03/2020	90.00
134805	SWRCB	Water Distribution Operator, Grade 1 Certificate Request - Filippini	02/07/2020	70.00
134805	SWRCB	Water Treatment Operator, Grade T2 Re-Exam Application - Grutzmacher	02/07/2020	45.00
134849	SWRCB	Drinking Water Treatment Operator, Grade 3 Certificate Renewal - Griffin	02/14/2020	90.00
134935	SWRCB	Drinking Water Distribution Operator, Grade D4 Certificate Renewal - Wyckoff	02/27/2020	105.00
134935	SWRCB	Water Treatment Operator, Grade T3 Certificate Application - Young	02/27/2020	90.00
134751	THE REED LEASING GROUP	Assessment Fees 2020 - OP HQ Corp Yard	02/03/2020	1,200.00
134752	THOMAS, RUSS	Travel 01/20	02/03/2020	126.50
134753	TINDELL, ROGER	DOT Exam Reimbursement	02/03/2020	130.00
134936	TREATS GENERAL STORE INC	Meeting Supplies 01/20	02/27/2020	14.96
134936	TREATS GENERAL STORE INC	Cable Ties/Surge Protectors - OP HQ	02/27/2020	96.98
134850	UMPQUA BANK	CalPERS Unfunded Accrued Liability (UAL) Principal & Interest Loan Payment	02/14/2020	226,831.20 (G)
134937	UMPQUA BANK	Sewer Capital R&R Loan Principal & Interest Payment	02/27/2020	197,411.68 (G)
134937	UMPQUA BANK	Water Capital R&R Loan Principal & Interest Payment	02/27/2020	586,953.94 (G)
134754	UNDERHILL, BERTHA	Travel 01/20	02/03/2020	226.55
134851	UNION PUBLIC UTILITY DISTRICT	Water Service 01/20 - DF/VCTO	02/14/2020	168.00
134938	UNITED PARCEL SERVICE	Shipping Jan/Feb	02/27/2020	277.63
134939	US BANK CORP TRUST SVCS	Assessment District Services - Fly In Acres	02/27/2020	2,400.00 (C)
134756	USA BLUE BOOK	Chemicals/Shovel - Hunters WTP	02/03/2020	1,769.79
134853	USA BLUE BOOK	Hypochlorite Tabs - Wallace WWTP	02/14/2020	268.95
134940	USA BLUE BOOK	Chemicals/Logbook/Traffic Cones - Hunters WTP	02/27/2020	374.25
134940	USA BLUE BOOK	Pressure Switch - JLWTP	02/27/2020	73.19
134940	USA BLUE BOOK	CL2 Analyzer Secondary Tester (2) - CCWTP	02/27/2020	429.09
134941	VERIZON WIRELESS	Cell Phone Service 02/20	02/27/2020	3,303.07
134807	VOLCANO TELEPHONE COMPANY	Phone 02/20 - WPWWTP	02/07/2020	161.61
134807	VOLCANO TELEPHONE COMPANY	Phone/Fax 02/20 - WPWWTP	02/07/2020	389.95
134942	WAGeworks	FSA Admin 01/20	02/27/2020	210.00
134854	WEST POINT LUMBER INC	Pipe/Fittings/Sealant - Middle Fork Pump Station	02/14/2020	29.64
134854	WEST POINT LUMBER INC	Nipples/Fittings/Valve/Thread Seal/O-Ring/Screws - WPWWTP	02/14/2020	56.83
134854	WEST POINT LUMBER INC	Ball Valve - Collections Crew	02/14/2020	23.58
134854	WEST POINT LUMBER INC	Coolant/Hose Clamps/Hose - WPWWTP	02/14/2020	49.42
134855	WESTERN HYDROLOGICS	Gage Maintenance - White Pines/Bear Creek	02/14/2020	1,996.70
	EFT WEX BANK	Fuel 01/20	02/12/2020	13,431.46
134943	WILLIAM R. ANDERSON CONST.	3/4 Class II AB/Screened Sand - LCWHSE	02/27/2020	2,456.97
134856	YOUNG'S COPPER ACE HARDWARE	Coolant - Vehicle #124	02/14/2020	36.44
134856	YOUNG'S COPPER ACE HARDWARE	Caulking Gun - Vehicle #132	02/14/2020	5.35
134856	YOUNG'S COPPER ACE HARDWARE	Knife/Wire Strippers/Receiver Hitch/Pin - Vehicle #712	02/14/2020	47.84
134856	YOUNG'S COPPER ACE HARDWARE	Rakes - Vehicle #729	02/14/2020	45.91

