

# CONCEPT REVIEW APPLICATION

Please provide this complete Application along with Concept/Planning Review Fee and two (2) complete sets of all plans, maps, and engineering calculations prepared in accordance with CCWD Design and Construction Standards. An incomplete Application will delay the processing of your request for Concept Review.

## Concept/Planning Review Fee(non-refundable)

Parcel Map \$200 Ck# \_\_\_\_\_ Date \_\_\_\_\_  Subdivision Map \$1,000 Ck# \_\_\_\_\_ Date \_\_\_\_\_

CEQA Retainer (if applicable) \$ \_\_\_\_\_  
**Attach Copy of TPM or TSTM**

TPM/TSTM # \_\_\_\_\_ Project Name \_\_\_\_\_

APN(s) of Project \_\_\_\_\_

Zoning of APN(s) \_\_\_\_\_

Property Owner(s): (Note: Attach copy of all current titles, partnership papers, etc., listing all owner[s])

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone (Business) \_\_\_\_\_ (Home) \_\_\_\_\_

FAX \_\_\_\_\_ E-Mail \_\_\_\_\_

Authorized Agent of Property Owner(s). All correspondence and notices shall be furnished to the Authorized Agent and to the Property Owner(s).

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone (Business) \_\_\_\_\_ (Home) \_\_\_\_\_

FAX \_\_\_\_\_ E-Mail \_\_\_\_\_

Service Requested  Water  Sewer

Water/Sewer Improvement District(s) Name/No. \_\_\_\_\_

Assessment District Name/No. \_\_\_\_\_

Amended Assessment Diagram Required  Yes  No

Description of Project \_\_\_\_\_

Commercial \_\_\_\_\_ Sq. Foot \_\_\_\_\_ Use \_\_\_\_\_

Residential \_\_\_\_\_ Lots \_\_\_\_\_ Units \_\_\_\_\_

Industrial \_\_\_\_\_ Type and Size \_\_\_\_\_

Mobile Home Park \_\_\_\_\_ (units) Condominium/Townhouse \_\_\_\_\_ (units)

OWNER(S) DECLARATION

The undersigned, as owner(s) of property, hereby agree and understand that concept approval, as applied for in this Application, is not a guarantee of water and/or sewer service, but the basis upon which a Facilities Agreement will be prepared between Calaveras County Water District and the Property Owner(s). The undersigned also agree and understand that:

- a) CEQA retainer shall be initially applied toward CCWD review, counsel consultation, and other efforts dedicated toward environmental review of this project. Owner(s) also understand and agree to pay for costs and expenses beyond initial retainer within thirty (30) days of billing and that any balance of retainer after CCWD review shall be applied toward future billings of the project. Upon written notification from owner(s) of project cancellation, the retainer will be refunded to the owner(s).
- b) After Concept Approval, all fees, labor costs (District staff time charged at applicable hourly rate), and District expenses incurred for analysis and research of the project, communications with engineer, agent, and/or Owner(s), and development of and final execution of a Facilities Agreement will be paid by Owner(s) in a timely manner. If fees are not paid within thirty (30) days of billing, the project will be considered inactive and review will be discontinued.
- c) The District may contract with an engineering/consulting firm to provide concept review and plan checking. District shall charge direct billings plus ten percent (10%) for District's overhead. District's personnel will be charged out at a rate of direct time (based on salary) x 2.5.
- d) The District and Owner(s) agree to be governed by the requirements of California Government Code §§ 66000 et.seq. (the California Mitigation Fee Act) and the current version of the District's Improvement Standards for determination of impacts upon CCWD systems and fees to construct facilities necessary to mitigate those impacts.
- e) No detailed plan check shall take place until all parties sign a Facilities Agreement.

Date \_\_\_\_\_

\_\_\_\_\_  
Owner's Signature

\_\_\_\_\_  
Owner's Signature