



RESOLUTION NO. 2019-24
RESOLUTION NO. PFA-03
ORDINANCE NO. 2019-01

MINUTES

CALAVERAS COUNTY WATER DISTRICT REGULAR BOARD MEETING

April 24, 2019

Directors Present: Russ Thomas, President
Bertha Underhill, Vice President
Scott Ratterman, Director
Cindy Secada, Director
Jeff Davidson, Director

Staff Present: Michael Minkler, General Manager
Rebecca Hitchcock, Clerk to the Board
Charles Palmer, District Engineer
Peter Martin, Manager of Water Resources
Damon Wyckoff, Director of Operations
Joel Metzger, Manager of External Affairs, Conservation, and Grants
Patti Christensen, Accountant III

Others Present: David de Bernardi, Director of Finance, ACWA JPIA
Vickey Mills
Kurt Smith

ORDER OF BUSINESS

CALL TO ORDER / PLEDGE OF ALLEGIANCE

1. ROLL CALL

President Thomas called the Regular Board Meeting to order at 1:00 p.m. and led the pledge of allegiance. All Board members were present.

2. PUBLIC COMMENT

Kurt Smith addressed the Board, thanking them for attending the Town Hall meeting in West Point last week. He said the community really appreciated it.

David de Bernardi, Director of Finance for ACWA JPIA, presented a refund check for just over \$90,000 dollars to the District. ACWA JPIA handles property insurance for the District, and he explained how the District qualified for the refund check.

3. CONSENT AGENDA

**MOTION: Directors Secada/Ratterman - Approved Consent Agenda Items:
3a and 3b as presented**

3a Approval of Minutes for the Board Meeting of March 13, 2019

3b Adopt Position on State Legislation in the 2018-19 Session

YES: Directors Secada, Ratterman, Underhill, Davidson, and Thomas

NOES: None

ABSTAIN: None

ABSENT: None

4. NEW BUSINESS

4a Review and Direction of the FY 2018-19 Third Quarter Investment Report
(Jeffrey Meyer, Director of Administrative Services)

DISCUSSION: Ms. Christensen presented the details of the FY 2018-19 Third Quarter Investment Report. She took questions from the Board regarding the various investments.

PUBLIC COMMENT: There was no public comment.

4b Discussion / Direction Approving Agreement for Auditing Services
(Jeffrey Meyer, Director of Administrative Services) **RES 2019-24**

MOTION: Directors Ratterman/Underhill – Adopted Resolution No. 2019-24 Approving Agreement for Auditing Services

DISCUSSION: Ms. Christensen presented the proposed Agreement for Auditing Services. She reviewed the details of the proposal from Richardson & Company, LLP. There was brief discussion between staff and the Board regarding the agreement.

PUBLIC COMMENT: There was no public comment.

YES: Directors Ratterman, Underhill, Secada, Davidson, and Thomas

NOES: None

ABSTAIN: None

ABSENT: None

4c Discussion / Action Regarding the Adoption of FY 2019-20 Five Year Capital Improvement Project (CIP) Program
(Charles Palmer, District Engineer) **RES 2019-25**

MOTION: Directors Davidson/Secada - Adopted Resolution No. 2019-25 Adopting the FY 2019/20 Five Year Capital Improvement Program (CIP)

DISCUSSION: Mr. Palmer reviewed the 2019/20 Five Year Capital Improvement Program (CIP). He presented the project priorities and costs to be included in the annual budget. There was discussion between staff and the Board on the various projects.

PUBLIC COMMENT: There was no public comment.

YES: Directors Davidson, Secada, Ratterman, Underhill, and Thomas
NOES: None
ABSTAIN: None
ABSENT: None

4d Discussion / Action Regarding Approval of Professional Services Agreements for the Ebbetts Pass Reach 1 Pipeline Replacement Project CIP #11085
(Charles Palmer, District Engineer) **RES 2019-26**

MOTION: Directors Ratterman / Davidson - Adopted Resolution No. 2019-26 Approving Professional Services Agreements for the Ebbetts Pass Reach 1 Pipeline Replacement Project CIP #11085

DISCUSSION: Mr. Palmer presented the proposals for Construction Management Services and Construction Staking Services from KASL Consulting Engineers. Director Secada questioned the need of a Resident Engineer for the project. Mr. Palmer stated the staffing time required for this large project would delay other projects from proceeding without the assistance of a Resident Engineer working the Reach 1 Pipeline Replacement Project. There was additional discussion between the Board and Mr. Palmer.