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134856	YOUNG'S COPPER ACE HARDWARE	Ball Valves/Nipples/Thread Seal/Bleach - CCWHSE	02/14/2020	107.67
134856	YOUNG'S COPPER ACE HARDWARE	Screw Driver/Pliers/Regal Blue Tool/Key Ring - CCWTP	02/14/2020	44.50
134856	YOUNG'S COPPER ACE HARDWARE	Lumber/Caulk/Trash Bags/Gloves/Paint - Collections Crew	02/14/2020	290.21
134856	YOUNG'S COPPER ACE HARDWARE	Windex/Cleaning Agent/Nutsetter/Trash Bags - LCWHSE	02/14/2020	43.50
	Employee Medical Reimbursements (7)			1,797.05
	Retiree Health Reimbursements (8)			4,789.83
	Customer Refunds (15)			8,535.09
Total February 2020 AP Disbursements				<u><u>3,190,496.96</u></u>

RESOLUTION NO. 2020-

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CALAVERAS COUNTY WATER DISTRICT**

RATIFYING CLAIM SUMMARY NO. 576

WHEREAS, the Board of Directors of the CALAVERAS COUNTY WATER DISTRICT has reviewed and considered Claim Summary Number 576 at the Regular Meeting held on March 11, 2020; and

WHEREAS, Board Members have resolved questions, issues, or concerns by consultation with District staff during said meeting.

NOW, THEREFORE, BE IT RESOLVED that the CALAVERAS COUNTY WATER DISTRICT Board of Directors hereby ratifies Claim Summary Number 576 in the amount of \$3,814,989.79 for the month of February, 2020.

PASSED AND ADOPTED this 11th day of March, 2020 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

CALAVERAS COUNTY WATER DISTRICT

Bertha Underhill, President
Board of Directors

ATTEST:

Rebecca Hitchcock
Clerk to the Board

Agenda Item

DATE: March 11, 2020

TO: Michael Minkler, General Manager

FROM: Rebecca Callen, Director of Administrative Services

SUBJECT: Report on the Monthly Investment Transactions for February 2020

RECOMMENDED ACTION:

For information only.

SUMMARY:

Per the District's Investment Policy, Staff will report on a monthly basis the investment activity for the preceding month. During the month of February 2020, the following investment transactions occurred.

2/3/20	Interest received on the Wells Fargo Money Market Investment Account	5.87
2/20/20	Transfer funds from LAIF to the Districts Operating Account	2,400,000.00
2/29/20	Interest Received on the Umpqua Bank Money Market Investment Account	505.59

Staff monitors cash flow to ensure operational needs are met and excess funds are invested.

Attachment: *Investment Activity Report for February 2020*

**CALAVERAS COUNTY WATER DISTRICT
INVESTMENT ACTIVITY ENTRY
FOR THE MONTH ENDING FEBRUARY 29, 2020**

INVESTMENT TRUSTEE/TYPE	MARKET VALUE	INVESTMENT COST			CPN RATE	INVESTMENT DATE	MATURITY DATE	CM INTEREST RECVD
		COST	Prem/(Disc)	PAR (PRINC)				
Lehman Bros Hldgs Inc 11/10/09 (IN DEFAULT)	17,812.50	740,413.38	(684,586.62)	1,425,000.00	3.950%	05/05/08	---	-
Wells Fargo Bank Certificate of Deposit	2,000,020.00	2,000,000.00	-	2,000,000.00	1.300%	07/22/16	07/22/21	-
Wells Fargo Money Market	17,798.90	17,798.90	-	17,798.90	0.010%	ongoing	n/a	5.87
Sub-totals Wells Fargo Bank	2,035,631.40	2,758,212.28	(684,586.62)	3,442,798.90				5.87
Umpqua Bank Money Market	1,818,624.26	1,818,624.26	-	1,818,624.26	0.350%	06/14/07	n/a	505.59
Local Agency Investment Fund	28,717,021.09	28,717,021.09	-	28,717,021.09	1.890% *	ongoing	n/a	-
Totals	32,571,276.75	33,293,857.63	(684,586.62)	33,978,444.25				\$511.46

Current Month Transactions:	Date	Amount
Interest received on the Wells Fargo Money Market Investment Account	2/3/2020	5.87
Transfer Funds from LAIF to the Districts Operating Account	2/20/2020	2,400,000.00
Interest received on the Umpqua Bank Money Market Investment Account	2/29/2020	505.59

*as of 2/26/20

Agenda Item

DATE: March 11, 2020

TO: Michael Minkler, General Manager

FROM: Damon Wyckoff, Director of Operations

SUBJECT: Discussion/Action regarding Increasing the Per Hydrant Payment for Fire Department Operation and Maintenance (O&M)

Recommended Action:

Motion: _____/_____ to Adopt Resolution 2020-___ increasing per hydrant payment for Fire Department O&M from \$20 per hydrant to \$23 per hydrant in fiscal year 2020/21, \$24 per hydrant in fiscal year 2021/22 and \$25 per hydrant in fiscal year 2022/23.

