

**CALAVERAS COUNTY WATER DISTRICT**

423 E. St. Charles Street  
PO Box 846  
San Andreas, CA 95249

Phone (209) 754-3543  
Fax (209) 754-1069

**APPLICATION FOR CONCEPT / PLANNING REVIEW**

This is an application for Concept Review of developer projects per CCWD Improvement Standards Section 500

Please provide this complete Application along with Concept/Planning Review Fee and three (3) complete sets of all plans, maps, and engineering calculations prepared in accordance with CCWD Improvement Standards Sections 500, 700, 1000, and 1100. An incomplete Concept/Planning Review Application will delay the processing of your request for Concept/Planning Review.

Concept/Planning Review Fee(non-refundable)  
per Section 401 of the Improvement Standards  
(for initial consultation with staff)

Parcel Map  
\$75

Subdivision Map  
\$200

Ck# \_\_\_\_\_ Date \_\_\_\_\_

Ck# \_\_\_\_\_ Date \_\_\_\_\_

**Attach Copy of TPM or TSTM**

TPM/TSTM # \_\_\_\_\_ Project Name \_\_\_\_\_

APN(s) of Project \_\_\_\_\_

Zoning of APN(s) \_\_\_\_\_

Property Owner(s): (Note: Attach copy of all current titles, partnership papers, etc., listing all owner(s))

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone (Business) \_\_\_\_\_ (Home) \_\_\_\_\_

FAX \_\_\_\_\_ E-Mail \_\_\_\_\_

Authorized Agent of Property Owner(s). All correspondence and notices of Engineering Committee, Finance Committee, and Board meetings shall be furnished to the Authorized Agent and to the Property Owner(s).

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone (Business) \_\_\_\_\_ (Home) \_\_\_\_\_

FAX \_\_\_\_\_ E-Mail \_\_\_\_\_

Service Requested  Water  Sewer

Water/Sewer Improvement District(s) Name/No. \_\_\_\_\_

Assessment District Name/No. \_\_\_\_\_

Amended Assessment Diagram Required  Yes  No

Description of Project \_\_\_\_\_

Commercial \_\_\_\_\_ Sq. Foot \_\_\_\_\_ Use \_\_\_\_\_

Residential \_\_\_\_\_ Lots \_\_\_\_\_ Units \_\_\_\_\_

Industrial \_\_\_\_\_ Type and Size \_\_\_\_\_

Mobile Home Park \_\_\_\_\_ (units) Condominium/Townhouse \_\_\_\_\_ (units)

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**OWNER(S) DECLARATION**

The undersigned, as owner(s) of property, hereby agree and understand that concept approval, as applied for in this Application, is not a guarantee of water and/or sewer service, but the basis upon which a Facilities Agreement will be prepared between Calaveras County Water District and the Property Owner(s). The undersigned also agree and understand that:

- a) CEQA retainer shall be initially applied toward CCWD review, counsel consultation, and other efforts dedicated toward environmental review of this project. Owner(s) also understand and agree to pay for costs and expenses beyond initial retainer within thirty (30) days of billing and that any balance of retainer after CCWD review shall be applied toward future billings of the project. Upon written notification from owner(s) of project cancellation, the retainer will be refunded to the owner(s).
- b) All fees and District expenses for analysis of the project will be paid by Owner(s) in a timely manner. If fees are not paid within thirty (30) days of billing, the project will be considered inactive and review will be discontinued.
- c) The District may contract with an engineering/consulting firm to provide concept review and plan checking. District shall charge direct billings plus ten percent (10%) for District's overhead. District's personnel will be charged out at a rate of direct time (based on salary) x 2.5.
- d) The District and Owner(s) agree to be governed by the requirements of California Government Code §§ 66000 et.seq. (the California Mitigation Fee Act) and the current version of the District's Improvement Standards for determination of impacts upon CCWD systems and fees to construct facilities necessary to mitigate those impacts.
- e) No detailed plan check shall take place until a Facilities Agreement is signed by all parties.

Date \_\_\_\_\_

\_\_\_\_\_  
Owner's Signature

\_\_\_\_\_  
Owner's Signature

**SECTION 500  
PROJECT REVIEW AND APPROVAL**

**501 General.** Extensions of District's facilities require an approved Concept Review, an executed Facilities Agreement, and approved plans. The Concept Review Application is available at the District Office. The Engineering Department will review and approve applications and plans and may be contacted for the status of the approval process.

**502 Concept Review Application Fee.** The Concept Review Fee shall accompany the Concept Application and requests for extensions.

**503 Concept Review Submittals.** The purpose of the Concept Review is to evaluate overall project general concepts, to determine approximate location and sizing of major system components, the effect of the project on adjacent improvements and areas, and to establish general project feasibility. The Application is to include preliminary layout of facilities , engineering calculations, etc., in sufficient detail to determine general sizing and arrangement of major components and the general organization and design of the project as a whole.

The submittal package will be reviewed by the Engineering Department, and comments will be noted and returned to the Owner and/or the Consulting Engineer for necessary revisions and

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resubmittal. Once the District Engineer has approved the revisions, the Owner can request that a Facilities Agreement be prepared and executed. **Concept Approval will be valid for twelve (12) months from the date of approval unless the Water and/or Wastewater Service Facilities Agreement has been finalized and plans have been submitted for Plan Checking.** Prior to expiration of the Concept Approval, an applicant may request an additional twelve (12) month extension.

**504 Water and/or Wastewater Service Facilities Agreement.** The Owner will enter into a Water and/or Wastewater Service Facilities Agreement (Agreement) with CCWD on all property where service is being requested. Once all parties have executed the Agreement, construction plans can be submitted for review and release. Refer to Section 507 Final Review – Release for Construction of these Improvement Standards.

The Agreement will be approved by the District Engineer and executed by the General Manager.

A copy of the approved tentative subdivision or parcel map and a copy of the Calaveras County Planning Commission Conditions shall be provided prior to preparation of an Agreement.

**End**

For Office Use Only: **ASSIGNED PROJECT NUMBER**\_\_\_\_\_