

## MINUTES

### CALAVERAS COUNTY WATER DISTRICT REGULAR BOARD MEETING

**AUGUST 28, 2024**

Directors Present: Russ Thomas, President  
Bertha Underhill, Vice-President  
Scott Ratterman, Director  
Jeff Davidson, Director

Directors Absent: Cindy Secada, Director

Staff Present: Michael Minkler, General Manager  
Matt Weber Esq, General Counsel\*  
Rebecca Hitchcock, Clerk to the Board  
Damon Wyckoff, Director of Operations  
Pat Burkhardt, Construction and Maintenance Manager  
John Coleman, Water Resources Manager  
Jeffrey Meyer, Director of Administrative Services  
Kelly Gerkenmeyer, External Affairs Manager  
Jesse Hampton, Plant Operations Manager\*  
Stacey Lollar, Human Resources Manager\*  
Kate Jesus, Human Resources Technician\*  
Juan Maya, Civil Engineer\*  
Haley Airola, Engineering Coordinator\*  
Kelly Richards, Business Services Manager\*  
Dylan Smith, IT Administrator\*  
Corinne Skrbina, Customer Service\*  
Robin Patolo, Customer Service\*  
Bana Rouson-Gedese, Water Resources Specialist\*  
Tiffany Burke, Operations Administrative Technician\*  
Kelly Soulier-Doyle, Accounting Technician\*  
Michael Bear, Accountant\*  
Jared Gravette, Construction Inspector\*  
Mike DuBurg, Distribution\*

Others Present: Francisco de la Cruz  
Patrick Roy\*  
Michael Rodgers\*  
Johnathan Blair  
John Devine\*  
Robert Snodgrass\*  
Austin Cho, Downey Brand\*  
Mike Castro  
Don Johnson\*  
Kristen Coon  
Alicia Moore\*  
Sarah Vardaro\*

\*Attended Virtually

## ORDER OF BUSINESS

### CALL TO ORDER / PLEDGE OF ALLEGIANCE

#### 1. ROLL CALL

President Thomas called the Regular Board Meeting to order at 1:03 p.m. and led the Pledge of Allegiance. Director Secada was absent.

#### 2. PUBLIC COMMENT

Public comment was given by Francisco de la Cruz, Mike Castro, Pat Roy, and Don Johnson.

#### 3. CONSENT AGENDA

3a Approval of Minutes for the Board Meetings of August 14, 2024  
(Rebecca Hitchcock, Clerk to the Board)

3b Report on the Monthly Investment Transactions for July 2024  
(Jeffrey Meyer, Director of Administrative Services)

**MOTION: Director Ratterman/Underhill Moved to approve the Consent Agenda Items 3a and 3b as presented**

**AYES: Directors Ratterman, Underhill, Davidson and Thomas**

**NOES: None**

**ABSTAIN: None**

**ABSENT: Director Secada**

#### 4. NEW BUSINESS

4a [August Customer Service Department Update](#)  
(Kelly Richards, Business Services Manager)

**DISCUSSION:** Kelly Richards presented a Customer Service Department update. She reviewed items of interest and answered questions from the Board.

**PUBLIC COMMENT:** Public comment was given by Franciso de la Cruz.

4b Discussion regarding the 2023-2024 Calaveras County Civil Grand Jury Report – CCWD’s Five Year Rate Plan  
(Jeffrey Meyer, Director of Administrative Services)

This item scheduled for discussion has been tabled and will now be addressed at the upcoming board meeting on September 28th, 2024.

**RECESS** was called at 2:02 p.m. **SESSION RESUMED** at 2:10 p.m.

4c [Presentation on the Calaveras County Water District History and Hydropower Development on the North ford Stanislaus](#)  
(Kelly Gerkenmeyer, External Affairs Manager)

**DISCUSSION:** Kelly Gerkenmeyer gave a presentation on the history of the Calaveras County Water District and the Hydropower Development on the North Fork of the Stanislaus. There was discussion between the Board, Mr. Gerkenmeyer, and Mr. Minkler regarding the history.

**PUBLIC COMMENT:** Public comment was given by Don Johnson.

**5. REPORTS**

- 5a [General Manager's Report](#)  
(Michael Minkler)

Mr. Minkler reported on the following activities: 1) the Real Estate Review Committee meeting; 2) the Finance Committee meeting; 3) the delay of the Jenny Lind A-B Transmission Pipeline project; 5) two lift stations are starting up in Copperopolis; 6) and the West Point Wilseyville Wastewater Treatment Consolidation project is wrapping up.

**6. BOARD REPORTS / INFORMATION / FUTURE AGENDA ITEMS**

Director Underhill reported on the Jenny Lind Veterans Park refurbishment.

Director Ratterman had nothing to report.

Director Davidson would like a discussion at the Engineering Committee regarding the materials delay for the A-B Transmission Pipeline project.

Director Thomas had nothing to report.

**7. NEXT BOARD MEETINGS**

- Wednesday, September 11, 2024, 1:00 p.m., Regular Board Meeting
- Wednesday, September 25, 2024, 1:00 p.m., Regular Board Meeting

**8. CLOSED SESSION**

The meeting adjourned into Closed Session at approximately 3:15 p.m. Those present were Board Members: Scott Ratterman, Russ Thomas, Bertha Underhill, and Jeff Davidson; Michael Minkler, General Manager; and Special Counsel Austin Cho. Others Present for item 8a were Kelly Gerkenmeyer, External Affairs Manager, Johnathan Blair, Energy and Environmental Economics, Inc. (E3), Gregory Gangelhoff, E3, Aaron Burdick, E3, and John Devine, Devine Consulting.

**PUBLIC COMMENT:** Public comment was given by Don Johnson.

- 8a Conference with Legal Counsel – Anticipated Litigation. Significant exposure to litigation pursuant to subdivision (d)(2) of Government Code section 54956.9. - one potential case
- 8b Government Code § 54957.6 Agency Negotiators: General Manager Michael Minkler, HR Manager Stacey Lollar regarding Negotiations with Employee Organization SEIU Local 1021 and Management and Confidential Unit

9. **REPORTABLE ACTION FROM CLOSED SESSION**

The Board reconvened into Open Session at approximately 4:30 p.m. There was no reportable action.

10. **ADJOURNMENT**

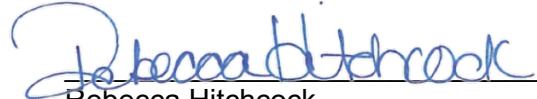
With no further business, the meeting adjourned at approximately 4:30 p.m.

By:



Michael Minkler  
General Manager

ATTEST:



Rebecca Hitchcock  
Clerk to the Board