SUMMARY:

In an effort to provide reliable fire flow, local fire departments perform minor O&M tasks annually on District fire hydrants. While the costs associated with this work effort have increased over time, payment to the Departments has not.

Every year the Fire Departments within District service areas individually inspect each District Fire Hydrant. For a current cost of \$20 per hydrant, Fire Crews check the clearance around each hydrant, lube the stem and outlet port threads, partially open the stem and flush any discolored water, note whether reflectors exist in the roadway near the hydrant, and paint the hydrants (yellow) as needed. Work orders are then created for hydrants that are inoperable or in need of maintenance (missing cap, hard to open/close, leaking ports/weep holes, etc.) and District Crews then work to repair inoperable hydrants and place them back into service.

While it is recognized this arrangement is mutually beneficial; District crews can focus their efforts on their many other District responsibilities while the Fire Departments can provide operational experience to less knowledgeable staff and ensure that all hydrants are inspected and tested, the increased costs (mainly fuel) associated with the work have proven tough to absorb for the Fire Departments.

A means to provide reimbursement for fire hydrant O&M was first created by Resolution 98-19 in 1998. In 2005 the payment to the Fire Departments for O&M was increased

unanimously by Resolution 2005-71 from \$5 per hydrant to \$20 per hydrant. The Fire Departments have asked that the cost per hydrant now be increased to \$25 per hydrant.

Conversations between the District and the Fire Departments regarding increasing the costs associated with hydrant O&M have also led to requests for additional information from the District. CCWD would like the Fire Departments to now record the static pressure, GPS coordinates, and nearest address of each hydrant as well.

In contemplation of the requests for additional information made by the District and the fact that costs associated with the Fire Department's hydrant O&M has increased, CCWD staff feel a request to increase the O&M cost per hydrant is reasonable. District staff recommend the cost be increased year one from \$20 per hydrant to \$23 per hydrant with a \$1 increase each year thereafter until the O&M cost per hydrant reaches \$25. The cost increase would begin July 1st 2020 and would be incorporated in the 2020/21 Fiscal Year operating budget and the operating budget for each fiscal year thereafter.

FINANCIAL CONSIDERATIONS:

The District Currently budgets \$24,000 annually for O&M related to 1,200 fire hydrants (Copperopolis, West Point, and The Rancho Calaveras areas – The District is currently not being billed for the Ebbett's Pass hydrant checks). A \$3 cost increase per hydrant would equate to a \$3,600 increase year one and a \$1,200 per year increase thereafter for two years.

Collectively, the District currently has 2,265 fire hydrants (Jenny Lind – 605, Wallace – 20, Ebbetts Pass – 1025, Copperopolis – 500, West Point – 115). Were the District to fund the Fire Department's O&M for all District hydrants, the cost would be \$45,300 at \$20/hydrant. At \$23 per hydrant, O&M costs for all hydrants would total \$52,095 annually and at \$25 per hydrant, O&M costs for all hydrants would total \$56,625 annually.

Attachments: Resolution 2020- __ - Increasing per Hydrant Payment for Fire Department O&M

RESOLUTION NO. 2020 -

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
CALAVERAS COUNTY WATER DISTRICT**

INCREASING PER HYDRANT PAYMENT FOR FIRE DEPARTMENT O&M

WHEREAS, the Board of Directors of the Calaveras County Water District wishes to provide reliable fire flow to its customers; and

WHEREAS, local fire departments have been performing minor operations and maintenance (O&M) on the hydrants and are experiencing increased costs to perform said O&M; and

WHEREAS, the Board of Directors of the Calaveras County Water District adopted Section 172 of Article XVII of the Rules and Regulations Governing the Furnishing of Water and Sewer Service by Resolution 98-19, said resolution provided a means to reimburse local fire departments for providing O&M; and

WHEREAS, Section 172 was subsequently amended by Resolutions 98-39, 99-22, and 2005-71; and

WHEREAS, the Engineering Committee, at its March 3rd, 2020 meeting agreed with staff's recommendation the increase the per hydrant payment for O&M.

NOW, THEREFORE BE IT RESOLVED, the Board of Directors of the CALAVERAS COUNTY WATER DISTRICT amends Article XVII of the Rules and Regulations, Section 172, Paragraph B(4) payment for fire department minor O&M on fire hydrants to increase from \$20.00 per hydrant to \$23.00 per hydrant in fiscal year 2020/21, \$24.00 per hydrant in fiscal year 2021/22, and \$25.00 per hydrant in fiscal year 2022/23 and each year thereafter.