PUBLIC COMMENT: There was no public comment.

YES: Directors Ratterman, Davidson, Secada, Underhill, and Thomas
NOES: None
ABSTAIN: None
ABSENT: None

4e Discussion / Direction Adopting District Policy No. 23, Vehicle Replacement Policy (Damon Wyckoff, Director of Operations) **RES 2019-27**

MOTION: Directors Davidson/Ratterman - Adopted Resolution No. 2019-27 Adopting District Policy No. 23, Vehicle Replacement Policy

DISCUSSION: Mr. Wyckoff presented the updated Vehicle Replacement Policy No. 23.

PUBLIC COMMENT: There was no public comment.

YES: Directors Davidson, Ratterman, Secada, Underhill, and Thomas
NOES: None
ABSTAIN: None
ABSENT: None

4f Discussion Regarding Consideration of Change to Date / Time of Board of Directors' Meeting Schedule
(Michael Minkler, General Manager)

DISCUSSION: Mr. Minkler proposed a new meeting schedule for May. After discussion the Board gave direction to Staff to move the May meetings to May 15, 2019 at 9:00 a.m., and May 29, 2019 at 1:00 p.m. Director Underhill proposed a permanent meeting time change back to 9:00 a.m. There was significant discussion between the Board members regarding meeting earlier in the morning. After discussion the Board gave direction to Staff to adjust the Board meeting back to 9:00 a.m. after Daylight Savings Time ends in November. When Daylight Savings time returns in the spring, the meetings will return to 1:00 p.m.

PUBLIC COMMENT: There was no public comment.

5. **OLD BUSINESS**

- 5a Update on Actions of the Eastside Groundwater Sustainability Agency and JPA
(Peter Martin, Manager of Water Resources)

DISCUSSION: Mr. Martin gave a PowerPoint presentation with an update on the actions of the Eastside Groundwater Sustainability Agency and Joint Powers Agency.

This item was for information only; no action was taken.

6. **REPORTS**

- 6a General Manager Report

Mr. Minkler reported on the following activities: 1) SB 474 (Stern) Appropriations of Water has been amended and is no longer an issue to the District. It could come back in a different form in the next few years; 2) the West Point town hall meeting was successful and Damon Wyckoff did a great job presenting to the public; 3) his site visits have been educational and he will continue to plan additional tours; 4) the Upper Mokelumne River Watershed Authority (UMRWA) meeting is on Friday and he will discuss the forestry items from the Washington, D.C. trip; 5) tomorrow there is a follow up meeting of the Hwy 4 Coordination Committee to talk about Emergency Management and Property Tax questions; 6) the UWPA 2x2 meetings have been scheduled to begin discussions on a Water Supply Agreement which was previously on hold due to staffing transitions; and 7) there was a meeting with Josh Pack, Public Works Director of the County regarding a new Paving Policy. The District and other agencies will have the opportunity to comment on the new policy prior to its adoption.

7. **BOARD REPORTS / INFORMATION / FUTURE AGENDA ITEMS**

Director Secada reported that she attended the town hall meeting scheduled by Jack Garamendi in West Point. Additionally, she attended the Tuolumne-Stanislaus Integrated Regional Water Management (T-Stan IRWM) meeting and reported on items discussed at that meeting.

Director Davidson had nothing to report.

Director Thomas reported on the Washington D.C. Legislative summary submitted by Mia O'Connell.

Director Ratterman had nothing to report.

Director Underhill said White Pines Park is getting ready for the summer tourists. They are planning their annual car show in July.

8. **NEXT BOARD MEETINGS** (new May schedule approved above)

- Wednesday, May 8, 2019, 1:00 p.m., Regular Board Meeting (Cancelled)
- Wednesday, May 15, 2019, 9:00 a.m., Special Board Meeting
- Wednesday, May 22, 2019, 1:00 p.m., Regular Board Meeting (Cancelled)
- Wednesday, May 29, 2019, 1:00 p.m., Special Board Meeting

9. **ADJOURNMENT**

With no further business, the meeting adjourned at approximately 2:40 p.m.

By:



Michael Minkler
General Manager

ATTEST:



Rebecca Hitchcock
Clerk to the Board