PASSED AND ADOPTED this 11th day of March, 2020 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

CALAVERAS COUNTY WATER DISTRICT

Bertha Underhill, President
Board of Directors

ATTEST:

Rebecca Hitchcock
Clerk to the Board

Agenda Item

DATE: March 11, 2020

TO: Michael Minkler, General Manager

FROM: Damon Wyckoff, Director of Operations

SUBJECT: Discussion/Action to provide a Resolution of Support of a US Forest Service Grant to extend the West Arnold Thin Shaded Fuel Break on to District Property at the Arnold Wastewater Treatment Plant

RECOMMENDED ACTION:

Motion: _____/_____ adopting Resolution 2020 - ____ supporting the Calaveras Amador Forestry Team (CalAm Team) and Calaveras Healthy Impact Solutions (CHIPS) for implementation of its West Arnold Thin Shaded Fuel Break on District Property.

SUMMARY:

CHIPS and the CalAM Team worked together to secure a \$248,368 grant from the USDA, Forest Service to thin 96 acres of forest on the District's Arnold Wastewater Treatment Plant Property. The objective of this project is to extend a fire-break as part of the West Arnold Thin Shaded Fuel Break that currently incorporates a large portion of Forest Service Land to the East of the District's Arnold Wastewater Treatment Plant.

A Timber Harvest Plan Will be implemented negating the requirement to adhere to the California Environmental Quality Act (CEQA).

Methods of forest thinning and harvesting will include; harvesting of dead, diseased, suppressed, or slow-growing trees, mastication of brush and ground-fuels, and pruning limbs of residual live trees twelve feet from the ground. Chemical follow-up will occur to inhibit the growth of live oak sprouts and stump sprouts.

This project creates a reduced fire-risk for District infrastructure and promotes the effective fire-risk protection to the surrounding community.

FINANCIAL CONSIDERATIONS:

The project is 100% grant funded. Staff time will be incidental.

Attachments: *Resolution 2020-__-Supporting the Calaveras Amador Forestry Team (CalAm Team) and Calaveras Healthy Impact Solutions (Chips) Implementation of the West Arnold Thin Shaded Fuel Break on District Property*

RESOLUTION NO. 2020 -

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
CALAVERAS COUNTY WATER DISTRICT**

**SUPPORTING THE CALAVERAS AMADOR FORESTRY TEAM (CALAM TEAM)
AND CALAVERAS HEALTHY IMPACT SOLUTIONS (CHIPS) IMPLEMENTATION OF
ITS WEST ARNOLD THIN SHADED FUEL BREAK ON DISTRICT PROPERTY**

WHEREAS, the Board of Directors of the Calaveras County Water District has determined improved fire safety and forest health on District properties within the Wildland Urban Interface communities to be in the best interest of the District; and

WHEREAS, this project will address the extensive tree mortality which occurred in the stand during the 2011-2016 drought and resultant outbreak of the Western Pine Beetle; and

WHEREAS, timber will be harvested and hazardous fuels masticated under a Cal FIRE “Notice of Emergency Operations – Fuel Hazard Reduction” permit; and

WHEREAS, a California Licensed Timber Operator will conduct the operation; and

NOW, THEREFORE BE IT RESOLVED, the Board of Directors of the CALAVERAS COUNTY WATER DISTRICT does hereby find this project acceptable of full Board support toward the Calaveras Healthy Impact Solutions (CHIPS) and Calaveras Amador Forestry Team (CalAm Team) objectives related to the West Arnold Thin Shaded Fuel Break.

PASSED AND ADOPTED this 11th day of March, 2020 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

CALAVERAS COUNTY WATER DISTRICT

Bertha Underhill, President
Board of Directors

ATTEST:

Rebecca Hitchcock
Clerk to the Board

Agenda Item

DATE: March 11, 2020

TO: Michael Minkler, General Manager

FROM: Damon Wyckoff, Director of Operations

RE: Report on the February 2020 Operations Department

RECOMMENDED ACTION:

Receive Report on the Operations Department Report for Divisions 1 through 5.

SUMMARY:

Attached is the monthly Operations Department Report for February 2020. This report will review the operational status and work completed by departmental administration and each of the five Divisions. The report will cover the following:

- Administration
- Water treatment plants
- Wastewater treatment plants
- Distribution
- Collections
- Construction
- Electrical
- Mechanical

Staff will be present the report to the Board of Directors and will available for questions

FINANCIAL CONSIDERATIONS:

None.

Attachment: February 2020 Operations Department Report for Division 1 through 5

Operations Department Report

February 1st 2020 through February 29th 2020

Director of Operations:

1. Met with multiple Fire Chiefs to discuss Department fire hydrant O&M, training, and compensation
2. Along with the Plant Operations Manager and District Senior Engineer, attended a meeting with Regional Board Staff to Discuss various Wastewater Treatment Plant Related topics
3. Attended tour of CPUD's facilities
4. On-going work with the Director of Administrative Services in developing updates to multiple District policies
5. On-going work associated with developing viable Hazardous Mitigation Grant Program Projects for FEMA and Cal OES review
6. Assisted the Construction and Ebbett's Pass Distribution Crew in the repair of the Techite main breaks off Ottawa in Big Trees Village
7. Participated in the Districts Safety Committee Meeting
8. Field meeting with the General Manager and Sierra Golf Management to discuss the Forest Meadows Pond and its on-going operation
9. Attended Web Presentation for Geotab vehicle GPS software
10. Participated in Water Resources Manager interviews
11. On-going work associated with facilitating the Construction Crews work efforts and work plan

Administrative Technician:

1. January Spray Reporting
2. Maintained Field Calendar
3. Monitored the Distribution of Line Locate work orders for CMMS Accuracy
4. Facilitated Employee Reimbursements & Certificate Renewals
5. Training – Including Registrations & Travel Arrangements
6. Operations Shipping/ Returns
7. On Call Reminders, Transfers, Logs
8. Bi-Weekly Mail Pick-Up & Sorting
9. Electronic Lab Report Filing
10. Organizing and Archiving Operations Department Documents
11. Safety Tailgate Project
12. Attended Various Meetings
13. Training on Regulatory Compliance Reporting
14. Miscellaneous Administrative Functions

Plant Operations Manager:

1. Completed review of Monthly water reports and submitted them to the State
2. Completed review of Monthly wastewater reports and submitted them to the State
3. Attended a week-long backflow prevention device testing course and passed certification test
4. On-going work associated with obtaining quotes for wastewater treatment plant headworks system replacements
5. Time associated with the Copper Cove Reclaim Plant Pilot Study
6. Time associated with the Startup Operation of the Jenny Lind WTP

7. Attended a meeting with the Copperopolis Fire Protection District to discuss fire hydrant O&M
8. Along with the Director of Operations and District Senior Engineer, attended a meeting with Regional Board Staff to Discuss various Wastewater Treatment Plant Related topics
9. Attended a meeting with the District's Safety Committee
10. Worked to complete the District's Water Rights Reporting
11. Met with representatives of Calaveras Healthy Impact Solutions (CHIPS) at the Arnold Wastewater Treatment Plant to discuss completion of a grant funded fire break on District property
12. Worked to facilitate the effective startup of the filter rehab at the Hunters WTP
13. Met with Calaveras County Representatives to analyze the District's Corp Yard Project from a hazardous materials handling perspective. Design looks good
14. On-going work with District Staff to ensure the effective short-term rehab of the Arnold WWTP Clarifier

Purchasing Agent:

1. Began to develop a spreadsheet detailing District cost savings associated with securing multiple quotes for purchases
2. Gathered District vehicles to be sold through Enterprise and began to develop the next round of vehicles for recommendation to be replaced through the Enterprise program
3. Picked up parts and equipment from multiple vendors and delivered to their respective job sites (JLWTP, Copper Dist, White Pines Barn, etc.)
4. Completed and entered PO's into the Springbrook financial system
5. Assisted the Copper Cove WWTP Operations Crew in cleaning the pipe from Pond 4 to Pond 6
6. Obtained quotes for 6" Cla-Val's
7. Obtained 60kw and 80 kw Generator quotes and began to prepare a recommendation for purchase
8. Researched and purchased in line water heaters, eye wash stations, and blending valves for eyewash station installation at the Huckleberry Lift Station and the relocation of the eye wash station at the Connor's Main Lift Station
9. Obtained pump quotes for Lift Station 3 in Arnold
10. Obtained quotes for UV Light bulbs for Copper Cove's Tertiary WWTP
11. Obtained quotes for blowers for the Jenny Lind WTP
12. Purchased herbicide for the District's weed control program
13. Attended a Purchasing Policy Meeting, Met with Enterprise, attended a financial software presentation, met with Mechanical and Engineering to ensure effective parts purchase for jobs

Water Treatment Plants:

Copper Cove Water Treatment Plant:

1. Operations as usual
2. Soft-Start failure on an effluent pump – electrical in the process of repairing
3. Raw water turbidity is very low post movement of the influent pump locations
4. On-going roof rehabilitation of the Redwood Tank at the B-Tank site

Hunter's (Ebbett's Pass) Water Treatment Plant:

1. Operations as usual

Jenny Lind Water Treatment Plant:

1. Operations as usual
2. Acti-Flo startup/Phase 1 on hold due to incorrect influent valve installation

Sheep Ranch Water Treatment Plant:

1. Operations as usual
2. On-going work associated with the installation of a new flow meter to Rite of Passage

Wallace Lake Estates Well System:

1. Operations as usual

West Point Water Treatment Plant:

1. Operations as usual

Wastewater Treatment Plants:

Arnold Wastewater Treatment Plant:

1. Operations as usual

Copper Cove Wastewater Treatment Plant:

1. Routine operations as required by permit.
2. On-going operation of a Nitrification / De-Nitrification Pilot Plant – now wrapping up the pilot study
3. Pond 4 having issues from unprecedented duckweed growth – resulted in the pipeline from Pond 4 to Pond 6 backing up. Will now have to flush the line between ponds more frequently to remediate the issue

Copper Cove Wastewater Reclamation Plant:

1. Plant idle
2. Annual UV maintenance nearly complete
3. Electricians continue to work on system flow meters
4. Radio link to the Saddle Creek Golf Course down. No feedback from Pond Level for alarms or SCADA control

Country House Wastewater Facility:

1. Operations as usual

Forest Meadows Wastewater Treatment Plant:

1. Operations as usual

Indian Rock Vineyards Wastewater Facility:

1. Operations as Usual - Weekly inspection of facility. Switched leach fields, tested pumps, changed chart, weekly reads for state compliance

La Contenta Wastewater Treatment Plant:

1. Operations as usual
2. Extensive work associated with Atmospheric River Storm event

Mountain Retreat / Sequoia Woods Wastewater Facility:

1. Operations as usual

Six Mile Wastewater Collection System:

1. Monthly reads taken and report submitted to the City of Angels Camp

Southworth Wastewater Treatment Plant:

1. Operations as usual

Vallecito / Douglas Flat Wastewater Treatment Plant:

1. Operations as usual
2. On-going coordination with the Construction Crew to improve the polymer delivery system
3. MBR Filter Vendor onsite to discuss ways to optimize the plant's operation
4. Repaired fencing
5. New backup SCADA computer system installed

West Point Wastewater Treatment Plant:

1. Operations as usual

Wilseyville Wastewater Facility:

1. Operations as usual

Distribution:

Copperopolis Distribution System:

SERVICE LINE WORK

1. Sandy Bar 1" 4gpm
2. Brave st 1 gpm
3. Uncle Billy 1" 2 gpm
4. Poker Flat 1" 4 gpm
5. Cheyenne 1" 3 gpm
6. Mohawk 1" 1 gpm
7. Salmon 1" 3 gpm

MAIN LINE WORK

1. Mineral 4" 12 gpm

Additional Work

1. USA's
2. Flushed 123,485 gals.
3. PRV Maintenance
4. 95 valves turned
5. Installed new PRV for Bearclaw
6. 25-meter replacements
7. Installed a new hydropneumatic tank at C-Tank
8. Rehabilitated the road to Lift Station 20

Ebbett's Pass Distribution System:

SERVICE LINE WORK

1. Choctaw – 3 gpm
2. Laurel Circle – 5 gpm

MAIN LINE WORK

1. Techite line break at Ottawa – 3,500 gpm - had to be repaired twice
2. 8" AC Line on Fairway – 500 gpm

Additional Work

1. Customer Service Work Orders - 60
2. USA Line Locates – 82
3. Many EP related construction meetings – Reach 1, Techite
4. On-Going training associated with new Distribution Staff

Jenny Lind Distribution System:

SERVICE LINE WORK

1. Jensen, 1" x 3" wraparound, 2 gpm.
2. Bane, replaced tee to both services and cut out and replaced 2 feet of 1" service line, 1.5 gpm
3. Kirby, 1" x 6" wraparound, 1 gpm
4. Gabor, 1" x 3" wraparound, 1 gpm
5. Garner, 8 leaks on service line, 2 1" x 6" wraparounds 2 1" x 3" wraparounds, line is being replaced during service line project, 5 gpm.
6. Baldwin, 1" x 3" wrap around, full traffic control, 2 gpm.
7. Heinemann, 1" x 6" wraparound, 3 gpm
8. Hartvickson, 1" x 3" wraparound, full traffic control, 1.5 gpm.
9. Hartvickson, 1" x 3" wraparound at the meters, full traffic control, 1 gpm.
10. Owens, replaced meter that was leaking from the freeze plate, .5 gpm.
11. Cane, Hand dig and replaced tee to both meters, 1 gpm.
12. Gabor, shut down corp and replaced 6 feet of 1" service line from the main, 2 gpm.
13. Jenny Lind Road, replaced tee to meters, leak at the 1" flare, 2 gpm.
14. Westhill, ¾" x 3" wraparound, also had to backfill old holes that were open and reset customer fence post, 1 gpm.
15. Crail, 1" x 3" wraparound, 2 gpm.
16. Peach Tree Ct, 1" x 3" wraparound, 2 gpm.
17. Kirby, cut out and replace 3 feet of 1" service line, 5 gpm.
18. Hartvickson, 1" x 3" wraparound, full traffic control, 1.5 gpm.
19. Crosby Ct, leak at flare on 1", shutdown and replace 3 feet of 1" from main out, flushed and end residual was .92, 1.5 gpm.

MAIN LINE WORK

1. Middleman Ct, 2" x 3" wraparound, 2" Blue Bell leak, 2 gpm.
2. McCall Ct, 2" x 3" wraparound, 2" Blue Bell leak, 2 gpm.
3. Winton Road, West Point, cut out and replaced 2-foot section of 2" line, 3 gpm.

ADDITIONAL WORK

1. Flushed 2,783 gallons

2. Installed piping at new D tanks
3. Service Requests in JL area
4. USA line locates in JL area
5. Service Requests in WP area
6. USA line locates in WP area
7. Organize/Clean parts at the warehouse
8. Lots of line locating and potholing to find services for the Kirby/Gabor/Garner project
9. Tank Checks
10. -Sent 1 guy up to Arnold to assist with Meko mainline leak and mainline that PG&E hit on Fairway.
11. -Sent 2 guys to Arnold to pass out boil water lifted door tags
12. -Met with Fire Chief, Damon and Jessie about hydrant inspections. PB
13. -Continuous work to support Kirby/Gabor/Garner project.

West Point Distribution System:

SERVICE LINE WORK

1. Barney way, West Point, tighten up 1" x 3" wraparound. .5 gpm

MAIN LINE WORK

1. No work at this time

ADDITIONAL WORK

1. USA Line locates
2. Service Requests ranging from Read/Leave Ons, Restores, Pressure issues, Re-reads.
3. Assisted Facilities Maintenance Technician with the installation of conduit at the Bummerville Reservoir

Collections:

1. No spill report through CIWQS
2. Vehicle Inspections
3. Weekly Safety Tailgate Meetings
4. Multiple MMS training sessions with our crew
5. Weekly lift station checks
6. District wide line locates including multiple large locates in Forest Meadows for PG&E requiring the camera truck to complete
7. Serviced all dry can pump stations in Copperopolis and Forest Meadows
8. Hydro flushed the headworks at Vallecito waste water treatment plant
9. Multiple problems at Arnold lift station 3. Installed new submersible pump and pulled, rebuilt and replaced booster pump with help from mechanical crew
10. New sewer lateral tie in on Edgewater Ct. in Copperopolis
11. Pumped and cleaned wet wells at lift stations 5,6,7 and 14 in Copperopolis
12. Double hand dig sewer service and cleanout repair due to root intrusion on Forest Meadows Dr.
13. Installed new pump at lift station 4 in Copperopolis
14. Pulled both pumps lift station 1 in Copperopolis and pulled rags out. 1 is burned up and we are waiting on a replacement
15. Pumped and shutdown lift stations 40, 21 and 22 in Copperopolis for electricians to replace surge protector at lift station 22
16. Pumped septic tank at 7005 Ospital Rd.
17. Replaced bad float in septic tank at 7024 Ospital Rd.
18. Called out to plugged septic tank on Poag Rd. in Vallecito. TEE was plugged with grease
19. Pumped and cleaned wet well at lift station 3 in Arnold
20. Pulled and removed rags from plugged pump at lift station 2 in Arnold
21. Smoke tested Unit 8A in Copperopolis
22. Marked force main with paddles from Upper cross-country lift station to Moccasin Rd.
23. Assisted construction crew in afterhours water main break repair on Ottawa Dr.
24. Hand dig lateral repair due to root intrusion on Forest Meadows Dr.
25. Pumped septic tank at White Pines maintenance warehouse
26. After hours call out to pump and electrical problem at lift station 18 in Copperopolis

27. Pulled pump at lift station 2 in Saddle Creek in Copperopolis due to overheating problems. Problem to be determined
28. Started back hydro flushing and Camera Inspecting the Arnold collections system due to our mild winter not obstructing us
29. Weed eat, spray and clean up all lift stations in La Contenta
30. Hydro flushed hot spot sewer main that feeds the wet well at highway 4 lift station in Forest Meadows. It appears plumbing issues cause excess grease buildup and blockages if not flushed often

Construction:

1. Assisted the Copper Cove Distribution Crew with service line leak repairs
2. Assisted the Ebbett's Pass Distribution Crew with service line leak repairs
3. Assisted the La Contenta Distribution Crew with service line leak repairs
4. Assisted the Collections Crew in the pulling of pumps at Lift Station 3 in Arnold
5. Excavated test holes on the District Shop site to better understand the soil composition
6. Worked with Mechanics and Operators to replace a 20-inch valve on the Jenny Lind Pre-Treatment Filter with a 12-inch valve and associated piping
7. Continued work associated with the installation of electrical conduit and airline piping in the Bummerville Reservoir Dam
8. Began soundproofing the training room at the District Administrative Building
9. Repaired the failed Techite line at Ottawa in Big Trees Village w/ Ebbett's Pass Distribution
10. Repaired 8-inch water main off Fairway Drive in Arnold
11. Removed the out of service hydropneumatic tank from the C-Tank site in Copperopolis
12. Serviced District equipment – Backhoes, Mini-excavator, and skid steer

Electrical:

1. Cleaned/painted/rehabbed the Hunters Electrical shop
2. Diagnosed failing transfer switch at Arnold sewer lift station #2
3. Repaired flow meter at Vallecito reclaim pump station
4. Gathered data to add 3 new turb meters to Hunters WTP
5. Reprogrammed controller and repaired heater for the ozone generator at CCWTP
6. Replaced sun damaged flow meter transmitter at CCWWTP headworks
7. Assisted PG&E, after hours fuse holder repair CCWWTP headworks utility pole
8. Completed employee performance evaluation
9. Deleted obsolete access menu from M2Web remote SCADA interface page
10. Unboxed/setup of 4 small generators purchased for PSPS, distributed to electrical staff
11. Terminated electrical for new pump #1 at Copper Cove sewer lift station #4
12. Electrical remodel of soundproof conference room at the main office
13. Adjusted scaling for new CCWWTP headworks flow meter in transmitter to match SCADA scale
14. Replaced failed surge suppressors at the Copper Cove upper cross-country sewer lift station switchgear due to previous lightning strike
15. Troubleshoot/cleared fault code, soft start Copper Cove lower cross-country sewer lift station
16. Replaced failed wet well level transducer at Copper Cove lower cross-country sewer lift station
17. Researched surge suppressor install at Copper Cove B-tank pump station switchgear
18. House cleaning WPWTP loft
19. Restored totalizer function Copper Cove headworks flow meter
20. Replaced motor starter Arnold sewer lift station #3, booster pump #1
21. Repaired Alarm DB logger manager remotely for FMWWTP SCADA system
22. Troubleshoot effluent pump #1 control system at AWWTP
23. Troubleshoot emergency power system at Arnold sewer lift station #3
24. Landed control/power wires for new M.O.V at Jenny Lind pretreatment plant
25. Worked with Cen-Cal generator to repair generator at Copper Cove sewer lift station #1
26. Assisted A-Teem engineering with new M.O.V setup at Jenny Lind pretreatment plant
27. Remotely added new operators to the Win911 SCADA alarming system callout list at JLWTP
28. Hooked up rebuilt pump at the Huckleberry sewer lift station
29. Installed junction box for level transducer on the new water tank at Valley Springs D-Tank site
30. Relocated electrical for polymer pump at VWWTP
31. Replaced low level float after hours at Copper Cove sewer lift station #18

32. Troubleshoot carriage motor failure for DAF unit at FMWWTP, repaired and restored function
33. Performed amp draw analysis for pump at Saddle Creek sewer lift station #2
34. Added cords and hooked up new chemical pumps at JLWTP

Mechanical:

1. Worked with the Copper Cove Distribution Crew to successfully replace the hydropneumatic tank at the District's C-Tank site
2. Participated in multiple meetings related to the planned short-term rehabilitation of the Arnold WWTP clarifier and began to develop a plan to rehab components
3. Assisted the Construction Crew in the replacement of a 20" valve with a 12" valve and associated piping on the Jenny Lind WTP's Actiflo Unit
4. Extensive work associated with repairing items on the Wilseyville Pump Station. Repaired a leaking Cla-Val, replaced failed pump, fixed water line leak behind the building, Repaired drain piping on the Cla-Val, found damaged weatherhead – power out – called PG&E to replace damaged weatherhead, verified operation of the automatic transfer switch and generator
5. On-going work associated with building a jackhammer cradle for the Jenny Lind Distribution Crew
6. Rebuilt pump for Lift Station 3 in Arnold. Repaired shaft and replaced all bearings
7. Generator checks in Ebbett's Pass, West Point, Jenny Lind, and Copperopolis
8. Replaced the optical board on the generator at Lift Station 16 in Copperopolis
9. Re-installed the bar-grating on the Arnold Clarifier
10. Pulled the aerator out of the Forest Meadows Pond
11. Replaced a failed motor on aerator #1 at the Copper Cove WWTP and delivered the failed motor to a repair shop
12. Welded conduit rails on the bridge at the Regulating Reservoir in West Point
13. Attended the District Mobile MMS Training Course
14. Replaced front brakes on truck #519 (2002 F-350)
15. Replaced left rear-window regulator on vehicle #139 – Ford Escape
16. Replaced defective block heater and hoses on the Generator at C Tank in Copperopolis
17. Installed new snow plow and associated lights and appurtenances on truck 731 (new F-350)

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